

**DEPARTMENT HEAD MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NY 12754
August 4, 2008**

At the Regular Monthly Department Head Meeting of the Town Board of the Town of Liberty held on August 4, 2008 at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following were present:

Present: Supervisor John Schmidt
Councilperson Maurice Gerry
Councilperson Thomas Hasbrouck
Councilperson Clarence Barber

Absent: Councilperson Lynn Killian

Recording Secretary: Town Clerk Laurie Dutcher

Also present: Water & Sewer Chief Albert Picard
Finance Director Earl Bertsch
Assessor Kathy Sprague
Parks & Rec Director Brian Scardefield
Finance Account Clerk Cheryl Gerow
Deputy Town Clerk Sara Sprague

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

DEPARTMENT HEADS

Assessor:

- Working on exemption renewals & cleaning up files
- 911 Data base received (very time consuming)
- Old names on the County's data base, missing info such as SBL, etc.
- John Terry will begin working in the field
- Business as usual

Highway:

- Received \$72,000 from FEMA – need it to finish Fox Mt. Rd.
- Roads taken a beating from the rain
- Talked to Earl about doing some bonding to hire a contractor to do drainage & blacktop, etc.

- Will figure out what roads and will get some prices

Water & Sewer:

- Painting hydrants – 60% complete
- Carefree Acres are having flooding problems – has Terry Kelly & John Burke looking at it
- Water Tower Rd. washed out
- Sherwood well has pumped 24 hours a day for over 3 weeks
- Several plugged sewers
- Caustic went from \$230 to \$350 per barrel
- 2 new vans are here, 2 old ones were sent to Highway Dept.
- Still working on repairs from 6/8/08 storms
- Trying to get insurance bill in

Parks & Recreation:

- Youth fishing derby held on 7/12, about 40 kids attended
- Daycamp is going good
- Closed camp day of flood
- Pool has been pretty good, have had some problems with the automatic chlorinators shutting off at night.
- Lifeguards had to call cops because of some fights
- Had to cancel a couple of trips due to lack of registration
- Civil War re-enactment was held on 8/2 & 8/3
- Swing shift orchestra will be playing in the Park on 8/7
- Senior roof leaking pretty bad
- Camp is done on 8/15

Town Clerk/Tax Collector

- Would like to purchase a GPS device for the Dog control officer from donations given to the Town
- Finally received tax settlement from the County Treasurer's Office
- Business as usual

Code Enforcement Officer: Meeting

Finance Director:

- Laurie received letter from the County Treasurer advising that they will be holding a meeting and are considering a resolution in which the Towns would take installment payments for taxes. Mr. Bertsch will be attending this meeting to address any concerns the Town may have.
- Had a meeting w/ Nationwide regarding accepting credit cards.

Lily Stettner Office of the Aging Representative

- Advised the Board that the Office of the Aging would only be providing transportation to Orange County, Cooperstown, PA and Ulster because of the fuel costs
- Office of the Aging is working w/ County regarding HEAP, trying to raise the eligibility to \$55,000
- Meeting 8/19 in Albany regarding tax windfall profits

BOARD DISCUSSION

Councilperson Clarence Barber

- What is happening w/ the sign in White Sulphur?
- Advised that the County has a gas system out by the infirmary and also the Town of Wawarsing has one.

Councilperson Lynn Killian – Absent

Councilperson Thomas Hasbrouck – Nothing to report

Councilperson Maurice Gerry – Nothing to report

Supervisor John Schmidt

- John VanEtten and Jon Sutherland will be switching places on the Planning Board due to his inability to attend all meetings

RESOLUTION NO: -08

HIRE PART-TIME MAINTENANCE PERSON

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Clarence Barber** the Town Board does hereby authorize the Supervisor to hire a part-time maintenance person to work 10-15 hours per week at Town Hall.

4 AYES

Councilperson Killian absent

Carried

RESOLUTION NO: -08

ACCEPT QUOTE FROM KELLY ENG. FOR SWAN LAKE SIDEWALK PROJECT

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Clarence Barber** the Town Board does hereby accept the quote of \$14,000 for engineering fees for the Swan Lake sidewalk project.

