

**AGENDA 6/20/16**  
**TOWN OF LIBERTY**  
1/20 NORTH MAIN STREET, LIBERTY, NY 12754  
6:30 P.M.

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**PLEDGE OF ALLEGIANCE**

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**EXECUTIVE SESSION-** 6:30 p.m.

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**RECOGNIZE THE PUBLIC-** 7:00 p.m.

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Lorraine DiBella – Water Leak in Ferndale Water District  
Ann Waling- Cypress Creek Energy

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**CORRESPONDENCE**

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1. A copy of letter from NYS Homes & Community Renewal regarding NYS CDBG Project #641PW61-14.
2. A copy of letter from NYS Homes & Community Renewal regarding NYS CDBG Project #641PW83-09.
3. A copy of letter from NYS Homes & Community Renewal regarding NYS CDBG Project #641PW8-12.
4. Email from Lorraine DiBella concerning a water leak in the Ferndale Water District.

**APPROVAL OF AUDIT**

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- June 2016 Abstract:  
Claims # to # totaling \$
- May Post Audit  
Claims #924 to #954 totaling \$294,280.10
- May General Ledger Abstract:  
Claims #110 to #144 totaling \$299,309.11

**ACCEPTANCE OF MONTHLY REPORTS:**

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1. Town Clerk's Monthly Report 5/2016
2. Revenue & Expense Report 5/2016
3. Supervisor's Report 5/2016

**OLD BUSINESS:**

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1. Town Hall mold remediation/relocation
2. Emergency preparedness plan

**AGENDA 6/20/16**  
**TOWN OF LIBERTY**  
**1/20 NORTH MAIN STREET, LIBERTY, NY 12754**  
**6:30 P.M.**

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3. Zoning-2016 proposed changes
4. Zoning-Solar
5. Modifying fines for littering
6. Backhoe purchase for W&S

**NEW BUSINESS:**

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1. Approval of voucher for Blauer Associates for administrative services for the WSS Water District Phase 5 Improvements Project in the amount of \$1,875.00.
2. Approval of voucher for Delaware Engineering DPC for engineering services for the WSS Water District Phase 5 Improvements Project in the amount of \$17,767.08.
3. Approval of voucher for Eastman Associates for contractual services for the Loomis Sewer District Phase 2 Improvements Project in the amount of \$374,528.00.
4. Approval of voucher for Merritt Construction, Inc. for contractual services for the WSS Water District Phase 5 Improvements Project in the amount of \$150,778.77.
5. Approval of 2016 Budget Transfers and Modifications as presented by the Finance Dept.

**BOARD DISCUSSION**

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**EXECUTIVE SESSION**

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**ADJOURN**

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## Town Clerk

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**From:** Town of Liberty, Supervisor <c.barbuti@townofliberty.org>  
**Sent:** Wednesday, June 15, 2016 10:17 AM  
**To:** Laurie Dutcher  
**Subject:** FW: Dibella/Water Bill Ferndale, NY

Please put the letter from Ms. DiBella on our agenda for Monday, under "correspondence"

Thank you,  
Charlie

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**From:** Tom Kehrley [<mailto:t.kehrley@townofliberty.org>]  
**Sent:** Monday, June 13, 2016 3:00 PM  
**To:** [c.barbuti@townofliberty.org](mailto:c.barbuti@townofliberty.org)  
**Subject:** FW: Dibella/Water Bill Ferndale, NY

**From:** Laurie Dutcher [<mailto:ldutch65@gmail.com>]  
**Sent:** Monday, June 13, 2016 1:25 PM  
**To:** [t.kehrley@townofliberty.org](mailto:t.kehrley@townofliberty.org)  
**Subject:** Fwd: Dibella/Water Bill Ferndale, NY

----- Forwarded message -----

From: "Lorraine DiBella" <[lorraine@hutchingsinsurance.com](mailto:lorraine@hutchingsinsurance.com)>  
Date: Jun 13, 2016 1:13 PM  
Subject: Dibella/Water Bill Ferndale, NY  
To: <[l.dutcher@townofliberty.org](mailto:l.dutcher@townofliberty.org)>  
Cc:

Good afternoon:

A couple of months ago my water was leaking from a pipe to the pit. In turn I was charged for the whole amount of the water. Is there anyway somebody could look at this for me. I just don't feel that I should be fully responsible for the water leakage since the Pit is not even close to my home. How could I have known this was leaking. I feel that the town should at least be partially responsible for the bill if not all of it.

Again, why would they put the "pit" so far away from my residence. This does not seem very fair to me.

I would appreciate you looking into this matter for me. Anything you could do would be appreciated.

Thank you,

Lorraine DiBella

131 Ferndale Road

Ferndale, Ny 12734

845-866-2827

Lorrainedibella928@hotmail.com



Homes and  
Community Renewal

Housing  
Trust Fund  
Corporation

ANDREW M. CUOMO  
Governor

JAMES S. RUBIN  
Commissioner/CEO

June 9, 2016

RECEIVED

JUN 13 2016

TOWN OF LIBERTY  
SUPERVISOR'S OFFICE

Honorable Charles Barbuti  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754

Dear Supervisor Barbuti:

Re: Grant Agreement 6-Month Completion Notice  
NYS CDBG Project #641PW61-14

The Office of Community Renewal (OCR) would like to take this opportunity to remind the Town of Liberty that the completion date for the above referenced NYS CDBG project, the Town of Liberty Water Main Replacement, is set to occur in 6 months' time on December 10, 2016.

