

**DEPARTMENT HEAD MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NY 12754
June 2, 2008**

At the Regular Monthly Department Head Meeting of the Town Board of the Town of Liberty held on June 2, 2008 at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following were present:

Present: Supervisor John Schmidt
Councilperson Maurice Gerry
Councilperson Thomas Hasbrouck
Councilperson Lynn Killian

Absent: Councilperson Clarence Barber

Recording Secretary: Deputy Town Clerk Sara Sprague

Also present: Water & Sewer Chief Albert Picard
Code Enforcement Officer Mark VanEtten
Highway Superintendent Timothy Pellam
Finance Director Earl Bertsch
Parks & Recreation Director Brian Scardefield
Assessor Kathy Sprague
Finance Account Clerk Cheryl Gerow

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

DEPARTMENT HEADS

Highway Department

- Patching Kelly Bridge Rd.
- Week of June 16th working on Barton Rd. & Upper Ferndale Rd., then going to Denman & Cross Roads
- Getting caught up on patching, going slow due to breakages at the blacktop plants
- Pipeline contacted Tim and would like to purchase sand from the Highway Dept. Per Earl this would be fine and the sand can be sold at \$10 or \$11 per yard. The pipeline will need between 150 and 200 yards.
- Business as usual

Water & Sewer Department

- Problem at BOCES with septic tank
- More buildings and only one 135 gallon tank-tank bulking up
- Need BOCES or the Town to look into this

The Board would like Terry Kelly to look into this since he has previous information on this. Need to check if this is part of the Loomis contract.

- Need new sludge truck- 2000 gallons
- Looking into sludge hauling permit w/ Village
- Rt. 55 pump upgrade problem-meeting with Terry Kelly & Layne Christianson on 6/4
- Working on curb boxes and blacktopping
- Painting fire hydrants in the Town of Liberty
- Push for meters- people must pay bills first
- Keeping track of Presidential
- Hillcrest made previous repairs
- Business as usual

Dog Control

April Monthly Report

- Calls-97
- Miles-1068
- Dog Bites-5
- Dogs Seized-0
- Dogs in Kennel-1

Code Enforcement Officer

- Had meeting w/ 3 summer camps on 5/28. Everything went well-A list of phone numbers were exchanged between the people who attended and will contact each other if a problem arises
- Renewal permits & fees are not covered in Section 16 of the Code Book
- Presently the fee that is being charged is ½ the original fee-needs to be corrected

Attorney Klein advised that this needs to be amended by local law

- Pending court issues-will need Executive Session when Town Board feels it is necessary
- Looked into Willi Hill
 - Huge amount of cars
 - Have not gone back to Planning Board to get Junk Yard permit
 - Need to be notified that if they do not go forward and complete the application process and comply, action will have to be taken

- Mark is going to get pictures and Planning Board minutes from the last time Simonson was on the PB agenda. He will present at next Board mtg.
- Citations through BAS going forward-time saving
- Business as usual

Assessor

- 14 people came before the Board of Assessment Review
- 58 complaints in ongoing litigation
- Board of Assessment Review coming in on 6/3/08-Kathy will not be present for this
- Equalization rate up from last year 62.75% to 63.09%
- 2009 Assessment rolls started
- Need part-time help-Audrey going on leave soon
- Everything else is good

Park & Recreation Director

- Prisoners have finished dugouts – Stained other buildings on Walnut Mt. Did a nice job
- July 4th festival & car show
- 140 Children signed up for daycamp
- Opening pool by the end of June
- New truck came in

RESOLUTION NO. -08

DECLARE PARK & RECREATION'S 1999 2500 DODGE AS SURPLUS EQUIPMENT

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Lynn Killian** the Town Board declared Park & Recreation's 1999 2500 Dodge truck as surplus equipment.

4 AYES

1 ABSENT

CARRIED

Finance Director

- Time sheets will be needed from Elected Officials for the next 3 months for the retirement system-credited years of service
 - Minimum day is 6 hours
 - Anything related to Town Business such as meetings, training, etc. must also go on the time sheets
 - Request Executive Session regarding salary proposals

BOARD DISCUSSION

Councilperson Lynn Killian

- Submitted a sample resolution for acceptable training for Planning & Zoning Board members to be put in the packets for the next mtg.
- Would like grant status – asked for this in January

Supervisor Schmidt advised that they are waiting to hear from Senator Bonacic in regards to the Interconnect grant. There is a 2 month waiting period.

The second grant they are working on is for water mitigation in WSS to get the wells out of the flood plains.

