

AGENDA  
TOWN BOARD OF THE TOWN OF LIBERTY  
TOWN HALL, 120 NORTH MAIN ST, LIBERTY, NY 12754  
June 6, 2016

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**DEPARTMENT HEAD MEETING 4:00 p.m.**

**PLEDGE OF ALLEGIANCE**

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**RECOGNIZE DEPARTMENT HEADS**

<i>ASSESSOR</i>	<i>DCO</i>	<i>PARK &amp; REC</i>
<i>CEO</i>	<i>FINANCE</i>	<i>TOWN CLERK</i>
<i>COURT</i>	<i>HIGHWAY</i>	<i>WATER &amp; SEWER</i>

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**RECOGNIZE THE PUBLIC**

**Jennifer Adams-** Parksville Flea Market

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**CORRESPONDENCE**

1. Letter from NYSDEC regarding acknowledgement of Notice of Intent for construction activities located at 155 Ahrens Rd, Liberty, NY.
  2. Letter from NYSDEC regarding a permit re-issuance for the Kelly Bridge Road Subdivision.
  3. A copy of the signed agreement with Cirillo Architects, PC for the evaluation of conditions at Town Hall.
  4. A letter from Senator John Bonacic regarding a municipal funding opportunity through the Water Infrastructure Grant Program.
  5. A letter from the County of Sullivan IDA regarding the review and amendment to its Tax Abatement Policies.
  6. A letter from Sullivan County Public Health Services regarding conducting a Zika virus Prevention, Protection and Mosquito Control community educational campaign to the residents and visitors to Sullivan County.
  7. A letter from the Executive Director for People for Equal Justice Elliot Baron regarding spring and fall cleanup for elderly and handicapped residents.
  8. Memo from Park & Rec Director Brian Scardefield regarding Security/Fire system for the Park & Rec Building/Senior Center.
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**BUSINESS**

1. Approval of the following minutes:
  - 5/2/16 Dept. Head Mtg.
  - 5/16/16 Reg. Monthly Mtg.
  - 5/19/16 Bid Opening-Ferndale Water
  - 5/19/16 Bid Opening-Infirmiry Sewer

AGENDA  
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2. Resolution agreeing to start converting Presidential Estates damaged poles over to NYSEG owned and to have NYSEG remove the poles at 85 Lakeview Drive and 17 Post Road until the poles can be replaced by NYSEG.
3. Approval of generator bids for the Ferndale Water Pumping Station.
4. Approval of generator bids for the Infirmary Pump Station.
5. Set the Joint Fuel bid for 8/11/2016 at 11:00 a.m. at Town Hall, 120 North Main Street, Liberty, NY.
6. Notification from Eden by the Falls, Inc., located at 99 Ferndale Rd., Ferndale of their intent to apply for an On-Premises Alcoholic Beverage License and to waive the 30 day waiting period.

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**OLD BUSINESS**

1. Town Hall mold remediation/relocation
2. 284 Agreement
3. Inter-municipal agreement with the Village of Liberty for Code Enforcement Services.
4. Resolution authorizing the purchase of a new 2016 backhoe loader 310SL with implements including buckets and a hammer for use by the Town of Liberty Water & Sewer Major Capital Reserve Fund.

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**6:00 p.m. PRESENTATION BY BEHAN ASSOCIATES**

**ADJOURN**

# TOWN OF LIBERTY ASSESSOR'S OFFICE

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DEBORAH S. SHEA- Sole Assessor

120 North Main Street  
Liberty, New York 12754-1893  
d.shea@townofliberty.org



845-292-4843  
Fax 845-292-2562

## DEPARTMENT HEAD REPORT JUNE 2016

- The assessor's dept. has been very busy mailing assessment change notices and preparing for grievance day.
- We had 130 complaints altogether. 54 of them were adjourned for June 3<sup>rd</sup>.
- Still working on the last minute change to the Final roll. There are no more new star exemptions for new home owners. After registering with the state home owners will receive a check from the state instead of the exemption. **Only existing** star basic & star enhanced exemptions will continue. Effective for this roll year 2016.

-submitted 6-2-2016

Town of Liberty Finance Office  
120 North Main Street  
Liberty, NY 12754  
(845) 292-5772  
[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

DATE: May 31, 2016  
TO: Supervisor Barbuti and Town Board Members  
FROM: Earl Bertsch/Cheryl Gerow  
RE: April Monthly Report

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The following took place in the Finance Office for the month of May:

1. Continued processing seasonal employees (32 to date)
2. Managed issues with Verizon and telephone lines not working
3. Contacted NYSEG regarding street lights out in Parksville and Presidential Estates
4. Contacted Ross Electric regarding insurance claim, Presidential Estates and additional line for the Court
5. Photocopied (approx. 400 pages) Loomis Sewer plans and specifications for EFC
6. Continued to work with EFC for the short-term financing for Loomis Sewer
7. Continued to obtain information from IRS for file 2015 form 1095
8. Corresponded with vendor daily regarding delay of payment from the grant fund
9. All other daily duties and responsibilities



**TOWN OF LIBERTY  
HIGHWAY DEPARTMENT  
DEPARTMENT HEAD REPORT  
May 2016**

May 2 - Patch Shore Road  
Patch Brooks Road  
Patch Benton Hollow Road  
Work on trucks/equipment in shop  
Work at gravel bank

May 3 - Haul stone

May 4 - Haul stone  
Clean up Big Woods Road

May 5 - Patch  
Continue Big Woods Road clean up  
Spring clean up began

May 6 - Ditch Dessecker Road  
Ditch Wilbur Klein Road  
Patch pipe crossing on Devaney Road and Wilbur Klein Road  
Spring clean up  
Work on trucks/equipment in shop

May 9 - Ditch Dessecker Road  
Ditch Wilbur Klein Road  
Patch Barton Road  
Work on trucks/equipment in shop  
Fix signs

May 10 - Grind Devaney Road  
Ditch Wilbur Klein Road  
Ditch Elk Point Road  
Patch Cattail Road  
Work on trucks/equipment in shop

May 11 - Grind Devaney Road  
Ditch Wilbur Klein Road  
Ditch Elk Point Rod  
Work on trucks/equipment in shop  
Work at gravel bank

May 12 - Grind Devaney Road  
Ditch Wilbur Klein Road  
Ditch Elk Point Road

	Work on trucks/equipment in shop Work at gravel bank
May 13 -	Haul stone
May 16 -	Grind Devaney Road Install pipes Wilbur Klein Road Ditch Elk Point Road Haul stone Work on trucks/equipment in shop
May 17 -	Grind Deevaney Road Ditch Elk Point Road Ditch Wilbur Klein Road Work on trucks/equipment in shop
May 18 -	Grade Devaney Road Ditch Elk Point Road Ditch Wilbur Klein Road
May 19 -	Grade Devaney Road Ditch Queen Mountain Road Work on trucks/equipment in shop Work at gravel bank
May 20 -	Grade Devaney Road Haul sand Work on trucks/equipment in shop
May 23 -	Ditch Queen Mountain Road Install pipes Wilbur Klein Road Grade Fox Mountain Road Work on trucks/equipment in shop
May 24 -	Install pipes Wilbur Klein Road Work on trucks/equipment in shop Grade Fox Mountain Road
May 25 -	Grade Lenape Lake Road Ditch Queen Mountain Road Ditch Flynn Road Work on trucks/equipment in shop Work at gravel bank
May 26 -	Ditch Queen Mountain Road Grade Budnick Road Ditch Flynn Road Patch Work on trucks/equipment in shop

May 27 -     Ditch Flynn Road  
               Patch Aden Road

May 31 -     Ditch Queen Mountain Road  
               Ditch Flynn Road  
               Grade Budnick Road  
               Move equipment  
               Work on trucks/equipment in shop

6 TONS of GARBAGE was cleaned up on Big Woods Road. Devaney Road is another road piled with garbage on a daily basis.



119 NORTH MAIN STREET  
LIBERTY, NEW YORK 12754  
(845) 292-7690

**June 2016**  
**Department Head Report**

1. The Tennis and Basketball Court repairs and sealing have been completed. We added a new sport to the Tennis Courts called Pickleball. It is a game that a lot of seniors play and we have been getting a lot of people asking about it so we added the lines to the court in a different color.
2. We had to cancel the adult dodgeball tournament we had scheduled for May 21<sup>st</sup> due to lack of sign-ups.
3. Day Camp registration is going good. We have around 15 spots left. Swim lessons went very well we are almost full in every level. We received money for sponsorships for children this year, 5 spots from Dose of Kindness and 4 spots from the Liberty Elks Lodge. Children will have to write an essay of "Why learning to swim is important to them" and submit it to the Park and Recreation Board who will choose who will receive the sponsorships.
4. We are currently getting the pool open for the season. We had to repair a lot of tiles on the Kiddie Pool that broke off from the frost heaving this winter.
5. We ordered some new helmets for the youth football program to replace ones that were dating out. The helmets are only good for 10 years.
6. I started getting prices on what it would cost to revamp the Hanofee Park Baseball field so we can apply for the County Grant.
7. Ramona the Renaissance Supervisor and her assistant have started working and have been planting flowers around Town. She will also be helping out Nancy at Swan Lake this summer.
8. I submitted information to Supervisor Barbuti regarding the alarm system at the Park and Recreation building in regards to updating the system.

