

TOWN BOARD TOWN OF LIBERTY  
119 NORTH MAIN STREET LIBERTY, NY 12754

DATE: JANUARY 21, 2020

6:45 P.M. PUBLIC HEARING INTRO LL #1 OF 2020

6:55 P.M. PUBLIC HEARING LL #2 OF 2020

7:00 P.M. REGULAR MEETING

6:45 PUBLIC HEARING-Introductory Local Law "Amending the Zoning Map of the Town of Liberty with respect to tax map parcel 26.-1-59." (Copy of 239 Review from County of Sullivan)

PUBLIC HEARING –Introductory Local Law "Amending Section 147-23 of the Zoning Law of the Town of Liberty." (Copy of 239 Review from County of Sullivan)

REGULAR MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

INCOMING

1. Grant Disbursement Agreement from DASNY for the Upgrades to the Bathroom Facilities at the Walnut Mt. Park.
2. Correspondence from NYSEG with updated notification information.
3. 2020 Proposed Legislative Program from the Association of Towns.

OUTGOING

1. Correspondence from Supervisor DeMayo asking for the increase of administration budget line to pay the last two invoices of Blauer Associates from the White Sulphur Springs Water District Phase 8 Grant.
2. Correspondence from Supervisor DeMayo requesting a final extension to the SAM Grant for the Town Hall Porch Reconstruction / Restoration Grant.

JOANNE GEROW -in regard to the employment of Keri-Ann Poley as Confidential Secretary to the Supervisor.

APPROVAL OF AUDIT

1. January, 2020 Abstract:
  - Claims #1 to #118 totaling \$221,334.28
2. December, 2019 General Ledger Abstract
  - Claims #414 to #451 totaling \$414,903.83

MINUTES

- |                           |          |
|---------------------------|----------|
| 1. Regular Monthly Mtg.   | 12/16/20 |
| 2. End of Year Mtg.       | 12/30/20 |
| 3. Dept Head Mtg.         | 1/6/20   |
| 4. Re-organizational Mtg. | 1/6/20   |

ACCEPTANCE OF MONTHLY REPORT

- |                                |       |
|--------------------------------|-------|
| 1. Town Clerk's Monthly Report | 12/19 |
| 2. Revenue & Expense Report    | 12/19 |
| 3. Supervisor's Report         | 12/19 |

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7:00 P.M. REGULAR MEETING

**NEW BUSINESS**

1. Approval of voucher for Blauer Associates for administrative services for the WSS Water District Phase 9 Improvements Project in the amount of \$1,200.
2. Approval of voucher for Delaware Engineering for engineering services for the WSS Water District Phase 9 Improvements Project in the amount of \$5,930.
3. Approval of the 2019 Budget Transfers.
4. Approval of refuse collection license for Simsmetal East, LLC.
5. Approval of changes to the Part-Time Senior Account Clerk position.
6. Approval to execute agreement for the 2020 Compensation Agreement for the White Sulphur Springs Senior Club.
7. Authorize Supervisor to be a signor on all Town accounts.
8. Authorize Finance Director Cheryl Gerow as an additional signor for Catskill-Hudson Bank.
9. Letter of resignation from Keri-Ann Poley as Confidential Secretary to the Supervisor effective 1/24/20.

**OLD BUSINESS**

1. Appointment of Kip Gerow, Sr. as Deputy Dog Control.
2. Appointment of Kytt McManus as Alternate to the Zoning Board of Appeals.
3. Vacancy for (2) Park & Rec Board members.
4. Employee relations committee –Highway Dept.
5. Court Audit for the NYS Court System.
6. Fines and Fees

**PUBLIC COMMENT**

**BOARD DISCUSSION**

**EXECUTIVE SESSION**

**ADJOURN**

**TOWN OF LIBERTY  
NOTICE OF PUBLIC HEARING ON PROPOSED LOCAL LAW**

**PLEASE TAKE NOTICE** that there has been introduced before the Town Board of the Town of Liberty in the County of Sullivan and State of New York, introductory Local Law No. 1 of the Year 2020, entitled “A local law amending the Zoning Map of the Town of Liberty with respect to tax map parcel 26.-1-59.” The proposed local law would amend the Town of Liberty Zoning Map with respect to tax map parcel 26.-1-59, commonly known as Sullivan County Golf and Country Club, which is currently located partially within the RD Rural Development District and partially within the R-1 Low Density Residential District, by removing the portion of such parcel that is located in the R-1 Low Density Residential District therefrom and adding it to the adjoining RD Rural Development District such that the entirety of tax map parcel 26.-1-59 is located in the RD Rural Development District.

The local law has been classified as a Type I Action pursuant to the regulations promulgated under the State Environmental Quality Review Act for which a Full Environmental Assessment Form shall be prepared.

A copy of the aforesaid local law is on file with the Town Clerk of the Town of Liberty, New York, where the same may be examined.

**PLEASE TAKE FURTHER NOTICE** that, pursuant to §20 of the Municipal Home Rule Law, a public hearing will be held on the aforesaid local law before the Town Board of the Town of Liberty, at the Liberty Senior Center, 119 North Main Street, Liberty, New York, at 6:45 p.m. prevailing time, on January 21, 2020, at which time all interested persons will be heard.

Dated: January 7, 2020

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**HON. LAURIE DUTCHER**, Town Clerk

FREDA C. EISENBERG  
COMMISSIONER



TELEPHONE: (845) 807-0527  
FACSIMILE: (845) 807-0546  
WEBSITE: [WWW.SULLIVANNY.US](http://WWW.SULLIVANNY.US)

SULLIVAN COUNTY  
DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & REAL PROPERTY  
SULLIVAN COUNTY GOVERNMENT CENTER  
100 NORTH STREET, PO BOX 5012  
MONTICELLO, NY 12701

RECEIVED

JAN 16 2020

TOWN OF LIBERTY  
TOWN CLERK'S OFFICE

January 16, 2020

Mr. Frank DeMayo, Supervisor  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754

RE: **LIB20-01:** Amendment to Zoning Map (S.B.L. 26.-1-59)  
GML-239 County Review

Dear Mr. DeMayo:

The following review has been conducted in accordance with GML §239-l, -m & -n.:

- I. **Project:** Amendment to Zoning Map for parcel S.B.L. 26.-1-59
- II. **Applicant:** Town of Liberty Town Board
- III. **Action:** Amendment of Zoning Map
- IV. **Project description:** Applicant seeks to amend zoning map to rezone parcel which is partially in R-1 Low Density Residential District and partially in RD Rural Development District so that it is zoned entirely as RD.
- V. **Geographic qualification:** Liberty Village-Town line, State Route 52

The Sullivan County Division of Planning has reviewed the materials submitted regarding the proposed rezoning of tax parcel 26.-1-59. We commend the Town for revisiting their zoning map to ensure this parcel is consistent with the Town's comprehensive plan and find this to be a matter of **local determination**.

If you have any questions or concerns, please contact me at 845-807-0527.

Sincerely,

Freda C. Eisenberg, AICP  
Commissioner

cc: Luis Alvarez, Legislator

Please be advised that the Town Board is required by Section 239-m of the General Municipal Law to provide a report of its final action within thirty days of such action to the Sullivan County Division of Planning, Community Development & Real Property with regard to this application. To facilitate this process, a form to report such action is enclosed.

**TOWN OF LIBERTY  
NOTICE OF PUBLIC HEARING ON PROPOSED LOCAL LAW**

**PLEASE TAKE NOTICE** that there has been introduced before the Town Board of the Town of Liberty in the County of Sullivan and State of New York, introductory Local Law No. 2 of the Year 2020, entitled “A local law amending Section 147-23 of the Zoning Law of the Town of Liberty.” The proposed local law would amend §147-23(B)(1)(a) of the Zoning Law by reducing the minimum size of a Large Scale Planned Unit Development from 200 contiguous acres to 150 contiguous acres. The proposed local law would also amend §147-23(B)(2)(b) of the Zoning Law by reducing the maximum size of a Small Scale Planned Unit Development from 199.9 contiguous acres to 149.99 contiguous acres.

The local law has been classified as a Type I Action pursuant to the regulations promulgated under the State Environmental Quality Review Act for which a Full Environmental Assessment Form shall be prepared.

A copy of the aforesaid local law is on file with the Town Clerk of the Town of Liberty, New York, where the same may be examined.

**PLEASE TAKE FURTHER NOTICE** that, pursuant to §20 of the Municipal Home Rule Law, a public hearing will be held on the aforesaid local law before the Town Board of the Town of Liberty, at the Liberty Senior Center, 119 North Main Street, Liberty, New York, at 6:55 p.m. prevailing time, on January 21, 2020, at which time all interested persons will be heard.

Dated: January 7, 2020

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**HON. LAURIE DUTCHER**, Town Clerk

FREDA C. EISENBERG  
COMMISSIONER



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DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & REAL PROPERTY  
SULLIVAN COUNTY GOVERNMENT CENTER  
100 NORTH STREET, PO BOX 5012  
MONTICELLO, NY 12701

January 16, 2020

RECEIVED

JAN 16 2020

TOWN OF LIBERTY  
TOWN CLERK'S OFFICE

Mr. Frank DeMayo, Supervisor  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754

RE: **LIB20-02:** Amendment to Zoning Law Section 147-23, Planned Unit Developments  
GML-239 County Review

Dear Mr. DeMayo:

The following review has been conducted in accordance with GML §239-l, -m & -n.:

- I. **Project:** Amendment to Zoning Law Section 147-23, Planned Unit Developments
- II. **Applicant:** Town of Liberty Town Board
- III. **Action:** Amendment of Zoning Law
- IV. **Project description:** Applicant seeks to amend zoning law to reduce minimum size of planned unit developments.
- V. **Geographic qualification:** N/A

The Sullivan County Division of Planning has reviewed the materials submitted regarding the proposed reduction of acreage required for planned unit developments. We find this to be a matter of **local determination**.

If you have any questions or concerns, please contact me at 845-807-0527.

Sincerely,

Freda C. Eisenberg, AICP  
Commissioner

cc: Luis Alvarez, Legislator  
Michael Brooks, Legislator  
George Conklin, Legislator

Please be advised that the Town Board is required by Section 239-m of the General Municipal Law to provide a report of its final action within thirty days of such action to the Sullivan County Division of Planning, Community Development & Real Property with regard to this application. To facilitate this process, a form to report such action is enclosed.



**DASNY**

**ANDREW M. CUOMO**  
Governor

**ALFONSO L. CARNEY, JR.**  
Chair

**REUBEN R. MCDANIEL, III**  
Acting President & CEO

January 8, 2020

**VIA OVERNIGHT MAIL**

RECEIVED  
JAN 10 2020  
TOWN OF LIBERTY  
SUPERVISOR'S OFFICE

Mr. Brian P. Rourke  
Supervisor  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754

*Subject: State and Municipal Facilities Program ("SAM")  
Upgrades to the Bathroom Facilities at the Walnut Mountain Park  
Project ID: #11661*

Dear Mr. Rourke:

Enclosed please find one (1) fully executed original Grant Disbursement Agreement for your files. At this time you may forward requisitions for payment, along with your wire instructions, to the attention of Accounts Payable – Grants (if you haven't done so already), utilizing the forms provided in the Grant Disbursement Agreement. In addition, we have attached a list of **Frequently Asked Questions**. This list was designed to answer many of the questions that you may have about the Grant process. If you should have any additional questions about submitting a requisition, please contact the accounts payable hotline at (518) 257-3777, and an accountant will get back to you shortly.

Thank you.

Sincerely,

Sarah D. Antonacci  
Assistant Director, Grants Administration

Enc.  
cc: Accounts Payable, DASNY



RECEIVED

JAN 13 2020

TOWN OF LIBERTY  
SUPERVISOR'S OFFICE

January 10, 2020

To: Elected and Municipal Officials in NYSEG and RG&E Service Areas:

Re: NYSEG/RG&E Contact Information Update Notification Form

As part of NYSEG's and RG&E's continuing efforts to enhance storm preparation and response, NYSEG and RG&E are requesting your assistance with providing your current contact information. This will be extremely valuable as we review our contact lists to ensure they are accurate and complete. In an effort to maintain our implementation schedule, please return your information via email to **NYSEG.RGE.PublicAffairs@avangrid.com** by *Friday, January 24*.

Please use this document to provide updates to contact information for use by NYSEG and/or RG&E. This information will be used to communicate prior to and during storm and emergency events, inform you of company projects and initiatives in your area, and respond to constituent and other issues that may arise. Please also include key staff you may want listed. This information is for internal company use only, and is not provided to any third-party, external entities.

If your information changes before our next semi-annual request for updated information, please use this form and return it to **NYSEG.RGE.PublicAffairs@avangrid.com**.