OCR records indicate that, as of the date of this letter, there is a balance of **\$270,359** in unexpended grant funds. It is our sincerest hope that the project will be completed in a timely manner, and these funds expended according to the project budget and schedule, so as to avoid the reallocation of the grant funds. As per NYS CDBG Program Guidelines, any funds remaining after the completion date of the project will be deobligated and reallocated.

As always, the OCR is prepared to assist the Town of Liberty in any way we can to ensure the successful completion of your project. If the OCR can be of assistance, please contact Scott LaMountain, Community Developer, at (518) 474-2057 or [Scott.LaMountain@nyshcr.org](mailto:Scott.LaMountain@nyshcr.org).

Sincerely,

Christian M. Leo  
President  
Office of Community Renewal

cc: Scott LaMountain, Community Developer  
Carmen Malanka, Secretary to the Supervisor





# Homes and Community Renewal

ANDREW M. CUOMO  
Governor

JAMES S. RUBIN  
Commissioner/CEO

RECEIVED  
JUN 10 2016  
TOWN OF LIBERTY  
SUPERVISOR'S OFFICE

June 6, 2016

Honorable Charles Barbuti  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754-1861

Dear Supervisor Barbuti:

Re: Certificate of Completion  
NYS CDBG Project # 641PW83-09

Congratulations on the successful completion of the Town of Liberty's New York State Community Development Block Grant (NYS CDBG). The Town has met all contractual obligations, and the Office of Community Renewal (OCR) approves the closeout of your grant.

On behalf of Governor Andrew M. Cuomo and NYS Homes and Community Renewal Commissioner/CEO, James S. Rubin, I want to congratulate you on the successful completion of your New York State Community Development Block Grant.

We appreciate your efforts to complete this project in a timely and efficient manner, and we look forward to your future participation in the NYS CDBG program.

Sincerely,

Charles Philion  
Program Manager  
Office of Community Renewal

CP:pd

cc: Carmen Malanka, Secretary to the Supervisor, Town of Liberty  
Mark Blauer, President, Blauer Associates  
Scott LaMountain, Community Developer, OCR



## Homes and Community Renewal

ANDREW M. CUOMO  
Governor

JAMES S. RUBIN  
Commissioner/CEO

RECEIVED  
JUN 10 2016  
TOWN OF LIBERTY  
SUPERVISOR'S OFFICE

June 6, 2016

Honorable Charles Barbuti  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754-1861

Dear Supervisor Barbuti:

Re: Certificate of Completion  
NYS CDBG Project # 641PW8-12

Congratulations on the successful completion of the Town of Liberty's New York State Community Development Block Grant (NYS CDBG). The Town has met all contractual obligations, and the Office of Community Renewal (OCR) approves the closeout of your grant.

On behalf of Governor Andrew M. Cuomo and NYS Homes and Community Renewal Commissioner/CEO, James S. Rubin, I want to congratulate you on the successful completion of your New York State Community Development Block Grant.

We appreciate your efforts to complete this project in a timely and efficient manner, and we look forward to your future participation in the NYS CDBG program.

Sincerely,

Charles Phillion  
Program Manager  
Office of Community Renewal

CP:pd

cc: Carmen Malanka, Secretary to the Supervisor, Town of Liberty  
Mark Blauer, President, Blauer Associates  
Scott LaMountain, Community Developer, OCR

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	AMOUNT	CHECK#
924	7023	DELTA DENTAL OF NEW YORK		1,485.50	160513
925	658	VERIZON WIRELESS		40.01	52067
926	4032	VILLAGE OF LIBERTY WATERWORKS		272.23	52119
927	643	VERIZON SELECT SERVICES INC.		4.34	52066
928	130	VERIZON		295.20	52044
929	1096	TIME WARNER CABLE		189.99	52084
930	110	NYSE&G		484.54	52041
931	110	NYSE&G		189.53	52041
932	438	HUDSON VALLEY WATER CONFERENCE		60.00	52058
933	380	PAYROLL ACCOUNT		86,018.86	16051800
934	1227	FIRST NATL. BANK OF JEFFERSONVILLE		6,477.03	16051801
935	1455	EASTMAN ASSOCIATES, INC		156,752.37	1599
936	7023	DELTA DENTAL OF NEW YORK		344.60	160520
937	110	NYSE&G		98.26	52134
938	110	NYSE&G		121.26	52134
939	110	NYSE&G		402.65	52134
940	110	NYSE&G		999.97	52134
941	110	NYSE&G		2,467.05	52134
942	658	VERIZON WIRELESS		253.12	52135
943	658	VERIZON WIRELESS		43.15	52135
944	658	VERIZON WIRELESS		90.73	52135
945	658	VERIZON WIRELESS		50.72	52135
946	658	VERIZON WIRELESS		25.53	52135
947	658	VERIZON WIRELESS		94.35	52135
948	3038	CONSTELLATION ENERGY SVC OF NY		25.85	52136
949	3038	CONSTELLATION ENERGY SVC OF NY		424.61	52136
950	3038	CONSTELLATION ENERGY SVC OF NY		113.34	52136
951	3038	CONSTELLATION ENERGY SVC OF NY		2,622.31	52136

