

TOWN BOARD OF THE TOWN OF LIBERTY
DEPARTMENT HEAD MEETING
August 1, 2011

At the Dept. Head Meeting of the Town Board of the Town of Liberty held at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

Supervisor John Schmidt
Councilperson Chris Austin
Councilperson Thomas Hasbrouck
Councilperson Lynn Killian

Absent: Councilperson Maurice Gerry

Recording Secretary: Town Clerk Laurie Dutcher

Also present:

Water & Sewer Supervisor Albert Picard
Highway Superintendent Tim Pellam
Assessor Kathy Sprague
Park & Recreation Director Brian Scardefield
Code Enforcement Officer Mark VanEtten
CDC Director Heinrich Strauch

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

CORRESPONDENCE

1. A notice of Special Election from the Liberty Joint Fire District.

RECOGNIZE DEPARTMENT HEADS

Assessor

Ongoing and working on:

911 data-base update

Pictures

Exemptions: Driving License, etc.

Destroying/updating files

Information:

Receiving litigation (may be heavier than in previous years):

Small claims/Article 7 (Supreme Court) - deadline 08/01/2011; (I'll give an update for the September 2011 department meeting)

Final equalization rate 72.61%

BAR will be meeting on 08/12 for petitions to make changes to the 2011 final assessment roll (example remove exemptions, etc.)

Working on 2012 assessment roll, field work etc.

John Terry has been working on Saturdays

I've been sending out letters of proposed assessment changes for 2012 to property owners, when I'm finished working on the file. This gives the property owner and me more time to discuss the changes, via building permit, field review, etc.

Otherwise business as usual

Highway Superintendent

Going out to bid to purchase loader.

Getting ready to pave Hy Sa Na Rd. and Benton Hollow Rd.

Getting sections of Cross Hill ,Twin Bridge and Castle Hill Rd. ready to be paved.

Working in between the storms.

Getting Revonah Hill ready to be sealed.

Fuel tanks have been painted to regulation.

Dirt Roads have been graded.

Box culvert replacement on West Liberty Street needs to get done but time and money constraints have been a problem, hoping to have it completed in the Fall.

Water & Sewer

New truck is here, the old one is going out for bid.

The W.S.S. pipe job will start the first week in August.

W.S.S. well project- we are going with a submersible pump and a control building.

Presidential Pump Station-Had TAM Enterprises of New Hampton look at the P.S. will be giving us a proposal.

Stevensville well #4-Pumping well #4 at 450 gpm and have to use 2 pumps to do this.

After the summer season, we have to look at the 450 gpm pump. This might need to be rebuilt and possibly have a new motor on the pump. It is getting worn out.

New York Rural Water Association will be here in August 23 & 24 doing a smoke test on the Loomis Sewer Collection System.

Loomis meter upgrade- We will do this if we do RBC project. (this is needed)

Will be working on 2012 budgets.

Theft of water on Ferndal-Loomis Rd. sent a letter unacceptable and if it happens again will be arrested.

Town Clerk

Processed bankruptcies

Sent (4) letters as requested by Town Board to:

Village of Liberty, Public Health Services, Neversink Electric, Kelly Engineering

Published & Posted bid openings

Updated BAS to accept same sex marriages

Have been extremely busy w/ notarizations would like to suggest that other employees in offices were notaries are needed to take the test.

Held the rabies clinic on 7/12/11. Vaccinated 22 cats & 55 dogs. A little disappointed by the turnout but most people prefer to attend the free clinics. Dr. Nebzydoski gave us a \$234 discount which allowed us to break even. That was extremely nice of him. DCO Gerow is going to write a thank you note to him.

I am waiting to receive a letter from the County Treasurer's Office regarding the Abstract of Settlement. On 4/7/11 a tax collection check for \$1,444 was returned due to NSF since I had already turned the books over to the County, it was suppose to have been refunded with the abstract. The County has advised me that they will issue the refund as a "reverse chargeback".

Business as usual

CEO

- 20 Building Permits opened
- 10 Closed Building Permits
- 35 Complaints
- 0 Closed Complaints
- 4 New Planning Board applications
- 0 Approved Planning Board applications
- 0 Zoning Board applications
- 0 Approved Zoning Board applications
- 2 Operating permits/Fire Inspections

Update on unsafe bldg procedure w/ Hyman Sommer- Deceased waiting on an answer from Attorney Garigliano.

Park & Recreation

Day Camp and the pool are going well this summer.

I am probably going to close the concessions stand up as soon as day camp is finished because we are not bringing in much money on the weekends because we are not renting boats and it will probably cost more to staff it than what we would make.

We had to cancel our winery tour, youth tennis lessons, and youth golf lessons because of lack of sign ups.

We are sponsoring the movie "Cars" on September 9th as part of the Free summer outdoor movie nights. I am going to hold an event for the children before the movie starts that night. There will be a total of 5 movies for the summer.