Account#	Account Description	Fee Description	Qty	Local Share
	Health Insurance	General Fund B	1	0.00
		Highway Fund DA	1	0.00
		<b>Sub-Total:</b>		<b>\$0.00</b>
A 2590	Highway Fees	Road Access Permit	2	100.00
		<b>Sub-Total:</b>		<b>\$100.00</b>
A1255	Conservation	Conservation	5	8.45
	Marriage License	Marriage License Fee	6	105.00
	Permits	Peddlers License	3	150.00
		Refuse Collection	1	100.00
	Small Sales	EZ Pass	4	100.00
		Marriage Certificate	10	100.00
		<b>Sub-Total:</b>		<b>\$563.45</b>
A1620.4	Small Sales	Photo Copies	40	10.75
		<b>Sub-Total:</b>		<b>\$10.75</b>
A1670.4	Building Fees	Certified Mailings	4	427.25
		<b>Sub-Total:</b>		<b>\$427.25</b>
A2544			1	0.00
	Dog Licensing	Female, Spayed	14	56.00
		Male, Neutered	11	61.50
		Male, Unneutered	3	37.50
		Replacement Tags	2	6.00
		<b>Sub-Total:</b>		<b>\$161.00</b>
B2115	Building Fees	Special Use	1	100.00
		<b>Sub-Total:</b>		<b>\$100.00</b>
B2770	Building Fees	Building Permit	23	4,795.34
		Commercial Establishment Inspections	3	375.00
		Municipal Search	18	900.00
		<b>Sub-Total:</b>		<b>\$6,070.34</b>

130113  
Scanned

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

**Division of Water, Bureau of Permits**

625 Broadway, Albany, New York 12233-3505

P: (518) 402-8111 | F: (518) 402-9029

www.dec.ny.gov

5/18/2016

ROBERT D'IORIO  
ROBERT D'IORIO  
3 INDIGO LANE  
MATAWAN, NJ 07747-

**Re ACKNOWLEDGMENT of NOTICE of INTENT for  
Coverage Under SPDES General Permit for  
Storm Water Discharges from CONSTRUCTION  
ACTIVITY General Permit No. GP-0-15-002**

Dear Prospective Permittee:

This is to acknowledge that the New York State Department of Environmental Conservation (Department) has received a complete Notice of Intent (NOI) for coverage under General Permit No. GP-0-15-002 for the construction activities located at:

**D'IORIO  
155 AHRENS ROAD  
LIBERTY, NY 12768-**

**County: SULLIVAN**

Pursuant to Environmental Conservation Law (ECL) Article 17, Titles 7 and 8, ECL Article 70, discharges in accordance with GP-0-15-002 from the above construction site will be authorized 10 business days from 05/16/2016, which is the date we received your final NOI, unless notified differently by the Department.

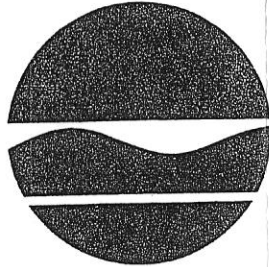
The permit identification number for this site is: **NYR11A735**. Be sure to include this permit identification number on any forms or correspondence you send us. When coverage under the permit is no longer needed, you must submit a Notice of Termination to the Department.

This authorization is conditioned upon the following:

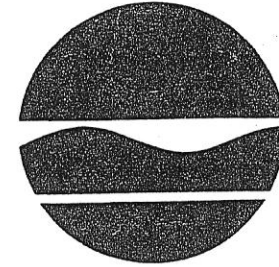
1. The information submitted in the NOI received by the Department on 05/16/2016 is accurate and complete.
2. You have developed a Storm Water Pollution Prevention Plan (SWPPP) that complies with GP-0-15-002 which must be implemented as the first element of construction at the above-noted construction site.
3. Activities related to the above construction site comply with all other requirements of GP-0-15-002.



New York State  
Department of Environmental Conservation



# NOTICE



The Department of Environmental Conservation (DEC) has issued permit(s) pursuant to the Environmental Conservation Law for work being conducted at this site. For further information regarding the nature and extent of work approved and any Department conditions on it, contact the DEC at 845/256-3054. Please refer to the permit number shown when contacting the DEC.

Permittee: AJM@Swan Lake LLC Permit No. 3- 4836-00245/00002

Effective Date: 05-10-2016 Expiration date: 02-26-2018

☐ Applicable if checked. No instream work allowed between October 1 & April 30

NOTE: This notice is **NOT** a permit.

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Region 3 Main Office

21 South Putt Corners Road, New Paltz, NY 12561-1620

P: (845) 256-3033 | F: (845) 255-3042

www.dec.ny.gov.

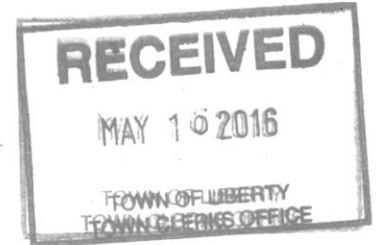


Department of  
Environmental  
Conservation

May 10, 2016

AJM @ Swan Lake Estate LLC  
5 Wendover Drive  
Huntington, NY 11743

Re: Kelly Bridge Road Subdivision  
DEC Permit #: 3-4836-00245/00002  
Town of Liberty, Sullivan County



Permit Reissuance

Dear Permittee:

The above permit was issued to you on February 27, 2008 by the NYS Department of Environmental Conservation (DEC) and authorized disturbance to the adjacent area of freshwater wetlands regulated pursuant to Article 24 of the Environmental Conservation Law. The work is associated with construction of docks and access road for a residential development. The permit was modified October 31, 2011 and expired December 31, 2015.

Your letter of April 11, 2016, with the attached deed notices, fulfill the final requirement for compliance with the previously-issued-permit. Therefore DEC hereby reissues this permit with a new expiration date of February 26, 2018. This is the maximum allowable permit term and no further extensions will be possible.

All other conditions of the original permit and subsequent modifications remain the same. Please attach this letter to the front of your permit.

If there are any questions, please feel free to contact me at (845) 256-3014 or by email at [rebecca.crist@dec.ny.gov](mailto:rebecca.crist@dec.ny.gov).

Respectfully,

Rebecca S. Crist  
Deputy Regional Permit Administrator

Enc: Permit sign  
Ecc: Michael G. Rielly, PE, Rettew  
Town of Liberty Clerk  
Brian Drumm, NYSDEC Bureau of Habitat  
Lisa Masi, NYSDEC Bureau of Wildlife



Department of  
Environmental  
Conservation





**Town of Liberty**  
Town of Liberty Government Center  
120 North Main Street  
Liberty, New York 12754

RECEIVED

MAY 23 2016

TOWN OF LIBERTY  
SUPERVISOR'S OFFICE

**Tel: (845) 292-5111**

**Fax: (845) 292-1310**

*Supervisor*  
**CHARLES J. BARBUTI**  
[c.barbuti@townofliberty.org](mailto:c.barbuti@townofliberty.org)

*Deputy Supervisor*  
**RUSSELL REEVES**

*Confidential Secretary*  
**CARMEN F. MALANKA**  
[c.malanka@townofliberty.org](mailto:c.malanka@townofliberty.org)

Cirillo Architects P.C.  
6 Courtland Street  
Middletown, N.Y. 10940

May 16, 2016

Re: Proposal for Architectural Services  
Town of Liberty Town Hall  
120 North Main Street  
Liberty, New York 12754

Dear Peter,

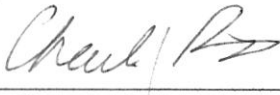
As we discussed, the Liberty Town Board approved an agreement with you that adds the following words to your proposal (highlighted in red) and striking others. The Town Board also wanted me to ask for an estimated date of completion. I took the liberty of inserting one, if it is not feasible, please let me know.

The proposal is to evaluate the conditions of the exiting Town Hall building located at 120 North Main Street, Liberty, N.Y. and provide itemized probable cost estimates for the scopes of work that would be necessary to transform the building into a healthy, safe and efficient workplace. Cirillo Architects, P.C. would evaluate the conditions of the general construction, structure and life safety items of the building including the site. Gerard Associates would be evaluating the mechanical, electrical and plumbing systems. The fee for this evaluation and report would be in range of \$ 7,500.00-\$8,500.00, not to exceed \$8500 total. ~~Although not discussed, if you would like us to prepare a Phase I Environmental Site Assessment (ESA), I can obtain a proposal from various civil engineering firms.~~ Evaluation and report will be delivered to the Town by 7/18/16.

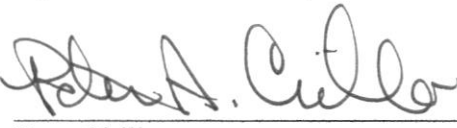
Sincerely,

Charlie Barbuti

Agreed :

  
\_\_\_\_\_  
Charlie Barbuti  
Supervisor, Town of Liberty

  
\_\_\_\_\_  
Date:

  
\_\_\_\_\_  
Peter Cirillo  
Cirillo Architects P.C.