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VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	AMOUNT	CHECK#
952	5004	LEGION FIREWORKS CO, INC		1,500.00	52137
953	7023	DELTA DENTAL OF NEW YORK		1,363.00	160527
954	1455	EASTMAN ASSOCIATES, INC		30,970.00	1600
				294,280.10	**

POST AUDIT ACCEPTED/APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

CLAIMS FROM #: \_\_\_\_\_ TO #: \_\_\_\_\_ TOTALING : \_\_\_\_\_

\_\_\_\_\_  
SUPERVISOR

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
110	4042	VILLAGE OF LIBERTY DATE: 5/02/16	A 690	545.00	2128	545.00
111	703	STATE COMPROLLER DATE: 5/02/16	A 690	51,594.50	2129	51,594.50
112	1636	ALICE GONZALEZ DATE: 5/04/16	A 400	100.00	2130	100.00
113	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 5/04/16	TP 10	58,103.63	16050402	58,103.63
114	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 5/04/16	TP 10	22,359.49	16050403	22,359.49
115	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 5/04/16	TP 10	9,169.59	50920	9,169.59
116	6063	CAPITAL COMMUNICATIONS FCU DATE: 5/04/16	TP 10	1,895.00	50921	1,895.00
117	2009	SULLIVAN COUNTY SUPPORT COLLECTION DATE: 5/04/16	TP 10	323.06	50922	323.06
118	545	UNIFORMS USA DATE: 5/04/16	TP 10	31.00	50923	31.00
119	758	TOWN OF LIBERTY DATE: 5/04/16	TP 10	1,127.97	50924	1,127.97
120	1920	N.Y.S. INCOME TAX BUREAU DATE: 5/04/16	TW 21	3,593.38	16050404	3,593.38
121	345	COLUMBIAN MUTUAL LIFE INSURANCE DATE: 5/04/16	TW 25	38.79	2069	38.79
122	310	USCM/ NORTHEAST DATE: 5/04/16	TW 28	3,057.48	2070	3,057.48
123	333	MET LIFE METROMATIC DATE: 5/10/16	TW 16	99.88	2072	99.88
124	578	AFLAC NEW YORK DATE: 5/10/16	TW 29	680.76	2071	680.76
125	1648	SUMMER SHERWOOD DATE: 5/17/16	A 400	100.00	2131	100.00
126	7198	SANTA OCASIO DATE: 5/17/16	A 400	100.00	2132	100.00
127	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 5/18/16	TP 10	57,686.99	16051802	57,686.99
128	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 5/18/16	TP 10	22,372.01	16051803	22,372.01

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
129	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 5/18/16	TP 10	9,120.80	50988	9,120.80
130	6063	CAPITAL COMMUNICATIONS FCU DATE: 5/18/16	TP 10	1,875.00	50989	1,875.00
131	2009	SULLIVAN COUNTY SUPPORT COLLECTION DATE: 5/18/16	TP 10	323.06	50990	323.06
132	545	UNIFORMS USA DATE: 5/18/16	TP 10	31.00	50991	31.00
133	758	TOWN OF LIBERTY DATE: 5/18/16	TP 10	1,087.03	50992	1,087.03
134	1920	N.Y.S. INCOME TAX BUREAU DATE: 5/18/16	TW 21	3,601.39	16051804	3,601.39
135	345	COLUMBIAN MUTUAL LIFE INSURANCE DATE: 5/18/16	TW 25	38.79	2073	38.79
136	310	USCM/ NORTHEAST DATE: 5/18/16	TW 28	3,047.33	2074	3,047.33
137	930	GLENN SMITH, PE, INC. DATE: 5/19/16	TA 95	1,194.00	1620	1,194.00
138	1910	N.Y.STATE & LOCAL RETIREMENT SYSTEM DATE: 5/20/16	TW 18	4,132.59	16052001	4,132.59
139	1910	N.Y.STATE & LOCAL RETIREMENT SYSTEM DATE: 5/20/16	TW 18	4,132.59	16052001	4,132.59
140	2995	MAUREEN CRESCITELLI DATE: 5/24/16	A 400	100.00	2133	100.00
141	1456	JAMIE DEFRANK DATE: 5/24/16	A 400	100.00	2134	100.00
142	4042	VILLAGE OF LIBERTY DATE: 5/24/16	A 690	320.00	2135	320.00
143	703	STATE COMPTROLLER DATE: 5/24/16	A 690	37,127.00	2136	37,127.00
144	361	LUZ MENDEZ DATE: 5/31/16	A 400	100.00	2137	100.00

