

AGENDA
TOWN BOARD OF THE TOWN OF LIBERTY
TOWN HALL, 120 NORTH MAIN ST, LIBERTY, NY 12754
July 5, 2016

DEPARTMENT HEAD MEETING 4:00 p.m.

PLEDGE OF ALLEGIANCE

RECOGNIZE DEPARTMENT HEADS

ASSESSOR

DCO

PARK & REC

CEO

FINANCE

TOWN CLERK

COURT

HIGHWAY

WATER & SEWER

RECOGNIZE THE PUBLIC

CORRESPONDENCE

1. A copy of the 2017 Tentative Budget Calendar submitted by the Budget Officer.
 2. An email from Nancy Inzano Nicodemus regarding re-zoning her property located at 335 Sunset Lake Rd., Liberty, NY.
 3. A letter from Ben Putland to the Town Board regarding the re-zoning proposal in White Sulphur Springs.
 4. A letter from Mildred Beck regarding a Stevensville Water bill.
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BUSINESS

1. Approval of the following minutes:
 - 6/6/16 Dept. Head Mtg. (DRAFT)
 2. Authorization to promote (2) men Edwin Hessinger & Jonathan McGibbon to Skilled Laborers.
 3. Approval for the Highway Dept. to rent an over the rail mower at a cost of \$5,900 per month.
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OLD BUSINESS

1. Town Hall mold remediation/relocation
 2. Resolution authorizing the purchase of a new 2016 backhoe loader 310SL with implements including buckets and a hammer for use by the Town of Liberty Water & Sewer Major Capital Reserve Fund.
-

ADJOURN

TOWN OF LIBERTY ASSESSOR'S OFFICE



DEBORAH S. SHEA- *Sole Assessor*

120 North Main Street
Liberty, New York 12754-1893
d.shea@townofliberty.org

845-292-4843
Fax 845-292-2562

DEPARTMENT HEAD REPORT

Monthly Ongoing Updates: collecting data, taking pictures, updating files and processing deeds.

- The final 2016 Roll is completed.
- Starting the processing for next year's roll.

-submitted 6-29-2016

Town of Liberty Finance Office
120 North Main Street
Liberty, NY 12754
(845) 292-5772
c.gerow@townofliberty.org

DATE: June 30, 2016
TO: Supervisor Barbuti and Town Board Members
FROM: Earl Bertsch/Cheryl Gerow
RE: June Monthly Report

The following took place in the Finance Office for the month of June:

1. Continued processing seasonal employees (39 to date)
2. Finalized the conversion of damaged poles at Presidential Estates from Town owned to NYSEG owned
3. Submitted first payment request from EFC for Loomis Sewer Phase I totaling \$355,849.95
4. Resolved issues with the American Express credit card
5. Began preparation for the 2017 Budget
6. Worked on draft to add non-residential sewer users to the Town Code
7. Reviewed year to date reports for all departments as of May 31, 2016
8. All other daily duties and responsibilities

**TOWN OF LIBERTY
HIGHWAY DEPARTMENT
DEPARTMENT HEAD REPORT
June 2016**

June 1 - Pave Devaney Road
3 trucks from Village to haul to paver
Work on trucks/equipment in shop

June 2 - Ditch Flynn Road
Grade Lenape Lake Road
Move equipment
Haul stone
Clean up trees & chip brush
Work on trucks/equipment in shop

June 3 - Pipe Loomis Road
Ditch Loomis Road
Grade Flynn Road
Work on trucks/equipment in shop

June 6 - Pave Devaney Road

June 7 - Pave Devaney Road

June 8 - Pave Devaney Road

June 9 - Grade Flynn Road
Clean out beaver dams
Work at gravel bank
Ditch Loomis Road
Work on trucks/equipment in shop
Replace missing signs

June 10 - Grade Flynn Road
Work on trucks/equipment in shop
Work at gravel bank

June 13 - Grade Hall Hill Road
Ditch Loomis Road
Fix end of driveways on Devaney Road
Work on trucks and equipment in shop
Work at gravel bank
Work on bridge on Lily Pond Road

June 14 - Work on bridge on Lily Pond Road
Ditch Loomis Road

- Work at gravel bank
Work on trucks/equipment in shop
- June 15 - Haul pug sand
Ditch Loomis Road
Install Guard Rail on Queen Mountain Road
Work on trucks/equipment in shop
- June 16 - Install Guard Rail on Queen Mountain Road
Ditch Loomis Road
Mow shoulders
Work at gravel bank
Haul stone
Work on trucks/equipment in shop
- June 17 - Ditch Loomis Road
Grade Youngs Hill Road
Mow shoulders
Work on trucks/equipment in shop
- June 20 - Work on bridge on Lily Pond Road
Grade E. Mongaup Road
Patch Loomis Road
Work on trucks/equipment in shop
Mow shoulders
- June 21 - Work on bridge Lily Pond Road
Mow shoulders
Work at gravel bank
Patch Loomis Road
Haul stone
Work on trucks/equipment in shop
- June 22 - Install pipe Lily Pond Road
Work at gravel bank
Mow shoulders
Patch Loomis Road
Work on trucks/equipment in shop
- June 23 - Work on bridge on Lily Pond Road
Patch Loomis Road
Install pipe Meadowmere
Work on trucks/equipment in shop
Work at gravel bank
Mow shoulders
- June 24 - Work on bridge Lily Pond Road
Patch Loomis Road
Ditch Lily Pond Road

Mow shoulders
Work at gravel bank
Work on trucks/equipment

June 27 - Grind Wilbur Klein Road
Work on trucks/equipment in shop
Patch Youngs Hill Road
Work at gravel bank
Mow shoulders

June 28 - Grind Wilbur Klein Road
Work on bridge Klein Road
Mow Shoulders
Sweep Benton Hollow Road
Work on trucks/equipment in shop
Patch Youngs Hill Road

June 29 - Finished bridge on Lily Pond Road
Mow shoulders
Work on trucks/equipment in shop
Work at gravel bank

Approve rental of over the rail mower @ \$5900.00 month.

