



TOWN OF LIBERTY

N E W Y O R K

TOWN BOARD MEETING

PLACE: SENIOR CITIZEN CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: May 7, 2025

TIME: 6:30 P.M. REGULAR MEETING

FRANK DEMAYO, SUPERVISOR

LAURIE DUTCHER, TOWN CLERK

DEAN FARRAND, COUNCILMEMBER

VINCENT MCPHILLIPS, COUNCILMEMBER

JOHN LENNON, COUNCILMEMBER

BRUCE DAVIDSON, COUNCILMEMBER

PLEASE NOTE: ALL ITEMS FOR THE AGENDA MUST BE RECEIVED BY NOON THE WEDNESDAY BEFORE THE MEETING.

PLEDGE OF ALLEGIANCE

PRESENTATION- Liberty Central School Budget Presentation by Dr. Patrick Sullivan

CORRESPONDENCE

INCOMING:

1. Correspondence from the Town of Liberty Finance Director to Delaware River Solar, LLC regarding the Harris Rd. Solar Project Decommissioning Agreement.
2. Email correspondence from Mike Grosso, NYSDEC Analyst 1 regarding Cranberry Lake.
3. Correspondence regarding the Borscht Belt Historical Marker Project.
4. Memorandum from the Sullivan County Personnel and Civil Service Administration regarding Civil Service Rules.
5. Correspondence from the Sullivan County Legislature regarding Lead Agency Status for Broadband Project.
6. Invitation from Town of Bethel for Environmental Open House Forum.
7. Project status update regarding Countywide Water and Wastewater Study.
8. Reports from the Sullivan County E-911 Center.
9. Delaware Engineering Key Status Updates and Items for Board Review and Consideration.
10. Correspondence from Dave Ohman, of Delaware Engineering, regarding Devany Rd.

OUTGOING:

NEW BUSINESS

1. Motion accepting the 4/3/25 low proposal from Slack Chemical for Water Treatment Chemical StaDloc8837 for the temporary Sludge Dewatering.



TOWN OF LIBERTY

N E W Y O R K

2. Motion extending the noise ordinance for Arrowhead Ranch on 6/1, 6/29 & 9/21 until 10:30 p.m.
3. Motion approving the Water Meter Installation Agreement with Swan Manor for separate meters.
4. Motion approving the Budget Transfers and Modifications as submitted by the Finance Director.
5. Motion approving Refuse Collection License for Waste Management of Beach Lake, PA.
6. Motion awarding stone bid to the low bidders.
7. Motion authorizing the Water & Sewer to hire Gary Klein as a laborer pending pre-employment testing.
8. Motion approving the budget transfer for Swan Lake Sewer from X2 9710.6 (transfer to capital) to S2 8110.4 (operating fund) in the amount of \$51,709.50 for the SPDES NOV response as approved at the January 22, 2025 Board Meeting.
9. Motion designating the Town of Liberty as Lead Agency for the O&W Rail Trail Parksville Extension from the Fox Mountain Rd. Trailhead to the Town Line adjacent to Livingston Manor.
10. Approval of the following minutes as submitted by the Town Clerk:
 - Board Mtg. 4/7/25
 - Board Mtg. 4/21/25
 - Stone bid 4/25/25

DISCUSSION

1. Indian Lake Sanitary Sewer Main Repair.
2. Presidential Road and Street Lighting Repairs.
3. Request to purchase Town Property SBL 44.-1-38 (Briscoe Road Stevensville Wells Site).
4. Swan Lake Footbridge
5. Swan Lake Dam
6. Hanofee Lake Dam

OLD BUSINESS

UNDER REVIEW

1. Shipping Containers
2. Fence In/Fence Out
3. Solar
4. Update of Comprehensive Plan

IN PROGRESS



TOWN OF LIBERTY

N E W Y O R K

-
1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
 2. Delaware Town/Village Water Sewer Study
 3. Walnut Mt. Pavilion

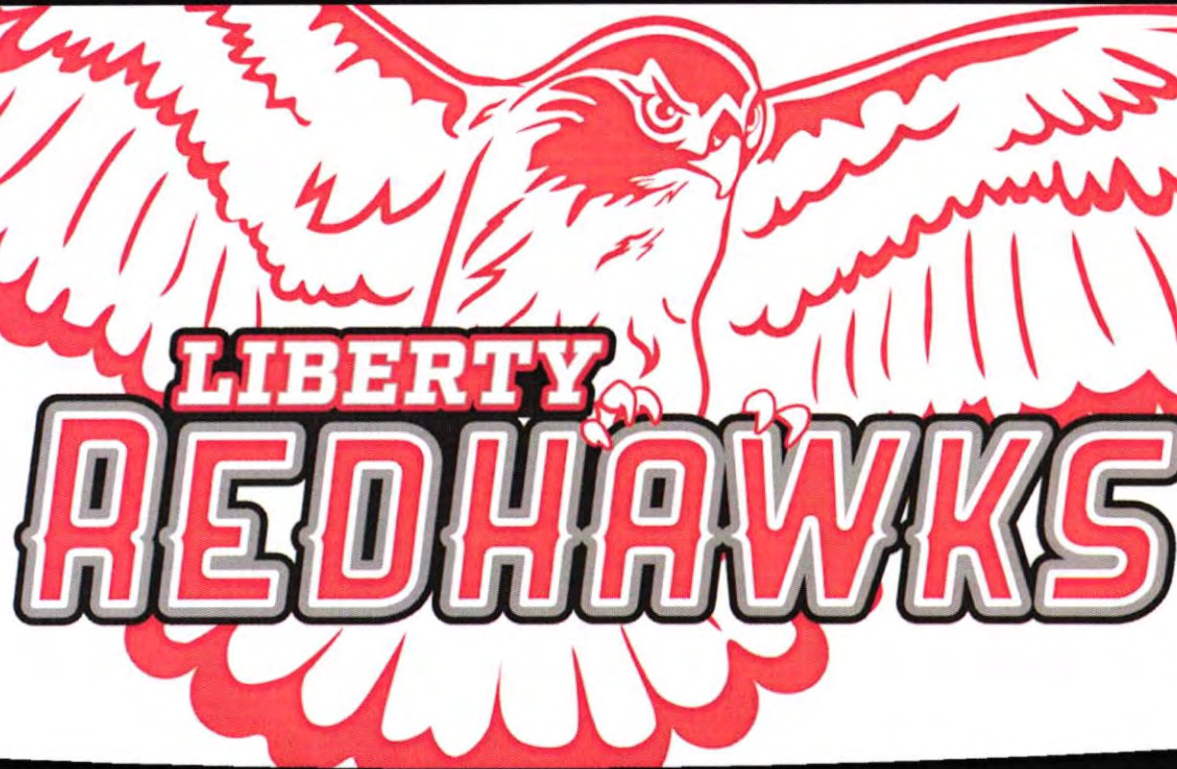
PUBLIC PARTICIPATION

BOARD DISCUSSION

EXECUTIVE SESSION

1. Personnel
2. Employee Relations Negotiations
3. Settlement Negotiations

ADJOURN



2025.2026 Proposed Budget
Liberty Central School



District's Mission

The mission of the Liberty Central School District is to empower each student to contribute and thrive in a diverse community by pursuing their potential.

Our Vision

Cultivating trust and courage to be innovative and to persevere.

Our Beliefs

Our mission and vision represent our core values and our dedication to remain innovative, forward thinking and focused on all students.





District's Mission

To that end, we believe in

- Committing to fiscal responsibility
- Providing physical and emotional safety for all.
- Partnering with educators, families and community for all students' success.
- Delivering a robust educational program PreK-12.
- Fostering a sense of belonging.
- Ensuring all students have the necessary resources to be successful.

