

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
MAY 2, 2016
4:00 P.M.

PRESENT:

Supervisor Charlie Barbuti
Councilperson Dean Farrand
Councilperson Russell Reeves
Councilperson Brian McPhillips
Councilperson Vincent McPhillips

Laurie Dutcher Town Clerk
Town Attorney Kenneth Klein
Finance Director Earl Bertsch
Budget and Accounting Clerk Cheryl Gerow
Water & Sewer Forman Tom Kehrley
Confidential Secretary Carman Malanka

ALSO PRESENT:

Assessor Deborah Shea
Town Engineer Dave Ohman
DCO Joanne Gerow
P&R Director Brian Scardefield
Highway Superintendent Tim Pellam
Stacy Yaun

CORRESPONDENCE:

1. A copy of an email sent to the Town Clerk regarding customer service.
2. A letter from the Sullivan County Agricultural and Farmland Protection Board received two requests for inclusion into the New York State Agricultural District from Town of Liberty landowners.

RECOGNIZE THE DEPARTMENT HEADS
(Reports as submitted by Dept. Heads)

ASSESSOR

Ongoing Monthly Updates:

Legal Notice was in the newspaper April 29th for the filing of the 2016 Tentative Roll.

I attended a solar exemption class in Wallkill on April 20th.

I received conformation on using the web site PV value tool on value for income, also learned about a new roll out solar system. The class had good information.

A last minute change to the tentative roll. There are no more new star exemptions for new home owners. After registering with the state home owners will receive a check from the state instead of the exemption. Only existing star basic & star enhanced exemptions will continue. Effective for this roll year 2016.

HIGHWAY

April 1 - Ditch Loomis Road

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Ditch Wilbur Klein Road
Patch
Work at gravel bank
Work on trucks/equipment in shop

April 3 - Called in at 4 AM 4"- 6" snow
Plow/sand

April 4 - Came in at 5A M 4" – 6" Snow
Plow/sand

April 5 - Came in at 5 AM
Sand Road

April 6 - Patch
Clean up fallen trees
Haul stone
Work at gravel bank
Work on trucks/equipment in shop

April 7 - Grade Mullen Road
Patch
Work on trucks/equipment in shop
Work at gravel bank

April 8 - Called in at 5 AM
Sand all roads

April 11 - Haul stone
Work on trucks/equipment in shop

April 12 - Haul stone
Work on trucks/equipment in shop

April 13 - Ditch Townsend Road
Ditch Wilbur Klein Road
Cut Brush Lily Pond Road
Work on trucks/equipment in shop
Work at gravel bank

April 14 - Ditch Townsend Road
Clean out pipes
Patch Kelly Bridge Road
Work on trucks/equipment in shop

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- April 15 - 10 employees to Defensive Driving
Ditch Townsend Road
Patch
Work on trucks/equipment in shop
- April 18 - Ditch Townsend Road
Change pipes Wilbur Klein Road
Hot patch Breezy Hill Road
- April 19 - Ditch Townsend Road
Haul stone
Patch Ferndale Loomis Road
Patch Sunset Lake Road
Work at gravel bank
Work on trucks/equipment in shop
- April 20 - Clean yard
Patch Sunset Lake Road
Change pipes Wilbur Klein Road
Work on trucks/equipment in shop
- April 21 - Make pug
Patch Sunset Lake Road
Change Pipes Wilbur Klein Road
Work on trucks/equipment in shop
3 employees called out to help with water line project in White Sulphur Springs
- April 22 - 10 employees to Defensive Driving
Patch
Work on trucks/equipment in shop
- April 25 - Patch Aden Road
Patch Airport Road
Patch Midway Road
Work on trucks/equipment in shop
- April 26 - Patch Aden Road
Patch Airport Road
Patch Midway Road
Work on trucks/equipment in shop
Haul Stone
Work at gravel bank
Work on trucks/equipment in shop

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WATER & SEWER

We are looking for Board approval for the purchase of a new backhoe for the Water & Sewer Dept. Have spoken to Earl and have submitted a vehicle replacement schedule for the next 5 years, and funding has been budgeted over the last few years to accomplish these purchases. After arrival of new backhoe, an online bid auction will be planned to dispose of the old machine.

Semiannual cleaning and quarterly inspection has been done on the Beaumont sewer main crossing with documentation delivered to Delaware Engineering and notice given to NYS DEC for the month of April.

Waiting installation date for the Sherwood well upgrade. Installation will be done before June 1 to accommodate summer influx of people.

Looking to set a bid date on two generator bids. One for Infirmity sewer pump station and the one already approved but never acted on one for the Ferndale Water pump station.

