

**REORGANIZATIONAL MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
JANUARY 5, 2009**

At the Re-organizational Meeting of the Town Board of the Town of Liberty held at 3:50 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

Supervisor John Schmidt
Councilperson Maurice Gerry
Councilperson Thomas Hasbrouck
Councilperson Lynn Killian
Councilperson Clarence Barber

Recording Secretary: Town Clerk Laurie Dutcher

Also present:

Financial Director Earl Bertsch
Highway Superintendent Timothy Pellam
Water & Sewer Supervisor Albert Picard
Code Enforcement Officer Mark VanEtten
Parks & Recreation Director Brian Scardefield
Finance Clerk Cheryl Gerow
Deputy Town Clerk Sara Sprague

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 3:50 p.m.

01-09 TIME AND PLACE OF MEETINGS

On a motion by Councilperson Thomas Hasbrouck, seconded by Maurice Gerry the Town Board approved the following time and place of meetings:

- 1st Monday of the Month – Department Head Mtg. 4:00 p.m.
- 3rd Monday of the Month –Regular Monthly Mtg. at 7:00 p.m.

5 AYES - Carried

02-09 DESIGNATION OF THE OFFICIAL NEWSPAPER

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board designated the Sullivan County Democrat as the Town of Liberty's official newspaper for 2009:

5 AYES - Carried

03-09 DESIGNATION OF THE OFFICIAL DEPOSITORIES OF THE TOWN

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Clarence Barber, the Town Board designated the following banks as the official depositories of the Town of Liberty for 2009:

- Bank of America
- First National Bank of Jeffersonville
- HSBC
- Catskill Hudson Bank of Sullivan County
- T.D.Banknorth
- M&T Bank
- JB Morgan Chase

5 AYES - Carried

04-09 DESIGNATION OF THE CUSTODIAL BANKS

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Clarence Barber, the Town Board designated the following banks as custodial banks for the Town of Liberty for 2009:

- Bank of New York (For Bank of America)
- M&T Bank (for Jeff Bank & Community Bank)
- HSBC Bank USA Public Banking Operations
- Brown Brothers Harriman (For T.D. Banknorth)
- Bank of America (For M&T Bank)

5 AYES - Carried

05-09 AUTHORIZATION FOR NECESSARY MACHINE AND EQUIPMENT REPAIRS

On a motion by Councilperson Clarence Barber, seconded by Councilperson Thomas Hasbrouck, the Town Board grants authorization for the Town Highway Superintendent and the Chief Water & Wastewater Treatment Plant Operator to make necessary purchases for the necessary machine and equipment repair for up to three thousand dollars (\$3,000) without prior board approval.

5 AYES - Carried

06-09 LOWER IRS MILEAGE RATE

Re-organizational Meeting
January 2, 2008 Continued

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Clarence Barber, the Town Board lowers the IRS Mileage rate to .55 cents per mile.

5 AYES - Carried

07-09 APPOINT CARETAKER FOR THE SWAN LAKE CEMETERY

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board does hereby appoint the Swan Lake Fire Department as the caretaker of the Swan Lake Cemetery.

5 AYES - Carried

08-09 APPOINT DELEGATE AND ALTERNATE DELAGATE FOR THE ASSOCIATION OF TOWNS

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry the Town Board of the Town of Liberty does hereby appoint Supervisor John Schmidt as the delegate and Councilperson Clarence Barber as the alternate delegate to the Association of Towns Conference at the New York Hilton in New York City on February, 2009.

5 AYES - Carried

09-09 APPOINTMENT OF DOG CONTROL OFFICER

On a motion by Councilperson Clarence Barber, seconded by Councilperson Thomas Hasbrouck the Town Board of the Town of Liberty does hereby appoint Joanne Gerow as the Town of Liberty Dog Control Officer for a term expiring December 31, 2009.

5 AYES - Carried

10-09 APPOINTMENT OF (2) ALTERNATE PLANNING BOARD MEMBERS

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Clarence Barber the Town Board of the Town of Liberty does hereby appoint the following as alternates to the Planning Board for a term expiring 12/31/09:

- Denise Birmingham
- Peter Stettner

5 AYES - Carried

11-09 APPOINTMENT OF TOWN MARRIAGE OFFICER

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Thomas Hasbrouck the Town Board of the Town of Liberty does hereby appoint Maureen Barber as a Town Marriage Officers for a term expiring December 31, 2009.

5 AYES - Carried

12-08 APPOINTMENT TO PARKS & RECREATION BOARD

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry the Town Board does hereby re-appoint Maureen Barber to the Parks & Recreation Board for a term expiring 12/31/13.

5 AYES - Carried

13-08 APPOINTMENT TO PLANNING BOARD

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Clarence Barber, the Town Board re-appointed Raymond Kelly as a member of the Planning Board for a term expiring 12/31/2013.

5 AYES - Carried

14-09 APPOINTMENT TO ZONING BOARD

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Thomas Hasbrouck, the Town Board re-appointed George Pellam as a member of the Zoning Board for a term expiring 12/31/2013.

