



TOWN OF LIBERTY

N E W Y O R K

REGULAR MONTHLY MEETING

PLACE: SENIOR CITIZEN CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: February 21, 2024

TIME: 6:30 P.M.

FRANK DEMAYO, SUPERVISOR

VINCENT MCPHILLIPS, COUNCILMEMBER

LAURIE DUTCHER, TOWN CLERK

JOHN LENNON, COUNCILMEMBER

DEAN FARRAND, COUNCILMEMBER

SHERRI KAVLESKI, COUNCILMEMBER

PLEDGE OF ALLEGIANCE

JOINT MEETING 6:30 p.m. -7:00 p.m.

The purpose of this Joint Meeting is to discuss the organization and planning for a review and update of the 2008 Liberty Joint Comprehensive Plan.

CORRESPONDENCE

INCOMING:

1. 2023 Investment Report from the Finance Director.
2. Correspondence from the Liberty Fire Department listing the activated fire alarms in the Town and Village.

OUTGOING:

1. Correspondence sent by Supervisor DeMayo regarding the IUP Amendment Comment.

NEW BUSINESS

1. Motion to approve the following minutes:
 - Public Hearing 1/3/24
 - Dept. Head/Worksession Mtg. 1/3/24
 - Regular Monthly Mtg. 1/17/24
 - Dept. Head/Worksession Mtg. 2/5/24
2. Motion to approve the following monthly reports:
 - Town Clerk's Report 1/24
 - Tax Collector's Report 1/24
 - Revenue & Expense Report 1/24
 - Supervisor's Report 1/24
3. Motion to approve the following audit:



TOWN OF LIBERTY

N E W Y O R K

- January, 2024 Post Audit Claims #107 to #137 totaling \$252,102.29.
 - February, 2024 Abstract Claims #138 to #303 totaling \$625,708.65.
 - January, 2024 General Ledger Abstract Claims #1 to #35 totaling \$1,452,317.89.
4. Motion to approve voucher for Tweedie Construction, LLC in the amount of \$33,570.50 for construction services for White Sulphur Springs Phase 10-2023.
 5. Motion to award bid for the Sherwood Roth Booster Pump Replacement.
 6. Motion to approve Pro-Housing Communities Resolution.
 7. Motion for Supervisor to execute Memorandum of Understanding with Cornell Cooperative Extension Sullivan County Creating Healthy Schools and Communities and Town of Liberty.

DISCUSSION

OLD BUSINESS

UNDER REVIEW

1. Drilled wells with a yield of less than 5 GPM.
2. Training & Recommendations policy- Planning & Zoning
3. Shipping Containers
4. Fence In/Fence Out
5. AIRBNB
6. Solar
7. County Water / Sewer Study.

IN PROGRESS

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines
3. Empty Lot in Parksville
4. Illegal dumping of garbage
5. Delaware Town/Village Water Sewer Study
6. Lead Service Line Inventory
7. Walnut Mt. Pavillion.

PUBLIC PARTICIPATION

BOARD DISCUSSION

EXECUTIVE SESSION- Personnel

ADJOURN

TOWN CLERK'S OFFICE

120 NORTH MAIN STREET
LIBERTY, NEW YORK 12754
l.dutcher@townofliberty.org

LAURIE DUTCHER, CMC, RMC
TOWN CLERK

(845) 292-5110
FAX (845) 292-1310

LEGAL NOTICE

JOINT MEETING
TOWN BOARD / VILLAGE OF LIBERTY BOARD
2/21/24
6:30 p.m.

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Liberty has scheduled a Joint Meeting with the Village of Liberty Board to be held on 2/21/24 at the Senior Citizen's Center, 119 North Main Street, Liberty at 6:00 p.m. to discuss the organization and planning for a review and update of the 2008 Liberty Joint Comprehensive Plan. The Regular Monthly Meeting will follow at 7:00 p.m.

Dated: February 13, 2024

BY ORDER OF THE
TOWN BOARD OF THE
TOWN OF LIBERTY

LAURIE DUTCHER,
TOWN CLERK

Town of Liberty Finance Office
120 North Main Street
Liberty, NY 12754
(845) 292-5772
c.gerow@townofliberty.org

DATE: February 21, 2024
TO: Supervisor DeMayo and Town Board Members
FROM: Cheryl Gerow
RE: 2023 Investment Report

During the first half of 2023, interest rates on Savings Accounts and Bank Certificate of Deposits have continued to increase. US Treasury Bills at Key Bank and Jumbo Certificate of Deposits at TD Bank have renewed at a rates between 2.30% and 5.10% throughout the first half of the year.

Rates

US Treasury Bills		Bank/Jumbo Certificate of Deposits	
January 2023	4.35% for 90 days	January 2023	4.60% for 180 days
March 2023	4.65% for 120 days	March 2023	4.05% for 1 year
June 2023	5.22% for 120 days		
November 2023	5.35% for 120 days		

Savings Accounts (December 2023)

Key Bank	0% (rate based on off-setting bank charges)
	0% (no interest on Central Checking account)
Catskill Hudson Bank	0.15%
Wayne Bank	0.50%
TD Bank	3.14%
Jeff Bank	0% (no interest on payroll accounts)

Below is a four-year comparison of total interest earned:

	2020	2021	2022	2023
General A	\$8,767.00	\$ 526.00	\$10,274.53	\$94,374.00
General B	\$1,805.60	\$1,201.16	\$ 263.07	\$ 12,183.00
Highway DA	\$3,170.38	\$ 110.48	\$ 7,430.25	\$51,646.00
Highway DB/DC	\$4,995.78	\$ 0.00	\$ 4,415.48	\$30,202.00
Capital Reserve	\$7,669.55	\$4,222.81	\$20,131.06	\$92,384.00
Lighting	\$ 50.11	\$ 23.72	\$ 59.79	\$ 99.00
M&O	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Sewer	\$1,470.31	\$ 53.08	\$ 7,992.98	\$17,260.00
Water	\$ 980.34	\$ 35.39	\$ 4,528.00	\$17,260.00
Total YTD Interest Earned:	\$28,909.07	\$6,172.64	\$55,095.16	\$315,408.00



Liberty Fire Department
Liberty Joint Fire District
256 Sprague Ave., Suite 4
Liberty, N.Y. 12754



Mark Johnstone
Chief

Beat Birrer
1st Asst. Chief

Lyman Wood
Treasurer

James Simon
2nd Asst. Chief

Cheryl Gerow
Secretary

To: Town of Liberty/Village of Liberty
From: Liberty Joint Fire District
Re: List of activated fire alarms for ordinance
January: 2024


Town of Liberty:

01/05/2024: #52 Ferndale Loomis Road (Boces): Alarm activated due to fumes from running vehicle.
01/06/2024: #294 Old Monticello Road (Sullivan ARC): Alarm activated due to cooking.
01/23/2024: #276 Old Loomis Road: Co alarm activated due to testing of alarm system.
01/24/2024: #639 Hunter Lake Road: Alarm activated due to construction.
01/24/2024: #14 Thomas Ave: Alarm activated due to system malfunction.
01/26/2024: #477 Revonah Hill Road: Alarm activated due to construction.

Village of Liberty:

01/08/2024: #25 Carrier Street (Arcadia): Alarm activated due to system malfunction.
01/09/2024: #5 Liberty Commons Barton Road: Alarm activated due to system malfunction.
01/10/2024: #5 Barton Road Liberty Commons: Alarm activated due to system malfunction.
01/11/2024: #58 Sullivan Ave (McDonald's): Alarm activated from cooking.
01/13/2024: #58 Sullivan Ave (McDonald's): Alarm activated from cooking.
01/17/2024: #58 Sullivan Ave (McDonald's): Alarm activated from cooking.
01/26/2024: #58 Sullivan Ave (McDonald's): Alarm activated from cooking.
01/27/2024: #25 Carrier Street (Arcadia): Alarm activated due to system malfunction.
01/31/2024: #6 Wierk Ave: Alarm activated due to system malfunction.
01/31/2024: #172 North Main Street: Alarm activated due to cooking.

Respectfully Submitted,


James Simon
LJFD Administrator

-- WE'LL HANDLE IT! --

Office of the Supervisor



Frank DeMayo
Supervisor

Town of Liberty Government Center
120 North Main Street • Liberty, New York 12754

supervisordemayo@townofliberty.org

www.townofliberty.org

TEL: 845-292-5111

FAX: 845-292-1310

February 14, 2024

Ashley Inzerillo
Program Manager
NYSDOH Bureau of Water Supply Protection
Empire State Plaza, Corning Tower Rm. 1135
Albany, NY 12237

RE: IUP Amendment Comment

Dear Ashley Inzerillo:

I am writing today to comment on NYSDOH's draft Amendment No. 2 to the FFY 2024 DWSRF IUP regarding potential funding awards for the BIL Lead Service Line Replacement (LSLR) program. Our community submitted a listing form in August of 2023 requesting funding through this program to address an unfunded federal mandate that all public water supplies submit a complete inventory of their lead service lines by October of this year.

As a disadvantaged community in a rural area with limited staff and resources, we were hoping that NYSDOH would recognize the significant financial burden that this requirement places on us. As you know, the state is required to provide at least 49% of the BIL-LSLR funding as grants to water systems that meet the state's disadvantaged community criteria, which is based largely on population and income. However, the draft IUP amendment states that for the purposes of BIL-LSLR funding, an exception is being made to allow municipalities with a population over 300,000 persons to qualify as disadvantaged communities and be considered for funding.

There are several projects on the draft eligible project list within the City of New York, which has a population of 8.8 million people, and an annual budget of about \$100 billion. With a budget of this magnitude, I suspect the City of New York would have access to significant resources to address replacement of lead service lines in targeted areas without additional state support.

Eliminating the exception that allows municipalities with a population over 300,000 to qualify for BIL-LSLR funding would free up \$10 million, or more, in grant funding that would be better served helping small rural communities with limited local resources, like ourselves. Given that

the NYSDOH only has \$60,779,110 in LSLR grant funding available statewide, it seems unfair that New York City would be eligible to receive such a significant portion of grant funding.

I urge you to reconsider the population exemption for BIL-LSLR projects, so that disadvantaged communities, such as ours, can take full advantage of the federal resources available to address this unfunded EPA mandate.

Sincerely,

A handwritten signature in cursive script, appearing to read "Frank DeMayo".

Frank DeMayo
Town of Liberty - Supervisor

TOWN OF LIBERTY
PUBLIC HEARING
SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 1/3/24
TIME: 6:15 P.M.

PUBLIC HEARING: 6:15 P.M.

Introductory Local Law No. 3 of 2024 entitled "establishing a moratorium with respect to Planned Unit Developments in the Town of Liberty, Sullivan County, New York".

PRESENT:

Councilmember Dean Farrand
Councilmember Vincent McPhillips
Councilmember John Lennon

ABSENT:

Supervisor Frank DeMayo
Town Attorney Ken Klein

RECORDING SECRETARY:

Town Clerk Laurie Dutcher

ALSO PRESENT:

Finance Director Cheryl Gerow
Water & Sewer Dept., Damon Knack
Confidential Secretary Nick Rusin
Highway Superintendent Matt DeWitt
Cora Edwards
Michael Edwards
Harriet Dorfman

Deputy Supervisor Dean Farrand opened the Public Hearing by reading aloud the following notice:

PLEASE TAKE NOTICE that there has been introduced before the Town Board of the Town of Liberty in the County of Sullivan and State of New York, introductory Local Law No. 3 of the Year 2023, entitled "A local law establishing a moratorium with respect to Planned Unit Developments in the Town of Liberty, Sullivan County, New York." The proposed local law would establish a moratorium to prevent the application for and consideration and approval of Planned Unit Developments within the Town of Liberty for a limited period of

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time in order to consider amendment of the Town of Liberty Zoning Law with respect to Planned Unit Developments, including but not limited to revision of practice and procedure, and amendment of text, density calculations, allowable uses, and all regulations pertaining to Planned Unit Developments. The moratorium would be in effect for a period of three (3) months following the date of adoption of the subject local law. The moratorium could be extended for up to three (3) additional periods not exceeding three (3) months each by resolution of the Town Board upon a finding of necessity for such extension.

The aforesaid local law was determined to be a Type II Action as defined in 6 NYCRR §617.5(c)(36) of the regulations promulgated pursuant to the State Environmental Quality Review Act, for which environmental review is not required

Harriet Dorfman

I had a couple of questions, I made a copy of the Town's PUD. Is there an actual, full concise copy that you don't have to go back and forth on and look for local law from 2006? Or a local law from whenever it really would be helpful, I think, for the community to actually see a full copy. The other thing was when I did read this, one of the things that I saw is that they're supposed to be a beneficial something to the entire community and I really personally want to know what that supporting community beneficial to the full community is. There was also something here about \$2,500 for non-conforming, additional, non-conforming, it's not the right word, but additional homes. So I'm a little concerned to get something in there for additional homes that would not have necessarily been in the original plan but you get \$2,500 for the town that goes to the recreation department. If for some reason, it's overbuilt. The last thing I'd like to say, and it's sort of on the outside of this, but it's very relevant today is the antisemitism in our community. There are business people in our community, there are residents in our community, and the antisemitism is rampant. It's not just quote against a Hasidic group, or one Hasidic group, or many Hasidic orthodox or modern Orthodox or reform or conservative okay, and we all really need to be cognizant of that fact. This to me, I've said it over and over, it's not a matter of who's moving in, it's a matter of how people are moving in. I don't want to see large multi-homed communities that take away from our natural landscape and that put pressure on our sub-floor so to speak about plumbing and our septic and our water and our roads. And I think all of that needs to be taken into consideration when you think about the PUD.

Mike Edwards

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Mike Edwards I live in Swan Lake. I support the moratorium, I think it's the right thing to do. It's a sensible thing to do. The current law as we saw in the discussion over the lake Hills PUD, is full of loopholes and vagueness and ambiguity is which don't help anyone. So it's crucial that is given a proper study, and that encourage the board to do as rigorous analysis as they can and take as much of the nine months of moratorium that's permitted. To do that, obviously, what's of most interest is how the law is going to be changed, not whether there's just a moratorium. And I'd like to encourage the board to use this opportunity to see the PUD law as strengthening our commitment to our comprehensive plan, which is ultimately the document that guides us all in the future development of liberty. And to make sure that whatever version of the PUD law emerges, if one emerges, and it's not completely withdrawn from the town code cannot be and is not used as a workaround for anyone, developers or otherwise, who want to circumvent the zoning law and the time COVID By using the PUD as a sort of smokescreen if you like to get what they want. Because if we end up there, there will be another firestorm of opposition. Just as you saw last time in the lake Hills PUD was brought here for discussion. Thank you.

Cora Edwards

My name is Cora Edwards. I live at 1495 Briscoe Road, Swan Lake. First of all, I want to thank the board for having a public hearing. I know it's the law. So I'm grateful that were given the opportunity to speak. I think 15 minutes is insufficient for a public hearing that will have very long term effects. With regards to a moratorium on a PUD as my husband, the previous speaker mentioned that it could go on for nine months until something is hammered out, or it could be decided that a PUD is not in the interest of the comprehensive plan. My hope is that there's actually a time set aside a workshop, a roundtable, town hall, whatever you want to call it. That's just on the PUD law. We had one discussion in June with both the town board and the planning board that focused on the PUD and then there was a Planning Board meeting after that, but everything after that, since May until January has been piecemeal. Public comments have just come as people started to become more aware of the impacts of a PUD on every road on every tract of land, regardless of whether it's a rural development, or an agricultural conservation area. So I am requesting, imploring, asking to please put aside a time where everyone in the community can come together. I hope that the comment that Dean made earlier will be posted in full if it hasn't been already. Because you can see from the number of people here today that this is of interest to everybody in Liberty in the town, and there are wider implications for the county. So as I said before, I hope that you all have a workshop, a roundtable, a town hall, whatever it is just on the PUD and not to sandwich it in 15 minutes before a re-org meeting. It deserves more than that. Thank you.

No one else wished to speak. The Public Hearing was closed at 6:28 p.m.

Motion:	Councilmember John Lennon
Seconded:	Councilmember Vincent McPhillips
3 AYES	Carried

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TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 01/03/24
PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754
TIME: 6:30 PM

At the Department Head/Worksession Meeting of the Town Board of the Town of Liberty held 01/03/24 at 6:30 p.m., the following were present:

PRESENT:

Supervisor Frank DeMayo
Councilperson Dean Farrand
Councilperson Brian McPhillips
Councilperson Vincent McPhillips
Councilperson John Lennon

RECORDING SECRETARY:

Town Clerk Laurie Dutcher

ALSO PRESENT:

Town Attorney Kenneth Klein
Confidential Secretary Nick Rusin
Finance Director Cheryl Gerow

ABSENT

Supervisor Frank DeMayo

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

INCOMING:

1. Correspondence from the Liberty Fire Department regarding activated alarms for August.
2. Email from Elliot Finman regarding Lake Hills Estate
3. Email from Napoli Shkolnik Environmental Attorneys regarding NY PFAS Complete Litigation.
4. Correspondence from the US Environmental Protection Agency regarding the Town of Liberty Swan Lake SPDES Permit No. NY0030252 Clean Water Act Administration Compliance Order.
5. Memo from Finance Director regarding the Town's Moody's Investors Service Rating.
6. Correspondence from Ivan Kalter regarding Lake Hill Estates.

OUTGOING:

ACCEPTANCE OF INCOMING AND OUTGOING CORRESPONDENCE

TOWN OF LIBERTY BOARD MEETING
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The Town Board of the Town of Liberty does hereby accept the incoming correspondence.

Motion: Councilmember John Lennon
Seconded: Councilmember Vincent McPhillips
4 AYES Carried

DEPARTMENT HEAD REPORTS

APPROVAL OF DEPARTMENT HEAD REPORTS

The Town Board of the Town of Liberty does hereby accept the Department Head Reports as submitted.

Motion: Councilmember John Lennon
Seconded: Councilmember Vincent McPhillips
4 AYES Carried

ASSESSOR

Deeds received:

Town 28

Village 19

Data Entry, deeds, permits, valuation, etc.

Attend the monthly Assessors Meeting

Transition for Eileen moving into Building Dept. ended 12/19/23

Jordan started 12/29/23

Brad (data collector) out until further notice

Kevin (data collector) scheduling work

CEO - BUILDING DEPARTMENT

2023	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Permits Issued	12	19	19	18	26	19	24	27	31	34	20	9	258
Permits Completed/Closed	19	34	7	27	19	18	11	18	6	10	7	10	186
Fire Inspections Performed	0	0	3	17	9	13	4	0	0	0	0	0	46
Complaints Open	5	18	8	43	20	22	14	19	12	8	14	13	196
Complaints Closed	4	2	3	1	8	5	6	17	11	29	17	5	108
Appearance Tickets issued	0	0	0	0	0	2	0	0	0	0	0	0	2

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Planning Board Applications	3	7	0	2	4	3	1	4	6	3	2	4	39
Planning Board Approvals	4	0	8	1	2	3	1	1	3	3	3	2	31
Zoning Board Applications	0	0	0	0	0	2	0	0	0	0	0	0	2
Zoning Board Approvals	0	0	1	0	0	0	1	0	0	0	0	0	2
Municipal Searches	17	13	7	45	22	14	16	17	15	15	13	6	200

COURT

	December 2023
V&T Appearances	102
Criminal Appearances	268
Ordinance Appearances	11
Civil Appearances	17
Total Fines Collected	37,897.00
Total Fines to Town	Not available
Total Fines to Village	Not available

DCO –NO REPORT SUBMITTED

FINANCE

Notified Employees of Health Insurance deductions for 2024

Processed Health Insurance Buyout, Longevity and four regular payrolls

Met with Cooper and Arias and supplied various information to begin 2023 audit

Began year-end preparation

Prepped for beginning of year procedures

Submitted payment request to EFC for Swan Lake Sewer in the amount of \$\$36,541.70. Total requested and received to date is \$425,703.94

Began compiling information for form 1095C

Submitted various insurance claims

All other daily duties and responsibilities

TOWN OF LIBERTY BOARD MEETING
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HIGHWAY-NO REPORT SUBMITTED

PARK & RECREATION-NO REPORT SUBMITTED

TOWN CLERK

Highway Fees	Road Access Permit		
Conservation	Conservation	1	1.21
Marriage Licenses	Marriage Licenses	4	70.00
Permits	Refuse Collection	14	1350.00
	Towing Licenses	11	1100.00
	Peddler's Permit		
Small Sales	EZ Pass	21	525.00
	Notary Fees	49	98.00
	Marriage Certificate	2	20.00
	Photo Copies	6	1.50
	Misc (2 USB Devices)	0	
Building	Certified Mailings	0	
Dog Licensing	Female, Spayed	6	54.00
	Female, Unspayed	1	12.50
	Male, Neutered	5	45.00
	Male, Unneutered	1	12.50
	Purebred	0	
	Senior	3	-15.00
	Replacement Tags	0	
	Exempt Dogs	0	
	Redeemed Dog (1)	3	225.00
	Redeemed Dog (2)	0	
	Reimbursement of Expenses	1	25.00
Building	Variance	0	
	Lot Improvement	3	850.00
	Special Use	4	1200.00
	Junk Yard	0	
	Subdivision	0	
	Building Inspections Public Assembly	0	
	Building Permit	6	18564.00
	Commercial Establishment Inspection	0	

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	Fire inspectors	0	
	Municipal search	6	600.00
	Reimbursement of Expenses	0	

WATER & SEWER-NO REPORT SUBMITTED

DELAWARE ENGINEERING

Town of Liberty, NY
January 3, 2024 Town Board Meeting
Update on Projects

1. ***CDBG Grant Project Phase 10 – White Sulphur Springs Boyd Road and Well Screens***
 - **Actions for the Board to consider at today's meeting:**
 - No resolutions required
 - Review construction status and remaining work for the original project (Tweedie)
 - Review plan forward and schedule to complete additional paving on Boyd Road
 - Review the Town's project completion date extension to NYSOCR
 - Review the plan forward and schedule
 - Review cost summary and projections/planned expenditures
 - Actions for Board to consider at the next January 2024 meeting
 - Review and consider approval & execution of DEDPC's Engineering Service Agreement Amendment for additional Engineering services associated with unplanned/additional restoration work for Boyd Road
 - Project was identified for award of a grant of \$787,700; the Town agreed to fund grant administration (Blauer Associates) at \$45,000 to facilitate project readiness and score more points on the application
 - Work includes replacement of approximately 1,650 lineal feet of 6" waterline from the connection on Warden Lane to the end of the line on Boyd Road. Horizontal directional drilling (HDD) will be used to install 6" HDPE lines under Route 52 (required by NYSDOT) and under the stream/wetlands on Boyd Road. The remaining piping will be ductile iron. New valves and hydrants and services to the shutoff box will be provided. Also includes work to replacing Shore Road Well 1 screen.
 - Mark Bauer continues to work through NYSOCR items
 - NYSDOH design review is complete. Final approval was received on 6/14/23.
 - NYSDEC permit for boring under wetland area received on 7/7/23

