

**TOWN BOARD OF THE TOWN OF LIBERTY
120 NORTH MAIN STREET, LIBERTY, NEW YORK 12754**

July 5, 2016

4:00 P.M.

PRESENT:

Supervisor Charlie Barbuti
Councilperson Dean Farrand
Councilperson Russell Reeves
Councilperson Brian McPhillips
Councilperson Vincent McPhillips

Laurie Dutcher Town Clerk
Town Attorney Kenneth Klein
Finance Director Earl Bertsch
Budget and Accounting Clerk Cheryl Gerow
Confidential Secretary Carman Malanka

ALSO PRESENT:

Assessor Deborah Shea
Town Engineer Dave Ohman
P&R Director Brian Scardefield
Deputy Highway Superintendent Kevin Austin
Stacy Yaun
CEO Scott Razzani
Helen Spicka

CORRESPONDENCE:

1. A copy of the 2017 Tentative Budget Calendar submitted by the Budget Officer.
2. An email from Nancy Inzano Nicodemus regarding re-zoning her property located at 335 Sunset Lake Rd., Liberty, NY.
3. A letter from Ben Putland to the Town Board regarding the re-zoning proposal in White Sulphur Springs.
4. A letter from Mildred Beck regarding a Stevensville Water bill. Supervisor Barbuti will send letter to deny request.

**RECOGNIZE THE DEPARTMENT HEADS
(Reports as submitted by Dept. Heads)**

ASSESSOR

Ongoing Monthly Updates:

The final 2016 Roll is completed.

Starting the processing for next year's roll.

HIGHWAY

June 1 - Pave Devaney Road
3 trucks from Village to haul to paver
Work on trucks/equipment in shop

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- June 2 - Ditch Flynn Road
Grade Lenape Lake Road
Move equipment
Haul stone
Clean up trees & chip brush
Work on trucks/equipment in shop
- June 3 - Pipe Loomis Road
Ditch Loomis Road
Grade Flynn Road
Work on trucks/equipment in shop
- June 6 - Pave Devaney Road
- June 7 - Pave Devaney Road
- June 8 - Pave Devaney Road
- June 9 - Grade Flynn Road
Clean out beaver dams
Work at gravel bank
Ditch Loomis Road
Work on trucks/equipment in shop
Replace missing signs
- June 10 - Grade Flynn Road
Work on trucks/equipment in shop
Work at gravel bank
- June 13 - Grade Hall Hill Road
Ditch Loomis Road
Fix end of driveways on Devaney Road
Work on trucks and equipment in shop
Work at gravel bank
Work on bridge on Lily Pond Road
- June 14 - Work on bridge on Lily Pond Road
Ditch Loomis Road
Work at gravel bank
Work on trucks/equipment in shop
- June 15 - Haul pug sand
Ditch Loomis Road
Install Guard Rail on Queen Mountain Road

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Work on trucks/equipment in shop

June 16 - Install Guard Rail on Queen Mountain Road
Ditch Loomis Road
Mow shoulders
Work at gravel bank
Haul stone
Work on trucks/equipment in shop

June 17 - Ditch Loomis Road
Grade Youngs Hill Road
Mow shoulders
Work on trucks/equipment in shop

June 20 - Work on bridge on Lily Pond Road
Grade E. Mongaup Road
Patch Loomis Road
Work on trucks/equipment in shop
Mow shoulders

June 21 - Work on bridge Lily Pond Road
Mow shoulders
Work at gravel bank
Patch Loomis Road
Haul stone
Work on trucks/equipment in shop

June 22 - Install pipe Lily Pond Road
Work at gravel bank
Mow shoulders
Patch Loomis Road
Work on trucks/equipment in shop

June 23 - Work on bridge on Lily Pond Road
Patch Loomis Road
Install pipe Meadowmere
Work on trucks/equipment in shop
Work at gravel bank
Mow shoulders

June 24 - Work on bridge Lily Pond Road
Patch Loomis Road
Ditch Lily Pond Road
Mow shoulders

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Work at gravel bank
Work on trucks/equipment

June 27 - Grind Wilbur Klein Road
Work on trucks/equipment in shop
Patch Youngs Hill Road
Work at gravel bank
Mow shoulders

June 28 - Grind Wilbur Klein Road
Work on bridge Klein Road
Mow Shoulders
Sweep Benton Hollow Road
Work on trucks/equipment in shop
Patch Youngs Hill Road

June 29 - Finished bridge on Lily Pond Road
Mow shoulders
Work on trucks/equipment in shop
Work at gravel bank

Approve rental of over the rail mower @ \$5900.00 month.

The attached picture is of damage done to Devaney Road the day after we finished the road.

WATER & SEWER

Loomis sewer update- The sand for the sand beds will be coming from E. Tetz, and should be moving forward soon. The RBC unit will be delivered on Thurs. June 30th and put in place. The control box will be the hold up for starting until the end of July.