The attached picture is of damage done to Devaney Road the day after we finished the road.



119 NORTH MAIN STREET
LIBERTY, NEW YORK 12754
(845) 292-7690

July 2016
Department Head Report

1. We have been busy getting everything ready for our Summer Day Camp and Swim lesson programs. Day Camp has begun and we have 162 children in camp this year. Swim Lessons will begin July 5th and we currently have 145 children in lessons this year.
2. The pool opened June 18th. Everything seems to be running smoothly.
3. We were having trouble with the bathrooms at Hanofee clogging up on us. I would like to thank Tom, Stacy, and the rest of the Water and Sewer Department for coming out to help us locate where the problem was and fix it.
4. The NYSDEC has been contacted regarding a possible poaching of a deer at Walnut. Remains were found and they are investigating it.
5. Ramona the Renaissance Supervisor and her assistant have been busy planting flowers and beautifying things around Town. She will also be helping out Nancy at Swan Lake this summer. We are going to try and get the watering tractor that renaissance had up and running for her.
6. We held our annual summer staff orientation/trainings. This year we also contacted the Sullivan County Sheriff's Department regarding what to do if we were to have an active shooter at the park. Ed Simmon from the county's special task force came out and informed the staff on what to do and we came up with an action plan with him.
7. I worked with Jodi Lieberman a teacher from the Liberty Elementary School to incorporate a survey as a follow up to the meeting that Supervisor Barbuti, Mayor Stabak, and myself went to with the 4th graders to see what they would like in Liberty. The survey will be tallied up soon and I will get you the results.

Account#	Account Description	Fee Description	Qty	Local Share
	Health Insurance	General Fund B	1	0.00
		Highway Fund DA	1	0.00
		Sub-Total:		\$0.00
A1255	Conservation	Conservation	4	5.52
	Marriage License	Marriage License Fee	5	87.50
	Permits	Peddlers License	5	450.00
	Small Sales	EZ Pass	10	250.00
		Marriage Certificate	9	90.00
		Sub-Total:		\$883.02
A1620.4	Small Sales	Photo Copies	52	28.65
		Sub-Total:		\$28.65
A1670.4	Central Printing & Mailing	Postage	1	6.46
		Sub-Total:		\$6.46
A2544	Dog Licensing	Female, Spayed	9	48.50
		Female, Unspayed	2	25.00
		Male, Neutered	12	73.00
		Male, Unneutered	4	50.00
		Purebred Licenses	1	25.00
		Sub-Total:		\$221.50
B2110	Zoning Fees	Zoning Application	1	100.00
		Sub-Total:		\$100.00
B2115	Building Fees	Special Use	5	500.00
		Sub-Total:		\$500.00
B2770	Building Fees	Building Permit	19	2,766.51
		Commercial Establishment Inspections	1	75.00
		Municipal Search	15	750.00
		Sub-Total:		\$3,591.51
Total Local Shares Remitted:				\$5,331.14
Amount paid to:	General Fund B			226.40
Amount paid to:	Highway Fund DA			569.94
Amount paid to:	Ny State Dept. Of Health			112.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			57.00
Amount paid to:	NYS Environmental Conservation			94.48
Total State, County & Local Revenues:		\$6,391.46	Total Non-Local Revenues:	
			\$1,060.32	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie Dutcher, Town Clerk, Town of Liberty during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

DEPARTMENT HEAD REPORT
WATER & SEWER DEPARTMENT
July 5, 2016

1. Loomis sewer update- The sand for the sand beds will be coming from E. Tetz, and should be moving forward soon. The RBC unit will be delivered on Thurs. June 30th and put in place. The control box will be the hold up for starting the until the end of July.
2. Evan Decker went back to take sewer license exam and again missed a passing grade by 2 points. He will be allowed to retest again in 90 days. Ed Hessinger has completed his CDL test and also has his water license. Jonathan McGibbon also has his CDL and sewer license. Both Ed and Jonathan should be moved into the Skilled Laborer titles.
3. Grit screw installation at the S.L.Sewer plant was completed. The screw is now removing a lot of fine sand and grit that was passed up to the plant with a lot of that being realized with the last ditch cleaning.
4. Underwater solutions diver was in the WSS Water tank on Wednesday June 8th for inspection and cleaning of the water tank. The floor of the tank was found to have little settlement, but some paint issues on the roof of the tank were observed. We are awaiting the full report from the company, but tank painting will probably be discussed in the near future for this tank.
5. The Sherwood well pump that was sent to Layne Christiansen with the installation of the new pump was found to be in need of only a base motor plate. Layne has ordered the replacement part and will return soon to the Sherwood district, giving us a spare submersible pump for either the Sherwood or Roth well if needed.
6. Site survey has been done and plans are being drawn up by Delaware Engineering for Phase 7 going up White Sulphur Rd. Depending on the cost for Phase 6, we may need to do a short portion of Rt. 52 with the White Sulphur Rd project.
7. I have had some discussion with Earl and Brian about the addition of sewer meters. The code now reads 400 gallons per day, but this number seems very low. Joan is working on a list of users in the Swan Lake Sewer District that use more than 300,000 of water in one billing quarter. This would require approximately 10-15 meters and would be a good starting point.
8. I would also like to have Ken draft a letter to Camp Baisainu (former Camp Jubilee) on the Devany Rd to install a sewer meter soon. Previous Board

discussion wanted to know how much they were giving us, because they are an outside of the district use, and we don't have any way to monitor this camp and their sewer billing is now only based on water usage.