Working on getting quotes to insulate one pole barn at the Swan Lake Sewer location to provide the dept. with a heated storage building for equipment. The previous 2 cold winters have made starting the equipment for continuing winter breaks not available when temperatures stay below freezing for long periods. The only heated areas are 2 bays located in the sewer plant. Funding for this project will be from our Water & Sewer Capital Equipment fund. We are looking for approval to expend no more than \$ 10,000. From this fund for this project.

TAM Enterprises has been scheduled to replace two clarifier valves and one of two drain valves in oxidation ditch #2. Installation will be done as soon as the new valves are received. Eastman Company could not do the job until Fall of 2016.

Looking for progress on Water & Sewer Dept. personnel status. Are we going to advertise for a position? If so, what is the slot going to be called? What is the status of the men already on staff going to be named, and when will changes take place?

Hotel sewer meter installation has finally started on April 25, 2016. Mr. Muller, the contractor, arrived on site, exposed the sewer main next to the water pit and is waiting on couplings to hook meter pit to the existing sewer main. I spoke to the engineer, Mike Reilly, owner Mr. Weiss and told the engineer he needed to be on site when the pit is to be installed. The Town will need a letter from the hotel engineer and Rob Metz, the salesman, stating that installation is done correctly and is in working order.

I will bring updates of WSS Phase V, Loomis sewer plant and Swan Lake sewer to meeting, as well as anything else that may arise prior to the meeting.

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**WATER & SEWER EQUIPMENT REPLACEMENT SCHEDULE
5 YEAR PLAN**

		REVENUE		REPLACEMENT COST		BALANCE
THE-WATER & SEWER CAPITAL RESERVE EQUIPMENT 1/1/2016						165,655
2016	Transfer in M& O Budget	40,000.00		Replace 1993 Ford Backhoe		
	Transfer in Use of Equipment	5,000.00	45,000.00	310SLJD Backhoe (State Bid)	137,314.00	
				Winterize Pole Barn Est. Cost	10,000.00	63,341.00
2017	Transfer in M& O Budget	40,000.00		Replace 2007 Ford Utility truck		
	Transfer in Use of Equipment	5,000.00	45,000.00	Est. Cost	45,000.00	63,341.00
2018	Transfer in M& O Budget	40,000.00		NONE	0	
	Transfer in Use of Equipment	5,000.00	45,000.00			108,341.00
2019	Transfer in M& O Budget	40,000.00		Replace 2008 Ford Van		
	Transfer in Use of Equipment	5,000.00	45,000.00	Est. Cost	29,000.00	124,341.00
2020	Transfer in M& O Budget	40,000.00		Replace 1999 Chevy 1 ton dump		
	Transfer in Use of Equipment	5,000.00	45,000.00	Est. Cost	50,000.00	119,341.00
		225,000.00			271,314.00	

** 2016-2017- money from this fund to winterize the pole barn

*** Possibly looking into plain 4x4 pick up to replace Albert's old truck

CEO

Building Department:

No Report Submitted

PARKS & RECREATION

The Ballfield is completed at Walnut. I would like to thank Matt DeWitt for volunteering his time and equipment to remove the old stone dust in the infield and replace it with the new infield clay. Matt did a terrific job and the field looks great. Would also like to thank Supervisor Barbuti and Town Board members for all of your support on this project.

We are trying to hold an adult dodgeball tournament on May 21st to benefit our youth football/cheerleading program.

Have been working with Focus Media on setting up press releases for the department programs.

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Resident Day Camp and Swim Lesson registration is underway. Non Resident registration begins May 2nd. Registrations are steady.

Spring programs are up and running. We did not get enough people to sign up for Rugby and our adult Mountain Biking so we had to cancel them.

We have hired our seasonal staff for the season.

We are currently getting the parks open for the season. We have the water turned on and will be putting the tables out this week.

I am working with Glenn Horton and some members of the Renegades Bike Club to install an ADA accessible interpretive trail at the Lake Street Entrance to Walnut. Mr. Horton is spearheading the project. The trail will loop around the wet area at Lake Street and will incorporate an old beaver dam area with signs showing different species of trees, plants, etc. We want to do the trail in crusher run and wooden boardwalk so people in wheelchairs can also access the trail.