5 AYES - Carried

15-09 PLANNING BOARD CHAIRMAN APPOINTED

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board re-appointed Diane Deutsch as the Planning Board Chairman for a term expiring 12/31/2009.

5 AYES - Carried

16-09 ZONING BOARD CHAIRMAN APPOINTED

Re-organizational Meeting
January 2, 2008 Continued

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board re-appointed Thomas Sprague as the Zoning Board Chairman for a term expiring 12/31/2009.

5 AYES - Carried

17-09 TOWN ATTORNEY APPOINTED

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Clarence Barber, the Town Board re-appointed Kenneth Klein as Town Attorney for a term expiring 12/31/2009.

5 AYES - Carried

18-09 APPOINTMENT OF ASSISTANT TOWN ATTORNEY

On a motion by Councilperson Clarence Barber, seconded by Councilperson Thomas Hasbrouck, the Town Board re-appointed Walter Garigliano as Assistant Attorney for the Town for a term expiring 12/31/2009.

5 AYES - Carried

19-09 SUPERVISOR APPOINTMENTS

On a motion by Councilperson Clarence Barber, seconded by Councilperson Thomas Hasbrouck, the Supervisor appointed the following for a term expiring 12/31/2009:

William Cogswell – Town Historian
Junior Bell- Veteran's Service Officer
Budget Officer-Cheryl Gerow

5 AYES - Carried

APPOINTMENTS TO THE EMPLOYEES RELATIONS COMMITTEE

- **Highway (3)**
Matt DeWitt / Bruce Cox / Kevin Austin
- **Town Hall and Parks & Rec (3)**
Linda Mullen / Cheryl Gerow / Audrey Wheeler
- **Water & Sewer (2)**
Tom Kehrley / Stacey Yaun

20-09 TEMPORARY TAX CLERK APPOINTED

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Clarence Barber, the Town Board, upon the recommendation of the Tax Collector appointed Cara Dutcher as Temporary Tax Clerk for the 2009 Tax season.

5 AYES - Carried

21-09 DEPUTY SUPERVISOR AUTHORIZED TO SIGN CHECKS IN SUPERVISOR'S ABSENCE

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board authorizes the Deputy Supervisor to sign checks in the absence of the Town Supervisor.

5 AYES - Carried

PUBLIC PARTICIPATION:

Cindy Karras

Concerned over reducing the amount of the letter of credit for AJM @ Swan Lake Estates.

DEPARTMENT HEADS

Assessor:

- STAR Renewals
- Business as usual

Highway:

- Busy
- Cannot work his guys as many hours as are needed-need to address this problem this year
- Snow & ice are ripping the gutters off the barn
- Toilet paper is coming out of the floor drains.

Supervisor Schmidt advised that he will contact Terry Kelly.

Code Enforcement:

- Required to have 24 hrs of in service training per year will be at a higher cost this year
- DEC NYS mandated NYS Compensation certification online
- End of year report next month
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Re-organizational Meeting
January 2, 2008 Continued

Parks & Recreation:

- Andrew went for deposition for Marksohn case
- Decorated the stage for Christmas
- Sign up has been pretty steady
- Kelly Eng. working on bathrooms for Walnut Mt.
- Linda booked Intrepid Museum.

Water & Sewer:

- Leak @ Loomis on 12/31 – Tim Pellam helped
- Leak on Blume Rd.
- Shorthanded because everyone is trying to use up time
- Would like personnel comm. to work on carrying time over
- Fire hydrant hit by State Trooper car
- Ferndale-Loomis to be put out to bid
- Rt. 55 – new pump will be here the middle of January
- New tanker truck being built this month
- Rt. 55 & Ferndale EPA retesting \$1,100 per district
- Grant WSS –well head protection

Dog Control Officer:

- Mileage 1,012
- Dogs in kennel 3
- Dogs picked up 7
- Dog bites 1

Town Clerk / Tax Collector

- Tax Collection has started
- Received letter from County regarding voting machines

Supervisor Schmidt will send letter to Village and School notifying them that they will be responsible for the maintenance and storage of voting machines

Finance Director

- Advised that the court was requesting a temporary employee to fill in while Connie was on leave for 3 weeks.

The Town Board concurred that they would not hire a temporary employee for the three weeks.

- Advised that he will be updating the purchasing policy and will be sending the Town Board members a draft for their input.

21-09 3 YEAR LEASE PURCHASE 2009 STERLING L9511

Re-organizational Meeting
January 2, 2008 Continued

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board approved a 3 year lease purchase of one (1) 2009 Sterling L9511 Cab and Chassis at a cost of \$174,699 with the first installment of \$58,233 being paid in 2009.

5 AYES - Carried

**22-09 REDUCTION OF LETTER OF CREDIT FOR AJM @ SWAN LAKE
ESTATES**

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board, upon the recommendation of Kelly Engineering, does hereby reduce the letter of credit for AJM @ Swan Lake Estates to \$107,100.

5 AYES - Carried

On a motion by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck and carried, the Town Board adjourned the meeting at 5:25 p.m.

Respectfully submitted,

Laurie Dutcher, Town Clerk