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TIME: 6:30 PM

- Construction Status and Remaining Work for the Original Project (Tweedie Construction)
 - Contract was awarded at the April 17, 2023 meeting and execution copies of the construction contract have been prepared and distributed to the contractor and the Town
 - NYSDOT Work Permit has been obtained by the contractor
 - A pre-construction meeting was held on June 14, 2023
 - Work started in **mid-September** and all contract work (for the original project, Tweedie)
 - **New waterline was put into operation on November 20, 2023, with approval by NYSDOH (Middletown District Office).**
 - Original contract work was complete on **December 1, 2023**, except for punchlist work.
 - Punchlist and remaining work (as of 12/21/23)
 - Complete disinfection testing for Well 1 – **Complete**
 - Site restoration along the route of the water main installation – **Spring 2024**
 - As-Builts – **Pending**
 - Boyd Road restoration of existing roadway surface – **Complete**
- Boyd Road restoration
 - **Roadway additional patching work completed on December 1, 2023**
 - \$15,000 in additional NYS OCR funds was approved on November 22, 2023 for partial roadway patching. (See Change Order 1 below).
 - During watermain installation work, the existing surface of Boyd Road was damaged by heavy equipment. Prior to construction, the roadway was in fair condition with a paved surface and some ruts and cracks. The site conditions for the last 1,100 feet of roadway include high groundwater and poorly drained soils. These conditions, coupled with heavy equipment impacts have degraded this area.
 - A site meeting with Tweedie Construction, the Town Highway Department, Town Board Member Lennon, and Delaware Engineering was held on November 27 to discuss restoration of existing roadway surface
 - At this meeting, it was decided that Tweedie Construction would clean off the roadway surface on 11/30/23 and another site meeting with the Town Highway Dept would be held on 11/30 or 12/1 to decide how best Tweedie can spend the \$15,000 to provide some repairs to damaged sections to best get through the winter.
 - On-site meeting held on 12/1/23 and all agreed to patch several areas with hot mix asphalt paving to get through the winter. Hot mix paving patch work complete on 12/1/23.
- See Additional Paving on Boyd Road (plan forward and schedule), below
- The contract completion date was December 1, 2023. (Per Mark Blauer, the deadline for eligible work is January 5, 2024 and the deadline to submit final drawdown requests is

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February 5, 2024). **An OCR extension was granted until June 28, 2024 – see below – so Tweedie final work and final payment requests can be completed and submitted in May 2024.**

- **Change Order No. 1 – Final Over/Under including \$15,000 for Boyd Road patching**
 - At the December 4, 2023 meeting the Town agreed to proceed with this change, and the Town Board resolved to authorize the Town Supervisor to execute Change Order No. 1 in the total amount of \$12,207.00, which will increase the cost of the contract to \$403,369.00 (\$391,162.00 plus \$12,207.00).
 - The contractor returned the fully executed change order on 12/18/23
 - No additional approvals required (i.e., OCR)
 - This change order is to address quantity adjustments, for items that were changed during the course of the work, and unforeseen items noted during construction. Additionally, a \$15,000 cost increase (pre-approved by OCR) for additional road restoration work is included in this change order.
 - A cost adjustment for actual lengths of pipe installed (based on unit prices from the bid) results in a net **decrease** in contract price of \$11,068.00.
 - Tweedie Construction Services, Inc. has provided a cost of \$5,500.00 for two reinforced concrete anchor blocks which were installed at both ends of the HDPE watermain to prevent movement due to thermal expansion or contraction.
 - Tweedie Construction Services, Inc. has provided a cost of \$2,775 for one hydrant extension which was installed on a new hydrant at a point where the new watermain was deeper than anticipated.
 - This change order increased the final project cost by a net amount of \$12,207.00, for a new final contract cost of \$403,369.00. The revised cost to finish the project, including retainage, will be \$274,026.68.
 - Adequate funds are available to address the additional \$12,207.00 in the existing project contingency. That is, \$183,381 dollars remain in uncommitted funds after this change order.
- **Substantial Completion**
- Contract work was substantially completed (as of 11/29/23), except for the following punch list items (as of 12/20/23):
 - Boyd Road restoration - \$15,000 – **Complete**
 - Final site restoration - \$12,892 – **Spring 2024**
 - Demobilization - \$6,000 – **Pending final site restoration**
 - Successfully Complete the Well 1 Disinfection testing - \$5,000 – **Complete**
 - As-builts - \$1,000 – **Pending**
 - Total Punch-list Value = \$39,892 (amount to be withheld)

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- **Project Completion (Substantial):**
 - At the December 4, 2023 meeting the Town Board resolved to authorize the Town Supervisor to endorse the Certificate of Substantial Completion form for this contract with a date of Substantial Completion of December 1, 2023 and a final contract amount of \$403,369, including the Punch-list with a total amount of \$39,892. Punch-list amounts to be withheld until all punch-list work has been complete.
 - Delaware forwarded the Certificate to the contractor for execution and request project closeout paperwork (i.e., affidavit of release of liens for subcontractors and equipment suppliers, provide maintenance bond, etc.)
 - Once all is received from the contractor, we will assemble the project closeout package, and provide it to the Town, with a copy to the contractor.

- 2. **Contractor Payment Request No. 2**
 - At the November 6, 2023 meeting the Town resolved to authorize the Town Finance Department to proceed to process Payment Application No. 2, to General Contract No. TL1-G-22 for Tweedie Construction Services, Inc., for the period ending September 18, 2023, in the amount of \$124,592.32, as requested by the contractor.

- 3. **Contractor Payment Request No. 3**
 - At the December 18, 2023 meeting, the Town resolved to authorize the Town Finance Department to proceed to process Payment Application No. 3, for General Contract No. TL1-G-22 to Tweedie Construction Services, Inc., for the period ending December 1, 2023, in the amount of \$219,564.18, as requested by the contractor.
- **Contractor Final Payment Request**
 - Can be submitted in May 2024 following completion of punchlist work

- **Additional Paving on Boyd Road**
 - On December 1, 2023 Mark Blauer and Delaware reached out to NYS OCR to discuss the possibility of OCR allowing use of some of the remaining uncommitted funds to perform roadway "reconstruction".
 - NYSOCR responded that they had no objection to the Town proceeding as proposed, with the following conditions:
 1. The Town needs to submit a request for extension through June 28, 2024
 1. The OCR will be unable to consider any further requests for extension beyond that date
 2. The request needs to include a schedule for bidding/contracting the additional work
 2. Prior to proceeding with a new/revised ERR/RROF

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1. Review the original ERR/RROF to determine if this can be addressed through a Part 58.47 re-evaluation
- On December 8, 2023 the Town submitted a formal request to NYSOGR, including cost estimate and anticipated project schedule, Schedule Bar Chart and Email Correspondence between Blauer Associates and OCR regarding project extension. See attached.
 - 1.) Based on the cost estimate provided with the extension request, the estimated cost for this work is \$182,225
 - 2.) With the Town Highway Department willing to contribute up to \$20,000 toward the road reconstruction/paving work
- **On December 14, 2023 NYSOGR sent the Town a letter approving the request for a contract time extension for the above project. See attached.**
 - 1.) *The NYS Office of Community Renewal (OCR) is in receipt of the Town of Liberty's letter requesting an extension beyond the project completion deadline of January 5, 2024.*
 - 2.) *Based on OCR's review and careful consideration the Town of Liberty's request for an extension has been granted, and your revised project completion date is June 28, 2024.*
- This work, and other related expenses (additional engineering, not included in the cost estimate) are anticipated to be covered by the grant
- 1.) It is Mark Blauer's opinion that extension approval was not an approval to spend a discrete amount of money. Instead, it was strictly an approval for extra time. In his view there is no limit on spending up to the balance available in the grant provided the spending is done within the extended contract period.
- With the Town Highway Department willing to contribute up to \$20,000 toward the road reconstruction/paving work
- The anticipated project schedule is as follows:

Task:	Schedule:
Second Public Hearing for Project:	December 4, 2023- complete
Town Considers Extension Request and OCR Terms:	December 4, 2023 - complete
Extension Request Submitted to OCR:	December 8, 2023 - complete
ERR/RROF Review and Revision/Re-evaluation:	December 2023 - underway
Bid Document Preparation:	January – February 2024
Project Put Out to Bid and Bid Advertisement Published:	February – March 2024
Bid Opening:	March 2024
Bid Review and Award:	March – April 2024
Pre-Construction Meeting:	April 2024
Construction Contract Document & Submittal Review:	April 2024

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- Construction: April 2024 – June 2024
Town to Review and Consider Final Pay Request: On or Before June 17, 2024
Construction Contract Close-out: On or Before June 28, 2024
- This schedule is an estimate and the actual schedule may differ slightly as the project proceeds. However, we are confident this project will be brought to completion by the **June 28, 2024** deadline.

Project Cost Summary

- **Overview/Quick Summary**
- Awarded Bid total = \$391,162
- Final Total of Contract TL1-G-22, Including All Changes = \$403,369
- Construction budget (2021 estimate) = \$587,200 (not including contingency)
- **Pending Boyd Road Reconstruction/Paving, there remains \$234,831 (\$183,831 Remaining Construction Funds + \$51,000 in contingency) in grant dollars presently uncommitted.**
- **Planned expenditures associated with additional Boyd Road work**

Item	Estimated Cost		
Reconstruction of +/- 1,100 lineal feet of Boyd Road	\$182,225	Per 12/2023 estimate to OCR	To be bid out
Additional Engineering work for design, bidding and construction phase services for Boyd Road reconstruction	\$30,000		Pending Amendment 1 to Delaware's contract
Sum of Items	\$212,225		
Remaining Budget	\$234,831		
Net remaining after planned expenditures	\$22,606		

- **About \$22,000 remains in contingency after planned expenditures associated with reconstruction of about 1100 lineal feet of Boyd Road**
-

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Summary:

Item No.:	Item Description:	Estimated cost/budget (Feb 2021 Engineering Report for the CFA application)	As bid April 2023 with Bid Alternate Price – no changes	Contract Costs to-date (as of 12-27-23) with all changes	Budget minus bid - minus changes as of 12-27-23
1	Construction – General	\$587,200	\$391,162	\$391,162	\$196,038
2	Construction – (no others)				
3	Construction – Subtotal Bid	\$587,200	\$391,162	\$391,162	\$196,038
4	Change Order No. 1 (Final Over/ Under):				
	Quantity Adjustment (net)		\$0	(\$11,068)	
	Concrete Anchor Blocks		\$0	\$ 5,500	
	Hydrant Extension		\$0	\$ 2,775	
	Add'l Funds for Road Restoration		\$0	\$15,000	
	Change Order No. 1 Total (net) =		\$0	\$12,207	(\$12,207)
5	Boyd Road Reconstruction (Estimated – to be bid)			\$182,225	(\$182,225)
	Anticipated Town Contribution (up to not to exceed \$20,000)				Not deducted from total
6=3+4+5	SUBTOTAL - Construction	\$587,200	\$391,162	\$585,594	\$ 1,606

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	<u>Other Costs:</u>				
7A	-Delaware Engineering	\$149,500	\$149,500	\$149,500	
7B	- Amendment 1 Add'l Boyd Road Reconstruction 2024	\$ 0	\$ 0	\$ 30,000	(\$30,000) Pending Town Approval
8	-Blauer Associates (Grant Admin) (1)	\$45,000 (1)	\$45,000 (1)	\$45,000 (1)	
9=6+7A+7B+8	Total Estimated Cost/Cost to Date	\$781,700	\$585,662	\$810,094	(\$28,394)
10	Contingency	\$51,000	\$51,000	\$ 0	\$51,000
11=10+9	Project Budget/Cost to Date Plus Contingency - Total	\$832,700	\$636,662	\$810,094	\$22,606
12=11-8	Project Budget/Cost to Date Plus Contingency Grant Eligible (2)	\$787,700	\$591,662	\$765,094	\$22,606
13	Grant Amount	\$787,700	\$787,700	\$787,700	
14=13-12	Grant Budget Minus Cost – Remaining	\$0	196,038	\$22,606	

(1)– Town agreed to fund grant administration (Blauer Associates) at \$45,000 to facilitate project readiness and score more points on the application – cost not eligible for grant reimbursement

(2)– All costs except Grant Administration are eligible for grant funding

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- **About \$22,000 remains in contingency after planned expenditures associated with reconstruction of about 1100 lineal feet of Boyd Road**

Professional Services Contract Amendment for Engineering Services

- We plan to submit an amendment in January 2024 to cover unplanned work associated with the partial reconstruction of Boyd Road for Board consideration at the second January 2023 meeting

Planned Engineering Services Fee Summary:

• Task 2A – Additional Design Services	\$12,500
• Task 3A – Additional Bid & Award Services	\$6,000
• Task 4A – Additional Engineering During Construction Services	\$11,500
• Task 5A – Additional On-site Observation Services	\$0

Professional Services Total = \$30,000

- As shown in the cost tables on Pages 5 and 6 above, cost would be eligible for grant funding and would come out of the contingency; leaving about \$22,000 remaining in contingency to address any construction-phase issues.
- Any money not expended will be de-obligated from the project and return to the gov't.

2. Swan Lake WWTP Upgrade

- **Actions for the Board to consider at today's meeting:**
 - None
- **Project Funding/Financing Overview**
 - **No Changes this month**
 - Project currently financed for hardship (0%) loan, WIIA grant and BIL funding with a grant of up to 50% of the project cost, less the WIIA grant.
 - Project funding summary based on current information:

Project#	Description	WIIA Grant	BIL Grant	BIL 0% Loan	Total
C3-5370-01-00	Engineering/Prof Services (DEDPC contract plus 10% contingency)	\$ 2,922,655	NA	NA	\$ 2,922,655

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C3-5370-01-01	Other WWTP Upgrade scope items	\$ 1,577,345	\$ 6,916,000	\$ 6,584,000	\$ 15,077,345
TOTAL		\$ 4,500,000	\$ 6,916,000	\$ 6,584,000	\$ 18,000,000
Estimated Grant Total					\$11,416,000 (63%)

In summary, the current \$18M project is in line to receive 63% in grants and 0% financing on the balance.

- Project Financing Agreements (PFAs) executed/closed on January 12, 2023 for both projects, short term financing funds now available and costs for contracts with approved MWBE/DBE/SDOVBE Plan(s) are eligible for disbursement
 - **Professional Services Work (C3-5370-01-00)** WIIA Grant funded only
 - In response to communications with NYSEFC, the Town responded on November 15, 2022 to NYSEFC requesting that WIIA funds be utilized for professional services.
 - We sent digital copies of the executed professional services contract to NYSEFC on November 20, 2022 which was approved per 12/6/23 NYSEFC letter.
 - Has 2 programs included for compliance:
 - MWBE/DBE/SDOVBE Goals
 - 30% MWBE, and
 - 6% SDVOBE
 - Delaware/MSI submitted our MWBE & SDVOBE Utilization Plans to the Town on March 16, 2023 and the Town submitted to NYSEFC for review/approval on March 21, 2023.
 - We have worked through many of NYSEFC MWBE review comments, and have successfully completed the Construction Inspection RFP solicitation process in September and October 2023.
 - We have worked through NYSEFC's MWBE review comments and on November 2, 2023 the Town received notification that NYS EFC has reviewed and accepted our MWBE and SDVOB Utilization Plans and partial Waiver requests for the Town of Liberty - Project No. 5370-01-00, Delaware Engineering D.P.C. contract.
 - The DE contract is eligible for disbursement, EFC will release payment for all invoices submitted to date (upon receipt and processing of a disbursement request) and the Town can then reimburse internal funds

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- **Cheryl G. has a submitted a disbursement request for project funds invoices to date including for all Delaware's Invoices and others**

- **Construction (C3-5370-01-01)** WIIA & BIL funded, has one program for compliance.
 - MWBE/DEB/SDVOBE
 - 20% MWBE
[20% DBE (fed.) if equivalency project (pop >10,000), NA]
 - Utilization Plans to be provided by Construction Contractors following bid award so no action until then

- Delaware & MSI will continue to work with the Town and NYSEFC through WIIA & BIL requirements

- **Moving the WWTP Upgrade Project Forward**
 - Professional Services Work
 - Continuing to work with the Town and NYSEFC and our fiscal subconsultant MSI as needed on contract related items.
 - Design continues and plan to have a review meeting soon with Damon and Town staff to review drawings/concepts
 - Structural work continues on retrofitting the Oxidation Ditches with MBRs
 - Continuing development New Headworks Building layout and components
 - considered reuse of existing stormwater tank to mitigate depth of excavation for the new Influent Building but proved to be too shallow for proper pump operation so it's back to the new building.
 - wide range of flow for pumps to satisfy existing and build out conditions
 - Mostly complete with MBR layout and performance and sizing
 - New MBR Building layout and components well underway
 - Starting existing building piping revisions
 - Post aeration cascade facilities mostly complete
 - New Sludge Dewatering Building layout underway
 - Working on updated project cost estimate
 - Coordinating site visits (likely over 2 days) to other upgraded WWTPs to see the equipment proposed at this facility. Trip to Waverly WWTP may be on January 11
 - Scheduling with Damon and Wayne
 - Town Supervisor and Board members are also welcome to go on the site visit(s) – **we circulated the Waverly January 11 invite to Frank and the**

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Town Board members and requested response to us if interested

- **Continuing work on NYSDEC SPDES permit Application for NY-2A for a facility upgrade and expansion**
 - Requesting limits for WWTP maximum monthly average daily flow of 0.960 MGD and 0.686 MGD.
 - New permit needed before NYSDEC will approve the design and before project can go out to bid.
 - Draft NY-2A Form filled out and submitted on Friday, August 4, 2023, (and resubmitted on Tuesday August 29, 2023, and September 15, 2023) to NYSDEC Permits (Aparna Roy) along with
 - Location Map
 - Upgrade Site Plans and Process Flow Schematic
 - Detailed Mixing Zone Form
 - Need to submit yet: Updated WTC Form for anticipated WTC usage following the WWTP Upgrade
 - NYSDEC advised us on 10/25/23 that they are working on the application now and will get back to us soon.
 - Followed up with NYSDEC Region 3 Permits on 10/02/23, 11/29/23, & 12/19/23 to request update(s)
 - NYSDEC Responded on December 19, 2023 requesting that the Town please provide *all* information in Tables A, B, F, and G (attached, NY-2A Revised 05/12/2023 with additional sampling)
 - TABLE A. EFFLUENT PARAMETERS FOR ALL POTWS
 - TABLE B. EFFLUENT PARAMETERS FOR ALL POTWS WITH A FLOW EQUAL TO OR GREATER THAN 0.1 MGD
 - TABLE F. WATER TREATMENT CHEMICAL LISTING
 - TABLE G. INDUSTRIAL DISCHARGE INFORMATION
 - There is only sampling required for Table A (two sections) & B. Table F. Water Treatment Chemicals and Table G. Industrial Discharge Information do not require sampling, and Delaware will fill them out
 - Please note the section on Analysis (Page 2, the General Instructions) that the lab will need to pay attention to select the appropriate test method
 - We plan to schedule a pre-sampling meeting to make sure that they fully understand what we need.
 - The lab, or Town, can forward us the results and we can fill in the tables
 - W&S Dept. is reviewing and will let us know when you would like to schedule this sampling

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- Town will need to conduct some sampling and analysis for NYSDEC – we sent the list to Damon and Wayne on 12-20-23.
- On-site Under Ground Fuel Tanks
 - There are two existing onsite fuel tanks, shown on the existing plans, that have been abandoned in place
 - Diesel Oil Tank – 1,000 gal. capacity (located near emergency generator)
 - Gasoline Tank – 500 gal. capacity (filled with sand, located in parking lot)
 - No Town records of tanks being registered or formally closed
 - The Town will need to get these tanks registered in order to fully close out and remove them (e.g., closure report and sampling, etc.)
- Subcontract work
 - Financial Administration – Municipal Solutions, Inc. (WBE)
 - Subcontract executed 12/29/22 with Municipal Solutions, Inc for Financial Assistance Services to comply with NYSEFC requirements (e.g., MWBE, EEO, etc.)
 - Work to include NYSEFC program compliance, monthly paperwork, etc.
 - Continuing to work with the Town on periodic NYSEFC filings and paperwork and with DE on MWBE & SDVOBE Utilization Plan items
 - Survey and Subsurface Utility Exploration - Shumaker (WBE)
 - Subcontract executed on 10/21/22
 - SUE contractor was onsite Wednesday Nov 2 thru Friday November 4, 2022
 - The surveyor was onsite November 7 thru November 9, 2022 for the initial topo and boundary survey work
 - Topo and boundary survey received 12/22/22
 - Geotechnical (borings and geotech report for new bldgs.) – Atlantic Testing (WBE)
 - Subcontract executed on 02/08/23
 - Boring work began 3/21/23 and continued during the week of 3/27/23.
 - DRAFT boring logs were provided on 05/12/23
 - Final geotechnical report provided on 9/22/23
 - Reproduction/Printing Services
 - Planning to use Constructive Copy (WBE) for repro of bid specs and drawings
 - Construction Cost Estimating (construction) – Trophy Point (SDVOBE)
 - Planning to retain a Service-Disabled Veteran (SDVOBE) firm to provide construction cost estimates at two points during design (50% and 80% design estimate) – plan to do subcontract in the near future

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- Demonstrates good faith effort to utilize SDVOBE firms when feasible - BIL funding SDVOBE) goals (6%)
- Preparing subconsultant agreement with Trophy Point Construction Services and Consulting for cost estimating services, for subconsultant review and execution in January 2024
- Other MWBE Subcontract's Pending
 - For Construction-Phase work – will seek as design nears completion
 - Construction Material Testing
 - Special Inspections

3. *Stevensville Water Project*

- **Actions for the Board to consider at today's meeting:**
 - **None**
- Construction and punch-list work complete
- Still waiting for Osterhoudt to return the maintenance bond and release of liens for Substantial Completion package
- As-builts being prepared
- Construction certification planned to go out to NYSDOH with as-builts in January 2024

More Detail below:

SHORT SUMMARY:

- **Contract TL2-E-2017 – Electrical.**
 - All work completed and paid out.
- **Contract TL2-G-2017 – General**
 - Water Storage Tank substantially complete June 2021 and paperwork previously processed.
 - **Remaining work for the Watermain, Swan Lake Crossing, and Well Field Improvements:**
 - New waterline has been in operation since late April 2023 and wellfield and other watermain work has been completed
 - **All contract work is substantially completed as of 05/31/23, the following punch list items associated with the Swan Lake Crossing were completed as of 9/29/23**
 - Insulation trim – **Complete**
 - Touch up galvanization paint for new base plates and support brackets – **Complete**
 - As-builts – **Complete**
 - **Project Completion (Substantial) – Watermain, Swan Lake Crossing, and Well Field**

