

**TOWN BOARD OF THE TOWN OF LIBERTY
REGULAR MONTHLY MEETING**

March 16, 2015 6:00 p.m.

At the Regular Monthly Meeting of the Town Board of the Town of Liberty held on March 16, 2015 at 6:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

Present:

Supervisor Charlie Barbuti
Councilperson Dean Farrand
Councilperson Russell Reeves
Councilperson Brian McPhillips

Absent:

Thomas Hasbrouck

Recording Secretary:

Town Clerk Laurie Dutcher

Also Present:

Town Attorney Kenneth Klein
Budget Coordinator Cheryl Gerow
Deputy Town Clerk Sara Sprague
Confidential Secretary Angela Dalton
Water & Sewer Supervisor Thomas Kehrley
Paula Kay
Seth Stein
Philip Onorato
Mr. Weiss
Mr. Meltzer
Patti Sunshine
Jonathan Sunshine
Matthew Rogers
Daniel Shearer

After the Pledge of Allegiance, Supervisor Barbuti called the meeting to order at 7:00 p.m.

RECOGNIZE THE PUBLIC

6: 00 p.m. – Saratoga Associates

Matthew Rogers and Daniel Shearer gave the following presentation to the Town board.

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Project Task	Fee
1.Preparation of Draft Amendments	
(a) Zoning Map Amendments	\$2,295.00
(b) Subdivision Law Update	\$1,035.00
(c) Allowable Use Review	\$2,215.00
(d) Planned Unit Development Law Update	\$585.00
(e) Signage	\$585.00
(f) Three Committee Meetings	
Task Total	\$12,485.00
2. Regulatory Compliance	
3. Adoption	
Local Law Filing	\$ 360.00
Public Informational Meeting	\$1,940.00
Public Hearing	\$1,940.00
Town Board Meeting	\$1,800.00
Task Total	\$6,040.00
Project Total	\$19,785.00

RESOLUTION NO 55-15

PROPOSAL BY SARATOGA ASSOCIATES ACCEPTED FOR LAND USE REGULATIONS AND ADOPTION UPDATES IN THE AMOUNT OF \$19,785.00

Motion by Councilperson Dean Farrand, seconded by **Councilperson Brian McPhillips**, the Town Board of the Town of Liberty does hereby authorize the Supervisor to sign the Proposal with Saratoga Associates for Land Use Regulations and Adoption Updates in the amount of \$19,785.00.

4 AYES - Carried

1 Absent - Councilperson Hasbrouck

CORRESPONDENCE

1. A letter from the Federal Emergency Management Agency regarding a completed revision to the countywide Flood Insurance Study report and Flood Insurance Rate map for Sullivan County.
2. A letter from the NYS Ag & Markets regarding the Municipal Shelter Inspection Report for the Humane Society of Middletown.

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RESOLUTION NO 56-15

APPROVAL OF AUDIT

Motion by Councilperson Supervisor Charlie Barbuti, seconded by **Russell Reeves**, the Town Board approved the following:

- March, 2015 Abstract:
Claims #318 to #491 totaling \$617,298.12
- February, 2015 General Ledger Abstract:
Claims #32 to #59 totaling \$265,489.84
- February, 2015 Post Audit
Claims #295 to #317 totaling \$115,837.90

4 AYES - Carried

1 Absent - Councilperson Hasbrouck

RESOLUTION NO 57-15

APPROVAL OF MINUTES

Motion by Councilperson Dean Farrand, seconded by **Councilperson Brian McPhillips**, the Town Board approved the following minutes as submitted:

- Public Hearing 2/17/15
- Regular Monthly Mtg. 2/17/15
- Dept. Head Mtg. 3/2/15
- Special Mtg. 3/4/15
- Bid Opening 3/12/15

4 AYES - Carried

1 Absent - Councilperson Hasbrouck

RESOLUTION NO 58-15

ACCEPTANCE OF MONTHLY REPORTS

Motion by Supervisor Charlie Barbuti, seconded by **Councilperson Russell Reeves**, the Town Board approved the following reports as submitted:

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- Town Clerk's Monthly Report 2/15
- Monthly Town Board Revenue & Expense Report as of 2/28/15
- Supervisor's Report 1/15

4 AYES - Carried

1 Absent - Councilperson Hasbrouck

OLD BUSINESS

A discussion regarding Introductory Local Law #1 of 2015 entitled "A local law amending the Zoning Map of the Town of Liberty with respect to tax map parcels 12.-1-18, 12.-1-19, 12.-1-20.3 and 12.-1-37.3.

The interested parties were in attendance for the meeting. No action was taken by the Town Board.

A discussion in regard to the White Sulphur Springs Water Project Phase 6 2015 CFA Grant.

RESOLUTION NO 59-15

CONTRACT BY MARK BLAUER DBA BLAUER ASSOCIATES ACCEPTED FOR THE WHITE SULPHUR SPRINGS WATER PROJECT PHASE 6 2015 CFA GRANT APPLICATION IN THE AMOUNT OF \$3,750.00

Motion by Councilperson Dean Farrand, seconded by **Councilperson Russell Reeves**, the Town Board of the Town of Liberty does hereby authorize the Supervisor to sign the Contract with Mark Blauer dba Blauer Associates for the White Sulphur Springs Water Project Phase 6 2015 CFA Grant Application in the amount of \$3,750.00.

