

TOWN OF LIBERTY
 120 North Main Street
 Liberty, NY 12754



TELEPHONE: 845-292-4172
 FAX NUMBER: 845-292-0091

For Office Use Only

TOWN OF LIBERTY
ROAD ACCESS PERMIT APPLICATION

DATE:		TELEPHONE NO.:	
PROPERTY OWNER'S NAME:			
ADDRESS:			
CONTRACTOR (if any):		CONTRACTOR'S TELEPHONE NO.:	
LOCATION OF DESIRED ACCESS:	TYPE OF ACCESS: (check one)	√	** FEE
Section No:	Residential		\$50.00
Block No:	Commercial (Type) _____		\$250.00
Lot No:	Field or Wood Lot Entrance		\$50.00
Town of:	Multiple Residence (No. of Families _____)		\$250.00
Town Road Name:	Subdivision: (No. of Lots _____)		\$250.00
Nearest Mailbox or Utility Pole No.	Other:		Call for Fee

**** The fee must be received before application can be processed.**

Checks should be made payable to the "Town of Liberty"

The above permit fees include one inspection after the Highway Department's receipt of notification of work completion. A fee of \$25.00 will be charged for each inspection thereafter. In the event the work is not completed to the Highway Department's satisfaction, the Highway Department may make repairs at the permit holder's expense. Deposits that remain unclaimed for more than two years or for work that is not satisfactorily completed, shall be forfeited to the Town.

ESTIMATED EXITS & ENTRIES PER DAY: (check one)

- 1-6
 6-12
 12-18
 over 18 (approx. # _____)

Please enclose a copy of a survey map or sketch showing location of proposed access. Include distance and direction from any prominent landmark (**UTILITY POLE NUMBER, TOWN ROAD, ETC.**) that will aid in locating the proposed access.

Please prominently mark the proposed access site and, if possible, the property corners at the site.

A Certified Check or Performance Bond of \$500.00 minimum (depending on the type of permit), will be required at the time of execution of the permit and held by the Town of Liberty until satisfactory completion of the road access according to the specifications of said permit.

We recommend that full payment to the contractor not be made until final inspection by Town of Liberty Highway Department and the Bond is returned.

Work shall not begin on the proposed access until the executed permit is received.

PLEASE ALLOW 10 WORKING DAYS FOR PROCESSING.

THIS IS NOT A PERMIT