If you have questions, please respond to this email address **NYSEG.RGE.PublicAffairs@avangrid.com** or contact the Community Outreach Manager in your area:

**Melany Putman**

NYSEG's East Region (Broome, Chenango, Clinton, Columbia, Delaware, Essex, Franklin, Greene, Hamilton, Herkimer, Lewis, Madison, Orange, Oneida, Otsego, Rensselaer, St. Lawrence, Saratoga, Schoharie, Sullivan, Ulster, Washington)  
MFPutman@nyseg.com  
585-484-5350

**Bob Pass**

NYSEG's Central Region (Broome, Cayuga, Chenango, Cortland, Onondaga, Ontario, Schuyler, Seneca, Tioga, Tompkins, Wayne, Yates)  
rlpass@nyseg.com  
585-484-6298

**Uthman Aziz**

NYSEG's Brewster Division (Dutchess, Putnam, Westchester)  
uaaziz@nyseg.com  
585-484-2213

**Rachel Buchanan (currently on leave, please see interim contact information below)**

NYSEG's West Region (Allegany, Cattaraugus, Chautauqua, Chemung, Erie, Livingston, Niagara, Orleans, Schuyler, Steuben, Wyoming)

**Veronica Dasher**, Veronica\_Dasher@rge.com, 585-771-4456 (Cattaraugus, Chautauqua, Niagara, Orleans Counties)

**Pete Bauerle**, PBauerle@nyseg.com, 585.484.6888 (Allegany, Chemung, Livingston, Schuyler, Steuben, Wyoming Counties)

**Veronica Dasher**

RG&E (Allegany, Cayuga, Genesee, Livingston, Monroe, Ontario, Orleans, Wayne, Wyoming)

Veronica\_Dasher@rge.com

585-771-4456

Thank you,

The NYSEG and RG&E Public Affairs Team



# 2020 Proposed Legislative Program

As Reported by the Resolutions Committee of the Association of Towns

*Rebecca Haines, Town Clerk, Town of Ellery, Chautauqua County,  
First Vice President, Association of Towns, Chair of the Resolutions Committee*

1. Preserve and Support Home Rule
2. Support and Fund Local Roads, Bridges and Highway Operations
3. Support Town Services and Operations by Increasing State Aid, Authorizing New Local Revenue Sources and Evaluating Mandates
4. Support the Expansion of Cellular and Broadband Service while Preserving Local Authority
5. Amend and Fund Criminal Justice Reforms
6. Share Potential Cannabis Revenue and Support Local Option
7. Comprehensive Real Property Tax Reform
8. Support Optional, Town-Initiated Justice Court Restructuring
9. Support Municipal Recycling Programs
10. Support Ways to Reduce Municipal Health Benefit Costs

# 2020 Proposed Legislative Program

## **Resolution No. 1 Preserve and Support Home Rule**

WHEREAS, the New York State Constitution grants broad home rule powers to local governments and places restrictions on the state Legislature in order to preserve these powers; and

WHEREAS, home rule authority encompasses a wide range of subjects, including but not limited to the authority to: adopt, amend and repeal local laws in the exercise of a town's functions, powers and duties; share services with other local governments; levy and collect rents and penalties in a town; adopt, amend and repeal zoning regulations; and

WHEREAS, under Municipal Home Rule Law and the Statute of Local Governments, local governments' home rule powers must be liberally construed; and

WHEREAS, New York is one of many states across the country granting local governments home rule authority and this authority should be recognized at the federal level; and

WHEREAS, the exercise of home rule powers allows local governments to meet the unique and diverse needs of local residents while also fostering citizen participation in government; and

WHEREAS, New York's diverse communities are best served by maintaining the principles of home rule, including those set forth in the state Constitution, Local Government Bill of Rights, Statute of Local Governments and the Municipal Home Rule Law; **NOW THEREFORE BE IT**

**Resolved, that the Association of Towns calls upon the Governor and the Legislature to preserve and strengthen home rule; and BE IT FURTHER**

**Resolved, that the Association of Towns will oppose any state or federal initiative that would weaken or eliminate New York's long-standing tradition of home rule and local government authority.**

### **Background**

This resolution is a carryover from AOT's 2019 Legislative Program.

This resolution seeks to preserve and strengthen home rule and afford town governments the authority and autonomy needed to make local decisions and better serve town residents. Broadly defined, home rule is a way for the state to transfer a portion of its governmental powers to local governments by allowing them to manage their own affairs. Granted in 1963-64, home rule authority has been weakened over the years through court cases and legislative enactments, pre-empting towns from acting on areas of local concern.

## **Resolution No. 2 Support and Fund Local Roads, Bridges and Highway Operations**

WHEREAS, local roads and bridges are the backbone of our transportation system, the repair and maintenance of

# 2020 Proposed Legislative Program

which are primarily funded by real property tax; and

WHEREAS, various studies and organizations have identified significant transportation funding needs in New York State; and

WHEREAS, “Fixing America’s Surface Transportation (FAST),” a federal program established to provide funding for state and local infrastructure projects, is set to expire in 2020; and

WHEREAS, long-range capital planning is essential to providing a safe and modern transportation system, to properly maintain and fund highway equipment, and to budget appropriately; and

WHEREAS, the current NYSDOT capital plan, a report used to prioritize municipal improvements, establish preventive maintenance cycles, and to identify both anticipated costs and sources of revenue for needed improvements, is scheduled to expire in 2020; and

WHEREAS, statutorily empowering local highway superintendents, town boards and engineering professionals to make decisions regarding the required maintenance, reconstruction and construction of local low-volume and minimum maintenance roads would reduce costs and allow towns to better prioritize and fund repairs and maintenance; and

WHEREAS, the New York State Local Road Classification Task Force developed guidelines for a design process for rehabilitation projects on low-traffic roads, including recommendations for pavement width, bridge width, roadside clear zones and minimum maintenance standards for rural roads that access and protect farms, forests and recreational land; and

WHEREAS, towns’ ability to participate in long-range capital planning is limited due to statutory restrictions on the amount that they can annually levy to fund highway equipment purchases without engaging in the expense of a referendum; **NOW THEREFORE BE IT**

**RESOLVED, that the Association of Towns calls on the Governor, the Legislature and the New York State Department of Transportation to enact a new five-year capital plan that includes local roads, bridges and culverts and the appropriate funding for the Consolidated Highway Improvement Program (CHIPS), PAVE-NY, BridgeNY and other local funding programs; and BE IT FURTHER**

**RESOLVED, that the Association of Towns calls on the Governor and Legislature to increase the base funding for CHIPS, PAVE-NY and BridgeNY; and BE IT FURTHER**

**RESOLVED, that the Association of Towns calls on the New York Congressional Delegation to renew the federal FAST Act and provide an increased and dedicated funding commitment to local and state transportation infrastructure projects without it being used to offset existing funding; and BE IT FURTHER**

**RESOLVED, that the Association of Towns supports amending the Highway Law, as recommended by the NYS Local Road Classification Task Force, to authorize localities to make local road classifications; and BE IT FURTHER**

**RESOLVED, the Association supports amending Highway Law § 271 to authorize towns to increase the amount of taxes they can levy annually without the expense of a referendum to purchase highway equipment.**

# 2020 Proposed Legislative Program

## Background

This resolution is modified from the highway administration resolution included in AOT's 2019 Legislative Program to include a call for the new NYSDOT capital plan to address local roads and bridges and drafted from a resolution from the Supervisors Forum of Erie County.

Five-Year Capital Plan and Funding: The current five-year NYSDOT Capital Program is set to expire in 2020. It currently includes two short-term local funding programs (PAVE-NY and BridgeNY) that supplement the long-standing Consolidated Highway Improvement Program (CHIPS), which provides dedicated quarterly state funding to towns for local highways and bridges. The 2019-2020 State Budget included \$100 million for the PAVE-NY program, \$100 million for the BridgeNY program; \$39.7 million for the Marchiselli Program and \$438.1 million for CHIPS. There is also the Extreme Winter Recovery Fund, which was initially omitted from the state budget but was included at the end of session and funded at \$65 million.

Local governments are responsible for the maintenance and care of nearly 90 percent of New York's roads and bridges. In 2013, the New York State Association of Town Highway Superintendents released a 20-year needs assessment of local highway and bridge infrastructure, estimating that over the next 15 years, local pavement needs will total \$31.95 billion, and local system bridge needs will total \$2.85 billion. According to this study, local governments should be receiving an additional \$1.3 billion annually in highway funding to address the need and usage patterns. Additionally, the New York State Comptroller's Office estimates that local governments should be spending \$2.3 billion annually on roads and bridges.

Given that towns are responsible for so many of New York's roads and bridges and current funding levels fall short of their needs, it is critical to increase funding projections for CHIPS, PAVE-NY, Bridge-NY and EWR in the new NYSDOT capital plan. Furthermore, while increased funding for local roads and bridges through new short-term programs, such as PAVE-NY and BridgeNY, is appreciated, these are supplemental programs and not replacement programs for CHIPS.

New York also receives funding from the federal FAST Act, which is set to expire in 2020. The FAST Act provides transportation funding nationwide over a five-year period. Renewal of this program is critical for the construction and maintenance of New York's transportation infrastructure. We also support direct federal funding to towns in addition to the distribution of federal funding to state departments of transportation.

Statutory Support for Local Low-Volume and Minimum Maintenance Roads: Designating roads as low-volume or minimum maintenance helps reduce costs for rural roads. In the absence of express statutory authority, many towns have adopted local road standards by local law. The need for state legislation has become more important as some lower courts have found that these locally adopted road standards that include limits on snowplowing services on minimum maintenance roads are inconsistent with seasonal limited-use road designations under Highway Law § 205-c (see *Weikel vs. Town of West Turin et al* Index No. CA2015-0411; Supreme Court Lewis County [March 24 2016] reversed on statute of limitations grounds 162 A.D.3d 1706 [4<sup>th</sup> Dept. 2018]). Legislation to formally codify the authority and procedure to designate low-volume and minimum maintenance roads (see e.g. A418 Gunther [MS]; same as S2537 Griffo) has not been successfully passed, despite fervent support from several organizations.

Increasing levy cap on equipment funding: Highway Law § 271(3)(a)(4) places a \$60,000 limit on how much

# 2020 Proposed Legislative Program

towns, absent special legislation, can annually levy and collect to fund purchases of various highway equipment and tools. The limitation is on the amount that can be raised by taxes, not the amount towns can spend (see Opns St Comp No. 82-172). The town board can hold a referendum to increase the \$60,000 limitation by referendum, but this is an additional expense for the town. The New York State Association of Town Superintendents of Highways is seeking an increase in the taxing threshold to support the purchase of needed highway equipment.

## Resolution No. 3

### **Support Town Services and Operations by Increasing State Aid, Authorizing New Local Revenue Sources and Evaluating Mandates**

WHEREAS, towns are heavily dependent on real property taxes to fund town services and operations; and

WHEREAS, towns have limited sources of revenue and are excluded from some currently afforded to cities, counties and villages, such as hotel occupancy taxes, sales taxes and gross receipts taxes; and

WHEREAS, towns have been forced to take measures like cutting services, reducing the workforce, and delaying much needed repairs to municipal water and sewer systems, stormwater facilities and other infrastructure in an attempt to stay under the 2 percent tax cap; and

WHEREAS, unrestricted state aid provided to municipalities through AIM was eliminated and replaced by county sales tax for 90 percent of towns in 2019, and the state revenue sharing that still exists has not been increased in over a decade; and

WHEREAS, state and federal unfunded mandates increase the cost to provide local services; and

WHEREAS, the Governor and the New York State Legislature support the reduction of real property taxes and having other sources of funding, and increases to state funding assistance would reduce localities' reliance on property taxes; **NOW THEREFORE BE IT**

**RESOLVED, that the Association of Towns calls on the state Legislature and the Governor to support town services through means such as, but not limited to, providing and increasing unrestricted state aid and providing dedicated infrastructure funding; and BE IT FURTHER**

**RESOLVED, that the Association of Towns calls on the Governor and the Legislature to enact legislation providing towns with more revenue sources, like having the option to impose a local hotel or motel occupancy tax, sales taxes and gross receipts taxes; and BE IT FURTHER**

**RESOLVED, that the Association of Towns calls on the Governor and the Legislature to require thorough local fiscal impact notes that evaluate the cost of implementing legislation affecting towns and to provide funding and resources to cover those costs.**

# 2020 Proposed Legislative Program

## Background

This resolution combines several resolutions included in AOT's 2019 Legislative Program and was submitted by the Supervisors Forum of Erie County.

Towns face an increasing number of financial hurdles. Real property tax is the primary source of revenue for towns and funds most town services; however, towns are encouraged to stay under a state-imposed 2 percent tax cap all while being asked to do more by the state, provide essential services in the community, and manage and repair crumbling infrastructure. Therefore, this resolution asks for three funding-related items that would support town services and operations and help reduce property taxes while improving the standard of New York living.

