



# TOWN OF LIBERTY

N E W Y O R K

## REGULAR MONTHLY MEETING

**PLACE: SENIOR CITIZEN CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754**

**DATE: April 15, 2024**

**TIME: 6:00 P.M.**

FRANK DEMAYO, SUPERVISOR

LAURIE DUTCHER, TOWN CLERK

DEAN FARRAND, COUNCILMEMBER

VINCENT MCPHILLIPS, COUNCILMEMBER

JOHN LENNON, COUNCILMEMBER

SHERRI KAVLESKI, COUNCILMEMBER

PLEDGE OF ALLEGIANCE

**PUBLIC HEARING-6:00 p.m.**

Amending Chapter 147, Entitled "Zoning," of the Code of the Town of Liberty.

**CORRESPONDENCE**

INCOMING:

1. Copy of the ARPA/Fiscal Recovery Funds budget submitted to the Treasury Department.
2. Copy of the Departmental Quarterly Report.
3. Correspondence sent by the Sullivan County Association of Supervisors regarding opposition to proposed Faith-Based Affordable Housing Act.
4. Memo from Cirillo Architects, PC of Pre-bid Meeting/Addendum No. 2 for the Walnut Mt. pavilion.
5. Report of the March Town and Village activated fire alarms from the Liberty Fire Department.
6. Correspondence from the New York State Department of Environmental Conservation Department regarding Camp Gan Israel Pond Dam (aka Kleins Hillside Dam).
7. Correspondence from the New York State Department of Environmental Conservation Department regarding the Sewer Use Ordinance.
8. Correspondence asking for a \$100 sponsorship donation for the White Sulphur Springs Golf Event to benefit beautification efforts in White Sulphur Springs.
9. Correspondence from the Sullivan County Division of Planning regarding the GML-239 County Review for Introductory Local Law No. 3 of 2024 entitled "Amending Chapter 147, Entitled "Zoning," of the Code of the Town of Liberty.
10. Review of SEQR Parts 1, 2 & 3 for Introductory Local Law No. 3 of 2024 entitled "Amending Chapter 147, Entitled "Zoning," of the Code of the Town of Liberty.

OUTGOING:



# TOWN OF LIBERTY

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## NEW BUSINESS

1. Motion to approve the following monthly reports:
  - Town Clerk's Report 3/24
  - Tax Collector's Report 3/24
  - Revenue & Expense Report 3/24
  - Supervisor's Report 3/24
2. Motion to approve the following audit:
  - March, 2024 Post Audit Claims #495 to #634 totaling \$368,960.63.
  - April, 2024 Abstract Claims #474 to #494 totaling \$108,742.85.
  - March, 2024 General Ledger Abstract Claims #60 to #82 totaling \$317,532.
3. Motion to award Contract No. TL2-G-24 –General Construction for the White Sulphur Springs Phase 10 Boyd Rd. Reconstruction Project to Poley Paving & Construction Corp. for the Base Bid price of \$196,950.00 for all Base Bid Items and accept unit pricing for Bid Alternate Items for future consideration.
4. Motion to authorize the Supervisor to execute the necessary paperwork (e.g., Notice of Award, Notice to Proceed, Agreement, Change Orders, Certificate of Substantial Completion, checks for contractor payment, etc.) for contract initiation through completion of the work.
5. Motion authorizing the Town Highway Superintendent and Delaware Engineering to direct the expenditure of any remaining grant funds, with a final over/under change-order to be prepared for Board approval at/near completion of the construction period, in conjunction with any additional Highway Department funds which may be deemed in the best interest of the project and the Town.
6. Motion authorizing the hiring of Anthony D'Aversa as a laborer for the Water & Sewer Department.
7. Motion requesting authorization to apply through Restore NY Round 8 for funding to rehabilitate 2 Main Street and 29 Main Street in Parksville.
8. Motion approving the Standard Work Day and Reporting Resolution.
9. Motion approving a Large Group Park Use Permit for the Sullivan Catskills Visitors Association for a sleepover of 50-100 people on 6/14/24 and to host a nationally sanctioned BBQ competition and a single day Father's Day Celebration, free to the public on 6/15/24 at Walnut Mt.
10. Review of SEQR Parts 1, 2 & 3 for Introductory Local Law No. 3 of 2024 entitled "Amending Chapter 147, Entitled "Zoning," of the Code of the Town of Liberty.
11. Motion approving the NYMIR Insurance proposal at a cost of \$206,319.79 an increase of 12.91% from 2023.

## DISCUSSION

1. ARPA Funds



# TOWN OF LIBERTY

N E W Y O R K

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## OLD BUSINESS

### UNDER REVIEW

1. Drilled wells with a yield of less than 5 GPM.
2. Training & Recommendations policy- Planning & Zoning
3. Shipping Containers
4. Fence In/Fence Out
5. AIRBNB
6. Solar
7. County Water / Sewer Study.

### IN PROGRESS

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines
3. Empty Lot in Parksville
4. Illegal dumping of garbage
5. Delaware Town/Village Water Sewer Study
6. Lead Service Line Inventory
7. Walnut Mt. Pavillion.

### PUBLIC PARTICIPATION

### BOARD DISCUSSION

### EXECUTIVE SESSION- Personnel

### ADJOURN

**TOWN OF LIBERTY**  
**NOTICE OF PUBLIC HEARING ON PROPOSED LOCAL LAW**

**PLEASE TAKE NOTICE** that there has been introduced before the Town Board of the Town of Liberty in the County of Sullivan and State of New York, introductory Local Law No. 3 of the Year 2024, entitled “A local law amending Chapter 147 entitled “Zoning” of the Code of the Town of Liberty, Sullivan County, New York.” The proposed amendments add several parcels to the Resort Hotel – RH zoning district, revises the definition of “Destination Resort,” and removes certain uses from the principal permitted use column and special use column of the Schedule of District Uses for the Resort Hotel-RH zoning district.

The Town Board has designated itself as Lead Agency for purposes of environmental review pursuant to the State Environmental Quality Review Act (SEQRA) and classified the local law as a Type I Action pursuant to the SEQRA for which a full environmental assessment form will be prepared.

A copy of the aforesaid local law is on file with the Town Clerk of the Town of Liberty, New York, where the same may be examined.

**PLEASE TAKE FURTHER NOTICE** that, pursuant to §20 of the Municipal Home Rule Law, a public hearing will be held on the aforesaid local law before the Town Board of the Town of Liberty, at the Liberty Senior Center, 119 North Main Street, Liberty, New York, at \_\_\_\_\_ p.m. prevailing time, on \_\_\_\_\_, 2024, at which time all interested persons will be heard.

Dated: April 2, 2024

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**HON. LAURIE DUTCHER**, Town Clerk

Town of Liberty Finance Office  
 120 North Main Street  
 Liberty, NY 12754  
 (845) 292-5772  
[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

DATE: April 15, 2024  
 TO: Supervisor DeMayo and Town Board Members  
 FROM: Cheryl Gerow  
 RE: ARPA/Fiscal Recover Funds

In April 2023, the following budget was submitted to the Treasury Department for the use of the ARPA Funds given to the Town of Liberty. I have also included what the Town has spent through April 11, 2024 and the balances for each.

Amended Budget submitted to the Treasury Department in April 2023:

Description	Budget	Expenditures	Balance
Illegal Dumping/Beautification	\$ 20,000.00	\$8,956.12	\$ 11,043.88
Cleanup of Used Tires	\$ 20,000.00	\$0	\$ 20,000.00
Portable Concession Stand	\$ 10,000.00	\$0	\$ 10,000.00
Town Hall Windows	\$ 75,000.00	\$0	\$ 75,000.00
Infrastructure/Water Search	\$240,438.58	\$8,941.25	\$231,497.33
Chamber Funds	\$ 15,000.00	\$11,211.00	\$ 3,789.00
WSS Grant Administration	\$ 45,000.00	\$19,100.00	\$25,900.00
Highway Equipment	\$ 75,000.00	\$0	\$75,000.00
Water and Sewer Equipment	\$ 40,000.00	\$0	\$40,000.00
Misc (TV)	\$ 688.00	\$688.00	\$0
TOTAL:	\$541,126.58	\$48,896.34	\$492,230.21

Expenses through April 11, 2024:

Description	April 2023 Budget	Total Expenditures	Balance
Illegal Dumping/Beautification	\$ 20,000.00	\$11,925.89	\$ 8,074.11
Cleanup of Used Tires	\$ 20,000.00	\$22,366.61	(\$ 2,366.61)
Portable Concession Stand	\$ 10,000.00	\$0	\$ 10,000.00
Town Hall Windows	\$ 75,000.00	\$0	\$ 75,000.00
Infrastructure/Water Search	\$240,438.88	\$41,729.27	\$198,709.31
Chamber Funds	\$15,000.00	\$ 6,411.90	\$ 8,588.10
WSS Grant Administration	\$45,000.00	\$43,700.00	\$ 1,300.00
Misc (TV)	\$ 688.00	\$ 688.00	\$0
Highway Equipment	\$75,000.00	\$82,000.00	(\$ 7,000.00)
W&S Equipment	\$40,000.00	\$0	\$ 40,000.00
TOTAL:	\$541,126.58	\$208,821.67	\$332,304.91

Please review the above and make any necessary changes so the required annual reporting may be submitted most accurately by April 30, 2024. Please note that funds need to be expended by December 31, 2024.

as of 4/11/24

Illegal Dumping	
Amount requested:	\$ 20,000.00
5/31/2022 Spray Wand	\$ 16.99
6/2/2022 Plant Food	\$ 112.34
6/6/2022 Emergency Lights	\$ 60.54
6/15/2022 Signs for Truck	\$ 127.97
6/30/2022 gas	\$ 276.20
7/14/2022 Trash	\$ 27.10
7/31/2022 gas	\$ 202.85
8/2/2022 Trash	\$ 103.40
8/31/2022 gas	\$ 288.11
8/5/2022 Water Pump	\$ 59.99
8/3/2022 Safety Vests	\$ 23.98
2022 Payroll	\$ 7,656.65
9/30/2022 GAS	\$ 288.11
Total 2022 Expenditures	\$ 9,244.23
4/30/2023 Gas	\$ 164.37
5/31/2023 Gas	\$ 282.31
8/16/2023 Home Depot	\$ 64.03
2023 Payroll	\$ 2,097.75
10/17/2023 Trash	\$ 28.80
11/28/2023 Trash	\$ 44.40
Total 2023 Expenditures:	\$ 2,681.66
Balance:	\$ 8,074.11

Cleanup of Used Tires	
Amount requested:	\$ 20,000.00
4/11/2023 Jeff Sanitation	\$ 5,477.00
	\$ -
Total 2023 Expenditures:	\$ 5,477.00
2/8/2024 Mahantango	\$ 1,799.38
2/14/2024 Mahantango	\$ 1,411.00
3/4 & 3/13/24 Mahantango	\$ 1,577.23
3/22 & 3/29 Mahantango	\$ 3,352.00
3/31/2024 Kays Trucking	\$ 8,750.00
Total 2024 Expenditures:	\$ 16,889.61
Balance:	\$ (2,366.61)

Portable Concession Stand	
Amount requested:	\$ 10,000.00
	\$ -
	\$ -
Total Expenditures:	\$ -
Balance:	\$ 10,000.00

Town Hall Windows	
Amount requested:	\$ 75,000.00
	\$ -
	\$ -
Total Expenditures:	\$ -
Balance:	\$ 75,000.00

Infrastructure/Water Search	
Amount requested:	\$ 233,438.58
10/14/2022 Delaware Eng #1	\$ 520.00
11/17/2022 Delaware Eng #2	\$ 2,105.00
12/19/2022 Delaware Eng #3	\$ 4,386.25
Total 2022 Expenditures:	\$ 7,011.25
1/19/2023 Delaware Eng #4	\$ 1,525.00
2/6/2023 Delaware Eng #5	\$ 405.00
3/13/2023 Delaware Eng #6	\$ 3,397.50
4/24/2023 Delaware Eng #7	\$ 6,007.99
5/15/2023 Delaware Eng #8	\$ 2,317.50
6/13/2023 Delaware Eng #9	\$ 3,075.00
7/13/2023 Delaware Eng #10	\$ 2,842.50
8/30/2023 Delaware Eng #11	\$ 285.00
9/29/2023 Delaware Eng #12	\$ 1,757.50
10/24/2023 Delaware Eng #13	\$ 105.00
11/22/2023 Delaware Eng #14	\$ 3,925.03
12/22/2023 Delaware Eng #15	\$ 6,675.00
Total 2023 Expenditures:	\$ 32,318.02
2/20/2024 Delaware Eng #16	\$ 2,400.00
Total 2024 Expenditures:	\$ 2,400.00
Balance:	\$ 191,709.31

Chamber Funds	
Amount requested:	\$ 15,000.00
11/15/2023	\$ 6,411.90
	\$ -
Total Expenditures:	\$ 6,411.90
Balance:	\$ 8,588.10

WSS Grant Administration			
Amount requested:	\$	45,000.00	
2/22/2022	Blauer Inv #1	\$	3,800.00
3/31/2022	Blauer Inv #2	\$	5,000.00
5/6/2022	Blauer Inv #3	\$	3,800.00
8/3/2022	Blauer Inv #4	\$	700.00
8/31/2022	Blauer Inv #5	\$	600.00
10/1/2022	Blauer Inv #6	\$	400.00
11/1/2022	Blauer Inv #7	\$	600.00
12/16/2022	Blauer Inv #8	\$	600.00
12/3/2022	Blauer Inv #9	\$	<u>1,600.00</u>
Total 2022 Expenditures:			\$ 17,100.00
1/30/2023	Blauer Inv #10	\$	1,000.00
3/1/2023	Blauer Inv #11	\$	1,000.00
4/4/2023	Blauer Inv #12	\$	1,800.00
5/10/2023	Blauer Inv #13	\$	1,200.00
5/31/2023	Blauer Inv #14	\$	800.00
7/5/2023	Blauer Inv #15	\$	2,400.00
8/11/2023	Blauer Inv #16	\$	2,600.00
9/8/2023	Blauer Inv #17	\$	1,600.00
10/7/2023	Blauer Inv #18	\$	3,000.00
11/5/2023	Blauer Inv #19	\$	3,800.00
12/31/2023	Blauer Inv #20	\$	3,000.00
Total 2023 Expenditures			\$ 22,200.00
1/31/2024	Blauer Inv #21	\$	2,200.00
3/10/2024	Blauer Inv #22	\$	1,600.00
4/1/2024	Blauer Inv #23	\$	600.00
Total 2024 Expenditures:			\$ <u>4,400.00</u>
Balance:			\$ 1,300.00

Misc			
12/15/2022	75" TV	\$	688.00
Total:			\$ 688.00

Highway Equipment			
Amount requested:	\$	82,000.00	
5/10/2023	Gradall	\$	82,000.00
			\$ -
Total Expenditures:			\$ 82,000.00
Balance:			\$ -

Water and Sewer Equipment			
Amount requested:	\$	40,000.00	
			\$ -
Total Expenditures:			\$ -
Balance:			\$ 40,000.00



				Budgeted	Spent	Balance
Totals:	2022	2023	2024			
Total Requested:	\$ 541,126.58					
Illegal Dumping	\$ 9,244.23	\$ 2,681.66		\$ 20,000.00	\$ 11,925.89	\$ 8,074.11
Tire Cleanup		\$ 5,477.00	\$ 16,889.61	\$ 20,000.00	\$ 22,366.61	\$ (2,366.61)
Concession	\$ -			\$ 10,000.00	\$ -	\$ 10,000.00
T/Hall Windows	\$ -			\$ 75,000.00	\$ -	\$ 75,000.00
Water Search	\$ 7,011.25	\$ 32,318.02	\$ 2,400.00	\$ 240,438.58	\$ 41,729.27	\$ 198,709.31
Chamber Funds	\$ 6,411.90			\$ 15,000.00	\$ 6,411.90	\$ 8,588.10
WSS Grant Adm	\$ 17,100.00	\$ 22,200.00	\$ 4,400.00	\$ 45,000.00	\$ 43,700.00	\$ 1,300.00
Misc	\$ 688.00			\$ 688.00	\$ 688.00	\$ -
Highway Equipment		\$ 82,000.00		\$ 75,000.00	\$ 82,000.00	\$ (7,000.00)
WS Equipment	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ 40,000.00
TOTAL:	\$ 40,455.38	\$ 144,676.68	\$ 23,689.61	\$ 541,126.58	\$ 208,821.67	\$ 332,304.91
BALANCE:	\$ 500,671.20	\$ 355,994.52	\$ 332,304.91			
Total Spent:	\$ 208,821.67					

Town of Liberty Finance Office  
120 North Main Street  
Liberty, NY 12754  
(845) 292-5772  
[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

DATE: April 15, 2024

TO: Supervisor DeMayo and Town Board Members

FROM: Cheryl Gerow

RE: Departmental Quarterly Report

Attached is a Departmental Quarterly Report showing revenues and expenditures recorded by this office as of March 31, 2024.

Please let me know if you have any questions.

Justice Court		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 236,820.00	\$ 56,112.23					\$ 56,112.23	23.69%	\$ 180,707.77
	Equipment	\$ 750.00	\$ -					\$ -	0.00%	\$ 750.00
	Contractual	\$ 25,100.00	\$ 6,388.01					\$ 6,388.01	25.45%	\$ 18,711.99
	Total:	\$ 262,670.00	\$ 62,500.24	\$ -	\$ -	\$ -		\$ 62,500.24	23.79%	\$ 200,169.76
Revenues:		\$ 325,000.00	\$ 37,062.50					\$ 37,062.50	11.40%	\$ 287,937.50

Supervisor		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 130,790.00	\$ 30,950.34					\$ 30,950.34	23.66%	\$ 99,839.66
	Equipment	\$ -	\$ -					\$ -	#DIV/0!	\$ -
	Contractual	\$ 2,500.00	\$ 387.62					\$ 387.62	15.50%	\$ 2,112.38
	Total:	\$ 133,290.00	\$ 31,337.96	\$ -	\$ -	\$ -		\$ 31,337.96	23.51%	\$ 101,952.04

Finance Office		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 68,790.00	\$ 16,851.89					\$ 16,851.89	24.50%	\$ 51,938.11
	Equipment	\$ -						\$ -	0.00%	\$ -
	Contractual	\$ 3,000.00	\$ 485.19					\$ 485.19	16.17%	\$ 2,514.81
	Total:	\$ 71,790.00	\$ 17,337.08	\$ -	\$ -	\$ -		\$ 17,337.08	24.15%	\$ 54,452.92

Assessor		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 112,977.00	\$ 23,226.44					\$ 23,226.44	20.56%	\$ 89,750.56
	Equipment	\$ 956.00	\$ -					\$ -	0.00%	\$ 956.00
	Contractual	\$ 12,815.00	\$ 1,261.11					\$ 1,261.11	9.84%	\$ 11,553.89
	Appraisals	\$ 10,000.00	\$ -					\$ -	0.00%	\$ 10,000.00
	Total:	\$ 136,748.00	\$ 24,487.55	\$ -	\$ -	\$ -		\$ 24,487.55	17.91%	\$ 112,260.45

Tax Collector		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 9,500.00	\$ -					\$ -	0.00%	\$ 9,500.00
	Contractual	\$ 9,375.00	\$ 508.35					\$ 508.35	5.42%	\$ 8,866.65
	Total:	\$ 18,875.00	\$ 508.35	\$ -	\$ -	\$ -		\$ 508.35	2.69%	\$ 18,366.65

Town Clerk		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 104,594.00	\$ 26,421.41					\$ 26,421.41	25.26%	\$ 78,172.59
	Equipment	\$ 4,000.00	\$ -					\$ -	0.00%	\$ 4,000.00
	Contractual	\$ 10,460.00	\$ 798.96					\$ 798.96	7.64%	\$ 9,661.04
	Total:	\$ 119,054.00	\$ 27,220.37	\$ -	\$ -	\$ -		\$ 27,220.37	22.86%	\$ 91,833.63
Revenues:		\$ 6,000.00	\$ 2,180.06					\$ 2,180.06	36.33%	\$ 3,819.94

Dog Control		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 37,881.00	\$ 9,579.50					\$ 9,579.50	25.29%	\$ 28,301.50
	Equipment	\$ -	\$ -					\$ -	0.00%	\$ -
	Contractual	\$ 17,000.00	\$ 1,025.00					\$ 1,025.00	6.03%	\$ 15,975.00
	Total:	\$ 54,881.00	\$ 10,604.50	\$ -	\$ -	\$ -		\$ 10,604.50	19.32%	\$ 44,276.50
Revenues:	Dog Licensing	\$ 2,000.00	\$ 195.00					\$ 195.00	9.75%	\$ 1,805.00
	Dog Redemption	\$ 1,000.00	\$ 75.00					\$ 75.00	7.50%	\$ 925.00
	Total:	\$ 3,000.00	\$ 270.00	\$ -	\$ -	\$ -		\$ 270.00	9.00%	\$ 2,730.00

Code Enforcement		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 93,080.00	\$ 22,428.87					\$ 22,428.87	24.10%	\$ 70,651.13
	Equipment	\$ 1,000.00	\$ -					\$ -	0.00%	\$ 1,000.00
	Contractual	\$ 10,050.00	\$ 5,834.78					\$ 5,834.78	58.06%	\$ 4,215.22
	Fusco	\$ 145,000.00	\$ 48,333.32					\$ 48,333.32	33.33%	\$ 96,666.68
	Fire Inspections	\$ 5,000.00	\$ 100.00					\$ 100.00	2.00%	\$ 4,900.00
	Additional Services	\$ -	\$ -					\$ -	#DIV/0!	\$ -
		\$ 254,130.00	\$ 76,696.97	\$ -	\$ -	\$ -		\$ 76,696.97	30.18%	\$ 177,433.03
Revenues:		\$ 175,000.00								\$ 122,439.14
	Public Assembly Insp.		\$ -	\$ -	\$ -			\$ -		
	Building Permit		\$ 49,260.86					\$ 49,260.86		
	Fire Inspection		\$ -					\$ -		
	Municipal Search		\$ 3,300.00					\$ 3,300.00		
	Multi Family Insp		\$ -		\$ -			\$ -		
	Comm. Establish Insp.		\$ -	\$ -	\$ -			\$ -		
		\$ 175,000.00	\$ 52,560.86	\$ -	\$ -	\$ -		\$ 52,560.86	30.03%	

Planning Board		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 7,900.00	\$ 700.00					\$ 700.00	8.86%	\$ 7,200.00
	Contractual	\$ 500.00	\$ 91.43					\$ 91.43	18.29%	\$ 408.57
		\$ 8,400.00	\$ 791.43	\$ -	\$ -	\$ -		\$ 791.43	9.42%	\$ 7,608.57
Revenues:		\$ 10,000.00								\$ 10,000.00
	Special Use							\$ -		
	Site Plan Review							\$ -		
	Lot Improve							\$ -		
	Subdivision							\$ -		
	Special Mtg							\$ -		
		\$ 10,000.00	\$ -	\$ -	\$ -	\$ -		\$ -	0.00%	

Zoning Board		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 5,200.00	\$ 962.50					\$ 962.50	18.51%	\$ 4,237.50
	Contractual	\$ 500.00	\$ 42.58					\$ 42.58	8.52%	\$ 457.42
		\$ 5,700.00	\$ 1,005.08	\$ -	\$ -	\$ -		\$ 1,005.08	17.63%	\$ 4,694.92
Revenues:		\$ 500.00								\$ 200.00
	Variance Fees		\$ 300.00					\$ 300.00		
	Zoning App		\$ -	\$ -	\$ -			\$ -		
		\$ 500.00	\$ 300.00	\$ -	\$ -	\$ -		\$ 300.00	60.00%	

Additional Carryover from Prior Year

2024

W&S Operating Acct		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 472,060.00	\$ 80,443.38					\$ 80,443.38	17.04%	\$ 391,616.62
	Equipment	\$ -	\$ 407.00					\$ 407.00		\$ (407.00)
	Contractual	\$ 97,700.00	\$ 15,149.04					\$ 15,149.04	15.51%	\$ 82,550.96
	Total:	\$ 569,760.00	\$ 95,999.42	\$ -	\$ -	\$ -		\$ 95,999.42	16.85%	\$ 473,760.58

Loomis Sewer		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 127.78					\$ 127.78		\$ (127.78)
	Contractual	\$ 50,145.00	\$ 5,398.92					\$ 5,398.92	10.77%	\$ 44,746.08
	Total:	\$ 50,145.00	\$ 5,526.70	\$ -	\$ -	\$ -		\$ 5,526.70	11.02%	\$ 44,618.30
Revenues:	Charges	\$ 28,000.00	\$ 27,067.50					\$ 27,067.50	96.67%	\$ 932.50
	Penalties	\$ 500.00	\$ -					\$ -	0.00%	\$ 500.00
	Total:	\$ 28,500.00	\$ 27,067.50	\$ -	\$ -	\$ -		\$ 27,067.50	94.97%	\$ 1,432.50

Swan Lake Sewer		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 766.80					\$ 766.80	#DIV/0!	\$ (766.80)
	Contractual	\$ 189,350.00	\$ 13,913.52					\$ 13,913.52	7.35%	\$ 175,436.48
	Total:	\$ 189,350.00	\$ 14,680.32	\$ -	\$ -	\$ -		\$ 14,680.32	7.75%	\$ 174,669.68
Revenues:	Charges	\$ 151,000.00	\$ 16,826.43					\$ 16,826.43	11.14%	\$ 134,173.57
	Penalties	\$ 15,000.00	\$ 612.33					\$ 612.33	4.08%	\$ 14,387.67
	Total:	\$ 166,000.00	\$ 17,438.76	\$ -	\$ -	\$ -		\$ 17,438.76	10.51%	\$ 148,561.24

Youngs Hill Sewer		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 21.30					\$ 21.30	#DIV/0!	\$ (21.30)
	Contractual	\$ 16,850.00	\$ 3,537.30					\$ 3,537.30	20.99%	\$ 13,312.70
	Total:	\$ 16,850.00	\$ 3,558.60	\$ -	\$ -	\$ -		\$ 3,558.60	21.12%	\$ 13,291.40
Revenues:	Charges	\$ 14,000.00	\$ 2,809.80					\$ 2,809.80	20.07%	\$ 11,190.20
	Penalties	\$ 200.00	\$ 270.21					\$ 270.21	135.11%	\$ (70.21)
	Total:	\$ 14,200.00	\$ 3,080.01	\$ -	\$ -	\$ -		\$ 3,080.01	21.69%	\$ 11,119.99

Infirmary Rd Sewer		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 106.50					\$ 106.50	#DIV/0!	\$ (106.50)
	Contractual	\$ 97,250.00	\$ 813.05					\$ 813.05	0.84%	\$ 96,436.95
	Total:	\$ 97,250.00	\$ 919.55	\$ -	\$ -	\$ -		\$ 919.55	0.95%	\$ 96,330.45
Revenues:	Charges	\$ 1,500.00	\$ 1,285.89					\$ 1,285.89	85.73%	\$ 214.11
	Penalties	\$ -	\$ -					\$ -	0.00%	\$ -
	Total:	\$ 1,500.00	\$ 1,285.89	\$ -	\$ -	\$ -		\$ 1,285.89	85.73%	\$ 214.11

Loomis Water		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 63.90					\$ 63.90		\$ (63.90)
	Contractual	\$ 27,000.00	\$ 3,766.34					\$ 3,766.34	13.95%	\$ 23,233.66
	District Sales	\$ 35,300.00	\$ 4,988.50					\$ 4,988.50	14.13%	\$ 30,311.50
	Total:	\$ 62,300.00	\$ 8,818.74	\$ -	\$ -	\$ -		\$ 8,818.74	14.16%	\$ 53,481.26
Revenues:	Sales	\$ 45,000.00	\$ 7,416.58					\$ 7,416.58	16.48%	\$ 37,583.42
	Summer SC	\$ 4,500.00	\$ -					\$ -	0.00%	\$ 4,500.00
	Water Charges	\$ 500.00	\$ 30.00					\$ 30.00	6.00%	\$ 470.00
	Penalties	\$ 1,500.00	\$ 294.80					\$ 294.80	19.65%	\$ 1,205.20
		\$ 51,500.00	\$ 7,741.38	\$ -	\$ -	\$ -		\$ 7,741.38	15.03%	\$ 43,758.62

Ferndale Water		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 404.70					\$ 404.70	#DIV/0!	\$ (404.70)
	Contractual	\$ 49,500.00	\$ 4,797.37					\$ 4,797.37	9.69%	\$ 44,702.63
	District Sales	\$ 158,500.00	\$ 22,841.50					\$ 22,841.50	14.41%	\$ 135,658.50
	Total:	\$ 208,000.00	\$ 28,043.57	\$ -	\$ -	\$ -		\$ 28,043.57	13.48%	\$ 179,956.43
Revenues:	Sales	\$ 225,000.00	\$ 47,435.30					\$ 47,435.30	21.08%	\$ 177,564.70
	Summer SC	\$ 43,500.00	\$ -					\$ -	0.00%	\$ 43,500.00
	Water Charges	\$ 2,000.00	\$ 955.48					\$ 955.48	47.77%	\$ 1,044.52
	Penalties	\$ 3,000.00	\$ 1,381.28					\$ 1,381.28	46.04%	\$ 1,618.72
		\$ 273,500.00	\$ 49,772.06	\$ -	\$ -	\$ -		\$ 49,772.06	18.20%	\$ 223,727.94

Stevensville Water		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 468.60					\$ 468.60		\$ (468.60)
	Contractual	\$ 95,700.00	\$ 8,591.93					\$ 8,591.93	8.98%	\$ 87,108.07
	District Sales	\$ -	\$ -					\$ -	0.00%	\$ -
	Total:	\$ 95,700.00	\$ 9,060.53	\$ -	\$ -	\$ -		\$ 9,060.53	9.47%	\$ 86,639.47
Revenues:	Sales	\$ 175,000.00	\$ 37,061.40					\$ 37,061.40	21.18%	\$ 137,938.60
	Summer SC	\$ 40,000.00	\$ -					\$ -	0.00%	\$ 40,000.00
	Water Charges	\$ 6,000.00	\$ 378.65					\$ 378.65	6.31%	\$ 5,621.35
	Penalties	\$ 10,000.00	\$ 2,427.70					\$ 2,427.70	24.28%	\$ 7,572.30
		\$ 231,000.00	\$ 39,867.75	\$ -	\$ -	\$ -		\$ 39,867.75	17.26%	\$ 191,132.25

WSS Water		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 106.50					\$ 106.50	0.00%	\$ (106.50)
	Contractual	\$ 39,750.00	\$ 3,709.35					\$ 3,709.35	9.33%	\$ 36,040.65
	District Sales	\$ -	\$ -					\$ -	0.00%	\$ -
	Total:	\$ 39,750.00	\$ 3,815.85	\$ -	\$ -	\$ -		\$ 3,815.85	9.60%	\$ 35,934.15
Revenues:	Sales	\$ 50,000.00	\$ 14,151.90					\$ 14,151.90	28.30%	\$ 35,848.10
	Water Charges	\$ 1,000.00	\$ 60.00					\$ 60.00	6.00%	\$ 940.00
	Penalties	\$ 1,500.00	\$ 800.34					\$ 800.34	53.36%	\$ 699.66
		\$ 52,500.00	\$ 15,012.24	\$ -	\$ -	\$ -		\$ 15,012.24	28.59%	\$ 37,487.76

Indian Lake Water		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 21.30					\$ 21.30	0.00%	\$ (21.30)
	Contractual	\$ 7,000.00	\$ 13.23					\$ 13.23	0.19%	\$ 6,986.77
	District Sales	\$ 3,300.00						\$ -	0.00%	\$ 3,300.00
	Total:	\$ 10,300.00	\$ 34.53	\$ -	\$ -	\$ -		\$ 34.53	0.34%	\$ 10,265.47
Revenues:	Sales	\$ 10,000.00	\$ 3,047.10					\$ 3,047.10	30.47%	\$ 6,952.90
	Water Charges	\$ 200.00	\$ -					\$ -	0.00%	\$ 200.00
	Penalties	\$ 250.00	\$ 163.94					\$ 163.94	65.58%	\$ 86.06
		\$ 10,450.00	\$ 3,211.04	\$ -	\$ -	\$ -		\$ 3,211.04	30.73%	\$ 7,238.96

Cold Spring Water		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 21.30					\$ 21.30		\$ (21.30)
	Contractual	\$ 20,500.00	\$ 3,018.81					\$ 3,018.81	14.73%	\$ 17,481.19
	District Sales	\$ -	\$ -					\$ -	0.00%	\$ -
	Total:	\$ 20,500.00	\$ 3,040.11	\$ -	\$ -	\$ -		\$ 3,040.11	14.83%	\$ 17,459.89
Revenues:	Charges	\$ 15,100.00	\$ 3,799.00					\$ 3,799.00	25.16%	\$ 11,301.00
	Penalties	\$ 1,000.00	\$ 313.09					\$ 313.09	31.31%	\$ 686.91
		\$ 16,100.00	\$ 4,112.09	\$ -	\$ -	\$ -		\$ 4,112.09	25.54%	\$ 11,987.91

Route 55 Water		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 21.30					\$ 21.30		\$ (21.30)
	Contractual	\$ 27,000.00	\$ 2,108.55					\$ 2,108.55	7.81%	\$ 24,891.45
	District Sales	\$ 70,300.00	\$ 8,068.50					\$ 8,068.50	11.48%	\$ 62,231.50
	Total:	\$ 97,300.00	\$ 10,198.35	\$ -	\$ -	\$ -		\$ 10,198.35	10.48%	\$ 87,101.65
Revenues:	Sales:	\$ 72,642.00	\$ 8,611.80					\$ 8,611.80	11.86%	\$ 64,030.20
	Charges	\$ 500.00	\$ -					\$ -	0.00%	\$ 500.00
	Summer SC	\$ 12,000.00	\$ -					\$ -	0.00%	\$ 12,000.00
	Penalties	\$ 2,500.00	\$ 1,067.29					\$ 1,067.29	42.69%	\$ 1,432.71
		\$ 87,642.00	\$ 9,679.09	\$ -	\$ -	\$ -		\$ 9,679.09	11.04%	\$ 77,962.91



2024

Traffic Control/Signs		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Contractual	\$ 7,000.00	\$ -					\$ -	0.00%	\$ 7,000.00

Super of Highways		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 121,288.00	\$ 28,147.15					\$ 28,147.15	23.21%	\$ 93,140.85
	Equipment	\$ -	\$ -					\$ -	0.00%	\$ -
	Contractual	\$ 2,500.00	\$ 343.72					\$ 343.72	13.75%	\$ 2,156.28
	Total:	\$ 123,788.00	\$ 28,490.87	\$ -	\$ -	\$ -		\$ 28,490.87	23.02%	\$ 95,297.13

Town Barn/Garage		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ -	\$ -					\$ -	#DIV/0!	\$ -
	Equipment	\$ -	\$ -					\$ -	0.00%	\$ -
	Contractual	\$ 61,555.00	\$ 23,785.59					\$ 23,785.59	38.64%	\$ 37,769.41
	Total:	\$ 61,555.00	\$ 23,785.59	\$ -	\$ -	\$ -		\$ 23,785.59	38.64%	\$ 37,769.41

Bridges		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Contractual	\$ 131,701.00	\$ -					\$ -	0.00%	\$ 131,701.00

