

**Town of Liberty
Parks & Recreation Department**

Large Group Park Use Permit

For Office Use Only:	
Amount: \$	_____
Receipt #:	_____
Check #:	_____
Cash:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Instructions: Permit application must be filed **ONE WEEK** in advance for Hanofee Park and **ONE DAY** in advance for Walnut Mountain Park.

Name of Group/Person: _____ Phone: _____

Name of Contact Person: _____ Phone: _____

Address: _____ State: _____ Zip: _____

Name Cleanup deposit should be refunded to: _____

Reservation Date Requested: _____ Number of People Expected: _____

Arrival Time: _____ Departure Time: _____

Purpose for use: _____

Parks are Open: May 1st to September 30th Hours: 8:00 am to DUSK (1/2 before sunset)

Park:	<input type="checkbox"/> Hanofee Park	<input type="checkbox"/> Walnut Mountain Park		
Fees:	<u>Group Size</u>	<u>Resident Fee:</u>	<u>Non-Resident Fee:</u>	<u>Refundable Clean-Up Deposit:</u>
	<input type="checkbox"/> 15-100	\$150.00	\$300.00	\$150.00
	<input type="checkbox"/> 101-200	\$250.00	\$500.00	\$250.00
	<input type="checkbox"/> 201-300	\$350.00	\$700.00	\$350.00
	<input type="checkbox"/> 301++	Fee to be determined after Parks & Recreation Board / Town Board Approval		

Note: This permit will be issued on the condition that the **applicant holds the Town of Liberty free and harmless from any and all claims for damage** arising out of illness, accident, mischief, or any other claim resulting from the consumption of mood altering substances, by the applicant or any of his or her guests.

- Rules:**
- 1) User fee and Clean-up deposit *must be paid at time of reservation*. Clean-up is the responsibility of the person who filed the application. The deposit will be returned via the Town of Liberty monthly voucher system (takes approx. 30 days) pending notification by park staff that the park was left in satisfactory condition (Park cleaned to original condition) and clean -up completed **Before the Group Leaves, and or Before Park Closing Time, which ever comes first.** Failure to do so will result in forfeiture of clean-up deposit.
 - 2) Cancellation Refunds will be issued through the monthly voucher system up until 30 days prior to the reservation date. Any reservation made less than 30 days will not receive a cancellation refund.
 - 3) Payment for damage repair is the responsibility of the user.
 - 4) Glass bottles are prohibited in Park
 - 5) **Hibachis and or grills are prohibited on picnic tables.**
 - 6) Political solicitation is prohibited.

I have read and understand the rules and regulations and agree to the terms set forth by the Town of Liberty Board and Parks & Recreation Board.

Signature

Date

Address: 119 North Main Street Liberty, NY 12754

Phone: (845)292-7690

Fax: (845)292-3588