2025.2026 Budget Development Calendar

January 2025

- Governor's State Aid
- Staffing Analysis
- Department Requests

February 2025

- Preliminary Budget Overview with BOE
- Fund Balance Calculation

March 2025

- Tax Levy Limit Calculation
- Revenue Analysis
- Recommended Budget and Referendum Review

April 2025

- Budget adopted by BOE

May 2025

- Budget Hearing
- Budget and Board of Education Election



2025.2026 Budget Assumptions

- ❖ Increase in Foundation Aid
- ❖ Decrease in Expenditure Aid - Capital
- ❖ Fund Balance
- ❖ End of ARP/ESSER Grants
- ❖ Enrollment



2025.2026 Budget Considerations

- ❖ Contractual Commitments
- ❖ Maintaining Current Programming
- ❖ Staffing Needs
- ❖ State Mandates

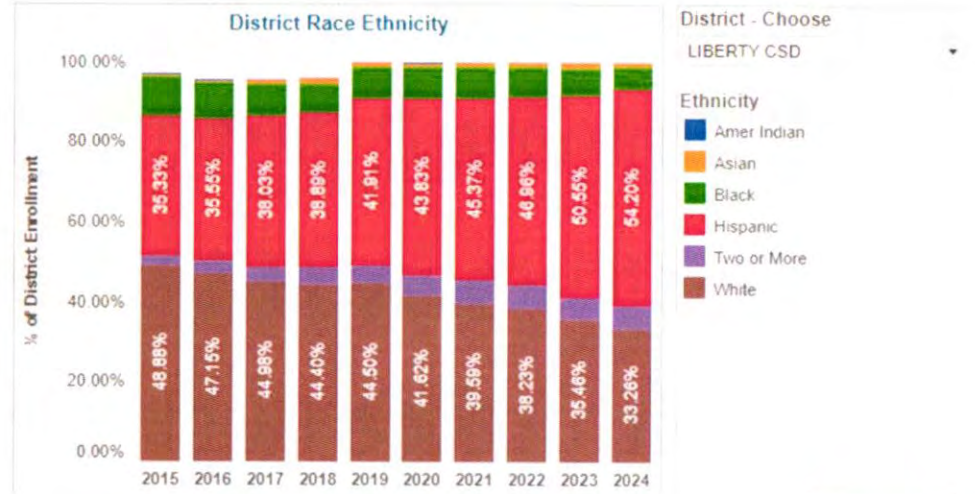
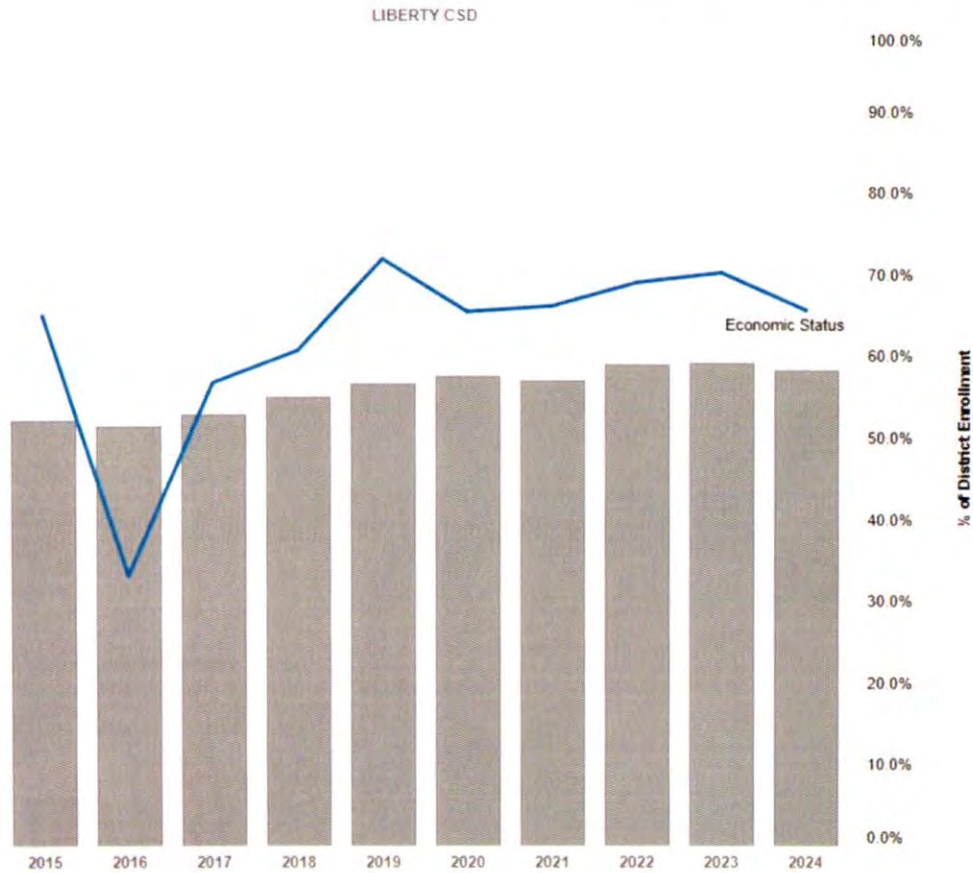


Staffing Updates

- ❖ Eliminate 2 Part Time Aide Positions (unfilled)
- ❖ Restructure IT Department
- ❖ Restructure Business Office



