



**TOWN BOARD OF THE TOWN OF LIBERTY  
RE-ORGANIZATIONAL MEETING  
JANUARY 4, 2016  
4:00 P.M.**

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At the Re-organizational Meeting of the Town Board of the Town of Liberty held at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

Supervisor Charlie Barbuti  
Councilperson Dean Farrand  
Councilperson Russell Reeves  
Councilperson Brian McPhillips  
Councilperson Vincent McPhillips

Recording Secretary: Town Clerk Laurie Dutcher

Also present:

Town Attorney Kenneth Klein  
Finance Director Earl Bertsch  
Highway Superintendent Timothy Pellam  
Water & Sewer Supervisor  
Code Enforcement Officer  
Assessor Deborah Shea  
Park & Rec Director Brian Scardefield  
Budget Coordinator Cheryl Gerow

After the Pledge of Allegiance, Supervisor Barbuti called the meeting to order at 4:00 p.m.

**RESOLUTION NO. 01-16**

**TIME AND PLACE OF MEETINGS**

On a motion by Councilperson Dean Farrand, seconded by Supervisor Charlie Barbuti, the Town Board approved the following time and place of meetings:

- 1<sup>st</sup> Monday of the Month-Department Head Mtg. 4:00 p.m.
- 3<sup>rd</sup> Monday of the Month-Regular Monthly Mtg. 7:00 p.m.

(When a regularly scheduled meeting falls on a holiday the meeting will take place the following Tuesday)

5 AYES  
CARRIED

**RESOLUTION NO. 02-16****DESIGNATION OF THE OFFICIAL NEWSPAPER**

On a motion by Councilperson Russell Reeves, seconded by Councilperson Vince McPhillips, the Town Board designated the Sullivan County Democrat as the Town of Liberty's official newspaper for 2016.

5 AYES  
CARRIED

**RESOLUTION NO. 03-16****DESIGNATION OF THE OFFICIAL DEPOSITORIES OF THE TOWN**

On a motion by Councilperson Dean Farrand, seconded by Councilperson Thomas Hasbrouck the Town Board designated the following banks as the official depositories of the Town of Liberty for 2016:

- Jeff Bank
- First Niagara Bank
- Catskill Hudson Bank
- TD Bank
- M&T Bank
- National Bank of Delaware County

5 AYES  
CARRIED

**RESOLUTION NO. 04-16****DESIGNATION OF THE CUSTODIAL BANKS**

On a motion Councilperson Vince McPhillips, seconded by Councilperson Brian McPhillips, the Town Board designated the following banks as custodial banks for the Town of Liberty for 2016:

- M&T Bank (for Jeff Bank & Catskill Hudson Bank)
- JP Morgan Chase (for First Niagara Bank)
- Federal Home Loan Bank (for TD Bank)
- Bank of America (for M&T Bank)
- National Bank of Delaware County
- Tompkins Trust Company (for National Bank of Delaware County)

5 AYES

CARRIED

**RESOLUTION NO. 05-16**

**IRS MILEAGE RATE**

On a motion by Supervisor Charlie Barbuti, seconded by Councilperson Dean Farrand, the Town Board raises the IRS Mileage reimbursement rate to .54 cents per mile.

5 AYES  
CARRIED

**RESOLUTION NO. 06-16**

**APPOINTMENT OF DOG CONTROL OFFICER**

On a motion by Councilperson Dean Farrand, seconded by Councilperson Russell Reeves, the Town Board does hereby appoint Joanne Gerow as Liberty Dog Control Officer for a term expiring 12/31/2016.

5 AYES  
CARRIED

**RESOLUTION NO. 07-16**

**APPOINTMENT OF ALTERNATE ZONING BOARD MEMBER**

On a motion by Councilperson Russell Reeves, seconded by Councilperson Vince McPhillips, the Town Board does hereby appoint the following as alternates to the Zoning Board for a term expiring 12/31/2016:

- Robert Werlau
- Kyle Farrand

5 AYES  
CARRIED

**RESOLUTION NO. 08-16**

**RE-APPOINTMENT OF GENE BURNS AS A ZONING BOARD MEMBER**

On a motion by Councilperson Vincent McPhillips, seconded by Councilperson Brian McPhillips, the Town Board does hereby re-appoint Gene Burns as a member of the Zoning Board for a term expiring 12/31/2020.

5 AYES  
CARRIED

**RESOLUTION NO. 09-16**

**APPOINTMENT OF ZONING BOARD CHAIRMAN**

On a motion by Councilperson Brian McPhillips, seconded by Supervisor Charlie Barbuti, the Town Board does hereby appoint Thomas Sprague as Zoning Board Chairman for a term expiring 12/21/2016.

5 AYES  
CARRIED

**RESOLUTION NO. 10-16**

**RE-APPOINTMENT OF JOHN VANETTEN AS A PLANNING BOARD MEMBER**

On a motion by Supervisor Charlie Barbuti, seconded by Councilperson Dean Farrand the Town Board does hereby re-appoint Denise Birmingham as a member of the Planning Board for a term expiring 12/31/2020.

5 AYES  
CARRIED

**RESOLUTION NO. 11-16**

**APPOINTMENT OF PLANNING BOARD MEMBER TO FILL THE UNEXPIRED TERM OF VINCENT MCPHILLIPS**

On a motion by Councilperson Dean Farrand, seconded by Councilperson Brian McPhillips, the Town Board does hereby appoint Branden Reeves to the Town of Liberty Planning Board to fill the unexpired term of Vincent McPhillips expiring on 12/31/2017.