Evan Decker went back to take sewer license exam and again missed a passing grade by 2 points. He will be allowed to retest again in 90 days. Ed Hessinger has completed his CDL test and also has his water license. Jonathan McGibbon also has his CDL and sewer license. Both Ed and Jonathan should be moved into the Skilled Laborer titles.

Grit screw installation at the S.L. Sewer plant was completed. The screw is now removing a lot of fine sand and grit that was passed up to the plant with a lot of that being realized with the last ditch cleaning.

Underwater solutions diver was in the WSS Water tank on Wednesday June 8th for inspection and cleaning of the water tank. The floor of the tank was found to have little settlement, but some paint issues on the roof of the tank were observed. We are awaiting the full report from the company, but tank painting will probably be discussed in the near future for this tank.

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The Sherwood well pump that was sent to Layne Christiansen with the installation of the new pump was found to be in need of only a base motor plate. Layne has ordered the replacement part and will return soon to the Sherwood district, giving us a spare submersible pump for either the Sherwood or Roth well if needed.

Site survey has been done and plans are being drawn up by Delaware Engineering for Phase 7 going up White Sulphur Rd. Depending on the cost for Phase 6, we may need to do a short portion of Rt. 52 with the White Sulphur Rd project.

I have had some discussion with Earl and Brian about the addition of sewer meters. The code now reads 400 gallons per day, but this number seems very low. Joan is working on a list of users in the Swan Lake Sewer District that use more than 300,000 of water in one billing quarter. This would require approximately 10-15 meters and would be a good starting point.

I would also like to have Ken draft a letter to Camp Baisainu (former Camp Jubilee) on the Devany Rd to install a sewer meter soon. Previous Board discussion wanted to know how much they were giving us, because they are an outside of the district use, and we don't have any way to monitor this camp and their sewer billing is now only based on water usage.

Tom will be on vacation from June 29 through July 7, 2016. Water & Sewer Depts. are geared up for Summer influx of people. Stacey will be available in my absence.

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CEO

Inspections:

January – June

2016-364

2015-311

53 more issued with 1/3 less hours spent in 2016

CO & CC:

January – June

2016-98

2015-78

20 more issued in 2016

Fire:

January – June

2016-29 (20-22 Camps)

None in 2015

Building Fees:

January – June

2016-\$8,400

2015-\$5,800

CEO is working full time now.

PARKS & RECREATION

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We have been busy getting everything ready for our Summer Day Camp and Swim lesson programs. Day Camp has begun and we have 162 children in camp this year. Swim Lessons will begin July 5th and we currently have 145 children in lessons this year.

The pool opened June 18th. Everything seems to be running smoothly.

We were having trouble with the bathrooms at Hanofee clogging up on us. I would like to thank Tom, Stacy, and the rest of the Water and Sewer Department for coming out to help us locate where the problem was and fix it.

The NYSDEC has been contacted regarding a possible poaching of a deer at Walnut. Remains were found and they are investigating it.

Ramona the Renaissance Supervisor and her assistant have been busy planting flowers and beautifying things around Town. She will also be helping out Nancy at Swan Lake this summer. We are going to try and get the watering tractor that renaissance had up and running for her.

We held our annual summer staff orientation/trainings. This year we also contacted the Sullivan County Sheriff's Department regarding what to do if we were to have an active shooter at the park. Ed Simmon from the county's special task force came out and informed the staff on what to do and we came up with an action plan with him.

I worked with Jodi Lieberman a teacher from the Liberty Elementary School to incorporate a survey as a follow up to the meeting that Supervisor Barbuti, Mayor Stabak, and myself went to with the 4th graders to see what they would like in Liberty. The survey will be tallied up soon and I will get you the results.

DCO

No Report Submitted

TOWN CLERK/TAX COLLECTOR

Licenses:

Marriage Licenses	5
Marriage Certificates	9
Building Permits (Collection of \$)	46
Dog Licenses	27
Replacement Tags	0

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Purebred Licenses	1
Redeemed Dog	0
Boarding Fees	0
Exempt Dogs	0
Reimbursement of Expenses	0
Photo Copies	52
Postage	1
EZ Pass	10
Road Access Permit	0
Conservation	5
Returned Check Fee	0
Peddlers License	5

FINANCE

Continued processing seasonal employees (39 to date)

Finalized the conversion of damaged poles at Presidential Estates from Town owned to NYSEG owned

Submitted first payment request from EFC for Loomis Sewer Phase I totaling \$355,849.95

Resolved issues with the American Express credit card

Began preparation for the 2017 Budget

Worked on draft to add non-residential sewer users to the Town Code

Reviewed year to date reports for all departments as of May 31, 2016

All other daily duties and responsibilities

COURT

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V&T Received	505
V&T Appearances	230
Criminal Appearances	315
Ordinance Appearances	11
Civil Appearances	16
Total Fines Collected	\$82,758.50
Total Fines to Town	Not available
Total Fines to Village	Not available

RECOGNIZE THE PUBLIC

HELEN SPICKA

- 76 year resident
- Do not impose a moratorium on solar farms
- Fremont & Cohecton have both passed laws
- Town of Liberty needs increase in tax base and construction jobs
- Homeowners need revenue-Need help fixing their houses
- Will not detract from the beauty of the area
- Solar panels not detracting from the College
- 10KW Windmills started in 1975-Solar Panels aren't new
- Solar panels on your house –No bills in the summer
- Solar panels are a win properties

BUSINESS

2016- APPROVAL OF MINUTES

The Town Board approved the following minutes with changes.