9. Tom will be on vacation from June 29 through July 7, 2016. Water & Sewer Depts. are geared up for Summer influx of people. Stacey will be available in my absence.

Town of Liberty
2017 Tentative Budget Calendar

July 11, 2016—Budget Request Forms given to Department Heads

July 25, 2016—Budget Request Forms completed and returned

August 1, 2016—Budget Requests entered in computer and first draft of budget run

August 8, 2016—Budget Officer prepares Tentative Budget

August 22, 2016—Tentative Budget filed with the Town Clerk and submitted to Town Board (available for pick up in the Finance Office)

September 6, 2016—Town Board reviews and sets up schedule to meet with Department Heads to make necessary changes

October 17, 2016—Public Hearing on Budget (must be held by November 10, 2016)

October 17, 2016—Adopt the 2017 Budget

Town Clerk

From: info <info@townofliberty.org>
Sent: Friday, June 10, 2016 11:48 AM
To: info@townofliberty.org
Subject: Enter subject 335 Sunset Lake Road, Liberty, NY 12754

Name: Nancy Inzano Nicodemus

Email: npbn@aol.com

Subject: 335 Sunset Lake Road, Liberty, NY 12754

Message: I own the property mentioned above. I just received and printed out the information regarding the Comprehensive Plan & zoning updates to the Town of Liberty, NY.

My parcel is a 15 acre site with a 2 family home on it.

It was zoned to conduct almost a wide range of business on it, and the Town rezoned it to just Residential. I would like to revert it back to the original rezoning. What steps must I take to remedy this parcel back to its original zoning?

I would like any and all information via e-mail: npbn@aol.com to upcoming meetings regarding the new zoning updates.

Your notification to this e-mail would be greatly appreciated.

Nancy Inzano Nicodemus/Robert F. DeCrenza

Town Clerk

From: Ben Putland <putland@gmail.com>
Sent: Monday, June 27, 2016 5:16 PM
To: c.barbuti@townofliberty.org
Cc: l.dutcher@townofliberty.org; Christy McCabe; William Chellis
Subject: 978 Fox Mountain Road Liberty 32-2-4
Attachments: LettertoTownBoard2016-06-27.pdf

Dear Charlie,

Please find attached a letter regarding the rezoning proposal in White Sulphur Springs. Please can you distribute this to the other members of the Town Board and confirm receipt of it from me.

If you could also confirm when rezoning will be on the agenda again I would appreciate it as I would like to attend all meetings when this is to be discussed. As well as providing more detailed time scales as there is not a lot of detail in the proposal document.

I do understand that this is still a political matter and as such we have been active with a petition and most the people we have encountered have been willing to sign and none were aware of the proposal, it does resonate with the hearts of people.

Finally I do send this to you and the Town Board with some reluctance as I do not feel this is the best way to build a positive relationship but hope we can soon put this behind us and move onto bigger and better things.

Yours Sincerely,
Ben Putland

Ben Putland & Christy McCabe
978 Fox Mountain Road
Livingston Manor
NY, 12758

27 June 2016

Regarding the proposed rezoning of Tax Map No. 32-2-4

To Messrs. Barbuti, Farrand, Reeves, McPhillips, & McPhillips (Town Board).

It was nice to meet you all at the public meeting held at Liberty Town Hall on 20 June 2016 and we appreciate the time you took to listen to our concerns with the proposal to rezone our property and others in the White Sulphur Springs area from "Rural Development" (RD) to "Low Density Residential" (R1).

Please accept this letter as our case for why the property detailed above should be removed from the rezoning proposal and remain as RD zoned.

It took six months to find a property we thought suitable for our long term goals and on 29 April 2016 we closed the sale with a view we had secured 22 acres of Sullivan County on which to build a future together, put down roots and realise our dreams. All of which now feel they should be put on hold due to the proposal.

We are only two months into ownership and yet to formalise exactly what we want to do but it is likely to include; growing fruit and vegetables, wine and cider production, providing a small campground for one or two families to enjoy, a pilates studio and of course ensuring there is enough land set aside to support and foster wildlife. Ultimately we want to use the land based on the zoning we brought under and work yourselves to obtain any special use permits required.

I would like to draw attention to the document issued by the Town of Liberty on zoning information dated 11 April 2013, in this document RD is described as. "*This district is intended to allow the Town to grow while providing a reasonable measure of protection for sensitive areas and encouraging the preservation of open space. It is designed to accommodate growth and a wide range of uses but under carefully controlled conditions protecting the public health and safety.*" For us that sums up what we want the land to be and why we brought it.

Historically the property has been used for agriculture, we know the previous owners and have been speaking to the neighbours about how the property was used prior to them, we've gained great insight and learnt about and the properties heritage that we want to preserve. The R1 zoning will not allow this to happen and destroy the sites heritage for ever.

I understand that if the property is rezoned the property tax will increase, for us that would be disastrous as we already paying as much tax as we can afford whilst investing in restoring the property and employing people locally to help us. Since we closed on the property we have spent in excess of \$10,000 with local businesses and that level of investment will have to continue to realise our ambitions as it stands today we are reluctant to continue investing.