DCO

Bad dog bite

Presentation to the Public Safety Committee at the County regarding pit bulls-Trying to find a way to address this issue

County is going to transfer the land on Sunset Lake Road-Land needs to be surveyed-Looking for a gratis

surveyor-Attorney Klein will draw up the paperwork

2 contractors are working on proposals for the kennel-Everything is moving along

TOWN CLERK/TAX COLLECTOR

Licenses:

Marriage Licenses	4
Marriage Certificates	7
Building Permits (Collection of \$)	49
Dog Licenses	26
Replacement Tags	0
Purebred Licenses	0
Redeemed Dog	1

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Boarding Fees	2
Exempt Dogs	0
Reimbursement of Expenses	0
Photo Copies	31
Postage	0
EZ Pass	3
Road Access Permit	0
Conservation	9
Returned Check Fee	1
Peddlers License	3

FINANCE

Attended NYS GFOA Conference

Continued processing seasonal employees (16 to date)

Completed and submitted NYS Water Grant Application and Financing Application for Swan Lake Water

Submitted closing financial documents to EFC for the Loomis Sewer Phase I and Phase II bonding

Researched Eisdorfer Estates/Water Tower Road

Coordinated defensive driving class

All other daily duties and responsibilities

COURT

V&T Received	391
V&T Appearances	366
Criminal Appearances	351

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Ordinance Appearances	6
Civil Appearances	18
Total Fines Collected	\$66,995.00
Total Fines to Town	Not available
Total Fines to Village	Not available

RECOGNIZE THE PUBLIC

Debbie Speer-Professional Women of Sullivan County

Joanne Gerow ,Town of Liberty DCO, was named Professional Women of the Year. This is an extremely prestigious award given to women who are accomplished, respected, and have very high standards. Joanne has given to her Town and Community endlessly and we are so proud that her efforts have been acknowledged. There will be a formal dinner to honor Joanne on 10/30/16.

Heather Shay-East Mongaup/Big Woods Road

People are dumping garbage. Trying to pick up as much as they can. Sheriff's Department has been called and they looked through the bags and no evidence was found. Highway Department will try to clean up East Mongaup and Big Woods road when they can. Will purchase a couple of trail cameras and put them up high enough so they cannot be stolen.

BUSINESS

2016-112 APPROVAL OF MINUTES

The Town Board approved the following minutes with changes.

- 4/18/16 Public Hearing
- 4/18/16 Regular Monthly Mtg.
- 4/21/16 Stone Bid
- 4/21/16 Asphaltic Paving Mixes Bid
- 4/21/16 Town Hall Drainage Bids

Motion: Councilperson Dean Farrand

Seconded: Councilperson Russell Reeves

5 AYES

2016-113 AWARD OF STONE BID

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The Town Board of the Town of Liberty does hereby accept the following low bids:

	Tetz 130 Crotty Rd. Middletown, NY 10941	Callanan Industries PO Box 15097 Albany, NY 12212 (Bridgeville)	Deckelman LLC PO Box 35 Fremont Center, NY 12736	R&H Gorr, Inc. 14 Hortonville Main St. Callicoon, NY 12723
	FOB Price Per Ton			
#1A (Limestone)	NB	NB	NB	NB
#1A (Ledge rock)	\$19.25	\$21.00	NB	NB
#1	\$12.45	\$12.20	NB	NB
#1B	\$13.00	\$12.00	NB	NB
#2	\$12.45	\$12.20	NB	NB
#3	\$12.25	\$12.00	NB	NB
#4	\$12.25	NB	NB	NB
Crusher Run	\$9.65	\$8.95	NB	NB
#1 & #2 50/50 Ledge Rock	\$12.25	\$12.50	NB	NB
Ledge Stone Sand	\$13.00	\$7.50	NB	NB

	E. Tetz & Sons 130 Crotty Rd. Middletown, NY 10941	Callanan Industries PO Box 15097 Albany, NY 12212	Deckelman LLC PO Box 35 Fremont Center, NY 12736	R&H Gorr, Inc. 14 Hortonville Main St. Callicoon, NY 12723
	Delivered to Town Barn			
#1A (Limestone)	NB	NB	\$30.00	\$38.00
#1A (Ledge rock)	\$23.25	\$24.05	\$20.75	\$38.00
#1	\$16.45	\$16.25	\$15.75	\$18.55
#1B	\$17.00	\$16.05	\$16.80	\$19.40
#2	\$16.45	\$16.25	\$15.00	\$17.45
#3	\$16.25	\$16.05	\$15.00	\$12.45
#4	\$16.25	NB	\$16.40	\$15.75
Crusher Run	\$13.65	\$13.00	\$12.85	\$11.99
#1 & #2 50/50 Ledge Rock	\$16.25	\$16.65	\$15.10	\$17.90
Ledge Stone Sand	\$17.00	\$11.55	\$14.25	\$16.25

Non-collusion
bidding
certificate

Non-collusion
bidding
certificate

Non-collusion
bidding
certificate

Non-collusion
bidding
certificate

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attached attached attached attached

All bids having been opened, the Town Board adjourned the bid opening at 11:20 a.m.