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Improvements Only (Substantial Completion for Water Storage Tank accepted on June 7, 2021)

- At the July 3 meeting the Town Board resolved to authorize the Town Supervisor to endorse the Certificate of Substantial Completion form for Contract No. TL2-G-17 – General with May 31, 2023 as the date of Substantial Completion for the Watermain, Swan Lake Crossing, and Well Field Improvements/non-water storage tank work and a final contract amount for Well Field Improvements/non-water storage tank work, of \$1,182,484 and a total final contract amount of \$2,378,660
- Delaware has forwarded the Town-signed Certificate of Substantial Completion to the contractor for execution and requested project closeout paperwork (i.e., affidavit of release of liens for subcontractors and equipment suppliers, provide maintenance bond, etc.) on 07/5/23, and resent the Certificate of Substantial Completion (and Change Order No. 7) for execution on 9/22/23
- The contractor returned the executed Certificate of Substantial Completion (and Change Order No. 7) on 10/13/23; we are still waiting for several items from the contractor (maintenance bond and release of liens) and, when all items are in hand, we will assemble the project closeout package, including the final payment application, and provide it to the Town, with a copy to the contractor.
- On December 19, 2023 the Town W& Sewer Dept. identified a leaking watermain in front of the gas station where Osterhoudt completed work for this project
 - Damon and Dennis B. made a site visit and notified Osterhoudt of the leak
 - The leak appears to be coming from the 1 ½ inch service to the gas station. Isolation valves up and down the line are available to isolate this service for repair without disruption to other users
 - Osterhoudt was onsite that afternoon (12/19/23) to repair the leaking water service
 - Service to gas station had a ruptured saddle gasket.
 - Saddle and service tap was performed after main line pressure test.
 - Repair is complete and backfilled, and service is back online.
 - Some sort of restoration will need to occur in the spring.
 - The repair will be covered under the project 1-year maintenance bond which began on July 3, 2023. (maintenance bond is still pending from Osterhoudt)

• **Swan Lake Crossing at Lake Outlet**

- Osterhoudt was onsite during the weeks of April 17 and 24, completing the water main crossing, and successfully tested (disinfection and pressure) the new line
- Delaware submitted NYSDOH Certification of Completion for the crossing and received NYSDOH-District Office approval to put it on line when ready on April 21, 2023
- Delaware plans to submit a final Construction Certification for all contract work to be

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submitted with as-builts to NYSDOH – currently working on as-builts and will submit certification in the near future

- **Change Order No. 7 – No Cost Time Extension:**
 - Change Order No. 7, the no cost time extension, to extend the project completion date from November 30, 2022 to May 31, 2023, was approved at the December 19, 2022 meeting and has been circulated to Osterhoudt for signature several times, the latest resent for execution on 9/22/23.
 - **The Contractor returned executed Change Order No. 7 on 10/13/23**
 - The fully executed copy will be distributed to the Town, Osterhoudt and NYSDOH and NYSEFC in the near future. Submitted to NYSDOH & NYSEFC for approval on 12/19/23
 - The additional time is needed to finish work on the pipe crossing, to complete pressure testing, disinfection, and installation and connection of a new water service. During this time, the new water line will be put into operation, making the project substantially complete.
 - Final site restoration and completion of any punch list work will occur in the spring, at which time all work will be fully complete.
- **Change Order No. 6 – Final Over/Under Change Order and Time Extension**
 - Work Substantially Complete on 5/31/23 and Fully Complete on 9/29/23
 - At the September 19, 2022 meeting Town Board resolved to authorize the Town Supervisor to execute Change Order No. 6 to Contract No. TL2-G-2017, in the total amount of \$29,400.00; which will increase the cost of the contract to \$2,378,660.00 (\$2,349,260.00 plus \$29,400.00) and to extend the contract completion date from September 30, 2022 to November 30, 2022.
 - CO signed by Frank and copies of the change order sent to Osterhoudt for signing on 9/26/22 and to return to us for final change order processing and distribution.
 - Fully executed CO Submitted to NYSEFC for approval on 9/30/2022
 - Due to the freezing weather, work on the pipe crossing - to complete pressure testing, disinfection, and installation and connection of a new water service- as well as, final site restoration and completion of any punch list work will occur in the spring 2023, at which time all work will be fully complete.
- **Change Order No. 5**
 - Work Substantially Complete on 5/31/23 and Fully Complete on 9/29/23
 - At the July 18, 2022 meeting the Town Board resolved to authorize the Town Supervisor to execute Change Order No. 5 to Contract TL2-G-2017 – General (H. Osterhoudt Excavating, Inc.) for the Stevensville Water Project to:

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- extend the contract completion date from August 1, 2022 to September 30, 2022, and
 - to provide and perform the work associated with providing the new elevated watermain crossing near the Swam Lake outlet instead of the underwater boring under Swan Lake, and all work associated with each, per the revised design and July 18, 2022 Osterhoudt quote, for a net cost of \$229,810, resulting in an estimated revised contract price of \$2,349,260.
- The Change Order form was fully executed by the town, Osterhoudt and Delaware on July 20, 2022 and has been subsequently circulated to all, including NYSDOH and NYSEFC.
- Due to the freezing weather, work on the pipe crossing - to complete pressure testing, disinfection, and installation and connection of a new water service- as well as, final site restoration and completion of any punch list work will occur in the spring 2023, at which time all work will be fully complete.
- **Payment Requests for General Contract (Osterhoudt):**
- **Payment Request No. 9:**
 - At the December 19, 2022 meeting the Town Board resolved to authorize the Finance Department to proceed to process Payment Application No. 9, to General Contract No. TL2-G-2017 for H. Osterhoudt Excavating, Inc. for the period ending November 14, 2022, in the amount of \$348,433.10, as requested by the contractor, including submittal of the payment request to NYSEFC for reimbursement, understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC.
 - We have reviewed the attached Payment Application No. 9 for H. Osterhoudt Excavating, Inc., the contractor for the subject project, for the period ending November 14, 2022, in the amount of \$348,433.10 for work associated with maintenance and protection of traffic, highway work permit compliance, Change Order 5 (including work associated with the new elevated Swan Lake pipe crossing), and Change Order 6.
 - The total cost to date for the project, including this request, is \$2,245,217.00, which equates to approximately 97% of the General Contract price for the project. Following this payment, the balance to finish for the project, including retainage, will be \$133,443.00.
- **Payment Request No. 10 (Final)**
 - At the November 20, 2023 meeting the Town Board resolved to authorize the Finance Department to proceed to process Payment Application No. 10 (Final), to General Contract No. TL2-G-2017 for H. Osterhoudt Excavating, Inc. for the period ending October 13, 2023, in the amount of \$133,443.00 as requested by the contractor, including submittal of

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the payment request to NYSEFC for reimbursement, understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC, and contingent upon the receipt of the complete closeout package and all payment application items

- **Final payment Check mailed to the contractor the week of 11/20/23**

- **NYSEFC Final Short Term (ST) Loan Disbursement Request and Long Term (LT) Loan**
 - LT Closing was completed on 12/6/22, Long-term funds became available for disbursement beginning on 12/8/2022

- **NYSEFC Document Collection**
 - All documents have been submitted, with the exception of TAM's Subcontract Agreement with Turtle & Hughes, including the EEO Policy Statement and Lobbying Certificate.
 - An explanation has been provided to NYSEFC that the prime contractor for the Electrical contract has indicated that there is no subcontract because Turtle & Hughes is a materials supply vendor. They only supplied material for this project. This is under review by NYSEFC.

- 4. ***Economic Development Water and Sewer Infrastructure Capacity Planning Study***
 - A draft/ most current revised version of the report of the report was provided to the Town Supervisor on 12/12/23
 - Met with Village DPW Supervisor on October 13, 2023
 - Working to revise this ASAP with Dave Burke and then get to the Town for review
 - Elm Street Well remediation and future use are key to this study
 - Due to likely SPDES permit changes, study to review the ability of the Village WWTP to meet the new limits will also be added to the study recommendation – WWTP has adequate capacity for some additional flow/contributions without more upgrades.
 - DE Staff held initial meeting with the Town (Frank and Damon) to review scope, current zoning, water, sewer, development projects, collaboration with Village, study products, and action items, etc. on November 14, 2022
 - Met at Village Hall on February 7 with the Village (Mayor Joan, Judy, Lynn Barry, Dave Harman, Mark Kellam) and Town (Supervisor DeMayo and Dean Farrand) with the focus on Village infrastructure and needs.
 - Meeting summary was sent to Town and Village on 3/14/22
 - Will involve planning staff as well as Town and Village water and sewer staff
 - At the September 6, 2022 meeting the Board authorized the Town Supervisor to endorse the Economic Development Water and Sewer Infrastructure Capacity Planning Study, dated August 15, 2022 to conduct:
 - Economic Development Water and Sewer Infrastructure Capacity Planning Study

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- Update to Parksville Sewer Service Alternatives Study
- Select Grant Writing

5. *Swan Lake Sewer System Evaluation*//// EPG

• **Board Action Required at Tonight's Meeting:**

- None
- Delaware submitted EPG application for up to \$50,000 in grant funding I/I investigations, with commitment for a \$10,000 local match (20%) on August 11, 2023
- Digital copies forwarded to the Town Supervisor, Water and Sewer and Town Clerk on 08-31-23 – hard copy can be provided if requested.
- **Funding Award Notification anticipated January 2024**

6. *Lead & Copper Rule Revisions service line inventory requirements, due October 2024*

- **Nothing new this month**
- **Funding Award Notification anticipated January 2024**
- Understanding that the LSL inventory needs to be submitted in October 2024, it is recommended that the Town:
 - Start now to locate and collect information on lists of connections/water services and,
 - Consider solicitation (RFQ) for Engineering Services in January-February to assist with the work (required by funding agencies and which will take 1-2 months to do)
- Funding Listing/Application:
 - A report and listing form were finalized and submitted on 8/25/23 for a lead service line inventory project, covering the Town's seven water districts, to be considered for 100% grant funding through the BIL program administered by NYS DWSRF. PER and Listing form emailed to Town Supervisor and Damon on 8/25/23.
 - The estimated project cost is \$569,094.
 - If a grant is received, the project will be subject to federal and DWSRF requirements (e.g., MWBE, BABA, AIS, Davis Bacon, etc.).
 - A copy of what was submitted (i.e., engineering report and IUP listing form) was submitted to the Town on August 28.
 - **Funding Award Notification anticipated January 2024**
- More Background Information
- EFC and DOH hosted a webinar on the Lead Service Line (LSL) funding available through the Bipartisan Infrastructure Legislation (BIL).
 - Grants are only available to municipalities that meet the definition of a Disadvantaged Community (DAV). If a client is not a DAV, then they will only get subsidized financing
 - In order to qualify for BIL Lead Service Line grant funding (inventory or replacement), a

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municipality needs to have a 2021 MHI that is less than 80% of the regionally-adjusted State MHI. The Town of Liberty Qualifies for this.

- DAV eligibility applies to both inventory and replacement projects. DAVs can get up to 100% grant funding (\$2M max) for inventory projects, and up to 70% grant funding (\$10M max) for replacement projects.
- You can only apply for LSL replacement funding for locations where the number and location of LSL are known and verified, even if it is just a targeted area. However, if you are requesting replacement funding, then the entire line (public and private portion) must be replaced.
- You can apply for both inventory and replacement projects simultaneously, but with separate applications. For example, in the Village of Catskill there are some known locations of lead service lines associated with a water main replacement project that is in the planning stages, but they still need to complete a community-wide LSL inventory before the DOH October 2024 deadline.
- You may be able to “piggy-back” a LSL replacement project with a water main replacement project that is anticipated to receive DWSRF funding, but only if the two projects can be kept completely separate. They are two different sources of funds with different reporting requirements and must be tracked separately.
- A/E Procurement Requirements will apply, just like every other BIL-funded project. Procurement doesn’t need to happen before an application is made, but it would make sense to get that out of the way while we wait for news on any grant awards so we can hit the ground running.
- The application process for both project types is the same. No authorizing resolution is needed, just a completed DWSRF listing form and a brief Engineering Report. Engineering report templates are being worked on. Deadline is August 25.
- Town applied for a grant for the **inventory** this round, and may apply for **replacement** in subsequent rounds
- The anticipated schedule is as follows:
 - Submit Project to DWSRF IUP August 25, 2023
 - Secure Short-Term Financing (BAN)..... September to December 2023
 - Perform Lead Service Line Inventory Present to October 2024
 - Review Existing Files Present to December 2023
 - Anticipated Funding Notification January to February 2024
 - Solicitation and Selection of Consultant..... January to February 2024
 - Public Bidding for Excavation Contract January to February 2024
 - Public Outreach January to June 2024
 - Field Investigation and Data Input May to September 2024
 - Final Data Compilation September to October 2024

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- LSL Inventory Completed and Submitted October 2024

7. *Swan Lake WWTP USEPA Administrative Compliance Order*

- Working with the Town to develop written O&M procedures for its Sanitary Sewer System SSS in accordance with EPA's Attachment entitled "EPA Region 2's Recommendations Concerning Written Sanitary Sewer System Operation and Maintenance Procedures."
- Provided with the EPA correspondence was an attachment with EPA's recommendations for written O&M procedures and O&M manual Template for the Town to get an idea of what others have developed.
- Needs to be submitted to EPA, with a copy to NYSDEC, by February 1, 2024

8. *Attachments*

- WSS Phase 10 Improvements (TL1-G-2022) Extension Request Package
 - Extension Request Letter
 - Estimated Project Cost
 - Anticipated Project Schedule
 - Schedule Bar Chart
 - Email Correspondence between Blauer Associates and OCR regarding project extension
 - Extension Request OCR Approval Letter (641PW78-21 T. Liberty Extension Approval)
- Swan Lake WWTP Upgrade NY-2A Tables A, B, F, and G

NEW BUSINESS

RESOLUTION TO JOIN THE SULLIVAN O&W RAIL TRAIL ALLIANCE

WHEREAS, The Town of Liberty contains a section of the former O&W railroad corridor; and

WHEREAS, a portion of the O&W corridor has been developed into a multi-use rail trail that is owned and maintained by the Town of Liberty; and

WHEREAS, the Town of Liberty participated with Sullivan County and other municipalities in the creation of the *Sullivan O& W Rail Trail Feasibility Study* that details recommendations for building out the rail trail ("Trail") in Sullivan County by connecting the existing developed sections to create a 50+/- mile long facility from Mamakating through Rockland, and by creating a new trail along the former O&W spur line traveling south through Monticello; and

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WHEREAS, the Town Board of the Town of Liberty recognizes the Trail provides a multitude of community benefits including enhanced quality of life, higher property values, economic development, sales tax revenue, and better public health and that these benefits will increase as the Trail is expanded and improved; and

WHEREAS, the Town of Liberty has been engaged with other Trail municipalities and stakeholders in the implementation of the *Sullivan O& W Rail Trail Feasibility Study*, collaborating on trail branding, marketing and promotion, clean-up, grant seeking and other activities; and

WHEREAS, the *Feasibility Study* recommends "the creation of a trail coalition...to assist municipalities operating and maintaining the Trail," further recommending that such group be established as a non-profit 501c3 corporation and that members 'should pay dues to fund {its} operations;" and

WHEREAS, Trail stakeholders, including representative s of the Town of Liberty have met to plan for the creation of such a group, determining to establish the Sullivan O&W Rail Trail Alliance ("Alliance") for the purposes of conducting project development, fundraising and grant seeking, maintenance, marketing and promotion, and special events related to the Trail,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Liberty

1. Will be a member of the Sullivan O&W Rail Trail Alliance, when established, and hereby acknowledges the terms and conditions of the Alliance Bylaws, including the administrative compliance and audit requirements;and
2. Will appoint a representative and alternate to serve on the Alliance Board and to apprise the Town of Liberty Board of Alliance activities and Trail development;and
3. Will adhere to the design guidelines and brand guide in the *Sullivan O&W Rail Trail Feasibility Study* when implementing trail expansion and/or improvement s; and

BE IT FURTHER RESOLVED; that the Town of Liberty does hereby authorize funding for the Sullivan O&W Rail Trail Alliance in a minimal annual amount, determined by the fiscal health of the municipality and as determined annually during the Town's budget review process. Such

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funds shall be used for operating expenses, trail marketing and promotion, fundraising and such common maintenance activities as may be determined by the Alliance.

Motion: Councilmember Dean Farrand
Seconded: Councilmember John Lennon
4 AYES Carried

RESOLUTION FOR AN AUDIT OF THE NEW YORK STATE 2022 GENERAL ELECTION

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Resolution for an Audit of the New York State 2022 General Election

SECOND EDITION



Whereas It is a recognized civil right in the United States for every citizen to have free and fair elections. "And the right of suffrage can be denied by a debasement or dilution of the weight of a citizen's vote just as effectively as by wholly prohibiting the free exercise of the franchise." (Reynolds v. Sims, 377 U.S. 533 (1964))

Whereas It is the affirmative duty of our election officials to comply with all Federal and State laws governing administration and procedure of our elections, thereby guaranteeing our elections are accurate and free from distortion or manipulation. "Congress seeks...to guard the election of members of Congress against any possible unfairness by compelling...everyone concerned in holding the election to a strict and scrupulous observance of every duty devolved upon him while so engaged... The evil intent consists in disobedience to the law." (In Re Coy, 127 U.S. 731 (1888)).

Whereas Our constitutional system of representative government only works when the worth of honest ballots is not diluted by invalid ballots procured by corruption, and assuring accuracy can only be achieved through fealty to those laws governing the following four tenets of an election:


1. The Voter Rolls Must Be Accurate (National Voter Registration Act, 1993).
2. Votes Counted Must Be From Eligible Voters (US Constitution, Fourteenth Amendment).
3. The Number of Votes Counted Must Equal the Number of Voters Who Voted.
4. There Can Be No More Than One in 125,000 Ballots in Error by the Voting System (Help America Vote Act, 2002).

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Whereas

An open-source audit of the New York State 2022 General Election conducted by New York Citizens Audit has uncovered evidence of massive inaccuracies that violate both Federal and State laws, including:

- **5,142,950** ineligible or uncertain registration violations found within the NY State voter roll database.
- **732,359** votes cast by ineligible or uncertain registrants.
- **35,312** more votes counted than voters who voted in the 2022 general election. No one knows who cast them.
- **745,246** apparent voting violations in excess of the legal standard of system accuracy for a valid federal election. For the 2022 election in New York this number was **48**.
- Certification as defined by law, an attestation of accuracy and compliance, appears to have been fraudulent and illegal.

Whereas

These findings trample accuracy requirements of voting systems for a Federal Election, wherein the system shall achieve a target error rate of no more than one in 10,000,000 ballot positions, or one in 125,000 ballots. For a voting system, accuracy is defined as the ability of the system to capture, record, store, consolidate and report the specific selections and absence of selections, made by the voter for each ballot position without error.

Whereas

It must be known factually, and provably, that the intent of the voters is accurately represented by election results before certification can be lawfully conducted. Certification of an election that varies from the law is an abridgement of the civil rights of the citizens, a Fraud ab Initio. (United States v. Throckmorton, 98 U.S. 61 (1878)).

Whereas

State and Federal Officials have met the efforts of New York Citizens Audit to seek redress for these egregious violations with indifference and inaction, including the Attorney General, Secretary of State, State Board of Elections, Inspector General, Federal Bureau of Investigation, State Leadership of Democrat and Republican parties, County Election Officials, Sheriffs, District Attorneys, and others.

Whereas


None of the reported 2020 violations were addressed prior to the administration and certification of the 2022 General Election, and there prevails a spirit of extreme contention and zero trust between people of differing political ideologies across New York, which is destructive to our families, our way of life, and the fabric of these United States.

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Therefore

We call upon our Representatives including Town Board Members, County Legislators, State Legislators, Federal Legislators, Law Enforcement, Federal and State Prosecutors, and Judges to provide relief to the people, and the assurance of domestic tranquility, through the fulfillment of each of the following firm requests:

1. A complete end-to-end audit, from registration through certification, of the New York State 2022 General Election, for both paper and electronic records, including ballots, by a mutually agreed upon external, third-party bonded auditing firm, possessed of adequate insurance and indemnification for the handling and protection of the personal identifying information of millions of New York citizens, in order to determine the true error rate. This audit will provide a comprehensive report and analysis of all lapses and errors with explanation of cause where it can be determined.
2. The enactment of legislation defining a mutually agreed upon process by which an end-to-end audit would be triggered in any future elections.
3. The enactment of legislation defining a mutually agreed upon accuracy rate for the voter roll databases.
4. The enactment of legislation allowing for anonymous vote verification and tracking by the voter (open-source, royalty-free patent pending), including automatic mechanisms to report and remedy errors during the canvass period following an election, regardless of ballot entry source.
5. Criminalize election misconduct explicitly with regard to State election law, and increase penalties to reflect the societal and generational harms inflicted by these crimes.

— Resolution on following page —

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Be it Resolved

That Liberty, NY stands in support with the concerns and remedies presented here. We implore the Sullivan County Legislature, NYS Legislature, Federal Legislators, Law Enforcement, Federal and State Prosecutors, Judges, and both State and County Boards of Elections to cooperate and fulfill these firm requests of the people.

RESULTS OF THE VOTE	YEA	NAY	SIGNATURE
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Supervisor

Frank DeMayo

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Councilman

Dean Farrand

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Councilman

John Lennon

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Councilman

Brian McPhillips

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Councilman

Vincent McPhillips

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As recorded on the _____ of _____, 2023.

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Motion: Councilmember John Lennon
Seconded: Councilmember Vincent McPhillips
3 AYES Carried

AUTHORIZATION TO ADD "REDEEMED DOG 3" TO THE FEE SCHEDULE FOR DOGS REDEEMED 3 OR MORE TIMES AT A CHARGE OF \$300

The Town Board does hereby authorize the addition of "Redeemed Dog 3" to the Fee Schedule for dogs redeemed (3) or more times at a charge of \$300.