Machinery		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 127,833.00	\$ 33,099.14					\$ 33,099.14	25.89%	\$ 94,733.86
	Equipment	\$ -						\$ -	#DIV/0!	\$ -
	Contractual	\$ 150,000.00	\$ 34,843.62					\$ 34,843.62	23.23%	\$ 115,156.38
	Total:	\$ 277,833.00	\$ 67,942.76	\$ -	\$ -	\$ -		\$ 67,942.76	24.45%	\$ 209,890.24

Brush and Weed		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Equipment	\$ -	\$ 364.02					\$ 364.02	#DIV/0!	\$ (364.02)
	Contractual	\$ 3,500.00	\$ 467.17					\$ 467.17	13.35%	\$ 3,032.83

Snow Removal		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 422,685.00	\$ 199,546.16					\$ 199,546.16	47.21%	\$ 223,138.84
	Contractual	\$ 330,000.00	\$ 105,575.99					\$ 105,575.99	31.99%	\$ 224,424.01
	Total:	\$ 752,685.00	\$ 305,122.15	\$ -	\$ -	\$ -		\$ 305,122.15	40.54%	\$ 447,562.85

Highway Improvements		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 450,508.00						\$ -	0.00%	\$ 450,508.00
	Contractual	\$ 549,500.00						\$ -	0.00%	\$ 549,500.00
	ARPA	\$ -	\$ 4,787.61					\$ 4,787.61	#DIV/0!	\$ (4,787.61)
	Total:	\$ 1,000,008.00	\$ 4,787.61	\$ -	\$ -	\$ -		\$ -	0.00%	\$ 1,000,008.00

CHIPS		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Contractual	\$ 644,000.00	\$ -					\$ -	0.00%	\$ 644,000.00
Revenues:		\$ 644,000.00	\$ -	\$ -	\$ -			\$ -	0.00%	\$ 644,000.00

Additional Carryover from Prior Year

2024

Parks and Recreation Admin		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 137,531.00	\$ 29,576.66					\$ 29,576.66	21.51%	\$ 107,954.34
	Equipment	\$ 1,000.00	\$ 685.00					\$ 685.00	68.50%	\$ 315.00
	<u>Contractual</u>	\$ 5,155.00	\$ 1,892.30					\$ 1,892.30	36.71%	\$ 3,262.70
	Total:	\$ 143,686.00	\$ 32,153.96	\$ -	\$ -	\$ -		\$ 32,153.96	22.38%	\$ 111,532.04

Play and Rec		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 2,000.00	\$ 597.38					\$ 597.38	29.87%	\$ 1,402.62
	Equipment	\$ -	\$ -					\$ -	0.00%	\$ -
	<u>Contractual</u>	\$ 5,900.00	\$ 2,168.56					\$ 2,168.56	36.76%	\$ 3,731.44
	Total:	\$ 7,900.00	\$ 2,765.94	\$ -	\$ -	\$ -		\$ 2,765.94	35.01%	\$ 5,134.06
Revenue:		\$ 17,000.00	\$ 1,850.00					\$ 1,850.00	10.88%	\$ 15,150.00

Concession		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 10,000.00	\$ -					\$ -	0.00%	\$ 10,000.00
	Equipment	\$ 500.00	\$ -					\$ -	0.00%	\$ 500.00
	<u>Contractual</u>	\$ 9,000.00	\$ -					\$ -	0.00%	\$ 9,000.00
	Total:	\$ 19,500.00	\$ -	\$ -	\$ -	\$ -		\$ -	0.00%	\$ 19,500.00
Revenue:		\$ 9,000.00	\$ 50.00			\$ -		\$ 50.00	0.56%	\$ 8,950.00

Day Camp		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 99,519.00	\$ 557.60					\$ 557.60	0.56%	\$ 98,961.40
	Equipment	\$ -	\$ -					\$ -	0.00%	\$ -
	<u>Contractual</u>	\$ 6,500.00	\$ -					\$ -	0.00%	\$ 6,500.00
	Total:	\$ 106,019.00	\$ 557.60	\$ -	\$ -	\$ -		\$ 557.60	0.53%	\$ 105,461.40
Revenue:		\$ 120,000.00	\$ 49,940.00					\$ 49,940.00	41.62%	\$ 70,060.00

Pool		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 74,000.00	\$ -					\$ -	0.00%	\$ 74,000.00
	Equipment	\$ 1,000.00	\$ -					\$ -	0.00%	\$ 1,000.00
	<u>Contractual</u>	\$ 20,000.00	\$ 1,398.47					\$ 1,398.47	6.99%	\$ 18,601.53
	Total:	\$ 95,000.00	\$ 1,398.47	\$ -	\$ -	\$ -		\$ 1,398.47		\$ 93,601.53
Revenue:		\$ 20,000.00	\$ 6,210.00					\$ 6,210.00	31.05%	\$ 13,790.00

Parks		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ 138,250.00	\$ 13,348.85					\$ 13,348.85	9.66%	\$ 124,901.15
	Equipment	\$ 4,360.00	\$ -					\$ -	0.00%	\$ 4,360.00
	<u>Contractual</u>	<u>\$ 35,000.00</u>	<u>\$ 8,484.93</u>					<u>\$ 8,484.93</u>	<u>24.24%</u>	<u>\$ 26,515.07</u>
	<b>Total:</b>	<b>\$ 177,610.00</b>	<b>\$ 21,833.78</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 21,833.78</b>	<b>12.29%</b>	<b>\$ 155,776.22</b>

Youth Football/Cheerleading		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Contractual	\$ 4,000.00	\$ -					\$ -	0.00%	\$ 4,000.00
Revenue		\$ 4,000.00	\$ -			\$ -		\$ -	0.00%	\$ 4,000.00

Celebrations		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Contractual	\$ 5,500.00	\$ 3,099.85					\$ 3,099.85	56.36%	\$ 2,400.15

Programs for Aging		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ -	\$ -			\$ -		\$ -		\$ -
	Equipment	\$ 500.00	\$ -					\$ -	0.00%	\$ 500.00
	<u>Contractual</u>	<u>\$ 1,000.00</u>	<u>\$ 132.15</u>					<u>\$ 132.15</u>	<u>13.22%</u>	<u>\$ 867.85</u>
	<b>Total:</b>	<b>\$ 1,500.00</b>	<b>\$ 132.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 132.15</b>	<b>8.81%</b>	<b>\$ 1,367.85</b>

Senior Citizen Programs		Budgeted	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		Cumulative	% Expended	Balance
Expenditures:	Per Serv	\$ -	\$ -					\$ -		\$ -
	Equipment	\$ -	\$ -					\$ -		\$ -
	<u>Contractual</u>	<u>\$ 1,250.00</u>	<u>\$ -</u>					<u>\$ -</u>	<u>0.00%</u>	<u>\$ 1,250.00</u>
	<b>Total:</b>	<b>\$ 1,250.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	<b>\$ 1,250.00</b>

RECEIVED

APR 03 2024

TOWN OF LIBERTY  
FINANCE OFFICE

4/3/2024

Town of Liberty

RECEIVED

APR 03 2024

TOWN OF LIBERTY  
TOWN CLERK'S OFFICE

I am turning in my notice for my last day of work will be April 26, 2024. I want to thank the Town of Liberty for the employment opportunity. I really enjoyed my time at the Water and Sewer Department and learned a lot from everyone there.

Thank you,

A handwritten signature in black ink, appearing to read 'Matthew MacArthur', with a long horizontal flourish extending to the right.

Matthew MacArthur

REVENUE SUMMARY

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FUND NAME	BUDGET AS MODIFIED	CURRENT RECEIPTS	Y-T-D RECEIPTS	UNCOLLECTED BALANCE
GENERAL FUND - TOWNWIDE	2,828,614.00	107,067.87	2,316,670.08	511,943.92
TOWN - OUTSIDE VILLAGE	478,859.00	45,839.37	217,650.55	261,208.45
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	35,570.50	35,570.50	35,570.50-
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,508,579.00	8,000.00-	1,473,612.20	34,966.80
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,205,127.00	.00	1,186,901.89	18,225.11
HIGHWAY CHIPS FUND	644,000.00	.00	.00	644,000.00
WATER AND SEWER OPERATIONAL FUND	971,719.00	1,778.77	1,778.77	969,940.23
TOTAL SEWER DISTRICTS	843,883.00	15,408.69	665,430.86	178,452.14
TOTAL WATER DISTRICTS	1,400,027.00	133,968.19	532,259.90	867,767.10
GRAND TOTALS.....	9,880,808.00	331,633.39	6,429,874.75	3,450,933.25

EXPENSE SUMMARY

FUND NAME	BUDGET AS MODIFIED	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	P.O. BALANCE	UNENCUMBERED UNEX. BALANCE
GENERAL FUND - TOWNWIDE	3,134,964.00	191,840.43	566,344.01	18,672.63	2,549,947.36
TOWN - OUTSIDE VILLAGE	593,859.00	32,003.71	102,860.86	.00	490,998.14
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	35,570.50	35,570.50	.00	35,570.50
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,725,280.00	118,917.92	458,293.16	.00	1,266,986.84
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,339,627.00	15,694.20	58,116.30	1,411.00	1,280,099.70
HIGHWAY CHIPS FUND	644,000.00	.00	.00	.00	644,000.00
WATER AND SEWER OPERATIONAL FUND	971,719.00	50,768.87	166,131.34	.00	805,587.66
TOTAL SEWER DISTRICTS	889,883.00	10,900.09	95,144.17	.00	794,738.83
TOTAL WATER DISTRICTS	1,538,027.00	48,174.31	211,735.50	.00	1,326,291.50
GRAND TOTALS.....	10,837,359.00	503,870.03	1,694,195.84	20,083.63	9,123,079.53

*Sullivan County  
Association of Supervisors*

3454 State Route 55  
PO Box 300  
White Lake, NY 12786  
Phone (845)583-4350 ext. 102  
Fax (845)583-0225

April 8<sup>th</sup>, 2024

Hon. Kathy Hochul  
New York State Capitol Building  
Albany, NY 12237

(VIA EMAIL: [www.governor.ny.gov](http://www.governor.ny.gov))

**RE: In opposition to proposed Faith-Based Affordable Housing Act**

Dear Gov. Hochul,

The Association of Supervisor's of Sullivan County voted unanimously on April 3<sup>rd</sup>, 2024, to send this letter to you strongly opposing the proposed Faith -Based Affordable Housing Act.

As elected officials and citizens of New York State we strongly oppose all laws in place or proposed (such as this one) that strip local authorities of Home Rule as defined in Article IX, Sec 2 of the Constitution of the State of New York.

We understand that there may be a lack of affordable housing in NYS, especially in NYC, however, we are most concerned about the environmental impact. It is apparent that the people who wrote this bill have no concept of how its passage would affect the rural areas of the state. ( like Sullivan County) as they are proposing "generally **30 dwelling units per acre for small municipalities with less than 50,000 people,**" and "**Full environmental reviews under the State Environmental Quality Review Act (SEQRA) would not be required** so long as the landowner submits the following certifications: that a Phase I Environmental Site Assessment (ESA) has been completed, that soil and water testing has been completed pursuant to Department of Environmental Conservation (DEC) standards, and that a qualified environmental professional attests that the building will not violate state wetland or drinking water laws." This proposed law eviscerates the adherence to the current New York State Environmental Quality Review Act.

This proposal is unsustainable for our rural area. How do small municipalities like ours provide services to a large high-density development of thirty dwelling units per acre? A ten-acre parcel could result in three hundred dwelling units, and this could grow exponentially from there resulting in a huge influx of residents in need of services. That is not just one small development. Services such as water, sewer, fire, ambulance, schools, roads, and transportation, and refuse


hauling, would all need to be upgraded. Our small towns and villages are not prepared at all for such massive developments. It would be impossible, as well as cost prohibitive, for our towns and villages to build the infrastructure required to support this number of new residents. We would have no protection against the loss of air and water quality and the additional burdens on public services.

What about the protection of our open spaces? We are not just talking about a few little buildings here. We are talking about a growing population of people changing the nature of our surroundings including clear cutting of forests, littering, less habitat for indigenous species of plants and animals, an impact on agriculture, and huge increases in traffic. Additionally, Sullivan County cherishes our natural environment which is essential to support the substantial and still growing tourism industry. Meanwhile New York State's population is shrinking. This "urban sprawl" due to overpriced housing in the metropolitan area should not become a burden for small towns and villages in the rest of the state.

Sullivan County has also been a huge agricultural producer for generations and particularly since the pandemic, it is imperative that we do everything that we can to protect our Nation's food supply. Allowing the amount of development that would be possible with this type of legislation would negatively affect that!

We urge you instead, as Governor, to help support existing local Zoning laws rather than allowing rules that override our local Zoning Laws such as the one proposed here. Local Municipalities understand the needs of their current and future residents best and are perfectly capable of creating the conditions that support appropriate housing opportunities.

Sincerely,

  
Daniel Sturm, President  
Sullivan County Association of Supervisor's

Bethel Supervisor Daniel Sturm, Callicoon Supervisor Tom Bose, Cochection Supervisor Gary Maas, Delaware Supervisor Scott Dubois, Forestburgh Supervisor Dan Hogue, Fremont Supervisor Brian Brustman, Highland Supervisor John Pizzolato, Liberty Supervisor Frank Demayo, Lumberland Supervisor Suzanne Edzenga, Mamakating Supervisor Michael Robbins, Neversink Supervisor Chris Matthews, Rockland Supervisor Robert Eggleton, Thompson Supervisor Bill Rieber,

Cc: Hon. Peter Oberacker, NYS Senate **Via email only to: [oberacker@nysenate.gov](mailto:oberacker@nysenate.gov)**  
Hon. Aileen Gunther, Member of Assembly **Via email only to: [gunthea@nyassembly.gov](mailto:gunthea@nyassembly.gov)**  
Hon. Nadia Rajs, Chairwoman of the Sullivan County Legislature **Via email only to: [Nadiarajs@gmail.com](mailto:Nadiarajs@gmail.com)**  
[Senators, Committees, And Other Legislative Groups | NYSenate.gov](#)  
[Standing Committee on Local Governments | Committees | New York State Assembly \(nyassembly.gov\)](#)



# CIRILLO ARCHITECTS, P.C.

6 COURTLAND STREET  
MIDDLETOWN, NY 10940  
PHONE 845-344-1800  
pcirillo@cirilloarchitectspc.com

## MEMORANDUM OF PRE-BID MEETING/ADDENDUM NO. 2

**DATE:** April 9, 2024

**PRESENT:** Frank DeMayo, Town of Liberty Supervisor  
John Lennon, Town of Liberty Board Member  
Peter A. Cirillo, Cirillo Architects, P.C.

**RE:** Town of Liberty  
Pavilion at Walnut Mountain Park  
120 North Main Street  
Liberty, New York 12754

.....  
**Prospective bidders are advised of the following clarifications, supplemental information, revisions, additions and/or deletions to the Contract Documents for the above referenced project, prepared by Cirillo Architects, P.C. Such information constituting Addendum No. 2 shall be incorporated into and become a part of said documents.**

It should be noted that no contractors came to the pre-bid meeting. The following is what would have been said if they had.

### **1. PROJECT DESCRIPTION**

I noted that I could not explain every detail of the drawings but in general this project is a 60' x 90' open pavilion with the majority of the foundation being on sonotube piers. However, a portion of the building has a shallow foundation for the future development of this area into enclosed space. The project will entail the construction of this pavilion including all excavating, filling, grading and restoration of the site.

It should be noted that there are already three alternates indicated in the plans:

- 1) Alternate No. 1 is an add alternate to install a standing seam metal roof in lieu of an asphalt shingle roof.
- 2) Alternate No. 2 is a deduct alternate for omitting all of the gutters, leaders and associated underground drainage piping.
- 3) Alternate No. 3 is an add alternate for installing a concrete sealer on the entire concrete slab.

There will be an Alternate No. 4 which will be to construct the pavilion at another location slightly uphill from the present location. We are in the process of having a site survey and design work completed and will then present this new location as Alternate No. 4.

**2. BID PARTICULARS**

Due to the addition of Alternate No. 4, the current due date of Monday, April 29, 2024 will probably be moved to a future date, to be determined. For all future site visits, contractors can contact Frank DeMayo at [supervisordemayo@townofliberty.org](mailto:supervisordemayo@townofliberty.org) or (845)796-6081. All questions pertaining to the drawings and the project should be directed to myself at [pcirillo@cirilloarchitectspc.com](mailto:pcirillo@cirilloarchitectspc.com). It should be noted that the project is exempt from sales tax and New York State Department of Labor prevailing wage rates apply. There is a bid bond and payment bond.

**3. CONTRACTOR'S QUESTIONS**

There were no contractor's questions as there were no contractors at the meeting.

PAC/dma

cc: Frank DeMayo, Town of Liberty  
David Goldstein, David Goldstein Construction  
Norm Sutherland, NGS Construction  
Patrick Mickelson, R.A. Michelson & Son  
Chad Martell, Martell Builders

END OF ADDENDUM No. 2



Liberty Fire Department  
Liberty Joint Fire District  
256 Sprague Ave., Suite 4  
Liberty, NY 12754



*Beat Birrer  
Chief*

*James Simon  
1<sup>st</sup> Asst. Chief*

*Anthony Dworetzky  
2<sup>nd</sup> Asst. Chief*

*Lyman Wood  
Treasurer*

*Cheryl Gerow  
Secretary*

03/2024:

To: Town of Liberty/Village of Liberty/LJFD board of fire commissioners  
Re: Town and Village activated fire alarms for code.

**Town of Liberty:**

- 03/14/2024: 5884 State Rt. 55. Alarm set off from cooking.
- 03/16/2024: 140 Upper Ferndale Road. Alarm set off from system malfunction.
- 03/22/2024: 140 Upper Ferndale Road. Alarm set off from system malfunction.
- 03/28/2024: 86 Queen Mountain Road. Alarm set off from system malfunction.

**Village of Liberty:**

- 03/02/2024: #456 North Main Street. Alarm activated from cooking.
- 03/09/2024: 96 Wawanda Ave. Alarm activated do to testing.
- 03/16/2024: 73 Lincoln Place. Alarm activated due to cooking.
- 03/21/2024: 25 Carrier Street. Alarm activated due to smoking.
- 03/27/2024: 58 Sullivan Ave McDonalds. Alarm activated smoke from cooking.

Respectfully submitted,

James Simon  
LJFD Administrator/records officer

## NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Environmental Permits, Region 3  
21 South Platt Corners Road, New Paltz, NY 12561-1620  
P: (845) 256-3054 | F: (845) 255-4659  
www.dec.ny.gov

April 5, 2024

### VIA EMAIL

Camp Gan Israel Pond Dam  
Attn: Andrew Fetherston, Collier Engineering  
Andrew.Fetherston@collierseng.com

Re: Camp Gan Israel Pond Dam (aka Kleins Hillside Dam)  
DEC ID: 3-4836-00010/00006 & /00007  
Article 15 Protection of Waters [WIN D-70-20-25-9-8-1-P309, Class B]  
Town of Liberty, Sullivan County

### NOTICE OF INCOMPLETE APPLICATION

Dear Andrew Fetherston,

The New York State Department of Environmental Conservation (Department or DEC) has reviewed the application submitted for the above referenced project. According to the application materials, received on September 29, 2023, the proposal consists of widening the spillway of the Camp Gan Israel Pond Dam [147-1617] and installing riprap at the base of the spillway and along the slope. This action will create disturbances to Subtributaries of Little Beaver Kill [Water Index Number D-70-20-25-9-8-1-P309, Class B].

Based on our review of the submitted materials, Department staff have determined that the application is incomplete. Please submit the following items for the Department to continue its review:

#### JOINT APPLICATION FORM

On the Joint Application Form, the applicant is listed as Rabbi J. Futerfas; however, public records show the property owner is listed as Merkos L'Inyonei Chinuch, Inc. In a phone call on October 2, 2023, Rabbi Futerfas confirmed that the camp should be listed as the applicant and legally responsible party. Please correct the Joint Application Form with the appropriate information on page 1 and appropriate signatures on page 4.

#### DAM SAFETY

Please address the following comments:

1. The report is missing the Hydrological and Hydraulic (H&H) calculations to back-up that the new spillway will pass the SDF without topping. Need to provide calculations verifying DHW during the SDF of EL. 1749.6. In addition, if design is

based on prior analyses, these analyses should be included as part of the permit application documentation with specific references to the report sections in the text.

2. It appears that the rainfall data for the H&H calculations for the existing conditions were developed using NRCC Extreme Precipitation Tables. The Department recommends utilizing NOAA Atlas 14 to obtain rainfall data. Please update rainfall data accordingly.
3. Note 2 on Sheet S-200 calls out that the new spillway side walls should be 2-feet in height above the spillway. The current H&H identifies that DHW (EL. 1749.6) will be 2-feet above the spillway crest (EL. 1747.6). Consideration should be given to raising the heights of the sidewalls on the spillway chute to ensure flow during the SDF will be contained within the spillway chute.
4. Sheet C-100, the “shallower” sloped area behind the new left spillway side wall is shown to be topsoiled and seeded. This area will be very hard to access to keep maintained by the owner. Consideration should be given to other, easier to maintain, surface treatments.
5. Sheet C-100, the spillway crest elevation is called out as 1746.7+/- . This is contrary to the rest of the documentation in the permit. Please correct or clarify.
6. It is implied in the report that the existing low-level drain is inoperable and should be abandoned, however, there is no references to the work being completed as part of the plans for the proposed work. Appropriate abandoning of the low-level pipe should be included in the proposed work at the dam.
7. Plans should call out a specific construction pool elevation. Text in the report mention lowering the impoundment 4-6 feet while the plans recommend lowering impoundment 5-feet below spillway. The impoundment should not be allowed to be drained to the construction pool elevation too quickly to avoid possible rapid drawdown failure of the upstream slope. The siphon computations included in the report shows that the impoundment can be drained relatively quickly (90% of the impoundment, EL. 1732 +/-, within 8 days), however, we recommend a note be added to the plans stating that the impoundment should not be lowered by more than 12-18-inches per day.

If you have technical questions about Dam Safety requirements, please contact Warren Shaw, Dam Safety Section, at 518-402-8252 or [warren.shaw@dec.ny.gov](mailto:warren.shaw@dec.ny.gov).

#### **WATER QUALITY CERTIFICATION (WQC)**

A 401 Water Quality Certification was applied for on the submitted Joint Application Form, however, no information was provided under the US Army Corps of Engineers section. Please advise if a federal permit is required or if this project falls under a

Nationwide Permit (NWP). If this project falls under a NWP, please specify which one. Please provide any correspondence from the US Army Corps of Engineers.

Your application will remain incomplete until the new application materials have been received, as allowed under the Uniform Procedures Act (UPA) regulations at 6 NYCRR 621.6(e). Please provide an electronic copy of all materials. Please reference DEC ID: 3-4836-00010.

If you have any questions regarding the above request, please contact me via email at [alysse.devine@dec.ny.gov](mailto:alysse.devine@dec.ny.gov). If you have technical questions about Dam Safety requirements, please contact Warren Shaw, Dam Safety Section, at [warren.shaw@dec.ny.gov](mailto:warren.shaw@dec.ny.gov).

Sincerely,



Alysse Devine  
Division of Environmental Permits

Ecc: Brian Drumm, NYSDEC Bureau of Ecosystem Health  
Warren Shaw, Dam Safety Section  
Brian Orzel, USACE  
Town of Liberty Clerk

# NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Region 3  
21 South Platt Corners Road, New Paltz, NY 12561-1620  
P: (845) 256-3000 | F: (845) 255-3414  
[www.dec.ny.gov](http://www.dec.ny.gov)

**SENT VIA EMAIL ONLY:** [supervisordemayo@townofliberty.org](mailto:supervisordemayo@townofliberty.org)

April 3<sup>rd</sup>, 2024

**Town of Liberty**  
120 N. Main St.  
Liberty, NY12754

RE: Sewer Use Ordinance  
SWAN LAKE SD STP  
SPDES No. NY0030252

Dear Town Officials,

On 6/23/2023 NYSDEC sent a request for information (RFI) regarding sewer extensions to municipalities in the Region. After reviewing the responses to the RFI we found that several sewer extensions in NYSDEC Region 3 had been allowed to proceed without NYSDEC approval. The Department then conducted a review of your Municipality's local sewer ordinance dated July 10, 1986. Deficiencies were found in the approval requirements for new sewer extensions located in Article V Sections 121-11 and 121-12 of your municipality's Sewer Use Ordinance. Your municipality's current Ordinance does not currently require New York State Department of Environmental Conservation's (NYSDEC) approval for sewer extensions, as is required by 6 NYCRR 750-1.6(f).

6 NYCRR 750-2.9(a)(4) states "The permittee shall enact, maintain and enforce or cause to be enacted, maintained and enforced up-to-date and effective Sewer Use Law in all parts of the POTW service area. Such enactment and enforcement shall include intermunicipal agreements and/or other enforceable legal instruments that allow the permittee to control discharges, either directly or through jurisdictions contributing flows to the POTW, flow and loads to the POTW as well as discharges to the POTW."

The Department published a Model Sewer Use law in 1994 to aid municipalities in developing or modifying their local sewer use laws. This model law provides ideas and language. It is a model and a pattern for local laws. The model cannot be applied universally; it needs to be tailored to each municipality's needs. The specific language to be adopted by each municipality should be reviewed and approved by the municipality's attorney and other responsible municipal officials. The ideas in this model are derived from many sources and are designed to offer the best protection of the environment, the sewerage structures, and the persons who must operate the systems which manage the municipal wastewater. The Model Sewer Use Ordinance may be found here:

[https://extapps.dec.ny.gov/docs/water\\_pdf/modelseweruselaw.pdf](https://extapps.dec.ny.gov/docs/water_pdf/modelseweruselaw.pdf).



Section 501 of the Model Sewer Use Ordinance offers sample language for the approval of Sewer Extensions that ensures compliance with the Environmental conservation law. It is likely that other sections of your current Sewer Use Law may need to be updated as well. Please conduct a review of your Sewer Use Ordinance with the Model Sewer Use Ordinance as a guide and make any revisions needed to comply with the Environmental Conservation Law by November 1, 2024. Please provide a copy to this office upon enactment.

Thank you in advance for your attention to this matter. If there are any questions or concerns, please contact Douglas Upright at (845) 255-3760 or via email at [douglas.upright@dec.ny.gov](mailto:douglas.upright@dec.ny.gov).

Sincerely,

Douglas J. Upright, P.E.  
Professional Engineer I

ecc: Manju Cherian, P.E., NYSDEC  
WWTP Operator



March 26, 2024

Dear Friends and Neighbors:

Golf season is coming! The White Sulphur Springs Sullivan First Golf Outing Committee is pleased to announce the return of our annual golf event to benefit our beautification efforts in our hamlet. Our 18-hole event will be held at the Roscoe Mountain Club on Sunday, June 9<sup>th</sup>.

Your prior Hole sponsorship has allowed our beautification committee to maintain our thirteen gardens along the Route 52 corridor and WSS Firemen's Park. Last summer we were pleased to unveil our large Adirondack Chair which complements our garden by the White Sulphur Springs Inn as well as our Dove and flowers in barrels around Egger's Pond. Last year also saw our Sunflower Challenge- giving free packets of sunflower seeds to WSS residents and encouraging the planting of seeds so we could have sunflowers blooming throughout our hamlet. We had some magnificent displays!

We hope you can help us again this year with a \$100.00 sponsorship donation. Simply drop a check made payable to "United Methodist Church of White Sulphur Springs" (our non-profit sponsor) in the mail to Kathy Werlau @ PO Box 338, WSS, NY 12787, by May 9th. Enclosed you will find a self-addressed envelope for your convenience. Your beautiful Sponsorship sign will be displayed at the event and again on Route 52 in WSS for several days after. Please contact Kathy Beseth @ 292-7257 or Kathy Werlau @ 796-8237 with any questions.

Your sponsorship will allow us to continue our goals to keep "Our Little Town with a Big Heart" looking beautiful this year! We look forward to hearing from you! Thank you for your time and continued support of our efforts in White Sulphur Springs.

*Sincerely,*

*The WSS Golf Committee & WSS Sullivan First Renaissance Committee*

*Marian Hosking, Kath Johansen, Paula Goldsmith, Kathy Beseth, Kathy Werlau,*

*Nancy Esposito, Melissa Frask, Sue Buzzell, Donna Day, Donna Leyden and*

*Liz Kleingardner*





Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	2	1.66
	Marriage License	Marriage License Fee	1	17.50
	Permits	Junk Yard	2	500.00
	TOWN CLERK	EZ Pass	8	200.00
		Marriage Certificate	7	70.00
		Notary Fees	65	130.00
		<b>Sub-Total:</b>		<b>\$919.16</b>
A1620.4	Central Printing & Mailing	Photo Copies	10	16.75
		<b>Sub-Total:</b>		<b>\$16.75</b>
A1670.4	Building Fees	Certified Mailings	1	129.60
		<b>Sub-Total:</b>		<b>\$129.60</b>
A2544	Dog Licensing	Female, Spayed	7	63.00
		Male, Neutered	7	63.00
		Male, Unneutered	2	25.00
		Replacement Tags	2	10.00
	SENIOR	SENIOR	3	-15.00
		<b>Sub-Total:</b>		<b>\$146.00</b>
A2545	Dog	Redeemed Dog 3	4	1,200.00
		<b>Sub-Total:</b>		<b>\$1,200.00</b>
B2115	Building Fees	Lot Improvements	1	300.00
		Special Use	3	900.00
		Subdivision	1	300.00
		<b>Sub-Total:</b>		<b>\$1,500.00</b>
B2770	Building Fees	Building Permit	20	8,785.50
		Municipal Search	24	2,400.00
		<b>Sub-Total:</b>		<b>\$11,185.50</b>
B3620.4	Reimbursement of Expenses	Reimbursement Of Expenses	2	21.25
		<b>Sub-Total:</b>		<b>\$21.25</b>
		<b>Total Local Shares Remitted:</b>		<b>\$15,118.26</b>
Amount paid to:	Ny State Dept. Of Health			22.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			20.00
Amount paid to:	NYS Environmental Conservation			28.34
<b>Total State, County &amp; Local Revenues:</b>	<b>\$15,189.10</b>	<b>Total Non-Local Revenues:</b>		<b>\$70.84</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie Dutcher, Town Clerk, Town of Liberty during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor\_\_\_\_\_  
Date\_\_\_\_\_  
Town Clerk\_\_\_\_\_  
Date

Analysis of Collections  
by transactionDate

4/12/24

Page 1 of 1

Date	Qty	Taxes collected	Interest paid	Penalty paid	Daily total collected	Total overall collections
3/1/24	45	20,571.58	219.87	2.00	20,793.45	20,793.45
3/4/24	34	29,850.61	558.70	14.00	30,423.31	51,216.76
3/5/24	56	16,714.05	227.92	14.00	16,955.97	68,172.73
3/6/24	15	6,064.55	103.31	6.00	6,173.86	74,346.59
3/7/24	18	7,935.14	145.59	7.98	8,088.71	82,435.30
3/8/24	51	22,921.00	196.79	4.00	23,121.79	105,557.09
3/11/24	80	27,949.82	540.09	10.00	28,499.91	134,057.00
3/12/24	41	15,197.99	248.79	17.98	15,464.76	149,521.76
3/13/24	26	45,821.61	739.27	10.00	46,570.88	196,092.64
3/14/24	55	18,629.70	182.72	21.99	18,834.41	214,927.05
3/15/24	35	14,197.41	283.55	15.99	14,496.95	229,424.00
3/17/24	1	3,236.98	64.74	2.00	3,303.72	232,727.72
3/18/24	47	27,310.71	535.02	25.98	27,871.71	260,599.43
3/19/24	57	28,520.34	455.71	31.99	29,008.04	289,607.47
3/20/24	36	10,298.26	205.96	20.00	10,524.22	300,131.69
3/21/24	48	34,705.12	543.37	20.00	35,268.49	335,400.18
3/22/24	37	24,634.81	492.69	20.00	25,147.50	360,547.68
3/25/24	30	25,210.04	504.19	17.99	25,732.22	386,279.90
3/26/24	83	27,505.66	1,108.36	45.98	28,660.00	414,939.90
3/27/24	93	77,272.41	1,545.44	54.00	78,871.85	493,811.75
3/28/24	68	30,633.51	612.67	45.98	31,292.16	525,103.91
3/29/24	230	119,528.63	2,519.16	27.99	122,075.78	647,179.69
3/31/24	6	5,962.41	119.25	4.00	6,085.66	653,265.35
<b>03.24</b>	<b>1,192</b>	<b>640,672.34</b>	<b>12,153.16</b>	<b>439.85</b>	<b>653,265.35</b>	<b>653,265.35</b>
<b>Totals:</b>	<b>1,192</b>	<b>640,672.34</b>	<b>12,153.16</b>	<b>439.85</b>	<b>653,265.35</b>	<b>653,265.35</b>

EXPENSE SUMMARY

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FUND NAME	BUDGET AS MODIFIED	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	P.O. BALANCE	UNENCUMBERED UNEX. BALANCE
GENERAL FUND - TOWNWIDE	3,134,964.00	191,840.43	566,344.01	18,672.63	2,549,947.36
TOWN - OUTSIDE VILLAGE	593,859.00	32,003.71	102,860.86	.00	490,998.14
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	35,570.50	35,570.50	.00	35,570.50-
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,725,280.00	118,917.92	458,293.16	.00	1,266,986.84
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,339,627.00	15,694.20	58,116.30	1,411.00	1,280,099.70
HIGHWAY CHIPS FUND	644,000.00	.00	.00	.00	644,000.00
WATER AND SEWER OPERATIONAL FUND	971,719.00	50,768.87	166,131.34	.00	805,587.66
TOTAL SEWER DISTRICTS	889,883.00	10,900.09	95,144.17	.00	794,738.83
TOTAL WATER DISTRICTS	1,538,027.00	48,174.31	211,735.50	.00	1,326,291.50
GRAND TOTALS.....	10,837,359.00	503,870.03	1,694,195.84	20,083.63	9,123,079.53

REVENUE SUMMARY

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FUND NAME	BUDGET AS MODIFIED	CURRENT RECEIPTS	Y-T-D RECEIPTS	UNCOLLECTED BALANCE
GENERAL FUND - TOWNWIDE	2,828,614.00	107,067.87	2,316,670.08	511,943.92
TOWN - OUTSIDE VILLAGE	478,859.00	45,839.37	217,650.55	261,208.45
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	35,570.50	35,570.50	35,570.50-
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,508,579.00	8,000.00-	1,473,612.20	34,966.80
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,205,127.00	.00	1,186,901.89	18,225.11
HIGHWAY CHIPS FUND	644,000.00	.00	.00	644,000.00
WATER AND SEWER OPERATIONAL FUND	971,719.00	1,778.77	1,778.77	969,940.23
TOTAL SEWER DISTRICTS	843,883.00	15,408.69	665,430.86	178,452.14
TOTAL WATER DISTRICTS	1,400,027.00	133,968.19	532,259.90	867,767.10
GRAND TOTALS.....	9,880,808.00	331,633.39	6,429,874.75	3,450,933.25



Town of Liberty  
 Supervisor's Report  
 March-24  
 Bank Account Reconciliation