The Main Street Farm shop in Livingston Manor is one of these businesses. Whilst there on Sunday we noticed a huge sign that says "**Remember eating is an act of agriculture**" this resonated with us sums up much of what's in this letter.

Having opened successful businesses in three countries I now want to capitalize on that experience and help bring positive change, improve the economy and create jobs in Liberty as I have done elsewhere. We want to be part of the success story in the Catskills where people have developed successful businesses by utilising the land around them, which in turn has created jobs and improved the economic outlook for the community as a whole.

If the zoning change goes through we will have no option other than to sell the property and buy somewhere we can work towards our goals as having a 22 acre back garden is simply not practical.

They say that seeing is believing and with that in mind we would like to invite you to visit us on Friday 1 July so show you around the property and share our vision with you so that you can see first hand how our goals are already coming to life.

Yours Sincerely,
Ben & Christy

1376 Beach St
Atlantic Beach, N.J. 08009
June 23, 2016

RECEIVED
JUN 27 2016
TOWN OF LIBERTY
TOWN CLERKS OFFICE

Dear Sirs:
Down Beach
Main St.
Liberty, N.J.
Re: 1357 Fyness Rd.
Swan Lake, N.J.

Recently I received my water bill from the Hammonton Water District in the amount of \$700 + for a 3 mo. period. I've never managed how checked + damaged I was.
I am a close to 50 year owner of vacation property on Swan Lake. Along with my husband (now deceased for 9 years), we owned + built lake front home on average extending to shore Rd. As a matter of fact we intended the town waterline from Beach to Shore Rd. at our own expense. (We dealt with State's Engineer at the time, who was a Town official) to secure our properties of our home (1357) which we had built for several through the years as a vacation home for family members. I am presently a member of the Citizens paying substantially high taxes, having never used the services of the

Country, which is a great hardship for me at this stage of life. When I called the Water District recently to question the very high bill & high volume of gallage, I was informed that there must be a leak.

This confounded me as the waters had been turned off for the winter months & the house was only visited once in the spring, when the water was turned on.

Even in the office, I believe the men to the house & I believe the water was turned off. Our neighbor & friend, Paul (Coleman), to whom we sold a cottage many years ago has been checking out our property with a plumber to correct any problem.

Had I been apprised of this huge gallage which occurred during the period & still further afterwards adding to the bill, I would have taken care of it immediately.

I am writing this letter to query the situation, in the hope that this Board can do something to alleviate my dire situation. My family & I would greatly appreciate anything you can do to lessen our expense.

Thanks in advance for your kind consideration of this matter.

Sincerely,
 Mildred Beck
 (516) 239-1487

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016
4:00 P.M.

PRESENT:

Supervisor Charlie Barbuti
Councilperson Dean Farrand
Councilperson Russell Reeves
Councilperson Brian McPhillips
Councilperson Vincent McPhillips

Laurie Dutcher Town Clerk
Town Attorney Kenneth Klein
Finance Director Earl Bertsch
Budget and Accounting Clerk Cheryl Gerow
Water & Sewer Forman Tom Kehrley
Confidential Secretary Carman Malanka

ALSO PRESENT:

Assessor Deborah Shea
Town Engineer Dave Ohman
DCO Joanne Gerow
P&R Director Brian Scardefield
Highway Superintendent Tim Pellam
Stacy Yaun
Damon Knack
Jonathan McGibbons
Ed Hessinger
Joan Reddington
Nancy Levine
Joyce Teed
Joel Rosenfeld

CORRESPONDENCE:

1. Letter from NYSDEC regarding acknowledgement of Notice of Intent for construction activities located at 155 Ahrens Rd, Liberty, NY.
2. Letter from NYSDEC regarding a permit re-issuance for the Kelly Bridge Road Subdivision.
3. A copy of the signed agreement with Cirillo Architects, PC for the evaluation of conditions at Town Hall.
4. A letter from Senator John Bonacic regarding a municipal funding opportunity through the Water Infrastructure Grant Program.
5. A letter from the County of Sullivan IDA regarding the review and amendment to its Tax Abatement Policies.
6. A letter from Sullivan County Public Health Services regarding conducting a Zika virus Prevention, Protection and Mosquito Control community educational campaign to the residents and visitors to Sullivan County.
7. A letter from the Executive Director for People for Equal Justice Elliot Baron regarding spring and fall cleanup for elderly and handicapped residents.
8. Memo from Park & Rec Director Brian Scardefield regarding Security/Fire system for the Park & Rec Building/Senior Center.

RECOGNIZE THE DEPARTMENT HEADS
(Reports as submitted by Dept. Heads)

ASSESSOR

Ongoing Monthly Updates:

The assessor's dept. has been very busy mailing assessment change notices and preparing for grievance day.

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

We had 130 complaints altogether. 54 of them were adjourned for June 3rd.

Still working on the last minute change to the Final roll. There are no more new star exemptions for new home owners. After registering with the state home owners will receive a check from the state instead of the exemption. Only existing star basic & star enhanced exemptions will continue. Effective for this roll year 2016.