Motion: Councilmember Dean Farrand
Seconded: Councilmember John Lennon
4 AYES Carried

**NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION
("OPRHP") (\$250,000)**

RESOLVED, that the Town of Liberty applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under the Recreational Trails Program for the purpose of funding the extension of the Sullivan County O&W Rail Trail from Parksville toward Livingston Manor;

RESOLVED, that the Town of Liberty is authorized and directed to accept these grant funds in the amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000.00) for the project described in the grant application;

RESOLVED, the Town of Liberty is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for such extension of the Sullivan County O&W Rail Trail from Parksville toward Livingston Manor;

RESOLVED, that the Town of Liberty is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

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RESOLVED, that the governing body of the municipality delegates signing authority to execute the Master Contract and any amendments thereto, any required deed of easement, and any other certifications to the individual(s) who hold(s) the following elected or appointed municipal office(s) or employment position title(s): town Supervisor and/or Town Supervisor's Confidential Secretary acting as Grant Writer/Administrator.

Motion: Councilmember John Lennon
Seconded: Councilmember Dean Farrand
4 AYES Carried

New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") Grant (\$500,000)

RESOLVED, that the Town of Liberty applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under the Environmental Protection Fund for the purpose of funding the extension of the Sullivan County O&W Rail Trail from Parksville toward Livingston Manor;

RESOLVED, that the Town of Liberty is authorized and directed to accept these grant funds in the amount not to exceed Five Hundred Thousand Dollars (\$500,000.00) for the project described in the grant application;

RESOLVED, the Town of Liberty is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for such extension of the Sullivan County O&W Rail Trail from Parksville toward Livingston Manor;

RESOLVED, that the Town of Liberty is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Master Contract and any amendments thereto, any required deed of easement, and any other certifications to the individual(s) who hold(s) the following elected or appointed municipal office(s)

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or employment position title(s): town Supervisor and/or Town Supervisor's Confidential Secretary acting as Grant Writer/Administrator.

Motion: Councilmember Dean Farrand
Seconded: Councilmember Vincent McPhillips
4 AYES Carried

SUPERVISOR AUTHORIZED TO EXECUTE AGREEMENT WITH THE HUMANE SOCIETY OF MIDDLETOWN FOR 2024

The Town Board does hereby authorize the Supervisor to execute the agreement with the Humane Society of Middletown for 2024.

Motion: Councilmember John Lennon
Seconded: Councilmember Vincent McPhillips
4 AYES Carried

APPROVAL OF REFUSE COLLECTION LICENSES

The Town Board does hereby approve the following Refuse Collection Licenses:

On Time Disposal	(12)
Taylor-Montgomery, LLC	(1)
Raymond Houghtaling, Jr.	(1)

Motion: Councilmember Dean Farrand
Seconded: Councilmember Vincent McPhillips
4 AYES Carried

APPROVAL OF TOWING LICENSES

The Town Board does hereby approve the following Towing Licenses:

Marty's	(2)
Better Service, Inc.	(1)
Prestige	(5)

Motion: Councilmember John Lennon
Seconded: Councilmember Dean Farrand
4 AYES Carried

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**AUTHORIZATION FOR SUPERVISOR TO EXECUTE RESTORE VI PARKSVILLE MAIN STREET
REVITALIZATION PROJECT #135,611**

The Town Board does hereby authorize the Supervisor to contact Tetonic Practical Solutions regarding their interest in a potential lease for a telecommunications tower facility at 266 Old Loomis Rd. (SBL #35.-1-15.1- 5.2 Acres).

Motion: Supervisor Frank DeMayo
Seconded: Councilperson Dean Farrand
5 AYES Carried

OLD BUSINESS

UNDER REVIEW

1. Drilled wells with a yield of less than 5 GPM.
2. Training & Recommendations policy- Planning & Zoning
3. Shipping Containers
4. Fence In/Fence Out
5. AIRBNB
6. Solar
7. County Water / Sewer Study.

IN PROGRESS

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines
3. Empty Lot in Parksville
4. Illegal dumping of garbage
5. Delaware Town/Village Water Sewer Study
6. Lead Service Line Inventory
7. Walnut Mt. Pavillion.

PUBLIC PARTICIPATION

Vance Spicer

Good evening Liberty board members. My name is Vance Spicer, I live at live at 54 Devaney Road in Ferndale. I have emailed a few of you in the past, so it's nice to meet you all formally tonight. All of you know about the Devaney Road Construction Project is currently happening. When I first found out about the possibility of (18) homes being built I started going to Planning Board Meetings to find out what was happening, only to learn that because the lots were subdivided in the 70s they were grandfathered in and that this entire neighborhood could be permitted and built without going through the Planning Board was also a shock. It was also a shock when two family homes started popping up on each lot. There were no

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water studies done, there were no traffic studies done for the additional 36 families and there are no driveways on the building permits. So, I still don't know where the 36 families will be parked. There was no discussion about clear cutting four and a half acres of forested land that totally changed the aesthetics of a once tree lined road. I would also like to point out that yesterday, I had a look at the submitted architectural drawings at the building department and they do not match the final product that is going up. I would also like to know whose job it is to go on site and make sure that the developers are building what they said they would build. The first 10 houses that are now under construction still have not been fully decided upon where they will get water from. We'd like to know how this project got this far. Without this information being figured out. I would also like to let the board know that several logs that were being stored on the property line have rolled onto my property. I have let Mr. Mizrahi know about this weeks ago, but nothing has been done and his text message response was, I'll look into it. It feels like little can be done about what is currently under construction. Therefore, to prevent this in the future, I would like to see changes in the town code that prevent developers from using this loophole to build what is essentially an entire neighborhood without the Liberty Planning Board being involved. I would also like to see more oversight into the discrepancies between a submitted plan and what is actually built. Another step I would like to see to avoid this in the future is an addition of ramifications for developers that are not following code, whether that be a monetary penalty, or even as far as a restriction from them building in Sullivan County if they cannot follow the rules set by this board. I believe that having these kinds of consequences would help liberty that help the Liberty area see projects that are less focused on a fast build and more focused on building in line with the Town's Comprehensive Plan. Building what was submitted, building with proper sewer and water and building with the community in mind, thank you for your time.

YVONNE GOMEZ

Good evening board and neighbors. My name is Yvonne Gomez and I also live at 34 Devaney road with Vance, my partner. I wrote to all of you last week and I'm speaking to you today to ask that you put an immediate stop work order on all construction work by Fast Build LLC, located on the same road. Our home base is part of this project, just 50 feet away from our door. Our beautiful home is now surrounded by debris, logs, trash. It's a waste like when this project started, we reached out to the town supervisor and building department we question how these dwellings could potentially alter the intended character of the r1 zoning in which these lots are located. We also questioned their water supply. We were dismissed and told that these lots were grandfathered in since the 70s that they did not require going through the planning board and that they would be connected to town water. Now months later, we found out that none of these two family homes that are almost complete, still don't have a proper resolution on their water supply. We ask that you take immediate steps to ensure that no further construction takes place, until this matter is resolved. I am truly baffled that this project was allowed to even start with these questions unanswered, but also the town administrators did nothing made no attempts to mitigate its environmental consequences to preserve the rural character of this surroundings or retain any screening between the new construction and the road. It is obvious by anyone that drives by it that this construction project is far too large and dense to meet the stated intent of the r1 zoning. Whether grandfathered in or not. As you are also aware, the developer intends to extend the project and build an additional eight two family homes beyond the 10

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drawings that have already been started. These lots do not have access to town water or sewer. We ask that you not only revoke any permits that you may have already granted to these additional dwellings, but do not allow this project to continue. I ask that you also amend the town code to eliminate vagueness around undersized lots, the construction of two family homes in r1 zones and develop appropriate and reasonable procedures for grandfather lots that pose an impact of the town's resources. Thank you for your time.

BOARD DISCUSSION

Councilperson Vincent McPhillips-

Councilperson Dean Farrand-

Supervisor Frank DeMayo

ADJOURN

The Town Board does hereby adjourn the meeting at 6:52 p.m.

Motion: Councilmember Vincent McPhillips

Seconded: Councilmember John Lennon

4 AYES Carried

Respectfully submitted,

Town Clerk, Laurie Dutcher

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 01/17/24
TIME: 7:00 PM

At the Regular Meeting of the Town Board of the Town of Liberty held on 1/17/24 at 7:00 p.m., the following were present:

PRESENT:

Supervisor Frank DeMayo
Councilmember Dean Farrand
Councilmember Vincent McPhillips
Councilmember John Lennon

ABSENT:

RECORDING SECRETARY:

Town Clerk Laurie Dutcher

ALSO PRESENT:

Confidential Secretary Nick Rusin
Finance Director Cheryl Gerow

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

INCOMING

1. Correspondence from Michael Edwards to Supervisor DeMayo regarding construction on Devany Rd.
2. Correspondence from Fusco Engineering in response to questions on Devany Rd.
3. Correspondence from Catskill-Delaware Publications, Inc. regarding the Town's official newspaper.
4. Correspondence from the Liberty Fire Department regarding false alarms in the Village & Town of Liberty.
5. Proposed legislation from the Association of Towns for 2024.

OUTGOING:

1. Correspondence sent by Supervisor DeMayo in response to Michael Edward's letter dated 12/18/23.

ACCEPTANCE OF INCOMING CORRESPONDENCE

The Town Board of the Town of Liberty does hereby accept the incoming correspondence.

Motion: Councilmember Vincent McPhillips
Seconded: Councilmember John Lennon
4 AYES Carried

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 01/17/24
TIME: 7:00 PM

NEW BUSINESS

APPROVAL OF MINUTES

The Town Board does hereby approve the following minutes as submitted by the Town Clerk:

- Dept. Head/Worksession Mtg. 1 2/4/23
- Regular Monthly Mtg. 12/18/23
- End of Year Mtg. 12/28/23

Motion: Councilmember Dean Farrand
Seconded: Councilmember John Lennon
4 AYES Carried

APPROVAL OF THE MONTHLY REPORTS

The Town Board does hereby approve the following monthly reports:

- Town Clerk's Report 12/23 & 1/1/23-12/31/23
- Revenue & Expense Report 12/23
- Supervisor's Report 12/23

Motion: Councilmember John Lennon
Seconded: Councilmember Vincent McPhillips
4 AYES Carried

APPROVAL OF AUDITS

The Town Board does hereby approve of the audits as follows:

1. January, 2023 Abstract:
 - Claims #1 to #1083 totaling \$223,075.87
2. Post Audit
 - Claims # to # totaling \$
3. December, 2022 General Ledger Abstract
 - Claims #419 to #472 totaling \$823,090.22

Motion: Councilmember Dean Farrand
Seconded: Councilmember John Lennon
4 AYES Carried

APPROVAL OF VOUCHER FOR DELAWARE ENGINEERING

The Town Board does hereby authorize payment of voucher for Delaware Engineering in the amount of \$3,640.00 for engineering services for the White Sulphur Springs Phase 10-2023.

Motion: Councilmember Vincent McPhillips

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 01/17/24
TIME: 7:00 PM

Seconded: Councilmember John Lennon
4 AYES Carried

APPROVAL OF REFUSE COLLECTION LICENSE FOR SIMS LIMITED

The Town Board does hereby approve of a Refuse Collection License for Sims Limited.

Motion: Councilmember Dean Farrand
Seconded: Supervisor Frank DeMayo
4 AYES Carried

APPROVAL OF THE 2023 BUDGET TRANSFERS AND MODIFICATIONS AS SUBMITTED BY THE FINANCE DIRECTOR

The Town Board does hereby approve of the 2023 Budget Transfers and Modifications as submitted by the Finance Director.

Motion: Councilmember John Lennon
Seconded: Councilmember Vincent McPhillips
4 AYES Carried

APPROVAL OF WAIVER FOR THE 30-DAY WAITING PERIOD FOR AN ON-PREMISES ALCOHOLIC BEVERAGE LICENSE FOR 3 FRANKS, INC., LOCATED AT 268 OLD RTE 17, PARKSVILLE, NY 12768

The Town Board of the Town of Liberty does hereby have no objection to an On-Premises Alcoholic Beverage License being granted to 3 Franks, Inc., located at 268 Old Rt. 17, Parksville, NY 12768 and do hereby waive the 30 day waiting period.

Motion: Councilmember Dean Farrand
Seconded: Supervisor Frank DeMayo
4 AYES Carried

MOTION RESCINDING PREVIOUS RESOLUTION REGARDING "RESOLUTION FOR AN AUDIT OF THE NEW YORK STATE 2022 GENERAL ELECTION"

The Town Board does hereby rescind the previous motion regarding "Resolution for An Audit of The New York State 2022 General Election".

Motion: Supervisor Frank DeMayo
Seconded: Councilmember John Lennon
NO: Councilmember Vincent McPhillips
3 AYES Carried

NEW RESOLUTION REGARDING THE "RESOLUTION FOR AN AUDIT OF THE NEW YORK STATE 2022 GENERAL ELECTION"

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 01/17/24
TIME: 7:00 PM

The Town Board of the Town of Liberty supports any effort(s) by appropriate governing authorities/agencies within Sullivan County, the State of New York and/or the United States Government to audit and correct any voter role inaccuracies within their respective jurisdictions.

Motion: Councilmember John Lennon
Seconded: Councilmember Vincent McPhillips
4 AYES Carried

**MOTION AUTHORIZING THE HIRING OF A LABORER FOR THE WATER & SEWER DEPARTMENT-
TABLED**

Supervisor DeMayo appointed **Nick Rusin as his Confidential Secretary.**

DISCUSSION

1. Moving forward with review of the following:
 - Planned Unit Development- First meeting in February.
 - Resort Hotel (RH) Zone-Take a look at the (2) golf courses left in Liberty.
 - Downtown Commercial Core (DCC) in Swan Lake -Predominately on one side of the road
 - Comprehensive Plan-Get a plan together (core committee) and talk with the County Planning Board.
2. Vacant Councilmember-There are (3) interested candidates. Supervisor DeMayo, Councilmember Farrand and Councilmember John Lennon are all a yes to appointing a person to the board until the General Election. Councilmember Vincent McPhillips is a NO. He feels that the voters should place someone in office.

OLD BUSINESS

UNDER REVIEW

1. Drilled wells with a yield of less than 5 GPM.
2. Training & Recommendations policy- Planning & Zoning
3. Shipping Containers
4. Fence In/Fence Out- Next meeting
5. AIRBNB
6. Solar
7. County Water / Sewer Study-Meeting on 1/30/24 6:00-8:00 Monticello Government Center.

IN PROGRESS

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 01/17/24
TIME: 7:00 PM

2. Fines
3. Empty Lot in Parksville
4. Illegal dumping of garbage
5. Delaware Town/Village Water Sewer Study
6. Lead Service Line Inventory
7. Walnut Mt. Pavilion.

PUBLIC PARTICIPATION

Cora Edwards

My name is Cora Edwards. I live at 1495 Briscoe Rd. First of all, I want to wish everyone a Happy New Year and secondly, I'm going to read very briefly, part one of the conducting public meetings and public hearings, the division of local government services from the New York Department of State, the open meetings law, it is essential to the maintenance of a democratic society, that the public business be performed in an open and public manner and that the citizens of this state be fully aware of and able to observe the performance of public officials and attend and listen to the deliberations and decisions that go into the making of public policy. The people must be able to remain informed if they are to retain control over those who are their public servants. It is the only climate under which the common wheel will prosper and enable the governmental process to operate for the benefit of those who created it. And so now I'm going to go to page four. I'm going to give this to Laurie afterwards to distribute. Preparing a public notice. In 2021, section 103 II of the open meetings law was amended to require that copies of records be made available to the public at least 24 hours before a public meeting. Why am I reading this? If I were to list everything, every time that there was less than 24 hours in which an agenda was posted on the website. I'd be up here for hours. And I know it's not the fault of the town clerk. Where does the buck stop? When it comes to following Open law meeting and being in compliance? When and where does the buck stop? When houses are built out of compliance, multiple family dwellings in a zone that require single family houses, houses that are built without sewer and water in advance. One of the reasons why the PUD was voted down was because it wasn't in compliance with two of the most specific articles of the PUD law. What is the common thread that I'm bringing out? Tonight? The operative word is public servants. And I agree that there should not be an appointed person to fill the vacancy when a whole campaign is run as an interview process, who is going to represent our interests? And I don't think that having one work session on a PUD is in the interest of the public when you've had hundreds of people here over the last seven months drip by drip three minutes here, four minutes there. I know you were ill at the last you have the flu. I'm sorry to hear that. Right. Looks like you're recovered. But at the last public meeting, I made a very specific request that was put into the public record that any discussion of the PUD should be in a workshop format, or a roundtable format, not sandwiched into a work session. Oh, don't worry, we'll have a public hearing. This is a big deal. A lot of people have spent a lot of time, a lot of energy and a lot of research. And I think that having this PUD separate from reviewing the comprehensive plan, separate from these floating hotels wherever they're floating in the water, on the cloud, I don't know and separate from a quote downtown of a hamlet. When a Sewer District, let's expand it to 5000 people when the whole town of Liberty is 10,000 people you want to put 5000 people in one square mile all of these things aren't should not be segregated and separated out. That's the word. The operative word is a comprehensive plan. Why

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 01/17/24
TIME: 7:00 PM

do you think people were so upset when they came with signs? Because they didn't have an opportunity to speak openly in a meeting that went and covered all of the possible issues at one time. I think all of these documents should be posted on the website. So I don't know that this January 30 Roundtable, from six to 8pm. At the Government Center, Monticello, it's a water roundtable with the New York State Department of Health and departmental of Environmental Conservation has been specifically set up so that the town boards and the planning boards are in compliance. So that's my final word on this whole situation. There are laws to follow. Please, in 2024 give a thought to being in compliance.

BOARD DISCUSSION

Councilmember Vincent McPhillips-Nothing to report.

Councilmember John Lennon-Meetings in Hamlets open discussion.

Councilmember Dean Farrand-Nothing to report.

Supervisor Frank DeMayo-Just wanted to let Cora know that the board would never stop a public hearing if there were still people that wanted to speak.

ADJOURN

The Town Board does hereby adjourn the meeting at 7:37 p.m.

Motion: Councilmember Vincent McPhillips

Seconded: Councilmember John Lennon

4 AYES Carried

Respectfully submitted,

Town Clerk, Laurie Dutcher

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 02/05/24
PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754
TIME: 6:30 PM

At the Department Head/Worksession Meeting of the Town Board of the Town of Liberty held 2/5/24 at 6:30 p.m., the following were present:

PRESENT:

Supervisor Frank DeMayo
Councilmember Dean Farrand
Councilmember Vincent McPhillips
Councilmember John Lennon

RECORDING SECRETARY:

Town Clerk Laurie Dutcher

ALSO PRESENT:

Town Attorney Kenneth Klein
Confidential Secretary Nick Rusin
Finance Director Cheryl Gerow

ABSENT

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

INCOMING:

1. Correspondence from the NYC Environmental Protection regarding upcoming major initiatives.
2. Correspondence from Anne Hart regarding the NY Citizens Audit resolution.
3. Correspondence from NYS Department of Transportation regarding resurfacing Rt. 55 and 52 in the Village of Liberty.
4. Correspondence from NYS Homes and Community Renewal regarding approval of contract extension request for NYS CDBG Project #641PW78-21.
5. Correspondence from Michael Edwards regarding Devany Rd.

OUTGOING:

1. Correspondence sent by Supervisor DeMayo to Douglas McKenna, Chief of the Water Compliance Branch of the US Environmental Protection Agency-Region 2 regarding the Town of Liberty-Swan Lake SPDES Permit No. NY 00330252.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: 02/05/24

PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754
TIME: 6:30 PM

ACCEPTANCE OF INCOMING AND OUTGOING CORRESPONDENCE

The Town Board of the Town of Liberty does hereby accept the incoming correspondence.

Motion: Councilmember Dean Farrand
Seconded: Councilmember John Lennon
4 AYES Carried

DEPARTMENT HEAD REPORTS

APPROVAL OF DEPARTMENT HEAD REPORTS

The Town Board of the Town of Liberty does hereby accept the Department Head Reports as submitted.

Motion: Councilmember John Lennon
Seconded: Councilmember Vincent McPhillips
4 AYES Carried

ASSESSOR

Deeds received:

Town 19

Village 1

Data Entry, deeds, permits, valuation, etc.

Attend the monthly Assessors Meeting

Jordan is doing very well. She picks up very quickly.

Brad (data collector) out until further notice

Kevin (data collector) scheduling work

CEO - BUILDING DEPARTMENT

2024	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	De c	Tot al
Permits Issued	15												15
Permits Completed/Closed	26												26
Fire Inspections Performed	1												1
Complaints Open	9												9
Complaints Closed	41												41
Appearance Tickets issued	0												0

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: 02/05/24

PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754

TIME: 6:30 PM

Planning Board Applications	4												4
Planning Board Approvals	2												2
Zoning Board Applications	0												0
Zoning Board Approvals	0												0
Municipal Searches	15												15

COURT-NO REPORT SUBMITTED

V&T Appearances	
Criminal Appearances	
Ordinance Appearances	
Civil Appearances	
Total Fines Collected	
Total Fines to Town	
Total Fines to Village	

DCO –NO REPORT SUBMITTED

FINANCE

Closed out 2023 payroll, issued W2's and filed necessary year end reports for both the Town and Village.

Opened 2024 payroll along with data entering various payroll changes (salary changes, vacation/sick/personal time, deduction changes)

Issued 1095C to employees for the Affordable Care Act

Closed out 2023 Fiscal Year and did necessary work to open up 2024 Fiscal Year

Completed 2023 NYS Department of Labor Log of Work Related Injuries and notified Department Heads of mandatory reporting requirements for 2024

Completed Compensated Absence Report

Completed report on Health Insurance for Retirees

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 02/05/24
PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754
TIME: 6:30 PM

Submitted payroll information to county for 2024 Certification

Established Hourly Billable Rates for the Water and Sewer Department

Issued 1099-misc to vendors

Submitted year-end information to auditor's and began supplying other requested information for 2023 audit

Completed 2023 Investment Report

Began working on renewal application for general liability insurance

Notified Golden Park Apartment and Belmont Management of their PILOT payment due by January 31, 2024.

