

DEPARTMENT HEAD MEETING  
TOWN BOARD OF THE TOWN OF LIBERTY  
JANUARY 4, 2010

At the Department Head Meeting of the Town Board of the Town of Liberty held at 4:20 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

Supervisor John Schmidt  
Councilperson Thomas Hasbrouck  
Councilperson Lynn Killian  
Councilperson Sean Hanofee  
Councilperson Chris Austin

Recording Secretary: Town Clerk Laurie Dutcher

Also present:

Finance Director Earl Bertsch  
Highway Superintendent Timothy Pellam  
Water & Sewer Supervisor Albert Picard  
Code Enforcement Officer Mark VanEtten  
Assessor Kathy Sprague  
Budget Coordinator Cheryl Gerow  
Deputy Town Clerk Sara Sprague

**RECOGNIZE THE DEPT. HEADS**

Assessor Kathy Sprague

- 2010 Assessment roll
- Exemption renewals March 1<sup>st</sup> deadline
- Going through files
- Business as usual

Highway Superintendent Timothy Pellam

- Plowing & sanding
- Cutting a little brush

Councilperson Chris Austin wanted to know if Mr. Pellam had heard from the Department of Labor regarding the permit for the gravel bank.

Mr. Pellam advised that he had filled out the application and sent it in but had not yet heard anything.

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Continued.....

Water & Sewer Forman Albert Picard

- Plowing & Sanding
- Digging out hydrants
- Terry Kelly waterline replacement survey
- End of March two men retiring, need to replace one ASAP
- Barton & Loguidice gathering a lot of information
- Wanted to know where we are with the Loomis – Ferndale interconnect, knows that we received a grant for \$600,000 but still lacked the \$400,000.

Supervisor Schmidt advised that they have a very good chance at receiving an extension.

- Cold Spring water sent out 19 surveys – 8 came back

Councilperson Austin asked Mr. Picard how they were coming with the lightning arrestors.

Supervisor Schmidt advised that he was out there the other day with a guy getting prices.

Councilperson Hanofee asked Mr. Picard if the positions for the sewer plant operators were budgeted into the 2010 budget.

Finance Director Bertsch advised that the two positions were budgeted but that they did not have enough money for the sick time buyout so they were only going to replace one person for this year.

Code Enforcement Officer Mark VanEtten

- 14 Bldg permits
- 30 Inspections
- Violations
- Business as usual
- Still reviewing violations

Parks & Recreation Director Brian Scardefield

- Absent due to no heat at Park & Rec Building

Dog Control Officer Joanne Gerow

- Mileage 1,627
- 7 dsgs picked up
- 3 dogs @ kennel
- 4 Dangerous Dog proceedings pending

**RESOLUTION NO.**

**APPROVAL TO PAY SWAN LAKE RENAISSANCE \$21,436.81**

On a motion by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck, the Town Board does hereby approve payment to Swan Lake Renaissance in the amount of \$21,436.81 for reimbursement of all activities and projects executed by the Swan Lake Renaissance under the grant schedule.

CARRIED

**RESOLUTION NO.**

**AUTHORIZATION FOR SNOW REMOVAL**

On a motion by Councilperson Chris Austin, seconded by Councilperson Thomas Hasbrouck, the Town Board does hereby authorize the hiring of Charles Killian and Sean Doland to remove snow from Town Hall and the Parks & Recreation Bldg. at a rate of \$80 per location, per storm.

CARRIED

**BOARD DISCUSSION**

Councilperson Thomas Hasbrouck

- Nothing to report

Councilperson Sean Hanofee

- Would like to look into appointing a Town Engineer

Councilperson Lynn Killian

- Feels that we should adopt some of the resolutions as listed in the Association of Towns

Councilperson Chris Austin

- Need to get back to the Lamoreaux's regarding Birch Lane with an answer either way.
- Are the Swan Lake sidewalks Town owned?

Attorney Ken Klein advised that they were not and that we would be adopting a Local Law regarding sidewalks soon.

**VOTING DISTRICTS**

Attorney Klein asked Town Clerk Dutcher to see if the voting districts were done by Local Law or Resolution.

**RESOLUTION NO.**

**CHRIS AUSTIN APPOINTED CDC LIASON**

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Continued.....

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board does hereby appoint Chris Austin as CDC liason.

CARRIED

**RESOLUTION NO.**

**APPROVAL OF MINUTES**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board does accept the following minutes as submitted:

- 12/7/2009 Dept. Head Mtg.

CARRIED

**ADJOURN**

On a motion by Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board does hereby adjourn the meeting at 5:10 p.m.