HIGHWAY

- May 2 - Patch Shore Road
Patch Brooks Road
Patch Benton Hollow Road
Work on trucks/equipment in shop
Work at gravel bank
- May 3 - Haul stone
- May 4 - Haul stone
Clean up Big Woods Road
- May 5 - Patch
Continue Big Woods Road clean up
Spring cleanup began
- May 6 - Ditch Dessecker Road
Ditch Wilbur Klein Road
Patch pipe crossing on Devaney Road and Wilbur Klein Road
Spring clean up
Work on trucks/equipment in shop
- May 9 - Ditch Dessecker Road
Ditch Wilbur Klein Road
Patch Barton Road
Work on trucks/equipment in shop
Fix signs
- May 10 - Grind Devaney Road
Ditch Wilbur Klein Road
Ditch Elk Point Road
Patch Cattail Road
Work on trucks/equipment in shop
- May 11 - Grind Devaney Road

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

Ditch Wilbur Klein Road
Ditch Elk Point Rod
Work on trucks/equipment in shop
Work at gravel bank

May 12 - Grind Devaney Road
Ditch Wilbur Klein Road
Ditch Elk Point Road
Work on trucks/equipment in shop
Work at gravel bank

May 13 - Haul stone

May 16 - Grind Devaney Road
Install pipes Wilbur Klein Road
Ditch Elk Point Road
Haul stone
Work on trucks/equipment in shop

May 17 - Grind Devaney Road
Ditch Elk Point Road
Ditch Wilbur Klein Road
Work on trucks/equipment in shop

May 18 - Grade Devaney Road
Ditch Elk Point Road
Ditch Wilbur Klein Road

May 19 - Grade Devaney Road
Ditch Queen Mountain Road
Work on trucks/equipment in shop
Work at gravel bank

May 20 - Grade Devaney Road
Haul sand
Work on trucks/equipment in shop

May 23 - Ditch Queen Mountain Road
Install pipes Wilbur Klein Road
Grade Fox Mountain Road
Work on trucks/equipment in shop

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

- May 24 - Install pipes Wilbur Klein Road
Work on trucks/equipment in shop
Grade Fox Mountain Road
- May 25 - Grade Lenape Lake Road
Ditch Queen Mountain Road
Ditch Flynn Road
Work on trucks/equipment in shop
Work at gravel bank
- May 26 - Ditch Queen Mountain Road
Grade Budnick Road
Ditch Flynn Road
Patch
Work on trucks/equipment in shop
- May 27 - Ditch Flynn Road
Patch Aden Road
- May 31 - Ditch Queen Mountain Road
Ditch Flynn Road
Grade Budnick Road
Move equipment
Work on trucks/equipment in shop

6 TONS of GARBAGE was cleaned up on Big Woods Road. Devaney Road is another road piled with garbage on a daily basis.

WATER & SEWER

No Report Submitted

CEO

No Report Submitted

PARKS & RECREATION

The Tennis and Basketball Court repairs and sealing have been completed. We added a new sport to the Tennis Courts called Pickleball. It is a game that a lot of seniors play and we have been getting a lot of people asking about it so we added the lines to the court in a different color.

We had to cancel the adult dodgeball tournament we had scheduled for May 21st due to lack of sign-ups

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

Day Camp registration is going good. We have around 15 spots left. Swim lessons went very well we are almost full in every level. We received money for sponsorships for children this year, 5 spots from Dose of Kindness and 4 spots from the Liberty Elks Lodge. Children will have to write an essay of "Why learning to swim is important to them" and submit it to the Park and Recreation Board who will choose who will receive the sponsorships.

We are currently getting the pool open for the season. We had to repair a lot of tiles on the Kiddie Pool that broke off from the frost heaving this winter.

We ordered some new helmets for the youth football program to replace ones that were dating out. The helmets are only good for 10 years.

I started getting prices on what it would cost to revamp the Hanofee Park Baseball field so we can apply for the County Grant.

Ramona the Renaissance Supervisor and her assistant have started working and have been planting flowers around Town. She will also be helping out Nancy at Swan Lake this summer.

I submitted information to Supervisor Barbuti regarding the alarm system at the Park and Recreation building in regards to updating the system.

DCO

No Report Submitted

TOWN CLERK/TAX COLLECTOR

Licenses:

Marriage Licenses	6
Marriage Certificates	10
Building Permits (Collection of \$)	49
Dog Licenses	28
Replacement Tags	2
Purebred Licenses	0
Redeemed Dog	0

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

Boarding Fees	2
Exempt Dogs	0
Reimbursement of Expenses	0
Photo Copies	40
Postage	0
EZ Pass	4
Road Access Permit	2
Conservation	5
Returned Check Fee	0
Peddlers License	3
Refuse Collection	1

FINANCE

Continued processing seasonal employees (32 to date)

Managed issues with Verizon and telephone lines not working

Contacted NYSEG regarding street lights out in Parksville and Presidential Estates

Contacted Ross Electric regarding insurance claim, Presidential Estates and additional line for the Court

Photocopied (approx. 400 pages) Loomis Sewer plans and specifications for EFC

Continued to work with EFC for the short-term financing for Loomis Sewer

Continued to obtain information from IRS for file 2015 form 1095

Corresponded with vendor daily regarding delay of payment from the grant fund

All other daily duties and responsibilities

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

COURT

V&T Received	491
V&T Appearances	228
Criminal Appearances	405
Ordinance Appearances	7
Civil Appearances	12
Total Fines Collected	\$65,440.00
Total Fines to Town	Not available
Total Fines to Village	Not available

RECOGNIZE THE PUBLIC

TOM KEHRLEY

Mr. Kehrley addressed the Town Board regarding the last meeting on 5/16/16. He felt that there was some confusion on what channels should be used regarding funding. He felt that the Board didn't have much regard as far as safety and respect toward his department. He feels that his liason does not spend time with his department.