Submitted additional street light outages for Presidential Estates

All other daily duties and responsibilities

HIGHWAY

Improvements/Maintenance:

- Cold patched – Lily Pond, Ferndale Loomis, Old Loomis, Old Monticello, Twin Bridge
- Ditched – Lily Pond, Breezy Hill, Benton Hollow
- Cut trees and brush on Muhlig Road

Winter:

- Saturday, January 6, 4PM-9PM, snow
- Sunday, January 7, 4AM – 4PM, snow
- Monday, January 8, 5AM – 3:30 PM, snow
- Tuesday, January 9, 7AM – 8PM, snow/ice
- Wednesday, January 10, 5AM – 3:30PM, ice
- Saturday, January 13, 3AM – 7AM, snow
- Sunday, January 14, 10AM – 4PM, snow/ice
- Tuesday, January 16, 4AM – 3:30PM, ice
- Wednesday, January 17, 5AM – 3:30PM, snow
- Friday, January 19, 4AM – 3:30PM, snow/ice
- Saturday, January 20, 5AM – 9AM, ice
- Sunday, January 21, 5AM – 9AM, snow/ice

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: 02/05/24

PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754

TIME: 6:30 PM

- Monday, January 22, 5AM- 3:30PM, snow/ice
- Wednesday, January 24, 4AM – 3:30PM, snow
- Thursday, January 25, 4AM- 3:30PM, snow/ice
- Sunday, January 28, 8AM – 4PM, snow
- Monday, January 29, 4AM – 3:30PM, snow/ice

Facilities:

- Fuel accountability system, will talk to Finance regarding funding
- Reminder, very important to have a generator at the Town Highway Facility
- Received a line of credit from Mahantango Tire Recycling Company, have been in contact with trucking company, the next load should be taken next week, weather permitting

Equipment/Vehicles:

- No major repairs

Personnel:

Misc:

PARK & RECREATION-NO REPORT SUBMITTED

TOWN CLERK

Highway Fees	Road Access Permit	1	100.00
Conservation	Conservation	2	.56
Marriage Licenses	Marriage Licenses	3	52.50
Permits	Refuse Collection	1	100.00
	Towing Licenses	0	0
	Peddler's Permit	1	150.00
Small Sales	EZ Pass	3	75.00
	Notary Fees	53	106.00
	Marriage Certificate	4	40.00
	Photocopies	14	3.50
	Misc (2 USB Devices)	2	8.00
Building	Certified Mailings	2	264.43
Dog Licensing	Female, Spayed	5	45.00
	Female, Unspayed	2	25.00
	Male, Neutered	5	45.00

TOWN OF LIBERTY BOARD MEETING
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DATE: 02/05/24
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TIME: 6:30 PM

	Male, Unneutered	1	12.50
	Purebred	0	0
	Senior	3	-15.00
	Replacement Tags	1	5.00
	Exempt Dogs	0	0
	Redeemed Dog (1)	0	0
	Redeemed Dog (2)	0	0
	Reimbursement of Expenses	0	0
Building	Variance	0	0
	Lot Improvement	0	0
	Special Use	0	0
	Junk Yard	0	0
	Subdivision	0	0
	Building Inspections Public Assembly	0	0
	Building Permit	14	5,521.55
	Commercial Establishment Inspection	0	0
	Fire inspectors	0	0
	Municipal search	15	1,500.00
	Reimbursement of Expenses	0	0

WATER & SEWER

We have been busy with the usual winter work. Plowing snow, clearing hydrants, checking hydrants and bleeders, etc. We have also found a few leaks due to frozen and broken pipes.

Need approval to hire 2 people. Names submitted to Supervisor DeMayo.

Need approval to schedule tank cleaning for Ferndale, Rt. 55 and the Stevensville storage tanks at a cost of \$3,240.00 each. Quotes attached.

Delaware Engineering submitted a bid advertisement and request for bids for the Sherwood Booster Pump.

Working on scheduling Roth & Sherwood well cleaning.

Any other items that may arise prior to meeting.

DELAWARE ENGINEERING

NEW BUSINESS

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: 02/05/24

PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754

TIME: 6:30 PM

APPROVAL OF MINUTES

The Town Board does hereby approve of the following minutes as submitted by the Town Clerk:

- Re-organizational Mtg. 1/3/24

Motion: Councilmember Vincent McPhillips

Seconded: Councilmember Dean Farrand

4 AYES Carried

APPROVAL FOR WATER & SEWER TO CLEAN FERNDALE, RT 55 AND STEVENSVILLE WELLS IN THE AMOUNT OF \$3,240. EACH

The Town Board does hereby authorize the Water & Sewer Department to enter into agreement with Aqueous Infrastructure Management (AIM) to clean Ferndale, Rt. 55 and Stevensville Wells at a cost of \$3,240.00 each.

Motion: Councilmember John Lennon

Seconded: Councilmember Dean Farrand

4 AYES Carried

MOTION RE-AFFIRMING BID OPENING FOR THE STEVENSVILLE BOOSTER PUMP REPLACEMENT ON 2/16/24

The Town Board does hereby re-affirm the bid opening set for the Stevensville Booster Pump Replacement on 2/16/24 at the Town Clerk's Office, 120 North Main Street, Liberty, NY 12754.

Motion: Councilmember Dean Farrand

Seconded: Councilmember John Lennon

4 AYES Carried

APPROVAL OF 2024 AND AUTHORIZATION FOR SUPERVISOR TO EXECUTE THE 2024 GENERAL SERVICES AGREEMENT W/ DELAWARE ENGINEERING

The Town Board does hereby approve of and authorizes the Supervisor to execute the 2024 General Engineering Services Agreement with Delaware Engineering.

Motion: Councilmember Dean Farrand

Seconded: Councilmember John Lennon

4 AYES Carried

APPROVAL OF & AUTHORIZATION FOR SUPERVISOR TO EXECUTE DELAWARE ENGINEERING, DPC PROFESSIONAL SERVICES CONTRACT AMENDMENT NO. 1 FOR ENGINEERING SERVICES FOR THE WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 IMPROVEMENTS, ASSOCIATED WITH PARTIAL RECONSTRUCTION OF BOYD ROAD, OCR SMALL CITIES CDBG

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: 02/05/24

PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754

TIME: 6:30 PM

PROJECT #641PW78-21, IN THE TOTAL AMOUNT OF \$30,000.

The Town Board does hereby approve and authorize the Supervisor to execute Delaware Engineering, DPC Professional Services Contract Amendment No. 1 for Engineering Services for the White Sulphur Springs Water District Phase 10 Improvements, Associated with Partial Reconstruction of Boyd Road, OCR Small Cities CDBG Project #641PW78-21, in the total amount of \$30,000.

Motion: Councilmember John Lennon
Seconded: Councilmember Dean Farrand
4 AYES Carried

TOWN ATTORNEY DIRECTED TO DRAFT LOCAL LAW FOR "PARKS"

The Town Board does hereby direct the Town Attorney to draft local law for "Parks".

Motion: Supervisor Frank DeMayo
Seconded: Councilmember Dean Farrand
4 AYES Carried

APPROVAL TO HIRE FELIX COLON AS RECREATION ASSISTANT FOR PARKS & RECREATION WITH A STARTING SALARY OF \$41,000 PER YEAR

The Town Board does hereby approve the hiring of Felix Colon as Recreation with a starting salary of \$41,000 per year.

Motion: Councilmember Dean Farrand
Seconded: Supervisor Frank DeMayo
NO: Councilperson Vincent McPhillips
3 AYES Carried

APPROVAL TO HIRE KATRINA MCNAMARA AS A LABORER FOR THE WATER & SEWER DEPARTMENT WITH A STARTING PAY OF \$19.90 PER HOUR

The Town Board does hereby approve the hiring of Katrina McNamara as a laborer with a starting pay of \$19.90 per hour.

Motion: Councilmember Vincent McPhillips
Seconded: Councilmember John Lennon
4 AYES Carried

APPROVAL TO HIRE CARLOS CARVAJAL AS A LABORER FOR THE WATER & SEWER DEPARTMENT WITH A STARTING PAY OF \$19.90 PER HOUR

The Town Board does hereby approve the hiring of Carlos Carvajal as a laborer with a starting pay of \$19.90 per hour.

TOWN OF LIBERTY BOARD MEETING
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DATE: 02/05/24

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TIME: 6:30 PM

Motion: Councilmember Vincent McPhillips
Seconded: Councilmember John Lennon
4 AYES Carried

SHERRI KAVLESKI APPOINTED AS COUNCILMEMBER FOR THE TOWN BOARD TO FILL THE UNEXPIRED TERM OF BRIAN MCPHILLIPS FOR A TERM EXPIRING WHEN THE 2024 GENERAL ELECTION IS CERTIFIED

The Town Board does hereby appoint Sherri Kavleski as Councilmember to the Town Board to fill the unexpired term of Brian McPhillips for a term expiring when the certification of the 2024 General Election.

Motion: Supervisor Frank DeMayo
Seconded: Councilmember Dean Farrand
Abstention: Councilmember Vincent McPhillips
3 AYES Carried

DISCUSSION

1. Introduction to Comprehensive Plan Review.
2. Peter Manning-Presentation/Worksession PUD Law Review.

Peter Manning gave a presentation regarding Planned Unit Developments:

Planned Unit Developments

Town of Liberty, Town Board Meeting

February 5, 2024

Note: the material herein is illustrative and has been assembled for discussion purposes for the town of Liberty to consider potential improvements to the PUD regulations and associated processes.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

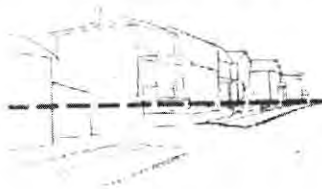
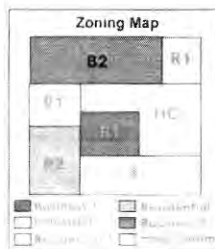
DATE: 02/05/24

PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754

TIME: 6:30 PM

Zoning

Regulates the type, location, and intensity of land use



Statutes

General City Law §20

Town Law §261

Village Law §7-700-b

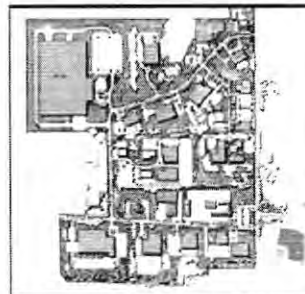


Planned Unit Development

A zoning technique allowing development of a tract of land in a comprehensive unified manner and as a "unit".

- Provides greater flexibility of design by allowing deviations to the development standards
- May allow a mix of uses, densities, and building types
- Often established on a case- by-case basis using a "floating zone" process

Town Law § 261-c
Village Law § 7-703-a
General City § Law 81-f



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TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: 02/05/24

PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754

TIME: 6:30 PM

Planned Unit Development

Review Criteria – Examples

- Parcel size
- Percentage of open space
- Ownership of open space
- Building dimensions
- Distances between buildings
- Width of buffer zones
- Location of access points
- Preservation of existing features
- Water supply sources
- Sewage disposal methods
- Compatibility with surrounding land uses
- Harmony with comprehensive plan

Common Process



Town of Liberty – Zoning Law

§ 147-23. Planned unit development districts.

A. The purpose of a planned unit development (PUD) district is to foster excellence in neighborhood design and further the goals and objectives of the Town of Liberty Comprehensive Plan. These "floating districts" promote creative site layout and architectural design and secure the advantages of large-scale site planning for residential, commercial or professional office developments, or certain combinations thereof. The flexibility granted to projects in a PUD District comes with a commitment to include features beneficial to the entire community, features not normally required of traditional developments. Achieving such objectives requires in-depth scrutiny by both the Town Board and Town Planning Board during the development of the PUD proposal. Therefore, more information is required about the project than would be required if development were being pursued under conventional zoning. The discretion of the Town Board regarding density of use, or even as to whether to approve or deny a PUD application, shall be absolute. This is consistent with the Town Board's inherent power to rezone.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: 02/05/24

PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754

TIME: 6:30 PM

§ 147-23.

B. Large-scale PUD 150 contiguous acres – no max; Requires phasing plan
Small-scale 30 – 150 contiguous acres

C. "No use shall be established, and no development shall be permitted in the PUD District, unless specifically approved pursuant to the procedures and standards set forth in this section."

The specific uses allowed in the PUD shall be approved by the Planning Board

- General categories of allowable uses Commercial
- Offices
- Single-family
- Multifamily
- Age-restricted, assisted living
- Public or private recreational facilities
- Destination resorts

Appropriate ratio of mixed uses that are sustainable for its location, town needs and market considerations - to be specified by the applicant

D. Development density, open space and common recreation facilities.

- Set forth initially by the applicant (determined by PB and TB as part of approval process)
- Max density based upon the degree to which the PUD preserves significant natural features and open space
- Density formula *

E. Age-restricted housing bonus

F. Development standards and guidelines

- Unified ownership
- Preservation of natural features
- Preservation of historic resources
- Integrated architectural design "cohesive units of development"
- Internal system of pedestrian circulation
- Streets – vehicular circulation plan, safely
- Off Street Parking and Loading
- Utilities
- Lighting
- Ownership and maintenance (of open space)
- Development phasing (optional)
 - fully function independently
 - infrastructure
 - ratio of mixed uses
- Construction Schedule



www.slideshare.net

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

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TIME: 6:30 PM

G. Procedure

- (1) Pre-application conference
- optional but strongly encouraged
- applicant/ developer and planning board

- This could be required.
- What info did the applicant provide?
- Planning board should develop a summary of meeting/ project concept.

- (2) Sketch plan process. (begins w/ submission of sketch plan
- applicant/ developer and town board
- "to discuss the proposed project and to reach an understanding on basic requirements prior to detailed design investment."

The Town Board may require the applicant to meet with staff or consultants to facilitate the submission of a complete and suitable application.

The Town Board should determine that all the required sketch plan contents are included. (facilitated by staff)*

Sketch plan contents (required)

- Conceptual plan
- Location and area of mixed uses
- Location of natural and man-made features
- Proposed layout of structures, roads, utilities, other features
- "A written narrative or statement of what is proposed and the merits of such proposal. Said statement to be of sufficient detail and scope to provide a well-developed concept of the PUD and must include, at a minimum, the following: (+10 items listed in G.)

Town board agrees project should proceed or not proceed

- this is not an in-depth review and formal approval/ disapproval at this stage; it's more like a "clearance", or a determination that the proposal does "not merit further review because it does not meet the objectives of this chapter".
- accompanying statement for the record

(3) Sketch plan conference.

The Town Board shall schedule a joint Town Board/ Planning Board conference with the applicant within 45 days of the sketch plan submission.

Applicant to make a presentation

"The intent is to provide both the Town Board and the Planning Board with sufficient information on the proposal for each Board to decide whether the proposal has merit as a PUD and whether to allow the applicant to proceed to the next stage of review."

... within 45 days of the **receipt** of a **complete** sketch plan (in accordance with G. (2) of this chapter.)

If the proposal advances and gets approved, the Planning Board will be issuing discretionary approvals for Site Plan Review and Subdivision; the Town Board will be rezoning the property (a legislative act); and other involved agencies will be reviewing the application for permit approvals.

(4) Planning Board action on sketch plan >>

TOWN OF LIBERTY BOARD MEETING
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(4) Planning Board action on sketch plan. The Town Board shall provide their opinion to the Planning Board, in writing, within 45 days. ... The Planning Board shall have 62 days from the date of the conference in which to make the preliminary determination as to whether the applicant may move on to next stage of the application process and submit a formal request for a PUD. The Planning Board may provide the applicant with direction regarding the content, design, allowed uses, ratio of mixed uses, project size and scope that the Board deems appropriate for the formal application stage. Although said preliminary determination will not commit the Town Board to any specific course of action on the PUD to be requested, the sketch plan process is intended to advise the applicant as to what may be generally acceptable, or not acceptable to the Board so that the applicant has an understanding of what is expected in the next stage of review. Such preliminary determination should establish issued(s) that must be addressed in PUD design, define acceptable uses, specify the supporting documentation required for submission, and specification of all involved agencies. If it is determined the sketch plan proposal does not have merit for further review as a PUD, the applicant may submit a revised proposal for another sketch plan conference but may not submit a formal PUD application.

"the results of their review" ?

"... of the conclusion of the sketch plan conference."

"(in cooperation with professional assistance as needed)"

Preparation for a preliminary plan submission

(5) Preliminary plan submission.

The applicant shall submit 10 copies of the preliminary plan and application to the Planning Board at least four weeks prior to the meeting of the Board at which the application is to be heard. Each preliminary plan shall be drawn by a professional engineer and/or land surveyor licensed to practice in the State of New York and shall bear the signature, seal, license number and telephone number of the said professional engineer and/or land surveyor; provided, however, that all engineering data shall be signed and sealed by a professional engineer and all surveying data shall be signed and sealed by a professional land surveyor. Each submission shall include a preliminary plan drawn at a scale of not less than one inch equals 100 feet and the following additional information:

+ 22 items (a) through (v)

(u) SEQR, Part I of the New York State Environmental Assessment Form (Long Form), or a draft environmental impact statement.

SEQR, Part I of the Full Environmental Assessment Form (FEAF)

- This is a submission requirement
- The Lead Agency will undertake Part 2 of the FEAF, which for a PUD, is likely to lead to the preparation of a draft environmental impact statement

A Draft Environmental Impact Statement

"An EIS provides a means for agencies, project sponsors and the public to systematically consider significant adverse environmental impacts, alternatives and mitigation."

TOWN OF LIBERTY BOARD MEETING
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What constitutes a complete application?

When is an application complete?

When all the submission requirements listed in the town's regulations are received or waived in accordance with these regulations

§ 147-23 (6)

Action by the Town of Liberty on the preliminary plan. The Planning Board shall review the application for the preliminary plan for the purpose of determining, within 62 days of its submission, whether said application is complete.

(a) – (e) cover the details ... but should also include SEQR language

Meeting the requirements of SEQR
(State Environmental Quality Review)



SEQR Regulations NYCRR 617.3. (c)
GENERAL RULES

An application for agency funding or approval of a Type I or Unlisted action will not be complete until:

- (1) a negative declaration has been issued; or
- (2) until a draft EIS has been accepted by the lead agency as satisfactory with respect to scope, content and adequacy. When the draft EIS is accepted the SEQR process will run concurrently with other procedures relating to the review and approval of the action, if reasonable time is provided for preparation, review and public hearings with respect to the draft EIS.

Application Completeness

(6) Action by the Town of Liberty on the preliminary plan. The Planning Board shall review the application for the preliminary plan for the purpose of determining, within 62 days of its submission, whether said application is complete.

(a) If said application is found to contain all of the information required, the Planning Board shall certify said application is complete and direct the application to the Town of Liberty Town Board with recommendations to approve, disapprove or conditionally approve the proposed PUD District. Prior to directing the application to the Town Board, the Planning Board, if it is lead agency under the SEQR review shall determine completeness of the application for SEQR purposes. Pursuant to NYCRR Part 617.3 (c) an application is not complete until a negative declaration has been issued, or until a draft EIS has been accepted by the lead agency as satisfactory with respect to scope, content and adequacy. If the Town Board is lead agency it shall determine completeness for SEQR purposes.

The preparation and completion of a DEIS (Draft Environmental Impact Statement) are critical to the PUD review process

* Note, the SEQR process has been integrated within the state subdivision statutes. (Town Law §276)

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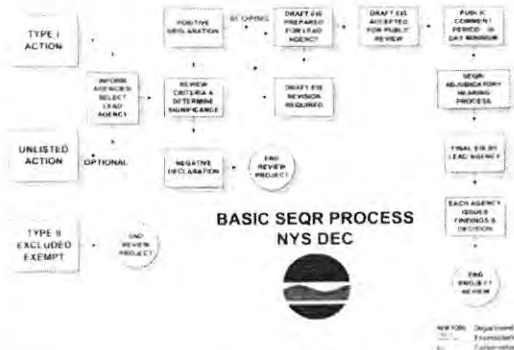
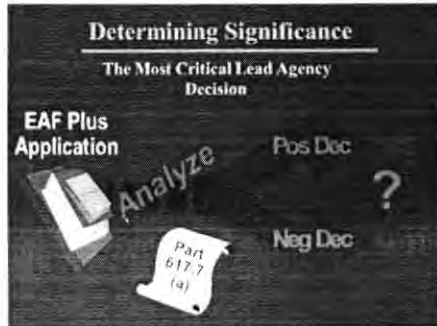
TIME: 6:30 PM

Part 2 is to be completed by the lead agency.

Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action.

Part 2 FEAF has 18 categories of potential impacts and 124 total questions

The completion of Part 2 will inform the scope of an DEIS (Draft Environmental Impact Statement) (if it's not a Neg Dec).



3. Appointment to vacant Council seat.

OLD BUSINESS

UNDER REVIEW

1. Drilled wells with a yield of less than 5 GPM.
2. Training & Recommendations policy- Planning & Zoning
3. Shipping Containers
4. Fence In/Fence Out
5. AIRBNB
6. Solar
7. County Water / Sewer Study.

IN PROGRESS

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines
3. Empty Lot in Parksville
4. Illegal dumping of garbage
5. Delaware Town/Village Water Sewer Study
6. Lead Service Line Inventory
7. Walnut Mt. Pavillion.

PUBLIC PARTICIPATION

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754

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TIME: 6:30 PM

Several concerned citizens spoke regarding the need to take the Comprehensive Plan update slowly. It was also brought up that we need to work on our infrastructure and know that our aquifers have enough water. Also, it was discussed that citizens like the open space and rural nature of our communities.

BOARD DISCUSSION

Councilperson Vincent McPhillips- Nothing to report

Councilperson Dean Farrand-Nothing to report

John Lennon-He will have the info for the Park & Rec shed for the next meeting.

Speaking with an arborist to clean-up the Park.

Supervisor Frank DeMayo-Police Chief Steven D'Agata asked if the Town would be interested in putting a Naloxone Box in at Town Hall.

APPROVAL TO INSTALL A NAXOLONE BOX IN TOWN HALL

The Town Board does hereby give its approval to install a Naxolone Box in Town Hall.

Motion: Supervisor Frank DeMayo

Seconded: Councilmember John Lennon

4 AYES Carried

EXECUTIVE SESSION

The Town Board does hereby go into Executive Session at 7:37 p.m. to discuss personnel.

Motion: Councilmember Vincent McPhillips

Seconded: Councilmember John Lennon

4 AYES Carried

OUT OF EXECUTIVE SESSION

The Town Board does hereby come out of Executive Session at 7:58 p.m.

Motion: Supervisor Frank DeMayo

Seconded: Councilmember Dean Farrand

4 AYES Carried

ADJOURN

The Town Board does hereby adjourn the meeting at 7:58 p.m.