  
\_\_\_\_\_  
Date

RECEIVED

MAY 23 1968

TOWN OF LIBERTY  
SUPERVISOR'S OFFICE



Town of Liberty

Liberty, New York  
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**JOHN J. BONACIC**  
SENATOR, 42ND DISTRICT

CHAIR  
COMMITTEES ON

JUDICIARY

RACING, GAMING & WAGERING

DEPUTY REPUBLICAN CONFERENCE LEADER  
FOR STATE/FEDERAL RELATIONS



**THE SENATE  
STATE OF NEW YORK**

**COMMITTEES**

ALCOHOLISM

BANKS

CHILDREN & FAMILIES

CULTURAL AFFAIRS, TOURISM,  
PARKS & RECREATION

FINANCE

HOUSING, CONSTRUCTION  
& COMMUNITY DEVELOPMENT  
RULES

May 26, 2016

Hon. Charlie Barbuti  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754

Dear Supervisor Barbuti:

I am pleased to enclose information regarding a municipal funding opportunity through the Water Infrastructure Grant Program authorized by the New York State Water Infrastructure Improvement Act of 2015, which I supported during the budget process.

This program provides grants for water quality improvement projects for both drinking water and sewage treatment for the replacement or repair of infrastructure or for compliance with environmental and public health law and regulations. The total amount available through this program is \$175 million and municipalities are limited to no more than \$5 million in grant money for any combination of projects over the life of the program.

Please be advised, the deadline to submit requests is **June 20, 2016**.

If you have any questions regarding this matter, please do not hesitate to contact my office.

Sincerely,

A handwritten signature in black ink that reads "John J. Bonacic".

JOHN J. BONACIC  
State Senator

JJB/mfs  
Enclosure

# Water Infrastructure Grant Program

Amended to change application deadline from April 15, 2016 to June 20, 2016

## Overview

- The NYS Water Infrastructure Improvement Act of 2015 authorizes the NYS Environmental Facilities Corporation (EFC) to provide grants to municipalities for water quality improvement projects including both drinking water and sewage treatment infrastructure.
- The program was originally funded with \$200M to be let out over three years. The FY 2016-2017 enacted budget provides an additional \$200M over multiple years.
- EFC is currently accepting applications for Round 2 of funding.
- **Applications are due by 5pm, June 20, 2016, and the total amount available is \$175M.**
- \$10 million of the \$175 million will be earmarked for projects to be completed in order to comply with environmental and public health laws.
- Municipalities are limited to no more than \$5M in grant money for any combination of projects over the life of the program.

## Eligible Entities

Funding is available to municipalities including a county, city, town, village, district corporation, county or town improvement district, school district, Indian nation or tribe, or a public benefit corporation or public authority empowered to construct water quality infrastructure.

## Eligible projects

Grants are available for sewage treatment and drinking water infrastructure in the following amounts:

- For sewage treatment, the lesser of \$5M or 25% of net project costs
- For drinking water, the lesser of \$2M or 60% of net project costs

Projects are available for the following purposes:

- The replacement or repair of infrastructure
- Compliance with environmental and public health law and regulations related to water quality

## Hardship

- To be eligible, a municipality must meet EFC's "hardship criteria." To do so, the municipalities 2013 American Community Survey (ACS) Median Household Income (MHI) must be:
- Less than 80% of the statewide 2013 MHI (\$46,402), or
- If the MHI is between 80% to 100% (\$46,402 - \$58,002) of the 2013 statewide MHI, then the family poverty rate must be greater than or equal to the 2013 ACS statewide average (11.69%)

Projects can be accepted without a showing of hardship if they are combined sewer overflow (CSO), sanitary sewer overflow (SSO), or resiliency projects intended to mitigate flood damage risk and vulnerability.

Further information on the program can be found at the following link:

- <http://www.efc.ny.gov/Default.aspx?tabid=609>

One Cablevision Center  
Ferndale, New York 12734  
(845) 295-2603  
(845) 295-2604 FAX

RECEIVED

MAY 18 2016

TOWN OF LIBERTY  
SUPERVISOR'S OFFICE



Mr. Charlie Barbuti, Supervisor  
Town of Liberty  
120 North Main Street  
Liberty, New York 12754

May 16, 2016

Dear Mr. Barbuti,

The County of Sullivan Industrial Development Agency (Agency) is currently in the process of reviewing and amending its Tax Abatement Policies. New York State Law requires that the Agency provide notice to all affected taxing jurisdictions of the proposed amendment.

The Agency proposes to keep its current tax abatement program schedule in place. The proposed amendment would add an additional program to the current schedule. This new program would offer benefits to for-profit businesses in the arts industry. Real property taxes on the increased value resulting from project improvements would be abated under this program. In addition, sales tax on the lease or purchase of tangible personal property acquired under this program would be abated, as would mortgage tax on loans that finance the project. A copy of the proposed amendment is enclosed.

The Agency will review and respond to any correspondence received from any affected taxing jurisdiction regarding the proposed amendment. Any representative of an affected taxing jurisdiction may also address the Agency regarding the proposed amendment at the Agency's June 13, 2016 regular meeting. This meeting will be held in the Legislative Committee Room in the Sullivan County Government Center, 100 North Street, Monticello, NY, at 11:00 AM.

Please contact me if you have any questions. Thank you.

Sincerely,

Jen Flad  
VP, Government Affairs and Business Development

enclosure

## COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY

### SUMMARY OF ARTS INDUSTRY PROGRAM

This program will benefit for-profit businesses in the Arts Industry.

#### Purposes of the Program:

To capitalize on current efforts introduced in the New York State Assembly to establish Arts and Cultural Districts throughout the State. Arts and Cultural Districts created in Sullivan County will be eligible for many types of technical assistance from the State.

To further encourage the development of the County's arts industry by providing a **significant** comparative advantage to companies seeking to locate specifically in proposed Arts and Cultural Districts in Sullivan County with incentives from local municipalities, the County, and the State.

To build on New York State's efforts to incentivize qualified film production companies that produce feature films, television series, relocated television series, television pilots, films for television, and/or incur post-production costs associated with the original creation of these productions through the Film Tax Credit Program for upstate counties.

To further develop Sullivan County's tourism industry, which has long been a pillar of our economy, by providing incentives to arts and cultural businesses. These businesses typically purchase most of their goods and services locally while attracting customers and guests to the County from around the world. Benefits of such projects include the import of tourism dollars from elsewhere into the Sullivan County economy.

To complement major development projects that are currently underway in Sullivan County, including Montreign Casino Resort and Veria Wellness Center. Visitors to these facilities will seek other recreational opportunities in Sullivan County, and this policy will assist businesses that draw visitors and entice them to stay for longer periods of time.

To foster an industry that provides clean jobs that can strengthen the economy in our region while preserving the rural assets to which people are drawn.

#### Program Tax Abatements:

**Sales:** Sales tax abatement on all taxable purchases made in connection with the acquisition, construction, installation, and equipping of the project.

**Mortgage:** Mortgage tax abatement on all loans financing projects under this program.

**Real Estate:** Real estate taxes on the increased value resulting from improvements are abated over a fifteen year period as follows: one hundred percent (100%) for years one (1) through five (5); ninety percent (90%) for year six (6); eighty percent (80%) for year seven (7); seventy percent (70%) for year eight (8); sixty percent (60%) for year nine (9); fifty percent (50%) for year ten (10); forty percent (40%) for year eleven (11); thirty percent (30%) for year twelve (12); twenty percent (20%) for year thirteen (13); ten percent (10%) for year fourteen (14); and zero percent (0%) for year fifteen (15).

Nancy McGraw, LCSW, MBA  
Public Health Director

Lise Kennedy, RN, BSN, MS  
Director of Patient Services



Sullivan County Public Health Services  
PO Box 590, 50 Community Lane  
Liberty, NY 12754  
Phone: (845) 292-5910  
Fax #: (845) 513-2276

RECEIVED  
MAY 13 2016  
TOWN OF LIBERTY  
SUPERVISOR'S OFFICE

May 6, 2016

Dear Charlie Barbuti, Town/Village Supervisor

Sullivan County Public Health Services is taking a proactive approach by conducting a Zika virus Prevention, Protection and Mosquito Control community educational campaign to the residents and visitors to Sullivan County.

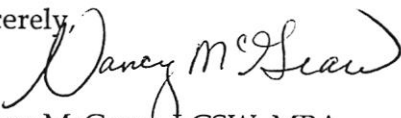
The NYSDOH Health Commissioner declared the Zika virus an imminent threat to public health on March 17, 2016. Governor Cuomo developed a six- step plan to institute the elimination and prevention of the Zika virus in New York State.

To date there has NOT been any Zika Virus mosquitoes or cases in Sullivan County.

Sullivan County Public Health would appreciate if your township will join us in this educational campaign by providing the Zika virus information we provide and place on your Town/Village website.

Please contact Jill Hubert-Simon at [jill.hubert-simon@co.sullivan.ny.us](mailto:jill.hubert-simon@co.sullivan.ny.us) or call 845- 513-2243 with questions and to provide your township/ village website information.

Thank you in advance for helping your local health department eliminate this potential threat to the public.

