

**Town of Liberty  
Parks & Recreation Department**

# Large Group Park Use Permit

**For Office Use Only:**

Amount: \$ \_\_\_\_\_

Receipt #: \_\_\_\_\_

Check #: \_\_\_\_\_

Cash:     Yes     No

**Instructions:** Permit application must be filed **ONE WEEK** in advance for Hanofee Park and **ONE DAY** in advance for Walnut Mountain Park.

Name of Group/Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Alternate Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Reservation Date Requested: \_\_\_\_\_ Number of People Expected: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Purpose for use: \_\_\_\_\_

**Parks are Open: May 1st to September 30th    Hours: 8:00 am to DUSK (1/2 before sunset)**

<b>Park:</b>	<input type="checkbox"/> Hanofee Park	<input type="checkbox"/> Walnut Mountain Park		
<b>Fees:</b>	<u>Group Size</u>	<u>Resident Fee:</u>	<u>Non-Resident Fee:</u>	<u>Refundable Clean-Up Deposit:</u>
	π 15-100	\$150.00	\$300.00	\$150.00
	π 101-200	\$250.00	\$500.00	\$250.00
	π 201-300	\$350.00	\$700.00	\$350.00
	π 301++	Fee to be determined after Parks & Recreation Board / Town Board Approval		

**Note:** This permit will be issued on the condition that the **applicant holds the Town of Liberty free and harmless from any and all claims for damage** arising out of illness, accident, mischief, or any other claim resulting from the consumption of mood altering substances, by the applicant or any of his or her guests.

- Rules:**
- 1) User fee and Clean-up deposit must be paid at time of reservation. Clean-up is the responsibility of the person who filed the application. The deposit will be returned via the Town of Liberty monthly voucher system (takes approx. 30 days) pending notification by park staff that the park was left in satisfactory condition (Park cleaned to original condition) and clean -up completed **Before the Group Leaves, and or Before Park Closing Time, which ever comes first.** Failure to do so will result in forfeiture of clean-up deposit.
  - 2) Cancellation Refunds will be issued through the monthly voucher system up until 30 days prior to the reservation date. Any reservation made less than 30 days will not receive a cancellation refund.
  - 3) Payment for damage repair is the responsibility of the user.
  - 4) Glass bottles are prohibited in Park
  - 5) **Hibachis and or grills are prohibited on picnic tables.**
  - 6) Political solicitation is prohibited.

**I have read and understand the rules and regulations and agree to the terms set forth by the Town of Liberty Board and Parks & Recreation Board.**

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**Signature****Date**

Address: 119 North Main Street Liberty, NY 12754Phone: (845)292-7690Fax: (845)292-3588