

**DEPARTMENT HEAD MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NY 12754
March 3, 2008**

At the Regular Monthly Department Head Meeting of the Town Board of the Town of Liberty held on March 3, 2008 at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following were present:

Present: Deputy Supervisor Clarence Barber
Councilperson Maurice Gerry
Councilperson Thomas Hasbrouck
Councilperson Lynn Killian

Absent: Supervisor John Schmidt

Recording Secretary: Town Clerk Laurie Dutcher

Also present: Water & Sewer Chief Albert Picard
Code Enforcement Officer Mark VanEtten
Highway Superintendent Timothy Pellam
Deputy Highway Superintendent John Lennon
Finance Director Earl Bertsch
Parks & Recreation Director Brian Scardefield

After the Pledge of Allegiance, Deputy Supervisor Barber called the meeting to order at 4:00 p.m.

DEPARTMENT HEADS

Highway Department

- Presented the Board with a list of 263 days spent working on Fox Mt. Rd. from 2004-2007
- Spending \$10,000 a month on gas & diesel
- Sunset Lake Rd. is a priority road and gets pure salt
- Can only work his men a set number of hours due to labor laws.
- Highway Superintendent Pellam advised that he has a set number of men, trucks, materials and his budget has stayed the same while prices have gone way up.

Councilperson Lynn Killian advised that she would like to set up a task force and try to come up with solutions to the problems facing the Highway Department.

Water & Sewer Department

- New tractor has been ordered
- Problem with storage tank in Ferndale has about 20 holes, 1 that is leaking. Approximately \$2,600 to make repairs. (Tank needs to be taken down, dried, repaired and then put back up)
- Had a leak in the main transmission line in WSS
- Would like to hire 1 Full time laborer, the money is in the budget
- Need to upgrade 2 pumps in Rt. 55 Water District at a cost of approximately \$40,000

RESOLUTION NO. 68-08

APPROVAL TO HIRE (1) FULL TIME LABORER FOR WATER & SEWER DEPT.

Motion by **Councilperson Maurice Gerry**, seconded by **Councilperson Thomas Hasbrouck** to approve the hiring of one full time laborer for the Town of Liberty Water & Sewer Department.

4 AYES Carried
Supervisor Schmidt Absent

Dog Control Officer
February Monthly Report

- Calls-70
- Miles-1062
- Dog Bites-1
- Dogs Seized-3
- Dogs in Kennel-2

Code Enforcement Officer

- Still working on Year End report for State – very time consuming
- Mark will be on vacation starting 3/4 and Pam Winters will be covering
- Business as usual

Assessor

- Last day for exemptions (letters & reminder calls were made to Senior Citizen's. The deadline is 3/3 since 3/1 fell on a Saturday)
- Field work being conducted for the 2008 assessment roll
- Busy w/ calls and exemption filing, etc.
- Business as usual

FINANCE DIRECTOR

- Presented Board with updated Debt Schedule

Parks & Recreation

- (2) Mountain bike races at Walnut Mt. 6/21 & 10/12 (National race)
- Forming a men's flag football team
- Met with the Hudson Group regarding consolidation
- Re-certified in CPR
- Starting a wrestling program (Have about 30 kids)
- Pavilion rentals started
- Will be meeting w/ Heinrich regarding the Skate Park
- Pulled a lot of snow off the pavilions
- Ice fishing went well on 2/27

Town Clerk / Tax Collector

- Will be sending out approximately 2,000 reminder notices for unpaid taxes
- 1 month left of tax collection (Collected approx 70%)
- Met w/ Dennis Rapp of the Hudson Group regarding consolidation
- Cleaning out files
- Business as usual

BOARD DISCUSSION

Councilperson Clarence Barber

- Visited gravel bank and found it very interesting
- Bids are out for fueling station for 3/13
- Would like ad put in paper for Open Space Advisory Board
- Would like authorization to sign contract w/ Blauer Associates to help the Town put together a grant for the 2008 Small Cities CDBG grants.

RESOLUTION NO. 69-08

AUTHORIZE DEPUTY SUPERVISOR TO SIGN CONTRACT W/ BLAUER ASSOCIATES, INC.

Motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Maurice Gerry** to authorize Deputy Supervisor Barber to sign agreement with Blauer Associates to assist the Town in applying for a community Development Block Grant at a cost of \$2,000.

4 AYES **Carried**
Supervisor Schmidt Absent

Councilperson Lynn Killian

- Will fax Laurie a letter from the NYS Assembly regarding the New York State Property Taxpayers Protection Act.

Councilperson Thomas Hasbrouck

- Nothing to report

Councilperson Maurice Gerry

- Nothing to report

RESOLUTION NO. 70-08

PUBLIC HEARING IN REGARD TO THE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Lynn Killian** the Town Board schedules a public hearing on March 19, 2008 at 7:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, to obtain the input of citizens, particularly low and moderate income persons, with regard to the Small Cities Community Development Block Grant Program (CDBG).

4 AYES **Carried**
Supervisor Schmidt Absent

RESOLUTION NO. 71-08

EXECUTIVE SESSION

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Lynn Killian** the Town Board goes into Executive Session at 4:45 to discuss possible litigation.

4 AYES **Carried**
Supervisor Schmidt Absent

RESOLUTION NO. 72-08

OUT OF EXECUTIVE SESSION

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Maurice Gerry** the Town Board does hereby come out of executive session at 5:56 p.m.

4 AYES Carried
Supervisor Schmidt Absent

ADJOURN

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Thomas Hasbrouck and carried, the Town Board adjourned the meeting at 5:57 p.m.

Respectfully submitted,

Laurie Dutcher,
Town Clerk