

**DEPARTMENT HEAD MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NY 12754
June 1, 2009**

At the Regular Monthly Department Head Meeting of the Town Board of the Town of Liberty held on June 1, 2009 at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following were present:

Present: Supervisor John Schmidt
 Councilperson Maurice Gerry
 Councilperson Thomas Hasbrouck
 Councilperson Lynn Killian

Absent: Councilperson Clarence Barber

Recording Secretary: Town Clerk Laurie Dutcher

Also present: Town Attorney Kenneth Klein
 Water & Sewer Chief Albert Picard
 Highway Superintendent Timothy Pellam
 Code Enforcement Officer Mark VanEtten
 Finance Director Earl Bertsch
 Assessor Kathy Sprague
 Parks & Recreation Director Brian Scardefield
 Finance Account Clerk Cheryl Gerow
 Deputy Town Clerk Sara Sprague

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

DEPARTMENT HEADS

Highway Department:

- Need to start work on bridge by Woods Automotive need to relocate sewer main
- Business as usual

Water & Sewer Department:

- ISO Inspector this week for the Swan Lake Fire District
- Sherwood well modifications are under way

- Howard Osterhoudt done with new sewer main replacement & new water replacement done
- 6/29 camps opening
- Stacey attending sewer school
- Hillcrest has completed phase 1&2 all stop work orders have been lifted
- Ferndale VFD drives have been installed and are running well
- Presidential estates still having ragging problems
- Leak at Swan Lake by Deppa Garage, not a good area

Dog Control:

Calls	73
Mileage	1,096
Dogs seized	7
Dog bites	3
Kennel	4
Tickets	3
County calls	0

Code Enforcement Officer:

- 23 Bldg. permits issued
- 54 inspection
- 17 complaints
- 11 complaints have complied
- 2 Planning Board issues
 - 37 lot subdivision WSS Rd.
 - 35 lot subdivision Rt. 52 & Lake Marie Rd.
- Things starting to pick up
- NYCOM – Property Maintenance Handbook, good book
- Camp season is upon us
- Business as usual

Assessor:

- 61 complaints on Grievance Day
- Hearing adjourned for 6/3/09 @ 2 p.m.
- Business as usual

Parks & Recreation :

- Daycamp registration still slow 130 slots filled out of 170
- Summer program comes out 6/2
- Working w/ Mark on the car & tractor show for July 4th celebration
- Drained pool and changed main drains as required
- Inmates finishing dugouts

- Letter from Frank DeMayo regarding erecting a tent at Hanofee Park for a picnic in honor of Pastor Dave McCarthy and his family.

Councilperson Lynn Killian and Councilperson Maurice Gerry both advised that they feel that the Board should make an exception due to the fact that Pastor McCarthy has been a significant contributor to our community both religious and in the fire dept.

Park & Rec. Director Scardefield advised that he wanted to get the opinion of the Town Board and then see how the Park & Rec. Board felt before making any decisions.

Town Clerk/Tax Collector

- Placed ad in paper regarding person interested to serve on the Town of Liberty Zoning Board, have not had any responses. Would like to know if the Board wants to run the ad again.

Town Board advised that they would like to run the ad one more time to see if anyone responds.

- Would like guidance from the Town Board regarding Final & Tentative Assessment rolls that have met there legal retention. Due to space constraints and the fact that a permanent copy is on file with the county would like to know if the board would like to turn them over to the Historian or if they should be destroyed.
- Public Health nursing sponsored a free rabies clinic at Hanofee Park on May 21st and it was very successful vaccinating 296 animals.

RESOLUTION NO.

PERMISSION FOR TOWN CLERK/RECORDS MANAGEMENT OFFICER TO DESTROY OLD ASSESSMENT ROLLS

On a motion by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck, the Town Board of the Town of Liberty does hereby authorize the Town Clerk/Records Management Officer to destroy old assessment rolls that have met there legal retentions.

4 AYES - Carried

1 Absent-Councilperson Barber

Finance Director:

- Will need to build the Water & Sewer increase into the 2010 budget.
- State retirement process will now require elected officials to submit 3 months worth of time.

BOARD DISCUSSION

Councilperson Clarence Barber Absent

Councilperson Lynn Killian

- Asked the Supervisor what the status is on the Swan Lake sidewalks.
- Wanted to know if Maureen Barber had submitted her grant report.
- Had spoken w/ Mary Heinle again about her continuing manure problem. She had to cancel plans she had for Memorial Day because of the smell. Will try to contact Joe Walsh in regard to mediation regarding best practices.

Councilperson Thomas Hasbrouck

- Nothing to report

Councilperson Maurice Gerry

- Nothing to report

Supervisor John Schmidt

- Met w/ gentleman who wants to buy Loomis and advised that it is going to be about a seven month turnaround.

Councilperson Lynn Killian wanted to know if this sale is set in stone or did the board still have time to consider this. She advised that water is a very valuable resource and that we should really think about this before rushing into anything.

RESOLUTION NO.

PRELIMINARY APPROVAL FOR POLEY PAVING TO BUILD PROPOSED TOWN ROAD AND TO ACCEPT VARIATION REGARDING HAMMER HEAD TURNAROUND

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board, upon the recommendation of the Town of Liberty Highway Superintendent, gave preliminary approval to Stephen Poley of Poley Paving to build a road on lots 1&2 of his 3 lot Twin Bridge Rd. subdivision for future dedication to the town and to waive the Town Specs and accept a variation allowing a hammer head turnaround instead of a cul de sac.

4 AYES - Carried

1 Absent- Councilperson Barber

Discussion followed regarding the speed limit on this area of Twin Bridge Rd.

Department Head Mtg.
June 1, 2009 Continued

On a motion by Councilperson Maurice Gerry, seconded by Councilperson Thomas Hasbrouck and carried, the Town Board adjourned the meeting at 5:20 p.m.

Respectfully submitted,

Laurie Dutcher,
Town Clerk