Motion: Councilmember Vincent McPhillips

Seconded: Councilmember John Lennon

4 AYES Carried

TOWN OF LIBERTY BOARD MEETING
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PLACE: SENIOR CENTER 119 NORTH MAIN STREET, LIBERTY, NY 12754

TIME: 6:30 PM

Respectfully submitted,

Town Clerk, Laurie Dutcher

Account#	Account Description	Fee Description	Qty	Local Share	
A 2590	Highway Fees	Road Access Permit	1	100.00	
			Sub-Total:	\$100.00	
A1255	Conservation	Conservation	2	0.56	
	Marriage License	Marriage License Fee	3	52.50	
	Permits	Peddlers License	1	150.00	
		Refuse Collection	1	100.00	
	TOWN CLERK	EZ Pass	3	75.00	
		Marriage Certificate	4	40.00	
		Misc	2	8.00	
		Notary Fees	53	106.00	
			Sub-Total:	\$532.06	
A1620.4	Central Printing & Mailing	Photo Copies	14	3.50	
			Sub-Total:	\$3.50	
A1670.4	Building Fees	Certified Mailings	2	264.43	
			Sub-Total:	\$264.43	
A2544	Dog Licensing	Female, Spayed	5	45.00	
		Female, Unspayed	2	25.00	
		Male, Neutered	5	45.00	
		Male, Unneutered	1	12.50	
		Replacement Tags	1	5.00	
	SENIOR	SENIOR	3	-15.00	
			Sub-Total:	\$117.50	
B2770	Building Fees	Building Permit	14	5,521.55	
		Municipal Search	15	1,500.00	
			Sub-Total:	\$7,021.55	
Total Local Shares Remitted:				\$8,039.04	
Amount paid to:	Ny State Dept. Of Health			67.50	
Amount paid to:	NYS Ag. & Markets for spay/neuter program			19.00	
Amount paid to:	NYS Environmental Conservation			9.44	
Total State, County & Local Revenues:		\$8,134.98	Total Non-Local Revenues:		\$95.94

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie Dutcher, Town Clerk, Town of Liberty during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Analysis of Collections
by transactionDate

Page 1 of 1

2/16/24

Date	Qty	Taxes collected	Interest paid	Penalty paid	Daily total collected	Total overall collections
1/8/24	14	14,994.39	0.00	0.00	14,994.39	14,994.39
1/9/24	54	75,529.38	0.00	0.00	75,529.38	90,523.77
1/10/24	77	60,108.92	4.00	0.00	60,112.92	150,636.69
1/11/24	133	129,061.84	0.02	0.00	129,061.86	279,698.55
1/12/24	326	255,716.08	0.00	0.00	255,716.08	535,414.63
1/14/24	4	2,341.81	0.00	0.00	2,341.81	537,756.44
1/15/24	8	4,897.19	0.00	0.00	4,897.19	542,653.63
1/16/24	935	828,004.25	0.00	0.00	828,004.25	1,370,657.88
1/17/24	85	85,359.21	0.00	0.00	85,359.21	1,456,017.09
1/18/24	188	330,424.60	0.00	0.00	330,424.60	1,786,441.69
1/19/24	202	226,000.99	0.00	0.00	226,000.99	2,012,442.68
1/21/24	12	13,308.44	0.00	0.00	13,308.44	2,025,751.12
1/22/24	381	342,009.77	0.00	0.00	342,009.77	2,367,760.89
1/23/24	720	824,575.94	20.00	0.00	824,595.94	3,192,356.83
1/24/24	503	543,074.47	0.00	0.00	543,074.47	3,735,431.30
1/25/24	481	461,560.27	0.00	0.00	461,560.27	4,196,991.57
1/26/24	390	477,511.58	0.00	0.00	477,511.58	4,674,503.15
1/29/24	434	424,622.57	0.00	0.00	424,622.57	5,099,125.72
1/30/24	570	642,369.08	0.00	0.00	642,369.08	5,741,494.80
1/31/24	607	728,004.32	4,039.70	0.00	732,044.02	6,473,538.82
01.24	6,124	6,469,475.10	4,063.72	0.00	6,473,538.82	6,473,538.82
Totals:	6,124	6,469,475.10	4,063.72	0.00	6,473,538.82	6,473,538.82

EXPENSE SUMMARY

FUND NAME	BUDGET AS MODIFIED	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	P.O. BALANCE	UNENCUMBERED UNEX.BALANCE
GENERAL FUND - TOWNWIDE	3,128,614.00	183,693.84	183,693.84	2,689.43	2,942,230.73
TOWN - OUTSIDE VILLAGE	593,859.00	19,159.81	19,159.81	.00	574,699.19
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	.00	.00	.00	.00
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,633,579.00	135,217.98	135,217.98	15,409.47	1,482,951.55
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,290,127.00	24,729.61	24,729.61	.00	1,265,397.39
HIGHWAY CHIPS FUND	644,000.00	.00	.00	.00	644,000.00
WATER AND SEWER OPERATIONAL FUND	971,719.00	58,775.70	58,775.70	.00	912,943.30
TOTAL SEWER DISTRICTS	889,883.00	4,967.13	4,967.13	.00	884,915.87
TOTAL WATER DISTRICTS	1,538,027.00	7,001.12	7,001.12	.00	1,531,025.88
GRAND TOTALS.....	10,689,808.00	433,545.19	433,545.19	18,098.90	10,238,163.91

REVENUE SUMMARY

FUND NAME	BUDGET AS MODIFIED	CURRENT RECEIPTS	Y-T-D RECEIPTS	UNCOLLECTED BALANCE
GENERAL FUND - TOWNWIDE	2,828,614.00	130,756.48	130,756.48	2,697,857.52
TOWN - OUTSIDE VILLAGE	478,859.00	.00	.00	478,859.00
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	.00	.00	.00
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,508,579.00	.00	.00	1,508,579.00
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,205,127.00	.00	.00	1,205,127.00
HIGHWAY CHIPS FUND	644,000.00	.00	.00	644,000.00
WATER AND SEWER OPERATIONAL FUND	971,719.00	.00	.00	971,719.00
TOTAL SEWER DISTRICTS	843,883.00	9,888.32	9,888.32	833,994.68
TOTAL WATER DISTRICTS	1,400,027.00	18,052.82	18,052.82	1,381,974.18
GRAND TOTALS.....	9,880,808.00	158,697.62	158,697.62	9,722,110.38



Town of Liberty
Supervisor's Report
January-24
Bank Account Reconciliation

Name	Bank	Account #	Current Total
General Fund	Key Bank	*183	\$ 734,824.52
Highway Fund	Key Bank	*191	\$ 1,193,257.92
Capital Reserve Fund	TD Banknorth	*521	\$ 1,195,937.18
Capital Reserve Fund	Wayne Bank	*701	\$ 347,234.54
Street Light Districts	CHB	*555	\$ 50,760.97
Water and Sewer Fund	Key Bank	*205	\$ 1,948,845.55
Trust and Agency	Key Bank	*744	\$ 331,809.27
Central Checking	Key Bank	*183	\$ -
Health Insurance	Jeff Bank	*993	\$ -
Payroll Account	Jeff Bank	*310	\$ -
Payroll Withholding	Jeff Bank	*174	\$ -
NYS CDBG	Key Bank	*418	\$ -
Grant Account	Key Bank	*212	\$ -
		TOTAL:	\$ 5,802,669.95

Key Bank Treasury Bills:			\$ 6,633,780.16
Catskill Hudson Bank CD			\$ 197,577.24
Jeff Bank CD			\$ -
TD Banknorth CD			\$ 213,637.21
		TOTAL CD:	\$ 7,044,994.61

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	AMOUNT	CHECK#
107	1096	CHARTER COMMUNICATIONS		94.95	64031
108	130	VERIZON		294.75	64012
109	380	PAYROLL ACCOUNT		121,538.95	24011700
110	1227	FIRST NATL. BANK OF JEFFERSONVILLE		9,183.77	24011701
111	7023	DELTA DENTAL OF NEW YORK		645.40	24011900
112	1194	INTERNAL REVENUE SERVICE		97.84	64075
113	110	NYSE&G		364.92	64076
114	110	NYSE&G		2,150.12	64076
115	110	NYSE&G		3,982.67	64076
116	110	NYSE&G		520.72	64076
117	110	NYSE&G		156.33	64076
118	1171	SAM'S CLUB / GEMB		271.65	64079
119	5153	SPECTRUM		129.98	64080
120	130	VERIZON		52.25	64077
121	658	VERIZON WIRELESS		37.99	64078
122	658	VERIZON WIRELESS		75.98	64082
123	130	VERIZON		820.02	64081
124	7023	DELTA DENTAL OF NEW YORK		1,044.00	24012600
125	658	VERIZON WIRELESS		80.62	64085
126	658	VERIZON WIRELESS		242.04	64085
127	130	VERIZON		147.37	64084
128	1096	CHARTER COMMUNICATIONS		119.98	64086
129	5404	CHARTER COMMUNICATIONS		119.98	64089
130	1171	SAM'S CLUB / GEMB		620.32	64087
131	110	NYSE&G		173.58	64083
132	110	NYSE&G		20.25	64083
133	110	NYSE&G		343.22	64083
134	110	NYSE&G		78.57	64083

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	AMOUNT	CHECK#
135	3038	CONSTELLATION ENERGY SVC OF NY		2,827.76	64088
136	380	PAYROLL ACCOUNT		98,448.81	24013100
137	1227	FIRST NATL. BANK OF JEFFERSONVILLE		7,417.50	24013101
				252,102.29	**

POST AUDIT ACCEPTED/APPROVED THIS _____ day of _____, _____

CLAIMS FROM #: _____ TO #: _____ TOTALING : _____

SUPERVISOR

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
138	7023	DELTA DENTAL OF NEW YORK						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		664.00	24020200	664.00
139	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 5182 4		1,749.57	64090	
FERNDAL LIGHT DISTRICT		Contractual		L1 5182 4		473.98		
SWAN LAKE LIGHT DISTRICT		Contractual		L2 5182 4		1,426.51		
W.S.S. LIGHT DISTRICT		Contractual		L3 5182 4		516.27		
PARKSVILLE LIGHT DISTRICT		Contractual		L4 5182 4		406.88		
LOCH SHELDRAKE ROAD LIGHT DISTRICT		Contractual		L5 5182 4		440.41		5,013.62
140	110	NYSE&G						
INFIRMARY ROAD SEWER DISTRICT		Contractual		S7 8110 4		189.49	64090	189.49
141	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		52.87	64090	52.87
142	3038	CONSTELLATION ENERGY SVC OF NY						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		33.90	64091	33.90
143	4417	CLEARFLY						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		127.40	64092	
GENERAL FUND - TOWNWIDE		Contractual		A 1220 4		32.20		
GENERAL FUND - TOWNWIDE		Contractual		A 1310 4		31.85		
GENERAL FUND - TOWNWIDE		Contractual		A 1330 4		16.10		
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		31.85		
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4		31.85		
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		592.24		
GENERAL FUND - TOWNWIDE		Contractual		A 1680 4		16.10		
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		100.08		
GENERAL FUND - TOWNWIDE		Contractual		A 6772 4		24.73		
GENERAL FUND - TOWNWIDE		Contractual		A 7020 4		76.76		
TOWN - OUTSIDE VILLAGE		Contractual		B 3620 4		47.95		
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		37.23		1,166.34
144	575	ADVANCED AUTO PARTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		143.22		143.22
145	575	ADVANCED AUTO PARTS						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		17.99		17.99
146	8129	DORIAN ALLEN	16323					
CAPITAL - PARKS EQUIPMENT		Equipment		HG 7110 3		1,567.33		1,567.33
147	139	ALL GAS & WELDING SUPPLY						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		5.00		5.00
148	180	ALL STEEL AND ALUMINUM						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		48.00		48.00
149	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		194.59		194.59
150	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		13.98		

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual	DA 5130 4	111.96		125.94
151	1595	AMERICAN EXPRESS		Contractual	A 7550 4	900.00		900.00
		GENERAL FUND - TOWNWIDE						
152	2048	APPLIED LOGIC CORP.		Contractual	MO 8110 4	333.50		333.50
		WATER AND SEWER OPERATIONAL FUND						
153	2048	APPLIED LOGIC CORP.		Contractual	A 1680 4	42.00		42.00
		GENERAL FUND - TOWNWIDE						
154	8908	ASSOC OF SUPERVISORS OF SULL COUNTY		Contractual	A 1220 4	100.00		100.00
		GENERAL FUND - TOWNWIDE						
155	1320	ASSOCIATION OF TOWNS		Contractual	A 1920 4	1,500.00		1,500.00
		GENERAL FUND - TOWNWIDE						
156	3126	BROOMS AWAY CLEANING	16763	Contractual	A 5132 4	1,400.00		1,400.00
		GENERAL FUND - TOWNWIDE						
157	1740	CAMPBELL FREIGHTLINER		Contractual	DA 5130 4	639.87		639.87
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4						
158	100	CARGILL INCORPORATED	16760	Contractual	DA 5142 4	12,017.47		12,017.47
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4						
159	860	COUNTY PETROLEUM PRODUCTS		Contractual	DA 5130 4	129.00		129.00
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4						
160	2993	CREDIT BUREAU OF MONTICELLO, INC.		Contractual	A 1220 4	9.64		
		GENERAL FUND - TOWNWIDE		Contractual	A 1310 4	9.64		
		GENERAL FUND - TOWNWIDE		Contractual	A 1355 4	9.64		
		GENERAL FUND - TOWNWIDE		Contractual	A 1410 4	9.64		
		TOWN - OUTSIDE VILLAGE		Contractual	B 3620 4	9.64		
		TOWN - OUTSIDE VILLAGE		Contractual	B 8020 4	9.65		
		WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	9.65		67.50
161	7206	DAVIS VISION INC		Emp. Benefit	A 9060 8	326.87		326.87
		GENERAL FUND - TOWNWIDE						
162	7023	DELTA DENTAL OF NEW YORK		Emp. Benefit	A 9060 8	408.36		408.36
		GENERAL FUND - TOWNWIDE						
163	6019	EMPIRE ENVELOPES AND GRAPHICS, LLC		Contractual	A 1620 4	373.50		373.50
		GENERAL FUND - TOWNWIDE						
164	6028	ENDICOTT COMM INC		Contractual	MO 8110 4	201.93		201.93
		WATER AND SEWER OPERATIONAL FUND						
165	1465	FLEETPRIDE		Contractual	DA 5130 4	255.47		255.47
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4						
166	1187	4 IMPRINT		Contractual	A 7550 4	385.44		385.44
		GENERAL FUND - TOWNWIDE						

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
167	7042	FUSCO ENGINEERING & LAND SURVEYING						
TOWN - OUTSIDE VILLAGE		Fusco Engineering Contract		B 3620 41		12,083.33		12,083.33
168	8062	IMS						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		2,930.00		2,930.00
169	3426	J.C. EHRLIC CO, INC	16761					
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		1,289.43		1,289.43
170	3426	J.C. EHRLIC CO, INC						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		831.89		831.89
171	3426	J.C. EHRLIC CO, INC						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		679.38		679.38
172	972	JOHN BONHAM ROAD EQ & SUPPLIES, INC	16762					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4		3,392.00		3,392.00
173	1609	KENNETH KLEIN						
GENERAL FUND - TOWNWIDE		Contractual		A 1420 4		5,500.00		5,500.00
174	970	LIBERTY FARM, HOME & PET						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		174.93		174.93
175	1499	MIRABITO ENERGY PRODUCTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4		2,227.10		2,227.10
176	232	STATE OF NY DEPT. OF CIVIL SERVICE						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		39,159.00		
TOWN - OUTSIDE VILLAGE		Empl. Benefit		B 9060 8		4,449.89		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Emp. Benefit		DA 9060 8		16,909.57		
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		Emp. Benefits		DB 9060 8		13,349.66		
WATER AND SEWER OPERATIONAL FUND		Emp. Benefits		MO 9060 8		15,129.61		88,997.73
177	1929	NYS THRUWAY AUTHORITY						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4		525.00		525.00
178	155	N Y S A A						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		110.00		110.00
179	3011	PAESANOS PIZZA						
GENERAL FUND - TOWNWIDE		Contractual		A 7140 4		70.00		
GENERAL FUND - TOWNWIDE		Contractual		A 7550 4		925.00		995.00
180	3013	PARTNERS IN SAFETY, INC.						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9050 8		373.00		373.00
181	8024	QUILL						
GENERAL FUND - TOWNWIDE		Contractual		A 7020 4		501.28		
GENERAL FUND - TOWNWIDE		Contractual		A 7020 4		54.99		556.27
182	8010	QUILL CORPORATION						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		49.57		49.57
183	8010	QUILL CORPORATION						
TOWN - OUTSIDE VILLAGE		Contractual		B 3620 4		69.24		

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
TOWN - OUTSIDE VILLAGE		Contractual		B 8010 4		42.58		
TOWN - OUTSIDE VILLAGE		Contractual		B 8020 4		81.78		193.60
184	8010	QUILL CORPORATION						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		333.73		333.73
185	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		764.74		764.74
186	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		907.69		907.69
187	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		4,529.11		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4		762.43		5,291.54
188	8023	ROBERT GREEN TRUCK DIVISION						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		1,800.06		1,800.06
189	1007	ROSS ELECTRIC						
GENERAL FUND - TOWNWIDE		Contractual		A 3510 4		391.20		391.20
190	280	SHOPRITE SUPERMARKETS, INC						
CAPITAL - PARKS EQUIPMENT		Equipment		HG 7110 3		141.62		141.62
191	280	SHOPRITE SUPERMARKETS, INC						
GENERAL FUND - TOWNWIDE		Contractual		A 7550 4		191.12		191.12
192	8086	STANDARD LIFE INSURANCE COMP OF NY						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		388.52		
TOWN - OUTSIDE VILLAGE		Empl. Benefit		B 9060 8		44.15		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Emp. Benefit		DA 9060 8		167.77		
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		Emp. Benefits		DB 9060 8		132.45		
WATER AND SEWER OPERATIONAL FUND		Emp. Benefits		MO 9060 8		150.11		883.00
193	1251	STAPLES ADVANTAGE						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		44.99		44.99
194	521	S.C. ASSESSOR'S ASSOC.						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		50.00		50.00
195	2225	SULLIVAN COUNTY LABS						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		198.00		
LOOMIS SEWER DISTRICT		Contractual		S1 8110 4		223.00		
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4		231.00		652.00
196	607	SULLIVAN COUNTY REAL PROPERTY						
TOWN - OUTSIDE VILLAGE		Contractual		B 3620 4		348.00		348.00
197	5058	SULLIVAN COUNTY VISITOR'S ASSOC						
GENERAL FUND - TOWNWIDE		Contractual		A 1920 4		100.00		100.00
198	5142	TJE LANDSCAPE						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		960.00		960.00

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199	5142	TJE LANDSCAPE						
		WATER AND SEWER OPERATIONAL FUND	Contractual	MO 8110 4		4,290.00		4,290.00
200	795	TOWN OF LIBERTY						
		GENERAL FUND - TOWNWIDE		INTERFUND TRANSFER FOR SICK RE A 9901 8		2,000.00		
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		INTERFUND TRANSFER TO SICK TIMDA 9901 8		1,000.00		
		HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		INTERFUND TRANSFER TO SICK TIMDB 9901 8		1,000.00		
		WATER AND SEWER OPERATIONAL FUND		INTERFUND TRANSFER TO SICK TIMMO 9901 8		5,000.00		9,000.00
201	554	TOWN OF LIBERTY/ RESERVE FUND						
		LOOMIS SEWER DISTRICT	Equipment	S1 9901 9200		3,000.00		
		S. L. / BRISCOE CONSOLIDATED SEWER	Equipment	S2 9901 9200		18,000.00		
		YOUNGSHILL SEWER DISTRICT	Equipment	S4 9901 9200		500.00		
		INFIRMARY ROAD SEWER DISTRICT	Equipment	S7 9901 9200		2,500.00		
		LOOMIS WATER DISTRICT	Equipment	W1 9901 9200		1,500.00		
		FERNDAL E WATER DISTRICT	Equipment	W2 9901 9200		9,500.00		
		STEVENSVILLE WATER DISTRICT	Equipment	W3 9901 9200		11,000.00		
		W.S.S. WATER DISTRICT	Equipment	W4 9901 9200		2,500.00		
		INDIAN LAKE WATER DISTRICT	Equipment	W5 9901 9200		500.00		
		COLD SPRING ROAD WATER DISTRICT	Equipment	W6 9901 9200		500.00		
		ROUTE 55 WATER DISTRICT	Equipment	W7 9901 9200		500.00		50,000.00
202	554	TOWN OF LIBERTY/ RESERVE FUND						
		LOOMIS SEWER DISTRICT	Administration	S1 9901 9600		2,545.00		
		S. L. / BRISCOE CONSOLIDATED SEWER	Administration	S2 9901 9600		15,271.00		
		YOUNGSHILL SEWER DISTRICT	Administration	S4 9901 9600		424.00		
		INFIRMARY ROAD SEWER DISTRICT	Administration	S7 9901 9600		2,121.00		
		LOOMIS WATER DISTRICT	Administration	W1 9901 9600		1,273.00		
		FERNDAL E WATER DISTRICT	Administration	W2 9901 9600		8,059.00		
		STEVENSVILLE WATER DISTRICT	Administration	W3 9901 9600		9,332.00		
		W.S.S. WATER DISTRICT	Administration	W4 9901 9600		2,121.00		
		INDIAN LAKE WATER DISTRICT	Administration	W5 9901 9600		424.00		
		COLD SPRING ROAD WATER DISTRICT	Administration	W6 9901 9600		424.00		
		ROUTE 55 WATER DISTRICT	Administration	W7 9901 9600		424.00		42,418.00
203	758	TOWN OF LIBERTY						
		GENERAL FUND - TOWNWIDE	Transfer to capital	A 9952 9500		3,000.00		
		GENERAL FUND - TOWNWIDE	D.P. Equipment	A 9953 9		3,000.00		
		LOOMIS SEWER DISTRICT	Transfer to Capital Funds	S1 9950 9		3,000.00		
		S. L. / BRISCOE CONSOLIDATED SEWER	Inter Fund Tran.	S2 9950 9		5,000.00		
		INFIRMARY ROAD SEWER DISTRICT	Transfer to Capital Fund	S7 9950 9		15,000.00		
		LOOMIS WATER DISTRICT	Equipment	W1 9950 9		12,000.00		
		FERNDAL E WATER DISTRICT	Ferndale Water Lines	W2 9950 9		28,500.00		
		STEVENSVILLE WATER DISTRICT	Interfund Transfer Capital Res	W3 9950 9		5,000.00		
		W.S.S. WATER DISTRICT	Equipment	W4 9950 9		2,000.00		
		ROUTE 55 WATER DISTRICT	Transfer to Capital Reserve	W7 9950 9		15,000.00		91,500.00
204	420	TRADING POST - LIBERTY						
		WATER AND SEWER OPERATIONAL FUND	Contractual	MO 8110 4		120.33		
		ROUTE 55 WATER DISTRICT	Contractual	W7 8310 4		65.26		185.59
205	420	TRADING POST - LIBERTY						
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	Contractual	DA 5130 4		130.23		130.23
206	420	TRADING POST - LIBERTY						
		GENERAL FUND - TOWNWIDE	Contractual	A 1620 4		16.78		

