

**REGULAR MONTHLY MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
APRIL 18, 2016 7:00 P.M.**

At the Regular Monthly Meeting of the Town Board of the Town of Liberty held on April 18, 2016 at 7:00 p.m. at Town Hall, 120 North Main Street, Liberty, New York, the following Town Board Members were present:

PRESENT:

Supervisor Charlie Barbuti
Councilperson Dean Farrand
Councilperson Russell Reeves
Councilperson Brian McPhillips
Councilperson Vincent McPhillips

Deputy Town Clerk Sara Sprague
Finance Director Earl Bertsch
Budget and Accounting Clerk Cheryl Gerow

Water & Sewer Foreman Thomas Kehrley
Town Attorney Kenneth Klein
Confidential Secretary Carmen Malanka

ALSO PRESENT:

Andrew Arias
Mark Blauer
Glen Merklin
Jennifer Adams
Michelle Hemmer

After the Pledge of Allegiance, Supervisor Barbuti called the meeting to order at 7:00 p.m.

CORRESPONDENCE

1. A copy of letter from Sullivan County DPW regarding snow & ice watch.
2. A copy of letter from the Monticello Rotary regarding 2016 Monster Classic.
3. A copy of a Sullivan County Legislative Proclamation regarding "Patriots Day".
4. A copy of letter from NYS Homes & Community Renewal regarding CDBG #641PW83-09.
5. Quote from Erts Mechanical for Town Hall heating system modifications.

RECOGNIZE THE PUBLIC

Andrew Arias of Cooper Arias, LLP gave the board a presentation on 2015 Town of Liberty Internal Audit.

Glen Merklin-American Storage- discussed the Transient Merchant application and fees. *See resolution below

Michelle Hemmer-Cattail Road –spoke regarding the dangerous conditions on her road. The Town Board is going to speak to the Highway Department regarding this matter.

BUSINESS

2016-98 APPROVAL OF AUDIT

The Town Board approved the following:

**REGULAR MONTHLY MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
APRIL 18, 2016**

- April, 2016 Abstract:
Claims #567 to #748 totaling \$366,408.66
- March Post Audit
Claims #536 to #566 totaling \$190,656.45
- March General Ledger Abstract:
Claims #56 to #85 totaling \$284,051.40

**Motion: Councilperson Brian McPhillips
Second: Councilperson Dean Farrand
5 AYES - Carried**

2016-99 APPROVAL OF MINUTES

The Town Board approved the following minutes with changes.

- 3/21/16 Regular Monthly Meeting
- 4/4/16 Dept. Head Meeting

**Motion: Supervisor Charles Barbuti
Second: Councilperson Dean Farrand
5 AYES - Carried**

2016-100 ACCEPTANCE OF MONTHLY REPORTS

The Town Board approved the following:

- Town Clerk's Monthly Report 3/2016
- Revenue & Expense Report 3/2016
- Supervisor's Report 3/2016

**Motion: Councilperson Russell Reeves
Second: Councilperson Brian McPhillips
5 AYES - Carried**

2016-101 APPROVAL OF VOUCHER FOR BLAUER ASSOCIATES

The Town Board does hereby authorize the payment of voucher to Blauer Associates for administrative services for the WSS Water District Phase 5 Improvements Project in the amount of \$750.00.

**Motion: Supervisor Charles Barbuti
Second: Councilperson Russell Reeves**

**REGULAR MONTHLY MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
APRIL 18, 2016**

5 AYES - Carried

2016-102 *APPROVAL OF VOUCHER FOR DELAWARE ENGINEERING, DPC*

The Town Board of the Town of Liberty does hereby authorize the payment of voucher to Delaware Engineering DPC for engineering services for the WSS Water District Phase 5 Improvements Project in the amount of \$2,129.46.

Motion: Councilperson Brian McPhillips

Second: Councilperson Dean Farrand

5 AYES - Carried

2016-103 *APPROVAL OF VOUCHER FOR EASTMAN ASSOCIATES, INC.*

The Town Board does hereby authorize the payment of voucher to Eastman Associates, Inc. for contractual services for the Loomis Sewer District Phase 2 Improvements Project in the amount of \$156,752.37.