Enrollment Trends



Proposed 2025.2026 Budget

Total General Fund Budget

\$68,508,362

Increase

\$474,068

Percent Increase

0.70%



Proposed 2025.2026 Tax Levy

\$17,760,162

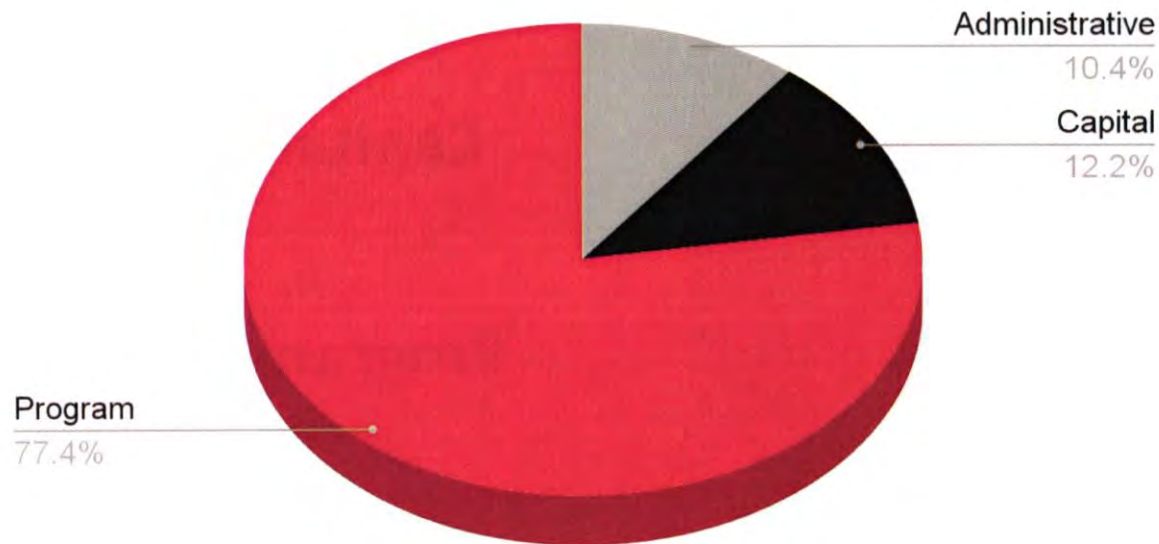
Percent Change

0%



Proposed 2025.2026 Budget

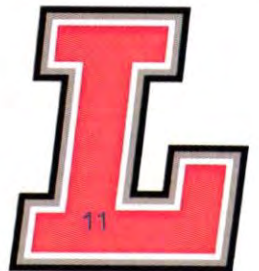
3 Part Budget



Administrative
\$7,154,495

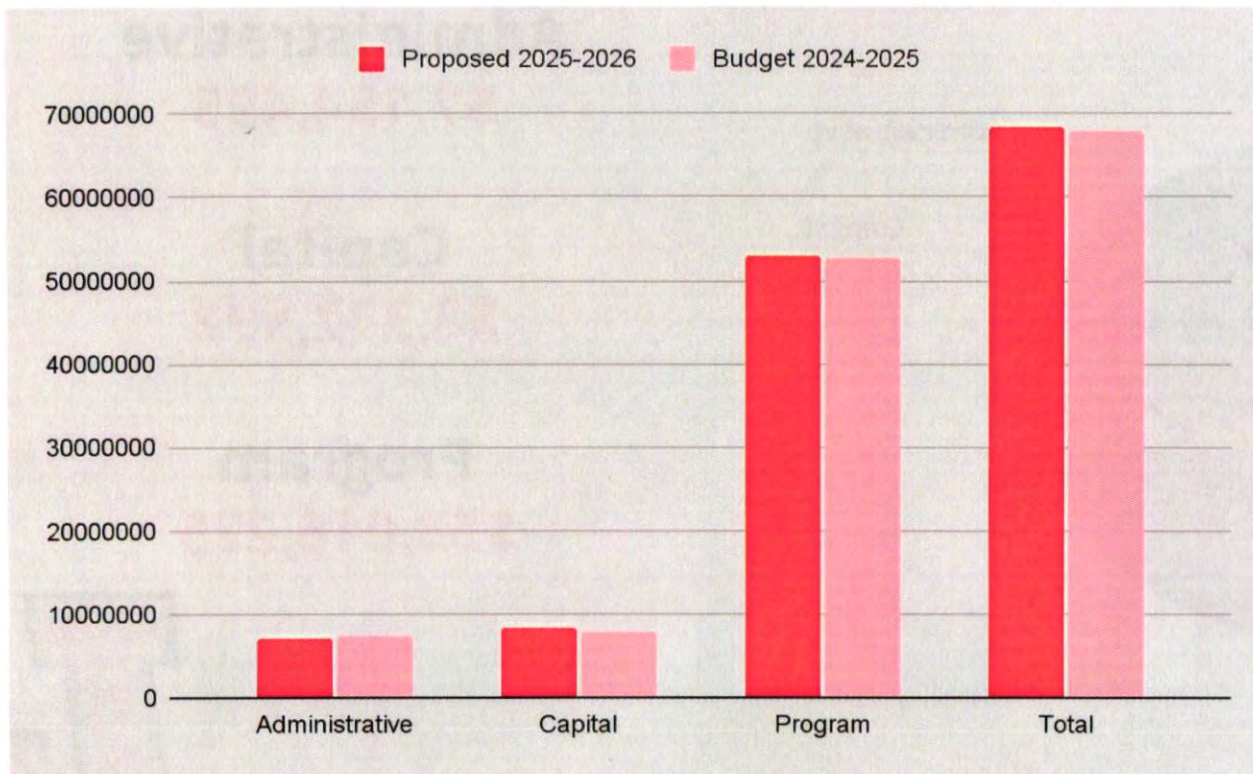
Capital
\$8,337,592

Program
\$53,016,275



Proposed 2025.2026 Budget

3 Part Comparison



Administrative

- **\$215,817**

Capital

\$377,731

Program

\$312,184

Total

\$474,068

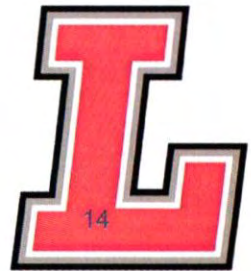
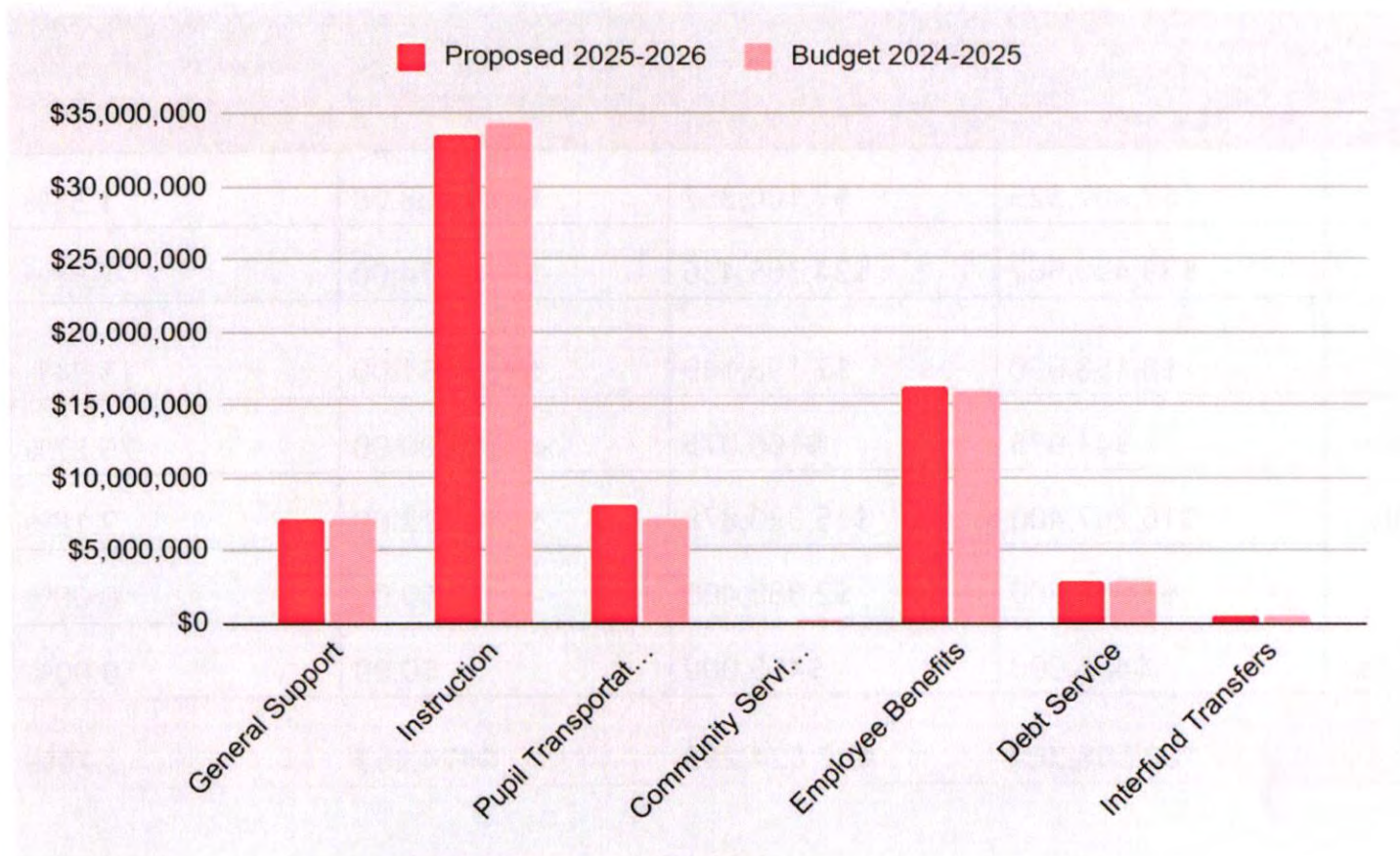


Proposed 2025.2026 Budget

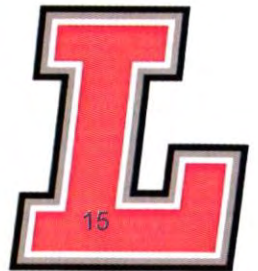
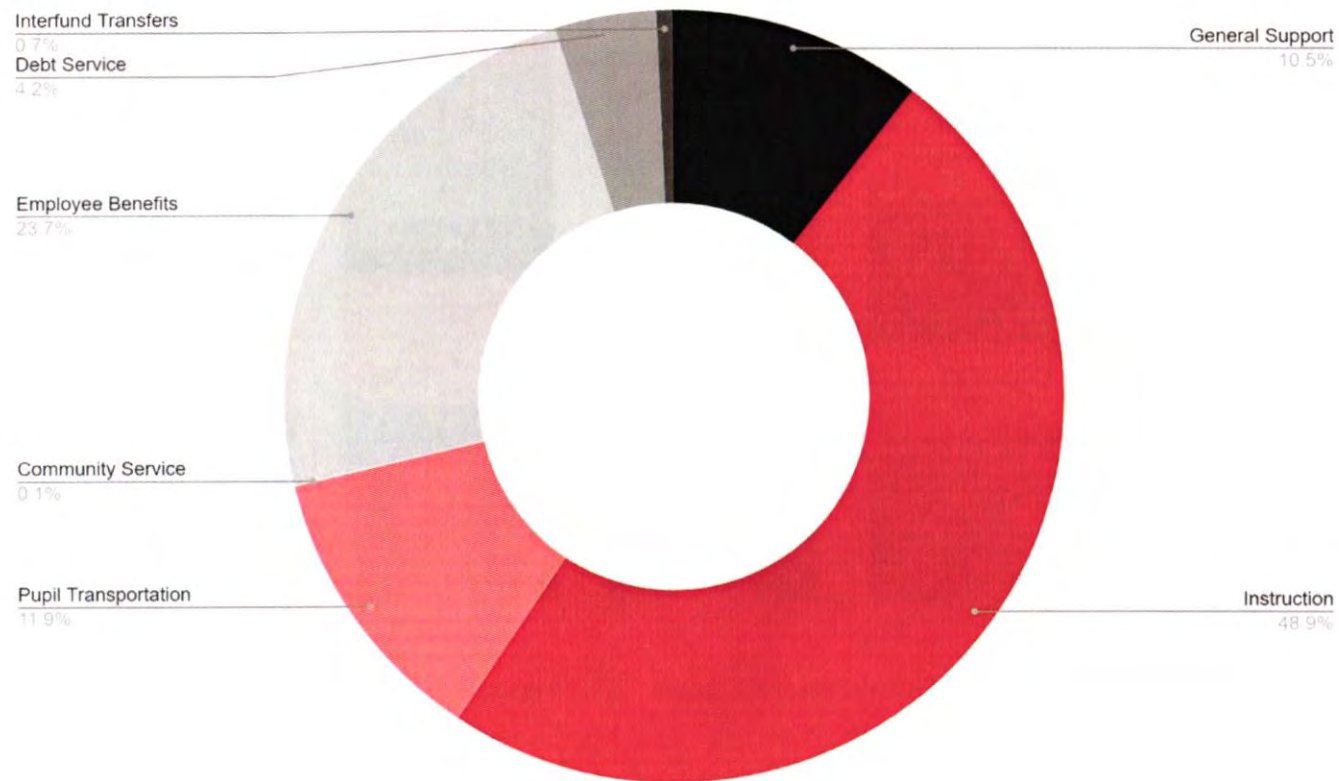
Function	Proposed 2025-2026	Budget 2024-2025	Difference	Percent Change
General Support	\$7,207,325	\$7,100,357	\$106,968.00	1.51%
Instruction	\$33,490,562	\$34,305,436	-\$814,874.00	-2.38%
Pupil Transportation	\$8,158,600	\$7,198,149	\$960,451.00	13.34%
Community Service	\$41,075	\$166,075	-\$125,000.00	-75.27%
Employee Benefits	\$16,267,400	\$15,920,878	\$346,522.00	2.18%
Debt Service	\$2,888,400	\$2,888,400	\$0.00	0.00%
Interfund Transfers	\$455,000	\$455,000	\$0.00	0.00%
	\$68,508,362	\$68,034,295	\$474,067	0.70%