Name	Bank	Account #	Current Total
General Fund	Key Bank	*183	\$ 1,019,054.43
Highway Fund	Key Bank	*191	\$ 1,362,797.35
Capital Reserve Fund	TD Banknorth	*521	\$ 687,562.74
Capital Reserve Fund	Wayne Bank	*701	\$ 153,944.68
Street Light Districts	CHB	*555	\$ 84,811.54
Water and Sewer Fund	Key Bank	*205	\$ 1,654,963.62
Trust and Agency	Key Bank	*744	\$ 324,008.27
Central Checking	Key Bank	*183	\$ -
Health Insurance	Jeff Bank	*993	\$ -
Payroll Account	Jeff Bank	*310	\$ -
Payroll Withholding	Jeff Bank	*174	\$ -
NYS CDBG	Key Bank	*418	\$ -
Grant Account	Key Bank	*212	\$ -
		<b>TOTAL:</b>	<b>\$ 5,287,142.63</b>

Key Bank Treasury Bills:			\$ 11,277,216.09
Catskill Hudson Bank CD			\$ 197,577.24
Jeff Bank CD			\$ -
TD Banknorth CD			\$ 213,637.21
		<b>TOTAL CD:</b>	<b>\$ 11,688,430.54</b>

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
495	7023	DELTA DENTAL OF NEW YORK GENERAL FUND - TOWNWIDE		Emp. Benefit	A 9060 8	500.00	24040201	500.00
496	130	VERIZON FERNDALE WATER DISTRICT		Contractual	W2 8310 4	294.74	64313	294.74
497	5404	CHARTER COMMUNICATIONS GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	124.98	64316	124.98
498	110	NYSE&G FERNDALE WATER DISTRICT		Contractual	W2 8310 4	418.68	64312	
		STEVENSVILLE WATER DISTRICT		Contractual	W3 8310 4	1,086.80		
		STEVENSVILLE WATER DISTRICT		Contractual	W3 8311 4	2,511.95		4,017.43
499	110	NYSE&G LOOMIS SEWER DISTRICT		Contractual	S1 8110 4	1,102.54	64312	
		S. L. / BRISCOE CONSOLIDATED SEWER		Contractual	S2 8110 4	1,346.22		
		INFIRMARY ROAD SEWER DISTRICT		Contractual	S7 8110 4	22.89		2,471.65
500	3038	CONSTELLATION ENERGY SVC OF NY LOOMIS SEWER DISTRICT		Contractual	S1 8110 4	265.02	64314	265.02
501	4417	CLEARFLY GENERAL FUND - TOWNWIDE		Contractual	A 1110 4	127.40	64315	
		GENERAL FUND - TOWNWIDE		Contractual	A 1220 4	32.20		
		GENERAL FUND - TOWNWIDE		Contractual	A 1310 4	31.85		
		GENERAL FUND - TOWNWIDE		Contractual	A 1330 4	16.10		
		GENERAL FUND - TOWNWIDE		Contractual	A 1355 4	31.85		
		GENERAL FUND - TOWNWIDE		Contractual	A 1410 4	31.85		
		GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	585.82		
		GENERAL FUND - TOWNWIDE		Contractual	A 1680 4	16.10		
		GENERAL FUND - TOWNWIDE		Contractual	A 5132 4	100.08		
		GENERAL FUND - TOWNWIDE		Contractual	A 6772 4	24.73		
		GENERAL FUND - TOWNWIDE		Contractual	A 7020 4	76.76		
		TOWN - OUTSIDE VILLAGE		Contractual	B 3620 4	47.95		
		WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	37.23		1,159.92
502	575	ADVANCED AUTO PARTS HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual	DA 5130 4	138.06		138.06
503	1595	AMERICAN EXPRESS GENERAL FUND - TOWNWIDE		Contractual	A 7110 4	413.70		413.70
504	2048	APPLIED LOGIC CORP. GENERAL FUND - TOWNWIDE		Contractual	A 1680 4	299.00		299.00
505	8119	ATLAS SECURITY SERVICES, INC GENERAL FUND - TOWNWIDE		Contractual	A 1110 4	829.92		829.92
506	1124	BLAUER ASSOCIATES W.S.S. WATER DISTRICT		CAPITAL	W4 8311 3	1,600.00		1,600.00
507	20	CATSKILL-DELAWARE PUB. GENERAL FUND - TOWNWIDE		Contractual	A 1670 4	116.00		116.00



VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
508	7206	DAVIS VISION INC						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		295.44		295.44
509	7032	DELAWARE ENGINEERING, D.P.C.						
RESERVE - SWAN LAKE SEWER		Capital Outlay		HX 8310 3		42,046.74		42,046.74
510	7032	DELAWARE ENGINEERING, D.P.C.						
COMMUNITY DEVELOPMENT BLOCK GRANTS		Capital Improvement		CD 8311 3		8,451.10		8,451.10
511	7023	DELTA DENTAL OF NEW YORK						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		408.36		408.36
512	1046	DJM DEALERS						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		120.00		120.00
513	64	52 AUTO WORKS, INC						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		728.77		728.77
514	5095	HOME DEPOT						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		635.58		635.58
515	573	JOHN H. ESCHENBERG INC						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5140 4		73.77		73.77
516	1609	KENNETH KLEIN						
GENERAL FUND - TOWNWIDE		Contractual		A 1420 4		5,500.00		5,500.00
517	1510	KRISTT CO.						
TOWN - OUTSIDE VILLAGE		Contractual		B 3620 4		13.80		13.80
518	6030	LIBERTY IRON WORKS						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		109.10		109.10
519	730	LIBERTY PRESS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		874.00		874.00
520	1499	MIRABITO ENERGY PRODUCTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4		633.39		633.39
521	7184	NORTH EAST PARTS GROUP, LLC						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		42.65		42.65
522	3013	PARTNERS IN SAFETY, INC.						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9050 8		147.00		147.00
523	387	PETTY CASH						
GENERAL FUND - TOWNWIDE		Contractual		A 7140 4		47.95		47.95
524	4107	PN FIRE & BURGLAR ALARM CO., INC..						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		191.00		191.00
525	4221	PITNEY BOWES BANK RESERVE ACCOUNT						
GENERAL FUND - TOWNWIDE		Contractual		A 1670 4		1,000.00		1,000.00
526	8010	QUILL CORPORATION						
GENERAL FUND - TOWNWIDE		Contractual		A 1310 4		61.97		61.97

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT	
		GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		129.97	191.94
527	3307	RESNICK ENERGY		Contractual		A 5132 4		465.33	
		GENERAL FUND - TOWNWIDE		Contractual		DA 5142 4		776.03	1,241.36
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual					
528	160	SCHMIDTS WHOLESALE, INC.		Contractual		W3 8310 4		940.41	940.41
		STEVENSVILLE WATER DISTRICT		Contractual					
529	8086	STANDARD LIFE INSURANCE COMP OF NY		Contractual		A 9060 8		333.08	
		GENERAL FUND - TOWNWIDE		Emp. Benefit		B 9060 8		37.85	
		TOWN - OUTSIDE VILLAGE		Emp. Benefit		DA 9060 8		143.83	
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Emp. Benefit		DB 9060 8		113.55	
		HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		Emp. Benefits		MO 9060 8		128.69	757.00
		WATER AND SEWER OPERATIONAL FUND		Emp. Benefits					
530	1251	STAPLES ADVANTAGE		Contractual		A 1110 4		33.49	33.49
		GENERAL FUND - TOWNWIDE		Contractual					
531	1000	TRACEY RD. EQUIPMENT, INC.		Contractual		DA 5130 4		750.47	750.47
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual					
532	420	TRADING POST - LIBERTY		Contractual		MO 8110 4		325.10	325.10
		WATER AND SEWER OPERATIONAL FUND		Contractual					
533	420	TRADING POST - LIBERTY		Contractual		A 1620 4		1.76	1.76
		GENERAL FUND - TOWNWIDE		Contractual					
534	420	TRADING POST - LIBERTY		Contractual		DA 5130 4		43.38	43.38
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual					
535	1580	UPS		Contractual		MO 8110 4		58.34	58.34
		WATER AND SEWER OPERATIONAL FUND		Contractual					
536	4032	VILLAGE OF LIBERTY WATERWORKS		Contractual		S7 8110 4		22,572.49	22,572.49
		INFIRMARY ROAD SEWER DISTRICT		Contractual					
537	8123	HD SUPPLY, INC		Contractual		S2 8110 4		39.10	
		S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		W3 8311 4		746.16	785.26
		STEVENSVILLE WATER DISTRICT		Contractual					
538	4032	VILLAGE OF LIBERTY WATERWORKS		Contractual		A 1620 4		117.33	117.33
		GENERAL FUND - TOWNWIDE		Contractual					
539	634	WAHL'S WELDING SUPPLY		Contractual		DA 5130 4		90.00	90.00
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual					
540	1600	WECHSLER POOL AND SUPPLY CO		Contractual		W3 8311 4		699.90	
		STEVENSVILLE WATER DISTRICT		Contractual		W4 8310 4		261.95	961.85
		W.S.S. WATER DISTRICT		Contractual					
541	2150	WELLS FARGO VENDOR FIN SERV		Contractual		A 1620 4		2,067.00	2,067.00
		GENERAL FUND - TOWNWIDE		Contractual					
542	1902	WEX BANK		Contractual		MO 8110 4		1,323.02	1,323.02
		WATER AND SEWER OPERATIONAL FUND		Contractual					

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
543	1941	WEX BANK						
GENERAL FUND - TOWNWIDE			Contractual	A 1355 4		63.61		63.61
544	246	JOSEPH NEBZYDOSKI, VMD						
GENERAL FUND - TOWNWIDE			Contractual	A 3510 4		1,834.00		1,834.00
545	7023	DELTA DENTAL OF NEW YORK						
GENERAL FUND - TOWNWIDE			Emp. Benefit	A 9060 8		444.00	24040500	444.00
546	380	PAYROLL ACCOUNT						
GENERAL FUND - TOWNWIDE			Pers. Ser.	A 1010 1		1,450.40	24041000	
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1110 1		9,050.36		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1220 1		4,991.99		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1310 1		2,774.66		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1355 1		4,052.22		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1410 1		4,333.13		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 3510 1		1,545.08		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 5010 1		4,499.54		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 7020 1		5,804.11		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 7110 1		2,181.60		
GENERAL FUND - TOWNWIDE			Day Camp Personal Services	A 7312 1		1,309.20		
TOWN - OUTSIDE VILLAGE			Per. Ser.	B 1420 1		763.36		
TOWN - OUTSIDE VILLAGE			Per. Ser.	B 3620 1		3,617.56		
TOWN - OUTSIDE VILLAGE			Per. Ser.	B 8020 1		362.50		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			Per. Ser.	DA 5130 1		4,423.58		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			Per. Ser.	DA 5142 1		28,587.19		
WATER AND SEWER OPERATIONAL FUND			Per. Ser.	MO 8110 1		15,966.01		95,712.49
547	1227	FIRST NATL. BANK OF JEFFERSONVILLE						
GENERAL FUND - TOWNWIDE			Emp. Benefit	A 9030 8		3,134.09	24041001	
TOWN - OUTSIDE VILLAGE			Emp. Benefit	B 9030 8		360.61		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			Emp. Benefits	DA 9030 8		331.50		
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1			Emp. Benefits	DB 9030 8		2,160.96		
WATER AND SEWER OPERATIONAL FUND			Emp. Benefits	MO 9030 8		1,210.57		7,197.73
548	575	ADVANCED AUTO PARTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			Contractual	DA 5130 4		41.90		41.90
549	575	ADVANCED AUTO PARTS						
WATER AND SEWER OPERATIONAL FUND			Contractual	MO 8110 4		37.50		37.50
550	8130	ALL STATES CONSTRUCTION, INC	16773					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			Contractual	DA 5142 4		2,010.42		2,010.42
551	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE			Day Camp Contractual Expense	A 7312 4		19.98		19.98
552	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE			Contractual	A 5010 4		60.00		
GENERAL FUND - TOWNWIDE			Contractual	A 5132 4		12.10		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			Contractual	DA 5130 4		81.17		153.27
553	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE			Equipment	A 1355 2		299.00		299.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
554	1595	AMERICAN EXPRESS						
		GENERAL FUND - TOWNWIDE		Contractual		37.88-		
		GENERAL FUND - TOWNWIDE		Contractual	A 1110 4	62.93		
		GENERAL FUND - TOWNWIDE		Contractual	A 1620 4			
		TOWN - OUTSIDE VILLAGE		Contractual	A 1680 4	929.33		
		WATER AND SEWER OPERATIONAL FUND		Contractual	B 3620 4	99.14		
				Contractual	MO 8110 4	67.99		1,121.51
555	1595	AMERICAN EXPRESS						
		GENERAL FUND - TOWNWIDE		Day Camp Contractual Expense	A 7312 4	1,020.18		1,020.18
556	1595	AMERICAN EXPRESS						
		GENERAL FUND - TOWNWIDE		Contractual	A 1010 4	15.99		
		GENERAL FUND - TOWNWIDE		Contractual	A 1480 4	49.40		65.39
557	8900	ASTRO CHEMICALS, INC	16736					
		S. L. / BRISCOE CONSOLIDATED SEWER		Contractual	S2 8110 4	2,529.00		2,529.00
558	8119	ATLAS SECURITY SERVICES, INC						
		GENERAL FUND - TOWNWIDE		Contractual	A 1110 4	829.92		829.92
559	842	ASCAP						
		GENERAL FUND - TOWNWIDE		Contractual	A 1920 4	434.00		434.00
560	368	BADGER METER INC						
		FERNDALE WATER DISTRICT		Contractual	W2 8310 4	15.95		
		STEVENSVILLE WATER DISTRICT		Contractual	W3 8310 4	15.94		
		INDIAN LAKE WATER DISTRICT		Contractual	W5 8310 4	15.94		
		ROUTE 55 WATER DISTRICT		Contractual	W7 8310 4	15.94		63.77
561	1912	BILLIG, LOUGHLIN & SILVER, LLP						
		TOWN - OUTSIDE VILLAGE		Contractual	B 1420 4	400.00		400.00
562	1124	BLAUER ASSOCIATES						
		W.S.S. WATER DISTRICT		CAPITAL	W4 8311 3	600.00		600.00
563	244	B S N SPORTS						
		GENERAL FUND - TOWNWIDE		Contractual	A 7310 4	587.18		587.18
564	7231	CASELLA						
		GENERAL FUND - TOWNWIDE		Contractual	A 5132 4	197.76		197.76
565	20	CATSKILL-DELAWARE PUB.						
		GENERAL FUND - TOWNWIDE		Contractual	A 1670 4	649.01		649.01
566	1096	CHARTER COMMUNICATIONS						
		WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	94.95		94.95
567	6090	CIRILLO ARCHITECTS, PC						
		GENERAL FUND - TOWNWIDE		Contractual	A 1968 4	1,884.38		1,884.38
568	6090	CIRILLO ARCHITECTS, PC						
		GENERAL FUND - TOWNWIDE		BLDG/ASSESSOR RELOCATION	A 1440 41	2,601.56		2,601.56
569	3038	CONSTELLATION ENERGY SVC OF NY						
		GENERAL FUND - TOWNWIDE		Contractual	A 5182 4	58.73		58.73

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570	3038	CONSTELLATION ENERGY SVC OF NY						
		S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		1,355.84		
		FERNDALE WATER DISTRICT		Contractual	W2 8310 4	209.23		
		STEVENSVILLE WATER DISTRICT		Contractual	W3 8310 4	493.03		
		ROUTE 55 WATER DISTRICT		Contractual	W7 8310 4	185.31		2,243.41
571	3038	CONSTELLATION ENERGY SVC OF NY						
		GENERAL FUND - TOWNWIDE		Contractual	A 5132 4	303.16		303.16
572	3038	CONSTELLATION ENERGY SVC OF NY						
		GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	67.26		
		GENERAL FUND - TOWNWIDE		Contractual	A 7150 4	9.88		
		GENERAL FUND - TOWNWIDE		Contractual	A 7150 4	209.82		286.96
573	7022	DELAWARE VALLEY FARM & GARDEN	16775					
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual	DA 5120 4	2,665.88		2,665.88
574	1972	DOWSER WATER						
		GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	59.91		59.91
575	5336	EDMUNDS GOVTECH						
		GENERAL FUND - TOWNWIDE		Contractual	A 1410 4	1,567.09		1,567.09
576	6028	ENDICOTT COMM INC						
		WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	237.29		237.29
577	1944	FOCUS MEDIA, INC						
		GENERAL FUND - TOWNWIDE		Contractual	A 1480 4	178.65		178.65
578	7042	FUSCO ENGINEERING & LAND SURVEYING						
		TOWN - OUTSIDE VILLAGE		Fusco Fire Inspections	B 3620 42	200.00		200.00
579	5119	GENIUS LOCI PLANNING						
		TOWN - OUTSIDE VILLAGE		Zoning Update	B 8010 41	1,906.25		1,906.25
580	7207	GREAT OUTDOOR ADS LLC						
		GENERAL FUND - TOWNWIDE		Contractual	A 1480 4	95.00		95.00
581	972	JOHN BONHAM ROAD EQ & SUPPLIES, INC	16774					
		GENERAL FUND - TOWNWIDE		Contractual	A 3310 4	1,182.00		1,182.00
582	2311	KAYS TRUCKING	16777					
		HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		ARPA FUNDS	DB 5110 41	8,750.00		8,750.00
583	1609	KENNETH KLEIN						
		GENERAL FUND - TOWNWIDE		Contractual	A 1420 4	350.00		350.00
584	1510	KRISTT CO.						
		GENERAL FUND - TOWNWIDE		Contractual	A 1220 4	44.00		44.00
585	970	LIBERTY FARM, HOME & PET						
		GENERAL FUND - TOWNWIDE		Contractual	A 7550 4	20.78		20.78
586	730	LIBERTY PRESS						
		GENERAL FUND - TOWNWIDE		Contractual	A 1355 4	89.00		89.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
587	7230	MAHANTANGO ENTERPRISES INC	16776					
		HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	ARPA FUNDS	DB 5110 41		3,352.00		3,352.00
588	1499	MIRABITO ENERGY PRODUCTS						
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	Contractual	DA 5142 4		2,576.03		2,576.03
589	53	MULLALLY TRACTOR SALES						
		WATER AND SEWER OPERATIONAL FUND	Contractual	MO 8110 4		107.45		107.45
590	232	STATE OF NY DEPT. OF CIVIL SERVICE						
		GENERAL FUND - TOWNWIDE	Emp. Benefit	A 9060 8		39,308.46		
		TOWN - OUTSIDE VILLAGE	Empl. Benefit	B 9060 8		4,466.87		
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	Emp. Benefit	DA 9060 8		16,974.11		
		HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	Emp. Benefits	DB 9060 8		13,400.61		
		WATER AND SEWER OPERATIONAL FUND	Emp. Benefits	MO 9060 8		15,187.37		89,337.42
591	138	NYS UNEMPLOYMENT INSURANCE						
		GENERAL FUND - TOWNWIDE	Emp. Benefit	A 9050 8		1,547.00		
		TOWN - OUTSIDE VILLAGE	Employee Benefit	B 9050 8		885.59		2,432.59
592	7184	NORTH EAST PARTS GROUP, LLC						
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	Contractual	DA 5130 4		1,448.05		1,448.05
593	110	NYSE&G						
		ROUTE 55 WATER DISTRICT	Contractual	W7 8310 4		238.08		238.08
594	110	NYSE&G						
		GENERAL FUND - TOWNWIDE	Contractual	A 5182 4		1,468.90		
		FERNDALE LIGHT DISTRICT	Contractual	L1 5182 4		410.62		
		SWAN LAKE LIGHT DISTRICT	Contractual	L2 5182 4		1,208.72		
		W.S.S. LIGHT DISTRICT	Contractual	L3 5182 4		456.75		
		PARKSVILLE LIGHT DISTRICT	Contractual	L4 5182 4		363.25		
		LOCH SHELDRAKE ROAD LIGHT DISTRICT	Contractual	L5 5182 4		386.51		4,294.75
595	110	NYSE&G						
		INFIRMARY ROAD SEWER DISTRICT	Contractual	S7 8110 4		148.93		148.93
596	110	NYSE&G						
		GENERAL FUND - TOWNWIDE	Contractual	A 5132 4		623.81		623.81
597	110	NYSE&G						
		GENERAL FUND - TOWNWIDE	Contractual	A 1620 4		184.54		
		GENERAL FUND - TOWNWIDE	Contractual	A 7110 4		76.09		
		GENERAL FUND - TOWNWIDE	Contractual	A 7150 4		83.51		344.14
598	1734	PITNEY BOWES BANK INC PURCHASE PWR						
		GENERAL FUND - TOWNWIDE	Contractual	A 1670 4		2,039.53		2,039.53
599	4107	PN FIRE & BURGLAR ALARM CO., INC.						
		GENERAL FUND - TOWNWIDE	Contractual	A 6772 4		148.00		148.00
600	8010	QUILL CORPORATION						
		GENERAL FUND - TOWNWIDE	Contractual	A 1330 4		45.18		
		GENERAL FUND - TOWNWIDE	Contractual	A 1410 4		46.77		
		GENERAL FUND - TOWNWIDE	Contractual	A 1620 4		88.15		180.10

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK	AMOUNT
601	8010	QUILL CORPORATION GENERAL FUND - TOWNWIDE		Contractual	A 1355 4	227.99			227.99
602	3307	RESNICK ENERGY GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	641.09			641.09
603	3307	RESNICK ENERGY GENERAL FUND - TOWNWIDE HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual Contractual	A 5132 4 DA 5142 4	1,744.86 1,137.83			2,882.69
604	3307	RESNICK ENERGY GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	610.68			610.68
605	3314	RINGSQUARED TELECOM LLC GENERAL FUND - TOWNWIDE GENERAL FUND - TOWNWIDE GENERAL FUND - TOWNWIDE GENERAL FUND - TOWNWIDE WATER AND SEWER OPERATIONAL FUND		Contractual Contractual Contractual Contractual Contractual	A 1110 4 A 1620 4 A 7110 4 A 7150 4 MO 8110 4	34.00 246.52 34.00 34.00 34.00			382.52
606	160	SCHMIDT'S WHOLESALE, INC. LOOMIS WATER DISTRICT FERNDAL WATER DISTRICT STEVENSVILLE WATER DISTRICT W.S.S. WATER DISTRICT INDIAN LAKE WATER DISTRICT COLD SPRING ROAD WATER DISTRICT ROUTE 55 WATER DISTRICT		Contractual Contractual Contractual Contractual Contractual Contractual Contractual	W1 8310 4 W2 8310 4 W3 8310 4 W4 8310 4 W5 8310 4 W6 8310 4 W7 8310 4	74.27 213.52 324.91 176.38 46.42 27.85 64.96			928.31
607	2214	SIGMA CONTROLS, INC STEVENSVILLE WATER DISTRICT		Contractual	W3 8311 4	942.62			942.62
608	5153	SPECTRUM GENERAL FUND - TOWNWIDE		Contractual	A 5132 4	39.35			39.35
609	5072	SARA SPRAGUE GENERAL FUND - TOWNWIDE		Contractual	A 1330 4	158.12			158.12
610	1251	STAPLES ADVANTAGE WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	133.86			133.86
611	5020	STEVENSVILLE WATER DIST. INDIAN LAKE WATER DISTRICT		DISTRICT TO DISTRICT SALES	W5 8310 41	481.25			481.25
612	2225	SULLIVAN COUNTY LABS WATER AND SEWER OPERATIONAL FUND COLD SPRING ROAD WATER DISTRICT		Contractual Contractual	MO 8110 4 W6 8310 4	36.00 256.00			292.00
613	5403	CHARTER COMMUNICATIONS GENERAL FUND - TOWNWIDE		Contractual	A 7020 4	109.99			109.99
614	461	TOWN OF LIBERTY WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	367.36			367.36
615	1000	TRACEY RD. EQUIPMENT, INC. HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual	DA 5130 4	213.68			213.68

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK	AMOUNT
616	453	TRACTOR SUPPLY BUSINESS ACCOUNT							
		LOOMIS SEWER DISTRICT		Contractual		9.98			
		S. L. / BRISCOE CONSOLIDATED SEWER		Contractual	S1 8110 4	9.98			19.96
					S2 8110 4				
617	420	TRADING POST - LIBERTY							
		HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual	DA 5130 4	63.97			63.97
618	420	TRADING POST - LIBERTY							
		WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	15.98			
		S. L. / BRISCOE CONSOLIDATED SEWER		Contractual	S2 8110 4	52.97			68.95
619	420	TRADING POST - LIBERTY							
		GENERAL FUND - TOWNWIDE		Contractual	A 7110 4	192.23			192.23
620	420	TRADING POST - LIBERTY							
		GENERAL FUND - TOWNWIDE		Contractual	A 1220 4	49.98			49.98
621	5351	T & T AUTO BODY	16737						
		WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	1,647.01			1,647.01
622	1277	UDIG NY INC							
		WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	40.00			40.00
623	8123	HD SUPPLY, INC							
		STEVENSVILLE WATER DISTRICT		Contractual	W3 8311 4	25.95			25.95
624	130	VERIZON							
		FERNDAL WATER DISTRICT		Contractual	W2 8310 4	221.06			
		W.S.S. WATER DISTRICT		Contractual	W4 8310 4	73.69			294.75
625	247	WASTE MANAGEMENT, INC.							
		S. L. / BRISCOE CONSOLIDATED SEWER		Contractual	S2 8110 4	1,089.88			1,089.88
626	1600	WECHSLER POOL AND SUPPLY CO							
		STEVENSVILLE WATER DISTRICT		Contractual	W3 8310 4	740.00			740.00
627	2150	WELLS FARGO VENDOR FIN SERV							
		GENERAL FUND - TOWNWIDE		Contractual	A 1355 4	45.05			
		TOWN - OUTSIDE VILLAGE		Contractual	B 3620 4	45.04			90.09
628	1937	WEX BANK							
		GENERAL FUND - TOWNWIDE		Contractual	A 7110 4	360.20			360.20
629	1514	WHITE SULPHUR AUTO & TRUCK							
		WATER AND SEWER OPERATIONAL FUND		Contractual	MO 8110 4	20.00			20.00
630	220	WILLIAMSON LAW BOOK CO							
		GENERAL FUND - TOWNWIDE		Contractual	A 1110 4	330.47			330.47
631	7055	WOODARD'S CONCRETE PRODUCTS							
		HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		Contractual	DB 5110 4	609.00			609.00
632	1972	DOWSER WATER							
		GENERAL FUND - TOWNWIDE		Contractual	A 1620 4	42.92			42.92



VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
633	7023	DELTA DENTAL OF NEW YORK						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		363.00	24041200	363.00
634	5157	AMERIGAS						
GENERAL FUND - TOWNWIDE		Contractual		A 3510 4		289.99		289.99
								368,960.63 **

	ACCOUNT	ENC	AMOUNT
<b>GENERAL FUND - TOWNWIDE</b>			
Pers. Ser.	A 1010 1		1,450.40
Contractual	A 1010 4		15.99
Per. Ser.	A 1110 1		9,050.36
Contractual	A 1110 4		2,147.32
Per. Ser.	A 1220 1		4,991.99
Contractual	A 1220 4		126.18
Per. Ser.	A 1310 1		2,774.66
Contractual	A 1310 4		93.82
Contractual	A 1330 4		219.40
Per. Ser.	A 1355 1		4,052.22
Equipment	A 1355 2		299.00
Contractual	A 1355 4		457.50
Per. Ser.	A 1410 1		4,333.13
Contractual	A 1410 4		1,645.71
Contractual	A 1420 4		5,850.00
BLDG/ASSESSOR RELOCATION	A 1440 41		2,601.56
Contractual	A 1480 4		323.05
Contractual	A 1620 4		5,341.86
Contractual	A 1670 4		3,804.54
Contractual	A 1680 4		1,244.43
Contractual	A 1920 4		434.00
Contractual	A 1968 4		1,884.38
Contractual	A 3310 4		1,182.00
Per. Ser.	A 3510 1		1,545.08
Contractual	A 3510 4		2,123.99
Per. Ser.	A 5010 1		4,499.54
Contractual	A 5010 4		60.00
Contractual	A 5132 4		3,486.45
Contractual	A 5182 4		1,527.63
Contractual	A 6772 4		172.73
Per. Ser.	A 7020 1		5,804.11
Contractual	A 7020 4		186.75
Per. Ser.	A 7110 1		2,181.60
Contractual	A 7110 4		1,820.90
Contractual	A 7140 4		47.95
Contractual	A 7150 4		337.21
Contractual	A 7310 4		587.18
Day Camp Personal Services	A 7312 1		1,309.20
Day Camp Contractual Expense	A 7312 4		1,040.16
Contractual	A 7550 4		20.78
Emp. Benefit	A 9030 8		3,134.09
Emp. Benefit	A 9050 8		1,694.00
Emp. Benefit	A 9060 8		41,652.34

127,555.19 \*

127,555.19 \*\*

<b>TOWN - OUTSIDE VILLAGE</b>			
Per. Ser.	B 1420 1		763.36
Contractual	B 1420 4		400.00
Per. Ser.	B 3620 1		3,617.56
Contractual	B 3620 4		205.93
Fusco Fire Inspections	B 3620 42		200.00
Zoning Update	B 8010 41		1,906.25
Per. Ser.	B 8020 1		362.50
Emp. Benefit	B 9030 8		360.61

	ACCOUNT	ENC	AMOUNT	
<b>TOWN - OUTSIDE VILLAGE</b>				
Employee Benefit	B 9050	8	885.59	
Empl. Benefit	B 9060	8	4,504.72	
				13,206.52 *
				13,206.52 **
<b>COMMUNITY DEVELOPMENT BLOCK GRANTS</b>				
Capital Improvement	CD 8311	3	8,451.10	
				8,451.10 *
				8,451.10 **
<b>HIGHWAY FUND - TOWNWIDE - HWY 3 &amp; 4</b>				
Contractual	DA 5120	4	2,665.88	
Per. Ser.	DA 5130	1	4,423.58	
Contractual	DA 5130	4	3,744.68	
Contractual	DA 5140	4	73.77	
Per. Ser.	DA 5142	1	28,587.19	
Contractual	DA 5142	4	7,133.70	
Emp. Benefits	DA 9030	8	331.50	
Emp. Benefit	DA 9060	8	17,117.94	
				64,078.24 *
				64,078.24 **
<b>HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1</b>				
Contractual	DB 5110	4	609.00	
ARPA FUNDS	DB 5110	41	12,102.00	
Emp. Benefits	DB 9030	8	2,160.96	
Emp. Benefits	DB 9060	8	13,514.16	
				28,386.12 *
				28,386.12 **
<b>RESERVE - SWAN LAKE SEWER</b>				
Capital Outlay	HX 8310	3	42,046.74	
				42,046.74 *
				42,046.74 **
<b>FERNDALE LIGHT DISTRICT</b>				
Contractual	L1 5182	4	410.62	
				410.62 *
				410.62 **
<b>SWAN LAKE LIGHT DISTRICT</b>				
Contractual	L2 5182	4	1,208.72	
				1,208.72 *
				1,208.72 **
<b>W.S.S. LIGHT DISTRICT</b>				
Contractual	L3 5182	4	456.75	
				456.75 *
				456.75 **
<b>PARKSVILLE LIGHT DISTRICT</b>				
Contractual	L4 5182	4	363.25	
				363.25 *
				363.25 **

	ACCOUNT	ENC	AMOUNT	
<b>LOCH SHELDRAKE ROAD LIGHT DISTRICT</b>				
Contractual	L5 5182 4		386.51	386.51 *
				386.51 **
<b>WATER AND SEWER OPERATIONAL FUND</b>				
Per. Ser.	MO 8110 1		15,966.01	
Contractual	MO 8110 4		5,354.50	
Emp. Benefits	MO 9030 8		1,210.57	
Emp. Benefits	MO 9060 8		15,316.06	
				37,847.14 *
				37,847.14 **
<b>LOOMIS SEWER DISTRICT</b>				
Contractual	S1 8110 4		1,377.54	1,377.54 *
				1,377.54 **
<b>S. L. / BRISCOE CONSOLIDATED SEWER</b>				
Contractual	S2 8110 4		6,422.99	6,422.99 *
				6,422.99 **
<b>INFIRMARY ROAD SEWER DISTRICT</b>				
Contractual	S7 8110 4		22,744.31	22,744.31 *
				22,744.31 **
<b>LOOMIS WATER DISTRICT</b>				
Contractual	W1 8310 4		74.27	74.27 *
				74.27 **
<b>FERNDALE WATER DISTRICT</b>				
Contractual	W2 8310 4		1,373.18	1,373.18 *
				1,373.18 **
<b>STEVENSVILLE WATER DISTRICT</b>				
Contractual	W3 8310 4		3,601.09	
Contractual	W3 8311 4		4,926.58	8,527.67 *
				8,527.67 **
<b>W.S.S. WATER DISTRICT</b>				
Contractual	W4 8310 4		512.02	
CAPITAL	W4 8311 3		2,200.00	2,712.02 *
				2,712.02 **
<b>INDIAN LAKE WATER DISTRICT</b>				
Contractual	W5 8310 4		62.36	
DISTRICT TO DISTRICT SALES	W5 8310 41		481.25	543.61 *
				543.61 **

	ACCOUNT	ENC	AMOUNT	
<b>COLD SPRING ROAD WATER DISTRICT</b>				
Contractual	W6 8310 4		283.85	283.85 *
				283.85 **
<b>ROUTE 55 WATER DISTRICT</b>				
Contractual	W7 8310 4		504.29	504.29 *
				504.29 **
				368,960.63 ***

TO THE SUPERVISOR:

I certify that the vouchers listed above were audited by the TOWN BOARD and allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount opposite his name. Claims # \_\_\_\_\_ to claims # \_\_\_\_\_ audited on \_\_\_\_\_. Claims # \_\_\_\_\_ to claims # \_\_\_\_\_ audited on \_\_\_\_\_. All other claims were authorized under Blanket Resolution adopted by the Town Board on February 11, 1988.

