

**DEPARTMENT HEAD MEETING  
TOWN BOARD OF THE TOWN OF LIBERTY  
120 NORTH MAIN STREET, LIBERTY, NY 12754  
August 3, 2009**

At the Regular Monthly Department Head Meeting of the Town Board of the Town of Liberty held on August 3, 2009 at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following were present:

Present:                   Supervisor John Schmidt  
                              Councilperson Maurice Gerry  
                              Councilperson Thomas Hasbrouck  
                              Councilperson Lynn Killian

Absent:                    Councilperson Clarence Barber

Recording Secretary: Town Clerk Laurie Dutcher

Also present:            Town Attorney Kenneth Klein  
                              Water & Sewer Chief Albert Picard  
                              Highway Superintendent Timothy Pellam  
                              Code Enforcement Officer Mark VanEtten  
                              Finance Director Earl Bertsch  
                              Assessor Kathy Sprague  
                              Finance Account Clerk Cheryl Gerow  
                              Deputy Town Clerk Sara Sprague

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

**DEPARTMENT HEADS**

**Highway Department:**

- Went around with Terry Kelly checking out damage from the torrential rain on Friday and Sunday.
- Midways Rd., Robertson Rd & Lenape Lake Rd. are really bad.
- Bad sinkhole on Breezy Hill Rd.
- Craters on Mendaris, East Hill, Lily Pond, etc.
- Town needs to front the money, FEMA may reimburse.
- Figures that just the 3 worst roads will be at least \$100,000 per road to fix.
- As far as the letter that was received by Mr. & Mrs. Spicka, Tim advised that Dubois Construction repaired the road after the flood of 2006 and he has the receipts from FEMA.

Councilperson Gerry advised that he would like to see the receipts.

- Bridge by Woods came in today

Finance Director Bertsch advised that we may need to borrow the money for the repairs and if we aren't reimbursed from FEMA we may have to float a long term bond.

Town Board decided that as soon as Tim got the information from Kelly Engineering regarding the repair and the cost of repairs that the Board would set an emergency meeting.

**Water & Sewer Department:**

- 7/16/09 hit by lightning Sherwood well field
- Lost Transfer switch-VFD Drive-Analog Input card, working on Insurance claim. Need to look into installing lightning rods.
- Problem getting parts for EP Pump Stations for Loomis Sewer may need to look into replacing EP Pump Stations.
- VFD Drive reimbursement from utility company.
- A couple of leaks WSS last week.
- Sludge problems @ Swan Lake sewer.
- Trying to get some other work done but weather is not helping
- Green Hills still not complete. Old Red Barn trailer park not completed.
- Starting work on Water Tower Rd. in Swan Lake.
- Problem with Swan Lake plant last month.

**Dog Control:**

- No report

**Code Enforcement Officer:**

- 20 Building permits issued
- 43 Violations
- 9 Fixed violations
- 2 Planning Board issues
- Requests an Executive Session to discuss possible litigation
- Periodic inspections very time consuming.
- Running out of room in office, no more room for files.
- Business as usual

**Assessor:**

- Petitions still being filed
- Has not received agreement regarding Barkley Gardens
- Working on pro rata / omits
- Old Sullivan's and Great American on Rt. 52 back on the tax rolls
- Small claims coming in
- John Terry will be working P/T

**Parks & Recreation:**

- Absent

**Finance Director:**

- Consolidation of Water Districts would have a larger tax base because it would be based on units.
- Workplace violence need to have policy in place by 8/28/09.

## **BOARD DISCUSSION**

**Councilperson Clarence Barber** ABSENT

**Councilperson Lynn Killian**

- Need to have meeting w/ Mark regarding property violations

**Councilperson Thomas Hasbrouck**

- Would like to have a special meeting when Tim Pellam gets information regarding road repairs.

Finance Director Bertsch will contact the State regarding bidding requirements.

**Councilperson Maurice Gerry**

- Asked Tim Pellam for copies of bills pertaining to the road repairs on Fox Mt. Rd. in 2006.
- What is the status of Clarence Barber? With all due respect Councilperson Gerry advised that they should be made aware of what is going on. Should know where the payroll is going after 6 meetings. Councilperson Gerry advised that it is nothing personal, but that he thinks it is a legitimate question.

## **RESOLUTION NO. -09**

*RESCHEDULE SEPTEMBER DEPARTMENT HEAD MEETING*

**MOTION** by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board of the Town of Liberty does hereby reschedule the September Department Head Meeting for September 14, 2009 @ 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, NY.

4 AYES - Carried

1 Absent- Councilperson Barber

## **RESOLUTION NO. -09**

*START PROCESS TO CONSOLIDATE WATER DISTRICTS*

**MOTION** by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck, the Town Board of the Town of Liberty does hereby give approval to start the process of consolidating the following districts:

Loomis  
Ferndale  
Stevensville  
White Sulphur Springs

Indian Lake  
Cold Spring  
Route 55

4 AYES - Carried  
1 Absent- Councilperson Barber

**RESOLUTION NO. -09**

*JOINT FUEL BID SET 8/17/2009*

**MOTION** by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck the Town Board does hereby set the Joint Fuel Bid for August 17, 2009 at 10:00 a.m. at the Town Clerk's Office, 120 North Main Street, Liberty, New York.

4 AYES - Carried  
1 Absent- Councilperson Barber

**CARRIED OVER**

1. Proposal from Kelly Masonry & Design, Inc. to repair 3 bluestone steps at Town Hall.

Board would like 1 or 2 more estimates.

2. Discussion regarding obtaining easements for the Swan Lake sidewalks.

Nancy & Heinrich are going to go door to door.

3. Discussion regarding the Air Quality Report.

Supervisor had Liberty Pest come in and do a mold evaluation.  
Should have the results by the next meeting.

4. Discussion regarding workplace violence.

Will start the process.

5. Discussion regarding Fuel accountability policy.

Supervisor will get quotes and should have for the next meeting.

**RESOLUTION NO. -09**

*EXECUTIVE SESSION*

Department Head Mtg.  
August 3, 2009 Continued ....

**MOTION** by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian the Town Board does hereby go into Executive Session at 5:15 p.m. to discuss possible litigation.

4 AYES - Carried  
1 Absent- Councilperson Barber

**RESOLUTION NO. -09**

*OUT OF EXECUTIVE SESSION*

**MOTION** by Councilperson Thomas Hasbrouck, seconded by Councilperson Maurice Gerry, the Town Board does hereby out of Executive Session at 5:40 p.m.

4 AYES - Carried  
1 Absent- Councilperson Barber

On a motion by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck and carried, the Town Board adjourned the meeting at 5:41 p.m.

Respectfully submitted,

Laurie Dutcher,  
Town Clerk