

**TOWN BOARD OF THE TOWN OF LIBERTY  
RE-ORGANIZATIONAL MEETING  
JANUARY 3, 2012  
4:00 P.M.**

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At the Re-organizational Meeting of the Town Board of the Town of Liberty held at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

Supervisor Charlie Barbuti  
Councilperson Thomas Hasbrouck  
Councilperson Maurice Gerry  
Councilperson Chris Austin  
Councilperson Dean Farrand

Recording Secretary: Town Clerk Laurie Dutcher

Also present:

Town Attorney Kenneth Klein  
Finance Director Earl Bertsch  
Highway Superintendent Timothy Pellam  
Water & Sewer Supervisor Albert Picard  
Code Enforcement Officer Mark VanEtten  
Assessor Kathy Sprague  
Park & Rec Director Brian Scardefield  
Budget Coordinator Cheryl Gerow  
Deputy Town Clerk Sara Sprague

After the Pledge of Allegiance, Supervisor Barbuti called the meeting to order at 4:00 p.m.

RESOLUTION NO. 01-12

**TIME AND PLACE OF MEETINGS**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board approved the following time and place of meetings:

- 1<sup>st</sup> Monday of the Month-Department Head Mtg. 4:00 p.m.
- 3<sup>rd</sup> Monday of the Month-Regular Monthly Mtg. 7:00 p.m.

5 AYES  
CARRIED

RESOLUTION NO. 02-12

**DESIGNATION OF THE OFFICIAL NEWSPAPER**

On a motion by Councilperson Chris Austin, seconded by Councilperson Thomas Hasbrouck, the Town Board designated the Sullivan County Democrat as the Town of Liberty's official newspaper for 2012.

5 AYES  
CARRIED

RESOLUTION NO. 03-12

#### **DESIGNATION OF THE OFFICIAL DEPOSITORIES OF THE TOWN**

On a motion by Councilperson Chris Austin, seconded by Councilperson Thomas Hasbrouck the Town Board designated the following banks as the official depositories of the Town of Liberty for 2012:

- First National Bank of Jeffersonville
- HSBC
- Catskill Hudson Bank of Sullivan County
- TD Banknorth
- M&T Bank
- JB Morgan Chase

5 AYES  
CARRIED

RESOLUTION NO. 04-12

#### **DESIGNATION OF THE CUSTODIAL BANKS**

On a motion Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board designated the following banks as custodial banks for the Town of Liberty for 2012:

- Bank of New York (for Bank of America)
- M&T Bank (for Jeff Bank & Community Bank)
- HSBC Bank USA Public Banking Operations
- Brown Brothers Harriman (for TD Banknorth)
- Bank of America (for M&T Bank)

5 AYES  
CARRIED

RESOLUTION NO. 05-12

#### **IRS MILEAGE RATE**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board raises the IRS Mileage reimbursement rate to .555 cents per mile.

5 AYES  
CARRIED

RESOLUTION NO. 06-12

**AUTHORIZATION FOR NECESSARY MACHINE AND EQUIPMENT REPAIRS**

On a motion by Councilperson Chris Austin, seconded by Councilperson Thomas Hasbrouck, the Town Board grants authorization for the Town Highway Superintendent and the Water & Sewer Supervisor to make necessary purchases for machine and equipment repair up to three thousand dollars (\$3,000) without prior board approval.

5 AYES  
CARRIED

RESOLUTION NO. 07-12

**APPOINT CARETAKER FOR THE SWAN LAKE CEMETERY**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry the Town Board does hereby appoint the Swan Lake Fire Dept. as the caretaker of the Swan Lake Cemetery.

5 AYES  
CARRIED

RESOLUTION NO. 08-12

**APPOINTMENT OF DOG CONTROL OFFICER**

On a motion by Councilperson Chris Austin, seconded by Councilperson Thomas Hasbrouck the Town Board does hereby appoint Joanne Gerow as Liberty Dog Control Officer for a term expiring 12/31/2012.

5 AYES  
CARRIED

RESOLUTION NO. 09-12

**APPOINTMENT OF TOWN REGISTRAR**

On a motion by Councilperson Chris Austin, seconded by Councilperson Thomas Hasbrouck, the Town Board does hereby appoint Laurie Dutcher as Registrar for a term expiring 12/31/2015.

CARRIED  
5 AYES

RESOLUTION NO. 10-12

**APPOINTMENT OF ALTERNATE ZONING BOARD MEMBER**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Chris Austin, the Town Board does hereby appoint Gene Burns as an alternate to the Zoning Board for a term expiring 12/31/2012.

5 AYES  
CARRIED

RESOLUTION NO. 11-12

**RE-APPOINTMENT OF DON NICHOLS AS A ZONING BOARD MEMBER**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Chris Austin, the Town Board does hereby re-appoint Don Nichols as a member of the Zoning Board for a term expiring 12/31/2016.