\_\_\_\_\_  
DATE TOWN CLERK

APPROVED AND ORDERED PAID THIS \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
SUPERVISOR  
\_\_\_\_\_  
COUNCILPERSON  
\_\_\_\_\_  
COUNCILPERSON  
\_\_\_\_\_  
COUNCILPERSON  
\_\_\_\_\_  
COUNCILPERSON

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	AMOUNT	CHECK#
474	3314	RINGSQUARED TELECOM LLC		382.36	64273
475	1096	CHARTER COMMUNICATIONS		94.95	64246
476	110	NYSE&G		242.23	64220
477	110	NYSE&G		22.89	64220
478	130	VERIZON		294.75	64221
479	7023	DELTA DENTAL OF NEW YORK		195.0024032200	
480	110	NYSE&G		91.61	64305
481	110	NYSE&G		504.17	64305
482	110	NYSE&G		45.41	64305
483	1171	SAM'S CLUB / GEMB		118.13	64309
484	5153	SPECTRUM		129.98	64310
485	1096	CHARTER COMMUNICATIONS		119.98	64308
486	130	VERIZON		755.50	64306
487	130	VERIZON		52.25	64306
488	658	VERIZON WIRELESS		242.04	64307
489	658	VERIZON WIRELESS		75.98	64307
490	658	VERIZON WIRELESS		31.24	64307
491	658	VERIZON WIRELESS		80.62	64307
492	658	VERIZON WIRELESS		37.99	64311
493	380	PAYROLL ACCOUNT		97,863.3624032700	
494	1227	FIRST NATL. BANK OF JEFFERSONVILLE		7,362.4124032701	
				108,742.85 **	

POST AUDIT ACCEPTED/APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

CLAIMS FROM #: \_\_\_\_\_ TO #: \_\_\_\_\_ TOTALING : \_\_\_\_\_

\_\_\_\_\_  
 SUPERVISOR

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
40	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 2/14/24	TP 10	7,867.15	24021404	7,867.15
60	703	STATE COMPTROLLER DATE: 3/06/24	A 690	24,352.00	2966	24,352.00
61	4042	VILLAGE OF LIBERTY DATE: 3/06/24	A 690	525.00	2967	525.00
62	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 3/13/24	TP 10	67,407.01	24031302	67,407.01
63	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 3/13/24	TP 10	22,313.71	24031303	22,313.71
64	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 3/13/24	TP 10	8,235.68	24031304	8,235.68
65	758	TOWN OF LIBERTY DATE: 3/13/24	TP 10	851.31	66066	851.31
66	758	TOWN OF LIBERTY DATE: 3/13/24	TP 10	392.83	66067	392.83
67	758	TOWN OF LIBERTY DATE: 3/13/24	TP 10	141.52	66068	141.52
68	1920	N.Y.S. INCOME TAX BUREAU DATE: 3/13/24	TW 21	3,897.94	24031305	3,897.94
69	310	USCM/ NORTHEAST DATE: 3/13/24	TW 28	1,856.08	24031306	1,856.08
70	2011	SULLIVAN COUNTY SHERIFF'S OFFICE DATE: 3/13/24	TW 23	221.79	2440	221.79
71	758	TOWN OF LIBERTY DATE: 3/15/24	HX 202	54,719.48	24031500	54,719.48
72	758	TOWN OF LIBERTY DATE: 3/19/24	TA 41	11,946.00	1898	11,946.00
73	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 3/27/24	TP 10	71,329.99	24032702	71,329.99
74	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 3/27/24	TP 10	23,829.73	24032703	23,829.73
75	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 3/27/24	TP 10	8,680.39	24032704	8,680.39
76	758	TOWN OF LIBERTY DATE: 3/27/24	TP 10	851.31	66130	851.31
77	758	TOWN OF LIBERTY DATE: 3/27/24	TP 10	392.83	66129	392.83

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
78	758	TOWN OF LIBERTY DATE: 3/27/24	TP 10	141.52	66128	141.52
79	1920	N.Y.S. INCOME TAX BUREAU DATE: 3/27/24	TW 21	4,149.47	24032705	4,149.47
80	310	USCM/ NORTHEAST DATE: 3/27/24	TW 28	1,892.70	24032706	1,892.70
81	2011	SULLIVAN COUNTY SHERIFF'S OFFICE DATE: 3/27/24	TW 23	221.79	2441	221.79
82	578	AFLAC NEW YORK DATE: 3/27/24	TW 29	1,315.50	24032707	1,315.50
						317,532.73 **

ACCEPTED/APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_,

CLAIMS FROM # \_\_\_\_\_ TO # \_\_\_\_\_ TOTALING: \$ \_\_\_\_\_

\_\_\_\_\_  
SUPERVISOR

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON



	ACCOUNT	AMOUNT	
<b>GENERAL FUND - TOWNWIDE</b>			
Clearing Account	A 690	24,877.00	24,877.00 *
			24,877.00 **
<b>RESERVE - SWAN LAKE SEWER</b>			
Cash from EFC	HX 202	54,719.48	54,719.48 *
			54,719.48 **
<b>TRUST AND AGENCY</b>			
Unclaimed Checks--Justice Cour	TA 41	11,946.00	11,946.00 *
			11,946.00 **
<b>PAYROLL ACCOUNT</b>			
Payroll	TP 10	212,434.98	212,434.98 *
			212,434.98 **
<b>PAYROLL WITHOLDING</b>			
N.Y.S. Income Tax	TW 21	8,047.41	
Income Executions - Garnashee	TW 23	443.58	
PEBSCO - Deferred Compensation	TW 28	3,748.78	
AFLAC Contributions	TW 29	1,315.50	
			13,555.27 *
			13,555.27 **
			317,532.73 ***

## Dan Fagnani

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**From:** Dave Ohman  
**Sent:** Wednesday, April 10, 2024 2:32 PM  
**To:** Frank DeMayo (supervisordemayo@townofliberty.org)  
**Cc:** c.gerow@townofliberty.org; l.dutcher@townofliberty.org; vmcphillips@labellapc.com; ken@kenkleinlaw.net; Helen Budrock; John Peterson; Margery K. Merzig - Keough Consulting (keough\_consulting@yahoo.com); Mark Blauer - Blauer Associates (mblauer@evenlink.com); Jeff Francisco; Nick Rusin (n.rusin@townofliberty.org); Water and Sewer Department - Town of Liberty (w.s.dept@townofliberty.org); Damon Knack (d.knack@townofliberty.org); j.lennon@townofliberty.org; Joe Gollin; Dennis Bacon; Matthew R. Smith - Municipal Solutions, Inc. (mrsmith@municipalsolution.com); Cheryl DeCarr; Cory Dame; Kaitlyn Stephany; Dean Farrand <neck1257@gmail.com>; Dan Fagnani; w.banks@townofliberty.org; Sherri Kavleski (s.kavleski@townofliberty.org)  
**Subject:** RE: Dept Head/Town Board Meeting April 15, 2024 handout  
**Attachments:** Liberty (T) TBMtg handout 04-15-24.pdf; Liberty - WSS Phase 10 Boyd Road Reconstruction Bid Award Recommend - 4-10-24.pdf

Hi Frank and all,

Our project update handout for the Boyd Road Reconstruction Bid Results is attached for board information.

Items being provided for Board consideration/Action at this meeting:

***CDBG Grant Project Phase 10 – White Sulphur Springs Boyd Road – Additional Road Reconstruction:***

- Review Boyd Road Reconstruction Bid Results (5 bids submitted)
- Consider or recommendation, and if acceptable as presented, Town Board to resolve to:
  - **Award the Contract No. TL2-G-24 – General Construction for the White Sulphur Springs Phase 10 Boyd Road Reconstruction Project to Poley Paving & Construction Corp., for the Base Bid price of \$196,950.00 for all Base Bid Items and accept unit pricing for Bid Alternate Items for future consideration.**
  - **Authorize the Supervisor to execute the necessary paperwork (e.g., Notice of Award, Notice to Proceed, Agreement, Change Orders, Certificate of Substantial Completion, checks for contractor payment, etc.) for contract initiation through completion of the work, and**
  - **Authorize the Town Highway Superintendent and Delaware Engineering to direct the expenditure of any remaining grant funds, with a final over/under change-order to be prepared for Board approval at/near completion of the construction period, in conjunction with any additional Highway Department funds which may be deemed in the best interest of the project and the Town.**

More detail on the above provided in the meeting handout - attached

***Attachments:***

- Meeting Handout
- Bid Review and Award Recommendation letter package dated 04-10-24

I plan to be at the meeting on Monday evening.

If anyone has any questions before the meeting, please contact me on my cell at 607-643-1356.

**Frank/Nick:**

We will forward 8X via Fed Ex tonight for distribution to Town staff as needed.

Best to you all,



**DAVE OHMAN, P.E.**

**PRINCIPAL**

55 South Main Street | Oneonta, NY 13820

607.432.8073 x 302 (office)

607.643.1356 (mobile)

[dohman@delawareengineering.com](mailto:dohman@delawareengineering.com)



**Town of Liberty, NY  
April 15, 2024 Town Board Meeting  
Update on Phase 10 Project**

**1. CDBG Grant Project Phase 10 – White Sulphur Springs Boyd Road**

- **Actions for the Board to consider at today's meeting:**
  - Review Boyd Road Reconstruction Bid Results (5 bids submitted)
  - Consider award of the Boyd Road Reconstruction Contract to Poley Paving or the Base Bid price of \$196,950.00, and accept unit pricing for Bid Alternate Items for future consideration and associated resolution items

- **Boyd Road Reconstruction**

- Original Scope from Cost Estimate: 1,100 LF (of 1,500 LF total)
- An OCR extension was granted until June 28, 2024
- Bid Scope: 900 LF at 18 FT width (of 1,500 FL)
- Bids for the Boyd Road Construction were Received on 4/4/24
- Construction documents require completion of work by May 31, 2024

- **Project Bid Review and Award Recommendation**

- Bids opened at Town Hall on April 4<sup>th</sup>, 2024.

**Contract No. TL1-G-2019 – General:**

- Bid Review and Award Recommendation Package provided to the Town on 4/10/24
- Five (5) bids for the contract ranged from \$196,950.00 to \$305,870.00
- Based upon our review of the five (5) bids submitted and opened on April 4, 2024, the apparent low bidder for the subject project was Poley Paving & Construction Corp. of Liberty, NY, with a Base Bid price of **\$196,950.00**
- After a thorough review of all the submitted bid packages, no informalities were identified which would alter the bid results or preclude award of the project to the lowest bidder. The only informalities noted were with the second lowest bidder (NGS), whose bid sheets included several minor math errors and whose bid package to be missing a form, and the fourth lowest bidder (Malum), whose bid package appeared to be missing two forms
- The Base Bid for this project includes full reconstruction of 900 linear feet of Boyd Road. The bid documents, which defined the Base Bid scope, were reviewed by OCR prior to the project going to bid
- Poley Paving's Base Bid price of \$196,950.00 is approximately \$7,161.55 lower than the remaining grant funding amount. This means some funds are available to potentially award portions of the additional Bid Alternate work items
- Since the construction work is to be completed by May 31, we suggest that the Town Board consider allowing the Town Highway Superintendent and Delaware Engineering to authorize work to utilize the balance of the grant funds, utilizing base bid and/or bid alternate pricing. The final over/under change order can document the changes and allow for Board approval at that time.
- Poley Paving & Construction Corp. has completed similar projects in the past with Delaware Engineering, and should be fully capable of completing this project in

## DELAWARE ENGINEERING, D.P.C.

accordance with the contract documents. We, therefore, recommend that the Town award the subject project to Poley Paving & Construction Corp.

- **If the Town agrees with the recommendations, then we recommend that the Town Board resolve to:**
  - **Award the Contract No. TL2-G-24 – General Construction for the White Sulphur Springs Phase 10 Boyd Road Reconstruction Project to Poley Paving & Construction Corp., for the Base Bid price of \$196,950.00 for all Base Bid Items and accept unit pricing for Bid Alternate Items for future consideration.**
  - **Authorize the Supervisor to execute the necessary paperwork (e.g., Notice of Award, Notice to Proceed, Agreement, Change Orders, Certificate of Substantial Completion, checks for contractor payment, etc.) for contract initiation through completion of the work.**
  - **Authorize the Town Highway Superintendent and Delaware Engineering to direct the expenditure of any remaining grant funds, with a final over/under change-order to be prepared for Board approval at/near the end of the construction period, in conjunction with any additional Highway Department funds which may be deemed in the best interest of the project and the Town.**
- In addition, if the Town agrees with these recommendations, we recommend that the Town Supervisor sign the Notice of Award, Notice to Proceed, and the Agreement (copies provided in separate folders) and return all three copies back to Delaware's Oneonta Office so that we can incorporate them into three "execution" copies of the Contract Documents for subsequent execution by the contractor.
- Delaware will work with the Town and Poley to figure out how to spend the remaining \$7,000, and decide if the Town may want to contribute additional funds (\$20,000 as agreed to previously, or more) to complete the remaining of up to 600 LF (1,500 total)

- **Construction Status and Remaining Work for the Original Project (Tweedie)**

- Contract work was substantially completed (as of 11/29/23), except for the following punch list items (as of 3/26/24):
  - Final site restoration - \$12,892 – **Spring 2024**
  - Demobilization - \$6,000 – **Pending final site restoration**
    - Punchlist Remaining Value = \$18,892 (amount to be withheld as of 1/30/24)
- Project Substantial Completion
  - Tweedie has provided the required closeout documents (except for final payment application, pending completion of punchlist)
  - Tweedie final work and final payment requests can be completed and submitted in May 2024.
  - We will assemble the project closeout package, and provide it to the Town, with a copy to the contractor, upon completion of as-builts and final contractor payment request
- **Contractor Final Payment Request**
  - Can be submitted in May 2024 following completion of remaining punchlist work

- **Background**

- On December 8, 2023 the Town submitted a formal request to NYSOCR, including cost estimate and anticipated project schedule, Schedule Bar Chart and Email Correspondence between Blauer Associates and OCR regarding project extension.
  - Based on the cost estimate provided with the extension request, **the estimated cost for this work is \$182,225**

**DELAWARE ENGINEERING, D.P.C.**

- With the **Town Highway Department willing to contribute up to \$20,000** toward the road reconstruction/paving work
- On December 14, 2023 NYSOCR sent the Town a letter approving the request for a contract time extension for the above project. See attached.
  - *The NYS Office of Community Renewal (OCR) is in receipt of the Town of Liberty's letter requesting an extension beyond the project completion deadline of January 5, 2024.*
  - *Based on OCR's review and careful consideration the Town of Liberty's request for an extension has been granted, and your **revised project completion date is June 28, 2024.***
- This work, and other related expenses (additional engineering, not included in the cost estimate) are anticipated to be covered by the grant
- On 2/23/24 project drawings and specifications were submitted for OCR review.
- The Town received OCR review comments on 2/28/24, 2/29/24,
- The Town received notice that the bid specifications appear to be in compliance with applicable OCR requirements, and on 3/1/24 that OCR has no objections to the Town of Liberty publishing the notice on 2/29/24

• The anticipated project schedule is as follows:

<u><b>Task:</b></u>	<u><b>Schedule:</b></u>
Second Public Hearing for Project:	December 4, 2023 - Complete
Town Considers Extension Request and OCR Terms:	December 4, 2023 - Complete
Extension Request Submitted to OCR:	December 8, 2023 - Complete
Bid Document Preparation:	January - February 2024
ERR/RROF Review and Revision/Re-evaluation:	Complete
Bid Documents to OCR:	February 23, 2024 - Complete
Town Board Authorization to go to Bid:	March 4, 2024 - Complete
Bid Advertisement Published:	March 8, 2024 - Complete
Pre-bid Meeting:	March 14, 2024 - Complete
<b>Bid Opening:</b>	<b>April 4, 2024 - Complete</b>
<b>Bid Review and Award Recommendation to Town:</b>	<b>April 10, 2024 - Complete</b>
<b>Board Resolution for Bid Award:</b>	<b>April 15, 2024 - Pending</b>
Issue Notice of Award:	April 16, 2024
Pre-Construction Meeting:	April 2024
Construction Contract Document & Submittal Review:	April 2024
Construction:	April 2024 - May 31, 2024
Town to Review and Consider Final Pay Request:	On or Before June 7, 2024
Construction Contract Close-out:	On or Before June 28, 2024

- This schedule is an estimate and the actual schedule may differ slightly as the project proceeds. However, we are confident this project will be brought to completion by the **June 28, 2024** deadline.

**DELAWARE ENGINEERING, D.P.C.**

**Project Cost Summary**

- **Overview/Quick Summary**
- Awarded Bid total = \$391,162
- Final Total of Contract TL1-G-22, Including All Changes = \$403,369
- Construction budget (2021 estimate) = \$587,200 (not including contingency)
- Pending Boyd Road Reconstruction/Paving, there remains \$234,831 (\$183,831 Remaining Construction Funds + \$51,000 in contingency) in grant dollars presently uncommitted.
- Planned expenditures associated with additional Boyd Road work

Item	Cost		
Reconstruction of +/- 1,100 lineal feet of Boyd Road	\$196,950	Per Poley Bid	
Other (Program Administration – advertisement)	\$719		
Additional Engineering work for design, bidding and construction phase services for Boyd Road reconstruction	\$30,000		Complete/Executed
Sum of Items	\$227,669		
Remaining Budget	\$234,831		
<b>Net remaining after planned expenditures</b>	<b>\$ 7,161</b>		

**About \$7,161 is anticipated to remain in contingency after planned expenditures associated with reconstruction of about 900 lineal feet of Boyd Road**

**DELAWARE ENGINEERING, D.P.C.**

**o More detailed cost summary:**

Item No.:	Item Description:	Estimated cost/budget (Feb 2021 Engineering Report for the CFA application)	As bid April 2023 with Bid Alternate Price – no changes	Contract Costs to-date (as of 2-28-24) with all changes	Contract Costs to-date (as of 4-10-24) with all changes & Boyd Rd. Recon bid costs	Budget minus bid - minus changes & Boyd Road Reconstruction as of 4-10-24
1	Construction – General	\$587,200	\$391,162	\$391,162	\$391,162	\$196,038
2	Construction – (no others)					
3	Construction – Subtotal Bid	\$587,200	\$391,162	\$391,162	\$391,162	\$196,038
4	Change Order No. 1 (Final Over/ Under):					
	Quantity Adjustment (net)		\$0	(\$11,068)	(\$11,068)	
	Concrete Anchor Blocks		\$0	\$ 5,500	\$ 5,500	
	Hydrant Extension		\$0	\$ 2,775	\$ 2,775	
	Add'l Funds for Road Restoration		\$0	\$15,000	\$15,000	
	Change Order No. 1 Total (net) =		\$0	\$12,207	\$12,207	(\$12,207)
5	Boyd Road Reconstruction			\$182,225	\$196,950	(\$196,950)
	Anticipated Town Contribution					\$20,000 Not deducted from total
<b>6=3+4+5</b>	<b>SUBTOTAL - Construction</b>	\$587,200	\$391,162	\$585,594	\$600,319	(\$ 16,119)
	Other Costs:					
7A	-Delaware Engineering	\$149,500	\$149,500	\$149,500	\$149,500	
7B	-Amendment 1 Add'l Boyd Road Reconstruction 2024	\$ 0	\$ 0	\$ 30,000	\$ 30,000	(\$30,000)
8	-Blauer Associates (Grant Admin) (1)	\$45,000 (1)	\$45,000 (1)	\$45,000 (1)	\$45,000 (1)	
	Other (Program Admin.)				\$719	
<b>9=6+7A+7B+8</b>	<b>Total Estimated Cost/Cost to Date</b>	\$781,700	\$585,662	\$810,094	\$825,538	(\$43,838)
10	Contingency	\$51,000	\$51,000	\$ 0	\$ 0	\$51,000
11=10+9	Project Budget/Cost to Date Plus Contingency - Total	\$832,700	\$636,662	\$810,094	\$825,538	\$7,161
12=11-8	Project Budget/Cost to Date Plus Contingency Grant Eligible (2)	\$787,700	\$591,662	\$765,094	\$780,538	\$7,161
13	Grant Amount	\$787,700	\$787,700	\$787,700	\$787,700	
14	Grant Budget Minus Cost – Remaining	\$0	196,038	\$22,606	\$ 7,161	

(1)– Town agreed to fund grant administration (Blauer Associates) at \$45,000 to facilitate project readiness and score more points on the application – cost not eligible for grant reimbursement



DELAWARE ENGINEERING, D.P.C.

(2)– All costs except Grant Administration are eligible for grant funding

- **About \$7,161 is anticipated to remain in contingency after planned expenditures associated with reconstruction of about 900 lineal feet of Boyd Road**
- **Professional Services Contract Amendment No. 1 for Engineering Services**
  - At the February 5, 2024 meeting the Town Board authorized the Town Supervisor to execute Delaware Engineering, D.P.C.'s Professional Services Contract Amendment No. 1 for Engineering Services for the White Sulphur Springs Water District - Phase 10 Improvements, associated with partial reconstruction of Boyd Road, OCR Small Cities CDBG Project # 641PW78-21, in the total amount of \$30,000.
  - Contract Amendment No. 1 for Engineering Services executed on February 6, 2024
  - Budget modification that includes this work has been accepted by OCR on February 26, 2024

**2. Attachments**

- None

**3. Items Discussed or Reviewed at Meeting but not distributed with this package:**

- CDBG Grant Project Phase 10 – White Sulphur Springs Boyd Road Bid Review and Award Recommendation Package
  - Bid Tabulation TL2-G-24 – General Contract
  - Bid Sheets (for Base Bid and Bid Alternate Items), Bidder's Certification of Project Schedule, and Identification of Key Subcontractors, Equipment, and Materials for the Lowest Bidder
  - Bid sheets (for Base Bid and Bid Alternate Items) for all other bidders.
  - Award Forms for Base Bid Items:
    - Notice of Award (TL2-G-24) for Base Bid Items
    - Notice to Proceed (TL2-G-24) for Base Bid Items
    - Agreement (TL2-G-24) for Base Bid Items

Liberty (T) TBM Handout 04-15-24.docx  
Enclosures



## DELAWARE ENGINEERING, D.P.C.

55 South Main Street Tel: 607.432.8073  
Oneonta, NY 13820 Fax: 607.432.0432

April 10, 2024

Frank DeMayo  
Town Supervisor  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754

Sub: Town of Liberty, NY  
White Sulphur Springs Phase 10 Boyd Road Reconstruction Project  
Project # TL2-G-24

Re: Bid Review and Award Recommendation  
Contract No. TL2-G-24 – General Construction

Dear Supervisor DeMayo:

Based upon our review of the five (5) bids submitted and opened on April 4, 2024, the apparent low bidder for the subject project was Poley Paving & Construction Corp. of Liberty, NY, with a Base Bid price of **\$196,950.00**.

The Base Bids for the contract ranged from \$196,950.00 to \$305,870.00. A tabulation of received bids is attached.

After a thorough review of all the submitted bid packages, no informalities were identified which would alter the bid results or preclude award of the project to the lowest bidder. The only informalities noted were with the second lowest bidder (NGS), whose bid sheets included several minor math errors and whose bid package to be missing a form, and the fourth lowest bidder (Malum), whose bid package appeared to be missing two forms.

The Base Bid for this project includes full reconstruction of 900 linear feet of Boyd Road. The bid documents, which defined the Base Bid scope, were reviewed by OCR prior to the project going to bid.

Poley Paving's Base Bid price of \$196,950.00 is approximately \$7,161.55 lower than the remaining grant funding amount. This means some funds are available to potentially award portions of the additional Bid Alternate work items.

Since the construction work is to be completed by May 31, we suggest that the Town Board consider allowing the Town Highway Superintendent and Delaware Engineering to authorize work to utilize the balance of the grant funds, utilizing base bid and/or bid alternate pricing. The final over/under change order can document the changes and allow for Board approval at that time.

Poley Paving & Construction Corp. has completed projects with the Town in the past and should be fully capable of completing this project in accordance with the contract documents. We, therefore, recommend that the Town award the subject project to Poley Paving & Construction Corp.

**Should the Town choose to award the contract, we then recommend that the Town Board resolve to:**

- **Award the Contract No. TL2-G-24 – General Construction for the White Sulphur Springs Phase 10 Boyd Road Reconstruction Project to Poley Paving & Construction Corp., for the**

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Other New York Offices:

Albany · Goshen · Liberty · Monticello · Red Hook · Walton  
www.delawareengineering.com

**DELAWARE ENGINEERING, D.P.C.**

**Base Bid price of \$196,950.00 for all Base Bid Items and accept unit pricing for Bid Alternate Items for future consideration.**

- **Authorize the Supervisor to execute the necessary paperwork (e.g., Notice of Award, Notice to Proceed, Agreement, Change Orders, Certificate of Substantial Completion, checks for contractor payment, etc.) for contract initiation through completion of the work.**
- **Authorize the Town Highway Superintendent and Delaware Engineering to direct the expenditure of any remaining grant funds, with a final over/under change-order to be prepared for Board approval at the end of the construction period, in conjunction with any additional Highway Department funds which may be deemed in the best interest of the project and the Town.**

Delaware Engineering will proceed to complete bid and award services.

In addition, if the Town agrees with these recommendations, we recommend that the Town Supervisor sign three copies the of Notice of Award, Notice to Proceed, and the Agreement (three copies of each attached) and return all three copies of each to Delaware Engineering's Oneonta Office so that they can be incorporate into three "execution" copies of the Contract Documents for subsequent execution by the contractor.

In addition to the Notice of Award, Notice to Proceed, and the Agreement, we have enclosed, for Town reference and files, one copy of each of the following:

- Bid Tabulation spreadsheets summarizing bid results for all bidders (Base Bid and Bid Alternate)
- Bid sheets for Base Bid Items, bid sheets for Bid Alternate Items, Bidder's Certification of Project Schedule, and Identification of Key Subcontractors, Equipment, and Materials as submitted by the lowest bidder
- Bid sheets for Base Bid Items and Bid Alternate Items for all other bidders

Please contact me at (607) 432-8073, or via email at [jgollin@delawareengineering.com](mailto:jgollin@delawareengineering.com), if you have any questions or require additional information.

Respectfully,

DELAWARE ENGINEERING, D.P.C.



Joseph Gollin

P:\Town of Liberty\White Sulphur Springs Water District\2021 NYSCFA Phase 10\Bid Review and Award - Boyd Rd Recon\4 Bid Award\Town of Liberty - White Sulphur Springs Phase 10 Boyd Road Reconstruction Bid Award Recommendation Cover Letter - 4-8-24

Enclosures:

- Bid Tabulation TL2-G-24 – General Contract (11"x 17")
- Bid Sheets (for Base Bid and Bid Alternate Items), Bidder's Certification of Project Schedule, and Identification of Key Subcontractors, Equipment, and Materials for the Lowest Bidder
- Bid Sheets (for Base Bid and Bid Alternate Items) for all other bidders.
- Award Forms for Base Bid Items:
  - Notice of Award (TL2-G-24) for Base Bid Items
  - Notice to Proceed (TL2-G-24) for Base Bid Items
  - Agreement (TL2-G-24) for Base Bid Items

**DELAWARE ENGINEERING, D.P.C.**

CC: Matt Dewitt, Town Highway Superintendent (w/ enclosures)  
Damon Knack, Water and Sewer Department Foreman (w/ enclosures)  
Dean Farrand, Town Board Member (w/ enclosures)  
Vincent McPhillips, Town Board Member (w/ enclosures)  
Sherri Kavleski, Town Board Member (w/ enclosures)  
John Lennon, Town Board Member (w/ enclosures)  
Kenneth Klein, Town Attorney (w/ enclosures)  
Project File, Delaware Engineering, D.P.C. (w/ enclosures)

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DELAWARE ENGINEERING, D.P.C.

Bid Tabulation TL2-G-24 – General Contract

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		OWNER: Town of Liberty					
		PROJECT: White Sulphur Springs Phase 10 Boyd Road Reconstruction					
		CONTRACT No: TL2-G-24-GENERAL					
		DATE OF BID OPENING: Thursday, April 4, 2024					
		Rank of Bidder (low to high) ==>>				1	
		Bidder Name and Address ==>>				Poley Paving & Construction Corp. P.O. Box 916 Liberty, NY 12754 845-292-4705	
Bid Item #	Work Item #	Item - Base Bid Work	Quantity:	Units:	Unit Price	Bid Total:	Unit Pri
1	1.01	Mobilization, Demobilization, Bonds, & Insurance (Fixed Maximum at 3% Construction Cost)	1	Lump Sum (Not to exceed 3% of Base Bid Price)	\$ 5,900.00	\$ 5,900.00	\$ 5,900.00
2	1.02	Maintenance and Protection of Traffic (M&PT)	1	Lump Sum (Not to exceed 2.5% of Base Bid Price)	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
3	2.01	Utility Clearance/Support During Construction	1	Lump Sum (Not to exceed 1% of Base Bid Price)	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
4	2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	900	Linear Feet (of Road)	\$ 13.50	\$ 12,150.00	\$ 13.50
5	3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 6+00 to 15+00					
5a.		- Perform Site Work to Prepare Subgrade Material	900	Linear Feet (of Road)	\$ 6.00	\$ 5,400.00	\$ 6.00
5b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 47.00	\$ 42,300.00	\$ 47.00
6	3.02	Furnish and Install Compacted Layers of New Asphalt Pavement - Boyd Road Sta. 6+00 to 15+00					
6a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 48.00	\$ 43,200.00	\$ 48.00
6b.		New 2.5" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 43.00	\$ 38,700.00	\$ 43.00
6c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 33.00	\$ 29,700.00	\$ 33.00
7	3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 6+00 to 15+00					
7a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 2.00	\$ 1,800.00	\$ 2.00
7b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 2.00	\$ 1,800.00	\$ 2.00
8	4.01	Site Restoration	1	Lump Sum	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>Base Bid Total:</b>						<b>\$196,950.00</b>	
		<b>BID REVIEW:</b>					
		Does Math Check for Base Bid ?					Yes
		Base Bid Sheet					Yes
		Bid Alternate Sheet					Yes
		Bidder's Certification of Project Schedule					Yes
		Was Identification of Key Subcontracts, Equipment, and Materials Form Completed Satisfactorily?					Yes
		Certification of Non-Segregated Facilities					Yes
		Was Receipt of Addenda Confirmed?					Yes
		Was Non-Collusive Affidavit of Prime Bidder Completed Satisfactorily?					Yes
		Was Non-Collusive Bidding Certification Completed Satisfactorily?					Yes
		Form of Bid Bond					Yes
		Does Bid Bond Name Town of Liberty as obligee?					Yes
		Was Certificate as to Corporate Principal Form Completed Satisfactorily?					Yes
		Form of Surety Guaranty					Yes
		Statement of Bidder and Subcontractor(s) Qualifications					Yes
		Was Project Related Experience Provided					Yes
		Certification of Prime Contractor Regarding Equal Employment Opportunity					Yes
		Was Contractors Certifications From Debarred Contractors List Completed?					Yes
		Informalities Noted:					None

BULATION  
reakdown)  
LIBERTY, NY  
- Boyd Road Reconstruction Project  
2-G-24 GENERAL

2		3		4		5		Unit Price			Bid Total		
Unit Price	Bid Total	Unit Price	Bid Total	Unit Price	Bid Total	Unit Price	Bid Total	Average	High	Low	Average	High	Low
30.00	\$ 17,250.00	\$ 45.00	\$ 25,875.00	\$ 65.00	\$ 37,375.00	\$ 74.00	\$ 42,550.00	\$ 45.50	\$ 74.00	\$ 13.50	\$ 26,162.50	\$42,550.00	\$ 7,762.50
6.00	\$ 3,450.00	\$ 25.00	\$ 14,375.00	\$ 15.00	\$ 8,625.00	\$ 15.00	\$ 8,625.00	\$ 13.40	\$ 25.00	\$ 6.00	\$ 7,705.00	\$14,375.00	\$ 3,450.00
65.00	\$ 37,375.00	\$ 25.00	\$ 14,375.00	\$ 65.00	\$ 37,375.00	\$ 58.00	\$ 33,350.00	\$ 52.00	\$ 65.00	\$ 25.00	\$ 29,900.00	\$37,375.00	\$ 14,375.00
44.00	\$ 25,300.00	\$ 34.29	\$ 19,716.75	\$ 60.00	\$ 34,500.00	\$ 45.00	\$ 25,875.00	\$ 46.26	\$ 60.00	\$ 34.29	\$ 26,598.35	\$34,500.00	\$ 19,716.75
39.66	\$ 22,804.50	\$ 36.08	\$ 20,746.00	\$ 50.00	\$ 28,750.00	\$ 41.00	\$ 23,575.00	\$ 41.95	\$ 50.00	\$ 36.08	\$ 24,120.10	\$28,750.00	\$ 20,746.00
32.89	\$ 18,911.75	\$ 39.63	\$ 22,787.25	\$ 32.00	\$ 18,400.00	\$ 35.00	\$ 20,125.00	\$ 34.50	\$ 39.63	\$ 32.00	\$ 19,839.80	\$22,787.25	\$ 18,400.00
2.00	\$ 1,150.00	\$ 2.00	\$ 1,150.00	\$ 1.00	\$ 575.00	\$ 1.00	\$ 575.00	\$ 1.60	\$ 2.00	\$ 1.00	\$ 920.00	\$ 1,150.00	\$ 575.00
2.00	\$ 1,150.00	\$ 2.00	\$ 1,150.00	\$ 1.00	\$ 575.00	\$ 1.00	\$ 575.00	\$ 1.60	\$ 2.00	\$ 1.00	\$ 920.00	\$ 1,150.00	\$ 575.00
1.58	\$ 15,958.00	\$ 2.00	\$ 20,200.00	\$ 1.30	\$ 13,130.00	\$ 0.10	\$ 1,010.00	\$ 1.26	\$ 2.00	\$ 0.10	\$ 12,685.60	\$20,200.00	\$ 1,010.00
2.82	\$ 28,482.00	\$ 2.50	\$ 25,250.00	\$ 2.70	\$ 27,270.00	\$ 2.00	\$ 20,200.00	\$ 2.64	\$ 3.20	\$ 2.00	\$ 26,704.40	\$32,320.00	\$ 20,200.00
N.A.		N.A.		N.A.		N.A.							



		OWNER: Town of Liberty					
		PROJECT: White Sulphur Springs Phase 10 Boyd Road Reconstruction					
		CONTRACT No. TL2-G-24-GENERAL					
		DATE OF BID OPENING: Thursday, April 4, 2024					
		Rank of Bidder (low to high) ==>>				1	
		Bidder Name and Address ==>>				Poley Paving & Construction Corp. P.O. Box 916 Liberty, NY 12754 845-292-4705	
Bid Item #	Work Item #	Item - Bid Alternate Work	Quantity	Units	Unit Price	Bid Total	
1	BA-2.02	Mobilization, Demobilization, Bonds, & Insurance (Fixed Maximum at 3% Construction Cost)	1 to 575	Linear Feet (of Road)	\$ 13.50	\$ 7,762.50	\$
3	BA-3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 0+25 to 6+00					
3a.		- Perform Site Work to Prepare Subgrade Material	1 to 575	Linear Feet (of Road)	\$ 6.00	\$ 3,450.00	\$
3b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 47.00	\$ 27,025.00	\$
4	BA-3.02	Furnish and Install Compacted Layers of New Asphalt Pavement:					
4a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 48.00	\$ 27,600.00	\$
4b.		New 2.5" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 43.00	\$ 24,725.00	\$
4c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 33.00	\$ 18,975.00	\$
5	BA-3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 0+25 to 6+00					
5a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 2.00	\$ 1,150.00	\$
5b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 2.00	\$ 1,150.00	\$
6	BA-3.03	Mill and Remove 2" of Existing Pavement and Furnish and Install New Compacted Asphalt Pavement to Replace:					
6a.		Mill and Remove 2" (min.) of Existing Pavement, Providing Millings to Town as Directed: - Perform Milling Work for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00	1 to 10,100	Square Foot	\$ 1.30	\$ 13,130.00	\$
6b.		New 2" (min.) Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00	1 to 10,100	Square Foot	\$ 3.20	\$ 32,320.00	\$
<b>Bid Alternate Total:</b>							N.A.

DELAWARE ENGINEERING, D.P.C.