Proposed 2025.2026 Budget

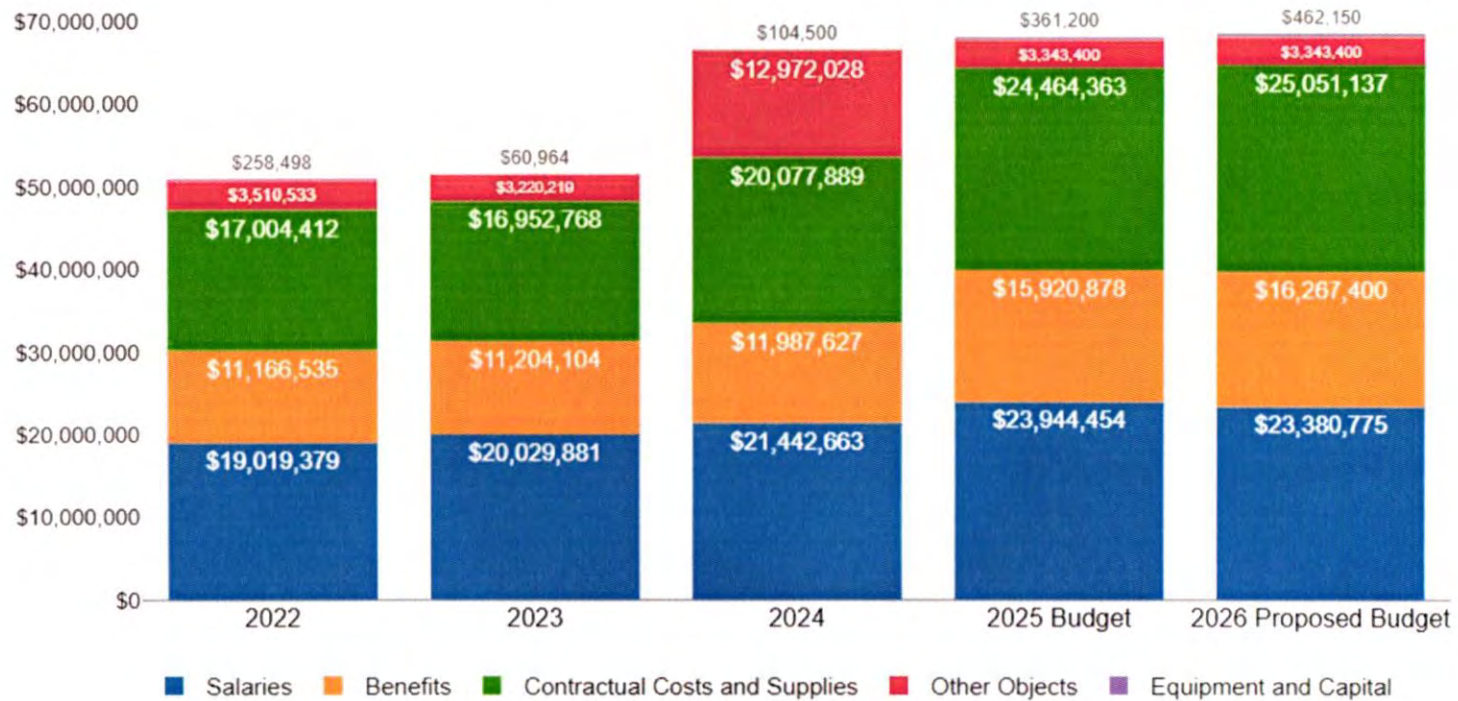


Proposed 2025.2026 Budget



Proposed 2025.2026 Budget

Expenses by Object



Proposed 2025.2026 Revenue

Function	Proposed 2025-2026	Budget 2024-2025	Difference	Percent Change
Local Revenue	\$19,925,162	\$19,245,162	\$680,000.00	3.53%
State Revenue	\$48,329,000	\$48,484,933	-\$155,933.00	-0.32%
Federal Revenue	\$100,000	\$150,000	-\$50,000.00	-33.33%
Fund Balance	\$0	\$0	\$0.00	0.00%
Reserves	\$0	\$0	\$0.00	0.00%
Other Financing	\$154,200	\$154,200	\$0.00	0.00%
	\$68,508,362	\$68,034,295	\$474,067	0.70%

2025-2026 State Aid is based on February 2025 data.



Proposed 2025.2026 Revenue

Local Revenue

\$19,925,162

FY 2026 Budgeted

3.53% Change from Prior Year

State Revenue

\$48,329,000

FY 2026 Budgeted

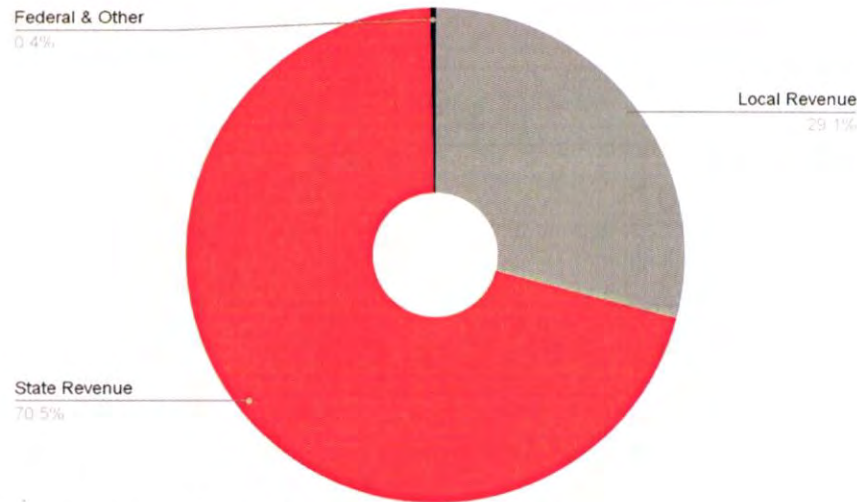
-0.32% Change from Prior Year

Federal Revenue

\$100,000

FY 2026 Budgeted

-33.33% Change from Prior Year



2025-2026 State Aid is based on February 2025 data.



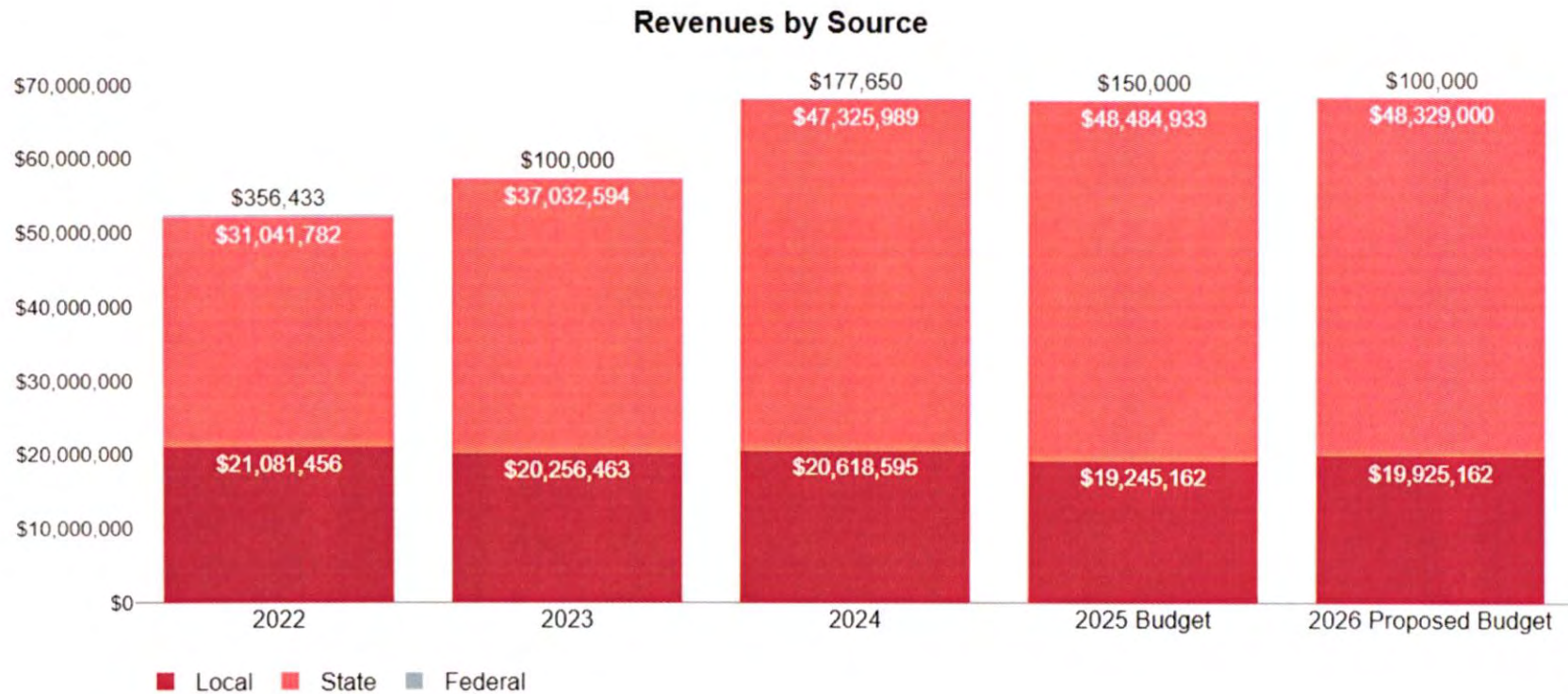
Proposed 2025.2026 Revenue



2025-2026 State Aid is based on February 2025 data.