5 AYES  
CARRIED

RESOLUTION NO. 12-12

**APPOINTMENT OF PLANNING BOARD CHAIRMAN**

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Thomas Hasbrouck, the Town Board does hereby appoint Diane Deutsh as Planning Board Chairman for a term expiring 12/31/2012.

5 AYES  
CARRIED

RESOLUTION NO. 13-12

**RE-APPOINTMENT OF LYNN DOWE AS A PLANNING BOARD MEMBER**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board does hereby re-appoint Lynn Dowe as a member of the Planning Board for a term expiring 12/31/2016.

5 AYES  
CARRIED

RESOLUTION NO. 14-12

**APPOINTMENT OF DENISE BIRMINGHAM AS A PLANNING BOARD MEMBER TO FILL UNEXPIRED TERM OF DEAN FARRAND**

On a motion by Councilperson Dean Farrand, seconded by Councilperson Chris Austin, the Town Board does hereby appoint Denise Birmingham as a member of the Planning Board to fill the unexpired term of Dean Farrand expiring 12/31/2014.

5 AYES  
CARRIED

RESOLUTION NO. 15-12

**APPOINTMENT OF ALTERNATE PLANNING BOARD MEMBER**

On a motion by Councilperson Chris Austin, seconded by Councilperson Thomas Hasbrouck, the Town Board does hereby appoint Peter Stettner as an alternate to the Planning Board for a term expiring 12/31/2012.

5 AYES  
CARRIED

RESOLUTION NO. 16-12

**APPOINTMENT OF ZONING BOARD CHAIRMAN**

On a motion by Councilperson Thomas Hasbruck, seconded by Councilperson Chris Austin, the Town Board does hereby appoint Thomas Sprague as Zoning Board Chairman for a term expiring 12/21/2012.

5 AYES  
CARRIED

RESOLUTION NO. 17-12

**APPOINTMENT OF TOWN ATTORNEY**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board does hereby appoint Kenneth Klein as the Town Attorney for a term expiring 12/31/2013.

5 AYES  
CARRIED

RESOLUTION NO. 18-12

**APPOINTMENT OF ASSISTANT TOWN ATTORNEY**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Chris Austin, the Town Board does hereby appoint Walter Garigliano as Assistant Town Attorney for a term expiring 12/31/2013.

CARRIED  
5 AYES  
CARRIED

**SUPERVISOR'S APPOINTMENTS**

- Confidential Secretary –Deborah Manley
- Deputy Supervisor – Thomas Hasbrouck
- Town Historian – William Cogswell
- Veteran's Service Officer – Daniel Ratner
- Budget Officer – Cheryl Gerow

- Health Officer – David Schwalb

#### **TOWN CLERK'S APPOINTMENTS**

- Temporary Tax Clerk-Cara Dutcher
- Deputy Town Clerk-Sara Sprague

#### **HIGHWAY SUPERINTENDENT'S APPOINTMENTS**

- Deputy Highway Superintendent-Kevin Austin

RESOLUTION NO. 19-12

#### **EMPLOYEES RELATIONS COMMITTEE**

On a motion by Councilperson Thomas Hasbrouck, seconded by Maurice Gerry, the Town Board does hereby appoint the following to the Employees Relations Committee:

- Highway (3) Matt DeWitt/ Bruce Cox / Kevin Austin
- Town Hall (2) Nancy Saucier/Ann Friedman
- Park & Rec (1) Adam Lake
- Water & Sewer (2) Tom Kehrley / Stacy Yaun

5 AYES  
CARRIED

RESOLUTION NO. 20-12

#### **AUTHORIZE DEPUTY SUPERVISOR TO SIGN CHECKS IN SUPERVISOR'S ABSENCE**

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Chris Austin, the Town Board authorizes the Deputy Supervisor Thomas Hasbrouck to sign checks in the absence of the Town Supervisor.

5 AYES  
CARRIED

CARRIED

RESOLUTION NO. 21-12

#### **APPOINT WORKPLACE VIOLENCE COMMITTEE**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Chris Austin, the Town Board does hereby appoint the following to the Workplace Violence Committee:

- Cheryl Gerow
- Earl Bertsch
- Andrew Dworetzky

- Ann Friedman
- Nancy Saucier
- Stacy Yaun
- James Austin
- Leigh Benton

5 AYES  
CARRIED

RESOLUTION NO. 22-12

**APPOINTMENT OF TOWN MARRIAGE OFFICERS**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Dean Farrand, the Town Board appoints the following as Town Marriage Officers for a term expiring 12/31/2012:

- Laurie Dutcher
- Sara Sprague
- Cheryl Gerow
- Ann Friedman
- Maurice Gerry

5 AYES  
CARRIED

ADJOURN

On a motion by Chris Austin, seconded by Councilperson Thomas Hasbrouck, the Town Board does hereby adjourn the Re-organizational meeting at 4:13 p.m.

Respectfully submitted,

Laurie Dutcher,  
Town Clerk