Bid Sheets for Base Bid Items, Bid Sheets for Bid Alternate Items,  
Bidder's Certification of Project Schedule, and Identification of Key  
Subcontractors, Equipment, and Materials for the Lowest Bidder

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*New Bid  
 For 7*

**BID SHEET FOR BASE BID ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.	Work Item No.	Item Description	Quantity	Unit of Measure	Unit Price	Total Price
1	1.01	Mobilization, Demobilization, Bonds, & Insurance (Fixed Maximum at 3% Construction Cost)	1	Lump Sum (Not to exceed 3% of Base Bid Price)	\$ 5,900 <sup>00</sup>	\$ 5,900 <sup>00</sup>
2	1.02	Maintenance and Protection of Traffic (M&PT)	1	Lump Sum (Not to exceed 2.5% of Base Bid Price)	\$ 4,500 <sup>00</sup>	\$ 4,500 <sup>00</sup>
3	2.01	Utility Clearance/Support During Construction	1	Lump Sum (Not to exceed 1% of Base Bid Price)	\$ 1,500 <sup>00</sup>	\$ 1,500 <sup>00</sup>
4	2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	900	Linear Feet (of Road)	\$ 13 <sup>50</sup>	\$ 12,150 <sup>00</sup>
5	3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 6+00 to 15+00				
5a.		- Perform Site Work to Prepare Subgrade Material	900	Linear Feet (of Road)	\$ 6 <sup>00</sup>	\$ 5,400 <sup>00</sup>
5b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 47 <sup>00</sup>	\$ 42,300 <sup>00</sup>
6	3.02	Furnish and Install Compacted Layers of New Asphalt Pavement - Boyd Road Sta. 6+00 to 15+00:				
6a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 48 <sup>00</sup>	\$ 43,200 <sup>00</sup>
6b.		New 2.5" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 43 <sup>00</sup>	\$ 38,700 <sup>00</sup>
6c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 33 <sup>00</sup>	\$ 29,700 <sup>00</sup>
7	3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 6+00 to 15+00:				
7a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 2 <sup>00</sup>	\$ 1,800 <sup>00</sup>
7b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 2 <sup>00</sup>	\$ 1,800 <sup>00</sup>
8	4.01	Site Restoration	1	Lump Sum	\$ 10,000 <sup>00</sup>	\$ 10,000 <sup>00</sup>

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (In Figures)** \$ 196,950<sup>00</sup>

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction**  
 (In Words) One Hundred, Ninety-Six Thousand, Nine Hundred and Fifty Dollars and Zero Cents

BID SUBMITTED BY: Poley Paving and Construction Corp  
 (Name of Company)  
 Date Submitted: 4/4/24



**DELAWARE ENGINEERING, D.P.C.**  
 CIVIL AND ENVIRONMENTAL ENGINEERING  
 28 MADISON AVENUE EXTENSION, ALBANY, NY 12204 - 518.452.1290 / 518.452.1335 (fax)  
 55 SOUTH MAIN STREET, ONEONTA, NY 13820 - 607.432.8973 / 607.432.6432 (fax)  
 31 NORTH MAIN STREET, LIBERTY, NY 12754 - 845.747.5952 (phone only)  
 16 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1290 (phone only)

Note: Contract Bid Award shall be based on the sum of the Base-Bid Items listed on this sheet (i.e., the sum of the products of the unit prices multiplied by the quantities of each bid item) NOT Bid Alternate Costs. Bid Alternate Pricing, IF INCLUDED ON SUBSEQUENT BID ALTERNATE SHEETS, is to be provided for the Owner's consideration for possible use in the contract should alternate or additional work be required.

**BID SHEET FOR BID ALTERNATE ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.	Work Item No.	Item Description:	Quantity	Unit of Measure	Unit Price	Total Price
1	BA-2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	1 to 575	Linear Feet (of Road)	\$ 13 <sup>50</sup>	\$ 7,762 <sup>50</sup>
3	BA-3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 0+25 to 6+00:				
3a.		- Perform Site Work to Prepare Subgrade Material	1 to 575	Linear Feet (of Road)	\$ 6 <sup>00</sup>	\$ 3,450 <sup>00</sup>
3b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 47 <sup>00</sup>	\$ 27,025 <sup>00</sup>
4	BA-3.02	Furnish and Install Compacted Layers of New Asphalt Pavement:				
4a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 48 <sup>00</sup>	\$ 27,600 <sup>00</sup>
4b.		New 2" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 43 <sup>00</sup>	\$ 24,725 <sup>00</sup>
4c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 33 <sup>00</sup>	\$ 18,975 <sup>00</sup>
5	BA-3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 0+25 to 6+00:				
5a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 2 <sup>00</sup>	\$ 1,150 <sup>00</sup>
5b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 2 <sup>00</sup>	\$ 1,150 <sup>00</sup>
6	BA-3.03	Mill and Remove 2" of Existing Pavement and Furnish and Install New Copacted Asphalt Pavement to Replace:				
6a.		Mill and Remove 2" (min.) of Existing Pavement, Providing Millings to Town as Directed: - Performe Milling Work for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00	1 to 10,100	Square Feet	\$ 1 <sup>30</sup>	\$ 13,130 <sup>00</sup>
6b.		New 2" (min.) Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00	1 to 10,100	Square Feet	\$ 3 <sup>20</sup>	\$ 32,320 <sup>00</sup>

**BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (In Figures)**

\$ 157,287.50

**BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction**

(In Words)

One Hundred Fifty-Seven Thousand Two Hundred and Eighty-Seven Dollars and Fifty Cents

BID SUBMITTED BY:  
(Name of Company)

Polky Paving and Construction Corp

Date Submitted

4/4/24



**DELAWARE  
 ENGINEERING, D.P.C.**

CIVIL AND ENVIRONMENTAL ENGINEERING  
 28 MADISON AVENUE EXTENSION, ALBANY, NY 12203 - 518.452.1290 / 518.452.1335 (fax)  
 55 SOUTH MAIN STREET, ONEONTA, NY 13820 - 607.432.8073 / 607.432.0432 (fax)  
 31 NORTH MAIN STREET, LIBERTY, NY 12754 - 845.747.9952 (phone only)  
 16 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1290 (phone only)

Note: Contract Bid Award shall be based on the sum of the Base-Bid Items listed on the previous sheets (i.e., the sum of the products of the unit prices multiplied by the quantities of each bid item) NOT the Bid Alternate Costs. Bid Alternate Pricing, INCLUDED ON THIS SHEET, is to be provided for the Owner's consideration for possible use in the contract should alternate or additional work be required.

TOWN OF LIBERTY, NY  
WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION  
CONTRACT # TL2-G-24

**BIDDER'S CERTIFICATION OF PROJECT SCHEDULE:**

(Assume Notice of Award will be issued on April 16, 2024)

**Material Lead Time for Delivery to Site After Notice of Award (days):**

**Base Bid:**

DOT Item 304.14 Sub-base Material: No lead time  
Asphalt Pavement (Base): No lead time  
Asphalt Pavement (Binder): No lead time  
Asphalt Pavement (Top): No lead time

**Base Bid - Proposed Construction Completion Date (Date of Substantial Completion):**  
**on or before 05/31/24**

Comments Regarding Above Deadline for Owner Consideration:

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The project has a final completion deadline of June 7, 2024, based on the deadline imposed by the project funding agency. By signing below, the Bidder certifies that they agree to meet this deadline. Furthermore, such signature indicates affirmative certification that, to the best of your knowledge, the above listed completion dates for each Alternative and lead times for each item or material are accurate, reasonable, and reflected in the bid. By signing below, it is certified that the Bidder intends to complete the project within the schedule(s) listed above.

**Authorized Signature:**

**Date:**



4/4/24

**TOWN OF LIBERTY, NY  
 WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION  
 CONTRACT # TL2-G-24**

**IDENTIFICATION OF KEY SUBCONTRACTS, EQUIPMENT, AND MATERIALS**

Contractor shall provide with their bid this table with information on indicated key subcontracts, equipment and materials. This will allow the Owner to better evaluate bids and expedite the bid award process. Failure to do so will result in a bid informality.

Work Item	Subcontractor or Supplier (Provide Name, Address, Telephone #, Contact Person, Anticipated Lead Time, etc.)
Asphalt (Base, Binder, and Top)	<i>To be purchased from Callanan in Bridgeville. No Lead Time</i>
Sub-base Material (NYS DOT Type 4)	<i>To be purchase from Callanan in Bridgeville or Peckham/Tetz in Mangrove Valley. No lead Time</i>

DELAWARE ENGINEERING, D.P.C.

Bid Sheets for Base Bid Items and Bid Sheets for Bid Alternate Items  
for All Other Bidders



**BID SHEET FOR BASE BID ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.:	Work Item No.:	Item Description	Quantity:	Unit of Measure:	Unit Price:	Total Price:
1	1.01	Mobilization, Demobilization, Bonds, & Insurance (Fixed Maximum at 3% Construction Cost)	1	Lump Sum (Not to exceed 3% of Base Bid Price)	\$ 5,000.00	\$ 5,000.00
2	1.02	Maintenance and Protection of Traffic (M&PT)	1	Lump Sum (Not to exceed 2.5% of Base Bid Price)	\$ 1,050	\$ 1,050.00
3	2.01	Utility Clearance/Support During Construction	1	Lump Sum (Not to exceed 1% of Base Bid Price)	\$ 1,050	\$ 1,050.00
4	2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	900	Linear Feet (of Road)	\$ 30.00	\$ 27,000.00
5	3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 6+00 to 15+00				
5a.		- Perform Site Work to Prepare Subgrade Material	900	Linear Feet (of Road)	\$ 5.83	\$ 5,250.00
5b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 61.55	\$ 55,400.00
6	3.02	Furnish and Install Compacted Layers of New Asphalt Pavement - Boyd Road Sta. 6+00 to 15+00:				
6a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 44.00	\$ 39,600.00
6b.		New 2" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 39.66	\$ 35,700.00
6c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 27.89	\$ 24,600.00
7	3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 6+00 to 15+00				
7a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 2.00	\$ 1,800.00
7b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 2.00	\$ 1,800.00
8	4.01	Site Restoration	1	Lump Sum	\$ 9,500.00	\$ 9,500.00

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (In Figures)** \$ 212,750.00

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction**

(In Words)

Two Hundred twelve thousand seven hundred fifty and 00/100 cents

BID SUBMITTED BY:  
(Name of Company)

NGS Construction

Date Submitted

4/4/24



**DELAWARE  
 ENGINEERING, D.P.C.**

CIVIL AND ENVIRONMENTAL ENGINEERING  
 29 MADISON AVENUE EXTENSION, ALBANY, NY 12203 - 518.452.1290 / 518.452.1336 (fax)  
 55 SOUTH MAIN STREET, ONSONTA, NY 13820 - 607.432.8873 / 607.432.0432 (fax)  
 31 NORTH MAIN STREET, LIBERTY, NY 12754 - 845.747.9952 (phone only)  
 16 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1290 (phone only)

Note: Contract Bid Award shall be based on the sum of the Base-Bid Items listed on this sheet (i.e., the sum of the products of the unit prices multiplied by the quantities of each bid item) NOT Bid Alternate Coats. Bid Alternate Pricing, IF INCLUDED ON SUBSEQUENT BID ALTERNATE SHEETS, is to be provided for the Owner's consideration for possible use in the contract should alternate or additional work be required.



**BID SHEET FOR BID ALTERNATE ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.	Work Item No.	Item Description:	Quantity	Unit of Measure:	Unit Price:	Total Price:
1	BA-2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	1 to 575	Linear Feet (of Road)	\$ 30.00	\$ 17,250.00
3	BA-3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 0+25 to 6+00:				
3a.		- Perform Site Work to Prepare Subgrade Material	1 to 575	Linear Feet (of Road)	\$ 6.00	\$ 3,450.00
3b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 65.00	\$ 37,375.00
4	BA-3.02	Furnish and Install Compacted Layers of New Asphalt Pavement:				
4a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 44.00	\$ 25,300.00
4b.		New 2" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 39.66	\$ 22,804.50
4c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 32.88	\$ 18,911.75
5	BA-3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 0+25 to 6+00:				
5a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 2.00	\$ 1,150.00
5b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 2.00	\$ 1,150.00
6	BA-3.03	Mill and Remove 2" of Existing Pavement and Furnish and Install New Compacted Asphalt Pavement to Replace:				
6a.		Mill and Remove 2" (min.) of Existing Pavement, Providing Millings to Town as Directed: - Perform Milling Work for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00	1 to 10,100	Square Feet	\$ 1.98	\$ 16,000.00
6b.		New 2" (min.) Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00	1 to 10,100	Square Feet	\$ 2.82	\$ 28,500.00

**BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (In Figures)** \$ 171,891.25

**BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction**

(In Words) One Hundred seventy one thousand Eight Hundred ninety one and twenty five cents

BID SUBMITTED BY: NLS Construction  
 (Name of Company)

Date Submitted April 4, 2024



**DELAWARE  
 ENGINEERING, D.P.C.**

CIVIL AND ENVIRONMENTAL ENGINEERING  
 28 MADISON AVENUE EXTENSION, ALBANY, NY 12203 - 518.452.1290 / 518.452.1335 (fax)  
 55 SOUTH MAIN STREET, ONEONTA, NY 13820 - 607.432.8073 / 607.432.0432 (fax)  
 31 NORTH MAIN STREET, LIBERTY, NY 12754 - 845.747.9952 (phone only)  
 16 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1290 (phone only)

Note: Contract Bid Award shall be based on the sum of the Base-Bid Items listed on the previous sheets (i.e., the sum of the products of the unit prices multiplied by the quantities of each bid item) NOT the Bid Alternate Costs. Bid Alternate Pricing, INCLUDED ON THIS SHEET, is to be provided for the Owner's consideration for possible use in the contract should alternate or additional work be required.

TOWIN OF LIBERTY  
 WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION  
 CONTRACT No. TL2-G-24

**BID SHEET FOR BASE BID ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.	Work Item No.	Item Description	Quantity	Unit of Measure	Unit Price	Total Price
1	1.01	Mobilization, Demobilization, Bonds, & Insurance (Fixed Maximum at 3% Construction Cost)	1	Lump Sum (Not to exceed 3% of Base Bid Price)	\$ 5000.00	\$ 5000.00
2	1.02	Maintenance and Protection of Traffic (M&PT)	1	Lump Sum (Not to exceed 2.5% of Base Bid Price)	\$ 4000.00	\$ 4000.00
3	2.01	Utility Clearance/Support During Construction	1	Lump Sum (Not to exceed 1% of Base Bid Price)	\$ 1.00	\$ 1.00
4	2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	900	Linear Feet (of Road)	\$ 55.00	\$ 49500.00
5	3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 6+00 to 15+00	900	Linear Feet (of Road)	\$ 25.00	\$ 22500.00
5a.		- Perform Site Work to Prepare Subgrade Material	900	Linear Feet (of Road)	\$ 25.00	\$ 22500.00
5b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'				
6	3.02	Furnish and Install Compacted Layers of New Asphalt Pavement - Boyd Road Sta. 6+00 to 15+00:				
6a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 33.35	\$ 30015.00
6b.		New 2.5" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 37.96	\$ 34155.00
6c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 43.70	\$ 39330.00
7	3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 6+00 to 15+00:				
7a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 2.00	\$ 1800.00
7b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 2.00	\$ 1800.00
8	4.01	Site Restoration	1	Lump Sum	\$ 5000.00	\$ 5000.00

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (In Figures)** \$ 215,601.00

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction**

*Two hundred fifteen thousand six hundred one dollar No cents*

(In Words)



BID SUBMITTED BY: *Sullivan County Paving + Construction Inc*  
 (Name of Company)  
 Date Submitted: *April 4, 2024*

28 MADISON AVENUE EXTENSION, ALBANY, NY 12203 - 518.452.1290 / 518.452.1335 (fax)  
 55 SOUTH MAIN STREET, ONEONTA, NY 13829 - 607.432.8073 / 607.432.0432 (fax)  
 31 NORTH MAIN STREET, LIBERTY, NY 12754 - 845.747.9952 (phone only)  
 16 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1290 (phone only)

Note: Contract Bid Award shall be based on the sum of the Base-Bid Items listed on this sheet (i.e., the sum of the products of the unit prices multiplied by the quantities of each bid item) NOT Bid Alternate Costs. Bid Alternate Pricing, IF INCLUDED ON SUBSEQUENT BID ALTERNATE SHEETS, is to be provided for the Owner's consideration for possible use in the contract should alternate or additional work be required.

TOWN OF LIBERTY  
WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION  
CONTRACT NO. TL2-G-24

**BID SHEET FOR BID ALTERNATE ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.	Work Item No.	Item Description	Quantity	Unit of Measure	Unit Price	Total Price
1	BA-2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	1 to 575	Linear Feet (of Road)	\$ 45.00	\$ 25,575.00
3	BA-3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 25.00	\$ 14,375.00
3a.		- Perform Site Work to Prepare Subgrade Material				
3b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'				
4	BA-3.02	Furnish and Install Compacted Layers of New Asphalt Pavement	1 to 575	Linear Feet (of Road)	\$ 34.34	\$ 19,716.75
4a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00				
4b.		New 2" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00				
4c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00				
5	BA-3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 2.00	\$ 1,150.00
5a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'				
5b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'				
6	BA-3.03	Mill and Remove 2" of Existing Pavement and Furnish and Install New Compacted Asphalt Pavement to Replace	1 to 10,100	Square Feet	\$ 3.00	\$ 20,200.00
6a.		Mill and Remove 2" (min.) of Existing Pavement, Providing Millings to Town as Directed - Perform Milling Work for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00				
6b.		New 2" (min.) Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00				

BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (In Figures) \$ 165,625.00

BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction

(In Words) One hundred sixty five thousand six hundred twenty five dollars  
No cents

BID SUBMITTED BY: Sullivan County Paving + Construction Inc  
(Name of Company)  
Date Submitted: April 4, 2024

Note: Contract Bid Award shall be based on the sum of the Base-Bid Items listed on the previous sheets (i.e., the sum of the products of the unit prices multiplied by the quantities of each bid item) NOT the Bid Alternate Costs. Bid Alternate Pricing, INCLUDED ON THIS SHEET, is to be provided for the Owner's consideration for possible use in the contract should alternate or additional work be required.



**DELAWARE  
ENGINEERING, D.P.C.**  
CIVIL AND ENVIRONMENTAL ENGINEERING

28 MADISON AVENUE EXTENSION, ALBANY, NY 12203 - 518.452.1280 / 518.452.1335 (fax)  
55 SOUTH MAIN STREET, ONEONTA, NY 13820 - 607.432.8073 / 607.432.0432 (fax)  
31 NORTH MAIN STREET, LIBERTY, NY 12754 - 845.747.9952 (phone only)  
18 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1200 (phone only)

**BID SHEET FOR BASE BID ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.	Work Item No.	Item Description	Quantity	Unit of Measure	Unit Price	Total Price
1	1.01	Mobilization, Demobilization, Bonds, & Insurance (Fixed Maximum at 3% Construction Cost)	1	Lump Sum (Not to exceed 3% of Base Bid Price)	\$ 8,309.00	\$ 8,309.00
2	1.02	Maintenance and Protection of Traffic (M&PT)	1	Lump Sum (Not to exceed 2.5% of Base Bid Price)	\$ 7,119.00	\$ 7,119.00
3	2.01	Utility Clearance/Support During Construction	1	Lump Sum (Not to exceed 1% of Base Bid Price)	\$ 2,759.00	\$ 2,759.00
4	2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	900	Linear Feet (of Road)	\$ 65.00	\$ 58,500.00
5	3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 6+00 to 15+00				
5a.		- Perform Site Work to Prepare Subgrade Material	900	Linear Feet (of Road)	\$ 15.00	\$ 13,500.00
5b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 65.00	\$ 58,500.00
6	3.02	Furnish and Install Compacted Layers of New Asphalt Pavement - Boyd Road Sta. 6+00 to 15+00				
6a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 60.00	\$ 54,000.00
6b.		New 2.5" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 50.00	\$ 45,000.00
6c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 32.00	\$ 28,800.00
7	3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 6+00 to 15+00				
7a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 1.00	\$ 900.00
7b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 1.00	\$ 900.00
8	4.01	Site Restoration	1	Lump Sum	\$ 9,000.00	\$ 9,000.00

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (In Figures) \$ 287,287.00**

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction**  
 (In Words) **Two Hundred Eighty Seven Thousand, Two Hundred Eighty Seven & No/XX \*\*\*\*\* Dollars**

BID SUBMITTED BY: **MALUM ENTERPRISES, LLC**  
 (Name of Company)  
 Date Submitted **04/04/24**



**DELAWARE ENGINEERING, D.P.C.**  
 CIVIL AND ENVIRONMENTAL ENGINEERING  
 28 MADISON AVENUE EXTENSION, ALBANY, NY 12203 - 518.452.1290 / 518.452.1335 (fax)  
 55 SOUTH MAIN STREET, ONEONTA, NY 13820 - 607.432.8073 / 607.432.0432 (fax)  
 31 NORTH MAIN STREET, LIBERTY, NY 12754 - 845.747.9952 (phone only)  
 16 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1290 (phone only)

Note: Contract Bid Award shall be based on the sum of the Base-Bid Items listed on this sheet (i.e., the sum of the products of the unit prices multiplied by the quantities of each bid item) NOT Bid Alternate Costs. Bid Alternate Pricing, IF INCLUDED ON SUBSEQUENT BID ALTERNATE SHEETS, is to be provided for the Owner's consideration for possible use in the contract should alternate or additional work be required.

**BID SHEET FOR BID ALTERNATE ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.	Work Item No.	Item Description	Quantity	Unit of Measure	Unit Price	Total Price
1	BA-2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	1 to 575	Linear Feet (of Road)	\$ 65.00	\$ 37,375.00
3	BA-3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 0+25 to 6+00:				
3a.		- Perform Site Work to Prepare Subgrade Material	1 to 575	Linear Feet (of Road)	\$ 15.00	\$ 8,625.00
3b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 65.00	\$ 37,375.00
4	BA-3.02	Furnish and Install Compacted Layers of New Asphalt Pavement:				
4a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course: - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 60.00	\$ 34,500.00
4b.		New 2" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course: - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 50.00	\$ 28,750.00
4c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 32.00	\$ 18,400.00
5	BA-3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 0+25 to 6+00:				
5a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 1.00	\$ 575.00
5b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 1.00	\$ 575.00
6	BA-3.03	Mill and Remove 2" of Existing Pavement and Furnish and Install New Copacted Asphalt Pavement to Replace:				
6a.		Mill and Remove 2" (min.) of Existing Pavement, Providing Millings to Town as Directed - Performe Milling Work for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00	1 to 10,100	Square Feet	\$ 1.30	\$ 13,130.00
6b.		New 2" (min.) Compacted Layer of 9.5 mm Asphalt Pavement as New Road Top Course: - Provide and Install Top Layer Asphalt Pavement for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00	1 to 10,100	Square Feet	\$ 2.70	\$ 27,270.00

**BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (In Figures)**

\$ 206,575.00

**BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction**

(In Words)

**Two Hundred Six Thousand, Five Hundred Seventy Five & No/XX \*\*\*\*\* Dollars**

BID SUBMITTED BY:  
(Name of Company)

**MALUM ENTERPRISES, LLC**

Date Submitted

**04/04/24**

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**DELAWARE  
 ENGINEERING, D.P.C.**

CIVIL AND ENVIRONMENTAL ENGINEERING  
 28 MADISON AVENUE EXTENSION, ALBANY, NY 12203 - 518.452.1290 / 518.452.1335 (fax)  
 55 SOUTH MAIN STREET, ONEONTA, NY 13820 - 607.432.8073 / 607.432.0432 (fax)  
 31 NORTH MAIN STREET, LIBERTY, NY 12754 - 945.747.9952 (phone only)  
 16 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1290 (phone only)

**BID SHEET FOR BASE BID ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.	Work Item No.	Item Description	Quantity	Unit of Measure	Unit Price	Total Price
1	1.01	Mobilization, Demobilization, Bonds, & Insurance (Fixed Maximum at 3% Construction Cost)	1	Lump Sum (Not to exceed 3% of Base Bid Price)	\$ 7000	\$ 7000
2	1.02	Maintenance and Protection of Traffic (M&PT)	1	Lump Sum (Not to exceed 2.5% of Base Bid Price)	\$ 7000	\$ 7000
3	2.01	Utility Clearance/Support During Construction	1	Lump Sum (Not to exceed 1% of Base Bid Price)	\$ 1270	\$ 1270
4	2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	900	Linear Feet (of Road)	\$ 93	\$ 83,700
5	3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 6+00 to 15+00				
5a.		- Perform Site Work to Prepare Subgrade Material	900	Linear Feet (of Road)	\$ 20	\$ 18,000
5b.		- Provide, Install, and Prepare Sub-base Material and Geotextile Fabric for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 65	\$ 58,500
6	3.02	Furnish and Install Compacted Layers of New Asphalt Pavement - Boyd Road Sta. 6+00 to 15+00:				
6a.		New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 50	\$ 45,000
6b.		New 2.5" Compacted Layer of 19 mm Asphalt Pavement as New Road Binder Course - Provide and Install Binder Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 49	\$ 44,100
6c.		New 1.5" Compacted Layer of 9.5 mm Asphalt Pavement as New Road Binder Course - Provide and Install Top Layer Asphalt Pavement for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 40	\$ 36,000
7	3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 6+00 to 15+00:				
7a.		- Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 1	\$ 900
7b.		- Provide and Install Tack-coat Layer Between New Binder Course and Top Course for an Approximate Road Width of 18'	900	Linear Feet (of Road)	\$ 1	\$ 900
8	4.01	Site Restoration	1	Lump Sum	\$ 3500	\$ 3500

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (In Figures)**

\$ 305,870

**BASE BID TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction**

(In Words)

Three hundred five thousand eight hundred seventy dollars

BID SUBMITTED BY:

**JORREY EXCAVATING, INC**  
 160 BART BULL RD  
 MIDDLETOWN NY 10941-3802

Date Submitted



**DELAWARE  
 ENGINEERING, D.P.C.**

CIVIL AND ENVIRONMENTAL ENGINEERING  
 28 MADISON AVENUE EXTENSION, ALBANY, NY 12203 - 518.452.1290 / 518.452.1335 (fax)  
 55 SOUTH MAIN STREET, ONEONTA, NY 13820 - 607.432.9073 / 607.432.0432 (fax)  
 31 NORTH MAIN STREET, LIBERTY, NY 12754 - 845.747.9952 (phone only)  
 16 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1290 (phone only)

Note: Contract Bid Award shall be based on the sum of the Base-Bid Items listed on this sheet (i.e., the sum of the products of the unit prices multiplied by the quantities of each bid item) NOT Bid Alternate Costs. Bid Alternate Pricing, IF INCLUDED ON SUBSEQUENT BID ALTERNATE SHEETS, is to be provided for the Owner's consideration for possible use in the contract should alternate or additional work be required.

**BID SHEET FOR BID ALTERNATE ITEMS - WHITE SULPHUR SPRINGS PHASE 10 BOYD ROAD RECONSTRUCTION**

Bid Item No.	Work Item No.	Item Description	Quantity	Unit of Measure	Unit Price	Total Price
1	BA-2.02	Demolish, Remove, and Dispose of Existing Road Material and Unsuitable In Situ Sub-base Material	1 to 575	Linear Feet (of Road)	\$ 74	\$ 47,750
3	BA-3.01	Furnish and Install New 8" Compacted Layer of Type 4 Sub-base Material (NYS DOT Item No. 304.14) as New Road Sub-base with Geotextile Fabric Over Prepared and Compacted Sub-grade Surface - Boyd Road Sta. 0+25 to 6+00: - Perform Site Work to Prepare Subgrade Material	1 to 575	Linear Feet (of Road)	\$ 86.55	\$ 50,000
3a			1 to 575	Linear Feet (of Road)	\$ 58	\$ 33,350
3b						
4	BA-3.02	Furnish and Install Compacted Layers of New Asphalt Pavement: New 3" Compacted Layer of 25 mm Asphalt Pavement as New Road Base Course - Provide and Install Base Layer Asphalt Pavement for an Approximate Road Width of 18' - Boyd Road Sta. 0+25 to 6+00	1 to 575	Linear Feet (of Road)	\$ 45	\$ 25,875
4a			1 to 575	Linear Feet (of Road)	\$ 41	\$ 23,575
4b			1 to 575	Linear Feet (of Road)	\$ 35	\$ 20,175
4c						
5	BA-3.02	Furnish and Install Tack-coat Layer Between All New Pavement Layers - Boyd Road Sta. 0+25 to 6+00: - Provide and Install Tack-coat Layer Between New Base Course and Binder Course for an Approximate Road Width of 18'	1 to 575	Linear Feet (of Road)	\$ 1	\$ 575
5a			1 to 575	Linear Feet (of Road)	\$ 1	\$ 575
5b						
6	BA-3.03	Mill and Remove 2" of Existing Pavement and Furnish and Install New Compacted Asphalt Pavement to Replace: Mill and Remove 2" (min.) of Existing Pavement, Providing Millings to Town as Directed - Perform Milling Work for Existing Width of Road - Boyd Road Sta. 0+25 to 6+00	1 to 10,100	Square Feet	\$ 10	\$ 10,100
6a			1 to 10,100	Square Feet	\$ 10	\$ 10,100
6b						

BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction (in Figures) \$ 176,460

BID ALTERNATE TOTAL - White Sulphur Springs Phase 10 Boyd Road Reconstruction  
 (in Words) *Six hundred seventy six thousand four hundred*

**DELAWARE**  
**ENGINEERING, D.P.C.**  
 CIVIL AND ENVIRONMENTAL ENGINEERING  
 28 MADISON AVENUE EXTENSION, ALBANY, NY 12203 - 518.452.1290 / 518.452.1338 (fax)  
 85 SOUTH MAIN STREET, ONEONTA, NY 13820 - 807.432.8073 / 807.432.8032 (fax)  
 31 NORTH MAIN STREET, LIBERTY, NY 11754 - 845.747.9952 (phone only)  
 16 EAST MARKET STREET, RED HOOK, NY 12571 - 518.452.1290 (phone only)

BID SUBMITTED BY: **JOBREY EXCAVATING, INC**  
 (Name of Company) **160 BART BULL RD**  
**MIDDLETOWN NY 10941-3802**

Date Submitted: \_\_\_\_\_

Note: Contract Bid Award shall be based on the sum of the Base-Bid items listed on the previous sheets (i.e., the sum of the products of the unit prices multiplied by the quantities of each bid item) NOT the Bid Alternate Costs. Bid Alternate Pricing, INCLUDED ON THIS SHEET, is to be provided for the Owner's consideration for possible use in the contract should alternate or additional work be required.

**DELAWARE ENGINEERING, D.P.C.**

**Award Forms for Base Bid Items:**

- Notice of Award (TL2-G-24) for Base Bid Items
  - Notice to Proceed (TL2-G-24) for Base Bid Items
  - Agreement (TL2-G-24) for Base Bid Items
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DELAWARE ENGINEERING, D.P.C.

Notice of Award (TL2-G-24) for Base Bid Items

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**TOWN OF LIBERTY, NY  
WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION  
CONTRACT # TL2-G-24**

**NOTICE OF AWARD**

Date: 4/16/2024

TO: Poley Paving & Construction Corp.  
(Bidder)

ADDRESS: P.O. Box 916,  
Liberty, NY 12754

OWNER'S PROJECT NO.: TL2-G-24 - General

PROJECT: White Sulphur Springs Water District Phase 10 Boyd Road Reconstruction

OWNER'S CONTRACT NO.: TL2-G-24 - General

CONTRACT FOR: \$196,950.00

You are notified that your Bid, dated 4/04/2024 for the above Contract has been considered. You are the apparent successful bidder, and have been awarded a contract for the

**Base Bid Work Items (None of the Bid Alternate Items are a Part of This Award)**

(Indicate total Work, alternates or sections of Work awarded)

The Total Price of your contract is \$196,950.00

**(One Hundred and Ninety-Six Thousand Nine Hundred and Fifty Dollars)**

Three copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. Three sets of Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within fifteen days of the date of this Notice of Award, which is by Tuesday, April 30, 2024

1. You must deliver to the OWNER three fully executed counterparts of this document and the attached Agreement document. Each of the Contract Documents must bear your signature on the appropriate pages.
2. You must deliver with the executed Agreement the Contract Security (Bonds) and proof of required Insurance as specified [Instructions to Bidders (section 15), General Conditions (section 103.D.), etc.].

**TOWN OF LIBERTY, NY  
WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION  
CONTRACT # TL2-G-24**

3. The Agreement must be executed and returned to the Engineer within 90 days of the Bid Opening, which was held on April 4<sup>th</sup>, 2024.
4. The contractor shall also do the following:

Provide a Project Schedule, demonstrating compliance with the project completion date

Provide a Schedule of Values, showing labor and material costs and conforming with the bid price

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

Within ten days after you comply with those conditions, OWNER will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

\_\_\_\_\_  
**Town of Liberty**

(Owner)

**By:** \_\_\_\_\_

(Frank DeMayo)

\_\_\_\_\_  
**Supervisor**

(Title)

**ACCEPTANCE OF AWARD**

\_\_\_\_\_  
(CONTRACTOR)

**By:** \_\_\_\_\_

(AUTHORIZED SIGNATURE)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(DATE)

DELAWARE ENGINEERING, D.P.C.

Notice to Proceed (TL2-G-24) for Base Bid Items

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**TOWN OF LIBERTY, NY  
WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION  
CONTRACT # TL2-G-24**

**NOTICE TO PROCEED**

Date: \_\_\_\_\_

TO: \_\_\_\_\_ **Poley Paving & Construction Corp.**  
(Contractor)

OWNER'S PROJECT NO.: \_\_\_\_\_ **TL2-G-2024 - General**

PROJECT: **White Sulphur Springs Water District Phase 10 Boyd Road Reconstruction**

OWNER'S CONTRACT NO.: \_\_\_\_\_ **TL2-G-2024 - General**

CONTRACT FOR: **\$196,950.00**

**(One Hundred and Ninety-Six Thousand Nine Hundred and Fifty Dollars)**

You are notified that the Contract Time under the above contract will commence to run on \_\_\_\_\_ By that date, you are to start performing the Work and your other obligations under the Contract Documents. The dates of Substantial Completion and Final Completion are set forth in the Agreement; they are **05/31/2024** and **06/07/2024** respectively.

Before you may start any Work at the site, you and OWNER must each deliver to the other (with copies to Engineer) certificates of insurance which each is required to purchase and maintain in accordance with the Contract Documents.

Also, before you may start any Work at the site, you must:

- **Provide a Project Schedule**
- **Provide a Schedule of Values**
- \_\_\_\_\_

Work at the site must be started by \_\_\_\_\_, 2024 as indicated in the Contract Documents.

\_\_\_\_\_  
**Town of Liberty**  
(OWNER)

By: \_\_\_\_\_  
(Frank DeMayo)

(TITLE) \_\_\_\_\_ **Supervisor**

DELAWARE ENGINEERING, D.P.C.

Agreement (TL2-G-24) for Base Bid Items



**TOWN OF LIBERTY, NY  
WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION  
CONTRACT # TL2-G-24**

**CONTRACT AGREEMENT**

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ 2024 by and between

**Poley Paving & Construction Corp.**, a corporation organized and existing under the laws of the State of **New York** (hereinafter called the "Contractor) and the **TOWN OF LIBERTY**, hereinafter called the "Owner").

WITNESSETH, that the Contractor and the Owner for the considerations stated herein mutually agree as follows:

**Article 1. Statement of Work.**

The Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, appurtenances, equipment and services, including utility and transportation services and perform and complete all work and required supplemental work for the completion of this Contract in strict accordance with the hereinafter referenced Contract Documents including all Addenda thereto, numbered \_\_\_\_\_.

**Article 2. The Contract PRICE.**

The Owner will pay the Contractor for the performance of the Contract in current funds, for the total quantities of work performed. Determination of payment will be based on actual work completed by the Contractor and approved by the Engineer. Any payment request shall have complete and detailed support information to justify charges to date.

The sum of **\$196,950.00** \_\_\_\_\_ Shall be paid for the completion of

Contract **TL2-G-2024** for the **White Sulphur Springs Water** \_\_\_\_\_

**District Phase 10 Boyd Road Reconstruction Project**

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**Article 3. Commencement & Completion of Work**

The CONTRACTOR agrees that the work included in the Contract shall commence **15 days after the date of** written Notice to Proceed issued by the Owner.