Provide for and increase state funding for towns: The 2019-2020 state budget eliminated AIM for 90 percent of towns and replaced it with "AIM-related payments" funded by county sales tax, and those towns who continued to receive AIM saw no increase. Furthermore, towns provide critical water and sewer services, but our infrastructure is in dire need of repair and is grossly underfunded – the Department of Health estimates \$38 billion of repairs for drinking water infrastructure over the next 20 years to protect the public health and that 25 percent of wastewater treatment facilities are currently operating beyond their 30-year life expectancy. The Department of Environmental Conservation also reported that it would cost \$36.2 billion over 20 years to repair, replace and update New York's aging wastewater infrastructure. More support from the state – either unrestricted aid or funding earmarked for infrastructure – will be needed if towns are to continue to be able to provide uninterrupted services and make crucial infrastructure improvements without relying so heavily on property taxes.

Authorize new revenue sources for towns: Counties, cities and villages *all* have revenue-raising abilities available to them that towns do not, including hotel occupancy taxes, sales taxes and gross receipt taxes. A hotel/motel occupancy tax, commonly referred to as a bed tax, is a charge that a municipality can place on room rentals within its jurisdiction. However, towns need special legislation giving them the option to impose an occupancy tax (see NYS Constitution Article XVI §1; *Baldwin Union Free School Dist. v. County of Nassau*, 22 NY3d 606 [2014]; Opns St Comp No. 83-218). Most towns that request such legislation are denied, as the governor has evinced a preference for comprehensive tax reform rather than a piecemeal approach. Moreover, counties and cities have the authority to levy local sales taxes, but towns do not (Tax Law § 1262; Opns St Comp No. 90-39; 1976 N.Y. Op. Atty. Gen. No. 280), and counties are not required to share sales tax. Finally, cities and villages have the authority to impose a local gross receipts tax, which is a tax on the sale of utility services originating and terminating within their jurisdiction. *For purposes of this tax, a utility is defined as* "any person ... subject to the supervision of the state department of public service ... who sells gas, electricity, steam, water or refrigeration delivered through mains, pipes or wires ..." Authorizing these or any new revenue sources for towns would certainly lessen the need to rely on real property taxes to fund town services.

Require Fiscal Impact Notes: Unfunded mandates pose a significant burden to municipal budgets, and new mandates making budgeting particularly difficult. Over the last few years, several bills have been introduced addressing unfunded state mandates, signifying state lawmakers' awareness of exactly how mandates hinder a municipality's ability to operate and provide services; however, none have been successful to date.

# 2020 Proposed Legislative Program

## Resolution No. 4

### Support the Expansion of Cellular and Broadband Service while Preserving Local Authority

WHEREAS, access to broadband Internet service, cellular service and advancing 5G technology is essential for public safety, commercial economic growth, our education systems and the overall well-being of our citizens; and

WHEREAS, access to these services is regarded as a basic infrastructure necessity of the 21st century, providing a means of access to information and communication for citizens and businesses that is used by a growing percentage of the world's population; and

WHEREAS, a lack of access to broadband Internet service and cellular service may depreciate property values; and

WHEREAS, local officials must balance their constitutional duty to taxpayers to manage municipal growth and infrastructure in a safe, efficient and fiscally prudent manner with the needs of private industry; and

WHEREAS, there have been state and federal legislative and regulatory initiatives to pre-empt local authority and limit the ability of local governments to tax telecommunications equipment; and

WHEREAS, there are still significant areas of New York State without access to high-speed broadband or cellular services because of geographic isolation, topographic conditions and/or low population density; **NOW THEREFORE BE IT**

**RESOLVED, that the Association of Towns calls on the Governor and the state Legislature to continue to support broadband and cellular access and deployment through additional funding, legislative initiatives and programs while preserving local governments' authority over municipal infrastructure, siting decisions, fees and the time it takes to review applications as well as the ability to tax telecommunications infrastructure as real property.**

#### Background

This resolution combines various resolutions included in AOT's 2019 Legislative Program.

This resolution looks to maintain the local authority of towns as they grapple with various issues associated with the telecommunications industry, while also encouraging cellular and broadband development. For example, In *T-Mobile Northeast, LLC vs. DeBellis*, 32 NY3d 594 (2018), the NYS Court of Appeals upheld that various telecommunications data transmission equipment (such as base transceiver stations, antennas, and coaxial, T-1, and fiber optic cables) falls under the definition of taxable real property. Legislation was introduced in 2019 trying to circumvent this ruling but ultimately stalled in the Assembly (see A8201/S6511). In September 2019, Assemblywoman Sandy Galef, chair of the Committee on Real Property Taxation, requested that NYCOM, NYSAC, AOT and the NYS Assessors Association meet with various industry representatives to see if there was a mutually agreeable way to promote broadband and cellular development without unfairly depleting the tax base or pre-empting local government. A meeting took place on November 21, 2019 with another scheduled for December 10, 2019.

# 2020 Proposed Legislative Program

Furthermore, there is a 2019 FCC order currently being litigated in the 9<sup>th</sup> Circuit that is an attempt to speed up 5G cell service deployment. The order significantly affects small cell antennas in the streets and rights-of-way, leases for cell towers on municipal property generally, shot clocks, and fees charged for cell tower zoning and permitting. Although ostensibly aimed at 5G service, the rules cover all cell sites nationwide. A similar proposal was included at the state level in the 2018 Executive Budget, so this resolution looks to stop state initiatives to institute the FCC order should it fail in court.

## **Resolution No. 5 Amend and Fund Criminal Justice Reforms**

WHEREAS, the state budget enacted in 2019 included substantial criminal justice reforms, such as eliminating monetary bail for a significant number of criminal charges, and requiring prosecutors and police to turn over relevant evidence within 15 days of arraignment; and

WHEREAS, these reforms apply to misdemeanors and violations, including certain code violations, greatly impacting many town departments and services, including but not limited to police, code enforcement, town prosecutors and town justice courts; and

WHEREAS, there are administrative and implementation expenses towns will incur in complying with these reforms; and

WHEREAS, the state budget did not include any targeted funding for town compliance with these criminal justice reforms; and

WHEREAS, many of the criminal charges for which bail may not be set pose a significant threat to the health, safety and welfare of the community, such as but not limited to, making a terroristic threat, promoting a sexual performance by a child, criminal sale of a controlled substance to a child, criminal possession of a weapon on school grounds, first-degree aggravated harassment and third- and fourth-degree arson, aggravated cruelty to animals, and torturing and injuring animals; **NOW THEREFORE BE IT**

**RESOLVED, that the Association of Towns calls on the Governor and Legislature to amend Criminal Procedure Law to exempt the new discovery laws from applying to code violations and to extend beyond 15 days, the time during which discovery must be produced; and BE IT FURTHER**

**RESOLVED, that the Association of Towns calls on the Governor and Legislature to amend the CPL to include more criminal charges with the list of qualifying offenses for which bail may be set, specifically those that pose a danger to the safety of the public and individuals; and BE IT FURTHER**

**RESOLVED, that the Association of Towns requests New York State to provide and support funding for towns to comply with criminal reform requirements through, but not limited to, increasing justice court fees, increasing JCAP grants or any other monetary assistance.**

Background

# 2020 Proposed Legislative Program

This is a new resolution submitted by the towns of Glenville and Claredon.

The 2019-2020 state budget imposed sweeping criminal justice reforms, including eliminating monetary bail for non-qualifying offenses (misdemeanors and non-violent felonies) and revising discovery requirements (See State Budget Part JJJ-LLL).

With respect to bail, previously judges and justices were authorized to use bail as a way to secure a defendant's court appearance at a later date, but under the new laws, defendants charged with non-qualifying offenses must be issued an appearance ticket with a return date of no later than 20 days, and released on their own recognizance or released under the "least restrictive non-monetary conditions." The court must send a reminder about the appearance date, and if a defendant fails to appear, another appearance ticket must be issued. After repeated failures, a court may issue a bench warrant after waiting a period of 48 hours and providing notice to the defendant and defense counsel. In addition to increased administrative costs for municipalities due to the new notification requirements and the possibility that court will have to be held more frequently to comply with the deadline on return dates for appearance tickets, concerns regarding what effect eliminating bail and restricting bench warrants will have on the reliability of defendants' appearances and public safety in general.

As for the new discovery reform requirements, prosecutors must disclose "all items and information that relate to the subject of the case and are in the possession, custody, or control of the prosecution," including those in police possession, no later than 15 days after an arraignment on an indictment. Towns have the option of imposing civil or criminal penalties for code violations (see Town Law § 267), and the new law is written in such a way that it applies to code violations with criminal penalties as well as other misdemeanors prosecuted in town court. Thus, for example, within 15 days after an arraignment on a code violation, a code enforcement office is required to turn over evidence to defendant. This also applies to police and town prosecutors, fueling concerns that towns and other jurisdictions do not have the resources to comply with these rules, and as a result, otherwise valid cases will be thrown out on a technicality.

To address these concerns, this resolution asks the state to extend the types of crimes for which a judge or justice may set bail, extend the time period allowed to turn over evidence, specifically exempt code enforcement violations from new discovery rules and provide funding and financial assistance to institute these new mandates.

## **Resolution No. 6**

### **Share Potential Cannabis Revenue and Support Local Option**

WHEREAS, New York State has expressed interest in legalizing and regulating recreational, adult-use cannabis; and

WHEREAS, towns, as the government closest to the people, are in the best position to determine what is in the best interest of the health, safety, and welfare of their residents and execute the wants of the community; and

WHEREAS, should New York legalize recreational, adult-use cannabis, towns will incur expenses in the form of,

# 2020 Proposed Legislative Program

but not limited to, increased police enforcement, code enforcement and fire protection; **NOW THEREFORE BE IT**

**RESOLVED**, that the Association of Towns calls on the Governor and the Legislature to ensure that any legislation legalizing recreational adult-use cannabis provides towns with the choice of whether to allow cultivators, processors, distributors, dispensaries and any other cannabis-associated facilities to operate within their jurisdiction; and **BE IT FURTHER**

**RESOLVED**, that the Association of Towns calls on the Governor and the Legislature to share any revenue derived from legalizing cannabis operations to help fund town programs and functions impacted by such legalization.

## **Background**

This is a new resolution drafted from one submitted by the Town of Claredon.

In 2019, there were proposals to legalize recreational adult-use cannabis in New York as part of the state budget. While the proposals authorized counties and cities with populations of more than 100,000 to opt out of allowing cannabis facilities within their boundaries, it provided no such option for towns. Furthermore, while the proposals allowed the state to impose various taxes and fees and counties to impose sales tax, there was nothing requiring that this new revenue be shared with towns, despite the fact that towns will be on the frontline of providing services related to adult use cannabis operations. Therefore, this resolution asks that towns have the ability to opt in or opt out of allowing cannabis operations in their jurisdictions. This is comparable to how alcohol and games of chance are treated under the law, where there is the ability to opt in through permissive referendum (see Alcohol and Beverage Law § 141) or mandatory referendum (see General Municipal Law § 188)). The resolution also requests that revenue be shared with towns to offset any increased costs incurred by towns as a result of legalized cannabis use.

## **Resolution No. 7**

### **Comprehensive Real Property Tax Reform**

WHEREAS, local governments currently serve in an economic climate that presents a multitude of financial pressures via constitutional and state taxing constraints, coupled with either stagnant or altogether eliminated federal and state aid; and

WHEREAS, despite these constraints, towns strive to provide essential services to their residents, relying on real property taxes as the primary source of revenue to finance these endeavors; and

WHEREAS, in 2016, the value of real property tax exemptions outside of New York City totaled \$457 billion, or approximately one-third of the total property value in the state; and

WHEREAS, non-exempt property owners must cover the tax burden of all exempt properties, with this tax shift rendering New York State taxes among the highest in the country; and

# 2020 Proposed Legislative Program

WHEREAS, New York State has primarily provided real property tax relief through ad hoc property tax exemptions instead of comprehensive property tax reform, resulting in a tax shift that has increased rather than reduced taxes; and

WHEREAS, the real property tax cap formula contains inequities that penalize towns, and despite these inequities, was made permanent as part of the 2019-2020 Enacted State Budget; and

WHEREAS, there is a national trend to use the “dark store theory” when assessing big box real property parcels, the consequence of which shifts the real property tax burden to the remaining taxpayers within the jurisdiction, increasing their tax burden, **NOW THEREFORE BE IT**

**RESOLVED, that the Association of Towns calls on New York State to put a stop to ad hoc exemptions that eviscerate the tax base and lead to the highest taxes in the country; and BE IT FURTHER**

**RESOLVED, that the Association of Towns calls on the Governor and Legislature to adopt tax cap reforms, including removing barriers to shared services that would save taxpayer dollars, imposing a true 2 percent cap, removing infrastructure project costs from the calculation and allowing growth from PILOT and tax-exempt properties to be included in the tax cap calculation; and BE IT FURTHER**

**RESOLVED, that the Association of Towns calls on the Governor and state Legislature to adopt legislation prohibiting the use of the dark store theory as a valuation method in real property assessment.**

## Background

This is a new resolution combining various tax-related resolutions included in AOT’s 2019 Legislative Program and a resolution submitted by the Supervisors Forum of Erie County.