299,309.11 \*\*

ACCEPTED/APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_,

CLAIMS FROM #: \_\_\_\_\_ TO #: \_\_\_\_\_ TOTALING : \_\_\_\_\_

\_\_\_\_\_  
 SUPERVISOR

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

	ACCOUNT	AMOUNT	
<b>GENERAL FUND - TOWNWIDE</b>			
Refundable Deposits	A 400	600.00	
Clearing Account	A 690	89,586.50	90,186.50 *
			90,186.50 **
<b>TRUST AND AGENCY</b>			
Escrow account	TA 95	1,194.00	1,194.00 *
			1,194.00 **
<b>PAYROLL ACCOUNT</b>			
Payroll	TP 10	185,505.63	185,505.63 *
			185,505.63 **
<b>PAYROLL WITHHOLDING</b>			
Metropolitan Life Insurance Pr	TW 16	99.88	
Retirement	TW 18	8,265.18	
N.Y.S. Income Tax	TW 21	7,194.77	
FARMERS & TRADERS LIFE INS. CO	TW 25	77.58	
PEBSCO - Deferred Compensation	TW 28	6,104.81	
AFLAC Contributions	TW 29	680.76	
			22,422.98 *
			22,422.98 **
			299,309.11 ***

Account#	Account Description	Fee Description	Qty	Local Share
	Health Insurance	General Fund B	1	0.00
		Highway Fund DA	1	0.00
		<b>Sub-Total:</b>		<b>\$0.00</b>
A 2590	Highway Fees	Road Access Permit	2	100.00
		<b>Sub-Total:</b>		<b>\$100.00</b>
A1255	Conservation	Conservation	5	8.45
	Marriage License	Marriage License Fee	6	105.00
	Permits	Peddlers License	3	150.00
		Refuse Collection	1	100.00
	Small Sales	EZ Pass	4	100.00
		Marriage Certificate	10	100.00
		<b>Sub-Total:</b>		<b>\$563.45</b>
A1620.4	Small Sales	Photo Copies	40	10.75
		<b>Sub-Total:</b>		<b>\$10.75</b>
A1670.4	Building Fees	Certified Mailings	4	427.25
		<b>Sub-Total:</b>		<b>\$427.25</b>
A2544			1	0.00
	Dog Licensing	Female, Spayed	14	56.00
		Male, Neutered	11	61.50
		Male, Unneutered	3	37.50
		Replacement Tags	2	6.00
		<b>Sub-Total:</b>		<b>\$161.00</b>
B2115	Building Fees	Special Use	1	100.00
		<b>Sub-Total:</b>		<b>\$100.00</b>
B2770	Building Fees	Building Permit	23	4,795.34
		Commercial Establishment Inspections	3	375.00
		Municipal Search	18	900.00
		<b>Sub-Total:</b>		<b>\$6,070.34</b>

Account#	Account Description	Fee Description	Qty	Local Share
<b>Total Local Shares Remitted:</b>				<b>\$7,432.79</b>
Amount paid to:	General Fund B			226.40
Amount paid to:	Highway Fund DA			569.94
Amount paid to:	Ny State Dept. Of Health			135.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			34.00
Amount paid to:	NYS Environmental Conservation			196.55
<b>Total State, County &amp; Local Revenues:</b>		<b>\$8,594.68</b>	<b>Total Non-Local Revenues:</b>	
			<b>\$1,161.89</b>	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie Dutcher, Town Clerk, Town of Liberty during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____ Supervisor	_____ Date	_____ Town Clerk	_____ Date
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EXPENSE SUMMARY

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FUND NAME	BUDGET AS MODIFIED	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	P.O. BALANCE	UNENCUMBERED UNEX. BALANCE
GENERAL FUND - TOWNWIDE	2,815,475.00	190,238.78	840,210.05	8,289.51	1,966,975.44
TOWN - OUTSIDE VILLAGE	373,477.00	29,783.61	93,104.63	.00	280,372.37
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	190,601.83	231,895.40	.00	231,895.40-
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,488,591.00	68,906.05	639,336.80	27,015.93	822,238.27
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,206,149.00	98,597.83	243,306.78	61,757.43	901,084.79
HIGHWAY CHIPS FUND	290,200.00	.00	.00	.00	290,200.00
WATER AND SEWER OPERATIONAL FUND	815,311.00	57,543.49	284,448.80	8,662.81	522,199.39
TOTAL SEWER DISTRICTS	749,395.00	47,121.48	291,398.18	4,708.88	453,287.94
TOTAL WATER DISTRICTS	1,337,232.00	55,797.15	356,530.90	750.00	979,951.10
GRAND TOTALS.....	9,075,830.00	738,590.22	2,980,231.54	111,184.56	5,984,413.90

REVENUE SUMMARY

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FUND NAME	BUDGET AS MODIFIED	CURRENT RECEIPTS	Y-T-D RECEIPTS	UNCOLLECTED BALANCE
GENERAL FUND - TOWNWIDE	2,522,275.00	144,910.94	2,224,381.08	297,893.92
TOWN - OUTSIDE VILLAGE	309,477.00	5,727.55	228,768.21	80,708.79
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	190,601.83	231,895.40	231,895.40-
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,468,591.00	14,135.62	1,460,632.29	7,958.71
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,151,149.00	68.53	1,150,932.82	216.18
HIGHWAY CHIPS FUND	290,200.00	2.93	12.04	290,187.96
WATER AND SEWER OPERATIONAL FUND	815,311.00	79,393.39	301,540.25	513,770.75
TOTAL SEWER DISTRICTS	677,395.00	74.40	610,051.35	67,343.65
TOTAL WATER DISTRICTS	1,283,232.00	14,206.35	491,375.71	791,856.29
GRAND TOTALS.....	8,517,630.00	449,121.54	6,699,589.15	1,818,040.85



