



SUMMER DAY CAMP 2015 APPLICATION

Camp is for children **Ages 5 - 13**
(Children must be 5 years old by June 29th)

Camp will be opening June 29th and will end August 14th

➤ **Town of Liberty Resident - Registration Begins:**

April 8th - 6:00 pm – 7:00 pm (Liberty Senior Center)

Regular office hours thereafter starting:

April 9th - 8:00 am – 4:00 pm Monday to Friday

➤ **Non-Resident - Registration Begins:**

May 4th at 8:00 am at the Park & Rec. Office

** Registration is based on a first come first serve basis. **

Registration ends June 12, 2015 or before, if camp fills.

Must bring when registering:

- 1) **PROOF OF RESIDENCY** (Tax Bill, Utility Bill, etc. – Drivers licenses are not accepted.)
- 2) **IMMUNIZATION RECORDS** (Must be current copy. We cannot use last years.)
- 3) **COPY OF BIRTH CERTIFICATE**
- 4) **PAYMENT IN FULL** (Check, Cash, or Money Order) Make Checks Payable to: Town of Liberty Parks & Rec.)



2015 Day Camp General & Health Information Form

For Office Use Only:	
Amount: \$	_____
Receipt #:	_____
Check #:	_____
Cash:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Proof of Residency, Birth Certificate, Immunization Records, and Full Payment Required when registering. This form must be completed in full before it will be accepted and on file before your child can participate in the Day Camp program.

Campers Name: _____ T-Shirt : Youth - (Size) _____ Adult - (Size) _____

Date of Birth: ___/___/___ Age at start of camp: _____ Current Grade: _____ Gender: M / F

SESSION - FULL DAY 8-5:00 MORNING 8-12:00 AFTERNOON 12-5:00
 Res. \$485 Non-Res. \$595 Res. \$335 Non-Res. \$395 Res. \$360 Non Res. \$420

Parents/Guardians Full Names: _____

Mailing Address: _____ City _____ Zip _____

Parent/Guardian #1 Name: _____ Home # _____ Cell # _____ Work # _____

Parent/Guardian #2 Name: _____ Home # _____ Cell # _____ Work # _____

In case we can not reach Parents/Guardians please contact: (You must list two names & numbers)

Name: _____ Home # _____ Cell # _____ Work # _____

Name: _____ Home # _____ Cell # _____ Work # _____

Pick up List: (Be sure to list all possible persons, **including yourself**, that may pick up your child. Their name must appear here or your child will not be released to them). **Persons must be at least 18 years of age. Photo ID must be presented.**

1) _____ 2) _____ 3) _____

4) _____ 5) _____ 6) _____

Medical Information: Please fill out the following information accurately. ***Withholding information may result in your child being expelled from the camp.*** It is of ***absolute necessity*** that the Parks & Recreation supervisory staff has ***all medical information*** on your child/children in order for them to provide a safe camp setting for everyone. Your child's information will be ***kept confidential***. If the medical information is not accurate or not provided, the Parks & Recreation staff cannot be held responsible for lack of medical treatment. If injury occurs, the Parks & Recreation staff will do whatever is necessary to ensure your child's well being. Without accurate medical information this is more difficult to ensure.

Continued on Next Page:

Is your child subject to or have a history of: (check all that apply)

- Allergies:** None Insect Stings Food/Drink Penicillin Medications
 Fainting/Seizures Sore Throat Headaches Heart Problems Sinus
 Ear Infections Asthma Abdominal Kidney Other _____

If you have checked any of the above, please explain in full in the space provided.

- Hearing is: Normal Impaired: (does does not - wear hearing aid)
 - Eyesight is: Normal Impaired: (does does not - wear glasses/contacts)
 - Swimming Ability: None Fair Good Average Above Average
 - Has recently been immunized for tetanus: Yes No
 - Medications that must be administered by the Parent/Guardian at the following times:
 None Yes, Please Explain: _____
 - Any and All treatments, surgeries, Dr./ER. visits, or other medical concerns we should be aware of with in the last six months: None Yes, Please Explain _____
-

Childs Physicians Name: _____ Phone # _____

(Please attach these items to this form) Current immunization record Copy of birth certificate

As the above named child's parent/guardian, I give the Town of Liberty Parks & Recreation Day Camp permission to have my child:

- Yes No - Receive emergency medical treatment in the event it is necessary and I cannot be reached.
- Yes No - Swim at the Hanofee park pool.
- Yes No - Allow the Day Camp Staff to assist my child with applying sunscreen to his or her exposed skin including but not limited to the face, ears, nose, neck, shoulders, arms, and legs.

Registration & Refund Policy: All program registration fees must be paid prior to the start of the program. All registrants are entitled to a full refund in the event of cancellation, or until the first day the program begins. Late entry into, withdrawal from or limited attendance in a program will not entitle any individual or group to a refund. All refunds under this policy will be made through the Town of Liberty's monthly voucher system.

The named individual has permission in the above designated program and I have read the Registration & Refund Policy, and to the best of my knowledge the information provided is true.

Signature Parent/Guardian

Date

Town of Liberty Parks & Recreation - Summer Day Camp

Camp Policies / Parent's Contract

In the spaces provided, please initial each item, showing that the following agreement has been read and is understood.

Initials

_____ I am aware that the **Day Camp hours are from 8:00 AM until 5:00 PM**. Your child is expected to be dropped off **no earlier than 8:00 AM** and picked up **no later than 5:00 PM**. Prior to registering your child please make the necessary arrangements to allow this to occur. We realize that situations arise that might cause the driver to be late. If this does happen, it is the parent/guardian responsibility to contact the Parks & Recreation offices at # 292-7690 prior to 4:00 PM. This will give the camp staff enough time to arrange for a staff member to stay with your child. You will be charged the staff member's hourly rate of pay for the time that you are late. This will be due when you pick your child up. It is our goal to make your child's day as fun filled and stress free as possible.