- Farmland Preservation Committee will be meeting on 6/16.

Supervisor Schmidt gave a list of people that he would like to see on the committee.

1. John Schmidt
2. Lynn Killian
3. Tom Sprague
4. Ray Kelly
5. Pete Stettner
6. Nelson Hector
7. Dave Weiss
8. Wade Sauchuk
9. Agway – Deb Milling
10. Tractor Supply

Councilperson Lynn Killian respectfully requested that Dean Farrand or Mark VanEtten be on the committee instead of Tractor Supply. Councilperson Killian advised that she would like people from the Zoning or Planning Board to be on the committee.

Supervisor Schmidt advised that he was unsure why Debbie Milling would want to be on the Committee.

Councilpersons Hasbrouck and Gerry suggested that Dean Farrand be put on the Committee and Tractor Supply taken off.

Supervisor Schmidt agreed.

RESOLUTION NO. -08

FARMLAND PROTECTION BOARD

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Lynn Killian** the Town Board does hereby appoint the following people to the Farmland Protection Committee:

1. John Schmidt
2. Lynn Killian
3. Tom Sprague
4. Ray Kelly
5. Pete Stettner
6. Nelson Hector
7. Dave Weiss
8. Wade Sauchuk
9. Agway-Deb Milling
10. Dean Farrand

Letters will be mailed out by the Supervisor to notify the people of there appointments.

4 AYES
1 Absent
Carried

- July 4th Festival applications will be available at the Town Clerk's Office
- Lights in Swan Lake are on

Councilperson Thomas Hasbrouck

- Need a meeting in Parksville regarding drainage

Supervisor Schmidt spoke to a gentleman in Binghamton and was advised that they were still drawing plans, when they were complete a meeting will be set up with Supervisor Schmidt and Wes Illing.

- Parksville people are still upset that the Town moved the polling place

Councilperson Maurice Gerry

- Thanked Tim Pellam for the work done on Upper Ferndale Rd.
- Memorial Day Parade was well attended
- Wondering if he was supposed to be participating in the parade since the Town Board had never participated before- The Town only participates in the 4th of July parade
- Clarence & Jodi participated in the parade and felt a little awkward

- Next year would like to be put on the list to be invited if this is something that is going to be done – not mad, just a comment
- Would like a resolution put in the paper for Paul LeRoy

RESOLUTION NO. -08

RESOLUTION HONORING PAUL LEROY TO BE PUT INTO OFFICIAL NEWSPAPER

On a motion by **Councilperson Maurice Gerry**, seconded by **Councilperson Thomas Hasbrouck** that the Town Board does hereby request that a resolution honoring Paul LeRoy be put into the official newspaper.

4 AYES

1 Absent

Carried

- What is going on with the traffic circle?

Supervisor Schmidt will ask Heinrich.

Supervisor John Schmidt

- Last audit there was a question about whether the VFW Lodge was still active and whether or not it should receive its annual \$250 payment. Supervisor Schmidt advised that it is still open.
- Need agreement w/ Village for dumping sewage from Swan Lake Plant
- Prisoners painting stage and Town Hall

Attorney Kenneth Klein

- Contacted Gary Silver regarding the Intermunicipal Agreement with the Village for Code Enforcement. Attorney Silver will draft something up and have his client look at it and then send it on to us.
- 2 Annexations: Laufer & Anastasis -need joint hearing with the Village Board.

Supervisor Schmidt advised that he is waiting to hear back from the Village for a date.

- The Eastern Federal Credit Union provided drafts for a final order for a resolution. Attorney Klein will look it over and return it to the Town Clerk for the next meeting.
- Attorney Klein advised that at the last meeting a Junk Dealer license was approved for Gary Zalkins. He advised that a Junk Dealer license is not a Junk Yard permit. Mr. Zalkins has been getting the Junk Dealer license for

many years, more as something that Zalkins wanted more than something that was necessary.

RESOLUTION NO. -08

EXECUTIVE SESSION

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Lynn Killian** that the Town Board does hereby go into Executive Session at 5:15 p.m. to discuss salary proposals.

4 AYES
1 Absent
Carried

RESOLUTION NO. -08

OUT OF EXECUTIVE SESSION

On a motion by **Councilperson Maurice Gerry**, seconded by **Councilperson Lynn Killian** the Town Board does hereby come out of Executive Session at 5:35 p.m.

4 AYES
1 Absent
Carried

ADJOURN

On a motion by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck and carried, the Town Board adjourned the meeting at 5:36 p.m.

Respectfully submitted,

Sara Sprague,
Deputy Town Clerk