**Town of Liberty  
Supervisor's Report  
May 2016**

Name	Bank	Account #	Total
General Fund	First Niagara	*183	2,082,791.42
Highway Fund	First Niagara	*191	2,652,534.85
Highway Funds	CHB	*893	70,896.68
Capital Reserve Fund	TD Banknorth	*521	265,846.56
Capital Reserve Fund	NBDC	*701	798,463.21
Street Light Districts	CHB	*555	49,853.47
Water & Sewer Districts	First Niagara	*205	1,269,767.06
Trust & Agency	First Niagara	*744	46,705.58
Central Checking	First Niagara	*175	-0-
Health Insurance	Jeff Bank	*993	15,221.04
Valuation Update Reserve	Jeff Bank	*815	3,569.99
Payroll Account	Jeff Bank	*310	-0-
Payroll Withholding	Jeff Bank	*174	392.45
NYS Comm. Dev. Block Grant	First Niagara	*418	-0-
Grant Account	First Niagara	*0212	-0-
		Total	\$ 7,256,042.31
CDs:			
First Niagara			-0-
CHB			\$414,500.00
JEFF BANK			\$250,000.00
		Total	\$664,500.00



Town of Liberty  
 120 North Main Street  
 Liberty, New York 12754

Voucher No. \_\_\_\_\_  
 Check No. \_\_\_\_\_

CENTRAL CHECKING

Claimant's Name: Blauer Associates  
PO Box 363  
 and Address: Nescopeck State PA ZIP 18635

Vendor #: 1124 P.O. # \_\_\_\_\_

Office Use Only

Coding:
Vendor#:
PO#:
PO ATTACHED:
Invoice #'s:
Addition:
Dept. Head Sig.:
Reviewed by:
Date:

Date: 6-03-2016	Invoice # - Description of Goods/Services	Invoice Amt.	Fund/App.#	Amount
5-31-1026	White Sulphur Springs Water Improvements OCR # 641PW61-14 Invoice # 15 Administrative Services to OCR 2014 Project (Public Facilities -White Sulphur Springs Water Project Phase 5) for the period May 1,2016 through May 31,2016			
	* Prepare drawdown # 11;			
	* Submit drawdown # 11 and related project cost invoices to OCR;			
	* Prepare drawdown # 12			
	* Conduct labor standards compliance activities with general contractor including review of certified payrolls;			
	Activities occurred on May 1,7,12,13,20,27,28,29&31,2016			
	15 Hours @ \$125.00 per hour	\$ 1,875.00	CD 8311.3	\$ 1,875.00
		\$ 1,875.00	Total	\$ 1,875.00

THE ABOVE SERVICES OR MATERIALS WERE RENDERED OR FURNISHED TO THE MUNICIPALITY ON THE DATES STATED AND THE CHARGES ARE CORRECT.

Date: 6/3/16 Signature: Charley B...



# BLAUER ASSOCIATES



P.O. Box 363, Nescopeck, Pa. 18635  
Tel: 570.379.2552  
mblauer@evenlink.com

RECEIVED

JUN 02 2016

TOWN OF LIBERTY  
FINANCE OFFICE

May 31, 2016

Charles Barbuti, Supervisor  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754

Re: OCR #641PW61-14  
White Sulphur Springs Water Improvements - Phase 5  
**Invoice #15**

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Invoice for administrative services to OCR 2014 Project (Public Facilities - White Sulphur Springs Water Project Phase 5) for the period May 1, 2016 through May 31, 2016.

- Prepare drawdown #11;
- Submit drawdown #11 and related project cost invoices to OCR;
- Prepare drawdown #12;
- Conduct labor standards compliance activities with general contractor including review of certified payrolls;

Activities occurred on May 1, 7, 12, 13, 20, 27, 28, 29 & 31, 2016

15 Hours at \$125.00 per hour.....	\$1,875.00
Total Amount Due.....	<u>\$1,875.00</u>

Signed,

Mark Blauer  
President





**DELAWARE**  
**ENGINEERING, D.P.C.**  
CIVIL AND ENVIRONMENTAL ENGINEERING

RECEIVED

MAY 31 2016

TOWN OF LIBERTY  
FINANCE OFFICE

May 25, 2016

Cheryl Gerow  
Budget/Accounting Coordinator  
Town of Liberty  
Government Center  
120 North Main Street  
Liberty, NY 12754

Re: White Sulphur Springs Water District – Phase 5 Improvements  
OCR Project #641PW61-14

Sub: Engineering Services Invoice No. 12 – April 2016

Dear Cheryl:

Attached for Town review and processing is our invoice totaling \$17,767.08 for the subject project. Total cost to date, including this invoice, is \$78,095.64. Based on the contract price of \$109,500.00, the remaining balance equals \$31,404.36.