STACY YAUN

Read the following letter aloud:

"Good evening to you all. I really do not have much to say because after your last meeting I am not really worth that much or I am better off getting killed on the job as per what you all agreed on or said. I do have a couple of points to make and I will start with you Charlie. At most every meeting I have been at when there is more than one conversation going on you pipe up and say one person at a time. Dean I always thought that you were a pretty good go to guy about things but what I got from listening to that tape you are just another politician that is nice to your face and will say things behind your back when you are not around. Russell I do not have much to say to you. You did not say much on the tape but maybe sitting back sometimes is not a good thing and maybe you should have said something. Vinny how do I put this....there is only on blunt way to tell you. You say you have to look out of the box a little well let me tell you that you have to get in the box to look outside the box. It is like any game you have to get on the field to play the game not ride the bench. Yes you are part of the team even if you ride the bench but getting out on the field is where the real game is and for your information I look outside the box every day and I and my fellow employees are always in the game on the field.

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

Brian there is no pulling any punches with you. You are the most disrespectful person I have ever met. The first meeting in May the way you disrespected Earl. I was outraged and nobody on this Board said one word. Unbelievable. Then when you came to our shop to look at the backhoe without even a phone call to the office and or Tom. You are very disrespectful for that. Tom is my department head you should have called to say you were coming down. So everyone is on the same page also you never come down you really do not have a clue on what we do. It is not just plumbing that we do which you think. You only worked as a plumber for 8 years you did not even make apprenticeship. This is a lot different that you know maybe you ought to get off your high horse and maybe start learning something that you have no idea about.

Now for the rest of this we save money anyway we can. We do things that are totally out of our job descriptions. Vinny you were not around when I saved the Town anywhere from \$200,000 to \$300,000 by finding someone to rebuild our UV units. I guess I was thinking outside the box on that one. What do you think this is over a 24 year old backhoe. I bet your wives or even you do not drive a 24 year old vehicle unless it's an antique that you do not drive every day. Let's get real everything you buy has a cup holder. It is not a beer holder as you all insinuated. It is a State Bid package deal. Just like when you buy everything today. Maybe this should just go to the paper showing everyone in the Town of Liberty how professional people act. It will take a lot for me and probably my fellow employees to get any respect from anyone of you. The morale with the employees is in the gutter starting with the Ladies & gents that work in this office upstairs right down to every dept. for the Town of Liberty. The micromanaging has got to stop. Trust the people who have been here for years and listen to what is going on."

NANCY LEVINE

Ms. Levine advised that she was there on behalf of the Water & Sewer Dept. She advised the Board that she feels that they are extremely professional and have always gone above and beyond to help people.

JOYCE TEED

Mrs. Teed also was there to show her support for the Water & Sewer Dept. and the Highway Dept. which she also feels does an exceptional job.

The Supervisor and the board members agreed that their behavior at the last meeting was not very professional and for that they were sorry. They advised that there was nothing negative said about anyone or any Dept. They are very concerned with the safety of its employees. They advised that they spend a great deal of time with the Water & Sewer Dept. and stated that the Town of Liberty has a problem with taxes and they have a duty and a right to ask questions.

BUSINESS

APPROVAL OF MINUTES

The Town Board approved the following minutes with changes.

5/2/16 Dept. Head Mtg.

5/16/16 Reg. Monthly Mtg.

5/19/16 Bid Opening-Ferndale Water

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

5/19/16 Bid Opening-Infirmiry Sewer

Motion: Councilperson Dean Farrand
Seconded: Councilperson Russell Reeves
5 AYES

*CONVERSION OF PRESIDENTIAL ESTATES SC-1 DAMAGED ELECTRIC POLES TO NYSEG SC-3
POLES & REMOVAL OF POLES @ 85 LAKEVIEW DRIVE & 17 POST RD.UNTIL NYSEG CAN
REPLACE*

The Town Board of the Town of Liberty does hereby agree to start the conversion of SC-1 damaged electric poles at Presidential Estates over to SC-3 NYSEG poles and to remove poles at 85 Lakeview Drive and 17 Post Rd. until NYSEG can replace them.

Motion: Councilperson Brian McPhillips
Seconded: Councilperson Russell Reeves
5 AYES

AWARD OF BID FOR GENERATOR FOR FERNDALDE WATER PUMPING STATION

The Town Board of the Town of Liberty does hereby award the bid for the complete installation of a Gererac 48 KW, 3 Phase, 120/240 Volt Generac Generator Protector QS Series Model #Rgo48 at the Ferndale Water Pumping Station to Ross Electric in the amount of \$39,975.00

Motion: Councilperson Brian McPhillips
Seconded: Supervisor Charlie Barbuti
5 AYES

AWARD OF BID FOR GENERATOR FOR INFIRMARY SEWER PUMP STATION

The Town Board of the Town of Liberty does hereby award the bid for the complete installation of a Gererac 48 KW, 3 Phase, 120/240 Volt Generac Generator Protector QS Series Model #Rgo48 at the Infirmiry Sewer Pump Station to Ross Electric in the amount of \$39,975.00

Motion: Councilperson Brian McPhillips
Seconded: Supervisor Charlie Barbuti
5 AYES

JOINT FUEL BID SET FOR 8/11/2016

The Town Board of the Town of Liberty does hereby set the Joint Fuel Bid for 8/11/2016 at 11:00 am at Town Hall, 120 North Main Street, Liberty, NY.

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

Motion: Supervisor Charlie Barbuti
Seconded: Councilperson Dean Farrand
5 AYES

*APPROVAL OF WAIVER FOR THE 30 DAY WAITING PERIOD FOR AN ON- PREMISES ALCOHOLIC
BEVERAGE LICENSE FOR EDEN BY THE FALLS, INC. , LOCATED AT 99 FERNDALE RD.,
FERNDALE, NY 12734*

The Town Board of the Town of Liberty does hereby have no objection to an On-premises Alcoholic Beverage License being granted to Eden by the Falls, Inc. located at 99 Ferndale Rd., Ferndale, NY 12735, and do hereby waive the 30 day waiting period.

