

TOWN BOARD OF THE TOWN OF LIBERTY
DEPARTMENT HEAD MEETING
JANUARY 3, 2011

At the Re-organizational Meeting of the Town Board of the Town of Liberty held at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

Supervisor John Schmidt
Councilperson Thomas Hasbrouck
Councilperson Lynn Killian
Councilperson Maurice Gerry
Councilperson Chris Austin

Recording Secretary: Town Clerk Laurie Dutcher
Also present: Finance Director Earl Bertsch
Highway Superintendent Timothy Pellam
Water & Sewer Supervisor Albert Picard
Code Enforcement Officer Mark VanEtten
Assessor Kathy Sprague
Park & Rec Director Brian Scardefield
Budget Coordinator Cheryl Gerow
Deputy Town Clerk Sara Sprague

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

TIME AND PLACE OF MEETINGS 01-11

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board approved the following time and place of meetings:

- 1st Monday of the Month-Department Head Mtg. 4:00 p.m.
- 3rd Monday of the Month-Regular Monthly Mtg. 7:00 p.m.

5 AYES
CARRIED

DESIGNATION OF THE OFFICIAL NEWSPAPER 02-11

On a motion by Councilperson Chris Austin, seconded by Councilperson Lynn Killian, the Town Board designated the Sullivan County Democrat as the Town of Liberty's official newspaper for 2011.

5 AYES
CARRIED

DESIGNATION OF THE OFFICIAL DEPOSITORIES OF THE TOWN 03-11

On a motion by Councilperson Chris Austin, seconded by Councilperson Maurice Gerry the Town Board designated the following banks as the official depositories of the Town of Liberty for 2011:

- First National Bank of Jeffersonville
- HSBC
- Catskill Hudson Bank of Sullivan County
- TD Banknorth
- M&T Bank
- JB Morgan Chase

CARRIED

DESIGNATION OF THE CUSTODIAL BANKS 04-11

On a motion Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board designated the following banks as custodial banks for the Town of Liberty for 2010:

- Bank of New York (for Bank of America)
- M&T Bank (for Jeff Bank & Community Bank)
- HSBC Bank USA Public Banking Operations
- Brown Brothers Harriman (for TD Banknorth)
- Bank of America (for M&T Bank)

CARRIED

IRS MILEAGE RATE 05-11

On a motion by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck, the Town Board raises the IRS Mileage reimbursement rate to .51 cents per mile.

CARRIED

**AUTHORIZATION FOR NECESSARY MACHINE AND EQUIPMENT REPAIRS
06-11**

On a motion by Councilperson Chris Austin, seconded by Councilperson Maurice Gerry, the Town Board grants authorization for the Town Highway Superintendent and the Water & Sewer Supervisor to make necessary purchases for machine and equipment repair up to three thousand dollars (\$3,000) without prior board approval.

CARRIED

APPOINT CARETAKER FOR THE SWAN LAKE CEMETERY 07-11

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board does hereby appoint the Swan Lake Fire Dept. as the caretaker of the Swan Lake Cemetery.

CARRIED

APPOINTMENT OF DOG CONTROL OFFICER 08-11

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board does hereby appoint Joanne Gerow as the Town of Liberty Dog Control Officer for a term expiring 12/31/2011.

CARRIED

APPOINTMENT OF ALTERNATE ZONING BOARD MEMBER 09-11

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board does hereby appoint Gene Burns as an alternate to the Zoning Board for a term expiring 12/31/2011.

CARRIED

RE-APPOINTMENT OF PETER BELGARD AS A ZONING BOARD MEMBER 10-11

On a motion by Chris Austin, seconded by Councilperson Thomas Hasbrouck, the Town Board does hereby re-appoint Peter Belgard as a member of the Zoning Board for a term expiring 12/31/2015.

CARRIED

APPOINTMENT OF PLANNING BOARD CHAIRMAN 12-11

On a motion by Councilperson Lynn Killian, seconded by Councilperson Maurice Gerry, the Town Board does hereby appoint Diane Deutsh as Planning Board Chairman for a term expiring 12/31/2011.

CARRIED

APPOINTMENT OF ZONING BOARD CHAIRMAN 13-11

On a motion by Councilperson Chris Austin, seconded by Councilperson Thomas Hasbrouck, the Town Board does hereby appoint Thomas Sprague as Zoning Board Chairman for a term expiring 12/21/2011.

CARRIED

APPOINTMENT OF TOWN ATTORNEY 14-11

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Lynn Killian, the Town Board does hereby appoint Kenneth Klein as the Town Attorney for a term expiring 12/31/2011.

CARRIED

APPOINTMENT OF ASSISTANT TOWN ATTORNEY 15-11

On a motion by Councilperson Chris Austin, seconded by Councilperson Lynn Killian, the Town Board does hereby appoint Walter Garigliano as Assistant Town Attorney for a term expiring 12/31/2011.

CARRIED

SUPERVISOR'S APPOINTMENTS 16-11

- Confidential Secretary –Maureen Barber
- Deputy Supervisor – Clarence Barber
- Town Historian – William Cogswell
- Veteran's Service Officer – Dan Ratner
- Budget Officer – Cheryl Gerow
- Health Officer – David Schwalb

EMPLOYEES RELATIONS COMMITTEE 17-11

On a motion by Councilperson Thomas Hasbrouck, seconded by Chris Austin, the Town Board does hereby appoint the following to the Employees Relations Committee:

- Highway (3) Matt DeWitt/ Bruce Cox / Kevin Austin
- Town Hall (2) Nancy Saucier/Ann Friedman
- Park & Rec (1) Adam Lake
- Water & Sewer (2) Tom Kehrley / Stacy Yaun

CARRIED

AUTHORIZE DEPUTY SUPERVISOR TO SIGN CHECKS IN SUPERVISOR'S ABSENCE 18-11

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board authorizes the Deputy Supervisor to sign checks in the absence of the Town Supervisor.

CARRIED

APPOINT WORKPLACE VIOLENCE COMMITTEE 19-11

On a motion by Councilperson Lynn Killian, seconded by Councilperson Maurice Gerry, the Town Board does hereby appoint the following to the Workplace Violence Committee:

- Cheryl Gerow
- Earl Bertsch
- Andrew Dworetsky
- Ann Friedman
- Nancy Saucier
- Stacy Yaun
- James Austin
- Leigh Benton

CARRIED

APPOINTMENT OF TOWN MARRIAGE OFFICERS 20-11

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board appoints the following as Town Marriage Officers for a term expiring 12/31/2011:

- Laurie Dutcher
- Sara Sprague
- Cheryl Gerow
- Ann Friedman
- Maureen Barber
- Maurice Gerry

CARRIED

ADJOURN

On a motion by Lynn Killian, seconded by Councilperson Maurice Gerry, the Town Board does hereby adjourn the Re-organizational meeting at 4:20 p.m.