_____ If I bring my child late to camp, I will take him/her directly to the camp director's office for check in so the child may be safely taken to their group.

_____ Lunch will be available for your child. If your child does not want that lunch you must provide a proper lunch for your child daily (drink, sandwich, snack) or provide money for your child to purchase his/her lunch at the concession stand. I will also provide my child with a water bottle to use throughout the day.

_____ I will insure that my child is dressed appropriately for the program(s) and weather: Sneakers, shorts or pants, t-shirt, swim suit and towel; sweatshirt/sweater; hat; sunscreen, and insect repellent, sun screen, and long sleeved tops and pants for hiking activities.

_____ **NO OPENED TOED SHOES! Children will not be able to participate in any activities and will be sent home if they do not have closed toed shoes.**

_____ I will send my child with sunscreen of SPF 15 or higher with his/her name printed on the bottle and I will send my child with sunscreen applied before drop off.

_____ I will insure my child follows directions of camp staff for their safety, enjoyment, and smooth operation of the program. I am aware that inappropriate behaviors will not be tolerated. A child exhibiting behaviors of: VIOLENCE, SEXUAL HARASSMENT, ENDANGERING THE SAFETY OF A CAMPER OR STAFF MEMBER, ANY TYPE OF DISCRIMINATION, THEFT, VERBAL ABUSE AND POSSESSION OF ANY WEAPON OR FIRE STARTERS (matches/lighters) will result in immediate suspension of the child from camp. The child's parents will be called to pick up the child immediately. At the end of the camp day, the incident will be reviewed by administrative staff and a determination on the child's continued attendance in the program will be made. Parents will be notified of the results of the review. Incidents will be handled on a case by case basis.

_____ **I understand that if my child is expelled from camp there will be no refund of camp fees.**

_____ I will become familiar with the camp schedule to insure my child has all items needed for each day.

Day Camp Policies / Parent Contract Continued:

_____ I will label my child's belongings in case they are misplaced and I will check my child's belongings each day before we leave camp to make sure everything is accounted for. **The Town of Liberty and or staff are not responsible for any lost or stolen items.**

_____ **All Electronic Devices including Cell Phones are prohibited unless permission is granted by the Camp Director on rainy days. Games such as Magic Cards are not recommended to send with your child to camp. The Town of Liberty and or staff are not responsible for any lost or stolen items.**

_____ I will take time to talk to my child's counselor to evaluate the program as it relates to him/her.

_____ I will insure that my child's medical records are *completed accurately and in full* for the safety of my child. Registration is not complete until this information is in the office.

_____ I will insure that any changes in my child's **medical records/emergency phone numbers** will be updated immediately to insure the safety of my child. I also understand that in the case of a serious emergency, 911 will be contacted first, and then the emergency number listed on my child's registration form will be called.

_____ I understand that the Town's Day Camp is not a therapeutic environment and cannot provide the setting for youngsters requiring any extensive therapeutic support or educational disabilities. However, the Parks and Recreation Administration reserve the right to call in any professional, be it medical or mental health for consultation as they see fit.

_____ Parents are responsible for administering any medication required by your child or your child must be able to self-direct medication. Our staff are not qualified nor allowed to administer medications.

_____ Sometimes camp may have to close due to extreme weather &/or unforeseen circumstances. If this does occur camp could be closed for the entire day or camp may have to close early and you child will need to be picked up. Please have a plan in place for someone on the pick-up list to come and get your child and a place your child can go.

*The Parks & Recreation Board and/or Department reserve the right to deny entry into, or remove any participant from any program due to disciplinary problems or to avoid creating a staffing hardship situation which is beyond reasonable expectations of the Town of Liberty Parks & Recreation Department. **We reserve the right to photograph, video, or record any Recreation program and use these for future promotions.***

I, _____, the parent/guardian of _____
(Parent/guardian) (Camper's name in full)

have read and agree to the policies and will follow the mandatory responsibilities listed in the Day Camp Policies/Parent Contract.

(Parent/Guardian Signature)

(Date)

2015

Lunch Program

We have teamed up with the Liberty Central School to provide a healthy lunch for all the camp children through the Summer Food Rocks program.

Below is a sample of the daily lunch that will be offered:

Monday	Tuesday	Wednesday	Thursday	Friday
1%Milk or FF Chocolate	1%Milk or FF Chocolate	1%Milk or FF Chocolate	1%Milk or FF Chocolate	1%Milk or FF Chocolate
Fruit Juice	Fruit Juice	Fruit Juice	Fruit Juice	Fruit Juice
Ham or Turkey on a WW Roll or PBJ Sandwich	Egg Salad, or Turkey WW Wrap or PBJ Sandwich	Turkey Swiss, Italian or Veggie WW Hero PBJ Sandwich	Chicken Tender or Veggie and Cheese WW Wrap PBJ Sandwich	Tuna Salad, or Ham and Cheese on WW Bread
Raw Veggies and Fresh Fruit	Raw Veggies and Fresh Fruit	Raw Veggies and Fresh Fruit	Raw Veggies and Fresh Fruit	Raw Veggies and Fresh Fruit

Late Arrivals after 9:30am

We have to place the lunch orders by 9:30am daily. If you are arriving after this and want your child to receive the lunch, you must call the office 292-7690 to place the order prior to 9:30am.

Afternoon Children

Children must place their order with their counselor the previous day if they wish to receive the free lunch for the current day.