Motion: Councilperson Russell Reeves
Seconded: Councilperson Brian McPhillips
5 AYES

APPROVAL OF THE 284 AGREEMENT-BUDGET

The Town Board of the Town of Liberty does hereby approve the 284 agreement (attached on last page) in the amount of \$470,000.00:

Motion: Councilperson Russell Reeves
Seconded: Councilperson Brian McPhillips
5 AYES

APPROVAL OF THE 284 AGREEMENT-CHIPS

The Town Board of the Town of Liberty does hereby approve the 284 agreement (attached on last page) in the amount of \$356,467.00:

Motion: Councilperson Russell Reeves
Seconded: Councilperson Brian McPhillips
5 AYES

BID SET FOR NEW 2016 BACKHOE LOADER 310SL ON 6/30/16

The Town Board of the Town of Liberty does hereby set the bid for (1) new 2016 Backhoe Loader 310SL w/ implements including buckets and a hammer on 6/30/2016 at 11:00 am at Town Hall, 120 North Main Street, Liberty, NY.

Motion: Supervisor Charlie Barbuti

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

Seconded: Councilperson Dean Farrand
5 AYES

EXECUTIVE SESSION

The Town Board of the Town of Liberty does hereby go into Executive Session at 7:50 p.m. discuss a particular employee and possible litigation.

Motion: Councilperson Dean Farrand
Seconded: Councilperson Brian McPhillips
5 AYES

OUT OF EXECUTIVE SESSION

The Town Board of the Town of Liberty does hereby come out of Executive Session at 8:46 p.m.

Motion: Councilperson Dean Farrand
Seconded: Councilperson Russell Reeves
5 AYES

CHANGE OF STARTING TIME FOR 6/20/16 MEETING

The Town Board of the Town of Liberty does hereby change the starting time of the 6/20/16 meeting from 7:00 p.m. to 6:30 p.m.

Motion: Councilperson Russell Reeves
Seconded: Supervisor Charlie Barbuti
5 AYES

LEAD AGENCY

The Town Board of the Town of Liberty does hereby go into Executive Session at 7:50 p.m. discuss a particular employee and possible litigation.

Motion: Councilperson Dean Farrand
Seconded: Councilperson Brian McPhillips
5 AYES

OLD BUSINESS

1. Town Hall mold remediation/relocation
2. Inter-municipal agreement with the Village of Liberty for Code Enforcement Services. *Charlie will send a letter that the Town is no longer interested in providing services.*

6:00 p.m. *PRESENTATION BY BEHAN ASSOCIATES*

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

(See attached Presentation)

ADJOURN 8:07

Motion: Councilperson Dean Farrand
Second: Supervisor Charlie Barbuti
5 AYES

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

AGREEMENT TO SPEND HIGHWAY FUNDS

Town of Liberty
County of Sullivan

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected for the repair and improvement of highways, and received from the state for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS:** The sum of \$470,000.00, may be expended for general repairs upon 127.7 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the removal of thereof.
2. **IMPROVEMENTS:** The following shall be set aside to be extended for the improvement of town highways:
 - (a) On the road commencing at Parksville Road and leading to Cooley Road to the Town Line, a distance of 2.2 miles, there shall be expended not over the sum of \$43,600.00.
Type Crack Sealing, Chip Sealing Width of traveled surface 20 feet
Thickness _____ Subbase _____
 - (b) On the road commencing at Benton Hollow Road and leading to house 295 to house 400 a distance of 1.3 miles, there shall be expended not over the sum of \$80,000.00.
Type Overlay Width of traveled surface 18 feet
Thickness 1.5" Subbase _____
 - (c) On the road commencing at Queen Mountain Rd and leading to Route 17 to Radcliff Road, a distance of .26 miles, there shall be expended not over the sum of \$22,180.00.
Type Overlay Width of traveled surface 20 feet
Thickness 1.5" Subbase _____
 - (d) On the road commencing at Eagle Drive and leading to Route 52 to Village Line, a distance of .528 miles, there shall be expended not over the sum of \$7,400.00.
Type Overlay Width of traveled surface 20 feet
Thickness 1.5" Subbase _____
 - (e) On the road commencing at East Mongaup Rd. and leading to Mongaup Rd to Radcliff Rd., a distance of 1.0 miles, there shall be expended not over the sum of \$30,000.00.
Type Overlay Width of traveled surface 18 feet
Thickness 1.5" Subbase _____
 - (f) On the road commencing at Old Loomis Road and leading to House 229 to MT Morris Rd., a distance of 1.0 miles, there shall be expended not over the sum of \$100,000.00.
Type Cold Pav Width of traveled surface 18 feet
Thickness 2" Subbase _____
 - (g) On the road commencing at Benton Hollow Road and leading to House 403 to Fox Mtn., a distance of 1.0 miles, there shall be expended not over the sum of \$17,500.00.
Type Chip Seal Width of traveled surface 18 feet
Thickness _____ Subbase _____
 - (h) On the road commencing at Long Drive, and leading to Route 52 to Village Line, a distance of .528 miles, there shall be expended not over the sum of \$1,000.00.
Type Chip Seal Width of traveled surface 18 feet
Thickness _____ Subbase _____
 - (i) On the road commencing at Old State Road, and leading to Route 52 to Route 52, a distance of .4 miles, there shall be expended not over the sum of \$25,000.00.
Type Cold Pav Width of traveled surface 18 feet
Thickness 2" Subbase _____
 - (j) On the road commencing at Cross Farm Road, and leading to Denman Road to Town Line, a distance of .3 miles, there shall be expended not over the sum of \$20,000.00.
Type Cold Pav Width of traveled surface 18 feet
Thickness 2" Subbase _____
 - (k) On the road commencing at Cross Farm Road, and leading to Route 52 to Denman Road, a distance of .5 miles, there shall be expended not over the sum of \$17,000.00.
Type Cross lay, seal coat Width of traveled surface 18 feet
Thickness _____ Subbase _____
 - (l) Remaining balance of \$106,320.00 to be expended on additional materials such as fuel, guard rails, patch, etc.