Sincerely,  
  
Nancy McGraw, LCSW, MBA  
Public Health Director

Certified Home  
Health Agency

Long Term Home  
Health Care  
Program

Children with Special Health Care Needs Program  
Early Intervention Program/Pre-School Program  
Physically Handicapped Children's Program

Women, Infants  
& Children  
(WIC) Program

Healthy Families of  
Sullivan Program

Communicable  
Disease Program

Tuberculosis  
Control Program

Sexually Transmitted Disease Program  
HIV Counseling & Testing

Immunizations

Maternal Child Health

Bilingual Outreach Worker Program

Sullivan County is an Affirmative Action, Equal Opportunity Employer



PEOPLE FOR EQUAL JUSTICE  
60 DWYER AVENUE  
LIBERTY, NEW YORK 12754  
PFEJ: (845) 295-9452 Fax (845) 295-9495

RECEIVED

MAY 13, 2016

TOWN OF LIBERTY  
SUPERVISOR'S OFFICE

May 11, 2016  
Town of Liberty  
Charlie Barbuti, Supervisor  
Town Board Members  
120 North Main Street  
Liberty, NY 12754

Re: Spring and Fall Cleanup

Dear Mr. Barbuti and Liberty Town Board Members:

It has been brought to our attention that many towns and villages in New York State offer accommodations to elderly and handicapped residents by providing pickup at their houses or apartment buildings during spring and fall cleanup. We would like to know if there are any plans being made to assist our own citizens with this issue. If not, we would like to ask the board to consider doing so. It would be a great help and is sure to be appreciated by those who want to keep their community looking nice but due to age or disabilities are unable to bring their items to the designated places for disposal. Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact me at (845) 295-9452.

Sincerely yours,

*Elliott Baron* *DD*

Elliott Baron  
Executive Director  
People For Equal Justice

EB:dd



Town of Liberty Parks & Recreation Department

## Memorandum

**To:** Supervisor Barbuti

**CC.**

**From:** Brian Scardefield, Parks & Recreation Director

**Date:** 5/13/2016

**Re:** Security/Fire system for the Park and Recreation Building/Senior Center

---

Supervisor Barbuti,

We currently use Sentry Alarms to monitor and maintain the Park and Recreation Building/Senior Center. The last system inspection they said that the equipment is starting to get old and we should consider updating it and because the building is used for commercial use the equipment should be brought up to current code, which it currently is not.

Sentry Alarms sent over the attached quote to get the system updated. I also had P&N come look at the system and receive a quote from them. Please see the attached letter from them.

Please let me know how the Town would like to proceed in this matter.

Thank you,  
Brian Scardefield

# P.N. FIRE & BURGLAR ALARM CO., INC.

31 NORTH STREET, MONTICELLO, NY 12701  
845-794-6133 FAX: 845-794-1015

May 4, 2016

Mr. Brian Scardefield  
C/o Town of Liberty Parks & Recreation  
119 North Main Street  
Liberty, New York 12754

Email: b.scardefield@townofliberty.org

Re: Fire & Security System  
119 North Main Street

Dear Brian,

Thank you for the opportunity to review your security & fire alarm system at your senior center/town park & recreation building/offices.

Switching the system into our care and custody can be provided at no charge to the town. I would have my technician go in to reprogram the control panel, so we can receive signals and review the passcodes with you. Monitoring for each system would be \$21.00 per month.

I agree with your thinking to consolidate the two systems into one, which won't save you a lot of money on monitoring, but more importantly it would provide a control panel that meets today's fire codes.

After we spoke about the control panel, I indicated that the existing control panel does not have any approvals to operate the fire alarm system in your building.

I welcome the opportunity to meet with you again to review your concerns about changing around the security system a bit, as well as adding additional fire life safety equipment to the system. I would not add any equipment to the fire alarm system until such time that they can change the panel.

Step one would be to at least take care and custody of what you have and develop a path of action that meets your budget, as well as your comfort level to move forward and update the system in the most economical way possible.

I will await your direction and look forward to speaking with you soon.

Sincerely,  
Steven L. Kaufman  
President

SLK/jf

*5/6/16 - Clarified price w/ Steve*  
*- \$21 for each system = \$42 a month*  
*- Need to do updates to get to code*  
*change to 1 panel instead of 2.*  
*- Security, Fire, + daily testing would*  
*be \$30 per month*

**Sentry Alarms**  
**40 Chenango St**  
**Binghamton, NY 13901-2902**  
**Tel : (607)723-2934 Fax: (607)724-3858**

**Honeywell**

Authorized Security Dealer



**Proposal Number 20653**

**Created 4/28/2016**

**Salesperson Scot Bedik**

Town Of Liberty Parks & Rec.  
119 North Main Street  
Liberty, NY 12754

**Liberty Parks and Recreation and Sr. Center  
Fire/Security System Upgrade**

.....  
Sentry Alarms is a NYS Certified WMBE Company  
Using DMP which is proudly made in the USA

Qty	Description
1	DMP XR150DNL-R Fire panel w/o FAA
1	DMP 714-16 16 Zone expander in 340 Enclosure Located on Lower Level for Lower Level Devices
2	DMP 715 4PT Zn Expander for 2 Wire Smokes (1) Each Floor
1	NAC Power Extender 6 Amp (Syn Module) AL602ULADA Located 1st Floor - Electrical Closet
1	DMP CellComm SLCF - Fire Alarm Radio Communicator Required For Cellular Communication
1	DMP 866 Bell Notification Module Req'd for additional Bell Output
2	DMP 630F-R Fire Annunciator I have provided a Fire Annunciator for both levels to allow silencing of the fire alarm from either Area (Parks or Comm. Ctr.)
2	DMP 7060-W Alpha Keypad (Intrusion) like line item above, (2) Keypads (1) for each Group/Floor/Partition
3	System Partitions as listed below: Partition 1: Parks and Rec (Lower Level) Partition 2: Community Center (1st Floor) Partition 3: Integrated Fire System
1	Labor to connect and test existing installed & wired devices Existing Intrusion (1) 1st Floor - Front Door (Left) (1) 1st Floor - Front Door (Right) (1) 1st Floor - Side Door (1) 1st Floor - Front Motion Det.

**Qty Description**

Existing Intrusion Devices - Continued

- (1) 1st Floor - Rear Motion Det.
- (1) 1st Floor - Rear Interior Door
- (1) 1st Floor - Front Interior Door
- (1) 1st Floor - Low Temp
- (1) Lower Level - Supervisor's Office Motion Det.
- (1) Lower Level - Rear Door
- (1) Lower Level - Main Entrance
- (1) LL and 1st Floor Notification loop

- 1 DMP 1100X-W Wireless Receiver for XR series Panels  
Req'd to provide wireless device connectivity

- 5 DMP 1145-1-B Wireless 1 Button Fob
  - (5) Panic Buttons
    - (1) Front Office
    - (1) Director's Office
    - (1) Secretary's Office
    - (1) Asst.Recreation Director's Office
    - (1) Parks

- 
- 1 New Fire Equipment
- 

- 23 BK-2WTB Smoke Detector 2-wire

- (1) LL - Meeting Room (Ft)
- (1) LL - Meeting Room (Rear)
- (1) LL - Mensroom
- (1) LL - Ladies Room
- (1) LL - Corridor (Ft)
- (1) LL - Corridor (Rear)
- (1) LL - Rec. Directors Office
- (1) LL - Parks Directors Office
- (1) LL - Parks Asst. Director Office
- (1) LL - P&R Secretarys Office
- (1) LL - Staff Restroom
- (1) LL - Main Storage Area
- (1) 1st Floor - Closet @ Fire Panel
- (1) 1st Floor - Storage Room
- (1) 1st Floor - Managers Office
- (1) 1st Floor - Main Entrance
- (1) 1st Floor - Front/Right
- (1) 1st Floor - Front/Left
- (1) 1st Floor - Rear/Right
- (1) 1st Floor - Rear/Left
- (1) 1st Floor - Restroom No.1
- (1) 1st Floor - Restroom No.2
- (1) 1st Floor - Restroom No.3

- 3 BK-5602 194 Deg Rate of Rise Heat Detector

- (1) LL - Meeting Room Storage
- (1) LL - P&R Locked Storage
- (1) LL - Mechanical Room

- 2 System Sensor CO1224T Carbon Monoxide w/ True Test Feature

- (1) LL - Main Storage Area
- (1) 1st Floor - Kitchen

- 1 FL-BG12 Manual Pull Station

- (1) LL - Meeting Room (Rear Exit)

- 1 System Sensor SRK Outdoor Strobe Only

- (1) 1st Floor - Front/Streetside

**Qty Description**

- 2 System Sensor P2R Horn Strobe
  - (1) LL - Meeting Room
  - (1) 1st Floor - Rear (Outside of RR)
- 7 System Sensor SR Strobe Only /wall mount
  - (1) LL - Staff Restroom
  - (1) LL - Mensroom
  - (1) LL - Ladies Room
  - (1) LL - P&R Secretarys Area
  - (1) 1st Floor - Restroom No.1
  - (1) 1st Floor - Restroom No.2
  - (1) 1st Floor - Restroom No.3
- 2 18/2 Fire Plenum Wire 500'
- 1 18/4 Fire Plenum Wire 500'
- 1 Misc. Parts, Cables and Fittings
- 1 Prevailing Wage Labor adjustment
  - Adjustment is to cover difference between standard installed device labor and prevailing wage labor rate
- 1 Prevailing Wage Labor Hours
  - Additional prevailing wage labor required above and beyond labor included in installed device labor

---

**\$12,295.00**

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016**  
**4:00 P.M.**

---

**PRESENT:**

Supervisor Charlie Barbuti  
Councilperson Dean Farrand  
Councilperson Russell Reeves  
Councilperson Brian McPhillips  
Councilperson Vincent McPhillips

Laurie Dutcher Town Clerk  
Town Attorney Kenneth Klein  
Finance Director Earl Bertsch  
Budget and Accounting Clerk Cheryl Gerow  
Water & Sewer Forman Tom Kehrley  
Confidential Secretary Carman Malanka

**ALSO PRESENT:**

Assessor Deborah Shea  
Town Engineer Dave Ohman  
DCO Joanne Gerow  
P&R Director Brian Scardefield  
Highway Superintendent Tim Pellam  
Stacy Yaun

**CORRESPONDENCE:**

1. A copy of an email sent to the Town Clerk regarding customer service.
2. A letter from the Sullivan County Agricultural and Farmland Protection Board received two requests for inclusion into the New York State Agricultural District from Town of Liberty landowners.

