

**DEPARTMENT HEAD MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NY 12754
February 2, 2009**

At the Regular Monthly Department Head Meeting of the Town Board of the Town of Liberty held on February 2, 2009 at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following were present:

Present: Supervisor John Schmidt
 Councilperson Maurice Gerry
 Councilperson Thomas Hasbrouck
 Councilperson Lynn Killian
 Councilperson Clarence Barber

Recording Secretary: Town Clerk Laurie Dutcher

Also present: Water & Sewer Chief Albert Picard
 Code Enforcement Officer Mark VanEtten
 Park & Recreation Director Brian Scardefield
 Finance Director Earl Bertsch
 Assessor Kathy Sprague
 Dog Control Officer Joanne Gerow
 Highway Forman Kevin Austin
 Finance Account Clerk Cheryl Gerow
 Deputy Town Clerk Sara Sprague

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

DEPARTMENT HEADS

Highway Department:

- Plowing, sanding
- Need to dig up sewer line

Water & Sewer Department:

- Busy removing snow from hydrants
- Clearing roofs
- Employee fell off of roof at the infirmery pump station
- Terry Kelly working on sewer main replacement
- Waiting for new tank truck to be delivered

Dog Control:

Calls	105
Mileage	1049
Dogs seized	5
Dog bites	3
Kennel	3
County calls	3

DCO Gerow advised the Board that the Liberty Village PD would like her to help with fundraising efforts to start a K-9 unit in the Village. The Board advised her that they do not want her to do this on taxpayers time.

Code Enforcement Officer:

- Handed out year end report to the Town Board

Assessor:

- Busy w/ renewal exemptions 3/1 deadline
- Request from Attorney for assessment roll
- Equalization rate may be dropping
- Requests executive session

Parks & Recreation :

- Bus trip on 5/16 to the Intrepid
- Winter programs have all begun
- Youth basketball has 60 kids
- Skiing has 55
- Men's and women's volleyball up and going
- Getting prices for metal roofs for Park buildings
- Getting organized for summer programs

Finance Director:

- Auditors have been here and have some questions, will bring them to the Board if necessary

Charles T. Basydlo & Gerard Fitamant gave a short presentation about the Liberty Industrial Park

BOARD DISCUSSION

Councilperson Clarence Barber

- Chips money is going to be cut by 31%
- Stimulus money is going to the State for infrastructure

- Shaver Rd. is a private road

Councilperson Lynn Killian

- Wanted to know if Maureen had done the letter for Farmland Preservation
- Wanted to know why the Board had not been receiving Planning & Zoning Board minutes lately.

Councilperson Thomas Hasbrouck

- Nothing to report

Councilperson Maurice Gerry

- Nothing to report

Supervisor John Schmidt

- Has a meeting with Grant write Mark Blauer on 2/5
- Advised that there are Building Quality grants.

41-09 APPROVAL TO PAY VOUCHER TO MANUEL MOSCOSO FOR CPR TRAINING FOR P&R STAFF

On a motion by Councilperson Lynn Killian, seconded by Councilperson Maurice Gerry, the Town Board approved payment to Manuel Moscoso for staff CPR training in the amount of \$810.00.

5 AYES - Carried

42-09 APPROVAL OF ADDITIONAL 2008 BUDGET TRANSFERS

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board approved the following additional 2008 Budget transfers:

Additional 2008 Budget Transfers

Account Number	To (+)	From (-)
A 1310.1		\$ 85.00
A 1310.4	\$ 85.00	
A 1355.1	\$ 1,375.00	
A 1355.4		\$ 1,375.00
A 1440.4		\$ 2,000.00
A 1620.1	\$ 305.00	
A 1620.4	\$ 6,000.00	
A 5132.4	\$ 2,350.00	

Department Head Mtg.
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A 5182.4	\$ 575.00	
A 6772.1	\$ 65.00	
A 7140.4		\$ 2,000.00
A 9010.8		\$ 4,000.00
A 9050.8	\$ 1,150.00	
A 9060.8	\$ 11,700.00	
A 9953.9		\$ 4,000.00
A 1990.4		\$10,145.00
TOTAL:	\$ 23,605.00	\$ 23,605.00