No moneys set aside for such improvements shall not be expended, nor shall any work be undertaken on such improvements, until the County Superintendent approves the plans, specifications and estimates for such construction.

This agreement shall take effect when it is approved by the County Superintendent of Highways.
Executed in duplicate on this 6th day of June, 2016

Charles E. ...
Superintendent

Yanni ...
Councilman

Yanni ...
Councilman

David ...
Councilman

Sean ...
Councilman

Councilman

Councilman

Councilman

John ...
Town Superintendent

The foregoing agreement is hereby approved
This 6th day of June, 2016

NOTE: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754
JUNE 6, 2016 4:00 P.M.

AGREEMENT TO SPEND HIGHWAY FUNDS
 Town of Liberty
 County of Sullivan

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected for the repair and improvement of highways, and received from the stated for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS:** The sum of \$356,467.00, may be expended for general repairs upon 127.7 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the removal of thereof.
2. **IMPROVEMENTS:** The following shall be set aside to be extended for the improvement of town highways:
 - (a) On the road commencing at Wilbur Klein Road and leading to Dessecker Rd to Lenape Lake Rd a distance of 0.79 miles, there shall be expended not over the sum of \$75,000.00.
 Type Reconstruct, cold pave Width of traveled surface 18 feet
 Thickness 3" Subbase _____
 - (b) On the road commencing at Breezy Hill Rd and leading to Top of hill to Town line, a distance of .26 miles, there shall be expended not over the sum of \$100,000.00.
 Type Reconstruct, cold pave Width of traveled surface 18 feet
 Thickness 3" Subbase _____
 - (c) On the road commencing at Old Dahlia Road and leading to Dahlia Road to Dead End, a distance of 0.32 miles there shall be expended not over the sum of \$30,000.00.
 Type Reconstruct, cold Width of traveled surface 18 feet
 Thickness 3" Subbase _____
 - (d) On the road commencing at Devaney Road, and leading to Ferndale Rd to Stanton Corners, a distance of 1.53 miles there shall be expended not over the sum of \$150,000.00.
 Type Reconstruct, cold pave Width of traveled surface 18 feet
 Thickness 3" Subbase _____

No moneys set aside for such improvements shall not be expended, nor shall any work be undertaken on such improvements, until the County Superintendent approves the plans, specifications and estimates for such construction.

This agreement shall take effect when it is approved by the County Superintendent of Highways.

Executed in duplicate on this 6th day of June, 2016

Chris Cox
 Superintendent

Dean Faral
 Councilman

Mr. Mitchell
 Councilman

 Councilman

St. J. McPhillips
 Councilman

 Councilman

David R.
 Councilman

 Councilman

The foregoing agreement is hereby approved
 This 6th day of June, 2016

[Signature]
 Town Superintendent

NOTE: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.



Liberty, NY

COMPREHENSIVE PLAN & ZONING UPDATE



Town of Liberty, NY
COMPREHENSIVE PLAN & ZONING UPDATES

Public Informational Meeting
June 6, 2016 – 6 p.m., Town Offices



SARATOGA
ASSOCIATES

Bihar Public Informational Mtg.

- 6:00 Gittel Evangelist
 Margaret Brietsch
 Emily Devore
 V. McPhillips
 R. REEVE'S
 Paul ~~Kay~~
 Dean Parra
 B. McPhillips
 Cheryl Glouw
 ROBERT RAYEVSKY
 KIM RAYEVSKY
 MIRIAM RAYEVSKY
 Earl Bertel
 JOHN S. VAN ETTEN
 Helene Rothstein
 ROBERT MIR
 Freda Eisenberg
 Matt DeWitt
 Sal Chaccoleri
 Judy Sussulman
 Sean Sigmund
 Etta Babanti
 Lynn Rowe
 Jean Berner
 Todd Gallo
 Bob Dadras
 Joan Kithredge
 Lee Parks
 Amy Amara
 Jon Sutherland

January 2015	February 2015	March 2015	April 2015	May 2015	June 2015
W T F S 1 2 3 7 8 9 10 14 15 16 17 21 22 23 24 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July 2015	August 2015	September 2015	October 2015	November 2015	December 2015
W T F S 1 2 3 4 8 9 10 11 15 16 17 18 22 23 24 25 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

TOWN OF LIBERTY
WATER & SEWER DEPARTMENT
120 NORTH MAIN STREET
LIBERTY, NY 12754
Phone: (845) 292-5620
Fax : (845) 292-3041

MEMORANDUM

DATE: June 20, 2016

TO: Supervisor Barbuti & Town Board Members

FROM: Tom Kehrley

RE: Promotions for 2 men

This memo is to advise that Edwin Hessinger has obtained his CLD License and also his Water Operator 2B license and can now be promoted to Skilled Laborer.

Jonathan McGibbon has also obtained his CDL license and also his 2A Wastewater Plant Operator's license and can now be promoted to Skilled Laborer.