

**END OF YEAR MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
December 29, 2010**

At the End of the Year Meeting of the Town Board of the Town of Liberty held on December 29, 2009 at 4:00 p.m. at Town Hall, Liberty, New York, the following Town Board Members were present:

Present: Supervisor John Schmidt
Councilperson Chris Austin
Councilperson Lynn Killian
Councilperson Thomas Hasbrouck

Absent: Councilperson Maurice Gerry

Recording Secretary: Deputy Town Clerk Sara Sprague

Also present: Financial Director Earl Bertsch
Finance Clerk Cheryl Gerow
Confidential Secretary Maureen Barber

After the Pledge of Allegiance, Supervisor Schmidt called the meeting to order at 4:00 p.m.

Deputy Town Clerk Sara Sprague submitted the following correspondence to the Town Board:

CORRESPONDENCE:

1. A copy of the Dog Control Officer Inspection Report.
2. A copy of the Municipal Shelter Inspection Report.
3. A copy of the Coalition of Watershed Towns Meeting Minutes for 9/20 & 10/18/2010.
4. An email from Brian Scardefield advising that the January Park & Rec. Board Meeting is cancelled.
5. A letter from Kelly Engineering regarding the Skateboard Park Construction Project.

RESOLUTION NO.

APPROVAL OF END OF YEAR AUDIT

MOTION by **Councilperson Lynn Killian**, seconded by **Councilperson Thomas Hasbrouck** to authorize the payment of bills as follows:

- End of Year Audit , December 2010 Abstract:
Claims #2540 to #3637 totaling \$289,975.74

4 AYES
1 Absent Councilperson Gerry
CARRIED

RESOLUTION NO:

OFFICIAL DEPOSITORY FOR THE 2011 TAX SEASON

MOTION by Councilperson Thomas Hasbrouck, seconded by Councilperson Chris Austin the Town Board does hereby designate M&T Bank as the official depository for the 2011 Tax Season.

4 AYES
1 absent Councilperson Gerry
CARRIED

RESOLUTION NO:

SCHEDULE THE RE-ORGANIZATIONAL MTG. FOR 1/3/2011

MOTION by Councilperson Thomas Hasbrouck, seconded by Councilperson Lynn Killian, the Town Board does hereby schedule the Re-organizational Meeting for 1/3/2011 at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York.

4 AYES
1 absent Councilperson Gerry
CARRIED

RESOLUTION NO:

APPROVAL OF AMENDMENT TO THE 11/1/2010 MINUTES

MOTION by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck, the Town Board does hereby approve of the following amendment to the 11/1/2010 minutes:

Amendment to the 11/1/2010 minutes:

Motion by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck, the Town Board of the Town of Liberty does hereby create a Part-time Computer Operations Supervisor position and enter into the following agreement with Timothy P. Kelly:

Part-Time Computer Operations Supervisor

Effective Date: 12/1/2010

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Appointment Period: 12/1/2010-12/1/2012
Part-Time Position:

- Work schedule to be flex hours based on the rendering of services an average of fifteen (15) hours per week, not to exceed 780 hours per year.
- Typical work schedule will be 8:00 A.M. to 11 A.M., Monday thru Friday, as needed.

Duties

- Manage the day to day operations of the computer network.
- Assist staff with hardware and software problem determination and solutions.
- Act as primary contact with third party vendors and contract agencies in support of the network.
- Recommend necessary hardware/software changes, revisions, corrections and updates.
- Review requests from Department Heads for updated or new hardware and software and make recommendations based on operations and costs.
- Support the Village of Liberty based solely on the Town/Village contract adopted on: August 18, 2008. If revisions are made to the Town/Village contract, the Town Supervisor and Computer Operations Supervisor must mutually agree, subject to Town Board approval, if said revision(s) will require a re-negotiation of this agreement.
- Perform various miscellaneous duties as needed.
- Maintain the Town of Liberty webpage.

Compensation:

- Salary will be \$30,000 annually, paid bi-weekly regardless of hours worked in any payroll period.
- Health Benefits do not apply.

This agreement can be terminated by either party upon thirty (30) days written notice.