The CONTRACTOR further agrees that the entire Contract shall be completed by **6/07/24** \_\_\_\_\_

**TOWN OF LIBERTY, NY**  
**WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION**  
**CONTRACT # TL2-G-24**

**Article 4. Insurance** (Refer also to Section III - General Conditions, sub-section 130. Insurance)

The CONTRACTOR shall secure and maintain such insurance from an insurance company authorized to write casualty insurance in the State of New York as will protect himself, his subcontractors, and the OWNER from claims for bodily injury, death, or property damage, which may arise from operations under this Contract. The CONTRACTOR shall not commence work until he has obtained certificates of all insurance required, and filed said certificates with the OWNER. Each insurance policy shall contain a clause providing that the OWNER shall be notified ten (10) days prior to its cancellation. The amounts of insurance shall not be less than the following:

1. Worker's Compensation and Employer's Liability Insurance shall be as outlined in the contract specifications.
2. Commercial General Liability Insurance amounts to be as required in the contract specifications.
3. Automobile and Truck Public Liability, Bodily Injury and Property Damage Insurance amounts to be as required in the contract specifications.
4. Public Liability insurance shall include a rider specifically to insure injury, death, or property damage arising from work required by this Contract.

**Article 5. Performance Bond**

The amount of the Bond required for faithful performance of the Contract will be one hundred percent (100%) of the amount of the estimated cost of the work according to the Contract price and said Bond shall be accepted as to character and sufficiency by the Attorney for the OWNER.

**Article 6. Retainage**

To ensure Maintenance Security of the project, five percent (5%) of the Contract price shall be withheld and retained by the OWNER until substantial completion. At substantial completion, the Owner shall require a maintenance bond for the one-year warranty period, and hold back twice the value of all remaining punch list items, plus any unpaid monies due to subcontractors.



**TOWN OF LIBERTY, NY**  
**WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION**  
**CONTRACT # TL2-G-24**

**Article 7. Contract Documents**

The Contract Documents shall consist of the following (including their attachments and exhibits):

- a. This Agreement
- b. Addenda
- c. Invitation for Bids
- d. Instructions to Bidders
- e. Signed copy of Bid, with all attachments required for bidding
- f. General Conditions - Part I, II, and III
- g. Special Conditions
- h. Technical Specifications
- i. Drawings (as listed in the Schedule of Drawings)
- j. Payment & Performance Bonds
- k. Certificates of Insurance
- l. Exhibits not included as part of the documents listed above

This Agreement, together with other Documents enumerated in this Article 7, which said other Documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision of any other component the part first enumerated in this Article 7 shall govern, except as otherwise specifically stated.

**Article 8. Violation or Breach of Contract**

This construction contract, if in excess of the most restrictive small purchase threshold (Federal, State, or Local), contains contractual provisions or conditions that allow for administrative, contractual, or legal remedies in instances by which a contractor violates or breaches the contract terms and provides for such remedial actions as may be appropriate.

**TOWN OF LIBERTY, NY  
WHITE SULPHUR SPRINGS WATER DISTRICT PHASE 10 BOYD ROAD RECONSTRUCTION  
CONTRACT # TL2-G-24**

**IN WITNESS WHEREOF**, the parties to this Agreement have hereunto set their hands and seals and have executed this Agreement the day and year first above written.

**Poley Paving & Construction Corp.**

\_\_\_\_\_  
(Contractor)

ATTEST: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City, State, Zip Code)

**Town of Liberty**

\_\_\_\_\_  
(Owner)

By: \_\_\_\_\_

(Frank DeMayo)

Title: \_\_\_\_\_

**Supervisor**

**120 North Main Street**

\_\_\_\_\_  
(Street)

**Liberty, NY 12754**

\_\_\_\_\_  
(City, State, Zip Code)

(Print or type the names underneath all signatures)

**From:** [n.rusin@townofliberty.org](mailto:n.rusin@townofliberty.org)  
**To:** [Todd Perlmutter](#); [Adrian Perlmutter](#)  
**Cc:** "[supervisordemayo@townofliberty.org](mailto:supervisordemayo@townofliberty.org)"  
**Subject:** FW: ESD: RESTORE NY: APPROVAL: (Possible Action Required)  
**Date:** Wednesday, April 3, 2024 1:18:00 PM

---

Hello,

We have been given to go ahead to apply for Round 8. I will relay to Frank so he can bring this up to the Town Board to get their approval to apply. Thank you.

**From:** [formrouter@esd.ny.gov](mailto:formrouter@esd.ny.gov) <[formrouter@esd.ny.gov](mailto:formrouter@esd.ny.gov)>  
**Sent:** Wednesday, April 3, 2024 12:02 PM  
**To:** [n.rusin@townofliberty.org](mailto:n.rusin@townofliberty.org) <[n.rusin@townofliberty.org](mailto:n.rusin@townofliberty.org)>  
**Subject:** ESD: RESTORE NY: APPROVAL: (Possible Action Required)

Dear Nicholas Rusin,

Thank you for submitting your Intent to Apply form for Round 8 of the Restore New York Communities Initiative ("Restore NY"). After reviewing your form, we are notifying your municipality of its eligibility to apply for Restore NY. Please begin gathering the materials for the submission package as detailed in Section 3 of the program guidelines. As a reminder, the application is due on **Wednesday May 22nd, 2024 at 3:00 PM**. To access program documents and for additional information on the Restore NY program please visit our website at <https://esd.ny.gov/restore-new-york>. If you have any questions or concerns regarding the application or the program, please feel free to contact us at [restorenyc@esd.ny.gov](mailto:restorenyc@esd.ny.gov) and we will respond as soon as possible.

IMPORTANT: This e-mail message and any attachments contain information intended for the exclusive use of the individual(s) or entity to whom it is addressed and may contain information that is proprietary, privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any viewing, copying, disclosure or distribution of this information may be subject to legal restriction or sanction. Please immediately notify the sender by electronic mail or notify the System Administrator by telephone (518)292-5180 or e-mail ([administrator@esd.ny.gov](mailto:administrator@esd.ny.gov)) and delete the message. Thank you.



# Empire State Development

## Intent to Apply for Restore NY Funding

If a Municipality is intending to apply for Restore NY funding, this form must be submitted by the leading municipal official. Please submit this form by Monday March 25th at 5pm. All municipalities are eligible to submit two letters of intent for normal projects. Eligible municipalities can also submit one additional letter of intent for a special project as defined in Section 7 of the guidelines. Please document on the Intent to Apply forms if it is for a special project or not.

Applications from municipalities that do not submit this form will not be accepted.

The contact person listed below will receive two emails after submitting this form:

1. A confirmation email, including a link to upload additional properties, if applicable.
2. An email from DocuSign with a link to electronically sign this completed form.

It is the responsibility of the municipality to ensure that the Letter of Intent has been received by ESD. If an e-mail confirmation notice is not received via email, please contact ESD at (518) 292-5200.

### MUNICIPALITY INFORMATION

Municipality Name:	Town of Liberty		
Street Address: (not PO Box)	120 North Main Street		
Apt/Suite/Office:			
City:	Liberty	State:	NY
		Zip:	12754
County:	NY		
Type of Municipality:	<input type="radio"/> County	<input type="radio"/> City	<input checked="" type="radio"/> Town
			<input type="radio"/> Village

### PRIMARY CONTACT INFORMATION (Officer with legal authority to represent the municipality)

First Name:	Nicholas	Last Name:	Rusin
Title:	Confidential Secretary	Phone:	8452925111
Email:	n.rusin@townofliberty.org		

How many letters of intent are you submitting for REGULAR PROJECTS?	<input type="radio"/> 0	<input checked="" type="radio"/> 1	<input type="radio"/> 2
How many letters of intent are you submitting for SPECIAL PROJECTS?	<input checked="" type="radio"/> 0	<input type="radio"/> 1	

In the section below, provide a brief project description that includes how the project meets Restore NY goals (e.g., that the project will demolish/deconstruct and/or rehabilitate/reconstruct vacant, abandoned, surplus and/or condemned residential, commercial and/or mixed-use buildings). The description should include the size of the project (e.g., number of and square feet of building(s) in the project). It should also include the intended reuse of the properties and other salient information such as its location in a target area of the community, or that it is part of a local revitalization or urban development plan. The description should not exceed 150 words. **Please see below to enter information for the project and included properties that will be the subject of the application. If the project has more than five properties, please fill out the first five. The contact entered above will be prompted via email to submit the remaining properties following submission of this form. You may not submit an application for a project that was not the subject of an approved letter of intent.**

## PROJECT INFORMATION

Is this a special project?	<input type="radio"/> Yes	<input checked="" type="radio"/> No		
Name of Project:	Parksville Main Street Revitalization Phase II		Number of Properties:	2
Estimated Project Cost:	\$ 631784	Estimated Restore NY Request:	\$ 700000	
Development Company:	Rock Paper Plate LLC			
Brief Project Description				
<p>We want to continue our work on The Parksville Main Street Revitalization Project with grant funding for 2 properties.</p> <p>2 Main Street was an abandoned 1485 SF synagogue, purchased to house The Parksville Arts Center. The building is on the national register of historic places and needs to be rehabilitate / reconstruct and renovated for use. It will be used as a community-oriented arts space as well as an event/wedding venue. They are seeking \$260,000</p>				

## PROPERTY 1

Street Address: (not PO Box)	2 Main Street			
Suite/Office:				
City:	Parksville	State:	NY	Zip: 12768
Current Zoning:	Mixed Use	Future Zoning:	Mixed Use	

## PROPERTY 2

Street Address: (not PO Box)	29 Main Street			
Suite/Office:				
City:	Parksville	State:	NY	Zip: 12768
Current Zoning:	Mixed Use	Future Zoning:	Mixed Use	

## PROPERTY 3

Street Address: (not PO Box)				
Suite/Office:				
City:		State:		Zip:
Current Zoning:		Future Zoning:		

## PROPERTY 4

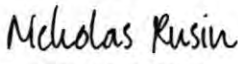
Street Address: (not PO Box)				
Suite/Office:				
City:		State:		Zip:
Current Zoning:		Future Zoning:		

## PROPERTY 5

Street Address: (not PO Box)			
Suite/Office:			
City:		State:	Zip:
Current Zoning:		Future Zoning:	

Note: If more than 5 properties are included in this project, you will receive an email to enter additional information once this form is submitted.

## SIGNATURES

Name:	Nicholas Rusin
Signature:	DocuSigned by:  <small>BE7BC0BFEEBD4E7...</small>
Title:	Confidential Secretary
Date:	3/25/2024

By clicking on the "Submit" button you are affirming your legal authority to represent the municipality referenced in this application seeking funding. If your municipality is awarded any such funds through this process, you agree to the terms and conditions outlined in this application and its guidelines for acceptance and use of these funds.

**Standard Work Day and Reporting Resolution  
RS 2417-A**

BE IT RESOLVED, that the Town of Liberty, location code 30357 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of the body:

Title	Name	Social Security Number (last 4 digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates in Employers Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Not Submitted (Check box if no record of activities completed or timekeeping system)
<b>Elected Officials</b>								
Supervisor	Francis J. DeMayo	8148	R10355038	6	1/1/2024-12/31/2027	N	20.00/30.00	
Town Clerk	Laurie Dutcher	0998	R10697984	6	1/1/2024-12/31/2027	N	20.00/30.00	
<b>Appointed Officials</b>								
Dog Control Officer	Joanne Gerow	1137	R10704712	6	1/1/2024-12/31/2024	N	20.00/30.00	
Attorney for Town	Jacob Billig	2128	R11872877	6	1/1/2024-12/31/2024	N	3.26/4.89	
Planning Board Member	Menachem Steinberg	4672	R13117717	6	1/1/2024-12/31/2024	N	.59	
Zoning Board Member	Mordechai Aaron Halpern	5100	R13211370	6	1/1/2022-12/31/2022	N	.59	X

On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ Date enacted: \_\_\_\_\_

Signature of Clerk

I, Laurie Dutcher, clerk of the governing board of the Town of Liberty, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 15th day of April, 2024 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and the seal of the Town of Liberty

seal

**Town of Liberty  
Parks & Recreation Department**

# Large Group Park Use Permit

For Office Use Only:	
Amount: \$	_____
Receipt #:	_____
Check #:	_____
Cash:	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Instructions:** Permit application must be filed **ONE WEEK** in advance for Hanofee Park and **ONE DAY** in advance for Walnut Mountain Park.

Name of Group/Person: Sullivan Catskills Visitors Association Phone: 845-747-4449

Name of Contact Person: Sarah Halpern Phone: 217-480-7444

Address: 15 Sullivan Ave #1, Liberty State: NY Zip: 12754

Name Cleanup deposit should be refunded to: Sullivan Catskills Visitors Association

Reservation Date Requested: June 14 - 15, 2024 Number of People Expected: 50-100 on Friday  
TBD Friday (Prep for competition taking place) 500 on Saturday

Arrival Time: Open to public at 12pm on Saturday Departure Time: Event ends at 7pm

Purpose for use: Saturday Host a nationally sanctioned BBQ competition and single day fathers day celebration, free to the public

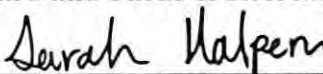
**Parks are Open: May 1st to September 30th    Hours: 8:00 am to DUSK (1/2 before sunset)**

Park:	<input type="checkbox"/> Hanofee Park	<input checked="" type="checkbox"/> Walnut Mountain Park		
Fees:	<u>Group Size</u>	<u>Resident Fee:</u>	<u>Non-Resident Fee:</u>	<u>Refundable Clean-Up Deposit:</u>
	<input type="checkbox"/> 15-100	\$150.00	\$300.00	\$150.00
	<input type="checkbox"/> 101-200	\$250.00	\$500.00	\$250.00
	<input type="checkbox"/> 201-300	\$350.00	\$700.00	\$350.00
	<input checked="" type="checkbox"/> 301++	Fee to be determined after Parks & Recreation Board / Town Board Approval		

**Note:** This permit will be issued on the condition that the applicant holds the Town of Liberty free and harmless from any and all claims for damage arising out of illness, accident, mischief, or any other claim resulting from the consumption of mood altering substances, by the applicant or any of his or her guests.

- Rules:**
- 1) User fee and Clean-up deposit must be paid at time of reservation. Clean-up is the responsibility of the person who filed the application. The deposit will be returned via the Town of Liberty monthly voucher system (takes approx. 30 days) pending notification by park staff that the park was left in satisfactory condition (Park cleaned to original condition) and clean -up completed **Before the Group Leaves, and or Before Park Closing Time, which ever comes first.** Failure to do so will result in forfeiture of clean-up deposit.
  - 2) Cancellation Refunds will be issued through the monthly voucher system up until 30 days prior to the reservation date. Any reservation made less than 30 days will not receive a cancellation refund.
  - 3) Payment for damage repair is the responsibility of the user.
  - 4) Glass bottles are prohibited in Park
  - 5) **Hibachis and or grills are prohibited on picnic tables.**
  - 6) Political solicitation is prohibited.

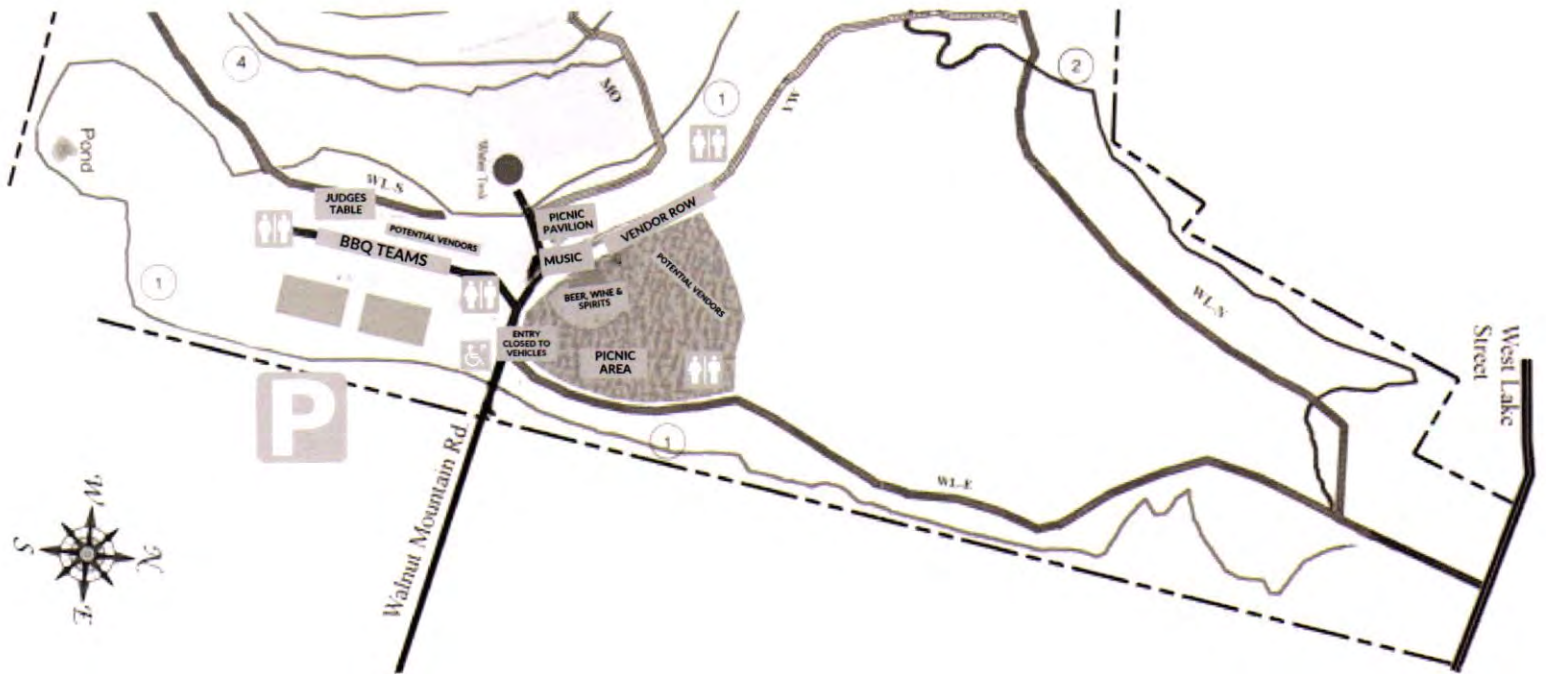
**I have read and understand the rules and regulations and agree to the terms set forth by the Town of Liberty Board and Parks & Recreation Board.**

  
 \_\_\_\_\_  
 Signature Date

Address: 119 North Main Street Liberty, NY 12754    Phone: (845)292-7690    Fax: (845)292-3588



# DRAFT CATSKILLS BBQ MAP





# CATSKILLS BARBEQUE

*Saturday*

# JUNE 15

## NOON-7PM

WALNUT MOUNTAIN PARK  
Liberty, NY

*Taste the  
Best "Que"*

*you've ever had!*

Sample low and slow-cooked  
brisket, ribs, chicken, and pork  
— all bathed in secret  
rubs and sauce.



Local Food &  
BBQ Specials

**Beer, Wine  
& Spirits**



**KIDS  
Activities  
Craft Vendors  
LIVE MUSIC**

Barbeque pitmasters from across the country compete for glory and bragging rights in this nationally sanctioned contest of the world-renowned

**KANSAS CITY BARBEQUE SOCIETY.**

**CatskillsBarbeque.com**

HEATHER BROWN  
COMMISSIONER



TELEPHONE: (845) 807-0527  
EMAIL: [PLANNING@SULLIVANNY.US](mailto:PLANNING@SULLIVANNY.US)  
WEBSITE: [WWW.SULLIVANNY.US](http://WWW.SULLIVANNY.US)

SULLIVAN COUNTY  
DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT  
SULLIVAN COUNTY GOVERNMENT CENTER  
100 NORTH STREET, PO BOX 5012  
MONTICELLO, NY 12701

April 11, 2024

Town of Liberty Town / Village Board  
120 North Main Street  
Liberty, NY 12754

RE: **LIB24-04: Town of Liberty Zoning Amendment**  
GML-239 County Review

Dear Mr. Frank DeMayo:

The following review has been conducted in accordance with GML §239-l, -m & -n.:

- I. **Project description:** To diversify the Town of Liberty's tourism industry and support the economic base consistent with the Towns Joint Comprehensive Plan. Several parcels (~938 acres total), will be rezoned and added to the Resort Hotel District. The use 'Destination Resort' will be added as a special use. This law also includes adjustments to the Schedule of District Regulations and Zoning map.
- II. **Applicant:** Town of Liberty
- III. **Geographic qualification:** Municipal Boundary (Fallsburg & Village of Liberty); State roads 52, 55, & 17)
- IV. **Agency referrals:** Village of Liberty; NYS DOT; SC DPW – No Comments; Town of Fallsburg
- V. **Anticipated Municipal and/or Countywide Impacts:**
- VI. **Recommendation:** Local Determination
- VII. **Technical Comments:**

The proposed amendments would support objectives outlined in Liberty's Joint Comprehensive Plan, working towards diversified tourism with a balanced mix of year-round activities.

Parcel 23.-1-112.3 and 29.-2-3 should be removed from the proposed zoning changes. These parcels would be disconnected from other lots under the same ownership and would not necessarily benefit from the proposed zoning changes.

- Parcel 29.-2-3 is an isolated 1.76-acre lot with no direct access from the other parcels proposed due to SR-17. Currently this lot is utilized for landscaping and has no additional plans for development.
- Parcel 23.-1-112.3 is a smaller 0.82-acre lot that lies between Tap Rack Ranch (23.-1-113.1) and a single-family home (23.-1-112.2). These parcels would remain in the R-1 District and if approved would create inconsistent zoning.

The Town should include a line with regard to 'Destination Resorts' (DR) that DRs are subject to the regulations provided under Article VI, 147-15, C. of the Town's Zoning Code, based on the language regarding 'Resort Establishments' (Assuming that DR's would fall into that category and be regulated as such).

Sincerely,

Heather Brown  
Commissioner  
HEB/cg/sm

cc: Brian McPhillips, Legislator, District 3  
attachments: 1. Report of Final Local Action

Please be advised that the Board is required by Sections 239-l,m and n of the General Municipal Law to provide a report of its final action within thirty days of such action to the Sullivan County Division of Planning, Community Development & Environmental Management with regard to this application. To facilitate this process, a form to report such action is enclosed.

**SULLIVAN COUNTY**  
**DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & REAL PROPERTY**  
**GENERAL MUNICIPAL LAW REFERRAL**  
**REPORT OF FINAL LOCAL ACTION**

Section 239 of the General Municipal Law of the State of New York requires that, within thirty days of final municipal action on a zoning matter which has been reviewed by the Sullivan County Division of Planning, Community Development & Environmental Management, the municipal body having jurisdiction must file a report of the final action it has taken with the Division. This form can serve as that report.

NAME OF MUNICIPALITY: \_\_\_\_\_

NAME OF MUNICIPAL AGENCY: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

TYPE OF REFERRAL:

- Amendment of Zoning Ordinance or Map
- Rezoning                       Special Use Permit                       Use Variance
- Site Plan                       Area Variance                       Subdivision

FINAL MUNICIPAL ACTION:

- Approved     Denied
- Approved subject to the following conditions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If the municipal body having jurisdiction has acted contrary to the recommendation of the Sullivan County Division of Planning, Community Development & Environmental Management, please attach a resolution setting forth the reasons for such contrary action. Please note that Section 239 of the General Municipal Law also requires that such contrary action must be adopted by a vote of a majority plus one of all the members of the municipal body.

Please email this form to the Sullivan County Division of Planning, Community Development & Environmental Management at [planning@sullivanyny.us](mailto:planning@sullivanyny.us). Thank you for your cooperation.

**Full Environmental Assessment Form  
Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Town of Liberty Zoning Amendments		
Project Location (describe, and attach a general location map): Town of Liberty, Sullivan County		
Brief Description of Proposed Action (include purpose or need): The Liberty Town Board is undertaking zoning amendments to diversify the town's tourism industry and support the town's economic base. Consistent with the comprehensive plan, the zoning law's Resort Hotel District, and the town's heritage as a tourism destination, several parcels, totaling approximately 938 acres, will be rezoned and added to the Resort Hotel District. The use 'Destination Resort' will be added to this district as a special use. Applications for special uses are subject to several standards and requirements, including site plan review.		
Name of Applicant/Sponsor: Town of Liberty Town Board		Telephone: (845) 292-5110
		E-Mail: <a href="mailto:supervisordemayo@townofliberty.org">supervisordemayo@townofliberty.org</a>
Address: 120 North Main Street		
City/PO: Liberty	State: NY	Zip Code: 12754
Project Contact (if not same as sponsor; give name and title/role): Frank DeMayo, Town Supervisor		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

**B. Government Approvals**

<b>B. Government Approvals, Funding, or Sponsorship.</b> ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
<b>Government Entity</b>	<b>If Yes: Identify Agency and Approval(s) Required</b>	<b>Application Date (Actual or projected)</b>
a. City Council, Town Board, or Village Board of Trustees <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subject local law.	
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County referral and recommendation per General Municipal Law 239-m	
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources. <ul style="list-style-type: none"> <li>i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> <li>ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> <li>iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> </ul>		

**C. Planning and Zoning**

<b>C.1. Planning and zoning actions.</b>	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> <li>• If Yes, complete sections C, F and G.</li> <li>• If No, proceed to question C.2 and complete all remaining sections and questions in Part I</li> </ul>	
<b>C.2. Adopted land use plans.</b>	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, identify the plan(s): _____ _____ _____	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, identify the plan(s): Sullivan County has an adopted Open Space Plan and an adopted Ag and Farmland Protection Plan. The town of Liberty has an adopted Ag and Farmland Protection Plan. _____ _____	

**C.3. Zoning**

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance.  Yes  No  
If Yes, what is the zoning classification(s) including any applicable overlay district?  
The current zoning classification of the majority of parcels is R-1 Low Density; whereas the current classification of the small minority of parcels is R-D Rural Development. The only proposed action at this time is the zoning amendment.

b. Is the use permitted or allowed by a special or conditional use permit?  Yes  No

c. Is a zoning change requested as part of the proposed action?  Yes  No

If Yes,

i. What is the proposed new zoning for the site? \_\_\_\_\_

**C.4. Existing community services.**

a. In what school district is the project site located? Liberty \_\_\_\_\_

b. What police or other public protection forces serve the project site?

New York State Police; Sullivan County Sheriff

c. Which fire protection and emergency medical services serve the project site?

Fire: Liberty, Youngsville, Swan Lake, Loch Sheldrake; EMS: Sullivan County Emergency Center, Mobilemedic EMS, Central Hatzalah

d. What parks serve the project site?

Walnut Mountain, Turtle Spring Nature Trail, Swan Lake Park, Liberty Rail Trail, Hanofee Park

**D. Project Details**

**D.1. Proposed and Potential Development**

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?  
\_\_\_\_\_

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ acres  
b. Total acreage to be physically disturbed? \_\_\_\_\_ acres  
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? \_\_\_\_\_ acres

c. Is the proposed action an expansion of an existing project or use?  Yes  No  
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision?  Yes  No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)  
\_\_\_\_\_

ii. Is a cluster/conservation layout proposed?  Yes  No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will the proposed action be constructed in multiple phases?  Yes  No

i. If No, anticipated period of construction: \_\_\_\_\_ months

ii. If Yes:

- Total number of phases anticipated \_\_\_\_\_
- Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year
- Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f. Does the project include new residential uses?  Yes  No  
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)?  Yes  No  
 If Yes,

i. Total number of structures \_\_\_\_\_

ii. Dimensions (in feet) of largest proposed structure: \_\_\_\_\_ height; \_\_\_\_\_ width; and \_\_\_\_\_ length

iii. Approximate extent of building space to be heated or cooled: \_\_\_\_\_ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?  Yes  No  
 If Yes,

i. Purpose of the impoundment: \_\_\_\_\_

ii. If a water impoundment, the principal source of the water:  Ground water  Surface water streams  Other specify: \_\_\_\_\_

iii. If other than water, identify the type of impounded/contained liquids and their source. \_\_\_\_\_

iv. Approximate size of the proposed impoundment. Volume: \_\_\_\_\_ million gallons; surface area: \_\_\_\_\_ acres

v. Dimensions of the proposed dam or impounding structure: \_\_\_\_\_ height; \_\_\_\_\_ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): \_\_\_\_\_

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both?  Yes  No  
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)  
 If Yes:

i. What is the purpose of the excavation or dredging? \_\_\_\_\_

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): \_\_\_\_\_
- Over what duration of time? \_\_\_\_\_

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. \_\_\_\_\_

iv. Will there be onsite dewatering or processing of excavated materials?  Yes  No  
 If yes, describe. \_\_\_\_\_

v. What is the total area to be dredged or excavated? \_\_\_\_\_ acres

vi. What is the maximum area to be worked at any one time? \_\_\_\_\_ acres

vii. What would be the maximum depth of excavation or dredging? \_\_\_\_\_ feet

viii. Will the excavation require blasting?  Yes  No

ix. Summarize site reclamation goals and plan: \_\_\_\_\_

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?  Yes  No  
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): \_\_\_\_\_



ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

iii. Will the proposed action cause or result in disturbance to bottom sediments?  Yes  No  
 If Yes, describe: \_\_\_\_\_

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?  Yes  No  
 If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

---

c. Will the proposed action use, or create a new demand for water?  Yes  No  
 If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?  Yes  No  
 If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No
- Do existing lines serve the project site?  Yes  No

iii. Will line extension within an existing district be necessary to supply the project?  Yes  No  
 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site?  Yes  No  
 If, Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

---

d. Will the proposed action generate liquid wastes?  Yes  No  
 If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

iii. Will the proposed action use any existing public wastewater treatment facilities?  Yes  No  
 If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No

• Do existing sewer lines serve the project site?  Yes  No  
 • Will a line extension within an existing district be necessary to serve the project?  Yes  No  
 If Yes:  
 • Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?  Yes  No  
 If Yes:  
 • Applicant/sponsor for new district: \_\_\_\_\_  
 • Date application submitted or anticipated: \_\_\_\_\_  
 • What is the receiving water for the wastewater discharge? \_\_\_\_\_

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?  Yes  No  
 If Yes:  
 i. How much impervious surface will the project create in relation to total size of project parcel?  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ acres (impervious surface)  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ acres (parcel size)  
 ii. Describe types of new point sources. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 • If to surface waters, identify receiving water bodies or wetlands: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

• Will stormwater runoff flow to adjacent properties?  Yes  No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?  Yes  No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?  Yes  No  
 If Yes, identify:  
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)  
 \_\_\_\_\_  
 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)  
 \_\_\_\_\_  
 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)  
 \_\_\_\_\_  
 \_\_\_\_\_

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?  Yes  No  
 If Yes:  
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)  Yes  No  
 ii. In addition to emissions as calculated in the application, the project will generate:  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)  
 • \_\_\_\_\_ Tons/year (short tons) of Perfluorocarbons (PFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?  Yes  No

If Yes:

i. Estimate methane generation in tons/year (metric): \_\_\_\_\_

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): \_\_\_\_\_

---

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?  Yes  No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): \_\_\_\_\_

---

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?  Yes  No

If Yes:

i. When is the peak traffic expected (Check all that apply):  Morning  Evening  Weekend  
 Randomly between hours of \_\_\_\_\_ to \_\_\_\_\_.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): \_\_\_\_\_

iii. Parking spaces: Existing \_\_\_\_\_ Proposed \_\_\_\_\_ Net increase/decrease \_\_\_\_\_

iv. Does the proposed action include any shared use parking?  Yes  No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: \_\_\_\_\_

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site?  Yes  No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?  Yes  No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?  Yes  No

---

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?  Yes  No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: \_\_\_\_\_

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): \_\_\_\_\_

iii. Will the proposed action require a new, or an upgrade, to an existing substation?  Yes  No

---

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
--	---

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?  Yes  No  
 If yes:  
 i. Provide details including sources, time of day and duration:  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen?  Yes  No  
 Describe: \_\_\_\_\_  
 \_\_\_\_\_

---

n. Will the proposed action have outdoor lighting?  Yes  No  
 If yes:  
 i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?  Yes  No  
 Describe: \_\_\_\_\_  
 \_\_\_\_\_

---

o. Does the proposed action have the potential to produce odors for more than one hour per day?  Yes  No  
 If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures:  
 \_\_\_\_\_  
 \_\_\_\_\_

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p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?  Yes  No  
 If Yes:  
 i. Product(s) to be stored \_\_\_\_\_  
 ii. Volume(s) \_\_\_\_\_ per unit time \_\_\_\_\_ (e.g., month, year)  
 iii. Generally, describe the proposed storage facilities:  
 \_\_\_\_\_  
 \_\_\_\_\_

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q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?  Yes  No  
 If Yes:  
 i. Describe proposed treatment(s):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Will the proposed action use Integrated Pest Management Practices?  Yes  No

---

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?  Yes  No  
 If Yes:  
 i. Describe any solid waste(s) to be generated during construction or operation of the facility:  
 • Construction: \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)  
 • Operation : \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)  
 ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:  
 • Construction: \_\_\_\_\_  
 \_\_\_\_\_  
 • Operation: \_\_\_\_\_  
 \_\_\_\_\_  
 iii. Proposed disposal methods/facilities for solid waste generated on-site:  
 • Construction: \_\_\_\_\_  
 \_\_\_\_\_  
 • Operation: \_\_\_\_\_  
 \_\_\_\_\_

s. Does the proposed action include construction or modification of a solid waste management facility?  Yes  No

If Yes:

- i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_
- ii. Anticipated rate of disposal/processing: \_\_\_\_\_
  - \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
  - \_\_\_\_\_ Tons/hour, if combustion or thermal treatment
- iii. If landfill, anticipated site life: \_\_\_\_\_ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  Yes  No

If Yes:

- i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_
- ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_
- iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month
- iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_
- v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  Yes  No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

**E. Site and Setting of Proposed Action**

**E.1. Land uses on and surrounding the project site**

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)
- Forest  Agriculture  Aquatic  Other (specify): \_\_\_\_\_

ii. If mix of uses, generally describe: \_\_\_\_\_

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation?  Yes  No  
i. If Yes: explain: \_\_\_\_\_

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  Yes  No  
If Yes,  
i. Identify Facilities: \_\_\_\_\_  
\_\_\_\_\_

e. Does the project site contain an existing dam?  Yes  No  
If Yes:  
i. Dimensions of the dam and impoundment:  
• Dam height: \_\_\_\_\_ feet  
• Dam length: \_\_\_\_\_ feet  
• Surface area: \_\_\_\_\_ acres  
• Volume impounded: \_\_\_\_\_ gallons OR acre-feet  
ii. Dam's existing hazard classification: \_\_\_\_\_  
iii. Provide date and summarize results of last inspection: \_\_\_\_\_  
\_\_\_\_\_

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?  Yes  No  
If Yes:  
i. Has the facility been formally closed?  Yes  No  
• If yes, cite sources/documentation: \_\_\_\_\_  
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: \_\_\_\_\_  
\_\_\_\_\_

iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_  
\_\_\_\_\_

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?  Yes  No  
If Yes:  
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: \_\_\_\_\_  
\_\_\_\_\_