Work performed/provided which is covered by the invoice for April 2016 includes:

**Task 1 – Preliminary Design:**

- Previously completed.

**Task 2 – Design Services:**

- All design work complete.
- Received NYSDOH approval of plans and specs on December 8, 2015.

**Task 3 - Bid/Award Services:**

- Work completed in February 2016.

**Task 4 – Engineering During Construction:**

- Continuing review and processing of contractor's submittals and shop drawings. Continuing to maintain submittal files.
- Continuing communications with the Town and contractor on project issues.
- Continuing discussions with NYSDOT.
- Conducted visit to the site to review road jack and bore work with Town, Contractor and NYSDOT on April 28.
- Provided project update to the Town Board at the April 4, 2016 meeting.

**DELAWARE ENGINEERING, D.P.C.**

- Received and reviewed contractor's first payment application. Prepared and submitted the recommendation for payment package to the Town and Town's Grant Administrator (for OCR purposes).
- Continue on-site construction observation services.

**Task 5 – On-Site Observation Services:**

- Continuing with on-site observation services - principal work includes directional boring along NYS Route 52.

**Task 6 – As-Builts:**

Work pending completion of design.

**Task 7 – Subcontractors:**

- No work this month.

**Work planned for May 2016 includes:**

- Continue to communicate with the Town and contractor on project issues.
- Continue to review and process contractor's submittals and shop drawings.
- Conclude discussions with the Town regarding the contractor's request for dispensation to work 10 hour days.
- Continue discussions with NYSDOT on work issues.
- Receive and review contractor's second payment application. Prepare and submit the recommendation for payment package to the Town and Town's Grant Administrator (for OCR purposes).
- Continue with on-site observation services.

Please contact me at (607) 432-8073 if you have any questions.

Respectfully,

**DELAWARE ENGINEERING, D.P.C.**



Dave Ohman, P.E.

Attachment

CC: Charlie Barbuti, Town Supervisor (w/enclosures)  
Mark Blauer, Blauer Associates (w/enclosures)  
Tom Kehrley, Town Water & Sewer Department (w/enclosures)  
Cheryl DeCarr, Delaware Engineering, D.P.C. (w/enclosures)  
Jeff Francisco, Delaware Engineering, D.P.C. (w/enclosures)

# DELAWARE ENGINEERING, D.P.C.

8-12 Dietz Street, Suite 303, Oneonta, New York 13820 Phone 607-432-8073/FAX 607-432-0432

TOWN OF LIBERTY  
 ATTENTION: CHERYL GEROW, FINANCE DEPARTMENT  
 GOVERNMENT CENTER  
 120 NORTH MAIN STREET  
 LIBERTY, NY 12754

24-May-16

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## ENGINEERING SERVICES THROUGH APRIL 2016

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**PROJECT:** White Sulphur Springs Water District - Phase 5 Improvements - OCR Project #641PW61-14  
**INVOICE/REQUISITION Number** 12

	#HRS.	\$/HR.	CURRENT COST	PREVIOUS COST	COST TO DATE	BUDGET
<b>A. BASIC SERVICES</b>						
<b>1.Task 1 - Preliminary Design</b>						
<b>SUBTOTAL-TASK 1</b>			\$ -	\$ -	\$ -	<b>Included in Task 2</b>
<b>2.Task 2 - Design Services</b>						
<u>Personnel Costs:</u>						
Principal (D. Ohman, P.E.)		\$ 110.00	\$ -	\$ 8,910.00	\$ 8,910.00	
Staff Engineer (D. Bacon)		\$ 65.00	\$ -	\$ 260.00	\$ 260.00	
Staff Engineer (Y. Betancourt)		\$ 65.00	\$ -	\$ 3,120.00	\$ 3,120.00	
Staff Engineer (J. Francisco)		\$ 65.00	\$ -	\$ 18,295.94	\$ 18,295.94	
Staff Engineer (D. Fagnani)		\$ 65.00	\$ -	\$ 1,170.00	\$ 1,170.00	
Staff Engineer (J. Gollin)		\$ 65.00	\$ -	\$ 2,372.50	\$ 2,372.50	
Technician (A. Hait)		\$ 40.00	\$ -	\$ 280.00	\$ 280.00	
Technician (C. Primmer)		\$ 40.00	\$ -	\$ 160.00	\$ 160.00	
Clerical		\$ 45.00	\$ -	\$ -	\$ -	
Subtotal			\$ -	\$ 34,568.44	\$ 34,568.44	
<u>Direct Expenses:</u>						
Reproduction/Printing			\$ -	\$ 289.61	\$ 289.61	
Shipping/Postage			\$ -	\$ 0.49	\$ 0.49	
Travel/Subsistence			\$ -	\$ 141.46	\$ 141.46	
Subtotal			\$ -	\$ 431.56	\$ 431.56	
<b>SUBTOTAL-TASK 2</b>			\$ -	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
<b>3.Task 3 - Bid/Award Services</b>						
<u>Personnel Costs:</u>						
Principal (D. Ohman, P.E.)		\$ 110.00	\$ -	\$ 1,100.00	\$ 1,100.00	
Staff Engineer (J. Francisco)		\$ 65.00	\$ -	\$ 3,809.46	\$ 3,809.46	
Staff Engineer (J. Gollin)		\$ 65.00	\$ -	\$ 130.00	\$ 130.00	
Clerical		\$ 45.00	\$ -	\$ -	\$ -	
Subtotal			\$ -	\$ 5,039.46	\$ 5,039.46	
<u>Direct Expenses:</u>						
Reproduction/Printing			\$ -	\$ 717.93	\$ 717.93	
Shipping/Postage			\$ -	\$ 114.38	\$ 114.38	
Travel/Subsistence			\$ -	\$ 128.23	\$ 128.23	
Subtotal			\$ -	\$ 960.54	\$ 960.54	
<b>SUBTOTAL-TASK 3</b>			\$ -	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00