5 AYES  
CARRIED

**RESOLUTION NO. 12-16**

**APPOINTMENT OF PLANNING BOARD CHAIRMAN**

On a motion by Councilperson Brian McPhillips, seconded by Councilperson Russell Reeves, the Town Board does hereby appoint Lynn Dowe as Planning Board Chairman for a term expiring 12/31/2015.

5 AYES  
CARRIED

#### **RESOLUTION NO. 13-16**

##### **RE-APPOINTMENT OF ALTERNATE PLANNING BOARD MEMBER**

On a motion by Councilperson Dean Farrand, seconded by Councilperson Russell Reeves, the Town Board does hereby re-appoint Lydia Rolle as an Alternate Planning Board member for a term expiring 12/31/2016.

5 AYES  
CARRIED

#### **RESOLUTION NO. 14-16**

##### **RE-APPOINTMENT OF JOHN BALLARD TO THE PARKS & RECREATION BOARD**

On a motion by Councilperson Vince McPhillips, seconded by Councilperson Brian McPhillips, the Town Board does hereby re-appoint John Ballard as Park & Recreation Board for a term expiring 12/31/2020.

5 AYES  
CARRIED

##### **SUPERVISOR APPOINTMENTS**

- Russell Reeves (Deputy Supervisor)
- Carman Malanka (Confidential Secretary)

##### **TOWN CLERK APPOINTMENTS**

- Sara Sprague (Deputy Town Clerk)
- Sandra Mathews (Temporary Tax Clerk)

#### **RESOLUTION NO. 15-16**

##### **EMPLOYEES RELATIONS COMMITTEE**

On a motion by Councilperson Dean Farrand, seconded by Councilperson Russell Reeves, the Town Board does hereby appoint the following to the Employees Relations Committee:

- Highway (3) Matt DeWitt / Bruce Cox / Kevin Austin

- Town Hall (2) Nancy Saucier / Connie VanKeuren
- Park & Rec (1) Kevin Delaney
- Water & Sewer (2) Joan Redington / Stacy Yaun

5 AYES  
CARRIED

#### **RESOLUTION NO. 16-16**

##### **RE-APPOINTMENT OF TOWN REGISTRAR**

On a motion by Councilperson Brian McPhillips, seconded by Councilperson Russell Reeves, the Town Board does hereby re-appoint Laurie Dutcher as Registrar for a term expiring on 12/31/2019.

5 AYES  
CARRIED

#### **RESOLUTION NO. 17-16**

##### **RE-APPOINTMENT OF TOWN MARRIAGE OFFICERS**

On a motion by Supervisor Charlie Barbuti, seconded by Councilperson Dean Farrand, the Town Board does hereby re-appoint the following as Town Marriage Officers for a term expiring 12/31/2019.

- Laurie Dutcher
- Cheryl Gerow

5 AYES  
CARRIED

#### **RESOLUTION NO. 18-16**

##### **AUTHORIZE DEPUTY SUPERVISOR TO SIGN CHECKS IN SUPERVISOR'S ABSENCE**

On a motion by Councilperson Vince McPhillips, seconded by Supervisor Charlie Barbuti, the Town Board authorizes the Deputy Supervisor Russell Reeves to sign checks in the absence of the Town Supervisor.

5 AYES  
CARRIED

#### **RESOLUTION NO. 19-16**

**RE-APPOINTMENT OF ASSISTANT ATTORNEY FOR THE TOWN**

On a motion by Supervisor Charlie Barbuti, seconded by Councilperson Dean Farrand, the Town Board does hereby appoint Jacob Billig as Assistant Town Attorney for a term expiring 12/31/17.

5 AYES  
CARRIED

**RESOLUTION NO. 20-16**

**RE-APPOINTMENT OF TOWN HISTORIAN**

On a motion by Councilperson Brian McPhillips, seconded by Supervisor Charlie Barbuti, the Town Board does hereby re-appoint Bill Cogswell as Town Historian for a term expiring on 12/31/2019

5 AYES  
CARRIED

**RESOLUTION NO. 21-16**

**RE-APPOINTMENT OF HEALTH OFFICER**

On a motion by Supervisor Charlie Barbuti, seconded by Councilperson Vince McPhillips, the Town Board does hereby re-appoint David Schwalb as Health Officer.

5 AYES  
CARRIED

**RESOLUTION NO. 22-16**

**APPOINTMENT OF CODE ENFORCEMENT OFFICER**

On a motion by Supervisor Charlie Barbuti, seconded by Councilperson Russell Reeves, the Town Board does hereby appoint the following people as Code Enforcement Officers for the Town of Liberty:

- Alfred Fusco, Jr.            CEO
- Alfred Fusco III            Deputy CEO
- Scott Razzano              Assistant CEO

5 AYES  
CARRIED

**LIASONS**

**HAMLETS**

Councilperson Brian McPhillips	FERNDALE
Councilperson Dean Farrand	SWAN LAKE
Councilperson Vincent McPhillips	PARKSVILLE
Councilperson Russell Reeves	WHITE SULPHUR SPRINGS
Supervisor Charlie Barbuti	VILLAGE

**DEPARTMENTS**

Councilperson Russell Reeves	Highway / Assessor
Councilperson Brian McPhillips	Park & Rec
Councilperson Vince McPhillips	Dog Control
Councilperson Dean Farrand	CEO / Zoning / Planning
Supervisor Charlie Barbuti	Court

**ADJOURN**

On a motion by Councilperson Dean Farrand, seconded by Councilperson Russell Reeves, the Town Board does hereby adjourn the Re-organizational meeting at 6:18 p.m.

Respectfully submitted,

Laurie Dutcher,  
Town Clerk