

**DEPARTMENT HEAD MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NY 12754
May 4, 2009**

At the Regular Monthly Department Head Meeting of the Town Board of the Town of Liberty held on May 4, 2009 at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following were present:

Present: Supervisor John Schmidt
 Councilperson Maurice Gerry
 Councilperson Thomas Hasbrouck
 Councilperson Lynn Killian

Absent: Councilperson Clarence Barber

Recording Secretary: Town Clerk Laurie Dutcher

Also present: Water & Sewer Chief Albert Picard
 Code Enforcement Officer Mark VanEtten
 Finance Director Earl Bertsch
 Assessor Kathy Sprague
 Finance Account Clerk Cheryl Gerow
 Deputy Town Clerk Sara Sprague
 Confidential Secretary Maureen Barber

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

DEPARTMENT HEADS

Highway Department:

- Have stoned & oiled some roads
- Asphalt zipper had some problems, were given a rental while being repaired, now is running good
- Sewer line at Town Barn is crushed needs to be dug up and leveled or replaced.
- Blacktop plant in Liberty will not be opening for another 3 weeks.

Water & Sewer Department:

- Grant for WSS was submitted in time.

- Stacey Yaun will be attending sewer school, first week in June and then second week in August.
- Layne-Marks Enterprises to look at mag meter for Sherwood well project to help with daily operation tie mag meter to VFD Drive Metering.
- Hillcrest Estates is starting to make repairs.
- Green Hills back working on project.
- VFD Drive units Ferndale pump station
- Infirmary sewer bill w/ Village-they gave us a credit and meter was rebuilt and is working well.
- Having problems w/ Presidential pump station need to upgrade pump station w/ a grinder
- Another leaking manhole in Upper Ferndale Rd., would like to see if it could be sealed from inside.

Dog Control:

Calls	69
Mileage	1103
Dogs seized	5
Dog bites	0
Kennel	2
County calls	0

Code Enforcement Officer:

Building Permits Issued (new & renew)	15
Violations	36
Planning Board Projects	7
Valuation of Building Permits	\$2,269,900.00
Building Fees Collected	\$ 4,379.70
Planning Board Fees Collected	\$ 740.34

CEO VanEtten asked when the meeting w/ the Town's attorneys, judges and Town Board was going to be regarding the violation process.

Supervisor Schmidt advised that he first wanted to deal with the fuel accountability.

Assessor:

- Filed the tentative assessment roll
- Grievance Day 5/26 / Board of Assessment review will take complaints from 4:00 pm to 8:00 pm.
- Change notices were mailed on 4/29
- Would like to request comp time for Audrey for Grievance Day.

RESOLUTION NO. 100-09

APPROVAL OF COMP TIME FOR AUDREY WHEELER

Motion by Councilperson Lynn Killian, seconded by **Councilperson Thomas Hasbrouck**, the Town Board does hereby approve of comp time being given to Audrey Wheeler for working overtime on 5/26 for Grievance Day.

4 AYES - Carried

1 Absent- Councilperson Barber

Parks & Recreation :

- The inmates started building the dugouts at Hanofee Park. Liberty Little League is paying for the materials.
- Have received approval from Swan Lake Hotel and the Sullivan County IDA to open the Swan Lake Tennis Courts. They are a lot of cracks in them and P&R has received a verbal quote of approx. \$6,000 to fix the cracks from Shorelines Coatings. Were advised that the cracks probably would not be a liability because the asphalt is not heaved around the cracks so they will not need to be fixed.
- The parks are now open for the summer season.
- Cleaned up all the garbage on the property that is located next to Hanofee Park that vacated trailer on it. CEO VanEtten spoke to the owner and he is willing the reimburse P&R for the man hours and dumping fees.
- Day camp registration is still going slow but has picked up some now that non-resident registration has begun. There are approx. 100 children signed up out of 150.
- Swim lesson registration starting on 5/1 and had 33 children sign up the first night.
- Spoke with Heinrich about the skate park status and he said that he wants to put the cement work back out to bid soon.

Town Clerk/Tax Collector

- Attended the NYS Town Clerk's Conference in Rochester on 4/26-4/29 attended classes that had not taken before learned a lot of beneficial information
- Free Rabies Clinic on 5/21 at Hanofee Park from 6:00-7:30.
- Busy with permits for the Town Clean up
- Need to correct the Election Districts in the Town of Liberty Code books.