Proposed 2025.2026 Revenue



2025-2026 State Aid is based on February 2025 data.

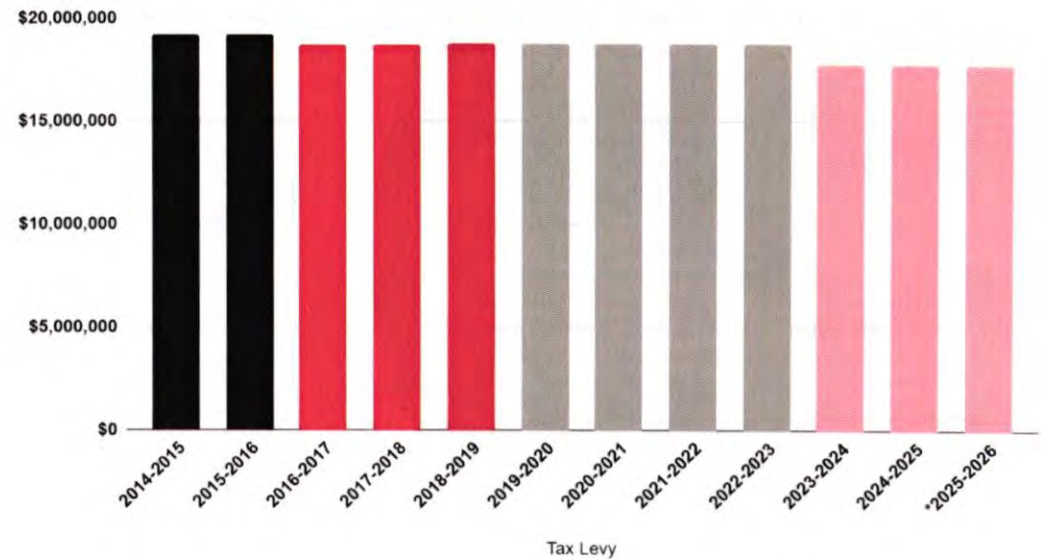


Tax Levy Comparison

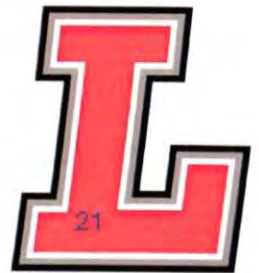
Year	Tax Levy	Percent Change
2014-2015	\$19,166,828	
2015-2016	\$19,166,828	0.00%
2016-2017	\$18,666,828	-2.61%
2017-2018	\$18,666,828	0.00%
2018-2019	\$18,760,162	0.50%
2019-2020	\$18,760,162	0.00%
2020-2021	\$18,760,162	0.00%
2021-2022	\$18,760,162	0.00%
2022-2023	\$18,760,162	0.00%
2023-2024	\$17,760,162	-5.33%
2024-2025	\$17,760,162	0.00%
*2025-2026	\$17,760,162	0.00%

*Proposed 2025-2026 Tax Levy

Tax Levy Trend Since 2014-2015



The District's decisions impact the Tax Levy changes. Changes in equalization rate and taxable assessments impact the actual Tax Rates for each town.



Property Tax Cap Calculation

Tax Levy Limit, Before Adjustments and Exclusions

✓	Real Property Tax Levy FYE 2025	\$17,760,162
✓	Tax Cap Reserve Offset from FYE 2024 Used to Reduce FYE 2025 Levy	\$0
✓	Total Tax Cap Reserve Amount (Including Interest Earned) from FYE 2025	---
✓	Tax Base Growth Factor	1.0144
✓	PILOTs Receivable FYE 2025	\$274,418
✓	Tort Exclusion Amount Claimed in FYE 2025	\$0
✓	Capital Tax Levy Exclusion FYE2025	\$60,298
✓	Allowable Levy Growth Factor	1.0200
✓	PILOTs Receivable FYE 2026	\$203,317
✓	Available Carryover from FYE 2025	\$279,381
	Tax Levy Limit Before Adjustments/Exclusions	\$18,670,693
	Exclusions	
✓	Tort Exclusion	\$0
✓	Capital Tax Levy Exclusion FYE2026	\$1,791,611
✓	Teachers' Retirement System Exclusion	\$0
✓	Employees' Retirement System Exclusion	\$0
	Total Exclusions	\$1,791,611
	Your FYE 2026 Tax Levy Limit, Adjusted for Transfers plus Exclusions	\$20,462,304
✓	Total Tax Cap Reserve Amount Used to Reduce FYE 2026 Levy	---
✓	FYE 2026 Proposed Levy, Net of Reserve	\$17,760,162
	Difference Between Tax Levy Limit and Proposed Levy	\$2,702,142
✓	Do you plan to override the Tax Cap for FYE 2026 ?	No



Proposed 2025.2026 Budget

Total General Fund Budget

\$68,508,362

Increase

\$474,068

Percent Increase

0.70%



Proposed 2025.2026 Tax Levy

\$17,760,162

Percent Increase

0%



Proposition 2: Capital project for the May vote

The proposed \$7,494,246 million project would add cooling units to portions of the elementary school to address recent state legislation that sets a maximum temperature of 88 degrees for educational and support services spaces.

The district is working with architecture and engineering firm LAN Associations and construction management firm Schoolhouse Construction on the project.

The capital project is not expected to have a tax impact as \$1,125,000 would be used from available fund balance and the remaining amount reimbursed through state capital project aid.





May 20, 2025



**Budget Vote
Board of Education Election
Capital Referendum**

**High School Library/Media
Center**

11:00 AM - 8:00 PM



Questions?

COPY

Town of Liberty Finance Office
120 North Main Street
Liberty, New York 12754
Phone (845) 292-5772
Fax (845) 292-1310
c.gerow@townofliberty.org

Cheryl Gerow
Director of Finance

April 29, 2025

Delaware River Solar, LLC
ATTN: Peter Dolgos
33 Irving Place #1090
New York NY 10003

RE: Harris Road Solar Project Decommissioning Agreement

Dear Mr. Dolgos:

As per the Decommissioning Agreement between the Town of Liberty and NY Liberty II, LLC ("Owner") dated August 15, 2022, on each anniversary date of the issuance of the building permit for the project, Owner agrees to deposit an additional 2.5% of the then existing amount in the Decommissioning Account on the Anniversary Date as described in the attached Schedule I.

The building permit for this project was issued on May 3, 2023. Please submit the additional deposit of \$2,768 to the above address by May 3, 2025.

Thank you.

Sincerely,



Cheryl Gerow

Cc: Frank DeMayo, Supervisor
Tammy Wilson, Planning Board Secretary

SCHEDULE I

Decommissioning Fund

Time Frame (Year)	Amount(s)	Cumulative (\$)
Permit Issuance	108,000	108,000
1	2,700	110,700
2	2,768	113,468
3	2,837	116,304
4	2,908	119,212
5	2,980	122,192
6	3,055	125,247
7	3,131	128,378
8	3,209	131,588
9	3,290	134,877
10	3,372	138,249
11	3,456	141,705
12	3,543	145,248
13	3,631	148,879
14	3,722	152,601
15	3,815	156,416
16	3,910	160,327
17	4,008	164,335
18	4,108	168,443
19	4,211	172,654
20	4,316	176,971
21	4,424	181,395
22	4,535	185,930
23	4,648	190,578
24	4,764	195,342
25	4,884	200,226
26	5,006	205,232
27	5,131	210,362
28	5,259	215,621
29	5,391	221,012
30	5,525	226,537

From: Grosso, Mike V (DEC) <mike.grosso@dec.ny.gov>
Sent: Monday, April 28, 2025 11:10 AM
To: James Gorman
Cc: gabrieladiv@gmail.com; supervisordemayo townofliberty.org; I.dutcher townofliberty.org; doh.sm.Monticello.District.Office; Fraatz, Michael R (DEC); Hertel, Christopher C (DEC); Williams, Garfield M (DEC)
Subject: 3-4836-00348/00002 (FW) NOC - CRANBERRY POND - LIBERTY - SULLIVAN COUNTY
Attachments: 3-4836-00348_00002 (FW) NOC.pdf

Good morning,

Please see the attached Notice of Complete Application for an Article 24 Freshwater Wetland Permit to treat Cranberry Lake, off Mullen Road, with aquatic pesticides to control nuisance pondweeds and milfoil.