4 AYES

1 absent Councilperson Gerry

CARRIED

RESOLUTION NO.

END OF YEAR BUDGET TRANSFERS AND MODIFICATIONS

MOTION by Councilperson Lynn Killian, seconded by Councilperson Thomas Hasbrouck to approve the following End of Year Budget Transfers and Modifications:

2010 Budget Transfers

Account Number	To (+)	From (-)
A 1110.4	\$ 500.00	
A 1110.2		\$ 500.00
A 1220.1	\$ 900.00	
A 1220.2	\$ 407.00	

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A 1220.4	\$ 400.00	
A 1320.4	\$ 327.00	
A 1330.1	\$ 3,500.00	
A 1420.4	\$ 6,500.00	
A 1620.3	\$23,000.00	
A 1680.1	\$44,500.00	
A 1680.2		\$ 3,000.00
A 1680.3	\$ 3,000.00	
A 1910.4	\$ 141.00	
A 1990.4		\$23,000.00
A 1950.4	\$ 3,028.00	
A 3510.4	\$ 2,000.00	
A 5132.2	\$ 3,000.00	
A 5132.4	\$ 5,000.00	
A 7111.1		\$ 2,200.00
A 7111.4	\$ 2,200.00	
A 7550.4	\$ 500.00	
A 7312.4		\$ 500.00
A 9060.8		\$69,703.00
TOTAL:	\$98,903.00	\$98,903.00

B 3620.2	\$ 195.00	
B 3620.4		\$ 607.00
B 8020.3	\$ 798.00	
B 8020.4		\$ 798.00
B 9010.0	\$ 412.00	
TOTAL:	\$ 1,405.00	\$ 1,045.00

DA 5130.2	\$30,420.00	
DA 5140.2	\$ 2,430.00	
DA 5140.4		\$ 2,430.00
DA 9010.8	\$ 46.00	
DA 9060.8		\$30,468.00
DA 9710.6	\$ 1.00	
DA 9710.7	\$ 1.00	
TOTAL:	\$32,898.00	\$32,898.00

DB 5110.2	\$ 8,070.00	
DB 5110.4	\$35,000.00	
DB 9010.8	\$ 35.00	
DB 9060.8		\$31,105.00
DB 9730.7		\$12,000.00
TOTAL:	\$43,105.00	\$43,105.00

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MO 1910.4	\$ 4,280.00	
MO 8110.2	\$ 900.00	
MO 8110.4		\$ 5,115.00
MO 9010.8	\$ 35.00	
TOTAL:	\$ 5,115.00	\$ 5,115.00

Account Number	Estimated Revenue (510)	Estimated Expense (960)
CD 3040	\$600,000	
CD 8310.3		\$600,000
Loomis Water Grant Money Received in 2010 not included in budget		
CD 3041	\$600,000	
CD 8311.3		\$600,000
WSS Water Grant Money Received in 2010 not included in budget		
DC 3501	\$1,299.00	
DC 5112.3		\$1,299.00
Difference in CHIPS money received		
A 2660	\$14,702.00	
A 5132.2		\$14,702.00
Sale of Property for towards Snow Guards		
A 2680	\$825.00	
A 7110.4		\$825.00
Insurance Recoveries for Park Pavilion		
A 2680	\$1,521.00	
A 5182.4		\$1,521.00
Insurance Recoveries—Damage to Route 52 Street Light		
A 2705	\$1,600.00	
A 3510.4		\$1,600.00
Gerry Foundation to Dog Control		
A 3053	\$1,785.00	
A 1953.4		\$1,785.00
2010 Ag and Farmland Grant Due		
A 3054	\$12,493.75	
A 1954.4		\$12,493.75
2010 Golden Feather Grant Due		
A 3052	\$49,178.75	
A 1952.4		\$49,178.75
2010 Pedestrian Sidewalk Grand Due		

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4 AYES
1 absent Councilperson Gerry
CARRIED

Adjourn

On a motion by Councilperson Chris Austin, seconded by Councilperson Lynn Killian, the Town Board adjourned the meeting at 4:25 p.m.

Respectfully submitted,
Laurie Dutcher, Town Clerk