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
GENERAL FUND - TOWNWIDE			Contractual	A 7020 4		10.77		
GENERAL FUND - TOWNWIDE			Contractual	A 7110 4		61.48		
GENERAL FUND - TOWNWIDE			Contractual	A 7140 4		28.98		118.01
207	8123	HD SUPPLY, INC						
WATER AND SEWER OPERATIONAL FUND			Contractual	MO 8110 4		75.90		
S. L. / BRISCOE CONSOLIDATED SEWER			Contractual	S2 8110 4		104.25		
STEVENSVILLE WATER DISTRICT			Contractual	W3 8310 4		149.77		
STEVENSVILLE WATER DISTRICT			Contractual	W3 8311 4		191.90		521.82
208	634	WAHL'S WELDING SUPPLY						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			Contractual	DA 5130 4		90.00		90.00
209	1600	WECHSLER POOL AND SUPPLY CO						
STEVENSVILLE WATER DISTRICT			Contractual	W3 8310 4		626.75		
STEVENSVILLE WATER DISTRICT			Contractual	W3 8311 4		653.80		
W.S.S. WATER DISTRICT			Contractual	W4 8310 4		642.00		1,922.55
210	2150	WELLS FARGO VENDOR FIN SERV						
GENERAL FUND - TOWNWIDE			Contractual	A 1355 4		45.05		
TOWN - OUTSIDE VILLAGE			Contractual	B 3620 4		45.04		90.09
211	1902	WEX BANK						
WATER AND SEWER OPERATIONAL FUND			Contractual	MO 8110 4		1,453.73		1,453.73
212	1937	WEX BANK						
GENERAL FUND - TOWNWIDE			Contractual	A 7110 4		423.90		423.90
213	880	WOODS REPAIR SERVICE						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			Contractual	DA 5130 4		28.20		28.20
214	7023	DELTA DENTAL OF NEW YORK						
GENERAL FUND - TOWNWIDE			Emp. Benefit	A 9060 8		391.00	24020900	391.00
215	7230	MAHANTANGO ENTERPRISES INC	16767					
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		ARPA FUNDS		DB 5110 41		1,799.38	64093	1,799.38
216	3314	RINGSQUARED TELECOM LLC						
GENERAL FUND - TOWNWIDE			Contractual	A 1110 4		34.00	64097	
GENERAL FUND - TOWNWIDE			Contractual	A 1620 4		246.36		
GENERAL FUND - TOWNWIDE			Contractual	A 7110 4		34.00		
GENERAL FUND - TOWNWIDE			Contractual	A 7150 4		34.00		
WATER AND SEWER OPERATIONAL FUND			Contractual	MO 8110 4		34.00		382.36
217	1096	CHARTER COMMUNICATIONS						
WATER AND SEWER OPERATIONAL FUND			Contractual	MO 8110 4		94.95	64095	94.95
218	3038	CONSTELLATION ENERGY SVC OF NY						
GENERAL FUND - TOWNWIDE			Contractual	A 5182 4		137.61	64096	137.61
219	3038	CONSTELLATION ENERGY SVC OF NY						
GENERAL FUND - TOWNWIDE			Contractual	A 5132 4		355.05	64096	355.05
220	5153	SPECTRUM						
GENERAL FUND - TOWNWIDE			Contractual	A 5132 4		34.56	64098	34.56

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221	5403	CHARTER COMMUNICATIONS						
GENERAL FUND - TOWNWIDE		Contractual		A 7020 4		107.98	64099	107.98
222	658	VERIZON WIRELESS						
GENERAL FUND - TOWNWIDE		Contractual		A 5010 4		31.24	64094	31.24
223	575	ADVANCED AUTO PARTS						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		62.64		62.64
224	575	ADVANCED AUTO PARTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		882.98		882.98
225	1595	AMERICAN EXPRESS						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		91.49		91.49
226	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4		107.99		107.99
227	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		11.99		
GENERAL FUND - TOWNWIDE		Contractual		A 1680 4		789.90		801.89
228	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		149.17		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		100.41		249.58
229	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1010 4		15.99		15.99
230	5070	AMTHOR'S						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		1,074.42		1,074.42
231	2038	ARKEL MOTORS INC						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		1,565.84		1,565.84
232	8119	ATLAS SECURITY SERVICES, INC						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		1,244.88		1,244.88
233	368	BADGER METER INC						
YOUNGSHILL SEWER DISTRICT		Contractual		S4 8110 4		31.88		
W.S.S. WATER DISTRICT		Contractual		W4 8310 4		31.89		63.77
234	1124	BLAUER ASSOCIATES						
W.S.S. WATER DISTRICT		CAPITAL		W4 8311 3		2,200.00		2,200.00
235	3308	BRENNTAG LUBRICANTS NORTHEAST	16765					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		4,959.38		4,959.38
236	6084	CAPITAL ONE TRADE CREDIT	16731					
LOOMIS SEWER DISTRICT		Equipment		S1 8110 2		127.78		
S. L. / BRISCOE CONSOLIDATED SEWER		Equipment Purchase		S2 8110 2		766.80		
YOUNGSHILL SEWER DISTRICT		Equipment		S4 8110 2		21.30		
INFIRMARY ROAD SEWER DISTRICT		EQUIPMENT		S7 8110 2		106.50		
LOOMIS WATER DISTRICT		Equipment		W1 8310 2		63.90		
FERNDALDE WATER DISTRICT		Equipment		W2 8310 2		404.70		

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
		STEVENSVILLE WATER DISTRICT		Equipment	W3 8310 2	468.60		
		W.S.S. WATER DISTRICT		Equipment	W4 8310 2	106.50		
		INDIAN LAKE WATER DISTRICT		EQUIPMENT	W5 8310 2	21.30		
		COLD SPRING ROAD WATER DISTRICT		EQUIPMENT	W6 8310 2	21.30		
		ROUTE 55 WATER DISTRICT		Equipment	W7 8310 2	21.30		2,129.98
237	100	CARGILL INCORPORATED	16764					
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual	DA 5142 4	64,927.95		64,927.95
238	20	CATSKILL-DELAWARE PUB.						
		GENERAL FUND - TOWNWIDE		Contractual	A 1670 4	141.77		141.77
239	1972	DOWSER WATER						
		GENERAL FUND - TOWNWIDE		Contractual	A 7020 4	33.93		33.93
240	1972	DOWSER WATER						
		GENERAL FUND - TOWNWIDE		Contractual	A 5132 4	52.90		52.90
241	457	EASTERN ELECTRICAL CONTRACTING, INC	16733					
		W.S.S. WATER DISTRICT		Contractual	W4 8310 4	2,183.00		2,183.00
242	457	EASTERN ELECTRICAL CONTRACTING, INC	16732					
		LOOMIS WATER DISTRICT		Contractual	W1 8310 4	2,100.00		2,100.00
243	6028	ENDICOTT COMM INC						
		WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	219.74		219.74
244	572	ERTS MECHANICAL						
		GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	927.56		927.56
245	7042	FUSCO ENGINEERING & LAND SURVEYING						
		GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	1,750.00		
		TOWN - OUTSIDE VILLAGE		Fusco Engineering Contract	B 3620 41	24,166.66		
		TOWN - OUTSIDE VILLAGE		Fusco Fire Inspections	B 3620 42	100.00		26,016.66
246	1465	FLEETPRIDE						
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual	DA 5130 4	106.99		106.99
247	7042	FUSCO ENGINEERING & LAND SURVEYING						
		GENERAL FUND - TOWNWIDE		Contractual	A 1968 4	6,900.00		6,900.00
248	2226	GFL ENFIRONMENTAL						
		GENERAL FUND - TOWNWIDE		Contractual	A 5132 4	197.76		197.76
249	7207	GREAT OUTDOOR ADS LLC						
		GENERAL FUND - TOWNWIDE		Contractual	A 1480 4	95.00		95.00
250	7229	CARI HALLION						
		GENERAL FUND - TOWNWIDE		Contractual	A 7550 4	375.00		375.00
251	5229	HOLLAND PUMP						
		S. L. / BRISCOE CONSOLIDATED SEWER		Contractual	S2 8110 4	346.50		346.50
252	5095	HOME DEPOT						
		GENERAL FUND - TOWNWIDE		Contractual	A 7110 4	21.00		21.00

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253	517	HOME DEPOT CREDIT SERVICES						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		21.56		21.56
254	1356	H.O. PENN MACHINERY COMP INC						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		659.43		659.43
255	1474	KIMBALL-MIDWEST	16766					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		2,929.64		2,929.64
256	1621	KOHLER LUMBER & BUILDING MATERIALS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		18.97		18.97
257	1510	KRISTT CO.						
GENERAL FUND - TOWNWIDE		Contractual		A 7550 4		169.90		169.90
258	421	LANGUAGE LINE SERVICES						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		3.75		3.75
259	1873	LOOMIS WATER DISTRICT						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		163.80		163.80
260	320	MCDONALD & MCDONALD						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		818.68		818.68
261	1499	MIRABITO ENERGY PRODUCTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4		10,086.79		10,086.79
262	114	NEW YORK RURAL WATER ASSOCIATION						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		470.00		470.00
263	7184	NORTH EAST PARTS GROUP, LLC						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		25.89		25.89
264	7184	NORTH EAST PARTS GROUP, LLC						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		2,141.44		2,141.44
265	7184	NORTH EAST PARTS GROUP, LLC						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		385.72		385.72
266	155	N Y S A A						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		110.00		110.00
267	1710	NYS MAGISTRATES ASSOC.						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		210.00		210.00
268	1710	NYS MAGISTRATES ASSOC.						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		210.00		210.00
269	387	PETTY CASH						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		4.08		4.08
270	1730	PITNEY BOWES BANK INC PURCHASE PWR						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		578.43		578.43
271	1734	PITNEY BOWES BANK INC PURCHASE PWR						
GENERAL FUND - TOWNWIDE		Contractual		A 1670 4		500.00		500.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
272	1969	PRESTIGE TOWING & RECOVERY						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		994.39		994.39
273	8024	QUILL						
GENERAL FUND - TOWNWIDE		Contractual		A 7020 4		118.95		118.95
274	8010	QUILL CORPORATION						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		672.91		672.91
275	3307	RESNICK ENERGY						
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4		433.04		433.04
276	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		3,124.58		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4		1,668.77		4,793.35
277	8023	ROBERT GREEN TRUCK DIVISION						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		838.08		838.08
278	1007	ROSS ELECTRIC						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		952.45		952.45
279	160	SCHMIDTS WHOLESALE, INC.						
FERNDALDE WATER DISTRICT		Contractual		W2 8310 4		1,413.67		1,413.67
280	1525	SNAP ON TOOLS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		196.65		196.65
281	1251	STAPLES ADVANTAGE						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		294.98		294.98
282	1251	STAPLES ADVANTAGE						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		86.32		86.32
283	2225	SULLIVAN COUNTY LABS						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		285.00		
LOOMIS SEWER DISTRICT		Contractual		S1 8110 4		226.00		
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4		1,443.00		1,954.00
284	1340	SULLIVAN COUNTY MAGISTRATES ASSOC.						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		20.00		20.00
285	1767	THOMSON RETUERS--WEST						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		996.00		996.00
286	461	TOWN OF LIBERTY						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		115.92		115.92
287	453	TRACTOR SUPPLY BUSINESS ACCOUNT						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		207.97		207.97
288	420	TRADING POST - LIBERTY						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		135.27		135.27
289	420	TRADING POST - LIBERTY						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		134.31		

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4		28.16		
STEVENSVILLE WATER DISTRICT		Contractual		W3 8310 4		16.80		
STEVENSVILLE WATER DISTRICT		Contractual		W3 8311 4		26.17		205.44
290	420	TRADING POST - LIBERTY						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		168.30		168.30
291	8123	HD SUPPLY, INC						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		93.95		
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4		82.95		
STEVENSVILLE WATER DISTRICT		Contractual		W3 8310 4		563.22		740.12
292	4032	VILLAGE OF LIBERTY WATERWORKS						
YOUNGSHILL SEWER DISTRICT		Contractual		S4 8110 4		3,492.18		3,492.18
293	247	WASTE MANAGEMENT, INC.						
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4		1,083.66		1,083.66
294	1600	WECHSLER POOL AND SUPPLY CO						
STEVENSVILLE WATER DISTRICT		Contractual		W3 8310 4		692.80		692.80
295	2310	WECHSLER POOL AND SUPPLY CO						
GENERAL FUND - TOWNWIDE		Contractual		A 7150 4		108.00		108.00
296	220	WILLIAMSON LAW BOOK CO						
TOWN - OUTSIDE VILLAGE		Contractual		B 3620 4		49.90		49.90
297	1941	WEX BANK						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		32.30		32.30
298	1514	WHITE SULPHUR AUTO & TRUCK						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		1,776.85		1,776.85
299	1007	ROSS ELECTRIC						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		419.75		419.75
300	380	PAYROLL ACCOUNT						
GENERAL FUND - TOWNWIDE		Pers. Ser.		A 1010 1		1,305.36	24021400	
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1110 1		9,050.36		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1220 1		4,991.99		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1310 1		2,709.66		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1355 1		3,677.32		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1410 1		4,473.13		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 3510 1		1,545.08		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 5010 1		4,499.54		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 7020 1		3,941.03		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 7110 1		2,142.34		
GENERAL FUND - TOWNWIDE		Day Camp Personal Services		A 7312 1		77.60		
TOWN - OUTSIDE VILLAGE		Per. Ser.		B 1420 1		763.36		
TOWN - OUTSIDE VILLAGE		Per. Ser.		B 3620 1		3,617.56		
TOWN - OUTSIDE VILLAGE		Per. Ser.		B 8020 1		350.00		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Per. Ser.		DA 5130 1		4,659.15		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Per. Ser.		DA 5142 1		27,563.92		
WATER AND SEWER OPERATIONAL FUND		Per. Ser.		MO 8110 1		11,458.56		86,825.96

	ACCOUNT	ENC	AMOUNT
GENERAL FUND - TOWNWIDE			
Pers. Ser.	A 1010 1		1,305.36
Contractual	A 1010 4		15.99
Pers. Ser.	A 1110 1		9,050.36
Contractual	A 1110 4		2,932.35
Pers. Ser.	A 1220 1		4,991.99
Contractual	A 1220 4		141.84
Pers. Ser.	A 1310 1		2,709.66
Contractual	A 1310 4		41.49
Contractual	A 1320 4		790.00
Contractual	A 1330 4		16.10
Pers. Ser.	A 1355 1		3,677.32
Contractual	A 1355 4		917.16
Pers. Ser.	A 1410 1		4,473.13
Contractual	A 1410 4		674.48
Contractual	A 1420 4		5,500.00
Contractual	A 1480 4		95.00
Contractual	A 1620 4		11,064.21
Contractual	A 1670 4		641.77
Contractual	A 1680 4		848.00
Contractual	A 1920 4		1,600.00
Contractual	A 1968 4		6,900.00
Pers. Ser.	A 3510 1		1,545.08
Contractual	A 3510 4		391.20
Pers. Ser.	A 5010 1		4,499.54
Contractual	A 5010 4		31.24
Contractual	A 5132 4		14,220.28
Contractual	A 5182 4		1,887.18
Contractual	A 6772 4		24.73
Pers. Ser.	A 7020 1		3,941.03
Contractual	A 7020 4		904.66
Pers. Ser.	A 7110 1		2,142.34
Contractual	A 7110 4		1,778.01
Contractual	A 7140 4		98.98
Contractual	A 7150 4		142.00
Day Camp Personal Services	A 7312 1		77.60
Contractual	A 7550 4		2,946.46
Emp. Benefit	A 9030 8		2,860.27
Emp. Benefit	A 9050 8		373.00
Emp. Benefit	A 9060 8		41,337.75
INTERFUND TRANSFER FOR SICK RE	A 9901 8		2,000.00
Transfer to capital	A 9952 9500		3,000.00
D.P. Equipment	A 9953 9		3,000.00

145,587.56 *

145,587.56 **

TOWN - OUTSIDE VILLAGE

Pers. Ser.	B 1420 1		763.36
Pers. Ser.	B 3620 1		3,617.56
Contractual	B 3620 4		569.77
Fusco Engineering Contract	B 3620 41		36,249.99
Fusco Fire Inspections	B 3620 42		100.00
Contractual	B 8010 4		42.58
Pers. Ser.	B 8020 1		350.00
Contractual	B 8020 4		91.43
Emp. Benefit	B 9030 8		359.66

	ACCOUNT	ENC	AMOUNT	
TOWN - OUTSIDE VILLAGE				
Empl. Benefit	B 9060 8		4,494.04	
				46,638.39 *
				46,638.39 **
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				
Per. Ser.	DA 5130 1		4,659.15	
Contractual	DA 5130 4		20,216.47	
Per. Ser.	DA 5142 1		27,563.92	
Contractual	DA 5142 4		95,082.51	
Emp. Benefits	DA 9030 8		2,410.30	
Emp. Benefit	DA 9060 8		17,077.34	
INTERFUND TRANSFER TO SICK TIM	DA 9901 8		1,000.00	
				168,009.69 *
				168,009.69 **
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1				
ARPA FUNDS	DB 5110 41		1,799.38	
				1,799.38 *
ARPA FUNDS	DB 5110 41		1,411.00	
Emp. Benefits	DB 9060 8		13,482.11	
INTERFUND TRANSFER TO SICK TIM	DB 9901 8		1,000.00	
				15,893.11 *
				17,692.49 **
CAPITAL - PARKS EQUIPMENT				
Equipment	HG 7110 3		1,708.95	
				1,708.95 *
				1,708.95 **
FERNDAL LIGHT DISTRICT				
Contractual	L1 5182 4		473.98	
				473.98 *
				473.98 **
SWAN LAKE LIGHT DISTRICT				
Contractual	L2 5182 4		1,426.51	
				1,426.51 *
				1,426.51 **
W.S.S. LIGHT DISTRICT				
Contractual	L3 5182 4		516.27	
				516.27 *
				516.27 **
PARKSVILLE LIGHT DISTRICT				
Contractual	L4 5182 4		406.88	
				406.88 *
				406.88 **
LOCH SHELDRAKE ROAD LIGHT DISTRICT				
Contractual	L5 5182 4		440.41	
				440.41 *
				440.41 **
WATER AND SEWER OPERATIONAL FUND				
Per. Ser.	MO 8110 1		11,458.56	

	ACCOUNT	ENC	AMOUNT	
WATER AND SEWER OPERATIONAL FUND				
Contractual	MO 8110 4		10,672.95	
Emp. Benefits	MO 9030 8		876.17	
Emp. Benefits	MO 9060 8		15,279.72	
INTERFUND TRANSFER TO SICK TIM	MO 9901 8		5,000.00	
				43,287.40 *
				43,287.40 **
LOOMIS SEWER DISTRICT				
Equipment	S1 8110 2		127.78	
Contractual	S1 8110 4		449.00	
Equipment	S1 9901 9200		3,000.00	
Administration	S1 9901 9600		2,545.00	
Transfer to Capital Funds	S1 9950 9		3,000.00	
				9,121.78 *
				9,121.78 **
S. L. / BRISCOE CONSOLIDATED SEWER				
Equipment Purchase	S2 8110 2		766.80	
Contractual	S2 8110 4		3,752.56	
Equipment	S2 9901 9200		18,000.00	
Administration	S2 9901 9600		15,271.00	
Inter Fund Tran.	S2 9950 9		5,000.00	
				42,790.36 *
				42,790.36 **
YOUNGSHILL SEWER DISTRICT				
Equipment	S4 8110 2		21.30	
Contractual	S4 8110 4		3,524.06	
Equipment	S4 9901 9200		500.00	
Administration	S4 9901 9600		424.00	
				4,469.36 *
				4,469.36 **
INFIRMARY ROAD SEWER DISTRICT				
EQUIPMENT	S7 8110 2		106.50	
Contractual	S7 8110 4		189.49	
Equipment	S7 9901 9200		2,500.00	
Administration	S7 9901 9600		2,121.00	
Transfer to Capital Fund	S7 9950 9		15,000.00	
				19,916.99 *
				19,916.99 **
LOOMIS WATER DISTRICT				
Equipment	W1 8310 2		63.90	
Contractual	W1 8310 4		2,100.00	
Equipment	W1 9901 9200		1,500.00	
Administration	W1 9901 9600		1,273.00	
Equipment	W1 9950 9		12,000.00	
				16,936.90 *
				16,936.90 **
FERNDAL WATER DISTRICT				
Equipment	W2 8310 2		404.70	
Contractual	W2 8310 4		1,413.67	
Equipment	W2 9901 9200		9,500.00	

	ACCOUNT	ENC	AMOUNT	
FERNDALE WATER DISTRICT				
Administration	W2 9901 9600		8,059.00	
Ferndale Water Lines	W2 9950 9		28,500.00	
				47,877.37 *
				47,877.37 **
STEVENSVILLE WATER DISTRICT				
Equipment	W3 8310 2		468.60	
Contractual	W3 8310 4		2,049.34	
Contractual	W3 8311 4		871.87	
Equipment	W3 9901 9200		11,000.00	
Administration	W3 9901 9600		9,332.00	
Interfund Transfer Capital Res	W3 9950 9		5,000.00	
				28,721.81 *
				28,721.81 **
W.S.S. WATER DISTRICT				
Equipment	W4 8310 2		106.50	
Contractual	W4 8310 4		2,856.89	
CAPITAL	W4 8311 3		2,200.00	
Equipment	W4 9901 9200		2,500.00	
Administration	W4 9901 9600		2,121.00	
Equipment	W4 9950 9		2,000.00	
				11,784.39 *
				11,784.39 **
INDIAN LAKE WATER DISTRICT				
EQUIPMENT	W5 8310 2		21.30	
Equipment	W5 9901 9200		500.00	
Administration	W5 9901 9600		424.00	
				945.30 *
				945.30 **
COLD SPRING ROAD WATER DISTRICT				
EQUIPMENT	W6 8310 2		21.30	
	W6 9901 9200		500.00	
Administration	W6 9901 9600		424.00	
				945.30 *
				945.30 **
ROUTE 55 WATER DISTRICT				
Equipment	W7 8310 2		21.30	
Contractual	W7 8310 4		65.26	
Equipment	W7 9901 9200		500.00	
Administration	W7 9901 9600		424.00	
Transfer to Capital Reserve	W7 9950 9		15,000.00	
				16,010.56 *
				16,010.56 **
				625,708.65 ***

TO THE SUPERVISOR:

I certify that the vouchers listed above were audited by the TOWN BOARD and allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount opposite his name. Claims # to claims # audited on . Claims # to claims # audited on . All other claims were authorized under Blanket Resolution adopted by the Town Board on February 11, 1988.