James: please publish this notice in the paper in accordance with the instructions for one (1) day. Afterward, please provide me an affidavit.

Ecc is for your records.

Sincerely,

MIKE GROSSO

Analyst 1

New York State Department of Environmental Conservation

Division of Environmental Permits

21 South Putt Corners Road, New Paltz, NY 12561

845-256-3165 | mike.grosso@dec.ny.gov

dec.ny.gov | @NYSDEC on Social Media | [Podcast](#)

**New York State Department of Environmental Conservation
Division of Environmental Permits**

NYSDEC Region 3 Headquarters
21 S Putt Corners Rd
New Paltz, NY 12561
(845) 256-3054



April 25, 2025

JAMES GORMAN
The Pond Connection
1112 Federal Rd
Brookfield, CT 06804

Re: DEC ID # 3-4836-00348/00002
CRANBERRY POND

Dear Applicant Agent :

Please be advised that your application for a DEC permit(s) is complete and a technical review has commenced. Notice and the opportunity for public comment is required for this application. Enclosed is a Notice of Complete Application for your project. Please have the Notice published in the newspaper identified below once during the week of 4/28/2025 on any day Monday through Friday.

The official newspaper of the Town of LIBERTY.
Contact the Town Clerk's office to confirm the official newspaper.

On the Notice of Complete Application, that information presented between the horizontal lines, on the enclosed page(s) should be published. Do not print this letter or the information contained below the second horizontal line. Please request the newspaper publisher to provide you with a Proof of Publication for the Notice. Upon receipt of the Proof of Publication promptly forward it to this office. You must provide the Proof of Publication before a final decision can be rendered on your application. You are responsible for paying the cost of publishing the Notice in the newspaper.

Notification of this complete application is also being provided by this Department in the NYSDEC Environmental Notice Bulletin.

This notification does not signify approval of your application for permit. Additional information may be requested from you at a future date, if deemed necessary to reach a decision on your application. Your project is classified major under the Uniform Procedures Act. Accordingly, a decision is due within 90 days of the date of this notice unless a public hearing is held, which may extend this time frame. If a public hearing is necessary, you will be notified.

If you have any questions please contact me at the above address or phone number above.

Sincerely,

Michael V. Grosso
MICHAEL V GROSSO
Division of Environmental Permits

THIS IS NOT A PERMIT



**New York State Department of Environmental Conservation
Notice of Complete Application**

Date: 04/25/2025

Applicant: Gabriel Adiv

Facility: CRANBERRY POND
105 MULLEN RD
PARKSVILLE, NY 12768

Application ID: 3-4836-00348/00002

Permits(s) Applied for: 1 - Article 24 Freshwater Wetlands

Project is located: in LIBERTY in SULLIVAN COUNTY

Project Description:

The applicant proposes to treat Cranberry Lake, off Mullen Road, with aquatic pesticides to control nuisance pondweeds and milfoil. Treatment is within a NYS Freshwater Wetland and its state regulated 100 foot adjacent area.

Availability of Application Documents:

Filed application documents, and Department draft permits where applicable, are available for inspection during normal business hours at the address of the contact person. To ensure timely service at the time of inspection, it is recommended that an appointment be made with the contact person via email to mike.grosso@dec.ny.gov

State Environmental Quality Review (SEQR) Determination

A final environmental impact statement has been prepared on this project and is on file.

SEQR Lead Agency NYS Department of Environmental Conservation

State Historic Preservation Act (SHPA) Determination

The proposed activity is not subject to review in accordance with SHPA. The application type is exempt and/or the project involves the continuation of an existing operational activity.

DEC Commissioner Policy 29, Environmental Justice and Permitting (CP-29)

It has been determined that the proposed action is not subject to CP-29.

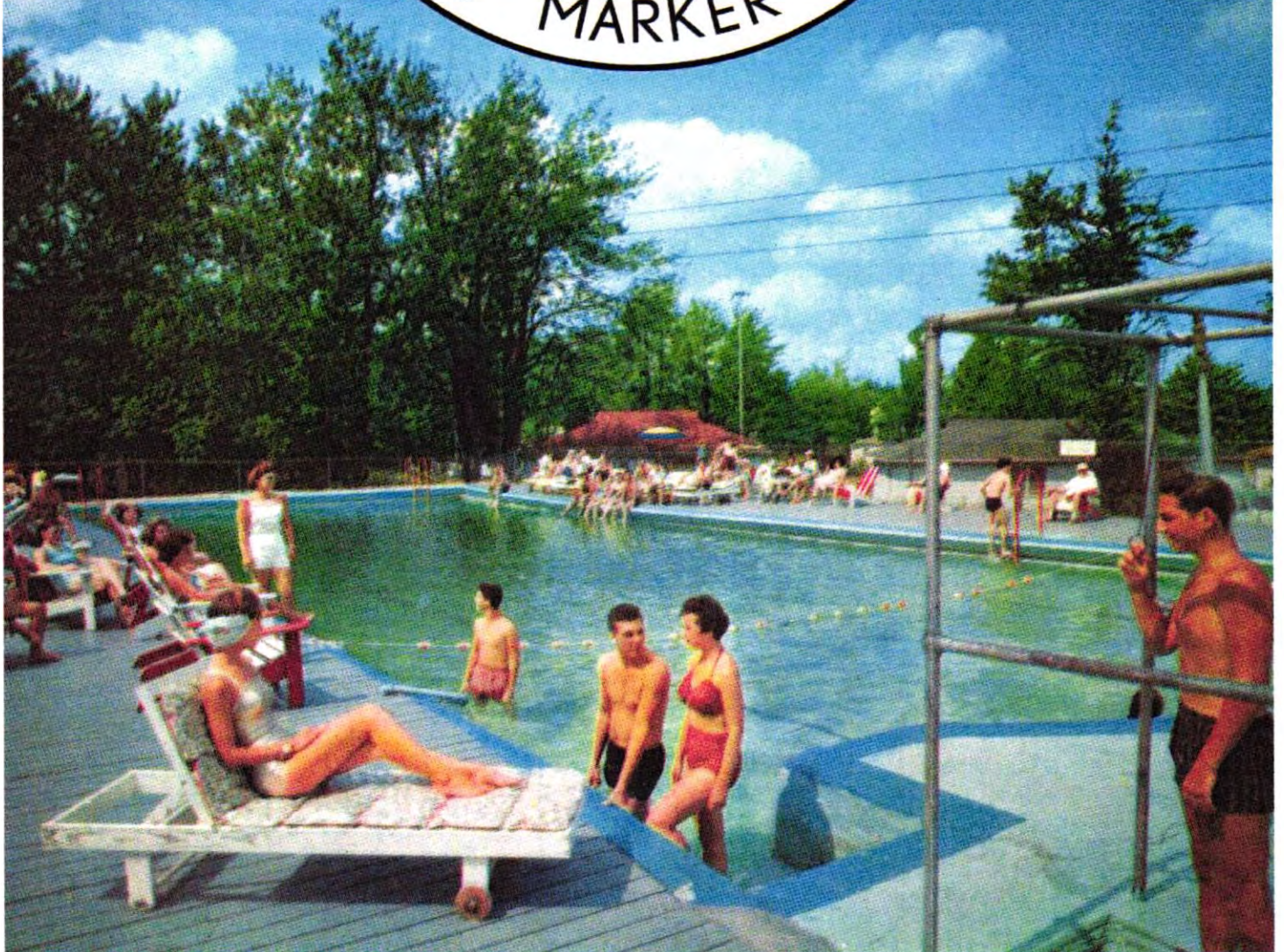
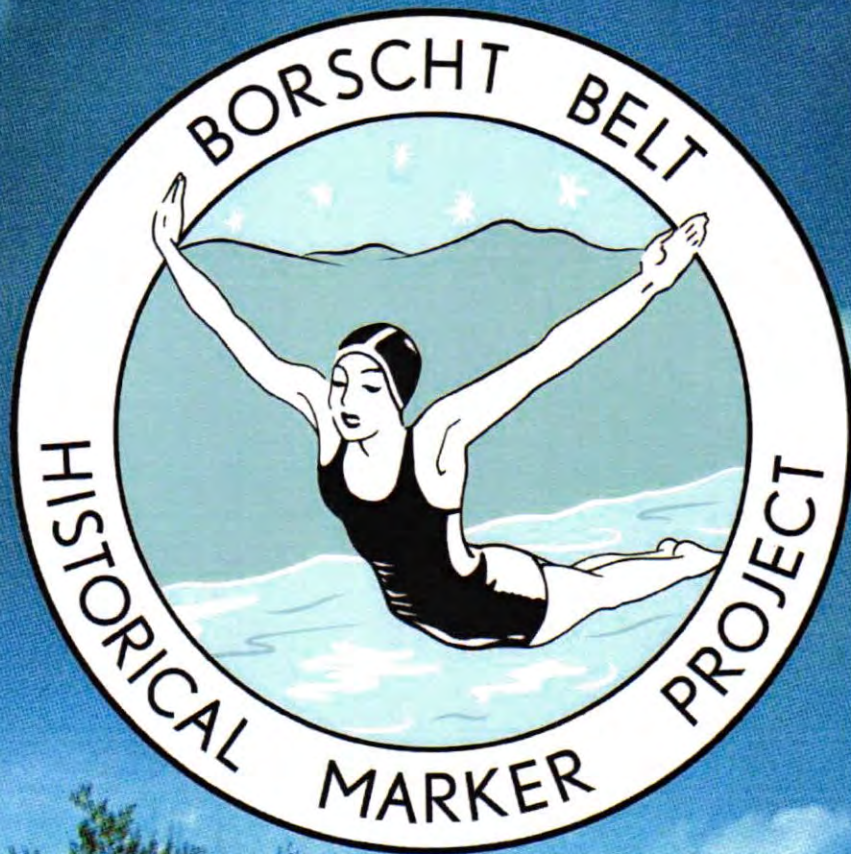
Availability For Public Comment