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**RECOGNIZE THE DEPARTMENT HEADS**  
**(Reports as submitted by Dept. Heads)**

**ASSESSOR**

Ongoing Monthly Updates:

Legal Notice was in the newspaper April 29th for the filing of the 2016 Tentative Roll.

I attended a solar exemption class in Wallkill on April 20th.

I received conformation on using the web site PV value tool on value for income, also learned about a new roll out solar system. The class had good information.

A last minute change to the tentative roll. There are no more new star exemptions for new home owners. After registering with the state home owners will receive a check from the state instead of the exemption. Only existing star basic & star enhanced exemptions will continue. Effective for this roll year 2016.

**HIGHWAY**

April 1 - Ditch Loomis Road

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016     4:00 P.M.**

---

	Ditch Wilbur Klein Road Patch Work at gravel bank Work on trucks/equipment in shop
April 3 -	Called in at 4 AM 4"- 6" snow Plow/sand
April 4 -	Came in at 5A M 4" – 6" Snow Plow/sand
April 5 -	Came in at 5 AM Sand Road
April 6 -	Patch Clean up fallen trees Haul stone Work at gravel bank Work on trucks/equipment in shop
April 7 -	Grade Mullen Road Patch Work on trucks/equipment in shop Work at gravel bank
April 8 -	Called in at 5 AM Sand all roads
April 11 -	Haul stone Work on trucks/equipment in shop
April 12 -	Haul stone Work on trucks/equipment in shop
April 13 -	Ditch Townsend Road Ditch Wilbur Klein Road Cut Brush Lily Pond Road Work on trucks/equipment in shop Work at gravel bank
April 14 -	Ditch Townsend Road Clean out pipes Patch Kelly Bridge Road

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
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	Work on trucks/equipment in shop
April 15 -	10 employees to Defensive Driving Ditch Townsend Road Patch Work on trucks/equipment in shop
April 18 -	Ditch Townsend Road Change pipes Wilbur Klein Road Hot patch Breezy Hill Road
April 19 -	Ditch Townsend Road Haul stone Patch Ferndale Loomis Road Patch Sunset Lake Road Work at gravel bank Work on trucks/equipment in shop
April 20 -	Clean yard Patch Sunset Lake Road Change pipes Wilbur Klein Road Work on trucks/equipment in shop
April 21 -	Make pug Patch Sunset Lake Road Change Pipes Wilbur Klein Road Work on trucks/equipment in shop 3 employees called out to help with water line project in White Sulphur Springs
April 22 -	10 employees to Defensive Driving Patch Work on trucks/equipment in shop
April 25 -	Patch Aden Road Patch Airport Road Patch Midway Road Work on trucks/equipment in shop
April 26 -	Patch Aden Road Patch Airport Road Patch Midway Road Work on trucks/equipment in shop Haul Stone



**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016     4:00 P.M.**

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Work at gravel bank  
Work on trucks/equipment in shop

## **WATER & SEWER**

We are looking for Board approval for the purchase of a new backhoe for the Water & Sewer Dept. Have spoken to Earl and have submitted a vehicle replacement schedule for the next 5 years, and funding has been budgeted over the last few years to accomplish these purchases. After arrival of new backhoe, an online bid auction will be planned to dispose of the old machine.

Semiannual cleaning and quarterly inspection has been done on the Beaumont sewer main crossing with documentation delivered to Delaware Engineering and notice given to NYS DEC for the month of April.

Waiting installation date for the Sherwood well upgrade. Installation will be done before June 1 to accommodate summer influx of people.

Looking to set a bid date on two generator bids. One for Infirmary sewer pump station and the one already approved but never acted on one for the Ferndale Water pump station.

Working on getting quotes to insulate one pole barn at the Swan Lake Sewer location to provide the dept. with a heated storage building for equipment. The previous 2 cold winters have made starting the equipment for continuing winter breaks not available when temperatures stay below freezing for long periods. The only heated areas are 2 bays located in the sewer plant. Funding for this project will be from our Water & Sewer Capital Equipment fund. We are looking for approval to expend no more than \$ 10,000. From this fund for this project.

TAM Enterprises has been scheduled to replace two clarifier valves and one of two drain valves in oxidation ditch #2. Installation will be done as soon as the new valves are received. Eastman Company could not do the job until Fall of 2016.

Looking for progress on Water & Sewer Dept. personnel status. Are we going to advertise for a position? If so, what is the slot going to be called? What is the status of the men already on staff going to be named, and when will changes take place?

Hotel sewer meter installation has finally started on April 25, 2016. Mr. Muller, the contractor, arrived on site, exposed the sewer main next to the water pit and is waiting on couplings to hook meter pit to the existing sewer main. I spoke to the engineer, Mike Reilly, owner Mr. Weiss and told the engineer he needed to be on site when the pit is to be installed. The Town will need a letter from the hotel engineer and Rob Metz, the salesman, stating that installation is done correctly and is in working order.

I will bring updates of WSS Phase V, Loomis sewer plant and Swan Lake sewer to meeting, as well as anything else that may arise prior to the meeting.

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016 4:00 P.M.**

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**WATER & SEWER EQUIPMENT REPLACEMENT SCHEDULE**  
**5 YEAR PLAN**

		REVENUE		REPLACEMENT COST		BALANCE
THE-WATER & SEWER CAPITAL RESERVE EQUIPMENT 1/1/2016						165,655
2016	Transfer in M& O Budget	40,000.00		Replace 1993 Ford Backhoe 310SLJD Backhoe (State Bid) Winterize Pole Barn Est. Cost		
	Transfer in Use of Equipment	5,000.00	45,000.00		137,314.00	
					10,000.00	63,341.00
2017	Transfer in M& O Budget	40,000.00		Replace 2007 Ford Utility truck  Est. Cost		
	Transfer in Use of Equipment	5,000.00	45,000.00		45,000.00	
						63,341.00
2018	Transfer in M& O Budget	40,000.00		NONE		0
	Transfer in Use of Equipment	5,000.00	45,000.00			108,341.00
2019	Transfer in M& O Budget	40,000.00		Replace 2008 Ford Van  Est. Cost		
	Transfer in Use of Equipment	5,000.00	45,000.00		29,000.00	
						124,341.00
2020	Transfer in M& O Budget	40,000.00		Replace 1999 Chevy 1 ton dump  Est. Cost		
	Transfer in Use of Equipment	5,000.00	45,000.00		50,000.00	
						119,341.00
		225,000.00			271,314.00	

\*\* 2016-2017- money from this fund to winterize the pole barn

\*\*\* Possibly looking into plain 4x4 pick up to replace Albert's old truck

## CEO

### Building Department:

No Report Submitted

## PARKS & RECREATION

The Ballfield is completed at Walnut. I would like to thank Matt DeWitt for volunteering his time and equipment to remove the old stone dust in the infield and replace it with the new infield clay. Matt did a terrific job and the field looks great. Would also like to thank Supervisor Barbuti and Town Board members for all of your support on this project.

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016      4:00 P.M.**

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We are trying to hold an adult dodgeball tournament on May 21<sup>st</sup> to benefit our youth football/cheerleading program.

Have been working with Focus Media on setting up press releases for the department programs.

Resident Day Camp and Swim Lesson registration is underway. Non Resident registration begins May 2<sup>nd</sup>. Registrations are steady.

Spring programs are up and running. We did not get enough people to sign up for Rugby and our adult Mountain Biking so we had to cancel them.

We have hired our seasonal staff for the season.

We are currently getting the parks open for the season. We have the water turned on and will be putting the tables out this week.

I am working with Glenn Horton and some members of the Renegades Bike Club to install an ADA accessible interpretive trail at the Lake Street Entrance to Walnut. Mr. Horton is spearheading the project. The trail will loop around the wet area at Lake Street and will incorporate an old beaver dam area with signs showing different species of trees, plants, etc. We want to do the trail in crusher run and wooden boardwalk so people in wheelchairs can also access the trail.

