

DEPARTMENT HEAD MONTHLY MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
February 1, 2016

At the Department Head Meeting of the Town Board of the Town of Liberty held on February 1, at 4:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

Present:

Supervisor Charlie Barbuti
Councilperson Dean Farrand
Councilperson Russell Reeves
Councilperson Brian McPhillips
Councilperson Vincent McPhillips

Recording Secretary:

Town Clerk Laurie Dutcher

Also present:

Town Attorney Kenneth Klein
Finance Director Earl Bertsch
Budget and Accounting Clerk Cheryl Gerow
Water & Sewer Foreman Thomas Kehrley
Highway Superintendent Tim Pellam
Assessor Deborah Shea
Court Manager Denise Curry
Town Engineer Dave Ohman
DCO Joanne Gerow
Confidential Secretary Carmen Malanka
Joel Rosenfeld

After the Pledge of Allegiance, Supervisor Barbuti called the meeting to order at 4:00 p.m.

RECOGNIZE THE DEPARTMENT HEADS
(Reports as submitted by the Dept. Heads)

ASSESSOR

Ongoing Monthly Updates: updating files; processing deeds; processing field work; pictures, etc.

I attended the seminar on Solar Leases also; Victoria Costello from Tax and Finance from the state office came to our assessors meeting. The solar exemption is for residential, Ag, local commercial, commercial farms (like Cypress Creek). If a municipality chooses to opt out of the exemption it's for all of it. No opting out of part of it. If an Ag farm has solar for their use as Ag the zoning stays Ag. If a commercial farm like Cypress Creek builds solar the land under the solar panels must be zoned commercial use.

My office is working on all of the renewal exemptions for next year's 2016 tax roll.

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We need two people for the Board of Assessment Review and we received two applications. A copy of the applications will be in your packet for your review.

Otherwise, business as usual.

HIGHWAY

- December 1 - Work on trucks/equipment in shop
- December 2 - Work on trucks/equipment in shop
Grade Kurpil Road
- December 3 - Work on trucks/equipment in shop
Grade Kurpil Road
- December 4 - Work on trucks/equipment in shop
Grade Taylor Road
- December 7 - Work on trucks/equipment in shop
Grade Flynn Road
- December 8 - Work on trucks/equipment in shop
Grade Flynn Road
- December 9 - Work on trucks/equipment in shop
Grade Flynn Road
- December 10 - Work on trucks/equipment in shop
Grade Flynn Road
- December 11 - Work on trucks/equipment in shop
Ditch Lake Marie Road
- December 14 - Work on trucks/equipment in shop
Grade Old Lily Pond Road
- December 15 - Work on trucks/equipment in shop
Grade Pearl Lake Road
- December 16 - Work on trucks/equipment in shop
Grade Budnick Road
Ditch Meadowmere

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- December 17 - Work on trucks/equipment in shop
Grade Budnick Road
Ditch Meadowmere

- December 18 - Work on trucks/equipment in shop
Ditch Meadowmere

- December 19 - 1" snow, called in 5AM sand all roads

- December 21 - Work on trucks/equipment in shop
Grade Budnick Road
Ditch Meadowmere

- December 22 - Work on trucks/equipment in shop
Ditch Meadowmere
Grade Lenape Lake Extension

- December 23 - Work on trucks/equipment in shop
Grade Lenape Lake Extension

- December 24 - Patch Willi Hill Road
Pick up garbage

- December 28 - Work on trucks/equipment in shop
Pick up garbage

- December 29 - 2" snow, sleet
Called in at 3AM, plow/sand

Bid opening for excavator, January 28, 2016, 11AM

Loomis Road project with Alan Gerry

WATER & SEWER

Pre bid meeting held on December 29th went off with few questions and a walk around at the site. Some DOT permit issues are being looked at by Delaware Engineering, but no bidders saw any major problems with the job.

Had a call from Glen Smith regarding doing some digging around Town Hall with the drainage. Mr. Parks will be heading up the project and water & sewer will bring our small tractor to the site to locate a drain pipe when he calls us.

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The Dept. has been working on manhole inverts in the Swan Lake Sewer District due to the warm weather. The manholes have been in need of repairs for a long time and if the weather holds, we have a lot more to work on. We are also starting to document the system with inspection reports that were also used in the Loomis system. Camera work is planned for the Spring.

The Stevensville Hotel sewer meter project has now become the blame game. I will bring dates and continuing information to this meeting and with information from Delaware Engineering and Mr. Reilly from the hotel people to bring the Board up to speed. The meter was ordered as of Mr. Weiss' receipt, but no grades were taken prior to order, as per Mr. Reilly, and without these the meter pit may not be the correct one.

Will bring any new developments to the meeting. Hope Everyone has a good Holiday, see you in the New Year.