4 AYES
Councilperson Killian absent
Carried

RESOLUTION NO. -08

PURCHASE OF NEW TANK TRUCK FOR WATER & SEWER DEPARTMENT

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Clarence Barber** the Town Board does hereby approve the purchase of a new tank truck for the Water and Sewer Department at an estimated cost of \$92,000 which will be funded as follows:

| | |
|--|-----------------|
| 2008 Budget | |
| Transfer from Loomis Sewer Fund Balance to S1-8110.3 | \$46,000 |
| Transfer from Loomis Sewer Ext Fund Balance to S6-8110.3 | <u>\$46,000</u> |
| Total | \$92,000 |

4 AYES
Councilperson Killian absent
Carried

RESOLUTION NO. -08

APPROVAL OF CONTRACT W/ VILLAGE OF LIBERTY FOR COMPUTER INFORMATION PROCESSING

MOTION by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Maurice Gerry** the Town Board approves the updated contract with the Village of Liberty for computer information processing and authorize it to be sent to the Village for there review.

4 AYES
Councilperson Killian absent
Carried

RESOLUTION NO. -08

AWARD OF BID FOR P & R 1999 DODGE TRUCK

On a motion by **Councilperson Thomas Hasbrouck**, seconded by **Councilperson Maurice Gerry** the Town Board accepts the high bid of \$3,250 submitted by Belgard Realty.

4 AYES
Councilperson Killian absent
Carried

RESOLUTION NO. -08

APPROVAL OF TAX COLLECTION CLOSE-OUT REPORT

MOTION by **Councilperson Maurice Gerry**, seconded by **Councilperson Thomas Hasbrouck** the Town Board accepts the Tax Collector's close-out report as submitted.

4 AYES
Councilperson Killian absent
Carried

RESOLUTION NO. -08

SET BID DATE FOR 8/26/08 FOR LIBERTY SKATEPARK CONSTRUCTION SERVICES

MOTION by **Councilperson Clarence Barber**, seconded by **Councilperson Maurice Gerry** the Town Board does hereby set a bid opening for construction services for the Liberty Skate Park on 8/26/2008 at 11:00 a.m. at Town Hall, 120 North Main Street, Liberty.

4 AYES
Councilperson Killian absent
Carried

RESOLUTION NO. -08

RESCHEDULE SEPTEMBER DEPARTMENT HEAD MEETING

MOTION by **Councilperson Clarence Barber**, seconded by **Councilperson Thomas Hasbrouck** the Town Board does hereby reschedule the September 1st Department Head meeting to September 2nd due to the Labor Day Holiday.

4 AYES
Councilperson Killian absent
Carried

RESOLUTION NO. -08

APPROVAL TO PAY (2) VOUCHERS

MOTION by Councilperson Thomas Hasbrouck, seconded by **Councilperson Maurice Gerry** the Town Board does hereby approve the payment of the following (2) vouchers:

| | |
|--------------------------|----------|
| Sam's Club | \$440.66 |
| NYS Conference of Mayors | \$160.00 |

4 AYES

Councilperson Killian absent

Carried

RESOLUTION NO. -08

APPROVAL FOR HIGHWAY DEPT. TO RENT MOWER AT A COST OF \$5,100

MOTION by Councilperson Clarence Barber, seconded by **Councilperson Maurice Gerry** the Town Board gives approval to the Highway Department to rent a mower to mow the sides of the road as required by State Law at a cost of \$5,100.

4 AYES

Councilperson Killian absent

Carried

RESOLUTION NO. -08

INTRODUCTORY LOCAL LAW # 1 OF 2008

At a regular meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town Hall, 120 North Main Street, Liberty, New York, in said Town, on the 4th day of August, 2008 at 4:00 p.m. prevailing time.

The meeting was called to order by Supervisor Schmidt and upon roll being called, the following were:

PRESENT: Supervisor John Schmidt
Councilperson Maurice Gerry
Councilperson Thomas Hasbrouck

ABSENT: Councilperson Clarence Barber
Councilperson Lynn Killian

The following resolution was introduced by Councilperson Clarence Barber, who moved its adoption, and seconded by Councilperson Maurice Gerry, to wit:

BE IT RESOLVED, that introductory Local Law No. 1 of the Year 2008 entitled "A local law amending Chapter 60, entitled 'Building Construction and Fire Prevention Administration,' of the Code of the Town of Liberty" is hereby introduced before the Town Board of the Town of Liberty, Sullivan County, State of New York; and

BE IT FURTHER RESOLVED, that copies of the aforesaid local law be laid upon the desk of each member of the Town Board; and

BE IT FURTHER RESOLVED, that the Town Board hold a public hearing on said local law at the Town Hall, 120 North Main Street, Liberty, New York, at 6:40 p.m., prevailing time, on August 18, 2008; and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a public notice in the Sullivan County Democrat, of said public hearing at least five (5) days prior thereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

| | |
|---------------------------------------|-----|
| Supervisor John Schmidt voting | AYE |
| Councilperson Maurice Gerry voting | AYE |
| Councilperson Thomas Hasbrouck voting | AYE |

Councilperson Lynn Killian voting ABSENT

Councilperson Clarence Barber voting AYE

The resolution was thereupon declared duly adopted.