Addressing Tax-Exempt Property: Stagnant aid causes local governments to rely more heavily on real property taxes to finance their services. However, municipalities can levy and collect real property taxes only on taxable property; the more tax-exempt property there is in a municipality, the higher the taxes will be on the non-exempt property owner. Despite statutory constraints, the state and courts continue to expand the number and type of properties eligible for tax exemptions, which consequentially, will reduce the tax base and force municipal officials to cut vital services. The state comptroller recently reported that in 2016, property tax exemptions totaled \$457 billion, or about 30 percent, of the \$1.5 trillion in total property value outside New York City. That is, non-exempt property owners have to cover \$457 billion in real property exemptions. The systemic erosion of the tax base through the granting of ad hoc exemptions has resulted in higher taxes as the burden is shifted to non-exempt owners, as well as a decrease in essential services as local governments struggle to do more with less.

Tax Cap Reform: The Association of Towns has identified simple adjustments that can be made to the tax cap formula that would remedy the inequities in the tax cap and allow towns and other local governments to implement the cap in a less deleterious manner. Specifically, local governments must reduce their tax levy limit by any amount of any savings realized from a transfer of function. Ultimately, this serves as a disincentive to share services, as any potential savings realized reduces that local government’s levy limit and its ability to tax within the cap. The governor has largely been a proponent of shared services, as demonstrated by several of his recent legislative initiatives, so to achieve economy and efficiency, this disincentive should be removed from the tax cap formula.

# 2020 Proposed Legislative Program

Additionally, since its inception in 2011, the 2 percent tax cap has often been well below 2 percent. Now that the tax cap is permanent, we believe the cap should reflect a true 2 percent limit rather than be determined by economic fluctuations that are well beyond a local government's control, which would allow governments better long-range budgeting and planning. Moreover, towns should be able to include growth from PILOT and tax-exempt properties in their tax cap calculations. Local governments experience increased costs and development associated with these properties that use and benefit from municipal services, yet the growth from these properties cannot be taken into account when imposing the tax cap formula. A simple legislative fix would remedy this obvious contradiction.

A final consideration for the tax cap is to remove the costs associated with infrastructure projects from the tax cap calculation, as this serves as a disincentive to take on necessary projects, and additionally, at the town level, these projects are subject to voter approval.

Dark Store Assessments: Lastly, the Association of Towns supported a bill in the 2019 legislative session that addressed the "dark store theory" assessment issue that, if left unaddressed, could significantly increase taxes in New York. Specifically, A4752-B / S5674 prohibits the use of the dark store theory when making assessment calculations, as this theory ultimately unfairly reduces the assessment of "big box" retailers by assessing them similarly to vacant and abandoned properties; the reduced assessment results in lower taxes for the big box retailer while increasing the tax burden among the other properties in the jurisdiction. This legislation passed the Assembly in 2019 but stalled in the Senate. This is a simple legislative fix that will have a real impact on real property taxes in New York.

## Resolution No. 8

### Support Optional, Town-Initiated Justice Court Restructuring

WHEREAS, town justice courts provide essential functions in communities and make court services accessible and convenient; and

WHEREAS, the Uniform Justice Court Act and Town Law already offers different town- and resident-initiated options for consolidating justice courts and sharing town justices; and

WHEREAS, towns and their residents are in the best position to determine whether it is in the best interest of the community to consolidate justice courts; NOW THEREFORE BE IT

**RESOLVED, that the Governor and Legislature keep justice court consolidation and restructuring at local option and a locally initiated process.**

#### Background

**This is a new resolution drafted by staff.**

Periodically, there are calls to eliminate, reduce or consolidate local justice courts, and most recently in November 2019, the New York State Attorney General called for justice court reform and consolidation at

# 2020 Proposed Legislative Program

a legislative public hearing. However, these recommendations fail to acknowledge that the Uniform Justice Court Act and Town Law offer three different ways to restructure local courts, either by petition or town board initiative (see Uniform Justice Court Act §§ 106-a; 106-b; Town Law § 60-a). This resolution looks to preserve that authority rather than taking a top-down approach where justice court consolidation and restructuring is mandated by the state.

## **Resolution No. 9 Support Municipal Recycling Programs**

WHEREAS, towns are required to have recycling programs; and

WHEREAS, towns also operate solid waste transfer stations and are therefore required to comply with numerous complicated state operating regulations, many of which pertain to recycled materials, and

WHEREAS, significant changes to the world's recycling market have adversely affected the ability of most municipalities to sell most processed recycled materials, thus increasing the costs of running municipal recycling programs; and

WHEREAS, some processed recycled materials still have value, which if removed from municipal recycling streams, could place municipal recycling programs in further financial stress; **NOW THEREFORE BE IT**

**RESOLVED, that the Association of Towns calls for the Governor, the Legislature and interested state agencies to re-evaluate current laws, policies and administrative interpretations in order to relieve the growing costs of processing and disposing of recycling materials; and BE IT FURTHER**

**RESOLVED, that the Association of Towns calls for New York State either to relieve mandates relating to recycling or provide local governments with funding that offsets the current losses incurred by municipalities that properly dispose of recycling materials; and BE IT FURTHER**

**RESOLVED, that any recycling initiatives, such as the expansion of the Returnable Container Act, avoid further imperiling municipal recycling programs by removing valuable material from municipal recycling streams or otherwise increase costs for municipalities.**

### **Background**

This resolution is drafted from a resolution submitted by the Town of Claredon and a resolution in AOT's 2019 Legislative Program.

In 2018, China enacted the "National Sword Policy," significantly limiting the types of processed recycled material it would accept from the U.S., thereby eviscerating the foreign market. Because they are no longer able to sell processed recycled materials, material recycling facilities (MRFs) with municipal contracts have had to recoup those losses by charging up to four times more than in 2018 and municipal MRFs are no longer able to offset costs by selling processed recycled materials. The end result is that municipal recycling programs, which local governments are required to have under General Municipal Law § 120-aa, are significantly more expensive

# 2020 Proposed Legislative Program

to run now, and in some cases, it is actually cheaper to send materials to a landfill; however, local governments considering suspending their recycling programs need to work with the Department of Environmental Conservation before taking formal action or risk legal repercussions.

To address the recycling crisis, there are proposals to expand the Returnable Container Act (colloquially referred to as the Bottle Bill) to include more types of containers. However, many municipalities are still able to sell certain types of processed recycled materials, and therefore, expanding the Bottle Bill to remove profitable recyclable materials will further undermine town recycling programs. Other proposals have included requiring municipalities to purchase goods made from recycled materials through the competitive bidding process, which could increase project costs. Therefore, this resolution not only requests that New York review and amend the recycling mandate placed on municipalities, it also asks for funding for municipal recycling programs, and that any proposal to address the recycling crisis not place a further financial burden on towns.

## **Resolution No. 10**

### **Support Ways to Reduce Municipal Health Benefit Costs**

WHEREAS, providing health benefits helps towns attract and retain valuable municipal employees; and

WHEREAS, health insurance costs have increased exponentially, and on average, rise about 8 percent annually for local governments; and

WHEREAS, most towns have limited options outside of using private insurance companies and community rated plans to provide health benefits, thus making insurance provision more expensive; and

WHEREAS, most towns are prohibited from joining county self-insured health benefit plans, which would be considered a form of sharing services and may potentially offer cost savings; and

WHEREAS, there are a number of barriers to creating Insurance Law Article 47 municipal health cooperatives, such as the number of lives that initially need to be covered; and

WHEREAS, it is unclear whether municipalities can join established BOCES health cooperatives governed by Insurance Law Article 47; and

WHEREAS, Insurance Law Article 47 health consortia are a form of shared services and also may provide significant cost savings in obtaining health benefits; and

WHEREAS, New York State encourages municipalities to collaborate and share services to reduce real property taxes, **NOW THEREFORE BE IT**

**RESOLVED, that the Association of Towns calls on the Governor, the Legislature and the Department of Financial Services to ease the requirements to create Insurance Law Article 47 health care cooperatives, by reducing, for example, the number of covered lives required to start a cooperative or allowing for more flexibility in meeting various formation requirements; and BE IT FURTHER**

# 2020 Proposed Legislative Program

**RESOLVED, that the Association of Towns calls on the Governor and the Legislature to amend the Education Law so that there is clear authority for towns to join BOCES health cooperatives governed by Insurance Law Article 47; and BE IT FURTHER**

**RESOLVED, that the Association of Towns calls on the Governor and Legislature to allow municipalities to join county self-insured health benefit plans and pursue other options to help reduce municipal health benefit costs.**

## **BACKGROUND**

This is a new resolution drafted by staff.

The amount towns spent on health insurance for employees has increased by more than three times since the 1990s, and in 2018, towns in New York spent approximately \$630 million. This is due, in part, to the fact that most towns are considered small employers (i.e. less than 100 employees), and therefore, they must purchase health insurance on a community-rated basis. Larger employers (i.e. more than 100 employees) can purchase health insurance on an experience-rated basis, which is overwhelmingly recognized as more cost-effective.

By participating in an Insurance Law Article 47 health cooperative or a county self-insured plan, towns would be able to obtain an experience-rated plan and save money. Joining would also help county plans and health cooperatives because more participants help spread risk allocation. However, the law currently does not allow small employer towns to join county self-insured plans, and there are a number of hurdles to creating an Article 47 health cooperative, so many that just one has been created since the 1990s. Both of these issues were identified in a number of Countywide Shared Services Initiative plans. Therefore, this resolution requests statutory changes authorizing towns to join county self-insured health benefit plans and changes to the Article 47 creation process to make it easier for municipalities.

Additionally, there are 11 BOCES health consortia that currently operate and are governed by Article 47. Although Insurance Law and General Municipal Law Article 5G allow BOCES and municipalities to share services, it is unclear under Education Law whether BOCES has the authority to work with municipalities when it comes to health insurance. Therefore, this resolution also requests that an amendment be made to Education Law so that there is an opportunity for municipalities to join BOCES health cooperatives that have already been created.

*Office of the Supervisor*



Town of Liberty Government Center  
120 North Main Street • Liberty, New York 12754

Frank DeMayo  
Supervisor

Keri-Ann Poley  
Confidential Secretary

supervisordemayo@townofliberty.org  
k.poley@townofliberty.org

www.townofliberty.org

TEL: 845-292-5111  
FAX: 845-292-1310

January 10, 2020

Office of Community Renewal  
NYS Homes & Community Renewal  
Attn: Savitry Kola  
Hampton Plaza, 38-40 State Street, 9<sup>th</sup> Floor  
Albany, NY 12207-2804

Re: White Sulphur Springs Water District  
Phase 8; 641PW57-17

Dear Savitry:

Over the life of the program the Town drew funds for eligible legal notices as they occurred. The cumulative deficit in the Administration budget line is \$475.56. We need to increase Administration by \$475.56 in order to pay the last two invoices of Blauer Associates

If you have any questions please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Francis DeMayo".

FRANCIS DEMAYO  
Town of Liberty Supervisor

cc: Mark Blauer

*Office of the Supervisor*



**Town of Liberty Government Center**  
120 North Main Street • Liberty, New York 12754

**Frank DeMayo**  
*Supervisor*

**Keri-Ann Poley**  
*Confidential Secretary*

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TEL: 845-292-5111  
FAX: 845-292-1310

January 10, 2020

DASNY  
Attn: Megan McCormack  
515 Broadway  
Albany, NY 12207

**VIA EMAIL: MMcCorma@dasny.org**

Re: SAM Grant-Town Hall Porch Reconstruction/Restoration  
Project No.: 6304

Dear Ms. McCormack:

I am writing you with respect to the \$50,000.00 grant which was awarded to the Town of Liberty for the Town Hall Porch Reconstruction/Restoration project.

During the past two (2) years, there have been several administrative changes in the Supervisor's Office. Supervisor Brian Rourke's term ended on December 31, 2019 and I commenced my four-year term as the Town of Liberty Supervisor on January 1, 2020.

I am in the process of reviewing all of the grant files in order to become familiarized with the scopes and balances which are left for draw down purposes. It has been explained to me that there is currently the amount of \$6,662.64 in the above referenced grant and a termination date of February 20, 2020.