DATE

TOWN CLERK

APPROVED AND ORDERED PAID THIS _____ day of _____, _____

SUPERVISOR

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
1	5012	Laurie Dutcher, Tax Collector DATE: 1/02/24	A 210	100.00	2961	100.00
2	930	Glenn Smith, PE, INC. DATE: 1/10/24	TA 95	225.00	1883	225.00
3	930	Glenn Smith, PE, INC. DATE: 1/10/24	TA 95	195.00	1884	195.00
4	1770	Employees of the Town of Liberty DATE: 1/17/24	TP 10	86,610.11	24011702	86,610.11
5	1227	First Natl. Bank of Jeffersonville DATE: 1/17/24	TP 10	31,716.30	24011703	31,716.30
6	285	Payroll Trust & Agency Account DATE: 1/17/24	TP 10	11,146.79	23011704	11,146.79
7	758	Town of Liberty DATE: 1/17/24	TP 10	851.31	65841	851.31
8	758	Town of Liberty DATE: 1/17/24	TP 10	392.83	65842	392.83
9	758	Town of Liberty DATE: 1/17/24	TP 10	5.38	65843	5.38
10	1920	N.Y.S. Income Tax Bureau DATE: 1/17/24	TW 21	6,128.96	24011705	6,128.96
11	310	USCM/ Northeast DATE: 1/17/24	TW 28	2,175.71	24011706	2,175.71
12	2011	Sullivan County Sheriff's Office DATE: 1/17/24	TW 23	266.15	2436	266.15
13	758	Town of Liberty DATE: 1/18/24	HX 202	18,580.00	24011800	18,580.00
14	578	AFLAC New York DATE: 1/25/24	TW 29	877.00	24012500	877.00
15	758	Town of Liberty DATE: 1/29/24	TA 35	4,750.56	1885	4,750.56
16	3057	Liberty Public Library DATE: 1/29/24	TA 35	624.85	1886	624.85
17	1010	Liberty Central School District DATE: 1/29/24	TA 35	20,821.46	1887	20,821.46
18	4031	Village of Liberty DATE: 1/29/24	TA 35	15,865.53	1888	15,865.53
19	1729	Sullivan County Treasurer DATE: 1/29/24	TA 35	7,147.29	1889	7,147.29

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
20	1890	YOUNGSSVILLE FIRE DISTRICT DATE: 1/29/24	TA 704	6,813.25	1890	6,813.25
21	1880	SWAN LAKE FIRE DISTRICT DATE: 1/29/24	TA 702	178,092.87	1891	178,092.87
22	1900	W.S.S. FIRE DISTRICT DATE: 1/29/24	TA 703	241,366.01	1892	241,366.01
23	1870	LOCH SHELDRAKE FIRE DISTRICT DATE: 1/29/24	TA 701	5,005.87	1893	5,005.87
24	1860	HURLEYVILLE FIRE DISTRICT DATE: 1/29/24	TA 705	9,445.84	1894	9,445.84
25	5770	LIBERTY JOINT FIRE DISTRICT DATE: 1/29/24	TA 706	688,352.00	1895	688,352.00
26	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 1/31/24	TP 10	71,187.08	24013102	71,187.08
27	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 1/31/24	TP 10	24,392.88	24013103	24,392.88
28	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 1/31/24	TP 10	9,036.83	24013104	9,036.83
29	758	TOWN OF LIBERTY DATE: 1/31/24	TP 10	851.31	65894	851.31
30	758	TOWN OF LIBERTY DATE: 1/31/24	TP 10	392.83	65895	392.83
31	758	TOWN OF LIBERTY DATE: 1/31/24	TP 10	5.38	65896	5.38
32	1920	N.Y.S. INCOME TAX BUREAU DATE: 1/31/24	TW 21	4,588.66	24013105	4,588.66
33	310	USCM/ NORTHEAST DATE: 1/31/24	TW 28	1,975.96	24013106	1,975.96
34	2011	SULLIVAN COUNTY SHERIFF'S OFFICE DATE: 1/31/24	TW 23	221.79	2437	221.79
35	1910	N.Y.STATE & LOCAL RETIREMENT SYSTEM DATE: 1/31/24	TW 18	2,109.10	24013108	2,109.10
						1,452,317.89 **

ACCEPTED/APPROVED THIS _____ DAY OF _____,

CLAIMS FROM # _____ TO # _____ TOTALING: \$ _____

SUPERVISOR

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

	ACCOUNT	AMOUNT	
GENERAL FUND - TOWNWIDE			
Petty Cash	A 210	100.00	
			100.00 *
			100.00 **
RESERVE - SWAN LAKE SEWER			
Cash from EFC	HX 202	18,580.00	
			18,580.00 *
			18,580.00 **
TRUST AND AGENCY			
Golden Park PILOT Payments	TA 35	49,209.69	
Escrow account	TA 95	420.00	
Loch Sheldrake Fire District	TA 701	5,005.87	
Swan Lake Fire District	TA 702	178,092.87	
W.S.S. Fire District	TA 703	241,366.01	
Youngsville Fire District	TA 704	6,813.25	
Hurleyville Fire District	TA 705	9,445.84	
Liberty Fire Protection Distri	TA 706	688,352.00	
			1,178,705.53 *
			1,178,705.53 **
PAYROLL ACCOUNT			
Payroll	TP 10	236,589.03	
			236,589.03 *
			236,589.03 **
PAYROLL WITHHOLDING			
Retirement	TW 18	2,109.10	
N.Y.S. Income Tax	TW 21	10,717.62	
Income Executions - Garnashee	TW 23	487.94	
PEBSCO - Deferred Compensation	TW 28	4,151.67	
AFLAC Contributions	TW 29	877.00	
			18,343.33 *
			18,343.33 **
			1,452,317.89 ***



DELAWARE ENGINEERING, D.P.C.

55 South Main Street
Oneonta, NY 13820

Tel: 607.432.8073
Fax: 607.432.0432

January 26, 2024

Cheryl Gerow
Finance Department
Town of Liberty, NY
120 Main Street
Liberty, NY 12754

Re: Town of Liberty, NY
White Sulphur Springs Water System Improvements Phase 10
TL1-G-2022 – General Contract

Subj: Payment Application No. 4

Dear Cheryl:

Enclosed is the signed copy of Payment Application No. 4 from the General Contractor – Tweedie Construction Services, Inc. – with an attachment of the following:

- Contractor's Application for Payment No. 4
- Subcontractor's Certified Payroll
- Delaware Engineering Reference Sheets

We have reviewed the attached Payment Application No. 4 from Tweedie Construction Services, Inc., the contractor for the subject project, for the period ending January 25, 2024, in the amount of \$35,570.50 for work associated with Change Order No. 1, road restoration, well screen installation, well disinfection and testing, and retainage. The total cost to date for the project, including this payment request, is \$384,477.00, which equates to 95% of the General Contract price for the project. Following this payment, the balance to finish for the project will be \$18,892.00. It is anticipated that there will be one more payment application following this one.

We agree with the level of work completed to date and the costs presented therein. Therefore, we recommend that the Town resolve to provide payment to the contractor in the amount requested, pending release of funds by NYS OCR.

If you have any questions or comments, please contact me at our Oneonta Office.

Respectfully,

DELAWARE ENGINEERING, D.P.C.

Joseph Gollin

CC: Frank DeMayo, Town Supervisor (w/enclosures)
Damon Knack, Water and Sewer Department Working Supervisor (w/enclosures)
Laurie Dutcher, Town Clerk (w/enclosures)
Mark Blauer, Blauer Associates (email w/enclosures)
File, Delaware Engineering, D.P.C. (w/enclosures)

Payment Application No. 4
(November 30, 2023 – January 25, 2024)
from Tweedie Construction Services, Inc.
For General Contract

Progress Estimate - Lump Sum Work

Contractor's Application

[illegible]

Progress Estimate - Unit Price Work

Contractor's Application

[illegible]

Stored Material Summary

Contractor's Application

[illegible]

Certified Payroll
(November 26, 2023 – December 2, 2023)
from Tweedie Construction Services, Inc.
For General Contract

Certified Payroll Report

Contractor		TWEEDIE CONSTRUCTION SERVICES, INC 90 Crystal Creek Road Walton, NY 13856										Project		TOWN OF LIBERTY-WHITE SULPHUR SPRINGS PHASE 120 N MAIN STREET LIBERTY, NY 12754										Project/Contract #		Payroll Number For Week Ending 12/2/2023									
		Hours Worked by Day																																	
Employee Name	ID	Work Classification	Pay Type	Sun 26	Mon 27	Tue 28	Wed 29	Thu 30	Fri 1	Sat 2	Timesheet Hours	Paid Hours	Pay Rate	Job Gross Pay	Fringe Rate	Check Number	Total Gross Pay	Social Security	Medi-care	Federal Tax	State Tax	Other	Total Deduct	Net Pay											
CHRIS MERWIN	7540	Grade hrly rate	RT					9.00			9.00	9.00	19.00	171.00	0.00	19029,19036	1,353.42	83.91	19.63	52.00	43.97	252.11	451.62	901.80											
DONALD TWEEDIE	4456	Prevailing Wage - Operator	RT	8.00	7.75	6.75	6.50	5.00			34.00	34.00	61.63	2,095.42	0.00	19030,19037	4,430.75	274.70	64.25	631.00	257.49	0.00	1,227.44	3,203.31											
DONALD TWEEDIE	4456	Prevailing Wage - Operator OT	RT	0.75					4.00		4.75	4.75	92.45	439.14	0.00	19030,19037	4,430.75	274.70	64.25	631.00	257.49	0.00	1,227.44	3,203.31											
DONALD TWEEDIE	4456	Supplemental Benefits- Operator	RT	8.75	7.75	6.75	6.50	5.00	4.00		38.75	38.75	33.50	1,298.13	0.00	19030,19037	4,430.75	274.70	64.25	631.00	257.49	0.00	1,227.44	3,203.31											
Gary Scofield	6055	Grade hrly rate	RT		2.00	2.50		8.00			12.50	12.50	18.00	225.00	0.00	19031,19038	2,351.10	145.77	34.09	271.00	107.55	122.89	681.30	1,669.80											
Gary Scofield	6055	Prevailing Wage - Laborer	RT		6.50			1.00			7.50	7.50	44.80	336.00	0.00	19031,19038	2,351.10	145.77	34.09	271.00	107.55	122.89	681.30	1,669.80											
Gary Scofield	6055	Prevailing Wage - Operator	RT		1.50	6.00					7.50	7.50	61.63	462.23	0.00	19031,19038	2,351.10	145.77	34.09	271.00	107.55	122.89	681.30	1,669.80											
Gary Scofield	6055	Supplemental Benefits - Laborer	RT		6.50			1.00			7.50	7.50	32.28	242.10	0.00	19031,19038	2,351.10	145.77	34.09	271.00	107.55	122.89	681.30	1,669.80											
Gary Scofield	6055	Supplemental Benefits- Operator	RT		1.50	6.00					7.50	7.50	33.50	251.25	0.00	19031,19038	2,351.10	145.77	34.09	271.00	107.55	122.89	681.30	1,669.80											
LLOYD J MERRILL JR	5311	Prevailing Wage - Laborer	RT	8.00	7.75	6.75	7.00	6.00			35.50	35.50	44.80	1,590.40	0.00	19033,19040	3,487.09	216.20	50.56	593.00	188.43	17.06	1,065.25	2,421.84											
LLOYD J MERRILL JR	5311	Prevailing Wage - Laborer OT	RT	0.75							0.75	0.75	67.20	50.40	0.00	19033,19040	3,487.09	216.20	50.56	593.00	188.43	17.06	1,065.25	2,421.84											
LLOYD J MERRILL JR	5311	Grade hrly rate	RT					2.00			2.00	2.00	20.00	40.00	0.00	19033,19040	3,487.09	216.20	50.56	593.00	188.43	17.06	1,065.25	2,421.84											
LLOYD J MERRILL JR	5311	Supplemental Benefits - Laborer	RT	8.75	7.75	6.75	7.00	6.00			36.25	36.25	32.28	1,170.15	0.00	19033,19040	3,487.09	216.20	50.56	593.00	188.43	17.06	1,065.25	2,421.84											
TRAVIS KNAPP	0771	Prevailing Wage - Laborer	RT	8.00	7.75	6.75	7.00	6.00			35.50	35.50	44.80	1,590.40	0.00	19035,19041	3,456.47	214.30	50.12	529.00	186.65	16.92	996.99	2,459.48											
TRAVIS KNAPP	0771	Prevailing Wage - Laborer OT	RT	0.75							0.75	0.75	67.20	50.40	0.00	19035,19041	3,456.47	214.30	50.12	529.00	186.65	16.92	996.99	2,459.48											
TRAVIS KNAPP	0771	Grade hrly rate	RT					2.00			2.00	2.00	18.00	36.00	0.00	19035,19041	3,456.47	214.30	50.12	529.00	186.65	16.92	996.99	2,459.48											
TRAVIS KNAPP	0771	Supplemental Benefits - Laborer	RT	8.75	7.75	6.75	7.00	6.00			36.25	36.25	32.28	1,170.15	0.00	19035,19041	3,456.47	214.30	50.12	529.00	186.65	16.92	996.99	2,459.48											
WALTER TWEEDIE	8919	Prevailing Wage - Laborer OT	RT						4.00		4.00	4.00	67.20	268.80	0.00	19034	397.92	24.67	5.77	21.00	10.91	2.41	64.76	333.16											
WALTER TWEEDIE	8919	Supplemental Benefits - Laborer	RT						4.00		4.00	4.00	32.28	129.12	0.00	19034	397.92	24.67	5.77	21.00	10.91	2.41	64.76	333.16											


I, , do hereby state:

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

(c) EXCEPTIONS

Name and Title- Don Tweedie, President	Signature 
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE	

Delaware Engineering's Reference Sheets
(for application review)



APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

(Instructions on reverse side)

PAGE ONE OF THREE PAGES

TO (OWNER):TOWN OF LIBERTY
120 NORTH MAIN STREET
LIBERTY, NY 12754**FROM (CONTRACTOR):**TWEEDIE CONSTRUCTION SERVICE, INC.
90 CRYSTAL CREEK ROAD, WALTON, NY 13856
CONTRACT FOR: TOWN OF LIBERTY, NY**PROJECT:**TOWN OF LIBERTY, NY
WHITE SULPHUR SPRINGS WATER SYSTEM IMPROVEMENTS,
PHASE 10
TL1-G-22
VIA (ARCHITECT):
DELAWARE ENGINEERING, D.P.C.
55 SOUTH MAIN STREET, ONEONTA, NY 13820**APPLICATION NO. 4****PERIOD TO: 1/25/2024****ARCHITECT'S****PROJECT NO: TL1-G-22****CONTRACT DATE: 4/24/2023****Distribution to:**☒ OWNER
☒ ENGINEER
☒ CONTRACTOR
[]
[]
[]**CONTRACTOR'S APPLICATION FOR PAYMENT**Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....	\$	391,162.00
2. Net Change by Change Orders.....	\$	12,207.00
3. CONTRACT SUM TO DATE (Line 1+/-2).....	\$	403,369.00
4. TOTAL COMPLETED & STORED TO DATE..... (Column G on G703)	\$	384,477.00
5. RETAINAGE:		
a. 5% of Completed Work (Column D+E on G703)	\$	-
b. 5% of Stored Material (Column F on G703)	\$	-
Total Retainage (Line 5a + 5b or Total in Column I of G703).....	\$	-
6. TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	\$	384,477.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate).....	\$	348,906.50
8. CURRENT PAYMENT DUE.....	\$	35,570.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE..... (Line 3 less Line 6)	\$	18,892.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 56,085.00	\$ (43,878.00)
Total approved this Month	\$ -	\$ -
TOTALS	\$ 56,085.00	\$ (43,878.00)
NET CHANGES by Change Order	\$	12,207.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

TWEEDIE CONSTRUCTION SERVICE, INC.

By:

Date:

State of:

County of:

Subscribed and sworn to before

me this day of 2023

Notary Public:

My Commission Expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By:

Date: 1/25/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

BASE BID & CHANGE ORDER WORK TOTAL	\$	35,570.50
CURRENT PAYMENT DUE		

Page 1

Pro-Housing Communities Model Resolution

Any city, town, or village government in New York State can take part in addressing the housing crisis by adopting the Pro-Housing Communities pledge. The resolution must be adopted as written below by the highest body of elected officials (e.g., town board or council). The final resolution document must include a signature from the municipal clerk verifying the authenticity of the resolution and indicating the date of passage. Local governments should then designate a primary contact person to complete the online registration form and upload the resolution as part of their submission to the Pro-Housing Communities program by following the steps at [new HCR website section].

RESOLUTION No: **[INSERT RESOLUTION NUMBER]**

[Member of highest body of elected officials] _____ moved and [other member of highest body of elected officials] _____ seconded that

WHEREAS, the City/Town/Village of Liberty (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that ~~City/Town/Village of~~ Liberty, in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.

4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

Office of the Supervisor



Frank DeMayo
Supervisor

Town of Liberty Government Center
120 North Main Street • Liberty, New York 12754

Nick Rusin
Confidential Secretary

supervisordemayo@townofliberty.org

www.townofliberty.org

TEL: 845-292-5111

n.rusin@townofliberty.org

Fax: 845-292-1310

September 8, 2023

Pro-Housing Community Program
prohousing@hcr.ny.gov

RE: Certified Pro Housing Community Designation
Town of Liberty

To Whom it may Concern:

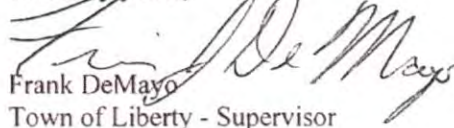
Please consider this a letter of intent for the Town of Liberty to be considered a Pro-Housing Community.

The Town has recently seen a significant influx in new development and encourages well planned mixed housing alternatives in an effort to grow our communities into viable, comfortable living locations which will afford residents good jobs and local amenities as the Town moves forward.

The Village of Liberty, as part of the Towns overall planning, is currently moving forward with a local law to allow for apartments above the first floor in the downtown Main Street area to accommodate the local workforce. This is part of a larger Townwide vision to assist with the housing crisis, specifically targeting transitional housing which we believe will help satisfy the much needed labor force necessary for expanded commercial and service related growth.

Thank you for your consideration and we look forward to receiving the templates to complete the application process.

Sincerely yours,


Frank DeMayo
Town of Liberty - Supervisor

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 9/18/23
TIME: 7:00 PM

Motion: Councilperson Dean Farrand
Seconded: Councilperson John Lennon
5 AYES Carried

ACCEPTANCE OF OUTGOING CORRESPONDENCE

The Town Board does hereby accept the outgoing correspondence.

Motion: Councilperson Dean Farrand
Seconded: Councilperson John Lennon
5 AYES Carried

RE-AFFIRMATION AUTHORIZING THE SUPERVISOR TO SEND A LETTER OF INTENT FOR THE TOWN OF LIBERTY TO BE CONSIDERED A PRO-HOUSING COMMUNITY

The Town Board does hereby re-affirm authorization for the Supervisor to send a letter of intent for the Town of Liberty to be considered a Pro-Housing Community.

Motion: Councilperson Dean Farrand
Seconded: Councilperson John Lennon
5 AYES Carried

APPROVAL OF AUDITS

The Town Board does hereby approve of the audits as follows:

- September, 2023 Abstract Claims #1427 to #1619 totaling \$504,621.56
- August, 2023 Post Audit Claims #1398 to #1426 totaling \$183,473.77
- August, 2023 General Ledger Abstract Claims #256 to #315 totaling \$435,178.65

Motion: Councilperson John Lennon
Seconded: Councilperson Dean Farrand
5 AYES Carried

ACCEPTANCE OF MONTHLY REPORTS

The Town Board does hereby accept the monthly reports as follows:

- | | |
|----------------------------|------|
| • Town Clerk's Report | 8/23 |
| • Revenue & Expense Report | 8/23 |
| • Supervisor's Report | 8/23 |

Motion: Councilperson Brian McPhillips
Seconded: Councilperson John Lennon
5 AYES Carried

Memorandum of Understanding

With Cornell Cooperative Extension Sullivan County
Creating Healthy Schools and Communities
and
Town of Liberty

Purpose of Memorandum of Understanding:

The purpose of this memorandum of understanding (MOU) between Cornell Cooperative Extension Sullivan County (CCESC) Creating Healthy Schools and Communities (CHSC), funded through the New York State Department of Health (NYSDOH) and the Town of Liberty is to establish a relationship related to Food Service Guidelines (FSG) and/or Physical Activity Access (PAA).

Whereas,

The goal of Creating Healthy Schools and Communities is to implement food service guidelines and/or access to physical activity that meets the unique needs of our community while increasing opportunities for individuals of all ages and abilities.

As part of the support provided by CHSC an assessment will be completed with partnering agency, resulting in a collaboration plan to increase access for physical activity and/or healthy food guidelines that will assist in implementing a system approach that support living lives healthier while reducing health disparities that address chronic disease risk factors of poor nutrition and physical inactivity.

Partnering Agency Responsibilities:

- Provide necessary information for data collection/reporting purposes
- Participate in activities related to assessment
- Participate in the development and implementation related to Food Service Guidelines and/or Physical Activity Access
- Collaboratively develop and implement project selections
- If policy is considered, partnering agency will participate in the development and adoption of such policy

CCESC – CHSC will:

- Provide recognition through local and NYSDOH Creating Healthy Schools and Communities promotion and outreach using media such as radio, newspapers, etc.
- Collaborate with partnering agency to assess and plan food service guidelines and access to physical activity at identified sites

Your Trusted Resource of Choice.

- Provide training, technical assistance and tools to develop and implement projects at identified sites

Understanding for Termination:

By signing this Memorandum of Understanding, partnering agency is agreeing to collaborate with CCESC's Creating Healthy Schools and Communities Program by developing equitable and sustainable access to physical activity and nutrition programs to individuals of all ages and disAbilities. The term of this Memorandum of Understanding is from our first verbal agreement of participation, continuing through the date this document is signed until completion of Creating Healthy Schools and Communities Program, or until termination in writing by either or both parties. If the partnering agency no longer wishes to participate or is unable to follow the Memorandum of Understanding, CCESC should be contacted immediately.

This Memorandum of Understanding is a non-funded agreement and is neither a fiscal nor funds obligation document. CCESC reserves the right to remove all incentives, program benefits and terminate the Memorandum of Understanding and collaboration with partnering agency if the organization is unwilling to continue collaborative efforts.

☐ Check this box if partnering agency does not wish to have name and images advertised through media as a participant of this program. Checking this box does not eliminate the opportunity to participate in the Creating Healthy Schools and Communities Program through Cornell Cooperative Extension Sullivan County.

Town of Liberty
Partnering Agency

120 N Main Street, Liberty, NY 12754
Address of Partnering Agency

Frank DeMayo
Print Name of Authorized Signature

Liberty Town Supervisor
Title/Position

Authorized Signature

Date

Colleen Monaghan, Executive Director
Cornell Cooperative Extension Sullivan County
Creating Healthy Schools and Communities

Date