4 AYES

Councilperson Killian absent

Carried

RESOLUTION NO. -08

INTRODUCTORY LOCAL LAW #2 OF 2008

At a regular meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town Hall, 120 North Main Street, Liberty, New York, in said Town, on the 4th day of August, 2008 at 4:00 p.m. prevailing time.

The meeting was called to order by Supervisor Schmidt and upon roll being called, the following were:

PRESENT: Supervisor John Schmidt
Councilperson Maurice Gerry
Councilperson Thomas Hasbrouck
Councilperson Clarence Barber

ABSENT: Councilperson Lynn Killian

The following resolution was introduced by Councilperson Maurice Gerry, who moved its adoption, and seconded by Councilperson Thomas Hasbrouck, to wit:

BE IT RESOLVED, that introductory Local Law No. 2 of the Year 2008 entitled "A local law amending the zoning map of the Town of Liberty to remove portions of tax map parcels 36-1-59 and 40-1-12.1 from the RD Rural Development District and add them to the adjoining RS Residential Settlement

District" is hereby introduced before the Town Board of the Town of Liberty, Sullivan County, State of New York; and

BE IT FURTHER RESOLVED, that copies of the aforesaid local law, be laid upon the desk of each member of the Town Board; and

BE IT FURTHER RESOLVED, that the Town Board hold a public hearing on said local law at the Town Hall, 120 North Main Street, Liberty, New York, at 6:45 p.m., prevailing time, on August 18, 2008; and

BE IT FURTHER RESOLVED, that the Town Board hereby declares itself lead agency for purposes of state environmental quality review of the proposed local law and determines the question of the adoption of the proposed local law to be a Type I action pursuant to the State Environmental Quality Review Act for which a short Environmental Assessment Form shall be prepared; and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a public notice in the Sullivan County Democrat, of said public hearing at least five (5) days prior thereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

| | |
|---------------------------------------|--------|
| Supervisor John Schmidt voting | AYE |
| Councilperson Maurice Gerry voting | AYE |
| Councilperson Thomas Hasbrouck voting | AYE |
| Councilperson Lynn Killian voting | ABSENT |
| Councilperson Clarence Barber voting | AYE |

The resolution was thereupon declared duly adopted.

4 AYES

Councilperson Killian absent

Carried

ADJOURN

On a motion by Councilperson Clarence Barber, seconded by Councilperson Maurice Gerry and carried, the Town Board adjourned the meeting at 4:59 p.m.

Respectfully submitted,

Laurie Dutcher,
Town Clerk

**PUBLIC HEARING
LIBERTY TOWN BOARD
August 4, 2008**

At a Public Hearing of the Liberty Town Board held on August 4, 2008 at 5:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York to hear oral and written comments from concerned citizens with regard an application from RNR Housing, Inc. filed with the Town Board for a variance granting relief from the Town of Liberty Limited Private Treatment Plant Moratorium to allow construction of 28,500 gpd non-publicly owned Sewage Treatment Works or Package Plant upon the applicant's premises situated at Kelly Bridge Road and identified on the Town of Liberty tax map as parcel number 40-1-1.1 with respect to a proposed 95 – unit mobile home project.

Present:

Supervisor John Schmidt
Councilperson Maurice Gerry
Councilperson Thomas Hasbrouck
Councilperson Clarence Barber

Absent:

Councilperson Lynn Killian

Recording Secretary:

Town Clerk Laurie Dutcher

Also present:

Water & Sewer Chief Albert Picard
Finance Director Earl Bertsch
Assessor Kathy Sprague

Department Head Mtg.
August 4, 2008 Continued

Parks & Rec Director Brian Scardefield
Finance Account Clerk Cheryl Gerow
Deputy Town Clerk Sara Sprague

Supervisor Schmidt called the public hearing to order at 5:00 p.m.

Lily Stettner advised the Board that the Town had the moratorium and that it should stay until they were able to put rules and regulations in place.

No one else from the public wished to be heard and no written comments were received.

Adjourn

On a motion by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian the Town Board adjourned the meeting at 5:16 p.m.

Respectfully submitted,

Laurie Dutcher
Liberty Town Clerk

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