Motion: Supervisor Charlie Barbuti
Seconded: Councilperson Russell Reeves
5 AYES

2016-114 AWARD OF ASPHALTIC PAVING MIXES BID

The Town Board of the Town of Liberty does hereby accept the following low bids:

Asphaltic Paving Mixes Bid 4/21/16

**Asphaltic Paving
Mixes**

Asphaltic Concrete Type "A"
 Asphaltic Concrete Type "B"
 Asphalt Concrete - Type 3 Binder Course
 Asphalt Concrete - Type 6 Top Course
 Asphalt Concrete - Type 7 Top Course

Callanan Industries PO Box 15097 Albany, NY 12212	Tetz Asphalt, LLC 130 Crotty Rd Middletown, NY 10941	Monticello Blacktop PO Box 95 Thompsonville, NY 12784
FOB Price Per Ton	FOB Price Per Ton	FOB Price Per Ton
NB	NB	NB
NB	NB	NB
\$55.00	\$65.00	NB
\$57.00	\$66.00	NB
\$60.50	\$67.00	NB

Non-collusion bidding certificate attached Non-collusion bidding certificate attached

All bids having been opened, the bid opening was adjourned at 11:30 am

Motion: Councilperson Brian McPhillips
Seconded: Supervisor Charlie Barbuti
5 AYES

2016-115 AWARD OF THE TOWN HALL DRAINAGE BID

Tabled-Low Bidder Norm Sutherland is sending a letter extending the bid amount in order for the Town of Liberty to secure the money to pay for the drainage bid.

2016-116 AUTHORIZATION FOR SUPERVISOR TO SIGN QUOTE AS SUBMITTED BY PETER

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CIRILLO NOT

TO EXCEED \$8,500.00

The Town Board of the Town of Liberty does hereby authorize the Supervisor to sign the quote as submitted by Peter Cirillo to evaluate the conditions of the existing Town Hall building located at 120 North Main Street, Liberty, NY and provide itemized probable cost estimates for the scopes of work that would be necessary to transform the building into a health, safe and efficient workplace. The cost is not to exceed \$8,500.00.

Motion: Councilperson Dean Farrand
Seconded: Councilperson Brian McPhillips
5 AYES

2016-117 GENERATOR BID 5/19/16

The Town Board of the Town of Liberty does hereby set the bid opening for 5/19/16 at 11:00 a.m. at the Town Clerk's Office, Town Hall, 120 North Main Street, Liberty, NY for a Generac 48KW, 3 Phase, 120/240 Volt Generac Generator Protector QS Series, Model #RG048 at the Infirmary Sewer Pump Station.

Motion: Councilperson Brian McPhillips
Seconded: Councilperson Russell Reeves
5 AYES

2016-118 GENERATOR BID 5/19/16

The Town Board of the Town of Liberty does hereby set the bid opening for 5/19/16 at 11:00 a.m. at the Town Clerk's Office, Town Hall, 120 North Main Street, Liberty, NY for a Generac 48KW, 3 Phase, 120/240 Volt Generac Generator Protector QS Series, Model #RG048 at the Ferndale Water Pump Station.

Motion: Councilperson Brian McPhillips
Seconded: Councilperson Russell Reeves
5 AYES

2016-119 ROUND ABOUT PROJECT-TYPE II ACTION

The Town Board of the Town of Liberty does hereby find that the Route 52 Round About Project is a Type II Action and does not require SEQR.

Motion: Supervisor Charles Barbuti
Seconded: Councilperson Russell Reeves
5 AYES

2016-120 FIREWORKS CONTRACT

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The Town Board of the Town of Liberty does hereby contract with Legion Fireworks Co., Inc., 10 Legion Lane, Wappingers Falls, NY for a fireworks display on 7/4/16 at the Liberty Cemetery, Cold Spring Road, Liberty, NY. All fees are waived and all expenses are to be paid from the fireworks fund.

Motion: Councilperson Russell Reeves

Seconded: Supervisor Charles Barbuti

5 AYES

OLD BUSINESS

1. Town Hall mold remediation/relocation-No action
2. Emergency preparedness plan-No action
3. Agreement to spend Highway Funds (CHIPS \$)-**Tabled**
4. Peddler/Transient Merchant License application
- 5.

Attorney Klein was authorized to draw up a Capital Reserve Resolution in the amount of \$137,314.00 for the Water & Sewer Department to purchase a 310 SLJD Backhoe. The resolution will be adopted at the 5/16/16 meeting.

Engineer Dave Ohman discussed buying a Screw Press for \$295,000.00 it is a 12' trailer pilot unit. Dave will ask if it can be rented for the months of July, August, and September instead of buying it.

ADJOURN 7:06 P.M.

Motion: Supervisor Charles Barbuti

Second: Councilperson Dean Farrand

5 AYES
