



# Field/Court Use Permit

<b>For Office Use Only:</b>	
Amount: \$	_____
Receipt #:	_____
Check #:	_____
Cash:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Organization/Group: \_\_\_\_\_

Name of Person in Charge: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Alternate Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Estimated # of People \_\_\_\_\_ Purpose for use: \_\_\_\_\_

Field/Court Requested:	<input type="checkbox"/> Hanofee Baseball	<input type="checkbox"/> Hanofee Volleyball	<input type="checkbox"/> Hanofee Basketball
	<input type="checkbox"/> Hanofee Tennis	<input type="checkbox"/> Walnut Baseball	<input type="checkbox"/> Walnut Soccer

<b>Single date:</b> ____/____/____	<b>Arriving:</b> _____	<input type="checkbox"/> AM <input type="checkbox"/> PM	<b>Departing:</b> _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
<b>Series of dates:</b> <input type="checkbox"/> \$30.00 Each Date - Liberty Res. <input type="checkbox"/> \$40.00 Each Date - Non-Res. <input type="checkbox"/> \$100 Clean-up Depo.				
Enter Dates: - _____ - _____ - _____ - _____ - _____ - _____				
_____ - _____ - _____ - _____ - _____ - _____				

**Leagues, Organizations, and Series of Dates uses:** A complete schedule of league games are required 30 days prior to the start of league play and a schedule of team practices are required 30 days prior to the start of practices in order for the department to insure adequate supervision. A \$1 Million Certificate of Insurance must be secured for the dates listed above and sent prior to approval, naming the Town of Liberty as "Additional Insured".

- Rules:**
- 1) Permits are not considered final until written approval is granted from the P&R Office.
  - 2) Users are responsible for the costs of damages or repairs caused by their players, coaches, or spectators.
  - 3) This permit will be issued on the condition that the applicant holds the Town of Liberty free and harmless from any and all claims from damage arising out of illness, accident, mischief, or any other claim resulting from the consumption of mood altering substances or behavior by the applicant or any of his or her guests..
  - 4) Any needed repairs or safety issues must be reported to the Parks & Recreation Office/Park Maintenance Supervisor immediately.
  - 5) If fields/courts are going to be used before or after they are open/closed for the season the organization must pay hourly wage of park attendant to be present.
  - 6) All Park Rules and Regulations must be adhered to during events.

**I have read and understand the rules and regulations and agree to the terms set forth by the Town of Liberty Board and Parks & Recreation Board.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date