CEO

Building Department:

No Report Submitted

PARKS & RECREATION

Winter program registration is underway and going very well. We actually had to add another Kids Baking Class because there was such a demand. Programs will be starting up after the Holidays.

I appeared for the deposition on December 17, 2015 in regards to the person who was injured on the basketball court at Hanofee Park back in 2013.

We are adding another 9 tee boxes to the disc golf course to make it an 18 hole course. The course use has steadily been picking up.

We received the new John Deere Gator for the park.

We installed new park rules and playground rules signs at Hanofee and Walnut Mountain Parks.

Held a holiday party for the seniors at the Senior Center.

DCO

Dogs - 2

Miles - 637

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Discussion regarding the proposed dog kennel

TOWN CLERK/TAX COLLECTOR

Licenses:

Marriage Licenses	2
Marriage Certificates	8
Building Permits (Collection of \$)	50
Dog Licenses	21
Replacement Tags	2
Purebred Licenses	0
Redeemed Dog	0
Reimbursement of Expenses	1
Photo Copies	1
Postage	1
EZ Pass	2
Road Access Permit	1
Conservation	1
Returned Check Fee	1
Refuse Collection	10
Towing License	5

FINANCE

Notified employees of new health insurance contributions

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Notified retirees regarding dental insurance premiums if they request to have dental insurance for 2015

Processed Health Insurance Buyout, Longevity and three regular payrolls

Preparation work for year end and beginning of year

Spoke with EFC regarding Loomis Sewer and finalized figures for hardship loan

Submitted Bonding Resolution for Loomis Sewer to the County

All other daily duties and responsibilities

COURT

V&T Received	368
V&T Appearances	125
Criminal Appearances	525
Ordinance Appearances	11
Civil Appearances	10
Total Fines Collected	\$50,935.00
Total Fines to Town	Not available
Total Fines to Village	Not available

RECOGNIZE THE PUBLIC

CORRESPONDENCE

1. A letter from Senator John J. Bonacic congratulating the Town for securing money to help advance water infrastructure projects.

BUSINESS

_____ *APPROVAL OF MINUTES*

Motion: Councilperson Russell Reeves

Second: Councilperson Dean Farrand

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The Town Board approved the following minutes (with changes)

- 11/30/15 Special Meeting
- 12/7/15 Dept. Head Meeting
- 12/21/15 Reg. Monthly Meeting
- 12/30/15 End of Year Meeting
- 1/4/16 Dept. Head Meeting
- 1/28/16 Bid Opening (Excavator)

5 AYES - Carried

 ACCEPTANCE OF MONTHLY REPORT

Motion: Councilperson Dean Farrand

Second: Councilperson Russell Reeves

The Town Board approved the following monthly report:

- Supervisor's Report for December 2015

5 AYES - Carried

AWARD OF BID FOR 2016 KOMATSU NARROW TAIL SWING EXCAVATOR

Motion: Councilperson Russell Reeves

Second: Supervisor Charles Barbuti

The Town Board of the Town of Liberty does hereby award the bid for the 2016 Komatsu Narrow Tail Swing Excavator to Pine Bush Equipment Co. Inc., PO Box 106 Pine Bush, NY 12566, in the amount of \$150,050.00.

5 AYES - Carried

A RESOLUTION AUTHORIZING THE LEASE PURCHASE OF A USED 2016 KOMATSU EXCAVATOR, AT MAXIMUM ESTIMATED COST OF \$150,050.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$52,000.00 OR LESS FROM THE TOWN OF LIBERTY HIGHWAY MACHINERY CAPITAL RESERVE FUND.

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At a regular meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town of Liberty Government Center, 120 North Main Street, Liberty, New York, in said Town, on the 1st day of February, 2016 at 4:00 p.m. prevailing time.

The meeting was called to order by Supervisor Barbuti and upon roll being called, the following were:

PRESENT: Supervisor Charles Barbuti
Councilperson Dean Farrand
Councilperson Russell Reeves
Councilperson Brian McPhillips
Councilperson Vincent McPhillips

ABSENT:

The following resolution was introduced by Councilperson Dean Farrand, who moved its adoption, and seconded by Councilperson Russell Reeves, to wit:

A RESOLUTION AUTHORIZING THE LEASE PURCHASE OF A USED 2016 KOMATSU EXCAVATOR, AT MAXIMUM ESTIMATED COST OF \$150,050.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$52,000.00 OR LESS FROM THE TOWN OF LIBERTY HIGHWAY MACHINERY CAPITAL RESERVE FUND.

BE IT RESOLVED, by the Town Board of the Town of Liberty, Sullivan County, New York, as follows:

Section 1. The lease purchase of a used 2016 Komatsu Excavator, at a maximum estimated cost of \$105,050.00, and the expenditure of the sum of \$52,000.00 or less from the Town of Liberty Highway Machinery Capital Reserve Fund to pay such maximum estimated cost is hereby authorized and approved.