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?  Yes  No  
If Yes:  
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:  Yes  No  
 Yes – Spills Incidents database Provide DEC ID number(s): \_\_\_\_\_  
 Yes – Environmental Site Remediation database Provide DEC ID number(s): \_\_\_\_\_  
 Neither database  
ii. If site has been subject of RCRA corrective activities, describe control measures: \_\_\_\_\_  
\_\_\_\_\_

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  Yes  No  
If yes, provide DEC ID number(s): \_\_\_\_\_  
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): \_\_\_\_\_  
\_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses?  Yes  No

- If yes, DEC site ID number: \_\_\_\_\_
- Describe the type of institutional control (e.g., deed restriction or easement): \_\_\_\_\_
- Describe any use limitations: \_\_\_\_\_
- Describe any engineering controls: \_\_\_\_\_
- Will the project affect the institutional or engineering controls in place?  Yes  No
- Explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**E.2. Natural Resources On or Near Project Site**

a. What is the average depth to bedrock on the project site? \_\_\_\_\_ feet

b. Are there bedrock outcroppings on the project site?  Yes  No  
 If Yes, what proportion of the site is comprised of bedrock outcroppings? \_\_\_\_\_ %

c. Predominant soil type(s) present on project site: \_\_\_\_\_ %  
 \_\_\_\_\_ %  
 \_\_\_\_\_ %

d. What is the average depth to the water table on the project site? Average: \_\_\_\_\_ feet

e. Drainage status of project site soils:  Well Drained: \_\_\_\_\_ % of site  
 Moderately Well Drained: \_\_\_\_\_ % of site  
 Poorly Drained \_\_\_\_\_ % of site

f. Approximate proportion of proposed action site with slopes:  0-10%: \_\_\_\_\_ % of site  
 10-15%: \_\_\_\_\_ % of site  
 15% or greater: \_\_\_\_\_ % of site

g. Are there any unique geologic features on the project site?  Yes  No  
 If Yes, describe: \_\_\_\_\_  
 \_\_\_\_\_

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?  Yes  No

ii. Do any wetlands or other waterbodies adjoin the project site?  Yes  No

If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?  Yes  No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Lakes or Ponds: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Wetlands: Name \_\_\_\_\_ Approximate Size \_\_\_\_\_
- Wetland No. (if regulated by DEC) \_\_\_\_\_

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?  Yes  No  
 If yes, name of impaired water body/bodies and basis for listing as impaired: \_\_\_\_\_  
 \_\_\_\_\_

i. Is the project site in a designated Floodway?  Yes  No

j. Is the project site in the 100-year Floodplain?  Yes  No

k. Is the project site in the 500-year Floodplain?  Yes  No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?  Yes  No  
 If Yes:  
 i. Name of aquifer: \_\_\_\_\_

m. Identify the predominant wildlife species that occupy or use the project site: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

n. Does the project site contain a designated significant natural community?  Yes  No  
 If Yes:  
 i. Describe the habitat/community (composition, function, and basis for designation): \_\_\_\_\_  
 \_\_\_\_\_  
 ii. Source(s) of description or evaluation: \_\_\_\_\_  
 iii. Extent of community/habitat:  
 • Currently: \_\_\_\_\_ acres  
 • Following completion of project as proposed: \_\_\_\_\_ acres  
 • Gain or loss (indicate + or -): \_\_\_\_\_ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species?  Yes  No  
 If Yes:  
 i. Species and listing (endangered or threatened): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern?  Yes  No  
 If Yes:  
 i. Species and listing: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing?  Yes  No  
 If yes, give a brief description of how the proposed action may affect that use: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**E.3. Designated Public Resources On or Near Project Site**

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304?  Yes  No  
 If Yes, provide county plus district name/number: \_\_\_\_\_

b. Are agricultural lands consisting of highly productive soils present?  Yes  No  
 i. If Yes: acreage(s) on project site? \_\_\_\_\_  
 ii. Source(s) of soil rating(s): \_\_\_\_\_

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark?  Yes  No  
 If Yes:  
 i. Nature of the natural landmark:  Biological Community  Geological Feature  
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area?  Yes  No  
 If Yes:  
 i. CEA name: \_\_\_\_\_  
 ii. Basis for designation: \_\_\_\_\_  
 iii. Designating agency and date: \_\_\_\_\_



e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
<i>ii.</i> Name: _____	
<i>iii.</i> Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes:	
<i>i.</i> Describe possible resource(s): _____	
<i>ii.</i> Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify resource: _____	
<i>ii.</i> Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
<i>iii.</i> Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify the name of the river and its designation: _____	
<i>ii.</i> Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

**F. Additional Information**

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

**G. Verification**

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town of Liberty Town Board Date March 18, 2024

Signature Frank DeMayo Title Town Supervisor

**Full Environmental Assessment Form**  
**Part 2 - Identification of Potential Project Impacts**

Agency Use Only [If applicable]

Project:

Date:

**Part 2 is to be completed by the lead agency.** Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

**Tips for completing Part 2:**

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “Yes” to a numbered question, please complete all the questions that follow in that section.
- If you answer “No” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

		<input checked="" type="checkbox"/> NO		<input type="checkbox"/> YES
<b>1. Impact on Land</b> Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>				
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>		<b>Moderate to large impact may occur</b>
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>		<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>		<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>		<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>		<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>		<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>		<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>		<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>		<input type="checkbox"/>

**2. Impact on Geological Features**

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

NO

YES

*If "Yes", answer questions a - c. If "No", move on to Section 3.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**3. Impacts on Surface Water**

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

NO

YES

*If "Yes", answer questions a - l. If "No", move on to Section 4.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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<b>4. Impact on groundwater</b> The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>5. Impact on Flooding</b> The proposed action may result in development on lands subject to flooding. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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**6. Impacts on Air**

The proposed action may include a state regulated air emission source.  
(See Part 1. D.2.f., D.2.h, D.2.g)

NO

YES

*If "Yes", answer questions a - f. If "No", move on to Section 7.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO <sub>2</sub> ) ii. More than 3.5 tons/year of nitrous oxide (N <sub>2</sub> O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF <sub>6</sub> ) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**7. Impact on Plants and Animals**

The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.)

NO

YES

*If "Yes", answer questions a - j. If "No", move on to Section 8.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>8. Impact on Agricultural Resources</b>			
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>9. Impact on Aesthetic Resources</b> The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>		
a.	Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>	
b.	The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>	
c.	The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
d.	The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
e.	The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>	
f.	There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>	
g.	Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>	

<b>10. Impact on Historic and Archeological Resources</b> The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>		
a.	The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>	
b.	The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>	
c.	The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>	

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

<b>11. Impact on Open Space and Recreation</b>			
The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b, E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c, E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>12. Impact on Critical Environmental Areas</b>			
The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>



**13. Impact on Transportation**  
 The proposed action may result in a change to existing transportation systems.  NO  YES  
 (See Part 1. D.2.j)  
 If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**14. Impact on Energy**  
 The proposed action may cause an increase in the use of any form of energy.  NO  YES  
 (See Part 1. D.2.k)  
 If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**15. Impact on Noise, Odor, and Light**  
 The proposed action may result in an increase in noise, odors, or outdoor lighting.  NO  YES  
 (See Part 1. D.2.m., n., and o.)  
 If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**16. Impact on Human Health**

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)  
If "Yes", answer questions a - m. If "No", go to Section 17.

NO

YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>17. Consistency with Community Plans</b> The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>18. Consistency with Community Character</b> The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project :   
 Date :

**Full Environmental Assessment Form**  
**Part 3 - Evaluation of the Magnitude and Importance of Project Impacts**  
**and**  
**Determination of Significance**

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

**Reasons Supporting This Determination:**

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

**Statement of Negative Declaration**

The Town of Liberty Town Board as lead agency has completed Part 2 of this full environmental assessment form and has identified no significant adverse impacts for this action. The action is an amendment to the zoning law to incorporate several parcels into the Resort Hotel Zoning District, including lands that have previously housed a large resort complex. Any future development proposals for resorts in the district are subject to Site Plan and Special Use Permit review by the town planning board. Supplementary zoning regulations and SEQR regulations apply to proposed resort establishments and related uses.

**Determination of Significance - Type 1 and Unlisted Actions**

SEQR Status:       Type 1                       Unlisted

Identify portions of EAF completed for this Project:     Part 1             Part 2             Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the  
Town of Liberty Town Board \_\_\_\_\_ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Town of Liberty Zoning Amendments

Name of Lead Agency: Town of Liberty Town Board

Name of Responsible Officer in Lead Agency: Frank DeMayo

Title of Responsible Officer: Town Supervisor

Signature of Responsible Officer in Lead Agency: Frank DeMayo

Date: April 15, 2024

Signature of Preparer (if different from Responsible Officer) Peter Manning

Date: April 15, 2024

**For Further Information:**

Contact Person: Frank DeMayo

Address: 120 North Main Street

Telephone Number: (845) 292-5110

E-mail: [supervisordemayo@townofliberty.org](mailto:supervisordemayo@townofliberty.org)

**For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:**

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

**PRINT FULL FORM**

# *Excellence in Insurance Protection*

## **Town of Liberty**



### *Our People Are Your Best Insurance*

*Presented By:*

*Bob Stubbs*

*Email: bstubbs@marshallsterling.com*

*90 Crystal Run Rd*

*Middletown, NY 10940*

*Phone: (845)343-2138*

*Fax: (845)343-9157*

*Proposal Date: March 15, 2024*

***www.marshallsterling.com***

*The abbreviated outline of insurance coverage contained in this proposal is not intended to express any legal opinion as to the nature of coverage. The abbreviated summary of insurance coverage set forth in this proposal is subject to all of the terms, conditions, exclusions and limitations of the policy(ies) in current use by the insurance company(ies) listed for the summarized coverage. In order to fully understand the terms, conditions, exclusions and limitations of the insurance policy(ies) referred to in this proposal, you should request and review a specimen copy of the policy(ies).*

A word from our chairman,

Thank you for considering Marshall & Sterling as your broker of record. Our goal is to provide our clients with the protection they need for their businesses and personal assets.

Founded in 1864, Marshall & Sterling Insurance is currently ranked 32<sup>nd</sup> among more than 40,000 privately held insurance agencies in the United States, with total annual written premiums in excess of \$1billion. <sup>1</sup>

A 100% employee-owned company, Marshall & Sterling has been recognized for exceptional insurance services throughout the nation and remains closely tied to the communities it serves. The company is a "Best Practices Agency" and is ranked among the top performers in the annual Best Practices Study conducted by the Independent Insurance Agents & Brokers of America (IIABA or the Big "I") and Reagan Consulting.

Representing more than 200 national and international insurers, including Lloyds of London syndicates, we bring our clients the breadth of options of a large agency, with the personal care of a local firm.

The difference between Marshall & Sterling and other agencies is our 550 insurance specialists, working throughout New York, California, Florida, Michigan, Virginia and the U.S. Virgin Islands. Our associates' credentials exceed industry requirements and we encourage and support our people attaining additional designations, including their CIC, CPCU, CISR and others.

Our associates build long-lasting careers at Marshall & Sterling because of our highly competitive compensation plans, employee stock ownership, flexible work environments and an engaging workplace. Their pride in working here is your assurance that your company will receive the right coverage and superior customer service.

Thank you again for considering us for your broker of record. We look forward to serving you and your organization for all of your insurance and employee benefits needs.

Tim Dean, CIC

Chairman of the Board

**PREMIUM SUMMARY**

Named Insured: Town of Liberty

Proposed Coverage Date: 4/15/2024

Policy Type	Proposed Carrier Name	A.M. Best Rating	Proposed Premium
Property	NYMIR	A-VII	\$ 35,462.00
Inland Marine	NYMIR	A-VII	\$ 9,039.00
Crime	NYMIR	A-VII	\$ 1,490.00
Network Security Loss & Liability	NYMIR	A-VII	\$ 2,924.00
General Liability	NYMIR	A-VII	\$ 99,628.00
Business Auto	NYMIR	A-VII	\$ 36,266.00
Public Officials Liability	NYMIR	A-VII	\$ 7,156.00
Excess Liability	NYMIR	A-VII	\$ 13,536.00
OCP	NYMIR	A-VII	\$ 275.00
<b>Total Premium</b>			<b>\$ 205,776.00</b>

*Budgeted \$ 195,640.00*

**Subject To:** New York Motor Vehicle Fee = \$400.00; New York Fire Insurance Fee = \$143.79

**Subject To:** Signed Proposal

**\*\*Terrorism coverage must be accepted or declined prior to binding of policy.**

**\*\*Higher limits of liability may be available to you. If you would like a quotation for higher limits, please let us know.**

**\*\*This is a proposal for Insurance Agent or Broker services. Additional Risk Management services require a separate signed contract.**

**Proposal accepted as presented:**

\_\_\_\_\_  
**Authorized Signature** **Date**

**Proposal accepted as amended per changes noted on pages:**

\_\_\_\_\_  
**Authorized Signature** **Date**



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**Consultant**

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**Claims Service Representative**

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NEW YORK MUNICIPAL INSURANCE RECIPROCAL

The Town of Liberty attests that the following vehicles have working battery disconnect switches installed.

The Town of Liberty understands the importance of ensuring the use of these switches daily.

INSURED NAME	VEHICLE NO	CLASS CODE	VEHICLE YEAR	MAKE	MODEL	VEHICLETYPE	VIN
Town of Liberty	3	21499	1987	GMC	Tanker	MEDIUM TRUCKS	1GCM7DIG5HV502058
Town of Liberty	5	31479	1987	GMC	Dump	HEAVY DUMP	1GDK7D1G3HV535454
Town of Liberty	23	31479	1997	International	Dump	HEAVY DUMP	1HTGGAET2VH441414
Town of Liberty	33	31479	1999	Chevrolet	Kodiak Dump	HEAVY DUMP	1GBP7H1C9XJ103248
Town of Liberty	43	21479	2004	International	Dump	MEDIUM DUMP	1HTWZAH74J090727
Town of Liberty	55	21499	2005	Ford	Pickup	MEDIUM TRUCKS	1FDWF31585EC97562
Town of Liberty	57	21479	2006	Ford	F350 Dump	MEDIUM DUMP	1FDWF37Y66EB58436
Town of Liberty	59	40479	2007	Sterling	Dump	EXTRA HEAVY DUMP	2FZAA2CV77AW85533
Town of Liberty	60	40479	2007	Sterling	Dump	EXTRA HEAVY DUMP	2FZAAZCV57AW85532
Town of Liberty	66	21479	2010	International	Dump	MEDIUM DUMP	1HTMMANN5AH167580
Town of Liberty	71	40479	2010	Sterling	Dump	EXTRA HEAVY DUMP	2FZAAZCVXAAAN4026
Town of Liberty	76	40479	2013	Mack	Dump	EXTRA HEAVY DUMP	1M2AX02C9DM001715
Town of Liberty	80	31479	2014	International	Dump	HEAVY DUMP	1HTMMAAR2EH780197
Town of Liberty	83	21479	2014	DODGE	RAM Dump	MEDIUM DUMP	3C7WRNAL1EG292320
Town of Liberty	85	31479	2015	Freightliner	Dump	HEAVY DUMP	1FVAG3CY9FHGP3910
Town of Liberty	86	31479	2005	International	Dump	HEAVY DUMP	1HTWZAH15J033974
Town of Liberty	88	21499	2018	Chevrolet	Silverado	MEDIUM TRUCKS	1GB0KYEG3J2266306
Town of Liberty	89	40479	2018	Freightliner	Dump	EXTRA HEAVY DUMP	1FVHG3DV2JHJX9686
Town of Liberty	94	21479	2019	Ram	Dump	MEDIUM DUMP	3C7WRNAJ3KG672835
Town of Liberty	97	21499	2022	Chevrolet	Truck	MEDIUM TRUCKS	1GB3YSE78NF184099

Note - The 6 highlighted entries will have disconnect switches installed no later than the end of March.

Town Administrator (Town Supervisor)

Signature [Signature]  
Date 1/26/24

Highway Superintendent  
~~Department of Public Works Supervisor~~

Signature [Signature]  
Date 1-26-24

Sponsored by



333 Earle Ovington Blvd, Suite 505  
Uniondale, New York 11553-3624  
(516) 227-2120, FAX 227-2352  
1-800-NYMIR05

12 Metro Park Road  
Colonia, New York 12205-1139  
(518) 437-1171, FAX 437-1182  
www.nymir.org

## Commercial Property

SUMMARY – BUILDING AND PERSONAL PROPERTY				
COVERAGE:	CAUSE OF LOSS	DEDUCTIBLE	COINSURANCE	LIMIT OF INSURANCE
<input checked="" type="checkbox"/> BUILDING <input checked="" type="checkbox"/> BUSINESS PERSONAL PROPERTY	SPECIAL – INCLUDING THEFT	Windstorm or Hail: \$1,000	100%	Blanket Coverage Limit @ 100% \$28,501,887
		Flood/Earthquake: See MPR 112		
		All Other Causes of Loss: \$1,000		
<b>BUILDING: REPLACEMENT COST*</b> *Unless otherwise specified for building in Exceptions Table below.		<b>PERSONAL PROPERTY: REPLACEMENT COST</b>		
<b>AGREED VALUE: Yes*</b> *Does not include any locations to which Builders Risk coverage form applies.				

See NYMIR Statement of Values for details.

MUNI PAC COVERAGE EXTENSIONS		
<input type="checkbox"/> If this box is checked, Muni Pac Coverage Extensions apply to Fire or Rescue Emergency Services Organization		
EXTENSIONS	LIMIT	PREMIUM
EXTRA EXPENSE	\$250,000	Included
ACCOUNTS RECEIVABLE	\$75,000	Included
VALUABLE PAPERS AND RECORDS	\$75,000	Included

ADDITIONAL COVERAGES (if any)		
COVERAGES	LIMIT	PREMIUM
<b>ORDINANCE OR LAW</b> Coverage A Coverage B Coverage C	110% Building Value \$500,000 \$500,000	Included
<b>FLOOD/EARTHQUAKE (REAL &amp; PERSONAL PROPERTY)*</b> * Locations listed on a Functional Replacement Cost endorsement are not covered by this enhancement.	\$1,000,000 \$1,000,000	Per Occurrence Aggregate

Endorsement form CP 00 20 06 95 Builders Risk Coverage Forms or CP 11 20 06 96 Builders Risk – Collapse During Construction apply to the following locations as indicated in the table below:

<b>BUILDERS RISK COVERAGE</b>				
<b>LOC #</b>	<b>BLDG #</b>	<b>LOCATION ADDRESS</b>	<b>CP 00 20</b>	<b>CP 11 20</b>
004	008	Pavillion, 73 E Walnut Mtn Road, Liberty, NY 12754	X	

<b>MUNICIPAL EQUIPMENT BREAKDOWN</b>	
<b>COVERAGES</b>	<b>LIMIT</b>
EQUIPMENT BREAKDOWN	\$28,751,887
LOSS OF INCOME/EXTRA EXPENSE	\$5,000,000
SERVICE INTERRUPTION	\$2,500,000
DEMOLITION	\$10,000,000
ORDINANCE OR LAW	\$10,000,000
HAZARDOUS SUBSTANCE	\$2,500,000
DATA RESTORATION	\$2,500,000
EXPEDITING EXPENSES	Included
SPOILAGE	\$2,500,000
ERRORS IN DESCRIPTION	Included
NEWLY-ACQUIRED "REAL PROPERTY" AND "PERSONAL PROPERTY"	\$5,000,000
PUBLIC RELATIONS	\$5,000
"PERSONAL PROPERTY" OFF YOUR PREMISES	\$10,000
<b>EQUIPMENT BREAKDOWN DEDUCTIBLES</b>	
PROPERTY DAMAGE DEDUCTIBLE	\$1,000
LOSS OF INCOME/EXTRA EXPENSE DEDUCTIBLE	\$1,000
SPOILAGE DEDUCTIBLE	\$1,000

### PROPERTY COVERAGE FEATURES

- **Earthquake & Excess Flood:** This coverage is automatically provided at \$1,000,000 with a \$25,000 deductible to protect municipal buildings and contents from these potentially catastrophic causes of loss. Flood Zones A & V are covered up to \$1,000,000 with a \$500,000 deductible. NYMIR will provide flood certification for each of your locations as they become available.
- **Pollution Clean-up: in each policy period** \$50,000 is available for expenses you incur for clean-up of "pollutants" for land, air or water from covered real property.
- **Asbestos Clean-up, Abatement & Removal:** \$50,000 if as a result of a specified cause of loss as notated in your policy.
- **Enhanced Muni Pac Coverage Extensions, including the following:**

Accounts Receivable	\$75,000*
Airborne/Waterborne Personal Property Coverage	Included
Broadened Water – Direct Damage	\$100,000 or Limit of Ins. Whichever is Less
Claim Data Expense	\$25,000
Commandeered Property	Actual Loss You Sustain
Communication Equipment, Computers and Media	\$75,000
Deductible	
Multiple Property Deductibles	Included
Disappearing Deductible	Included
Extra Expense	\$250,000
Fine Arts	\$25,000
Fire Department Service Charge	\$25,000
Fire Extinguisher Recharge Expense	\$5,000
Food Contamination Shutdown – Planned Events	\$10,000
Foundations Coverage	Included
Lock Replacement Coverage	\$1,000
Loss of Income	Actual Loss You Sustain
Loss of Income – Broadened Water	\$100,000
Loss Reduction Rewards	10% of loss or \$25,000
Money, Securities and Stamps	
Inside	\$10,000
Outside	\$10,000
Newly Acquired or Constructed Property	
Building	\$1,000,000
Business Personal Property	\$500,000
Non-Owned Detached Trailers	\$5,000
Ordinance or Law Coverage	
Loss to Undamaged Portion	Included
Demolition Cost	\$500,000*
Increased Cost of Construction	\$500,000*
Outdoor Fences	Actual Loss You Sustain
Outdoor Signs	Actual Loss You Sustain
Outdoor Trees, Shrubs and Plants	Actual Loss You Sustain, Subject to A Limitation of \$10,000 Per Tree, Shrub or Plant
Personal Effects and Personal Property of Others	\$10,000
Pollutant Cleanup and Removal	\$25,000
Pollutant Cleanup and Removal – Planned Events	\$10,000
Premises Extension Property	1,000 feet
Property Off Premises	Actual Loss You Sustain
Refrigerated Property	Actual Loss You Sustain
Roof Protection	\$1,000

Specified Appurtenant Structures	
Public Use	\$100,000
Your Use	\$10,000
Contents	\$1,000
Transportation	Actual Loss You Sustain
Utility Services – Direct Damage	Actual Loss You Sustain
Utility Services – Planned Events	Actual Loss You Sustain
Valuable Papers and Records – Cost of Research	\$75,000*

\* Increased limits available for these coverages.

**Please note:** This proposal does not expand coverage beyond what is provided in the policy. For complete policy information, please contact NYMIR.

Town of Liberty  
120 North Main Street  
Liberty, NY 12754



Policy Number: Q-06026  
Effective Date: 04/15/2024  
Expiration Date: 04/15/2025

**New York Municipal Insurance Reciprocal  
STATEMENT OF VALUES**

Please sign and date this form. Signature of Municipal Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

**Blanket Property**

Location	Building	Address	Building Value	Contents Value
		See Schedule		

Totals:

Blanket Coverage Limit @

Coinsurance:

**Non-Blanket Property**

Location	Building	Address	Building Value	Contents Value
004-008	Pavillion	73 E Walnut Mtn Road, Liberty, NY 12754	\$250,000	

**SCHEDULE**

**Blanket Property**

Location	Building	Address	Building Value	Contents Value
001-001	Salt Shed	Route 52 West, Liberty, NY 12754	\$15,360	
001-002	Storage Trailer	Route 52 West, Liberty, NY 12754	\$7,311	\$5,265
002-001	Senior Center	119 N. Main Street, Liberty, NY 12754	\$867,243	\$59,203
002-002	Liberty Main St. Storage	119 N. Main Street, Liberty, NY 12754	\$14,096	
003-001	Town Hall Garage #1	120 N. Main Street, Liberty, NY 12754	\$114,385	\$9,243
003-002	Town Hall Garage #2	120 N. Main Street, Liberty, NY 12754	\$77,412	\$10,399
003-003	Town Hall	120 N. Main Street, Liberty, NY 12754	\$1,731,714	\$292,762
004-001	Storage Building	73 E Walnut Mtn Road, Liberty, NY 12754	\$18,833	\$10,534
004-002	Playground Equipment	73 E Walnut Mtn Road, Liberty, NY 12754	\$43,096	
004-003	Restrooms	73 E Walnut Mtn Road, Liberty, NY 12754	\$50,029	\$2,551
004-004	Storage Shed	73 E Walnut Mtn Road, Liberty, NY 12754	\$6,239	\$2,551
004-005	Walnut Mtn Outdoor Pavilion	73 E Walnut Mtn Road, Liberty, NY 12754	\$35,240	\$1,437
004-006	Baseball Field Dugout #1	73 E Walnut Mtn Road, Liberty, NY 12754	\$14,096	\$1,437
004-007	Baseball Field Dugout #2	73 E Walnut Mtn Road, Liberty, NY 12754	\$14,096	\$1,437
005-001	Hanofee Park Docks	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$6,701	
005-002	Hanofee Park Storage Garage	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$43,905	\$63,709
005-003	Hanofee Park Storage Shed	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$4,044	\$5,788
005-004	Hanofee Park Outdoor Pavilion	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$471,750	
005-005	Hanofee Park BBQ Pavilion	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$8,319	\$39,887
005-006	Hanofee Pk Water Pump House w/Controls	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$7,279	
005-007	Hanofee Pkn Water Pump w/Controls	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$6,239	
005-008	Hanofee Pk Pool House	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$124,783	\$40,439
005-009	Pole Pavilion/Concession	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$56,499	\$18,049
005-010	Pavilion/Pole Barn/Restrooms/Clubhouse/S	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$263,431	\$9,243
005-011	Playground Equipment in the Open	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$43,096	
005-012	Pool Chemical Storage Shed & Controls	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$2,773	\$2,872
005-013	BBQ Pit Cupola	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$1,386	
005-014	Storage Shed by Garage	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$3,466	\$1,437
005-015	Storage Shed by Ballfield	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$2,080	\$1,437
005-016	Baseball Field Dugout #1	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$14,096	\$1,437
005-017	Baseball Field Dugout #2	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$14,096	\$1,437
005-018	Swimming Pool	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$549,970	
005-019	Community Pavilion	136 Sunset Lake RoadHanofee Park, Liberty, NY 12754	\$263,431	
005-020	Tennis Courts	136 Sunset Lake Road Hanofee Park, Liberty, NY 12754	\$100,000	

Totals: \$27,441,999    \$1,059,888

Blanket Limit Coverage @ 100%    Coinsurance: \$28,501,887



**SCHEDULE**

**Blanket Property**

Location	Building	Address	Building Value	Contents Value
005-021	Basketball Court	136 Sunset Lake Road Hanofee Park, Liberty, NY 12754	\$190,000	
006-001	Swan Lake Waste Water Treatment Plant	4722 Route 55, Liberty, NY 12754	\$3,797,800	\$136,624
006-002	Effluent Structure	4722 Route 55, Liberty, NY 12754	\$85,500	
006-003	Splitter Box	4722 Route 55, Liberty, NY 12754	\$73,946	
006-004	Lift Station	4722 Route 55, Liberty, NY 12754	\$83,189	
006-005	Drying Beds	4722 Route 55, Liberty, NY 12754	\$162,911	
006-006	Grit Remover W/Chamber	4722 Route 55, Liberty, NY 12754	\$143,270	
006-007	Overflow Tank	4722 Route 55, Liberty, NY 12754	\$340,843	
007-001	Water Storage Tank	5034 Route 55, Liberty, NY 12754	\$486,770	
008-001	Loomis Storage Garage	Route 52, Liberty, NY 12754	\$42,634	\$37,157
009-001	Stevens Water Storage Tank	5171 Route 55, Liberty, NY 12754	\$220,681	
009-002	Pump Station	5171 Route 55, Liberty, NY 12754	\$250,837	
009-003	Water Storage Tank	5171 Route 55, Liberty, NY 12754	\$1,083,765	
009-004	Stevensville Well Pump	5171 Route 55, Liberty, NY 12754	\$113,229	
010-001	Stevensville Pump Station #1 Well	1366 Briscoe Road, Liberty, NY 12754	\$260,774	
010-002	Stevensville Pump Station #2	1366 Briscoe Road, Liberty, NY 12754	\$225,303	
010-003	Stevensville Pump Station #3	1366 Briscoe Road, Liberty, NY 12754	\$234,546	
010-004	Stevensville Pump Station #4 Well	1366 Briscoe Road, Liberty, NY 12754	\$340,843	
010-005	Stevensville Water Well In Swan Lake	1366 Briscoe Road, Liberty, NY 12754	\$127,094	\$13,865
010-006	Genset Generator #33JVGMMH0008	1366 Briscoe Road, Liberty, NY 12754	\$57,770	
011-001	Stevensville Storage Shed	Briscoe Road, Liberty, NY 12754	\$5,777	\$5,265
011-002	Historical Exhibit Building	Briscoe Road, Liberty, NY 12754	\$13,634	\$2,332
012-001	Briscoe Sewer Pump #1	400 Kelly Road, Liberty, NY 12754	\$161,756	
013-001	Briscoe Sewer Pump Station #2	7 Swan Lake Road, Liberty, NY 12754	\$166,378	
014-001	Briscoe Sewer Pump Station #3	1390 Briscoe Road, Liberty, NY 12754	\$166,378	
015-001	White Sulpher Water Station	57 Shore Road, Liberty, NY 12754	\$165,222	\$6,932
015-002	White Sulpher-Water Booster Pump Station	57 Shore Road, Liberty, NY 12754	\$832,697	\$8,088
016-001	White Sulpher 300,000 Gall.Storage Tower	142 White Sulpher Road, Liberty, NY 12754	\$527,093	
016-002	Kasco Certisafe Mixer	142 White Sulpher Road, Liberty, NY 12754	\$9,705	
017-001	Blacktop Shed	4718 Route 55, Swan Lake, NY 12754	\$1,733	
017-002	New Barn-Vehicle Storage	4718 Route 55, Swan Lake, NY 12754	\$99,364	
017-003	WWTP, Pole Barn	4718 Route 55, Swan Lake, NY 12754	\$92,432	\$9,243
017-004	Swan Lake Lift Station #2	4718 Route 55, Swan Lake, NY 12754	\$90,121	

Totals: \$27,441,999      \$1,059,888

Blanket Limit Coverage @ 100%      Coinsurance: \$28,501,887

**SCHEDULE**

**Blanket Property**

Location	Building	Address	Building Value	Contents Value
018-001	Ferndale Water Storage Tank	226 County Rd #7-Town Road #128, Liberty, NY 12754	\$504,910	
019-001	Ferndale Pump Station	Corner Rte 55 & County Rd #71, Liberty, NY 12754	\$166,378	
020-001	Pump Station	208 Infirmary Road, Liberty, NY 12754	\$178,740	
020-002	Infirmary Lift Station	208 Infirmary Road, Liberty, NY 12754	\$144,425	
021-001	Pearson Park Water Storage Tank	Route 55, Walnut Mtn, Liberty, NY 12754	\$401,617	
022-001	31' Water Tank	266 Loomis Road, Liberty, NY 12754	\$196,418	
022-002	Loomis Covered Reservoir	266 Loomis Road, Liberty, NY 12754	\$340,843	
023-001	Hwy. Dept. Facility Town Garage	Rte 52 West, Liberty, NY 12754	\$4,005,425	\$121,009
024-001	Salt Storage Building	2751 State Rte. 52, Liberty, NY 12754	\$183,709	
025-001	Pump Building Submersible VFD Bldg	47-49 Shore Road, Liberty, NY 12754	\$176,776	\$8,088
026-001	Loomis Water Pump Station	14 Ferndale Rd - Loomis Rd, Liberty, NY 12754	\$350,086	\$4,555
027-001	Swan Lake Wastewater InFlow Building	4720 Route 55, Liberty, NY 12754	\$406,701	\$13,011
028-001	Loomis Wastewater Treatment Plant/Main B	2815 Route 52, Liberty, NY 12754	\$462,276	\$32,529
028-002	Loomis Wastewater Treatment Pole Barn	2815 Route 52, Liberty, NY 12754	\$26,574	\$3,466
028-003	Loomis Wastewater Treatment Pump Station	2815 Route 52, Liberty, NY 12754	\$1,201,616	
028-004	Loomis WWTP RFC Bldg./RBC	2815 Route 52, Liberty, NY 12754	\$583,477	\$6,932
028-005	Drying Beds	2815 Route 52, Liberty, NY 12754	\$220,681	
028-006	Dosing Tank	2815 Route 52, Liberty, NY 12754	\$47,371	
028-007	Digester Basin #1	2815 Route 52, Liberty, NY 12754	\$77,412	
028-008	Digester Basin #2	2815 Route 52, Liberty, NY 12754	\$77,412	
028-009	Loomis WWTP-RBC Building Clarifer	2815 Route 52, Liberty, NY 12754	\$470,248	\$6,932
028-010	RBC Unit	2815 Route 52, Liberty, NY 12754	\$146,736	
028-011	Chemical Feed Building	2815 Route 52, Liberty, NY 12754	\$76,256	
028-012	Influent Chamber	2815 Route 52, Liberty, NY 12754	\$47,371	
029-001	(10) Fire Hydrants @ \$400 each	Throughout, Liberty, NY 12754	\$5,084	
030-001	Pancher Lift Station	Route 52 West & Corrigan Road, Liberty, NY 14624	\$87,810	
031-001	Presidential Lift Station	Post Road, Liberty, NY 14624	\$140,959	
032-001	Dog Kennel	263 Old Monticello Road, Liberty, NY 12754	\$1,034,199	\$61,306
033-001	Town Street Lighting	Throughout Town, Liberty, NY 12754	\$30,000	

Totals: \$27,441,999      \$1,059,888

Blanket Limit Coverage @ 100%      Coinsurance: \$28,501,887

## Inland Marine

SCHEDULED PROPERTY	LIMITS OF INSURANCE	DEDUCTIBLE	PREMIUM
Auto Physical Damage	\$1,758,207	\$500	\$5,028
Contractor's Equipment	\$1,060,478	\$500	\$3,033
Miscellaneous Equipment	\$35,000	\$500	\$143
Small Tools	\$5,000	\$500	\$21
Unscheduled Leased/Rented Equipment	\$200,000	\$500	\$814

See NYMIR Schedule of Inland Marine for details.