## **DCO**

Bad dog bite

Presentation to the Public Safety Committee at the County regarding pit bulls-Trying to find a way to address this issue

County is going to transfer the land on Sunset Lake Road-Land needs to be surveyed-Looking for a gratis surveyor-Attorney Klein will draw up the paperwork

2 contractors are working on proposals for the kennel-Everything is moving along

## **TOWN CLERK/TAX COLLECTOR**

Licenses:

Marriage Licenses	4
Marriage Certificates	7
Building Permits (Collection of \$)	49
Dog Licenses	26

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016     4:00 P.M.**

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Replacement Tags	0
Purebred Licenses	0
Redeemed Dog	1
Boarding Fees	2
Exempt Dogs	0
Reimbursement of Expenses	0
Photo Copies	31
Postage	0
EZ Pass	3
Road Access Permit	0
Conservation	9
Returned Check Fee	1
Peddlers License	3

**FINANCE**

Attended NYS GFOA Conference

Continued processing seasonal employees (16 to date)

Completed and submitted NYS Water Grant Application and Financing Application for Swan Lake Water

Submitted closing financial documents to EFC for the Loomis Sewer Phase I and Phase II bonding

Researched Eisdorfer Estates/Water Tower Road

Coordinated defensive driving class

All other daily duties and responsibilities

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016     4:00 P.M.**

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**COURT**

V&T Received	391
V&T Appearances	366
Criminal Appearances	351
Ordinance Appearances	6
Civil Appearances	18
Total Fines Collected	\$66,995.00
Total Fines to Town	Not available
Total Fines to Village	Not available

**RECOGNIZE THE PUBLIC**

Debbie Speer-Professional Women of Sullivan County

Joanne Gerow ,Town of Liberty DCO, was named Professional Women of the Year. This is an extremely prestigious award given to women who are accomplished, respected, and have very high standards. Joanne has given to her Town and Community endlessly and we are so proud that her efforts have been acknowledged. There will be a formal dinner to honor Joanne on 10/30/16.

Heather Shay-East Mongaup/Big Woods Road

People are dumping garbage. Trying to pick up as much as they can. Sheriff's Department has been called and they looked through the bags and no evidence was found. Highway Department will try to clean up East Mongaup and Big Woods road when they can. Will purchase a couple of trail cameras and put them up high enough so they cannot be stolen.

**BUSINESS**

*2016-112 APPROVAL OF MINUTES*

The Town Board approved the following minutes with changes.

- 4/18/16     Public Hearing
- 4/18/16     Regular Monthly Mtg.
- 4/21/16     Stone Bid
- 4/21/16     Asphaltic Paving Mixes Bid

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016 4:00 P.M.**

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- 4/21/16 Town Hall Drainage Bids

**Motion: Councilperson Dean Farrand**  
**Seconded: Councilperson Russell Reeves**  
**5 AYES**

**2016-113 AWARD OF STONE BID**

The Town Board of the Town of Liberty does hereby accept the following low bids:

	<b>Tetz</b> 130 Crotty Rd. Middletown, NY 10941	<b>Callanan Industries</b> PO Box 15097 Albany, NY 12212 (Bridgeville)	<b>Deckelman LLC</b> PO Box 35 Fremont Center, NY 12736	<b>R&amp;H Gorr, Inc.</b> 14 Hortonville Main St. Callicoon, NY 12723
	<b>FOB Price Per Ton</b>			
	NB	NB	NB	NB
#1A (Limestone)	\$19.25	\$21.00	NB	NB
#1A (Ledge rock)	\$12.45	\$12.20	NB	NB
#1	\$13.00	\$12.00	NB	NB
#1B	\$12.45	\$12.20	NB	NB
#2	\$12.25	\$12.00	NB	NB
#3	\$12.25	NB	NB	NB
#4	\$9.65	\$8.95	NB	NB
Crusher Run	\$12.25	\$12.50	NB	NB
#1 & #2 50/50 Ledge Rock	\$13.00	\$7.50	NB	NB
Ledge Stone Sand				

	<b>E. Tetz &amp; Sons</b> 130 Crotty Rd. Middletown, NY 10941	<b>Callanan Industries</b> PO Box 15097 Albany, NY 12212	<b>Deckelman LLC</b> PO Box 35 Fremont Center, NY 12736	<b>R&amp;H Gorr, Inc.</b> 14 Hortonville Main St. Callicoon, NY 12723
	<b>Delivered to Town Barn</b>			
	NB	NB	\$30.00	\$38.00
#1A (Limestone)	\$23.25	\$24.05	\$20.75	\$38.00
#1A (Ledge rock)	\$16.45	\$16.25	\$15.75	\$18.55
#1	\$17.00	\$16.05	\$16.80	\$19.40
#1B	\$16.45	\$16.25	\$15.00	\$17.45
#2	\$16.25	\$16.05	\$15.00	\$12.45
#3				

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
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#4	\$16.25	NB	\$16.40	\$15.75
Crusher Run	\$13.65	\$13.00	\$12.85	\$11.99
#1 & #2 50/50 Ledge Rock	\$16.25	\$16.65	\$15.10	\$17.90
Ledge Stone Sand	\$17.00	\$11.55	\$14.25	\$16.25

Non-collusion bidding certificate attached	Non-collusion bidding certificate attached	Non-collusion bidding certificate attached	Non-collusion bidding certificate attached
---	---	---	---

All bids having been opened, the Town Board adjourned the bid opening at 11:20 a.m.

**Motion: Supervisor Charlie Barbuti**  
**Seconded: Councilperson Russell Reeves**  
**5 AYES**

**2016-114 AWARD OF ASPHALTIC PAVING MIXES BID**

The Town Board of the Town of Liberty does hereby accept the following low bids:

Asphaltic Paving Mixes Bid 4/21/16

**Asphaltic Paving  
Mixes**

Asphaltic Concrete Type "A"  
Asphaltic Concrete Type "B"  
Asphalt Concrete - Type 3 Binder Course  
Asphalt Concrete - Type 6 Top Course  
Asphalt Concrete - Type 7 Top Course

Callanan Industries PO Box 15097 Albany, NY 12212	Tetz Asphalt, LLC 130 Crotty Rd Middletown, NY 10941	Monticello Blacktop PO Box 95 Thompsonville, NY 12784
FOB Price Per Ton	FOB Price Per Ton	FOB Price Per Ton
NB	NB	NB
NB	NB	NB
\$55.00	\$65.00	NB
\$57.00	\$66.00	NB
\$60.50	\$67.00	NB

Non-collusion bidding certificate attached	Non-collusion bidding certificate attached
--	--

All bids having been opened, the bid opening was adjourned at 11:30 am

**Motion: Councilperson Brian McPhillips**  
**Seconded: Supervisor Charlie Barbuti**  
**5 AYES**

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016     4:00 P.M.**

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*2016-115    AWARD OF THE TOWN HALL DRAINAGE BID*

Tabled-Low Bidder Norm Sutherland is sending a letter extending the bid amount in order for the Town of Liberty to secure the money to pay for the drainage bid.

*2016-116    AUTHORIZATION FOR SUPERVISOR TO SIGN QUOTE AS SUBMITTED BY PETER CIRILLO NOT TO EXCEED \$8,500.00*

The Town Board of the Town of Liberty does hereby authorize the Supervisor to sign the quote as submitted by Peter Cirillo to evaluate the conditions of the existing Town Hall building located at 120 North Main Street, Liberty, NY and provide itemized probable cost estimates for the scopes of work that would be necessary to transform the building into a health, safe and efficient workplace. The cost is not to exceed \$8,500.00.

**Motion:     Councilperson Dean Farrand**  
**Seconded: Councilperson Brian McPhillips**  
**5 AYES**

*2016-117    GENERATOR BID 5/19/16*

The Town Board of the Town of Liberty does hereby set the bid opening for 5/19/16 at 11:00 a.m. at the Town Clerk's Office, Town Hall, 120 North Main Street, Liberty, NY for a Generac 48KW, 3 Phase, 120/240 Volt Generac Generator Protector QS Series, Model #RG048 at the Infirmary Sewer Pump Station.

**Motion:     Councilperson Brian McPhillips**  
**Seconded: Councilperson Russell Reeves**  
**5 AYES**

*2016-118    GENERATOR BID 5/19/16*

The Town Board of the Town of Liberty does hereby set the bid opening for 5/19/16 at 11:00 a.m. at the Town Clerk's Office, Town Hall, 120 North Main Street, Liberty, NY for a Generac 48KW, 3 Phase, 120/240 Volt Generac Generator Protector QS Series, Model #RG048 at the Ferndale Water Pump Station.

**Motion:     Councilperson Brian McPhillips**  
**Seconded: Councilperson Russell Reeves**  
**5 AYES**

*2016-119    ROUND ABOUT PROJECT-TYPE II ACTION*

The Town Board of the Town of Liberty does hereby find that the Route 52 Round About Project is a Type



**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 2, 2016     4:00 P.M.**

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II Action and does not require SEQR.

**Motion:     Supervisor Charles Barbuti**  
**Seconded: Councilperson Russell Reeves**  
**5 AYES**

*2016-120 FIREWORKS CONTRACT*

The Town Board of the Town of Liberty does hereby contract with Legion Fireworks Co., Inc., 10 Legion Lane, Wappingers Falls, NY for a fireworks display on 7/4/16 at the Liberty Cemetery, Cold Spring Road, Liberty, NY. All fees are waived and all expenses are to be paid from the fireworks fund.

**Motion:     Councilperson Russell Reeves**  
**Seconded: Supervisor Charles Barbuti**  
**5 AYES**

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**OLD BUSINESS**

1. Town Hall mold remediation/relocation-No action
2. Emergency preparedness plan-No action
3. Agreement to spend Highway Funds (CHIPS \$)-Tabled
4. Peddler/Transient Merchant License application
- 5.