We have been getting everything ready for the Pee-Wee football season. Practices start at the end of August.

Chuck Young from the civil war re-enactors along with the Park Supervisor have the walls built for the bathrooms at Walnut. Chuck is moving to Florida in August so I'm not sure how much more he will be able to do. When he can not help anymore, I would like to get prices from contractors to finish the building so we can get it completed.

I spoke with Cliff Asdal the forester who worked on the logging plans for Walnut Mountain and Hanofee Park back in 1995. He is going to walk the parks and give us an updated report to see if there are enough logs to make it worth while to log the parks with out destroying the integrity of the parks.

CDC

- Skatepark: contacted manufacturer for the ramps used at Camp Chipinaw to find out specs for foundations. Also contacted sitedesigngroup in CA upon recommendation by local skaters
- Movie Nights: Free outdoor movie nights will begin on Friday Aug 5 and run for 5 weekends, with support from Rotary Club and Parks & Rec.
- Pine Bush Equipment: has approached the CDC with ideas to start a training facility for heavy equipment use on their Old Rt. 17 site in Ferndale. They run a similar operation in Pine Bush. Will take issue up with County Workforce Development, Boces and others to determine interest in supporting idea.
- Parkville: Discussed DOT landscaping plans with Kris Gilbert / DOT Binghamton. They are drafting their final plans right now, to be implemented during the 2012 construction season. No word yet on how property transfer of former right-of-way parcels is going to be handled.
- Pathstone and RUPCO, both housing authorities active in Orange & Ulster, are looking to expand into the Sullivan County market and are researching potential properties to take over to rehab or develop and manage as workforce housing projects. Discussions are on-going
- Main Street project:
 - In construction:** Liberty Fitness, Alembic Realty (Broomstick) Immaculate Concepts
 - under contract & ready to go:** Liberty Library, Charlie's, Liberty Liquors, Eddie's Antiques, Barbuti, Bruce's Garage
 - finalizing scope:** Sunflower Healthfood, Fleet Bank , Thompson Pharmacy, Panman Building, Golden Dragon, Liberty Theater, Liberty Museum & Serendipity, Bruce's Garage.
- Landbanking: NYS Assembly recently approved 'landbanking' as an economic development tool for municipalities & counties to secure properties in a pool for future development and sale, combating speculative land-holding and development inactivity. I'm working with the County to get this concept researched for Sullivan County.

DCO

- No report submitted

Finance Director

Communicated with the NYS Dormitory Authority and Jeremy Gorelick regarding the parking lot grant

Communicated with Marshall and Sterling regarding claims

Met with the Employee Relations Committee

Started preparation for 2012 budget

Prepared bid notices for the sale of the Loomis Property

Prepared Joint Fuel Bid with Town of Rockland, Town of Bethel, Town of Fallsburg, Village of Liberty, Liberty Joint Fire District, Livingston Manor Fire District, Roscoe Free Library and Livingston Manor Free Library

Contacted County about their Propane Bid

Reviewed changes submitted and made for the contract with the Village by the Village attorney

Met with the Town Engineer(s) concerning making a decision on the Loomis Sewer Grant

All other daily responsibilities

Court

	June 2011	July 2011
• V&T Received	407	615
• V&T Appearances	195	155
• Criminal Appearances	669	455
• Ordinance Appearances	11	24
• Civil Appearances	28	26
• Total Fines Collected	\$69,345.00	\$66,110.50
• Total Fines to Town of Liberty	Not Available	Not Available
• Total Fines to Village	Not Available	Not Available

(1) RESOLUTION NO

WATER & SEWER 2005 CHEVY SILVERADO DECLARED SURPLUS EQUIPMENT & BID DATE SET

Motion by Councilperson Lynn Killian, seconded by **Councilperson Thomas Hasbrouck**, , the Town Board of the Town of Liberty does hereby declare the Water & Sewer 2005 Chevy Silverado

Truck VIN# 2GCEK19V951231155 surplus equipment and do hereby set a bid date for 8/25/2011 at 11:00 a.m. at the Town Clerk's Office, 120 North Main Street, Liberty, NY.

4 Ayes – Carried
1 Absent- Councilperson Maurice Gerry

(2) RESOLUTION NO

JOINT FUEL BID SET FOR 8/15/2011

On a motion by Councilperson Chris Austin , seconded by **Councilperson Lynn Killian**, the Town Board does hereby set the Joint Fuel Bid for 8/15/2011 at 11:00 a.m. at the Town Clerk's Office, 120 North Main Street, Liberty, NY.

4 Ayes – Carried
1 Absent- Councilperson Maurice Gerry

(3) RESOLUTION NO

BID OPENING SET FOR USED LOADER PURCHASE

On a motion by Councilperson Chris Austin , seconded by **Councilperson Lynn Killian**, the Town Board does hereby set a bid opening for (1) used loader purchase on 8/25/2011 at 11:00 a.m. at the Town Clerk's Office, 120 North Main Street, Liberty, NY.