# DELAWARE ENGINEERING, D.P.C.

8-12 Dietz Street, Suite 303, Oneonta, New York 13820 Phone 607-432-8073/FAX 607-432-0432

	#HRS.	\$/HR.	CURRENT COST	PREVIOUS COST	COST TO DATE	BUDGET
<b>4.Task 4 - Engineering During Construction</b>						
<u>Personnel Costs:</u>						
Principal (D. Ohman, P.E.)	16	\$ 110.00	\$ 1,760.00	\$ 1,320.00	\$ 3,080.00	
Staff Engineer (J. Francisco)	23	\$ 65.00	\$ 1,495.00	\$ 4,095.00	\$ 5,590.00	
Staff Engineer (J. Denekamp)		\$ 65.00	\$ -	\$ 130.00	\$ 130.00	
Staff Engineer		\$ 65.00	\$ -	\$ -	\$ -	
Clerical		\$ 45.00	\$ -	\$ -	\$ -	
Subtotal			\$ 3,255.00	\$ 5,545.00	\$ 8,800.00	
<u>Direct Expenses:</u>						
Reproduction/Printing			\$ -	\$ -	\$ -	
Shipping/Postage			\$ -	\$ -	\$ -	
Travel/Subsistence			\$ -	\$ -	\$ -	
Subtotal			\$ -	\$ -	\$ -	
<b>SUBTOTAL-TASK 4</b>			<b>\$ 3,255.00</b>	<b>\$ 5,545.00</b>	<b>\$ 8,800.00</b>	<b>\$ 22,500.00</b>
<b>5.Task 5 - On-Site Observation Services</b>						
<u>Personnel Costs:</u>						
Principal (D. Ohman, P.E.)		\$ 110.00	\$ -	\$ -	\$ -	
Construction Resident (D. Bacon)	3	\$ 70.00	\$ 210.00	\$ 910.00	\$ 1,120.00	
Construction Resident (J. Denekamp)	157	\$ 70.00	\$ 10,990.00	\$ 560.00	\$ 11,550.00	
Construction Resident (J. Francisco)	23	\$ 70.00	\$ 1,610.00	\$ 350.00	\$ 1,960.00	
Staff Engineer		\$ 65.00	\$ -	\$ -	\$ -	
Staff Engineer		\$ 65.00	\$ -	\$ -	\$ -	
Clerical		\$ 45.00	\$ -	\$ -	\$ -	
Subtotal			\$ 12,810.00	\$ 1,820.00	\$ 14,630.00	
<u>Direct Expenses:</u>						
Reproduction/Printing			\$ -	\$ -	\$ -	
Shipping/Postage			\$ -	\$ -	\$ -	
Travel/Subsistence			\$ 1,702.08	\$ 191.16	\$ 1,893.24	
Subtotal			\$ 1,702.08	\$ 191.16	\$ 1,893.24	
<b>SUBTOTAL-TASK 5</b>			<b>\$ 14,512.08</b>	<b>\$ 2,011.16</b>	<b>\$ 16,523.24</b>	<b>\$ 30,000.00</b>
<b>6.Task 6 - As-Builts</b>						
<u>Personnel Costs:</u>						
Principal (D. Ohman, P.E.)		\$ 110.00	\$ -	\$ -	\$ -	
Staff Engineer		\$ 65.00	\$ -	\$ -	\$ -	
Staff Engineer		\$ 65.00	\$ -	\$ -	\$ -	
Staff Engineer		\$ 65.00	\$ -	\$ -	\$ -	
Clerical		\$ 45.00	\$ -	\$ -	\$ -	
Subtotal			\$ -	\$ -	\$ -	
<u>Direct Expenses:</u>						
Reproduction/Printing			\$ -	\$ -	\$ -	
Shipping/Postage			\$ -	\$ -	\$ -	
Travel/Subsistence			\$ -	\$ -	\$ -	
Subtotal			\$ -	\$ -	\$ -	
<b>SUBTOTAL-TASK 6</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>

# DELAWARE ENGINEERING, D.P.C.

8-12 Dietz Street, Suite 303, Oneonta, New York 13820 Phone 607-432-8073/FAX 607-432-0432