Attorney Klein was authorized to draw up a Capital Reserve Resolution in the amount of \$137,314.00 for the Water & Sewer Department to purchase a 310 SLJD Backhoe. The resolution will be adopted at the 5/16/16 meeting.

Engineer Dave Ohman discussed buying a Screw Press for \$295,000.00 it is a 12' trailer pilot unit. Dave will ask if it can be rented for the months of July, August, and September instead of buying it.

**ADJOURN 7:06 P.M.**

**Motion: Supervisor Charles Barbuti**  
**Second: Councilperson Dean Farrand**  
**5 AYES**

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**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 16, 2016**  
**7:00 P.M.**

---

***PRESENT:***

Supervisor Charlie Barbuti  
Councilperson Dean Farrand  
Councilperson Russell Reeves  
Councilperson Brian McPhillips  
Councilperson Vincent McPhillips  
Laurie Dutcher Town Clerk  
Town Attorney Kenneth Klein  
Budget and Accounting Clerk Cheryl Gerow  
Confidential Secretary Carman Malanka

***ALSO  
PRESENT:***

Glenn & Jennifer Merklin  
Kevin Cronen Center of Discovery  
Edward Weitmann Rockland Supervisor

***CORRESPONDENCE***

1. A copy of letter from Glen Merklin.
2. A copy of letter from the Boy Scouts of America regarding the 2016 Boy Scout Klondike Derby.
3. A copy of letter from NYS Homes & Community Renewal regarding CDBG #641PR51-11.
4. Copy of audit proposal for 2016, 2017 & 2018.
5. A copy of letter from the Boy Scouts of America regarding the 2016 Boy Scout Klondike Derby.
6. A copy of letter from NYS Homes & Community Renewal regarding CDBG #641PR51-7.
7. Copy of audit proposal for 2016, 2017 & 2018.

TOWN BOARD OF THE TOWN OF LIBERTY  
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754  
MAY 16, 2016 7:00 P.M.

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**2016-121**

**AUDIT**

The Town Board approved the following:

May 2016 Abstract:

Claims #774 to #923 totaling \$395,080.37

April Post Audit

Claims #749 to #773 totaling \$104,831.36

April General Ledger Abstract:

Claims #86 to #109 totaling \$204,597.52

**Motion: Councilperson Dean Farrand**

**Second: Councilperson Brian McPhillips**

**5 AYES - Carried**

**2016-122**

**ACCEPTANCE OF MONTHLY REPORTS**

The Town Board approved the following:

- Town Clerk's Monthly Report 4/2016
- Revenue & Expense Report 4/2016
- Supervisor's Report 4/2016

**Motion: Supervisor Charlie Barbuti**

**Second: Councilperson Russell Reeves**

**5 AYES - Carried**

**2016-123**

**APPROVAL OF RFP'S SENT OUT FOR AUDIT PROPOSALS**

The Town Board does hereby authorize and approve of RFP's being sent to the following for audit proposals:

- Cooper Arias, LLP
- Gitlin & Associates
- Knack, Pavloff & Company

**Motion: Councilperson Dean Farrand**

**Second: Councilperson Brian McPhillips**

**5 AYES - Carried**

TOWN BOARD OF THE TOWN OF LIBERTY  
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754  
MAY 16, 2016 7:00 P.M.

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**2016-124**

*APPROVAL OF VOUCHER FOR BLAUER ASSOCIATES*

The Town Board does hereby authorize the payment of voucher to Blauer Associates for administrative services for the WSS Water District Phase 5 Improvements Project in the amount of \$2,625.00.

**Motion: Councilperson Dean Farrand**

**Second: Councilperson Brian McPhillips**

**5 AYES - Carried**

**2016-125**

*APPROVAL OF VOUCHER FOR DELAWARE ENGINEERING, DPC*

The Town Board of the Town of Liberty does hereby authorize the payment of voucher to Delaware Engineering DPC for engineering services for the WSS Water District Phase 5 Improvements Project in the amount of \$6,641.16.

**Motion: Councilperson Dean Farrand**

**Second: Councilperson Brian McPhillips**

**5 AYES - Carried**

**2016-126**

*APPROVAL OF VOUCHER FOR EASTMAN ASSOCIATES, INC.*

The Town Board does hereby authorize the payment of voucher to Eastman Associates, Inc. for contractual services for the Loomis Sewer District Phase 2 Improvements Project in the amount of \$30,970.00.

**Motion: Councilperson Dean Farrand**

**Second: Councilperson Brian McPhillips**

**5 AYES - Carried**

**2016-127**

*APPROVAL OF VOUCHER FOR MERRITT CONSTRUCTION, INC.*

The Town Board does hereby authorize the payment of voucher to Merritt Construction, Inc. for contractual services for the WSS Water District Phase 5 Improvements Project in the amount of \$249,687.55.

**Motion: Councilperson Dean Farrand**

**Second: Councilperson Brian McPhillips**

**5 AYES - Carried**

**2016-128**

*APPROVAL OF REFUSE COLLECTION LICENSE FOR COUNTY WASTE OF PA, LLC*

**TOWN BOARD OF THE TOWN OF LIBERTY**  
**120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**  
**MAY 16, 2016 7:00 P.M.**

---

The Town Board of the Town of Liberty does hereby approve the refuse collection license for County Waste of PA, LLC.

**Motion: Councilperson Dean Farrand**  
**Second: Councilperson Brian McPhillips**  
**5 AYES - Carried**

**2016-129**

*APPROVAL OF VOUCHER FOR HUDSON VALLEY WATER WORKS CONFERENCE, INC.*

The Town Board does hereby authorize the payment of voucher to Hudson Valley Water Works Conference, Inc. for the registration for (2) men for renewal credits for water licenses in the amount of \$60.00.

**Motion: Councilperson Dean Farrand**  
**Second: Supervisor Charlie Barbuti**  
**5 AYES - Carried**

**2016-130**

*APPROVAL OF THE 2016 MUNICIPAL CLEANUP AGREEMENT W/ SULLIVAN COUNTY*

The Town Board of the Town of Liberty does hereby approve and authorize the Supervisor to sign the Municipal Cleanup Agreement between the County of Sullivan and the Town of Liberty. (Agreement on file in Town Clerk's Office)

**Motion: Councilperson Brian McPhillips**  
**Second: Councilperson Dean Farrand**  
**5 AYES - Carried**

*\*\*\*RESOLUTION AUTHORIZING THE PURCHASE OF A NEW 2016 BACKHOE LOADER 310SL WITH IMPLEMENTS INCLUDING BUCKETS AND A HAMMER FOR USE BY THE TOWN OF LIBERTY WATER & SEWER DEPARTMENT, AT A MAXIMUM ESTIMATED COST OF \$140,000.00 AND PAYMENT THEREFORE BY THE EXPENDITURE OF THE SUM OF \$1,400,000.00 FROM THE TOWN OF LIBERTY WATER & SEWER MAJOR EQUIPMENT CAPITAL*

**TABLED**

**2016-131**

*SUPERVISOR AUTHORIZED TO SIGN INTERMUNICIPAL AGREEMENT W/ VILLAGE OF LIBERTY CONTINGENT UPON THE TRANSFER OF THE SKATE PARK PROPERTY AND/OR IMPROVEMENTS TO THE TOWN OF LIBERTY*

The Town Board of the Town of Liberty does hereby authorize the Supervisor to sign the Intermunicipal Agreement with the Village of Liberty contingent upon the transfer of the Skate Park property and/or improvements to the Town of Liberty. Attorney Klein will draw up the paperwork for the sale.

TOWN BOARD OF THE TOWN OF LIBERTY  
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754  
MAY 16, 2016 7:00 P.M.

---

**2016-132**

**Motion: Councilperson Brian McPhillips**  
**Second: Councilperson Dean Farrand**  
**5 AYES - Carried**

*PUBLIC INFORMATIONAL MEETING REGARDING THE COMPREHENSIVE PLAN & ZONING LAW*

The Town Board does hereby set a Public Informational Hearing regarding the Comprehensive Plan and the Zoning Law. The meeting will be held on 6/6/16 at 6:00 p.m. at the Senior Citizen Center, 119 North Main Street, Liberty, NY.

**Motion: Councilperson Russell Reeves**  
**Second: Councilperson Brian McPhillips**  
**5 AYES - Carried**

**2016-133**

*EXECUTIVE SESSION*

The Town Board does hereby go into Executive Session at 9:02 p.m. to (1) discuss litigation regarding Mr. & Mrs. Jeffrey Cohen and (2) litigation with Daytop.

**Motion: Supervisor Charlie Barbuti**  
**Second: Councilperson Dean Farrand**  
**5 AYES - Carried**

**2016-134**

*OUT OF EXECUTIVE SESSION*

The Town Board does hereby come out of Executive Session at 9:37 p.m.

**Motion: Councilperson Russell Reeves**  
**Second: Councilperson Dean Farrand**  
**5 AYES - Carried**

**2016-135**

*ADJOURN*

The Town Board does hereby adjourn at 9:38 p.m.