I am respectfully requesting one final extension of this grant which would allow the Town of Liberty time to spend down the balance. Unfortunately, the work which would be required to be completed, in accordance with the scope, is exterior work to the building. Our municipality is located in a very rural area in the Hudson Valley. Winter months tend to be inclement and would preclude any contractor from completing the project satisfactorily.

Thank you again for your time and patience. There should be no further requests from my office for any future extensions of time on this particular grant.

If you have any questions please do not hesitate to contact me.

Sincerely,

  
FRANCIS DEMAYO  
Town of Liberty Supervisor

cc: Town of Liberty Councilmen

**Laurie Dutcher**

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**From:** Joanne Gerow <indianhillbernese@gmail.com>  
**Sent:** Thursday, January 16, 2020 10:24 AM  
**To:** Unknown  
**Subject:** Keri-Ann Poley

To whom it may concern,

I am requesting to be included in the agenda for the January 20, 2020 meeting of the Town of Liberty Board in regard to the employment of Keri-Ann Poley, Confidential Secretary to the Town Supervisor.  
Thank you for your anticipated cooperation in this time sensitive matter.

Joanne Gerow

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
1	658	VERIZON WIRELESS						
		GENERAL FUND - TOWNWIDE		Contractual		46.73	58127	
		GENERAL FUND - TOWNWIDE		Contractual		36.43		83.16
2	5403	TIME WARNER CABLE						
		GENERAL FUND - TOWNWIDE		Contractual		89.98	58126	89.98
3	110	NYSE&G						
		GENERAL FUND - TOWNWIDE		Contractual		127.12	58125	
		GENERAL FUND - TOWNWIDE		Contractual		48.10		
		GENERAL FUND - TOWNWIDE		Contractual		.87		176.09
4	3038	CONSTELLATION ENERGY SVC OF NY						
		GENERAL FUND - TOWNWIDE		Contractual		107.13	58124	
		GENERAL FUND - TOWNWIDE		Contractual		.89		108.02
5	7147	DELANEY CARPET SERVICE						
		GENERAL FUND - TOWNWIDE		Contractual		1,349.38	58123	
		GENERAL FUND - TOWNWIDE		Contractual		4,607.91		
		GENERAL FUND - TOWNWIDE		Contractual		276.05		6,233.34
6	7023	DELTA DENTAL OF NEW YORK						
		GENERAL FUND - TOWNWIDE		Emp. Benefit		224.00	19010209	224.00
7	7023	DELTA DENTAL OF NEW YORK						
		GENERAL FUND - TOWNWIDE		Emp. Benefit		65.00	20011001	65.00
8	1595	AMERICAN EXPRESS						
		GENERAL FUND - TOWNWIDE		Equipment		227.20		227.20
9	1595	AMERICAN EXPRESS						
		GENERAL FUND - TOWNWIDE		Contractual		379.10		379.10
10	1595	AMERICAN EXPRESS						
		GENERAL FUND - TOWNWIDE		Contractual		679.90		679.90
11	1595	AMERICAN EXPRESS						
		GENERAL FUND - TOWNWIDE		Contractual		18.72		18.72
12	5070	AMTHOR'S						
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		357.69		357.69
13	2048	APPLIED LOGIC CORP.						
		WATER AND SEWER OPERATIONAL FUND		Contractual		60.00		60.00
14	8900	ASTRO CHEMICALS, INC						
		S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		1,515.00		1,515.00
15	1854	HAROLD BAUMAN						
		GENERAL FUND - TOWNWIDE		Contractual		707.25		707.25
16	1854	HAROLD BAUMAN						
		GENERAL FUND - TOWNWIDE		Contractual		75.00		75.00
17	1894	BLUE TARP FINANCIAL, INC						
		WATER AND SEWER OPERATIONAL FUND		Contractual		183.59		183.59

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK	AMOUNT
18	1740	CAMPBELL FREIGHTLINER HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5130 4	P	2,878.84			2,878.84
19	1740	CAMPBELL FREIGHTLINER HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5130 4	P	258.58			258.58
20	100	CARGILL INCORPORATED HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5142 4	P	4,906.88			
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5142 4	P	9,876.35			
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5142 4	P	2,454.54			
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5142 4	P	11,990.31			
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5142 4	P	2,298.80			
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5142 4	P	7,094.35			
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5142 4		2,358.31			
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5142 4		2,466.80			43,446.34
21	539	COALITION OF WATERSHED TOWNS GENERAL FUND - TOWNWIDE		A 1920 4	P	500.00			500.00
22	3038	CONSTELLATION ENERGY SVC OF NY GENERAL FUND - TOWNWIDE		A 5132 4	P	397.02			397.02
23	3038	CONSTELLATION ENERGY SVC OF NY GENERAL FUND - TOWNWIDE		A 5182 4	P	297.88			297.88
24	670	CRYO WELD CORP. HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5130 4	P	8.74			8.74
25	1972	DOWSER WATER GENERAL FUND - TOWNWIDE		A 1620 4	P	48.93			48.93
26	1079	JOANNE GEROW GENERAL FUND - TOWNWIDE		A 3510 4	P	327.12			327.12
27	517	HOME DEPOT CREDIT SERVICES GENERAL FUND - TOWNWIDE		A 5132 4	P	156.84			156.84
28	5095	HOME DEPOT GENERAL FUND - TOWNWIDE		A 7110 2	P	449.00			
		GENERAL FUND - TOWNWIDE		A 7110 4	P	180.84			629.84
29	1356	H.O. PENN MACHINERY COMP INC HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5130 4	P	2,635.59			2,635.59
30	1301	INTER CITY TIRE HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5130 4	P	838.43			838.43
31	972	JOHN BONHAM ROAD EQ & SUPPLIES, INC HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5142 4	P	8,231.00			8,231.00
32	1510	KRISTT CO. GENERAL FUND - TOWNWIDE		A 1670 4	P	90.00			90.00
33	1709	LAWSON PRODUCTS, INC HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5130 4	P	631.65			631.65

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
34	970	LIBERTY FARM, HOME & PET						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	93.98		93.98
35	138	NYS UNEMPLOYMENT INSURANCE						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9050 8	P	602.31		602.31
36	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 7150 4	P	30.42		30.42
37	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 3510 4	P	297.87		297.87
38	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 5182 4	P	825.19		
FERNDAL LIGHT DISTRICT		Contractual		L1 5182 4	P	458.21		
SWAN LAKE LIGHT DISTRICT		Contractual		L2 5182 4	P	1,239.80		
W.S.S. LIGHT DISTRICT		Contractual		L3 5182 4	P	574.09		
PARKSVILLE LIGHT DISTRICT		Contractual		L4 5182 4	P	469.21		
LOCH SHELDRAKE ROAD LIGHT DISTRICT		Contractual		L5 5182 4	P	400.63		3,967.13
39	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	79.18		79.18
40	110	NYSE&G						
INFIRMARY ROAD SEWER DISTRICT		Contractual		S7 8110 4	P	109.83		109.83
41	387	PETTY CASH						
GENERAL FUND - TOWNWIDE		Contractual		A 6772 4	P	30.00		30.00
42	4017	KERI-ANN POLEY						
GENERAL FUND - TOWNWIDE		Contractual		A 1220 4	P	17.46		17.46
43	1969	PRESTIGE TOWING & RECOVERY						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	950.00		950.00
44	8010	QUILL CORPORATION						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	179.95		179.95
45	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	4,293.01		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4	P	7,401.25		11,694.26
46	3307	RESNICK ENERGY						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4	P	1,218.15		1,218.15
47	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4	P	565.71		565.71
48	293	ROBERT GREEN CHEVROLET & OLDS INC.						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	296.20		296.20
49	1007	ROSS ELECTRIC						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	667.25		667.25
50	1062	SHAKELTON AUTO CENTER						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	3,378.79		3,378.79

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
51	1527	SIRIUS COMPUTER SOLUTIONS, INC.						
		GENERAL FUND - TOWNWIDE		A 1680 4	P	1,944.80		
		GENERAL FUND - TOWNWIDE		A 1681 4	P	1,944.79		3,889.59
52	2200	SLACK CHEMICAL COMPANY INC						
		STEVENSVILLE WATER DISTRICT		W3 8310 4	P	990.00		990.00
53	1251	STAPLES ADVANTAGE						
		GENERAL FUND - TOWNWIDE		A 1110 4	P	51.29		51.29
54	1251	STAPLES ADVANTAGE						
		WATER AND SEWER OPERATIONAL FUND		MO 8110 4	P	89.78		89.78
55	5400	TIME WARNER CABLE						
		GENERAL FUND - TOWNWIDE		A 5132 4	P	31.47		31.47
56	7503	TOWN OF LIBERTY						
		GENERAL FUND - TOWNWIDE		A 3510 4	P	120.00		120.00
57	420	TRADING POST - LIBERTY						
		S. L. / BRISCOE CONSOLIDATED SEWER		S2 8110 4	P	8.97		8.97
58	420	TRADING POST - LIBERTY						
		GENERAL FUND - TOWNWIDE		A 5132 4	P	37.58		
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5130 4	P	119.63		157.21
59	1570	U S A BLUE BOOK						
		S. L. / BRISCOE CONSOLIDATED SEWER		S2 8110 4	P	612.17		612.17
60	130	VERIZON						
		STEVENSVILLE WATER DISTRICT		W3 8310 4	P	147.37		147.37
61	4032	VILLAGE OF LIBERTY WATERWORKS						
		GENERAL FUND - TOWNWIDE		A 1620 4	P	401.80		401.80
62	130	VERIZON						
		GENERAL FUND - TOWNWIDE		A 5132 4	P	47.88		47.88
63	130	VERIZON						
		FERNDALE WATER DISTRICT		W2 8310 4	P	221.06		
		W.S.S. WATER DISTRICT		W4 8310 4	P	73.69		294.75
64	1902	WEX BANK						
		WATER AND SEWER OPERATIONAL FUND		MO 8110 4	P	1,184.28		1,184.28
65	1937	WEX BANK						
		GENERAL FUND - TOWNWIDE		A 1355 4	P	17.06		
		GENERAL FUND - TOWNWIDE		A 7110 4	P	129.37		146.43
66	1514	WHITE SULPHUR AUTO & TRUCK						
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		DA 5130 4	P	253.00		253.00
67	450	YAUN COMPANY						
		GENERAL FUND - TOWNWIDE		A 1620 4	P	55.31		55.31

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
68	3096	SERVPRO OF ORANGE, SULLIVAN, GENERAL FUND - TOWNWIDE		A 1620 4	P	3,184.41		3,184.41
69	6000	NANCY SAUCIER GENERAL FUND - TOWNWIDE		A 1410 4	P	300.00		300.00
70	1595	AMERICAN EXPRESS GENERAL FUND - TOWNWIDE		A 1010 4		39.75		39.75
71	1595	AMERICAN EXPRESS GENERAL FUND - TOWNWIDE		A 1010 4		60.48		60.48
72	842	ASCAP GENERAL FUND - TOWNWIDE		A 1920 4		363.00		363.00
73	1320	ASSOCIATION OF TOWNS GENERAL FUND - TOWNWIDE		A 1920 4		1,350.00		1,350.00
74	650	TOWN OF BETHEL TAX COLLECTOR GENERAL FUND - TOWNWIDE		A 1950 4		1,558.71		1,558.71
75	20	CATSKILL-DELAWARE PUB. GENERAL FUND - TOWNWIDE		A 1670 4		42.00		42.00
76	20	CATSKILL-DELAWARE PUB. GENERAL FUND - TOWNWIDE		A 1670 4		125.20		125.20
77	20	CATSKILL-DELAWARE PUB. GENERAL FUND - TOWNWIDE		A 1670 4		186.42		186.42
78	1972	DOWSER WATER GENERAL FUND - TOWNWIDE		A 7020 4		6.99		6.99
79	1972	DOWSER WATER GENERAL FUND - TOWNWIDE		A 1620 4		13.98		13.98
80	5012	Laurie Dutcher, Tax Collector GENERAL FUND - TOWNWIDE GENERAL FUND - TOWNWIDE GENERAL FUND - TOWNWIDE		A 1620 4 A 1950 4 A 5132 4		570.00 1,344.89 3,164.04		5,078.93
81	572	ERTS MECHANICAL GENERAL FUND - TOWNWIDE		A 1620 4		125.00		125.00
82	1931	TOWN OF FALLSBURG LAND COLLECTOR GENERAL FUND - TOWNWIDE		A 1950 4		423.82		423.82
83	64	52 AUTO WORKS, INC WATER AND SEWER OPERATIONAL FUND		MO 8110 4		69.95		69.95
84	1944	FOCUS MEDIA, INC GENERAL FUND - TOWNWIDE		A 1480 4		2,500.00		2,500.00
85	1799	HANDI-LIFT, INC GENERAL FUND - TOWNWIDE		A 1620 4		755.00		755.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
86	3426	J.C. EHRLIC CO, INC						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		969.00		969.00
87	3426	J.C. EHRLIC CO, INC						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		627.00		627.00
88	1608	KLEIN & SONS LOGGING, INC.						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Equipment		DA 5140 2		1,451.90		1,451.90
89	1510	KRISTT CO.						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		29.99		29.99
90	730	LIBERTY PRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1220 4		355.00		355.00
91	1929	NYS THRUWAY AUTHORITY						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4		525.00		525.00
92	155	N Y S A A						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		175.00		175.00
93	1919	NYS GOVERNMENT FINANCE OFFICERS						
GENERAL FUND - TOWNWIDE		Contractual		A 1310 4		400.00		400.00
94	1919	NYS GOVERNMENT FINANCE OFFICERS						
GENERAL FUND - TOWNWIDE		Contractual		A 1310 4		360.00		360.00
95	121	OCO ANALYTICAL SERVICES						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		132.00		
LOOMIS SEWER DISTRICT		Contractual		S1 8110 4		155.00		
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4		175.00		462.00
96	592	ORANGE/SULLIVAN TOWN CLERKS ASSOC.						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4		40.00		40.00
97	387	PETTY CASH						
GENERAL FUND - TOWNWIDE		Contractual		A 6772 4		30.00		30.00
98	4017	KERI-ANN POLEY						
GENERAL FUND - TOWNWIDE		Contractual		A 1220 4		19.43		19.43
99	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		388.15		388.15
100	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		566.31		566.31
101	6000	NANCY SAUCIER						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4		150.00		150.00
102	160	SCHMIDTS WHOLESALE, INC.						
STEVENSVILLE WATER DISTRICT		Contractual		W3 8310 4		177.91		177.91
103	2144	SHOPRITE						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		35.96		35.96