Comments on this project must be submitted in writing to the Contact Person no later than 05/30/2025 or 30 days after the publication date of this notice, whichever is later.

Contact Person

MICHAEL V GROSSO
NYSDEC
21 S Putt Corners Rd
New Paltz, NY 12561
(845) 256-3165
mike.grosso@dec.ny.gov

Preserving the legacy, history, and future of The Borscht Belt





TAKE OUR TRAIL, PLEASE!

1. **Monticello:** Ethelbert B. Crawford Library, 479 Broadway, Monticello, NY
2. **Mountain Dale:** Across from Post Office at 12 Post Hill Road, Mountain Dale, NY
3. **Swan Lake:** Swan Lake Park, 1658 Briscoe Road, Swan Lake, NY
4. **Fallsburg:** Old Falls Overlook, Intersection of Route 42 & Old Falls Road, Fallsburg, NY
5. **South Fallsburg:** Brian Ingber Park, Intersection of Griff Ct & RR Plaza Ext, South Fallsburg, NY
6. **Kiamesha Lake:** The Alder Hotel, 750 Resorts World Drive, Monticello, NY
7. **Hurleyville:** Hurleyville Performing Arts Centre, 219 Main Street, Hurleyville, NY
8. **Bethel:** Gazebo Park, 3562 State Route 55, Kauneonga Lake, NY
9. **Woodridge:** 22 Green Avenue, Woodridge, NY

COMING IN 2025!

10. **Ellenville:** Ellenville Public Library, 40 Center Street, Ellenville, NY (5/24)
11. **Greenfield Park:** Ellenville Fire Dept, 7025 Route 52 West, Greenfield Park, NY (5/25)
12. **Loch Sheldrake:** Intersection of Route 52 & Loch Sheldrake Road, Loch Sheldrake, NY (7/17)
13. **Woodbourne:** Bubby's, 437 Main Street, Woodbourne, NY (8/23)
14. **Parkville:** Intersection of Short Ave. & Parkville Road, Parkville, NY (10/5)
15. **Livingston Manor:** Life Repurposed Courtyard, 62 Main Street, Livingston Manor, NY (10/18)

CONTACT US:

info@borschtbelthistoricalmarkerproject.org
www.maytheborschtbewithyou.org

FOLLOW US:

 @BorschtBeltHistoricalMarkers

 @BorschtBeltHistoricalMarkers





TEL. 845-807-0485
FAX 845-807-0494

COUNTY OF SULLIVAN
OFFICE OF PERSONNEL AND CIVIL SERVICE ADMINISTRATION
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
MONTICELLO, NY 12701-5192

MEMORANDUM

TO: County Commissioners, Department Heads and appointing authorities
FROM: Julie A. Diescher, Commissioner of HR/Personnel Officer
DATE: April 23, 2025
RE: **Rules for the Classified Civil Service of the County of Sullivan**

As you are aware, in September of 2023, New York State revised its Civil Service Law to credit provisional service towards probationary periods. This change dictates that any time an employee spends in a provisional title is now to be credited toward their probationary period when they receive a permanent appointment to the same title (provided there is no break in service).

In re-evaluating our local rules, it was determined that a change was in order regarding the 26-week clause in the probation period section of our rules. We added the desired update to our August 2024 public hearing.

This memo is to inform you that we have received approval from the New York State Commission of Civil Service to update **Rule XIII. Probationary Period, letter a. of the Classified Civil Service of the County of Sullivan.**

The previous rule stated:

- a) Except as otherwise provided in these rules, every permanent appointment from an open-competitive list and every permanent appointment to a position in the non-competitive, exempt or labor class shall be for a probationary term of not less than **eight nor more than twenty-six weeks**. The appointing authority may extend the probationary period beyond the **twenty-six-week period to a maximum of fifty-two weeks** when the personnel file for a probationer contains written documentation that a probationer's service has been unsatisfactory. The appointing authority must provide written notification to the employee of the intent to extend a probationary period beyond the **twenty-six weeks**. Such written notice must be provided to the employee prior to the completion of the **twenty-six-week** probationary term.

The updated rule now reflects:

- a) Except as otherwise provided in these rules, every permanent appointment from an open-competitive list and every permanent appointment to a position in the non-competitive, exempt or labor class shall be for a probationary term of not less than eight nor more than fifty-two weeks. **The remainder of the rule is the same.**

The effective date of this change is retro-active to January 15, 2025. Therefore, any new hires since this date are subject to the new probation rule.

Please feel free to reach out with any questions you may have. Thank you for your attention to this matter.

Nadia Rajs, Chair
Joseph Perrello, Vice Chair

AnnMarie Martin, Clerk



SULLIVAN COUNTY LEGISLATURE
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
MONTICELLO, NY 12701
TEL. 845-807-0435
FAX: 845-807-0447

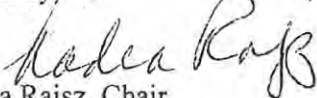
April 3, 2025

RE: Sullivan County Municipal Broadband Project/Catskill Open Access Network

To Whom It May Concern:

Please take Notice that pursuant to the State Environmental Quality Review Act ("SEQRA"), the County of Sullivan ("County") desires to acquire lead agency status in regard to the above captioned Project. Please inform the undersigned if you object to the County being lead agency. Said objection must be received by the County within thirty (30) days of the date of this letter (6 NYCRR 617.6 (b)). If you fail to send an objection, the County will assume that your agency/entity consents to the County being lead agency. Please find attached a draft Environmental Assessment Form ("EAF"). Please provide your comments to the EAF to Heather Jacksy, Director of Planning, at Sullivan County Division of Planning and Environmental Management: 100 North Street, Monticello, NY 12701.

Sincerely,


Nadia Rajs, Chair
Sullivan County Legislature

Daniel Sturm, Supervisor
Town of Bethel
P.O. Box 300
White Lake, NY 12786

Gary Maas, Supervisor
Town of Cohecton
P.O. Box 295
Lake Huntington, NY 12752

Michael Bensimon, Supervisor
Town of Fallsburg
P.O. Box 2019
South Fallsburg, NY 12779

Tom Bose, Supervisor
Town of Callicoon
P.O. Box 687
Jeffersonville, NY 12748

Scott DuBois, Supervisor
Town of Delaware
P.O. Box 129
Hortonville, NY 12745

Dan Hogue Jr., Supervisor
Town of Forestburgh
332 King Road
Forestburgh, NY 12777

Brian Brustman, Supervisor
Town of Fremont
P.O. Box 69
Fremont Center, NY 12736

Frank De Mayo, Supervisor
Town of Liberty
120 North Main Street
Liberty, New York 12754✓

Michael Robbins, Supervisor
Town of Mamakating
2948 Route 209
Wurtsboro, NY 12790

Robert Eggleton, Supervisor
Town of Rockland
95 Main Street
Livingston Manor, NY 12758

Ben Johnson, Supervisor
Town of Tusten
P.O. Box 195
Narrowsburg, NY 12764

Eziel Fleischman, Mayor
Village of Bloomingburg
P.O. Box 341
Bloomingburg, NY 12721

Joan Stoddard, Mayor
Village of Liberty
167 North Main Street
Liberty, New York 12754

Joan Collins, Mayor
Village of Woodridge
P.O. Box 655
Woodridge, NY 12789

Saleena Gulmohamad
Program Manager, ConnectALL
Empire State Development
625 Broadway, Albany NY, 12245

Rohit T. Aggarwala, Commissioner
NYC Dept. of Environmental Protection
59-17 Junction Boulevard, 13th Floor
Flushing, NY 11373

John Pizzolato, Supervisor
Town of Highland
4 Proctor Road
Eldred, NY 12732

Suzanne Edzenga, Supervisor
Town of Lumberland
1054 Proctor Road
Glen Spey, NY 12737

Chris Mathews, Supervisor
Town of Neversink
P.O. Box 307
Grahamsville, NY 12740

William J. Rieber Jr., Supervisor
Town of Thompson
4052 State Route 42
Monticello, NY 12701

Eliezer Klein, Mayor
Village of Ateres
P.O. Box 170
Kiamesha Lake, NY 12751

William Chellis, Mayor
Village of Jeffersonville
17 Center Street
Jeffersonville, NY 12748

Rochelle Massey, Mayor
Village of Monticello
2 Pleasant Street
Monticello, NY 12701

Nicole Francis, Director
Planning and Environmental Review
Empire State Development
625 Broadway, Albany NY, 12245

Rohit T. Aggarwala, Commissioner
NYC DEP
7870 NY-42
Grahamsville, NY 12740

Kelly Turturro, Regional Director
NYS DEC
21 South Putt Corners Rd.
New Paltz, NY 12561

Edward McAndrew, Commissioner
Sullivan County Dept. of Public Works
100 North Street
Monticello, NY 12701

Laurie Ramie, Executive Director
Upper Delaware Council, Inc.
P.O. Box 192
Narrowsburg, NY 12764



Each of us can make a difference—Working together WE can make a huge difference.