- 6/6/16 Dept. Head Mtg.

Motion: Councilperson Dean Farrand
Seconded: Councilperson Russell Reeves
5 AYES

2016- AUTHORIZATION TO PROMOTE EDWIN HESSINGER TO SKILLED LABORERS

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The Town Board of the Town of Liberty does hereby authorize the promotion of Edwin Hessinger retroactively effective 6/17/16 to Skilled Laborer upon completing his CDL and Water License.

Motion: Councilperson Vincent McPhillips

Seconded: Councilperson Brian McPhillips

5 AYES

2016- AUTHORIZATION TO PROMOTE JONATHAN MCGIBBON TO SKILLED LABORER

The Town Board of the Town of Liberty does hereby authorize the promotion of Jonathan McGibbons retroactively effective 3/11/16 to Skilled Laborer upon completing his CDL and Sewer License.

Motion: Councilperson Vincent McPhillips

Seconded: Councilperson Brian McPhillips

5 AYES

2016- APPROVAL FOR THE HIGHWAY DEPARTMENT TO RENT OVER THE RAIL MOWER AT A COST OF \$5,900 PER MONTH

The Town Board of the Town of Liberty does hereby authorize the Highway Department to rent an over the rail mower at a cost of \$5,900 per month.

Motion: Councilperson Russell Reeves

Seconded: Councilperson Dean Farrand

5 AYES

OLD BUSINESS

2016- AUTHORIZATION TO TRANSFER UP TO \$50,000 FROM THE GENERAL FUND BALANCE TO THE TOWN HALL BUILDING FUND (A1620.3) TO PAY FOR EXPENSES THAT EXCEED THE \$100,000 GRANT FOR THE PERIMETER DRAIN PROJECT AT TOWN HALL

The Town Board of the Town of Liberty does hereby authorize the transfer of up to \$50,000 from the General Fund balance to the Town Hall Building Fund (A1620.3) to pay for expenses that exceed the \$100,000 grant for the Perimeter Drain Project at Town Hall.

Motion: Councilperson Vincent McPhillips

Seconded: Councilperson Dean Farrand

5 AYES

Resolution authorizing the purchase of a new 2016 backhoe loader 310SL with implements including buckets and a hammer for use by the Town of Liberty Water & Sewer Major Capital Reserve Fund.-
Tabled need to look into less expensive options such as Komatsu, New Holland, Cat etc.

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2016- RESCIND CAPITAL RESERVE RESOLUTION FOR THE TOWN HALL RECONSTRUCTION AT A MAXIMUM COST OF \$150,000

The Town Board of the Town of Liberty does hereby rescind the Capital Reserve Resolution passed on 4/20/15 authorizing the reconstruction of the Town Hall front porch at the maximum estimated cost of \$150,000.

Motion: Councilperson Dean Farrand
Seconded: Councilperson Brian McPhillips
5 AYES

2016- AUTHORIZE CHANGE ORDER NO. 2 PACKAGE FOR CONTRACT NO. TL1-G-15 GENERAL TO ADD GUIDE RAIL TO CLARIFIER TANK WALLS

The Town Board does hereby authorize Delaware Engineering to prepare and submit Change Order No. 2 package for Contract No. TL1-G-15, General, to add guide rail to clarifier tank walls – to NYSEFC for review and to authorize the Town Supervisor to execute Change Order No. 2 in the amount of \$5,905 contingent upon NYSEFC approval of the change and to authorize the use of contingency funds to cover costs of the change order.

Motion: Councilperson Dean Farrand
Seconded: Supervisor Charlie Barbuti
Opposed: Councilperson Vincent McPhillips

2016- EXECUTIVE SESSION

The Town Board of the Town of Liberty does hereby go into Executive Session at 6:00 p.m. discuss possible litigation.

Motion: Councilperson Brian McPhillips
Seconded: Councilperson Russell Reeves
5 AYES

2016- OUT OF EXECUTIVE SESSION

The Town Board of the Town of Liberty does hereby come out of Executive Session at 6:15 p.m.

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Motion: Councilperson Dean Farrand

Seconded: Councilperson Russell Reeves

5 AYES

TOWN OF LIBERTY DOG KENNEL

Discussion regarding the Town of Liberty's contribution to the Town of Liberty Dog Kennel. The majority of the board agreed to make a contribution up to \$50,000.

FOCUS MEDIA (WORKSESSION)

Commitment on a month to month basis:

- \$3,000-Public Relations
- \$500-Maintenance
- \$1,000-Google
- \$1,000-FaceBook
- \$1,000-YouTube

ADJOURN 6:36

Motion: Councilperson Russell Reeves

Second: Councilperson Brian McPhillips

5 AYES