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
104	5020	STEVENSVILLE WATER DIST. INDIAN LAKE WATER DISTRICT		DISTRICT TO DISTRICT SALES	W5 8310 41	572.00		572.00
105	2016	SULLIVAN COUNTY PARTNERSHIP GENERAL FUND - TOWNWIDE		Contractual	A 1920 4	525.00		525.00
106	5058	SULLIVAN COUNTY VISITOR'S ASSOC GENERAL FUND - TOWNWIDE		Contractual	A 1920 4	100.00		100.00
107	5310	TIME WARNER CABLE WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	94.95		94.95
108	461	TOWN OF LIBERTY WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	94.95		94.95
109	453	TRACTOR SUPPLY BUSINESS ACCOUNT WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	130.93		130.93
110	420	TRADING POST - LIBERTY WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	90.12		90.12
111	420	TRADING POST - LIBERTY GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	13.98		13.98
112	1514	WHITE SULPHUR AUTO & TRUCK WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	40.00		40.00
113	1514	WHITE SULPHUR AUTO & TRUCK WATER AND SEWER OPERATIONAL FUND	16054	Contractual	MO 8110 4	1,165.88		1,165.88
114	1514	WHITE SULPHUR AUTO & TRUCK WATER AND SEWER OPERATIONAL FUND	16053	Contractual	MO 8110 4	2,045.33		2,045.33
115	380	PAYROLL ACCOUNT GENERAL FUND - TOWNWIDE		Pers. Ser.	A 1010 1	543.90	20011000	
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 1110 1	4,022.25		
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 1220 1	1,383.69		
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 1310 1	1,200.60		
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 1355 1	2,115.22		
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 1410 1	1,953.06		
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 1620 1	163.00		
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 3510 1	681.22		
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 5010 1	2,004.10		
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 7020 1	1,632.88		
		GENERAL FUND - TOWNWIDE		Per. Ser.	A 7110 1	950.41		
		GENERAL FUND - TOWNWIDE		Per. Services	A 7140 1	66.55		
		TOWN - OUTSIDE VILLAGE		Per. Ser.	B 1420 1	381.68		
		TOWN - OUTSIDE VILLAGE		Per. Ser.	B 3620 1	867.47		
		TOWN - OUTSIDE VILLAGE		Per. Ser.	B 8020 1	356.25		
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Per. Ser.	DA 5130 1	3,364.58		
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Per. Ser.	DA 5142 1	25,103.16		
		WATER AND SEWER OPERATIONAL FUND		Per. Ser.	MO 8110 1	9,752.81		56,542.83
116	1227	FIRST NATL. BANK OF JEFFERSONVILLE GENERAL FUND - TOWNWIDE		Emp. Benefit	A 9030 8	1,205.73	20011001	

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
		TOWN - OUTSIDE VILLAGE		Emp. Benefit	B 9030 8	121.75		
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Emp. Benefits	DA 9030 8	255.81		
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Emp. Benefits	DA 9030 8	1,894.15		
		WATER AND SEWER OPERATIONAL FUND		Emp. Benefits	MO 9030 8	728.18		4,205.62
	117 380	PAYROLL ACCOUNT						
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Per. Ser.	DA 5130 1	12,794.60	20010806	
		HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		Per. Ser.	DB 5110 1	12,794.60		25,589.20
	118 1227	FIRST NATL. BANK OF JEFFERSONVILLE						
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Emp. Benefits	DA 9030 8	978.79	20010807	
		HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		Emp. Benefits	DB 9030 8	978.78		1,957.57
								221,334.28 **

GENERAL FUND - TOWNWIDE	ACCOUNT	ENC	AMOUNT	
Contractual	A 1110 4	P	833.54	
Contractual	A 1220 4	P	415.28	
Contractual	A 1355 4	P	17.06	
Contractual	A 1410 4	P	300.00	
Contractual	A 1620 4	P	5,839.79	
Contractual	A 1670 4	P	90.00	
Contractual	A 1680 4	P	2,624.70	
Contractual	A 1681 4	P	1,944.79	
Contractual	A 1920 4	P	500.00	
Contractual	A 1962 4	P	4,607.91	
Contractual	A 1966 4	P	276.05	
Contractual	A 3510 4	P	744.99	
Contractual	A 5132 4	P	5,984.16	
Contractual	A 5182 4	P	1,123.07	
Equipment	A 6772 2	P	227.20	
Contractual	A 6772 4	P	30.00	
Contractual	A 7020 4	P	136.71	
Equipment	A 7110 2	P	449.00	
Contractual	A 7110 4	P	394.74	
Contractual	A 7111 4	P	.87	
Contractual	A 7150 4	P	31.31	
Emp. Benefit	A 9050 8	P	602.31	
Emp. Benefit	A 9060 8	P	289.00	
				27,462.48 *
Pers. Ser.	A 1010 1		543.90	
Contractual	A 1010 4		100.23	
Per. Ser.	A 1110 1		4,022.25	
Contractual	A 1110 4		29.99	
Per. Ser.	A 1220 1		1,383.69	
Contractual	A 1220 4		374.43	
Per. Ser.	A 1310 1		1,200.60	
Contractual	A 1310 4		760.00	
Per. Ser.	A 1355 1		2,115.22	
Contractual	A 1355 4		175.00	
Per. Ser.	A 1410 1		1,953.06	
Contractual	A 1410 4		715.00	
Contractual	A 1480 4		2,500.00	
Per. Ser.	A 1620 1		163.00	
Contractual	A 1620 4		3,095.38	
Contractual	A 1670 4		353.62	
Contractual	A 1920 4		2,338.00	
Contractual	A 1950 4		3,327.42	
Per. Ser.	A 3510 1		681.22	
Per. Ser.	A 5010 1		2,004.10	
Contractual	A 5132 4		4,133.04	
Contractual	A 6772 4		30.00	
Per. Ser.	A 7020 1		1,632.88	
Contractual	A 7020 4		6.99	
Per. Ser.	A 7110 1		950.41	
Per. Services	A 7140 1		66.55	
Emp. Benefit	A 9030 8		1,205.73	
				35,861.71 *
				63,324.19 **
<b>TOWN - OUTSIDE VILLAGE</b>				
Per. Ser.	B 1420 1		381.68	

TOWN - OUTSIDE VILLAGE	ACCOUNT	ENC	AMOUNT	
Per. Ser.	B 3620 1		867.47	
Per. Ser.	B 8020 1		356.25	
Emp. Benefit	B 9030 8		121.75	
				1,727.15 *
				1,727.15 **
<b>HIGHWAY FUND - TOWNWIDE - HWY 3 &amp; 4</b>				
Contractual	DA 5130 4	P	12,607.14	
Contractual	DA 5142 4	P	55,471.63	
				68,078.77 *
Per. Ser.	DA 5130 1		16,159.18	
Equipment	DA 5140 2		1,451.90	
Per. Ser.	DA 5142 1		25,103.16	
Contractual	DA 5142 4		4,825.11	
Emp. Benefits	DA 9030 8		3,128.75	
				50,668.10 *
				118,746.87 **
<b>HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1</b>				
Per. Ser.	DB 5110 1		12,794.60	
Emp. Benefits	DB 9030 8		978.78	
				13,773.38 *
				13,773.38 **
<b>FERNDALE LIGHT DISTRICT</b>				
Contractual	L1 5182 4	P	458.21	
				458.21 *
				458.21 **
<b>SWAN LAKE LIGHT DISTRICT</b>				
Contractual	L2 5182 4	P	1,239.80	
				1,239.80 *
				1,239.80 **
<b>W.S.S. LIGHT DISTRICT</b>				
Contractual	L3 5182 4	P	574.09	
				574.09 *
				574.09 **
<b>PARKSVILLE LIGHT DISTRICT</b>				
Contractual	L4 5182 4	P	469.21	
				469.21 *
				469.21 **
<b>LOCH SHELDRAKE ROAD LIGHT DISTRICT</b>				
Contractual	L5 5182 4	P	400.63	
				400.63 *
				400.63 **
<b>WATER AND SEWER OPERATIONAL FUND</b>				
Contractual	MO 8110 4	P	1,517.65	
				1,517.65 *
Per. Ser.	MO 8110 1		9,752.81	
Contractual	MO 8110 4		3,864.11	
Emp. Benefits	MO 9030 8		728.18	
				14,345.10 *
				15,862.75 **

	ACCOUNT	ENC	AMOUNT	
<b>LOOMIS SEWER DISTRICT</b>				
Contractual	S1 8110 4		155.00	155.00 *
				155.00 **
<b>S. L. / BRISCOE CONSOLIDATED SEWER</b>				
Contractual	S2 8110 4	P	2,136.14	2,136.14 *
Contractual	S2 8110 4		175.00	175.00 *
				2,311.14 **
<b>INFIRMARY ROAD SEWER DISTRICT</b>				
Contractual	S7 8110 4	P	109.83	109.83 *
				109.83 **
<b>FERNDALE WATER DISTRICT</b>				
Contractual	W2 8310 4	P	221.06	221.06 *
				221.06 **
<b>STEVENSVILLE WATER DISTRICT</b>				
Contractual	W3 8310 4	P	1,137.37	1,137.37 *
Contractual	W3 8310 4		177.91	177.91 *
				1,315.28 **
<b>W.S.S. WATER DISTRICT</b>				
Contractual	W4 8310 4	P	73.69	73.69 *
				73.69 **
<b>INDIAN LAKE WATER DISTRICT</b>				
DISTRICT TO DISTRICT SALES	W5 8310 41		572.00	572.00 *
				572.00 **
				221,334.28 ***

TO THE SUPERVISOR:

I certify that the vouchers listed above were audited by the TOWN BOARD and allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount opposite his name. Claims #        to claims #        audited on       . Claims #        to claims #        audited on       . All other claims were authorized under Blanket Resolution adopted by the Town Board on February 11, 1988.