Town of Liberty  
 120 North Main Street  
 Liberty, NY 12754

Policy Number: MPLTLIB001  
 Effective Date: 04/15/2024  
 Expiration Date: 04/15/2025

Category	Year	Manufacturer	Model	Description	Serial #	Value
Auto Phys Dam	1987	GMC	Tanker		1GCM7DIG3HV502058	22,000
Auto Phys Dam	1999	Chevrolet	Kodiak	Dump	1GBP7H1C9XJ103248	67,600
Auto Phys Dam	2004	International	Dump		1HTWZAHR74J090727	130,809
Auto Phys Dam	2006	Ford	F350	Dump	1FDWF37Y66EB58436	39,991
Auto Phys Dam	2003	Broce	Broom/Sweeper		403058	27,500
Auto Phys Dam	2007	Sterling	Dump		2FZAAZCV57AW85532	137,000
Auto Phys Dam	2007	Sterling	Dump		2FZAAZCV57AW85532	137,000
Auto Phys Dam	2010	International	Dump		1HTMMANN5AH167580	92,193
Auto Phys Dam	2010	Sterling	Dump		2FZAAZCVXAAAN4026	165,000
Auto Phys Dam	2014	International		400 Dump Truck	1HTMMAAR2EH780197	89,350
Auto Phys Dam	2013	Mack	Dump		1M2AX02C9DM001715	207,200
Auto Phys Dam	2014	Dodge	Ramp	Dump	3C7WRNAL1EG292320	77,530
Auto Phys Dam	2015	Freightliner	Dump		1FVAG3CY9FHGP3910	181,843
Auto Phys Dam	2005	International	Dump	Dump Truck	1HTWZAHR15J0033974	12,500
Auto Phys Dam	2018	Freightliner	Dump	Dump Truck	1FVHG3DV2JHJX9686	220,864
Auto Phys Dam	2019	Ram	Reg Cab Chassis	Dump Truck	3C7WRNAJ3KG672835	69,827
Auto Phys Dam	2004	International	Dump	Dump	1HTWXAXT84J078024	80,000
<b>Total Auto Phys Dam</b>						<b>1,758,207</b>
Cont. Eqpt.		Homelite	Chain Saw	Type 10104		2,100
Cont. Eqpt.		Water Meters		Stored for the Winter		20,000
Cont. Eqpt.		Water Meters		Stored for the Summer		1,500
Cont. Eqpt.	1982	Grimmer Schmidt	Trailer	Air Compressor	1257227	4,200
Cont. Eqpt.	1985	Aqua Tech Sewer Jet				8,500
Cont. Eqpt.		Stainless Steel Sand Spreaders				8,000
Cont. Eqpt.		Regular Sand Spreaders		4 @ \$5000 ea.		20,000
Cont. Eqpt.		Small Stainless Spreader				1,500
Cont. Eqpt.		Pickup Sand Spreader				1,500
Cont. Eqpt.		Komatsu	WA250-1	Front End Loader	A6545	77,000
Cont. Eqpt.		Meyer	Snow Plows	3 @\$1500 each		4,500
Cont. Eqpt.		Sand Spreader				5,000

Cont. Eqpt.	1998 Galion Grader	830 B		G38003OU203695	187,000
Cont. Eqpt.	New Holland		Tractor w/various attachments		24,304
Cont. Eqpt.	2007 New Holland		Tractor/Backhoe	Z7NG01456	20,273
Cont. Eqpt.	2007 Bomag	BW 161	Roller	101920041030	96,787
Cont. Eqpt.	2010 Brushhog		Farm Force 5'		700
Cont. Eqpt.	2000 Case		Wheel Loader	JJG0304274	74,800
Cont. Eqpt.	2016 Komatsu	PC138USLC-10	Excavator	42219	150,500
Cont. Eqpt.	2016 John Deere	310SL	Backhoe Loader	1T031SLHGF302937	137,314
Cont. Eqpt.	Kohler	Mower	Kohler	3601702103	2,000
Cont. Eqpt.	John Deere	Gator	Gator	W004X2X072042	9,000
Cont. Eqpt.	Graco	Ultra Max	Paint Sprayer		2,000
Cont. Eqpt.	2002 Blaw Know	PF3172	Asphalt Paver	317230-21	14,000
Cont. Eqpt.	2022 Wacker Neuson	BS50-4AS	Vibratory Rammer	11442086	2,500
Cont. Eqpt.	2008 Gradall	XL3100	Excavator/Grader	3120000113	88,000
Cont. Eqpt.	2016 Caterpillar	430F2	Backhoe	HWE00412	97,500
			<b>Total Contractors Equipment</b>		<b>1,060,478</b>

## INLAND MARINE FEATURES

- **Rental Expense Reimbursement** up to \$500 per day for rental of substitute equipment when a covered cause of loss occurs to covered property.
- \$100,000 available to cover your legal or contractual liability for loss or damage to equipment that you **lease, rent or borrow from others.**
- **Agreed Value** is applicable to vehicles scheduled for auto physical damage and contractors equipment on the Inland Marine policy. An annual updated schedule of values is required.
- Expenses exceeding 75% of the agreed value of a vehicle or equipment will be considered a total loss.
- \$1,000,000 coverage for all individually scheduled equipment for damage caused by **earthquake or flood.**

*\*Please note: This proposal does not expand coverage beyond what is provided in the policy. For complete policy information, please contact NYMIR.*

## Crime and Fidelity

<b>LIMITS OF INSURANCE</b>		
<b>INSURING AGREEMENTS</b>	<b>LIMIT OF INSURANCE PER OCCURRENCE</b>	<b>DEDUCTIBLE AMOUNT PER OCCURRENCE</b>
EMPLOYEE THEFT – PER LOSS COVERAGE	\$250,000	\$2,500
FORGERY OR ALTERATION	\$25,000	\$500
INSIDE THE PREMISES – THEFT OF MONEY AND SECURITIES	\$25,000	\$500
INSIDE THE PREMISES – ROBBERY OR SAFE BURGLARY OF OTHER PROPERTY	Not Quoted	Not Quoted
OUTSIDE THE PREMISES	\$25,000	\$500
COMPUTER FRAUD	Not Quoted	Not Quoted
FUNDS TRANSFER FRAUD	Not Quoted	Not Quoted
MONEY ORDERS AND COUNTERFEIT MONEY	Not Quoted	Not Quoted

\*No Exclusion for Tax Collector or Treasurer.

<b>FAITHFUL PERFORMANCE OF DUTY</b>		
<b>INSURING AGREEMENT</b>	<b>LIMIT OF INSURANCE PER OCCURRENCE</b>	<b>PREMIUM</b>
EMPLOYEE THEFT – PER LOSS COVERAGE	\$250,000	INCLUDED

<b>EXCESS LIMIT OF INSURANCE FOR SPECIFIED POSITIONS</b>			
<b>TITLE OF COVERED POSITION</b>	<b># OF EMPLOYEES</b>	<b>EXCESS LIMIT OF INSURANCE EACH EMPLOYEE</b>	<b>PREMIUM</b>
Tax Collector	1	\$250,000	INCLUDED
Tax Collecting Clerk	2	\$250,000	INCLUDED

## CYBER LIABILITY & BREACH RESPONSE

<i>Coverages</i>	<i>Limits of Liability</i>
Network Security Loss Annual Aggregate (\$1,000 Deductible applies)	\$ 250,000
Forensic Expense Sublimit	\$ 50,000
Extortion Expense Sublimit	\$ 25,000
Network & Information Security Liability Annual Aggregate (\$1,000 Deductible applies)	\$ 250,000
Breach Mitigation Expense Annual Aggregate (\$1,000 Deductible applies)	\$ 250,000
Breach Mitigation Expense Sublimit	\$ 50,000
Maximum Policy Annual Aggregate	\$ 250,000



## Commercial General Liability

### LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT	\$1,000,000	
GENERAL AGGREGATE LIMIT	\$3,000,000	
PRODUCTS-COMPLETED OPERATIONS LIABILITY LIMIT	\$1,000,000	
PERSONAL INJURY & ADVERTISING INJURY LIMIT	\$1,000,000	
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$50,000	ANY ONE PREMISES
MEDICAL EXPENSE LIMIT	\$5,000	ANY ONE PERSON

### COVERAGE FORM

Occurrence [ X ]	Claims-Made [ ]
------------------	-----------------

### EXPOSURES

CLASSIFICATIONS	PREMIUM BASIS
Organized Sports	Each
Beach/Lake Operations	Use Months
Concession Stands	Receipts
Fairs/Festivals	Receipts
Fireworks - Sponsor's Risk	Displays
Government Subdiv Budget (Towns & Villages)	Appropriations
Sewer Facility (Stand Alone)	Payroll
Skating - Roller Blade/Skateboard/Park	Park
Skating Rinks - Ice	Receipts
Streets and Roads	Miles
Swimming Pool	Pools
Water Department/Utility	Payroll

### DOWNSTREAM DAM COVERAGE

PER OCCURRENCE LIMIT	\$1,000,000
GENERAL AGGREGATE LIMIT	\$2,000,000
DOWNSTREAM DAM COVERAGE PREMIUM	INCLUDED

\*Coverage only applies to dams listed in the schedule below.

### DOWNSTREAM DAM SCHEDULE

DAM NAME	DAM SIZE	DAM HAZARD LEVEL
Dixie Lake Dam	101 to 500 Acre Feet	A - Low

**EMPLOYEE BENEFITS LIABILITY (CLAIMS MADE)**

<b>LIMIT EACH EMPLOYEE/AGGREGATE</b>	<b>\$1,000,000 / \$1,000,000</b>
<b>DEDUCTIBLE</b>	<b>\$1,000</b>
<b>RETROACTIVE DATE</b>	<b>Full Prior Acts</b>
<b>EMPLOYEE BENEFITS LIABILITY COVERAGE PREMIUM</b>	<b>INCLUDED</b>

**ADDITIONAL INSURED**

No Additional Insured Scheduled

**NOTICE REQUIRED BY THE NEW YORK INSURANCE LAW**

**The below disclaimer applies ONLY to any Employee Benefits Liability coverage provided by this policy.**

The Employee Benefits Liability coverage of this policy provides insurance on a claims-made basis. This policy does not provide coverage for claims arising out of incidents, occurrences or alleged wrongful acts which took place prior to the retroactive date stated above. The policy covers only claims or incidents reported to NYMIR while the policy remains in effect, and all coverage under the policy, except for the 90-day extended reporting period, ceases upon the termination of the policy unless the insured purchases optional extended reporting endorsement coverage. An optional extended reporting period will be offered for five (5) years for the Employee Benefits Liability coverage. The rates for the optional extended reporting endorsement coverage will be based on the rates in effect at the termination of coverage and these rates may be subject to substantial increase over rates currently in effect.

## General Liability Coverage Features

- **Failure to supply** – Municipalities that operate water facilities face additional exposure for accidental events resulting in the municipality's failure to supply these services. Coverage is provided for this liability at full policy limits.
- **Acts of Terrorism** – Automatic coverage for terrorism to full policy limits.
- **Sudden & Accidental Pollution Liability** – A third-party (liability) coverage is provided. The Sudden & Accidental Pollution Liability Endorsement protects the municipality against suits for bodily injury or property damage arising out of pollutants that have been released due to a sudden and accidental event. Examples are pesticides, herbicides, above ground storage tanks, water treatment and sewer plants. These coverages have separate limits of insurance of \$1,000,000 per occurrence.
- **Municipal Sponsored Recreation Programs** – NYMIR supplies coverage for litigation that may arise from the exposures during supervised recreational programs.
- **Allegations of Sexual Abuse & Molestation** – Full Policy limits are provided for protection against lawsuits alleging sexual abuse and molestation. This coverage applies to the named insured for allegations of negligent supervision, hiring and retention.
- **Court System Operations** – Court system operations and judges' actions in their capacity for your municipality are automatically covered. Malicious prosecution, false arrest, and other claims that emanate from court proceedings are automatically covered.

### **ALSO INCLUDED:**

- Volunteers as Insureds
- Cemetery Professional Liability
- Pay on Behalf Form for Additional Insureds by Written Agreement
- Contractual Liability
- Host Liquor Liability
- Employed Engineers, Architects, Attorneys, Surveyors Liability
- Elected Coroner
- Worldwide Coverage Territory

### **ALSO AVAILABLE:**

- Special Events\*
- Watercraft Liability (up to 50 feet)
- EMT & Paramedic Liability
- Broad Additional Insured Coverage
- Employed Social Workers, DA, conflict defenders, foster care

\*Available with underwriting approval

### **EXCLUDED:**

Clean up costs for pollutants associated with spills or from underground storage tanks.

***Please note:*** This proposal does not expand coverage beyond what is provided in the policy. For complete policy information, please contact NYMIR.

## Public Officials Liability

<b>LIMITS OF INSURANCE</b>	
PER CLAIM LIMIT	\$1,000,000
ANNUAL AGGREGATE LIMIT	\$2,000,000
LAND USE LIABILITY PER CLAIM LIMIT	\$1,000,000
LAND USE LIABILITY ANNUAL AGGREGATE LIMIT	\$1,000,000
DEDUCTIBLE	\$5,000
LOSS ADJUSTMENT EXPENSES INSIDE/OUTSIDE DEDUCTIBLE	OUTSIDE
RETROACTIVE DATE	04/15/2001

<b>EXTENDED EMPLOYMENT PRACTICES LIABILITY</b>	
BACK WAGES PER CLAIM LIMIT	\$250,000
BACK WAGES ANNUAL AGGREGATE LIMIT	\$500,000
BACK WAGES DEDUCTIBLE	\$5,000
EEOC PER CLAIM LIMIT	\$50,000
EEOC ANNUAL AGGREGATE LIMIT	\$100,000
FLSA PER CLAIM LIMIT	\$50,000
FLSA ANNUAL AGGREGATE LIMIT	\$100,000
EXTENDED EMPLOYMENT PRACTICES LIABILITY PREMIUM:	INCLUDED

### NOTICE REQUIRED BY THE NEW YORK INSURANCE LAW

This policy provides insurance on a claims-made basis. This policy does not provide coverage for claims arising out of incidents, occurrences or alleged wrongful acts which took place prior to the retroactive date stated above. The policy covers only claims or incidents reported to NYMIR while the policy remains in effect, and all coverage under the policy, except for the 90-day extended reporting period, ceases upon the termination of the policy unless the insured purchases optional extended reporting endorsement coverage. An optional extended reporting period will be offered for one (1) year, two (2) years, or three (3) years for additional premium. The rates for the optional extended reporting endorsement coverage will be based on the rates in effect at the termination of coverage and these rates may be subject to substantial increase over rates currently in effect.

## PUBLIC OFFICIALS' LIABILITY COVERAGE FEATURES

This errors and omissions liability policy provides several significant extensions of coverage that are unique to municipalities. The following coverages are included:

- Employment Practices Liability
- Allegations of Civil Rights and/or Discrimination-
- Public Water Utility
- Day Care, Day Camp, Nursery or similar facility
- Land Use
- Back Pay
- Equal Employment Opportunity Commission Claims Coverage (EEOC)
- Fair Labor Standards Act Claims Coverage (FLSA)

In addition, NYMIR's policy provides the following conditions:

- **The Policy Deductible** applies ONLY when an indemnity payment is made. With approximately 80% of all claims providing only defense costs, this could result in a significant savings in the event of a covered loss.
- **Consent to Settle Coverage-** requires approval from the municipality before a claim can be settled. You will be informed on how a case is developing and will have the right to review a proposed settlement before it is finalized.
- **Defense Costs are Payable in Addition to Limits-** expenses that NYMIR incurs in order to defend you will not reduce your policy limits. Your full limits will be available to settle possible indemnity payments.
- **Worldwide Coverage**

***Please note:** This proposal does not expand coverage beyond what is provided in the policy. For complete policy information, please contact NYMIR.*

## Commercial Auto

COVERAGE SUMMARY		
COVERAGE:	COVERED AUTOS (Entry of one or more of the symbols from the COVERED AUTOS Section of the Business Auto Coverage Form shows which autos are covered autos):	LIMIT The most we will pay for any one accident or loss:
LIABILITY NON-OWNERSHIP LIABILITY HIRED/BORROWED LIABILITY	1	\$1,000,000 \$1,000,000 See Table Below
MANDATORY PERSONAL INJURY PROTECTION	5	\$50,000
OPTIONAL BASIC ECONOMIC LOSS	5	\$25,000
ADDED PERSONAL INJURY PROTECTION (OR EQUIVALENT ADDED NO- FAULT COVERAGE)	5	\$100,000
AUTO MEDICAL PAYMENTS	Not Quoted	Not Quoted Each Insured
UNINSURED MOTORISTS	Not Quoted	See Schedule
SUPPLEMENTARY UNINSURED/UNDERINSURED MOTORISTS	6	See Schedule
PHYSICAL DAMAGE COMPREHENSIVE COVERAGE	7,8	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus See Schedule Deductible For Each Covered Auto, But No Deductible Applies To Loss Caused By Fire Or Lightning
PHYSICAL DAMAGE COLLISION COVERAGE	7,8	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus See Schedule Deductible For Each Covered Auto
PHYSICAL DAMAGE TOWING AND LABOR	Not Quoted	Not Quoted

LIABILITY DEDUCTIBLES	
COVERAGE:	DEDUCTIBLE:
LIABILITY	
PERSONAL INJURY PROTECTION	See Schedule
DEDUCTIBLE REIMBURSEMENT FOR OFFICERS & DIRECTORS	\$1,000
LOSS ADJUSTMENT EXPENSES INSIDE/OUTSIDE DEDUCTIBLE	OUTSIDE

**HIRED/BORROWED AUTO COVERAGES**

<b>COVERAGE:</b>	<b>ESTIMATED ANNUAL COST OF HIRE:</b>	<b>LIMIT:</b>
<b>LIABILITY*</b>	<b>If Any</b>	<b>\$1,000,000</b>
<small>*Coverage is provided on an excess basis</small>		
<b>COMPREHENSIVE</b>	<b>If Any</b>	<b>ACTUAL CASH VALUE COST OF REPAIRS OR \$25,000 WHICHEVER IS LESS, MINUS \$500 DEDUCTIBLE, FOR EACH COVERED AUTO, BUT NO DEDUCTIBLE APPLIES TO LOSS CAUSED BY FIRE OR LIGHTENING.</b>
<b>COLLISION</b>	<b>If Any</b>	<b>ACTUAL CASH VALUE COST OF REPAIRS OR \$25,000 WHICHEVER IS LESS, MINUS \$500 DEDUCTIBLE, FOR EACH COVERED AUTO.</b>
<small>PHYSICAL DAMAGE COVERAGE for covered "autos" you hire or borrow is excess unless indicated below by "X" <input type="checkbox"/> If this box is checked PHYSICAL DAMAGE COVERAGE applies on a direct primary basis and for purposes of the condition entitled OTHER INSURANCE, any covered "auto" you hire or borrow is deemed to be a covered "auto" you own</small>		

**MUTUAL AID ENDORSEMENT**

<b>LIMIT OF INSURANCE:</b>	<b>PREMIUM:</b>
<b>\$1,000,000</b>	<b>Included</b>

**ADDITIONAL INSURED**

No Additional Insureds Scheduled

### BUSINESS AUTO SYMBOLS

Symbol	Description Of Covered Auto Designation Symbols	
1	Any "Auto"	
2	Owned "Autos" Only	Only those "autos" you own (and for Liability Coverage any "trailers" you don't own while attached to power units you own). This includes those "autos" you acquire ownership of after the policy begins.
3	Owned Private Passenger "Autos" Only	Only the private passenger "autos" you own. This includes those private passenger "autos" you acquire ownership of after the policy begins.
4	Owned "Autos" Other Than Private Passenger "Autos" Only	Only those "autos" you own that are not of the private passenger type (and for Liability Coverage any "trailers" you don't own while attached to power units you own). This includes those "autos" not of the private passenger type you acquire ownership of after the policy begins.
5	Owned "Autos" Subject To No-fault	Only those "autos" you own that are required to have No-Fault benefits in the state where they are licensed or principally garaged. This includes those "autos" you acquire ownership of after the policy begins provided they are required to have No-Fault benefits in the state where they are licensed or principally garaged.
6	Owned "Autos" Subject To A Compulsory Uninsured Motorists Law	Only those "autos" you own that because of the law in the state where they are licensed or principally garaged are required to have and cannot reject Uninsured Motorists Coverage. This includes those "autos" you acquire ownership of after the policy begins provided they are subject to the same state uninsured motorists requirement.
7	Specifically Described "Autos"	Only those "autos" described in ITEM THREE of the Declarations (or NYMIR Schedule of Vehicles) for which a premium charge is shown (and for Liability Coverage any "trailers" you don't own while attached to any power unit described in ITEM THREE).
8	Hired "Autos" Only	Only those "autos" you lease, hire, rent or borrow. This does not include any "auto" you lease, hire, rent, or borrow from any of your employees or partners or members of their households.
9	Non-owned "Autos" Only	Only those "autos" you do not own, lease, hire, rent or borrow that are used in connection with your business. This includes "autos" owned by your employees or partners or members of their households but only while used in your business or your personal affairs.



## COMMERCIAL AUTO COVERAGE FEATURES

- Automatic \$3,000 Additional Equipment coverage for equipment installed on municipal vehicles.
- Deductible reimbursement up to \$1,000 for physical damage to any municipal employee's personally owned vehicle while using in the course of municipal duties and responsibilities.
- Replacement cost new valuation for police vehicles 10 years old or newer.
- NYMIR Insured Vehicles -Automatic \$3,000 Additional Equipment Extension is included to provide up to \$3,000 per vehicle for equipment that is installed in and/or on the vehicle.
- Sound Receiving Equipment -No exclusion for covered autos.

Town of Liberty  
 120 North Main Street  
 Liberty, NY 12754



Policy Number: Q-06039  
 Effective Date: 04/15/2024  
 Expiration Date: 04/15/2025

**NYMIR SCHEDULE OF VEHICLES**

Veh #	Class Code	Year	Make	Model	VIN	Uninsured Motorist	PIP Deductible	Med Pay	Tow-ing	Cost New	Comp Ded	Coll Ded	Annual Premium (\$)
1	21499	1987	GMC	Tanker	1GCM7D1G5HV502058	\$1,000,000	Full		No	\$22,000	FLTR	FLTR	\$575
3	01499	1994	Ford	Truck	2FTHF26H9RCA75279	\$1,000,000	Full		No	\$15,000	\$500	\$500	\$689
5	31479	1999	Chevrolet	Kodiak Dump	1GBP7H1C9XJ103248	\$1,000,000	Full		No	\$67,600	FLTR	FLTR	\$652
6	01499	2003	Chevrolet	Pickup	1GBHK24U23E318560	\$1,000,000	Full		No	\$26,465	\$500	\$500	\$867
7	21479	2004	Internationa	Dump	1HTWZahr74J090727	\$1,000,000	Full		No	\$130,809	FLTR	FLTR	\$535
8	68499	1980	Snow	Trailer	101098		Full		No				\$77
9	68499	1999	Parke	Trailer	13ZRA1826X1002849		Full		No				\$77
10	68499	1988	Eric	Trailer	4802155		Full		No				\$77
11	68499	1994	L&S	Trailer	1L9FB1620R1097271		Full		No				\$77
12	68499	1985	SE/JE	Trailer	85600391		Full		No				\$77
13	7996	2003	Broce	Broom St. Sweepe	403058	\$1,000,000	Full		No	\$27,500	FLTR	FLTR	\$240
14	21499	2005	Ford	Pickup	1FDWF31585EC97562	\$1,000,000	Full		No	\$21,544	\$500	\$500	\$754
15	21479	2006	Ford	F350 Dump	1FDWF37Y66EB58436	\$1,000,000	Full		No	\$39,991	FLTR	FLTR	\$535
16	01499	2006	Ford	F250 P/U	1ETNE21566EC94333	\$1,000,000	Full		No	\$22,383	\$500	\$500	\$767
17	40479	2007	Sterling	Dump	2FZAAZCV77AW85533	\$1,000,000	Full		No	\$137,000	FLTR	FLTR	\$1,381
18	40479	2007	Sterling	Dump	2FZAAZCV57AW85532	\$1,000,000	Full		No	\$137,000	FLTR	FLTR	\$1,381
19	01499	2008	Ford	F250 P/U	1FDNF21528EC04061	\$1,000,000	Full		No	\$29,845	\$500	\$500	\$867
21	01499	2008	Ford	Cargo Van	1FTNE24W18DB45084	\$1,000,000	Full		No	\$27,195	\$500	\$500	\$867
22	21479	2010	Internationa	Dump	1HTMMANN5AH167580	\$1,000,000	Full		No	\$92,193	FLTR	FLTR	\$535
23	01499	2008	Ford	F350 P/U	1FTWF31538EC53056	\$1,000,000	Full		No	\$22,948	\$500	\$500	\$767
24	01499	2010	Ford	F350 P/U	1FTWF3B58AEA74581	\$1,000,000	Full		No	\$26,878	\$500	\$500	\$867
25	40479	2010	Sterling	Dump	2FZAAZCVXAAAN4026	\$1,000,000	Full		No	\$165,000	FLTR	FLTR	\$1,381
26	01499	2011	Chevrolet	Silverado	1GBKKZCGXBZ190261	\$1,000,000	Full		No	\$42,115	\$500	\$500	\$1,051
27	01499	2011	Chevrolet	Silverado	1GB3KZCG5BZ408310	\$1,000,000	Full		No	\$33,539	\$500	\$500	\$867
28	01499	2012	Dodge	RAM	1C6RD7FP1CS265423	\$1,000,000	Full		No	\$21,304	\$500	\$500	\$767
29	68499	2013	Felling	Trailer	5FTTA3023D1041483		Full		No	\$24,980	\$500	\$500	\$213
30	40479	2013	Mack	Dump	1M2AX02C9DM001715	\$1,000,000	Full		No	\$207,200	FLTR	FLTR	\$1,381
31	01499	2012	Ford	F350 P/U	1FTRF3B66CEC99851	\$1,000,000	Full		No	\$30,232	\$500	\$500	\$867
32	68499	2013	Cross County	Flatbed Trail	431PS0815D1000427		Full		No	\$2,700	\$500	\$500	\$96
33	31479	2014	Internationa	Dump	1HTMMAAR2EH780197	\$1,000,000	Full		No	\$89,350	FLTR	FLTR	\$652
34	21479	2014	Dodge	Ram Dump	3C7WRNAL1EG292320	\$1,000,000	Full		No	\$77,530	FLTR	FLTR	\$535
35	68499	2014	CA/On	Trailer	4YMUL1218EV053038		Full		No	\$1,500	\$500	\$500	\$96
36	31479	2015	Freightliner	Dump	1FVAG3CY9FHGP3910	\$1,000,000	Full		No	\$181,843	FLTR	FLTR	\$652
37	31479	2005	Internationa	Dump	1HTWZahr15J033974	\$1,000,000	Full		No	\$12,500	FLTR	FLTR	\$652
39	21499	2018	Chevrolet	Silverado	1GB0KYEG3JZ266306	\$1,000,000	Full		No	\$50,371	\$500	\$500	\$995
40	40479	2018	Freightliner	Dump	1FVHG3DV2JHJX9686	\$1,000,000	Full		No	\$220,864	FLTR	FLTR	\$1,381
41	01499	2015	Dodge	RAM	3C63R3AT0PG541591	\$1,000,000	Full		No	\$42,000	\$500	\$500	\$1,051
42	01499	2019	Ford	F350	1FTRF3B62KEC37166	\$1,000,000	Full		No	\$37,424	\$500	\$500	\$867
43	01499	2018	Dodge	RAM	3C63R3AJ2JG345322	\$1,000,000	Full		No	\$36,654	\$500	\$500	\$867
44	01499	2020	Dodge	RAM	3C63R3CJ4LG161676	\$1,000,000	Full		No	\$42,314	\$500	\$500	\$1,125

Town of Liberty  
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**NYMIR SCHEDULE OF VEHICLES**

Veh #	Class Code	Year	Make	Model	VIN	Uninsured Motorist	PIP Deductible	Med Pay	Towing	Cost New	Comp Ded	Coll Ded	Annual Premium (\$)
45	21479	2019	Ram	Dump	3C7WRNAJ3KG672835	\$1,000,000	Full		No	\$69,827	FLTR	FLTR	\$535
46	01499	2020	Dodge	RAM	3C63R3AJ9LG206291	\$1,000,000	Full		No	\$37,310	\$500	\$500	\$916
47	01499	2021	Jeep	Subn	1C4PJMCB3MD102679	\$1,000,000	Full		No	\$24,288	\$500	\$500	\$832
48	01499	2022	RAM	Pickup	3C63R3AJXNG288258	\$1,000,000	Full		No	\$51,131	\$500	\$500	\$1,316
49	40479	2004	Internationa l	Dump	1HTWXAXT84J078024	\$1,000,000	Full		No	\$80,000	FLTR	FLTR	\$1,381
51	01499	2023	RAM	Pickup	1C6RR7KG0PS592697	\$1,000,000	Full		No	\$49,698	\$500	\$500	\$1,316
52	7996	2008	Gradall	Excavator/Gr ader	3120000113	\$1,000,000	Full		No	\$88,000	FLTR	FLTR	\$240
53	21499	2022	Chevrolet	Truck	1GB3YSE78NF184099	\$1,000,000	Full		No	\$56,805	\$500	\$500	\$1,220

## Commercial Excess Liability

### LIMITS OF INSURANCE

LIMIT PER OCCURRENCE	\$8,000,000
GENERAL AGGREGATE LIMIT	\$16,000,000

### SCHEDULE OF UNDERLYING POLICIES

LINE OF BUSINESS	QUOTE #	CARRIER	POLICY EFF DATE	POLICY EXP DATE	LIMITS
GENERAL LIABILITY	Q-06026	New York Municipal Insurance Reciprocal	04/15/2024	04/15/2025	EACH OCCUR: \$1,000,000 GENERAL AGG: \$3,000,000 PERS ADV INJ: \$1,000,000 PROD/COMP OPS AGG: \$1,000,000 DAMAGE TO PREMISES: \$50,000
COMMERCIAL AUTO	Q-06039	New York Municipal Insurance Reciprocal	04/15/2024	04/15/2025	BI/PD: \$1,000,000
PUBLIC OFFICIALS LIABILITY	Q-06026	New York Municipal Insurance Reciprocal	04/15/2024	04/15/2025	EACH CLAIM: \$1,000,000 ANNUAL AGG: \$2,000,000 LAND USE LIABILITY – ANNUAL AGG: \$1,000,000
LAW ENFORCEMENT	Not Quoted	New York Municipal Insurance Reciprocal			EACH PERSON: Excluded EACH OCCUR: Excluded ANNUAL AGG: Excluded

### DOWNSTREAM DAM COVERAGE

PER OCCURRENCE LIMIT	\$5,000,000
GENERAL AGGREGATE LIMIT	\$5,000,000
DOWNSTREAM DAM COVERAGE PREMIUM	Included

\*Coverage only applies to dams listed in the schedule below.

### DOWNSTREAM DAM SCHEDULE

DAM NAME	DAM SIZE	DAM HAZARD LEVEL
Dixie Lake Dam	20 Acre Feet and Under	A - Low

**NOTICE REQUIRED BY THE NEW YORK INSURANCE LAW**

**The below disclaimer applies ONLY to any Public Officials Liability coverage and/or any Employee Benefits Liability coverage provided by this policy.**

The Public Officials and Employee Benefits Liability portions of this policy provides insurance on a claims-made basis. This policy does not provide coverage for claims arising out of incidents, occurrences or alleged wrongful acts which took place prior to the retroactive date. The policy covers only claims or incidents reported to NYMIR while the policy remains in effect, and all coverage under the policy, except for the 90-day extended reporting period, ceases upon the termination of the policy unless the insured purchases optional extended reporting endorsement coverage. An optional extended reporting period will be offered for one (1) year, two (2) years, or three (3) years for additional premium on the Public Officials portion of this policy. An optional extended reporting period will be offered for five (5) years for the Employee Benefits Liability portion of this policy. The rates for the optional extended reporting endorsement coverage will be based on the rates in effect at the termination of coverage and these rates may be subject to substantial increase over rates currently in effect.

## EXCESS LIABILITY FEATURES

NYMIR's Excess Policy provides additional limits over the policies detailed above in the Schedule of Underlying Policies. It offers true follow form coverage, providing excess protection for your municipality's volatile exposures.

The following exposures are not excluded (provided coverage exists on the underlying policy):

- Employment Benefits Liability
- Sexual Abuse & Molestation
- Special Events Coverage
- Failure to Supply
- Land Use Liability

## Owners and Contractors Protective Liability

**NAMED INSURED & MAILING ADDRESS:**

The People of the State of New York, all municipal subdivisions thereof,  
As Per Named Insured Extension Schedule  
1220 Washington Avenue  
Albany, NY 12232

### LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT	\$1,000,000
GENERAL AGGREGATE LIMIT	\$2,000,000

CLASSIFICATION	CODE NO.	RATE	PREMIUM BASE
Work Permit	34	INCLUDED	INCLUDED

## NAMED INSURED EXTENSION SCHEDULE

**POLICY NUMBER:**

Q-06035

**EFFECTIVE DATE:**

04/15/2024

The People of the State of New York, all municipal subdivisions thereof, and the Commissioner and Department of Transportation, the New York State Thruway Authority, the State Bridge Authority and their officials, officers and employees.



**As a client of Marshall & Sterling you are eligible for the following Loss Control Services:**

**Marshall & Sterling Online**

- Enrollment and ongoing support
- Introduction and Training

**General Loss Control Consultation for Compliance and Regulatory needs**

- Assistance with Carrier recommendations
- Consultation for OSHA, DOT and industry specific requirements
- New Regulatory or change notification
- Safety material review (safety manual, recordkeeping, training, etc.)

This information is being provided in compliance with New York State Insurance. Regulation 194 [11NYCRR 30.3(a)].

Marshall & Sterling Inc. ("the producer") is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefit of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

	2023	2024 Difference		
Property	\$25,935.80	\$29,930.00	\$3,423.20	
B&M	\$4,019.40	\$5,532.00	\$1,424.60	
GL	\$85,584.40	\$99,628.00	\$14,043.60	
Crime	\$2,054.80	\$1,490.00	(\$564.80)	
Cyber	\$3,231.80	\$2,924.00	(\$307.80)	
IM	\$8,467.80	\$9,039.00	\$571.20	
Auto	\$32,005.60	\$36,266.00	\$4,260.40	
Pub Off	7,396.40	\$7,156.00	(\$240.40)	
OCP	\$275.00	\$275.00	\$0.00	
XS	\$13,294.60	\$13,536.00	\$241.40	
	\$182,265.60	\$205,776.00	\$22,851.40	
			\$0.00	
NY FF	\$99.04	\$143.79	\$39.96	
DMV Fee	\$370.00	\$400.00	\$30.00	
	\$182,734.64	\$206,319.79	\$23,585.15	12.91%

	2023 Annualized After		
	2023 Renewal	Endorsements	2024 Renewal
PR/GL/B&M/CR/Cyber	\$120,826.20	\$120,826.20	\$139,504.00
IM	\$8,467.80	\$8,467.80	\$9,039.00
CA	\$32,005.60	\$34,779.00	\$36,266.00
Pub Off	\$7,396.40	\$7,396.40	\$7,156.00
XS	\$13,294.60	\$13,294.60	\$13,536.00
OCP	\$275.00	\$275.00	\$275.00
<b>Total</b>	<b>\$182,265.60</b>	<b>\$185,039.00</b>	<b>\$205,776.00</b>

Blanket Property Limit	25,854,941	28,501,887
Equipment Breakdown	25,854,941	28,501,887
Added Tennis Courts at Location 5-20		\$100,000
Added Basketball Court at Location 5-21		\$190,000
33-1 - Added Street Lights Throughout Town		\$30,000
Added Builder's Risk for Pavilion at Location 4-8, Construction to start 6/1		\$250,000

Vehicle Count	46	48
Add 2008 Gradall #00113 value \$88,000		
Add 2023 Ram #92697 value \$49,698		

IM:		
Auto Phys Dam	1,678,207	1,758,207
Contractor's Eqpt	980,428	1,060,478
Misc.	35,000	35,000
Small Tools	5,000	5,000
Leased/Rented	150,000	200,000
Add CE - 2008 Gradall #00113 value \$88,000		
Add CE - 2016 Caterpillar #21945 value \$97,500; Delete 2008 Asphalt Zipper #221945 value \$105,450		
Increased Leased/Rented from \$150k to \$200k		

Loss Ratio	52%	78%
GL & Auto Physical Damage lines both have loss ratios over 100%		