NEW BUSINESS

RESOLUTION NO 60-15

APPOINTMENT OF DEBORAH SHEA AS SOLE ASSESSOR

Motion by Councilperson Dean Farrand, seconded by **Councilperson Brian McPhillips**, the Town Board of the Town of Liberty does hereby appoint Deborah Shea as Sole Assessor for the unfulfilled term of Kathy Sprague ending on 9/30/19. The annual salary is \$42,500 and the appointment is conditional upon successful completion of the New York State Qualifications review and subject to the 6 month probationary period as stated in the Town of Liberty Personnel Policy and Procedures.

4 AYES - Carried

1 Absent - Councilperson Hasbrouck

RESOLUTION NO 61-15

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APPROVAL OF THE CONTINUED EMPLOYMENT OF KATHY SPRAGUE ON A PART TIME BASIS

Motion by Councilperson Dean Farrand, seconded by **Councilperson Brian McPhillips**, the Town Board of the Town of Liberty does hereby approve the continued employment of Kathy Sprague on a part time basis upon her retirement for a maximum of 17.5 hours per week and continuing for up to one month at her current hourly rate of pay.

4 AYES - Carried

1 Absent - Councilperson Hasbrouck

RESOLUTION NO 62-15

APPROVAL OF THE APPOINTMENT OF DEBORAH SHEA AS INTERIM ASSESSOR'S ASSISTANT UNTIL 3/28/15

Motion by Councilperson Dean Farrand, seconded by **Councilperson Brian McPhillips**, the Town Board of the Town of Liberty does hereby approve the appointment of Deborah Shea as interim assessor's assistant until 3/28/15.

4 AYES - Carried

1 Absent - Councilperson Hasbrouck

RESOLUTION NO 63-15

APPOINTMENT OF LINDA DARNELL-DEWITT TO PARKS & RECREATION BOARD TO FILL THE UNEXPIRED TERM OF PETER BLAKEY FOR A TERM EXPIRING 12/31/17

Motion by Councilperson Brian McPhillips, seconded by **Councilperson Dean Farrand**, the Town Board of the Town of Liberty does hereby approve the appointment of Linda Darnell-DeWitt to the Parks & Recreation Board to fill the unexpired term of Peter Blakey for a term expiring 12/31/17.

4 AYES - Carried

1 Absent - Councilperson Hasbrouck

RESOLUTION NO 64-15

APPROVAL OF WAIVER FOR THE 30 DAY WAITING PERIOD FOR AN ON-PREMISES LIQUOR LICENSE FOR MR. WILLY'S INC DBA GOLF@ BIG G LOCATED AT 26 ROUTE 52 EAST, LIBERTY, NY 12754

Motion by Councilperson Brian McPhillips, seconded by **Councilperson Russell Reeves**, the Town Board of the Town of Liberty does hereby have no objection to an On-premises Alcoholic Beverage License

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renewal being granted to Mr. Willy Inc. dba Golf @Big G, located at 26 Rt. 52 East, Liberty, NY and do hereby grant the 30 day waiver.

4 AYES - Carried

1 Absent - Councilperson Hasbrouck

AWARD OF BIDS FOR THE TOWN HALL FRONT PORCH RECONSTRUCTION BID

Carryover-Architect Joe Irace will look over the bids before the next meeting. Discussion regarding the removal of the Handicap Ramp.

BOARD DISCUSSION

Brian McPhillips:

- Councilperson McPhillips advised that some of the accounts were freed up for the CDC and that they will be fine until 4/15.
- Councilperson McPhillips advised that P&R will be at SCCC for an expo showcasing their new programs on 3/21/15.

Councilperson Russell Reeves:

- Councilperson Reeves advised the Board that he spoke with Josh Somers from Focus Media and gave him the Swat Analysis for the Town. Mr. Somers suggested the Town focus on three key points to market the Town. Their firm would charge \$5,000.00 per month to market the Town. Councilperson Reeves advised that he would contact Mr. Somers to draw up a proposal to do a presentation at the Town Board meeting on 4/20/15 at 6 p.m.
- Councilperson Reeves advised that he went to the Fire Department Meeting and discussed fireworks for the County Parade. He was advised that the Fire Department was going to ask the Camps for money for the fireworks. Councilperson Reeves advised that he would be willing to ask the Town Board to donate to the Fire Department for the County Parade.

Dean Farrand:

- Councilperson Farrand advised that the State Inspectors went to Kelly Bridge Road and stated that the pads on the doublewides were wrong and need to be redesigned. The owner moved before he became a licensed mobile home dealer. Councilperson Farrand advised that HUD is involved and that there are 65 pads and a total of 40 homes assessed at \$1.4 million which are affected.

Charlies Barbuti:

- Supervisor Barbuti advised that he spoke with Dave Ohman of Delaware Engineering and Loomis Phase II plans will be submitted by the end of the month.

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- Supervisor Barbuti discussed many of the projects that the water department is working on.
- Supervisor Barbuti advised that Councilperson Hasbrouck is in Achieve recuperating after his surgery.
- Supervisor Barbuti advised that he has a list of some of the properties that were sold in the Town of Liberty including the Werlau Property and the garage on North Main Street that was sold to Mike's Tires.

ADJOURN

On a motion by Supervisor Dean Farrand, seconded by Councilperson Brian McPhillips, the Town Board does hereby adjourn the meeting at 8:41 p.m.

Laurie Dutcher, Town Clerk