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 TOWN CLERK

APPROVED AND ORDERED PAID THIS \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
 SUPERVISOR

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_

COUNCILPERSON

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COUNCILPERSON

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COUNCILPERSON

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
414	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 12/04/19	TP 10	19,351.78	19120402	19,351.78
415	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 12/04/19	TP 10	5,176.10	19120403	5,176.10
416	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 12/04/19	TP 10	823.70	58252	823.70
417	1920	N.Y.S. INCOME TAX BUREAU DATE: 12/04/19	TW 21	771.20	19120404	771.20
418	1910	N.Y.STATE & LOCAL RETIREMENT SYSTEM DATE: 12/02/19	TW 18	4,782.39	19120201	4,782.39
419	758	TOWN OF LIBERTY DATE: 12/04/19	HT 202	768.75	5019	768.75
420	4042	VILLAGE OF LIBERTY DATE: 12/02/19	A 690	415.00	2555	415.00
421	703	STATE COMPTROLLER DATE: 12/02/19	A 690	30,645.00	2554	30,645.00
422	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 12/11/19	TP 10	71,660.90	19121102	71,660.90
423	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 12/11/19	TP 10	25,670.52	19121103	25,670.52
424	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 12/11/19	TP 10	8,701.03	58315	8,701.03
425	6063	CAPITAL COMMUNICATIONS FCU DATE: 12/11/19	TP 10	80.00	58316	80.00
426	2009	SULLIVAN COUNTY SUPPORT COLLECTION DATE: 12/11/19	TP 10	323.06	58317	323.06
427	545	UNIFORMS USA DATE: 12/11/19	TP 10	16.00	58318	16.00
428	758	TOWN OF LIBERTY DATE: 12/11/19	TP 10	1,341.43	58319	1,341.43
429	1920	N.Y.S. INCOME TAX BUREAU DATE: 12/11/19	TW 21	4,551.81	19121104	4,551.81
430	345	COLUMBIAN MUTUAL LIFE INSURANCE DATE: 12/11/19	TW 25	20.00	2321	20.00
431	310	USCM/ NORTHEAST DATE: 12/11/19	TW 28	2,132.71	19121105	2,132.71
432	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 12/18/19	TP 10	33,688.87	19121801	33,688.87

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
433	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 12/18/19	TP 10	14,969.61	19121802	14,969.61
434	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 12/18/19	TP 10	3,013.52	58328	3,013.52
435	1920	N.Y.S. INCOME TAX BUREAU DATE: 12/18/19	TW 21	3,013.52	19121804	3,013.52
436	4042	VILLAGE OF LIBERTY DATE: 12/20/19	A 690	28,067.00	2557	28,067.00
437	4042	VILLAGE OF LIBERTY DATE: 12/20/19	A 690	115.00	2558	115.00
438	930	GLENN SMITH, PE, INC. DATE: 12/20/19	TA 95	267.45	1734	267.45
439	578	AFLAC NEW YORK DATE: 12/27/19	TW 29	744.68	19122700	744.68
440	5012	LAURIE DUTCHER, TAX COLLECTOR DATE: 12/27/19	A 210	100.00	2559	100.00
441	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 12/23/19	TP 10	92,205.79	19122302	92,205.79
442	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 12/23/19	TP 10	35,454.49	19122303	35,454.49
443	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 12/23/19	TP 10	11,483.85	58385	11,483.85
444	6063	CAPITAL COMMUNICATIONS FCU DATE: 12/23/19	TP 10	80.00	58386	80.00
445	2009	SULLIVAN COUNTY SUPPORT COLLECTION DATE: 12/23/19	TP 10	323.06	58387	323.06
446	545	UNIFORMS USA DATE: 12/23/19	TP 10	16.00	58388	16.00
447	758	TOWN OF LIBERTY DATE: 12/23/19	TP 10	1,341.43	58389	1,341.43
448	1920	N.Y.S. INCOME TAX BUREAU DATE: 12/23/19	TW 21	6,452.61	19122304	6,452.61
449	345	COLUMBIAN MUTUAL LIFE INSURANCE DATE: 12/23/19	TW 25	20.00	2322	20.00
450	310	USCM/ NORTHEAST DATE: 12/23/19	TW 28	2,603.98	19122305	2,603.98
451	1910	N.Y.STATE & LOCAL RETIREMENT SYSTEM DATE: 12/31/19	TW 18	3,711.59	19123101	3,711.59

414,903.83 \*\*

ACCEPTED/APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

CLAIMS FROM #: \_\_\_\_\_ TO #: \_\_\_\_\_ TOTALING : \_\_\_\_\_

\_\_\_\_\_  
SUPERVISOR

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

	ACCOUNT	AMOUNT	
<b>GENERAL FUND - TOWNWIDE</b>			
Petty Cash	A 210	100.00	
Clearing Account	A 690	59,242.00	
			59,342.00 *
			59,342.00 **
<b>RESERVE - STEVENSVILLE WATER CAPITAL</b>			
CASH FROM EFC	HT 202	768.75	
			768.75 *
			768.75 **
<b>TRUST AND AGENCY</b>			
Escrow account	TA 95	267.45	
			267.45 *
			267.45 **
<b>PAYROLL ACCOUNT</b>			
Payroll	TP 10	325,721.14	
			325,721.14 *
			325,721.14 **
<b>PAYROLL WITHHOLDING</b>			
Retirement	TW 18	8,493.98	
N.Y.S. Income Tax	TW 21	14,789.14	
FARMERS & TRADERS LIFE INS. CO	TW 25	40.00	
PEBSCO - Deferred Compensation	TW 28	4,736.69	
AFLAC Contributions	TW 29	744.68	
			28,804.49 *
			28,804.49 **
			414,903.83 ***

Account#	Account Description	Fee Description	Qty	Local Share
A 2590	Highway Fees	Road Access Permit	1	50.00
		<b>Sub-Total:</b>		<b>\$50.00</b>
A1255	Conservation	Conservation	3	7.39
	Marriage License	Marriage License Fee	2	35.00
	Permits	Refuse Collection	21	2,100.00
		Towing License	4	400.00
	Small Sales	EZ Pass	13	325.00
		Marriage Certificate	6	60.00
		Misc	1	90.00
		<b>Sub-Total:</b>		<b>\$3,017.39</b>
A1620.4	Small Sales	Photo Copies	56	14.00
		<b>Sub-Total:</b>		<b>\$14.00</b>
A2544	Dog Licensing	Female, Spayed	5	24.50
		Female, Unspayed	2	25.00
		Male, Neutered	5	38.50
		Purebred Licenses	1	25.00
		<b>Sub-Total:</b>		<b>\$113.00</b>
A2545	Dog	Redeemed Dog	1	75.00
		<b>Sub-Total:</b>		<b>\$75.00</b>
B2110	Building Fees	Variance	1	100.00
		<b>Sub-Total:</b>		<b>\$100.00</b>
B2770	Building Fees	Building Permit	8	1,207.60
		Fire Inspections	1	75.00
		Municipal Search	13	650.00
		<b>Sub-Total:</b>		<b>\$1,932.60</b>
		<b>Total Local Shares Remitted:</b>		<b>\$5,301.99</b>
Amount paid to:	Ny State Dept. Of Health			45.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			43.00
Amount paid to:	NYS Environmental Conservation			502.61
<b>Total State, County &amp; Local Revenues:</b>	<b>\$5,892.60</b>	<b>Total Non-Local Revenues:</b>		<b>\$590.61</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie Dutcher, Town Clerk, Town of Liberty during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

REVENUE SUMMARY

---

FUND NAME	BUDGET AS MODIFIED	CURRENT RECEIPTS	Y-T-D RECEIPTS	UNCOLLECTED BALANCE
GENERAL FUND - TOWNWIDE	2,676,004.26	191,419.16	2,766,202.37	90,198.11-
TOWN - OUTSIDE VILLAGE	378,884.00	100,014.30	389,117.71	10,233.71-
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	65,270.86	571,313.98	571,313.98-
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,511,745.00	28.47	1,520,522.02	8,777.02-
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,160,060.00	74.57	1,175,417.09	15,357.09-
HIGHWAY CHIPS FUND	399,967.79	399,967.79	400,136.81	169.02-
WATER AND SEWER OPERATIONAL FUND	897,183.00	30,000.00	827,893.17	69,289.83
TOTAL SEWER DISTRICTS	702,660.71	25,041.65	847,694.57	145,033.86-
TOTAL WATER DISTRICTS	1,305,181.81	132,453.29	1,413,663.71	108,481.90-
GRAND TOTALS.....	9,031,686.57	944,270.09	9,911,961.43	880,274.86-

EXPENSE SUMMARY

---

FUND NAME	BUDGET AS MODIFIED	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	P.O. BALANCE	UNENCUMBERED UNEX. BALANCE
GENERAL FUND - TOWNWIDE	2,961,004.26	405,512.95	2,879,150.26	.00	81,854.00
TOWN - OUTSIDE VILLAGE	430,884.00	38,180.07	349,097.54	.00	81,786.46
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	80,629.15	571,313.88	.00	571,313.88-
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,536,745.00	264,532.36	1,605,360.16	.00	68,615.16-
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,220,060.00	63,978.18	1,166,375.32	.00	53,684.68
HIGHWAY CHIPS FUND	399,967.79	.00	399,967.79	.00	.00
WATER AND SEWER OPERATIONAL FUND	897,183.00	74,838.49	805,926.02	.00	91,256.98
TOTAL SEWER DISTRICTS	791,660.71	35,928.47	735,466.81	.00	56,193.90
TOTAL WATER DISTRICTS	1,404,581.81	121,696.39	1,234,019.51	.00	170,562.30
GRAND TOTALS.....	9,642,086.57	1,085,296.06	9,746,677.29	.00	104,590.72-



Town of Liberty  
Supervisor's Report  
December-19

Name	Bank	Account #	Current Total
General Fund	Key Bank	*183	\$ 505,496.79
Highway Fund	Key Bank	*191	\$ 583,281.42
Capital Reserve Fund	TD Banknorth	*521	\$ 644,787.05
Capital Reserve Fund	Wayne Bank	*701	\$ 251,652.18
Street Light Districts	CHB	*555	\$ 33,300.47
Water and Sewer Fund	Key Bank	*205	\$ 664,094.58
Trust and Agency	Key Bank	*744	\$ 149,498.32
Central Checking	Key Bank	*183	\$ -
Health Insurance	Jeff Bank	*993	\$ 15,688.15
Payroll Account	Jeff Bank	*310	\$ -
Payroll Withholding	Jeff Bank	*174	\$ -
NYS CDBG	Key Bank	*418	\$ -
Grant Account	Key Bank	*212	\$ -
		<b>TOTAL:</b>	<b>\$ 2,847,798.96</b>

Key Bank Treasury Bills:			\$ 1,594,534.24
Catskill Hudson Bank CD			\$ 86,622.54
Jeff Bank CD			\$ 50,088.00
TD Banknorth CD			\$ 900,000.00
		<b>TOTAL CD:</b>	<b>\$ 2,631,244.78</b>





# BLAUER ASSOCIATES



P.O. Box 363, Nescopeck, Pa. 18635

Tel: 570.379.2552

mblauer@evenlink.com

RECEIVED

JAN 13 2020

TOWN OF LIBERTY  
SUPERVISOR'S OFFICE

January 3, 2020

Frank DeMayo, Supervisor  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754

Re: OCR #641PW107-18  
White Sulphur Springs Water Improvements - Phase 9  
**Invoice #7**

Invoice for administrative services to OCR 201 Project (Public Facilities - White Sulphur Springs Water Project Phase 6) for the period November 19, 2019 through December 31, 2019.

- Prepare drawdown #4 to reimburse Town for administrative and engineering costs to date;
- Prepare Annual Performance Report for calendar year 2019;
- Respond to OCR request for project status; and
- Project recordkeeping and filing.

8 Hours at \$150.00 per hour.....\$1,200.00

TOTAL AMOUNT DUE.....**\$1,200.00**

Signed,

Mark Blauer  
President



Town of Liberty  
 120 North Main Street  
 Liberty, New York 12754

Voucher No. \_\_\_\_\_  
 Check No. \_\_\_\_\_

CENTRAL CHECKING

Claimant's Name and Address: Delaware Engineering, D.P.C.  
 28 Madison Avenue Extension  
 Albany NY ZIP 12203

Vendor #: 7032 P.O. # \_\_\_\_\_

Office Use Only

Coding:
Vendor#:
PO#:
PO ATTACHED:
Invoice #s:
Addition:
Dept. Head Sig.
Reviewed by:
Date:

	Invoice # - Description of Goods/Services	Invoice Amt.	Fund/App.#	Amount
01/13/20	Invoice #4- White Sulphur Springs Water District			
	Phase 9 - Invoice number 19-1666-4			
	Engineering Services Invoice # 4			
	Amount Due for Current Services	\$5,930.00	CD 8311.3	\$5,930.00
		\$5,930.00	Total	\$5,930.00

THE ABOVE SERVICES OR MATERIALS WERE RENDERED OR FURNISHED TO THE MUNICIPALITY ON THE DATES STATED AND THE CHARGES ARE CORRECT.

Date: 1/16/20 Signature: [Handwritten Signature]



## DELAWARE ENGINEERING, D.P.C.

---

55 South Main Street  
Oneonta, NY 13820

Tel: 607.432.8073  
Fax: 607.432.0432

January 13, 2020



Cheryl Gerow  
Budget/Accounting Coordinator  
Town of Liberty  
Government Center  
120 North Main Street  
Liberty, NY 12754

Re: White Sulphur Springs Water District – Phase 9 Improvements

Sub: Engineering Services Invoice No. 4

Dear Cheryl:

Attached for Town review and processing is our invoice totaling \$5,9300.00 for the subject project. Total cost to date, including this invoice, is \$38,503.36. Based on the contract price of \$118,500.00, the remaining balance equals \$79,996.64.

Work performed/provided which is covered by the invoice through December 2019 includes:

**Task 1 – Subcontractor Services:**

- REGEN, LLC completed topographic survey.