B 9030.8	\$ 570.00	
B 9060.8	\$ 1,810.00	
B 8020.2		\$ 2,380.00
TOTAL:	\$ 2,380.00	\$ 2,380.00

DA 5130.1		\$ 1,000.00
DA 5130.4		\$ 7,000.00
DA 5140.2	\$ 710.00	
DA 5140.4		\$ 1,400.00
DA 5142.1	\$ 2,765.00	
DA 5142.4		\$ 2,300.00
DA 9010.8		\$ 375.00
DA 9030.8	\$ 4,100.00	
DA 9060.8	\$ 8,700.00	
DA 9710.7		\$ 400.00
DA 9950.9		\$ 3,800.00
TOTAL:	\$ 16,275.00	\$ 16,275.00

DB 5110.1		\$ 10,550.00
DB 5110.4	\$ 2,750.00	
DB 9060.8	\$ 7,800.00	
TOTAL:	\$ 10,500.00	\$ 10,500.00

MO 9055.8	\$ 115.00	
MO 9060.8		\$ 115.00
TOTAL:	\$ 115.00	\$ 115.00

Account Number	To (+)	From (-)
W2 8310.4	\$ 24,260.00	
W2 9950.9100.		\$ 24,260.00
TOTAL:	\$ 24,260.00	\$ 24,260.00

W3 8310.4		\$ 2,500.00
W3 9950.9100	\$ 2,500.00	
TOTAL:	\$ 2,500.00	\$ 2,500.00

5 AYES - Carried

43-09 CHERYL GEROW PROMOTED TO SENIOR ACCOUNT CLERK

On a motion by Councilperson Clarence Barber, seconded by Councilperson Lynn Killian, the Town Board does hereby approve the promotion of Cheryl Gerow to Senior Account Clerk effective as of 1/23/09.

5 AYES - Carried

44-09 AUTHORIZATION TO INITIATE CREDIT & DEBIT ENTRIES ELECTRONICALLY FROM / TO TOWN OF LIBERTY BANK ACCTS.

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board authorized the following to initiate credit & debit entries electronically from / to Town of Liberty bank accounts:

- Earl Bertsch, Finance Director
- Timothy Kelly, Computer Operations Manager
- Cheryl Gerow, Senior Account Clerk
- Joan Reddington, Senior Account Clerk

5 AYES - Carried

45-09 APPROVAL OF REFUSE COLLECTION LICENSES

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Clarence Barber, the Town Board approved the following refuse collection licenses:

- Mark Evans / Waste Logistics
- Jeff Sanitation

5 AYES - Carried

46-09 APPROVAL TO PAY LAURIE DUTCHER FOR 2007 VACATION TIME

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board approved payment to Laurie Dutcher for 70 hours of vacation time from 2007 in the amount of \$1,589.70.

5 AYES - Carried

Discussion followed regarding a memo from Finance Director Earl Bertsch to the Supervisor and the Town Board regarding the manual for demolition of buildings.

The Supervisor will talk to Attorney Garigliano.

Discussion followed regarding a copy of a letter from Finance Director Earl Bertsch to Paul E. Johnson, Esq. regarding dedication of road for RNR Housing, Inc. / Y&H Builders/ Sol & Dave.

After a short discussion it was decided that Sol & Dave would need to dedicate the road before any funds can be refunded. Highway Foreman Kevin Austin will mention to Tim Pellam that they need a final inspection and the Supervisor will talk to the Town Engineer.

47-09 EXECUTIVE SESSION

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board does hereby go into Executive Session at 5:45 p.m.

5 AYES - Carried

48-09 OUT OF EXECUTIVE SESSION

On a motion by Councilperson Lynn Killian, seconded by Councilperson Clarence Barber, the Town Board does hereby come out of Executive Session at 5:55 p.m.

5 AYES - Carried

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Thomas Hasbrouck and carried, the Town Board adjourned the meeting at 5:56 p.m.

Respectfully submitted,

Laurie Dutcher,
Town Clerk