**Motion: Councilperson Russell Reeves**  
**Second: Councilperson Dean Farrand**  
**5 AYES - Carried**



**BID OPENING**  
**COMPLETE INSTALLATION OF A GERERAC 48 KW, 3 PHASE, 120/240**  
**VOLT GENERAC GENERATOR PROTECTOR QS SERIES, MODEL #RGO48**  
**AT THE INFIRMARY SEWER PUMP STATION**

**TOWN OF LIBERTY**  
**5/19/16**  
**11:00 a.m.**

At a Bid Opening held on 5/19/16 at 11:00 a.m. at the Office of the Town Clerk, Town Hall, 120 North Main Street, Liberty, New York to receive and open bids for (1) Complete Installation Of A Gererac 48 KW, 3 Phase, 120/240 Volt Generac Generator Protector Qs Series, Model #RGO48 At The Infirmary Sewer Pump Station, the following persons were present:

Town Clerk Laurie Dutcher  
Highway Superintendent Timothy Pellam  
Finance & Accounting Clerk Cheryl Gerow

After presenting the necessary "Affidavit of Publication" and "Proof of Posting", Town Clerk Laurie Dutcher called the Bid Opening to order at 11:00 a.m.

The following bid was received:

<b>Ross Electric</b> <b>431 Twin Bridge Rd.</b> <b>Ferndale, NY 12734</b> <b>845-292-1000</b>	<b>\$39,975.00</b>
--	--------------------

**A non-collusion bidding certificate was attached.**

The Bid Opening was adjourned at 11:10 a.m.

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Laurie Dutcher, Town Clerk

**BID OPENING**  
**Complete Installation Of A Gererac 48 Kw, 3 Phase, 120/240 Volt**  
**Generac Generator Protector Qs Series, Model #Rgo48 At The**  
**Ferndale Water Pumping Station**

**TOWN OF LIBERTY**  
**5/19/16**  
**11:00 a.m.**

At a Bid Opening held on 5/19/16 at 11:00 a.m. at the Office of the Town Clerk, Town Hall, 120 North Main Street, Liberty, New York to receive and open bids for (1) Complete Installation Of A Gererac 48 KW, 3 Phase, 120/240 Volt Generac Generator Protector Qs Series, Model #RGO48 At The Ferndale Water Pumping Station, the following persons were present:

Town Clerk Laurie Dutcher  
Highway Superintendent Timothy Pellam  
Finance & Accounting Clerk Cheryl Gerow

After presenting the necessary "Affidavit of Publication" and "Proof of Posting", Town Clerk Laurie Dutcher called the Bid Opening to order at 11:00 a.m.

The following bid was received:

<b>Ross Electric</b> <b>431 Twin Bridge Rd.</b> <b>Ferndale, NY 12734</b> <b>845-292-1000</b>	<b>\$39,975.00</b>
--	--------------------

**A non-collusion bidding certificate was attached.**

The Bid Opening was adjourned at 11:10 a.m.

---

Laurie Dutcher, Town Clerk



Town of Liberty Finance Office  
120 North Main Street  
Liberty, NY 12754  
(845) 292-5772  
[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

DATE: June 1, 2016  
TO: Supervisor Barbuti and Town Board Members  
FROM: Earl Bertsch/Cheryl Gerow  
RE: Presidential Estates Street Lighting

When Presidential Estates was constructed, the Contractor installed the street lights and poles. They were then turned over to the Swan Lake Street Light District. The lighting district has an agreement with NYSEG to maintain the lights but not the heads or poles. During the years since the agreement, a number of poles have been damaged and have had to be replaced at the expense of the Swan Lake Street Light District. The District has had to hire an electrical contractor to replace poles and heads at an average cost of \$2,500-\$3,000 each. These poles and heads are special order by the contractor and causes delays in repair.

There are now two poles that need to be replaced. An estimate has been received from an electrician for \$2,895 each to replace these poles.

The current cost to the District is \$2.70 per pole per month (45 poles for a total of \$121.50 per month). NYSEG has submitted a proposal to take over responsibility of the poles on an as needed basis and would cost \$13.65 per pole per month. Since Presidential Estates is part of the Swan Lake Light District, all property owners within the District would share in the additional cost.

Please pass a resolution if you are in agreement to start converting damaged poles over to NYSEG owned and to have NYSEG remove the poles at 85 Lakeview Drive and 17 Post Road until the poles can be replaced by NYSEG.

Town of Liberty Finance Office  
120 North Main Street  
Liberty, NY 12754  
(845) 292-5772  
[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

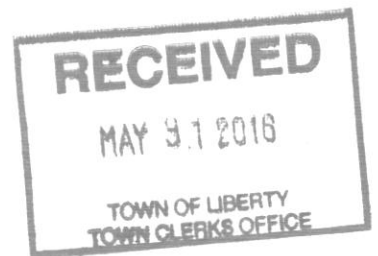
DATE: June 6, 2016  
TO: Supervisor Barbuti and Town Board Members  
FROM: Earl Bertsch/Cheryl Gerow  
RE: Joint Fuel Bid

The current fuel bid will expire on August 31, 2016.

Please set a date for a new bid which will run from September 1, 2016 through August 31, 2017 for Thursday, August 11, 2016 at 11:00 A.M.

# Delaware Liquor License Services

PO Box 704  
Liberty, New York 12754  
845.798.5857



Ms. Laurie Dutcher, Town Clerk  
Town of Liberty  
120 North Main Street  
Liberty, New York 12754

May 26, 2016

**RE: EDEN BY THE FALLS, INC.**

via USPO Certified Mail #7015 0640 0008 0362 7858

Dear Ms. Dutcher:

As required by the Alcohol Beverage Control Law, please be aware of the intent to file an application for an On-Premises Liquor license with the New York State Liquor Authority.

The license application will be filed by the above named corporation. Attached you will find the Notice Form as required by the NYS Liquor Authority offering further information about the applicant premises.

If there is no objection by the Town Board to the filing of this application, I respectfully request a waiver of the required thirty day notice in order to expedite the application process with the Liquor Authority.

I represent this corporation in preparation of the license application. If you have any questions or concerns, please contact me at 845-798-5857.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lynn Killian", followed by a long horizontal flourish.

Lynn Killian,  
Representative

cc: EDEN BY THE FALLS, INC.



**State Liquor  
Authority**

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a  
Local Municipality or Community Board**

(Page 1 of 2)

☐ Original

OFFICE USE ONLY

☐ Amended Date \_\_\_\_\_

1. Date Notice Was Sent: 05/26/2016

1a. Delivered by: USPS Certified Return Receipt Mail

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License

☒ New Application ☐ Renewal ☐ Alteration ☐ Corporate Change ☐ Removal ☐ Class Change

For **New** applicants, answer each question below using all information known to date.

For **Renewal** applicants, set forth your approved Method of Operation only.

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s).

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.

**This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board**

3. Name of Municipality or Community Board: Town of Liberty

**Applicant/Licensee Information**

4. License Serial Number, if Applicable: TBA Expiration Date, if Applicable: TBA

5. Applicant or Licensee Name: Eden by the Falls, Inc.

6. Trade Name (if any): —

7. Street Address of Establishment: 99 Ferndale Road

8. City, Town or Village: Ferndale, **NY** Zip Code: 12734

9. Business Telephone Number of Applicant/Licensee: 845-747-9094

10. Business Fax Number of Applicant/Licensee: 845-747-9055

11. Business E-mail of Applicant/Licensee: boris.5715@yahoo.com

12. Type(s) of Alcohol sold or to be sold: ☐ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

13. Extent of Food Service: ☒ Full food menu;  
Full Kitchen run by a chef or cook ☐ Menu meets legal minimum food availability requirements;  
Food prep area at minimum

14. Type of Establishment: Restaurant

15. Method of Operation: (Check all that apply) ☐ Seasonal Establishment ☐ Juke Box ☐ Disc Jockey ☒ Recorded Music ☐ Karaoke

☒ Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.): jazz, country, "soft" rock

☒ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment

☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify): —

16. Licensed Outdoor Area: (Check all that apply) ☒ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure

☐ Sidewalk Cafe ☐ Other (specify): —

**RECEIVED**

MAY 31 2016

TOWN OF LIBERTY  
TOWN CLERKS OFFICE

Print Form



**State Liquor  
Authority**

☐ Original
 ☐ Amended
 ☐ OFFICE USE ONLY
 Date \_\_\_\_\_

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a  
Local Municipality or Community Board**

(Page 2 of 2)

17. List the floor(s) of the building that the establishment is located on: ground, lower dining area
18. List the room number(s) the establishment is located in within the building, if appropriate: NA
19. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
20. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.  
NA
22. Does the applicant or licensee own the building in which the establishment is located? ☒ Yes (If Yes SKIP 23-26) ☐ No

**Owner of the Building in Which the Licensed Establishment is Located**

23. Building Owner's Full Name: —
24. Building Owner's Street Address: —
25. City, Town or Village: — State: — Zip Code: —
26. Business Telephone Number of Building Owner: —

**Representative or Attorney representing the Applicant in Connection with the  
application for a license to traffic in alcohol at the establishment identified in this notice**

27. Representative/Attorney's Full Name: Lynn Killian
28. Street Address: PO Box 704
29. City, Town or Village: Liberty State: NY Zip Code: 12754
30. Business Telephone Number of Representative/Attorney: 845-798-5857
31. Business Email Address: lynnkillian@msn.com

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: Boris Aronov Title: President
- Signature: **X** Boris Aronov

Print Form