**Task 2 – Design Services:**

- Working on Design.
- NYS DEC Permit

**Task 3 - Bid/Award Services:**

- Not Completed

**Task 4 – Engineering During Construction:**

- Not Completed.

**Task 5 – On-Site Observation Services:**

- Not Completed

**Task 6 – As-Builts:**

- Not Completed

**Work planned for January 2020 includes:**

- Working on the Design.
- Continue to communicate with the Town, Sullivan County DPW and contractor on project needs.

Please contact me at (607) 432-8073 if you have any questions.

Respectfully,

**DELAWARE ENGINEERING, D.P.C.**



Dave Ohman, P.E.

Attachment

CC: Brian P. Rourke, Esq., Town Supervisor (w/enclosures)  
Mark Blauer, Blauer Associates (w/enclosures)  
Stacey Yaun, Town Water & Sewer Department (w/enclosures)  
Cheryl DeCarr, Delaware Engineering, D.P.C. (w/enclosures)  
Jeff Francisco, Delaware Engineering, D.P.C. (w/enclosures)



**Delaware Engineering, D.P.C.**  
 28 Madison Ave. Ext.  
 Albany, NY 12203  
 (518) 452-1290

LIBERTY (T)  
 120 North Main Street  
 Liberty, NY 12754

Invoice number 19-1666-4  
 Date 01/09/2020

Project 19-1666 Liberty (T) White Sulphur Springs  
 Phase 9

For Services Rendered Through January 05, 2020

**1 Subcontracts - Surveying  
 CONSULTANT**

**Regen, LLC**

Units	Rate	Billed Amount
		3,000.00

**2 Design Services**

David R. Ohman  
 Jeffrey Francisco

Units	Rate	Billed Amount
3.00	185.00	555.00
19.00	125.00	2,375.00

subtotal	22.00	2,930.00
Phase subtotal		2,930.00
	Invoice total	<b>5,930.00</b>

Approved by:

Jeffrey Francisco

*Please remit payment to:  
 Delaware Engineering, D.P.C.  
 28 Madison Ave. Ext.  
 Albany, NY 12203*

# DELAWARE ENGINEERING, D.P.C.

55 South Main Street, Oneonta, New York 13820 Phone 607-432-8073/FAX 607-432-0432

Town of Liberty

Attention: Cheryl Gerow, Finance Department

120 North Main Street

Liberty, NY 12754

PROJECT ID

19-1666

PROJECT: White Sulphur Springs Water District - Phase 9 Improvements

INVOICE/REQUISITION No.: 4

	CURRENT COST	PREVIOUS COST	COST TO DATE	BUDGET
<b>1. Task 1 - Subcontractor Services</b>				
Subcontractors - Surveying (REGEN, LLC)	\$ 3,000.00	\$ 7,000.00	\$ 10,000.00	\$ 10,000.00
<b>SUBTOTAL-TASK 1</b>	<b>\$ 3,000.00</b>	<b>\$ 7,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>
<b>2. Task 2 - Design Services (Preliminary Design Included)</b>				
Labor	\$ 2,930.00	\$ 25,302.50	\$ 28,232.50	
Reimbursable Expenses	\$ -	\$ 270.86	\$ 270.86	
<b>SUBTOTAL-TASK 2</b>	<b>\$ 2,930.00</b>	<b>\$ 25,573.36</b>	<b>\$ 28,503.36</b>	<b>\$ 36,250.00</b>
<b>3. Task 3 - Bid/Award Services</b>				
Labor	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL-TASK 3</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000.00</b>
<b>4. Task 4 - Engineering During Construction</b>				
Labor	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL-TASK 4</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,250.00</b>
<b>5. Task 5 - On-Site Observation Services</b>				
Labor	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL-TASK 5</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,500.00</b>

# DELAWARE ENGINEERING, D.P.C.

55 South Main Street, Oneonta, New York 13820 Phone 607-432-8073/FAX 607-432-0432

	<u>CURRENT</u> <u>COST</u>	<u>PREVIOUS</u> <u>COST</u>	<u>COST TO</u> <u>DATE</u>	<u>BUDGET</u>
<b>6. Task 6 - As-Builts</b>				
Labor	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL-TASK 6</b>	\$ -	\$ -	\$ -	\$ 1,500.00
<b>TOTAL</b>	<u>\$ 5,930.00</u>	<u>\$ 32,573.36</u>	<u>\$ 38,503.36</u>	<u>\$ 118,500.00</u>
<b>AMOUNT DUE FOR CURRENT SERVICES</b>	<u>\$ 5,930.00</u>			
<b>AMOUNT PAST DUE</b>	<u>\$ 20,078.94</u>		Invoice #2, 11/12/2019 and Invoice #3, 12/12/2019	
<b>TOTAL NOW DUE</b>	<u>\$ 26,008.94</u>			
<b>BUDGET BALANCE</b>		\$ 79,996.64		

THIS STATEMENT REFLECTS PAYMENTS RECEIVED ON OR BEFORE BILLING DATE



# REGEN, LLC

- Land Surveying
- Independent Mapping Support

Kevin J. Yerdon, L.S.  
P.O. Box 88  
Oneonta, N.Y. 13820  
Phone: 607-432-3646

## Invoice

**Bill To:**  
Delaware Engineering  
  
Re: Dahlia Road

**Invoice / Project No.:** R860  
**Invoice Date:** December 13, 2019  
**Attn.:** Dave Ohman

Date	Quantity	Description		Total \$
	1	Topographic/Site Survey - Dahlia Road Extension		3000.00
	1	Digital File - to Delaware Engineering		
			Paid	-0-
			<b>Balance Due</b>	<b>3000.00</b>

Please make checks payable to *Regen, LLC*

#19-16666

T/L. banky  
WSS Ph 9

2019 Budget Transfers

Account	To (+)	From (-)
A 1330.4		\$ 300.00
A 1355.4	\$ 17.00	
A 1410.4	\$ 300.00	
A 5132.4	\$ 1,738.00	
A 5182.4	\$ 1,124.00	
A 7110.2	\$ 431.00	
A 7110.4	\$ 394.00	
A 7110.1		\$ 857.00
A 7150.4	\$ 32.00	
A 9050.8	\$ 602.00	
A 9060.8		\$ 3,481.00
DA 5130.1	\$ 15,900.00	
DA 5142.1		\$ 15,900.00
DA 5140.4	\$ 2,693.00	
DA 5142.4		\$ 2,693.00
DA 9010.8		\$ 1,114.00
DA 9030.8	\$ 1,114.00	
W2 9710.7	\$ 19.00	
W2 8310.4		\$ 19.00
W7 8310.2	\$ 3,105.00	
W7 8310.3		\$ 1,680.00
W7 8310.4		\$ 425.00
W7 9901.9500		\$ 1,000.00
Total:	\$ 27,469.00	\$ 27,469.00

**APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE**  
License expires the 31st day of December following the Date of Issue

- 1. **NAME OF APPLICANT:** Simsmetal East, LLC
- 2. **ADDRESS:** 428 Harris Road, Ferndale, NY 12734
- 3. **TELEPHONE (845) 292-3166**
- 4. **VEHICLE**
  - A-NAME OF OWNER: Simsmetal East, LLC
  - B-MAKE OF VEHICLE 2007 International Paystar
  - C-LICENSE PLATE # AN-651Y
  - D-BODY TYPE: Roll Off
  - E-REGISTRATION#: 1HTXHAPT07J439011
- 5. **DO YOU INTEND TO OPERATE THE VEHICLE PERSONALLY?** No.
- 6. **NAME AND ADDRESS OF EMPLOYEES WHO WILL OPERATE VEHICLE?**  
Tiffany Balon, 200 Stratford Lane, Apt. 40, Middletown, NY 10940

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

[Signature]  
SIGNATURE OF APPLICANT

SWORN TO BEFORE ME THIS 3<sup>rd</sup> DAY OF Jan 2020.

AMANDA M. GONZÁLEZ  
NOTARY PUBLIC  
STATE OF NEW JERSEY  
MY COMMISSION EXPIRES OCT. 07, 2024

NOTARY PUBLIC  
1/6/20  
DATE

APPLICATION & LICENSE FEE RECEIVED

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

CODE ENFORCEMENT OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

APPLICATION APPROVED BY THE TOWN BOARD \_\_\_\_\_ DATE \_\_\_\_\_

LICENSE ISSUED \_\_\_\_\_ DATE \_\_\_\_\_

LICENSE # 2492 \_\_\_\_\_ DATE \_\_\_\_\_

RATE SCHEDULE:  
PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00      PACKER / CONTAINER TRUCK.....\$100.0

Town of Liberty Finance Office  
120 North Main Street  
Liberty, New York 12754  
Phone (845) 292-5772  
Fax (845) 292-1310  
c.gerow@townofliberty.org

Earl C. Bertsch  
Senior Accountant

Cheryl Gerow  
Director of Finance

Part-Time Senior Accountant

Effective January 1, 2020

Appointment Period: January 1, 2020 through January 1, 2021

Part-Time Position:

- Work schedule to be flex hours as required with a maximum of 6 hours per week and not to exceed 250 hours per year
- Normal work schedule will be 8:00 A.M. to 12 Noon on Monday's and other hours as needed

Duties

- Work in conjunction with the Director of Finance in the accounting and financial operations of the Town of Liberty
- To be a resource person to the Director of Finance, Supervisor and Town Board

Benefits

- Health, Dental and Life Insurance coverage at no additional cost to employee
- Salary will be \$6,000 annually, paid bi-weekly regardless of hours worked in any payroll period

This agreement can be terminated by either party upon thirty (30) days written notice.

RECEIVED

JAN 13 2020

TOWN OF LIBERTY  
TOWN CLERK'S OFFICE

**2020 Compensation Contract for Senior Citizen's Clubs**

**AGREEMENT** made this 2nd day of January 2020 between the **TOWN OF LIBERTY**, a municipal corporation having its principal place of business at 120 North Main Street, Liberty, New York 12754 ("Town") and **White Sulphur Springs Senior Club**, a Senior Citizen club serving the residents of the Town of Liberty.

**WITNESSETH:**

**WHEREAS**, the Town has appropriated funds for the purpose of making recreational activities and other services available to senior citizen's who are of the Town of Liberty, and

**WHEREAS**, the Club is an organization having the experience and facilities necessary to provide recreational activities and other services to senior citizens who are residents of the Town of Liberty.

**NOW, THEREFORE**, it is agreed as follows:

1. The Club shall provide recreational activities and other services to senior citizens who are residents of the Town of Liberty so as to enhance their physical well being during the year 2020.
2. In consideration of the foregoing, the Town shall compensate the Club in the sum of **\$1250.00** for 2020. The Club may expand such funds in its discretion for recreational and social activities to benefit senior citizens who are residents of the Town of Liberty, provided that no part of such funds shall be donated or gifted to any individual or organization.

3. On or before December 31, 2020 the Club shall provide to the Town's Parks and Recreation Director, at 119 North Main Street, Liberty, New York 12754, a schedule listing the programs, activities and services provided by the Club to senior citizens who are residents of the Town of Liberty during the year, the amount expended on each, as well as the names and addresses of the Town of Liberty residents who participated in each listed program or activity. In the event such a schedule is not provided, the Town may consider the same in determining whether or not to enter into a new agreement with the Club for the provision of services to senior citizen's for the following year.


**IN WITNESS WHEREOF**, the parties hereto have signed this agreement as of the date first written above.

**TOWN OF LIBERTY**

By:   
Frank DeMayo, Supervisor

And

**White Sulphur Springs  
Senior Club**

By:   
Club President and/or Treasurer

*KERI-ANN P. POLEY*

P.O Box 450  
Neversink, New York 12765  
(845) 798-0909  
[keripoley@yahoo.com](mailto:keripoley@yahoo.com)

January 9, 2020

Office of the Supervisor  
Attn: Supervisor Frank DeMayo  
120 North Main Street  
Liberty, NY 12754

Re: Keri-Ann Poley  
Letter of Resignation

Dear Supervisor DeMayo:

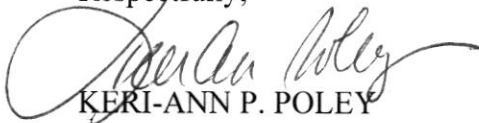
It is with a heavy heart I write this letter of resignation. I will be resigning from my position as Confidential Secretary effective Friday January 24, 2020.

It has been my absolute pleasure to serve the people of the Town of Liberty as the Confidential Secretary to both you and former Supervisor Brian Rourke.

I have enjoyed working with the employees, residents and community. I am thankful for the relationships and friendships which have formed during my tenure as Confidential Secretary.

I hope that the positive strides which have been accomplished during the last 26 months continue to move forward under your leadership. I know you have the drive and passion to lead this town in the right direction.

Respectfully,

  
KERI-ANN P. POLEY