Attorney Klein asked the Town Clerk to send him over the information.

Finance Director:

- Procurement Policy meeting on 5/6 @ 10:00 a.m. at Town Hall for Town of Liberty employees.

BOARD DISCUSSION

Councilperson Clarence Barber Absent

Councilperson Lynn Killian

- Chamber of Commerce had a mixer w/ over 60 people in attendance went very good
- There will be a 4th of July Festival in Liberty
- Would like to have a work session regarding the violation process

Councilperson Thomas Hasbrouck

- Nothing to report

Councilperson Maurice Gerry

- The pear trees that Alan Gerry had planted over ten years ago are in bloom and look beautiful.

Supervisor John Schmidt

- We have an offer on the Loomis property from John DiPietropolo, President of ACLEAR Alternative.
- Attended the Pride Awards Dinner/ Jeffrey Miller won the award for Liberty

RESOLUTION NO. 101-09

APPROVAL TO PAY (2) VOUCHERS

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board approved payment to the following:

Marshal & Sterling	\$100,212.68
Sam's Club	\$ 231.79

4 AYES - Carried

1 Absent- Councilperson Barber

RESOLUTION NO. 102-09

THOMAS & ANNE WILLI DBA WHITE SULPHUR SPRINGS INN, INC. GRANTED 30 DAY WAIVER FOR ON-PREMISES LIQUOR LICENSE

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, Councilperson Lynn Killian abstaining, the Town Board of the Town of Liberty does hereby have no objection to the Liquor License being

granted to Thomas & Anne Willi dba White Sulphur Springs Inn, Inc. located in White Sulphur Springs, New York and do hereby grant the 30 day waiver.

- 3 AYES - Carried
- 1 ABSTENSION – Councilperson Killian
- 1 Absent-Councilperson Barber

RESOLUTION NO. 103-09

APPROVAL OF 2009 BUDGET TRANSFERS

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board approved the following 2009 Budget transfers:

Account Number	960 Appropriation	510 Estimated Revenue
S2 8110.3	\$15,595.00	
S2 2705		\$15,595.00
Transfer balance from TA-97 to S2 8310.3		
W2 8310.4	\$2,471.00	
W2 2680		\$2,471.00
Insurance claim for damage to fire hydrant		
DB 5110.3	\$ 60,901.28	
DB 3960		\$16,628.59
DB 4960		\$44,272.69
FEMA Grants received in 2009 not included in budget.		
A 1410.1	\$90.00 (+)	
A 1330.1		\$90.00(-)
Transfer tax collection personal services to town clerk personal services		

- 4 AYES - Carried
- 1 Absent – Councilperson Barber

RESOLUTION NO. 104-09

ACCEPT PROPOSAL FROM NEVERSINK ELECTRIC FOR 2 MOTOR DRIVES FOR FERNDAL PUMP STATION

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board does hereby accept the proposal submitted by Neversink Electric, LLC to supply and install two 7.5 H.P. VFD motor drives on the existing pumps at the Ferndale pump station at a cost of \$3,675.00.

4 AYES - Carried
1 Absent- Councilperson Barber

RESOLUTION NO. 105-09

AUTHORIZE SUPERVISOR TO SIGN SUB-LEASE AGREEMENT FOR THE TENNIS & BASKETBALL COURTS AT THE SWAN LAKE RESORT HOTEL, LLC & THE SWAN LAKE HOTEL GOLF AND COUNTRY CLUB FOR A TERM OF APPROX. 6 MONTHS COMMENCING 5/1/09-10/31/09

On a motion by Councilperson Lynn Killian, seconded by Councilperson Maurice Gerry, the Town Board authorized the Supervisor to sign a sub-lease agreement with the County of Sullivan Industrial Development Agency w/ Gallo to lease the tennis and basketball courts for a term of approximately six (6) months commencing 5/1/09 to 10/31/09.

4 AYES - Carried
1 Absent- Councilperson Barber

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian and carried, the Town Board adjourned the meeting at 4:50 p.m.

Respectfully submitted,

Laurie Dutcher,
Town Clerk