Motion: Councilperson Brian McPhillips

Second: Councilperson Russell Reeves

5 AYES - Carried

2016-104 *ACCEPTANCE OF RESIGNATION FROM GEORGIA SIEGEL*

The Town Board of the Town of Liberty does hereby accept with regret the resignation of Georgia Siegel as Clerk to Judge Rourke effective 5/1/16.

Motion: Supervisor Charles Barbuti

Second: Councilperson Russell Reeves

5 AYES - Carried

2016-105 *APPROVAL OF THE 2016 MUNICIPAL CLEANUP AGREEMENT W/ SULLIVAN COUNTY*

The Town Board of the Town of Liberty does hereby approve and authorize the Supervisor to sign the Municipal Cleanup Agreement between the County of Sullivan and the Town of Liberty. (Agreement on file in Town Clerk's Office)

Motion: Councilperson Brian McPhillips

Second: Councilperson Dean Farrand

5 AYES - Carried

2016-106 *APPOINTMENT OF KERI ANN POLEY AS CLERK TO JUDGE ROURKE*

**REGULAR MONTHLY MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
APRIL 18, 2016**

The Town Board of the Town of Liberty does hereby appoint Keri Ann Poley as Clerk to Judge Rourke effective 4/11/16.

Motion: Councilperson Brian McPhillips

Second: Supervisor Charles Barbuti

5 AYES - Carried

2016-107 *APPROVAL OF BUDGETED AMOUNT OF \$470,000 AS PER 284 AGREEMENT
SUBMITTED BY THE HIGHWAY SUPERINTENDENT*

The Town Board of the Town of Liberty does hereby approve the budgeted amount of \$470,000 as per the 284 agreement as submitted by the Highway Superintendent.

Motion: Councilperson Brian McPhillips

Second: Councilperson Russell Reeves

5 AYES - Carried

**TABLED CHIPS MONEY-Discuss the designated roads with the Highway Superintendent at the Dept. Head Meeting on 5/2/16.*

2016-108 *AUTHORIZATION FOR SUPERVISOR TO SIGN AGREEMENT WITH BEHAN
ASSOCIATES IN A RANGE OF \$60,000*

The Town Board of the Town of Liberty does hereby authorize the Supervisor to sign the Contract with Behan Associates to update the Liberty Comprehensive Plan and zoning coordination in a range of \$60,000.

Motion: Councilperson Dean Farrand

Second: Councilperson Brian McPhillips

5 AYES - Carried

2016-109 *ALLEN WERLAU APPOINTMENT TO THE BOARD OF ASSESSMENT REVI*

The Town Board of the Town of Liberty does hereby appoint Allen Werlau to the Board of Assessment Review for a term expiring on 9/30/18.

Motion: Councilperson Dean Farrand

Second: Councilperson Brian McPhillips

5 AYES - Carried

2016-110 *YSDIRABELINNA MANZI APPOINTED TO THE BOARD OF ASSESSMENT REVIEW*

The Town Board of the Town of Liberty does hereby appoint Ysdirabelinna Manzi to the Board of Assessment Review to fulfill the unexpired term of Vivian Hanslmaier expiring on 9/30/17.

**REGULAR MONTHLY MEETING
TOWN BOARD OF THE TOWN OF LIBERTY
APRIL 18, 2016**

**Motion: Supervisor Charles Barbuti
Second: Councilperson Dean Farrand
5 AYES - Carried**

***2016-111 ACCEPTANCE TO USE THE TRANSIENT MERCHANT LICENSE APPLICATION
FORM AS SUBMITTED BY AMERICAN STORAGE-I-86***

The Town Board of the Town of Liberty does hereby accept the use of the Transient Merchant License application form as submitted by American Storage-I-86 in place of the one currently used by the Town of Liberty.

**Motion: Councilperson Brian McPhillips
Second: Councilperson Vincent McPhillips
5 AYES - Carried**

ADJOURN

**Motion: Councilperson Brian McPhillips
Second: Supervisor Charles Barbuti**

Adjourned 10:00 p.m.

Laurie Dutcher, Town Clerk