

TOWN BOARD OF THE TOWN OF LIBERTY
DEPARTMENT HEAD MEETING
October 3, 2011

At the Dept. Head Meeting of the Town Board of the Town of Liberty held at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

Supervisor John Schmidt
Councilperson Chris Austin
Councilperson Thomas Hasbrouck
Councilperson Lynn Killian
Councilperson Maurice Gerry

Recording Secretary: Town Clerk Laurie Dutcher

Also present:

Water & Sewer Supervisor Albert Picard
Deputy Highway Superintendent Kevin Austin
Assessor Kathy Sprague
Park & Recreation Director Brian Scardefield
Code Enforcement Officer Mark VanEtten
CDC Director Heinrich Strauch

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

CORRESPONDENCE

1. Catskill Watershed news
2. CDC Financials
3. CDC Minutes

RECOGNIZE DEPARTMENT HEADS

Assessor

Ongoing and working on:

911 data-base update

Pictures

Exemptions: Driving License, etc.

Destroying/updating files

Information:

Working on 2012 assessment roll, field work, and litigation. etc.

Got Audrey's computer up to date on V4

SCAR Decisions for 2011:

107-2-12 (Hochman) 202,300 to 167,003 -35,297

104-11-8 (Gualdino) 78,400 to 54,458 -23,942

124-1-7 (Bakheet) 40,500 to 36,305 - 4,195

11-1-1.2 (Molinet) 295,000 to 247,900 -47,100

21-4-2 (Clark/Esp) 216,100 to 180,400 -35,700

29-1-21 (Bakheet) 10,300 Disqualified

108-10-10 (Wohl/Tay) 86,200 Disqualified

118-1-19 (Bakheet) 19,800 Disqualified

124-1-2 (Bakheet) 40,500 Disqualified

Otherwise business as usual

***I have court in the Afternoon – and hopefully will make the meeting
On 10/03/2011***

Highway Superintendent

Cleaning up from flooding rain on September 7th, 8th and 29th.

Sealed Revonah Hill Rd

Waiting for County to stripe

Replacing pipe on Midway Road damaged from flooding and beavers

Fixed dog kennel driveway

Hauling sand

Met with FEMA on 9/21, trying to recoup around \$20,000 from Hurricane Irene

Bridge by Woods- Tim getting prices

CEO

28 Building Permits opened

16 Closed Building Permits

21 Complaints

9 Closed Complaints

9 New Planning Board applications

0 Approved Planning Board applications

1 Zoning Board applications

1 Approved Zoning Board applications

Park & Recreation

The BOCES students have the metal roof on the bathrooms and are starting the metal on the walls next.

Built a retaining wall by the Parks and Rec. Office entrance out of pre-fab stone blocks to replace the wooden one that was torn out when we had to replace the buildings waterline.

Fired two park attendants: One took the Town truck, trailer and mower to mow his parent's lawn. The other one took the truck to his house after the park was closed for the night.

Someone cut the lock on the storage bldg. and stole the gas and kerosene.
Parks close September 30th.

We are holding the Halloween Parade on Saturday October 29th at 12:00 p.m. with a rain date the following day.

Helped Joanne out at the kennel.

Working with Barbara Kelly to set up a Holiday Parade for the beginning of December.

DCO

Dogs at kennel – 4

Dogs picked up – 2

Mileage – 970

Dog Bites – 1

I would like to ask the board to consider cancelling the county contract. We are still waiting for money from last year and we are not receiving payments in a timely fashion. The bills are scrutinized to excess and it is difficult to find someone in auditing that knows what is going on. Considering this, it has become a issue that is not worth the benefit and Cheryl has also spent a great deal of time trying to get the county they need to pay bills. If this issue could be addressed, I don't mind the work. I also think we need to consider raising our fees before the contract renews in January. If you agree, I will work on a proposal.

Boarding of dogs at my house – I am trying to work out an arrangement, although my biggest obstacle is insuring the health of my own dogs. Because I occasionally pick up sick dogs, I am concerned as to how I will be able to protect my own dogs from disease. I have a consult with the vet and will let you know as soon as possible what I can do to resolve our winter dilemma.

Finance Director

Contacted County again regarding propane bid. Advised to re-contact Fallsburg Gas per Fallsburg Gas.

Contacted Fallsburg Gas concerning propane.

Contacted County regarding Dog Control claims.

Communicated with State Comptroller's Office regarding transfer of duties for the court and the 2% tax cap levy.

Attended meeting on Health Insurance.

Met with the Board and the Department Heads concerning the 2012 budget. Made necessary adjustments.

Finalized the Tentative Budget and prepared Preliminary Budget.

Met with Employee Relations Committee.

Sent out questionnaire to other townships regarding employee benefits.

All other daily duties and responsibilities.

CDC

- No report received

Court

- No report received

Jeremy Gorelick advised the Town Board that he had made 16 calls to the Dormitory Authority regarding the parking lot grant to no avail. He advised that he had spoken to Steve Wilkerson and he was going to call his contacts. Maybe too late.

RESOLUTION NO

DELANEY GRANTED APPROVAL TO RUN 3RD SHIFT ON WEST END OF I-86

Motion by Councilperson Maurice Gerry, seconded by **Councilperson Lynn Killian**, , the Town Board of the Town of Liberty does hereby grant approval to the Delaney Group to run a 3rd shift, working 24 hrs. per day, to do embankment work on the west end of the I-86 project. Will return to the 10/17/11 meeting.

5 Ayes – Carried

RESOLUTION NO

APPROVAL OF REDUCTION OF BOND FOR RICHARD KUPLIN (LEGENDS AT TANZMAN LAKE)

On a motion by Councilperson Chris Austin , seconded by **Councilperson Lynn Killian**, the Town Board, upon the recommendation of Kelly Engineering, does hereby authorize the bond held by the Town in the amount of \$47,731.90 to be reduced by \$44,103.98 to be made payable by a two party check to Richard Kuplen and Peckham Materials.

5 Ayes – Carried

RESOLUTION NO

APPROVAL OF COMPUTER INFORMATION SYSTEMS AGREEMENT W/ VILLAGE

On a motion by Councilperson Lynn Killian, seconded by **Councilperson Thomas Hasbrouck**, the Town Board does hereby approve the Computer Information Systems Agreement with the Village of Liberty.

5 Ayes – Carried

RESOLUTION NO

BID DATE SET FOR UNSAFE BLDG DEMOLITION FOR MARCI BOUCHER SBL #46-1-50

On a motion by Councilperson Thomas Hasbrouck, seconded by **Councilperson Lynn Killian**, the Town Board does hereby set a bid opening for the demolition of the premises of Marci Boucher SBL #46-1-50 located at 148-153 Stanton Corners Road, Swan Lake, NY for 11/3/2011 at 11:00 a.m. at the Town Clerk’s Office, 120 North Main Street, Liberty, NY.

5 Ayes – Carried

ADJOURN

On a motion by Councilperson Chris Austin, seconded by Councilperson Lynn Killian, the Town Board does hereby adjourn the meeting at 4:52 p.m.

Respectfully submitted,
Laurie Dutcher, Town Clerk