Section 2. The action authorized has been determined to constitute a Type II Action as defined in 6 NYCRR §617.5(c)(18) and (21) of the regulations promulgated pursuant to the State Environmental Quality Review Act, for which environmental review is not required.

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Section 3. The plan for financing of such maximum estimated cost is by the appropriation and expenditure of monies heretofore deposited in the Town of Liberty Highway Machinery Capital Reserve Fund for the first year's lease payment and appropriation of ordinary Highway Fund budget funds for the second and third years' payments.

Section 4. Within ten (10) days after the adoption of this resolution, the Town Clerk shall post on the Town sign board and publish in the Sullivan County Democrat, the official newspaper of the Town, a notice in conformance with the requirements of Section 90 of the Town Law of the State of New York.

Section 5. This resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Charlie Barbuti	voting	Aye
Councilperson Dean Farrand	voting	Aye
Councilperson Russell Reeves	voting	Aye
Councilperson Vincent McPhillips	voting	Aye
Councilperson Brian McPhillips	voting	Aye

The resolution was thereupon declared duly adopted.

5 AYES - Carried

APPROVAL OF TOWING LICENSE

Motion: Councilperson Russell Reeves

Second: Councilperson Brian McPhillips

The Town Board of the Town of Liberty does hereby approve the following towing license:

- Michael Moriggia dba Mike's Tire

5 AYES - Carried

APPROVAL OF REUSE COLLECTION LICENSE

Motion: Councilperson Russell Reeves
Second: Councilperson Brian McPhillips

The Town Board of the Town of Liberty does hereby approve the following refuse collection license:

- Waste Management

5 AYES - Carried

ANTHONY DWORESTSKY APPOINTED AS AN ALTERNATE TO THE PLANNING BOARD

Motion: Councilperson Brian McPhillips
Second: Councilperson Russell Reeves

The Town Board of the Town of Liberty does hereby appoint Anthony Dworetsky as an alternate to the Planning Board for a term expiring on 12/31/2016.

5 AYES - Carried

ADOPTION OF INTRODUCTORY LOCAL LAW #4 OF 2015 AMENDING CHAPTER 133, ENTITLED 'TAXATION', OF THE CODE OF THE TOWN OF LIBERTY AS LOCAL LAW #1 OF 2016

Motion: Supervisor Charles Barbuti
Second: Councilperson Russell Reeves

The Town Board of the Town of Liberty, in the County of Sullivan, State of New York, duly enacted Introductory Local Law No. 4 of the Year 2015 amending Chapter 133, entitled 'Taxation', of the Code of the Town of Liberty as Local Law #1 of 2016, and entered it in its minutes.

Said local law (a) amends §133-11 of the Code of the Town of Liberty with respect to the senior citizen's tax exemption by increasing income eligibility thresholds, extending the sliding exemption scale to run from 50% to 5% and providing that income shall not include veterans disability compensation as defined in Title 38 of the United States Code; and (b) adds a provision to §133-18 of the Code of the Town of Liberty to make the veteran's exemption available to Gold Star Parents.

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5 AYES - Carried

APPROVAL FOR DENISE CURRY TO CARRYOVER UNUSED VACATION & PERSONAL TIME INTO 2016

Motion: Supervisor Charles Barbuti

Second: Councilperson Russell Reeves

The Town Board of the Town of Liberty does hereby give its approval for Denise Curry to carryover 17.5 hours of vacation time and 28 hours of sick time into 2016.

5 AYES - Carried

TOWN BOARD MEMBERS TO RECEIVE REIMBURSEMENT UP TO \$500 FOR AN ELECTRONIC DEVICE OF THEIR CHOICE

Motion: Councilperson Dean Farrand

Second: Supervisor Charles Barbuti

The Town Board of the Town of Liberty does hereby approve the reimbursement of up to \$500 to each Councilperson for the purchase of an I-Pad, laptop, tablet, or any other electronic device to be used for Town business.

5 AYES - Carried

APPROVAL OF EMERGENCY REPAIRS TO TOWN HALL MANDATED BY THE DEPARTMENT OF LABOR NOTICE OF VIOLATION & ORDER TO COMPLY ON 12/23/15 (CSHO ID #H8420 & C5672)

Motion: Supervisor Charles Barbuti

Second: Councilman Dean Farrand

The Town Board of the Town of Liberty does hereby authorize repairs resulting as an inspection by the NYS Department of Labor, which issued a Notice of Violation and Order to Comply on 12/23/15 (CSHO ID# H8420 and CSHO ID # C5672) as emergency repairs due to the repair period as set forth by the Department of Labor.

5 AYES - Carried

Motion: Councilperson Dean Farrand

Second: Councilperson Russell Reeves

Adjourned 8:33 p.m.

Laurie Dutcher, Town Clerk