	#HRS.	\$/HR.	CURRENT COST	PREVIOUS COST	COST TO DATE	BUDGET
<b>7.Task 7 - Subcontractors</b>						
<u>Personnel Costs:</u>						
Principal (D. Ohman, P.E.)		\$ 110.00	\$ -	\$ -	\$ -	
Staff Engineer		\$ 65.00	\$ -	\$ -	\$ -	
Staff Engineer		\$ 65.00	\$ -	\$ -	\$ -	
Staff Engineer		\$ 65.00	\$ -	\$ -	\$ -	
Clerical		\$ 45.00	\$ -	\$ -	\$ -	
Subtotal			\$ -	\$ -	\$ -	
<u>Direct Expenses:</u>						
Reproduction/Printing			\$ -	\$ -	\$ -	
Shipping/Postage			\$ -	\$ -	\$ -	
Travel/Subsistence			\$ -	\$ -	\$ -	
Subtotal			\$ -	\$ -	\$ -	
<u>Subcontracts:</u>						
REGEN, LLC			\$ -	\$ 8,700.00	\$ 8,700.00	\$ 10,000.00
SJB Services, Inc./Empire GEOServices Inv #CORT-15-333 & 386			\$ -	\$ 3,072.40	\$ 3,072.40	\$ 5,000.00
Subtotal			\$ -	\$ 11,772.40	\$ 11,772.40	
<b>SUBTOTAL-TASK 7</b>			<b>\$ -</b>	<b>\$ 11,772.40</b>	<b>\$ 11,772.40</b>	<b>\$ 15,000.00</b>
<b>TOTAL FOR A.1</b>			<b>\$ 17,767.08</b>	<b>\$ 60,328.56</b>	<b>\$ 78,095.64</b>	<b>\$ 109,500.00</b>
<b>AMOUNT DUE FOR CURRENT SERVICES</b>			<b>\$ 17,767.08</b>			
<b>AMOUNT PAST DUE</b>			<b>\$ 6,641.16 Invoice #11, 04/22/16</b>			
<b>TOTAL NOW DUE</b>			<b>\$ 24,408.24</b>			
<b>BUDGET BALANCE</b>			<b>\$ 31,404.36</b>			

THIS STATEMENT REFLECTS PAYMENTS RECEIVED ON OR BEFORE BILLING DATE

Please remit payment to: Delaware Engineering, D.P.C.  
 28 Madison Avenue Extension  
 Albany, NY 12203  
 Attention: Susan Olivares

DELAWARE ENGINEERING, D.P.C.  
EXPENSE VOUCHER

Name: Dennis Bacon  
Week Ending: April 1 2016

Date	Project Number	Task Number	Client	Description/Destination	Personal Auto		Travel			Lodging	Meals	Misc.	Totals
					Miles	\$	Rental	Fuel	Tolls				
<del>4/5/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/6/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/7/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/12/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/13/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/14/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
4/15/2016		5	Town of Liberty	WSS Phase 5	72	\$38.88							\$38.88
<del>4/16/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/16/2016</del>			<del>City of Norwich</del>	<del>Sanitary Sewer I &amp; I Study</del>	<del>190</del>	<del>\$76.20</del>							<del>\$76.20</del>
<del>4/16/2016</del>			<del>City of Norwich</del>	<del>Sanitary Sewer I &amp; I Study</del>	<del>190</del>	<del>\$76.20</del>							<del>\$76.20</del>
<del>4/21/2016</del>			<del>City of Norwich</del>	<del>Sanitary Sewer I &amp; I Study</del>	<del>190</del>	<del>\$76.20</del>							<del>\$76.20</del>
<del>4/22/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/23/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/26/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/27/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/28/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
<del>4/29/2016</del>			<del>Town of Liberty</del>	<del>Loomis WWTP</del>	<del>72</del>	<del>\$38.88</del>							<del>\$38.88</del>
				Totals:	<del>1008</del>	<del>\$384.96</del>							<del>\$384.96</del>

DELAWARE ENGINEERING, D.P.C.

EXPENSE VOUCHER

DELAWARE ENGINEERING, D.P.C.												
EXPENSE VOUCHER												
Name:		Jimmy Denekamp										
Week Ending:		April 29, 2016										
Date	Project Number	Task Number	Client	Description/Destination	Personal Auto		Travel					Totals
					Miles	\$	Rental	Fuel	Tolls	Lodging	Meals	
4/1/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/4/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/5/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/6/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/8/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/11/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/12/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/13/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/14/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/15/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/18/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/19/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/20/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/21/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/22/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/25/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/26/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/27/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/28/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
4/29/2016	TL2-G-15		Liberty (T)	WSS Phase 5 Improvements	140	\$75.60						\$75.60
				Totals:	2,800	\$1,512.00						\$1,512.00
Grand Total:			\$1,512.00									

Task #5

DELAWARE ENGINEERING, D.P.C.  
EXPENSE VOUCHER

Name: Jeff Francisco  
Week Ending: 30-Apr-16

Date	Project Number	Task Number	Client	Description/Destination	Personal Auto		Travel			Lodging	Meals	Misc.	Totals
					Miles	\$	Rental	Fuel	Tolls				
4/7/2016		5	Liberty (T)	White Springs Inspection	140	\$75.60							\$75.60
4/28/2016		5	Liberty (T)	White Springs Project Meeting with NYS DOT	140	\$75.60							\$75.60
				Totals:	280	\$151.20							\$151.20