4 Ayes – Carried
1 Absent- Councilperson Maurice Gerry

(4) RESOLUTION NO

SEPTEMBER REGULAR MTG RESCHEDULED

On a motion by Councilperson Chris Austin, seconded by **Councilperson Lynn Killian**, the Town Board does hereby reschedule the September Regular Meeting for 9/12/2011 at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, NY.

4 Ayes – Carried
1 Absent- Councilperson Maurice Gerry

(5) RESOLUTION NO.

KNS CORPORATION dba GOLDEN SWAN RESTAURANT GRANTED 30 DAY WAIVER FOR ON-PREMISES LIQUOR LICENSE

Motion by Councilperson Thomas Hasbrouck, seconded by **Councilperson Chris Austin**, **Councilperson Lynn Killian abstaining**, the Town Board of the Town of Liberty does hereby have no objection to a renewal of an On-Premises Alcoholic Beverage License being granted to KNS Corporation dba Golden Swan Restaurant located at Route 55, PO Box 337, Liberty, New York and do hereby grant the 30 day waiver.

3 AYES - Carried

1 Absent – Councilperson Maurice Gerry

1 Abstention – Councilperson Lynn Killian

(6) RESOLUTION NO

APPROVAL OF FIREWORK APPLICATION AND FEE

On a motion by Councilperson Lynn Killian, seconded by **Councilperson Chris Austin**, the Town Board does hereby approve the following firework application and do hereby set a \$100 fee for such permit.

4 Ayes – Carried

1 Absent- Councilperson Maurice Gerry

(7) Discussion regarding the Heating System Modification bid. Supervisor Schmidt will set up a meeting with Glenn Erts and try to get an itemized bill.

(8) RESOLUTION NO

INTRODUCTORY LOCAL LAW NO. 1 OF THE YEAR 2011 AMENDING CHAPTER 93 OF THE CODE OF THE TOWN OF LIBERTY ENTITLED "JUNKYARDS"

At a meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town of Liberty Town Hall, 120 North Main Street, Liberty, New York 12754, in said town, on the 1st day of August, 2011 at 4:00 p.m. prevailing time.

The meeting was called to order by Supervisor John Schmidt and upon roll being called the following were:

PRESENT

Supervisor John Schmidt

Councilman Chris Austin

Councilman Thomas Hasbrouck

Councilwoman Lynn P. Killian

The following resolution was introduced by Councilman Thomas Hasbrouck who moved for its adoption, and seconded by Councilman Lynn Killian, to wit:

BE IT RESOLVED, that Introductory Local Law No. 1 of 2011, "A Local Law to Amend Chapter 93 of the Code of the Town of Liberty" entitled "Junkyards" to set forth the procedure and standards applicable to relocate a junkyard, is hereby introduced before the Town Board of the Town of Liberty; and

BE IT FURTHER RESOLVED, that copies of the aforesaid Introductory Local Law have been laid upon the desk of each member of the Town Board of the Town of Liberty on July 11, 2011; and

BE IT FURTHER RESOLVED, that the Town Board hold a public hearing on said Local Law at the Town of Liberty Town Hall, 120 North Main Street, Liberty, New York at 6:50 p.m., prevailing time, on August 15, 2011; and

BE IT FURTHER RESOLVED, that the Town Clerk of the Town of Liberty publish or cause to be published a public notice in the *Sullivan County Democrat*, of said public hearing at least five (5) days prior to such hearing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

	AYE	NAY	ABSENT
Supervisor John Schmidt	Voting	X	
Councilman Chris Austin	Voting	X	
Councilman Maurice Gerry	Voting		X
Councilman Thomas Hasbrouck	Voting	X	
Councilwoman Lynn P. Killian	Voting	X	

The resolution was thereupon declared duly adopted.

4 Ayes – Carried

1 Absent- Councilperson Maurice Gerry

(9) RESOLUTION NO

FORM A TOWN HALL COMMITTEE

On a motion by Councilperson Chris Austin , seconded by **Councilperson Lynn Killian**, the Town Board does hereby vote to form a Town Hall Committee.

4 Ayes – Carried

1 Absent- Councilperson Maurice Gerry

RESOLUTION NO

E911 ROAD NAMING ABRAHAM LANE 6-1-40

On a motion by Councilperson Thomas Hasbrouck , seconded by **Councilperson Lynn Killian**, the Town Board does hereby approve of the name Abraham Lane for SBL #6-1-40 for road located off of O'Keefe Hill Rd., Parksville, NY.

4 Ayes – Carried

1 Absent- Councilperson Maurice Gerry

BOARD DISCUSSION (No one had anything to report)

ADJOURN

On a motion by Councilperson Chris Austin, seconded by Councilperson Lynn Killian, the Town Board does hereby adjourn the meeting at 5:04 p.m.

Respectfully submitted,
Laurie Dutcher, Town Clerk