Dear Sullivan County Town Supervisors,

The Town of Bethel is hosting an environmental open house forum on June 15, 2025, at the Duggan School Gym in Bethel from noon to 3PM. The focus will be on giving residents and businesses information about how they can save energy, money and reduce our community's greenhouse gas emissions and climate footprint.

The forum is open to all residents of the county. Would you help us inform your town residents about the forum and encourage them to attend the open house?

Homes and cars make up 77% of the greenhouse gas emissions from Bethel based on the towns greenhouse gas emissions inventory produced in conjunction with the Hudson Valley Regional Council. Additionally, residents consistently identify surface and groundwater quality as critical to their interests. We believe these same issues are important to all Sullivan County residents.

The open house forum will concentrate on helping residents:

- improve the heating and cooling systems in their homes and businesses,
- learn about electric and hybrid vehicles,
- learn about community solar
- provide landscaping pointers for native plants and reduce use of chemical fertilizers
- provide information on how to maintain private septic tanks
- get information on improving surface and groundwater water quality
- participate in composting, and other issues

Bethel is a twice a certified Bronze Level community in the NYS Climate Smart Community program sponsored by the Department of Environmental Conservation.

For more information visit Sustainable Bethel's page on the town's website:

<https://townofbethelny.us/sustainable-bethel>

Your members can reach Sustainable Bethel at our email address: sustainablebethel491@gmail.com

or leaving a message at Bethel Town Hall: (845) 583-4350 Ext. 102

Best regards,

Jeff Allison, Sustainable Bethel Chair

Countywide Assessment of Potable and Wastewater Infrastructure

Project Status Update

In the Fall of 2024, the Sullivan County Division of Planning initiated a countywide assessment of potable and wastewater infrastructure, procuring the expertise and local experience of Delaware Engineering to complete this significant project.

The purpose of this project is to provide municipalities within Sullivan County with tangible data on existing conditions, and actionable information for future decision making. Staff at Delaware Engineering have reached out to every municipality in the County to gather and analyze data on known needs & challenges, infrastructure location, water quality, and much more. In addition to municipally-owned water systems, information was also sought and gathered when available for private water systems, to the extent possible.

To date, approximately 90% of existing data has been collected and reviewed. The project team is currently conducting a gap analysis and identifying priority areas that may not have been highlighted in the initial data gathering phase. If there are any known system challenges, or specific priorities for your municipality that were not already communicated to a member of Delaware Engineering's project team, please reach out to them immediately to provide that information- Contact information is included below.

A major component of this project is to address how infrastructure information is stored and accessed. Many municipalities only possessed paper copies of their water and sewer system layouts, some from the time of their initial construction. Digitizing available information for infrastructure location & type into GIS-based mapping documents provides security and continuity benefits; digitizing this information also makes it more easily accessible for others to reference and understand the constraints and/or opportunities present within any specific system. The project team anticipates being able to perform some digitization tasks as part of this project, but given the time and widely shared need in the County, we expect this effort to lead to frameworks for more efficient, coordinated follow-on efforts – as well as recommendations municipalities can implement immediately, when undertaking projects.

At the conclusion of this project, the report produced will include 'municipal profiles' for all communities in the County, providing detailed data on the extent, condition and capacity of water and sewer systems. Improvement recommendations will also be enclosed, highlighting opportunities to enhance system function, improve processes, address shared needs, or connect existing systems. All of this information can assist local Planning and Zoning board members as they review project proposals with the goal of providing guidance so areas lacking capacity will be better prepared to avoid becoming overburdened by increases in water and sewer demand. Additionally, these tools can be used to guide area-appropriate and data-driven economic development. Town & Village Boards can also utilize the information provided in the report during Comprehensive Plan updates, or when considering changes to zoning.

If you have any questions, please contact the Division of Planning at (845) 807-0527. To reach the project team at Delaware Engineering, please contact Adam Yagelski or Kevin Schwenzfeier, at (518) 452-1290.

From: Smith, Amy M. <Amy.Smith@sullivanny.gov>
Sent: Monday, April 21, 2025 10:45 AM
Subject: Fire Dispatch Stats March 2025
Attachments: March Fire 25.pdf

This message was sent securely using Zix®

Good morning Chief,

Attached, please find the Fire Dispatch Reports for the month of March 2025.

Please feel free to contact me with any questions, concerns, or if any additional information should be needed.

Thank you,

Amy Smith

*Administrative Assistant
Sullivan County E-911 Center*

County of Sullivan

76 County Rte. 183A

Swan Lake, NY 12783

Office: 845-807-0861 | Fax: 845-807-0130

E-mail: amy.smith@sullivanny.us | www.sullivanny.us



Confidentiality Notice: This e-mail message, including attachments is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message and attachments. Do NOT forward it to a third party without the written consent of the sender. The County of Sullivan is a public entity; consequently, this email may be subject to disclosure under the Freedom of Information Law. Thank you

This message was secured by [Zix®](#).



Sullivan County 911 Communications

Fire Dispatch Report March 2025



	Departments																																											
	Beaverkill Valley	Bloomingburg	Callicoon	Callicoon Center	Claryville	Forestburgh	Grahamsville	Hankins	Highland Lake	Horiconville	Hurleyville	Jeffersonville	Kamsongia Lake	Kenners Lake	Lake Huntington	Lava	Liberty	Livingston Manor	Long Eddy	Loch Sheldrinka	Lumberland	Monticello	Mountaindale	Narrowsburg	Neversink	North Branch	Rock Hill	Roscoe Rockland	Smallwood	Morgaup Valley	Fallsburg	Summitville	Swan Lake	Westbrookville	White Lake	White Sulphur Springs	Woodbourne	Woodridge	Wurtsboro	Youngsville	Yulan	Total		
Call Types																																												
Activated Alarm	1	6	2	0	0	1	0	0	0	0	3	1	1	2	0	0	10	4	0	3	2	28	0	0	0	0	3	1	2	4	0	0	0	0	4	0	2	2	17	0	1	100		
Aircraft Emergency	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Bomb Threat/Found	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Brush Fire	0	3	0	0	0	2	0	0	1	0	0	0	0	0	1	1	1	3	1	1	1	0	0	0	1	1	0	0	1	0	0	0	0	0	0	1	0	1	0	4	1	1	27	
Cellar Pump Out	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	6	
CO Detector	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	0	0	0	0	1	0	1	0	0	0	0	3	2	0	0	0	0	1	0	1	0	0	0	1	15	
Drowning/Water Rescue	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	2		
Dumpster/Trash Fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
Explosion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
HAZMAT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Investigation	0	0	0	0	0	0	1	1	0	1	0	0	0	0	1	0	0	0	0	0	1	5	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	1	0	5	2	28	
LZ	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	6	
Medical	0	0	1	2	0	1	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	10	35	0	0	0	0	0	2	2	0	2	0	0	0	1	3	0	1	2	2	0	66	
Miscellaneous	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	1	0	2	0	0	1	0	0	0	0	0	0	0	0	9	
MVA	1	3	0	0	0	0	1	0	1	0	2	0	0	0	0	0	0	2	2	1	1	5	0	0	2	0	1	2	1	0	0	1	0	0	0	0	0	0	0	0	4	0	0	31
Mutual Aid	0	3	4	2	0	0	6	4	5	5	0	4	4	1	3	0	2	0	2	4	3	0	0	2	2	2	1	5	1	6	3	0	3	3	3	1	4	5	5	4	100			
Odor of Gas/Gas Leak	0	1	0	0	1	0	0	0	0	0	0	0	0	1	0	1	1	0	0	0	2	0	5	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	2	1	0	0	17
Public Service Call	0	3	0	0	0	0	2	0	0	0	0	0	1	0	0	0	0	0	1	1	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	0	14	
Rescue	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
Search for Lost Person	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	
Structural/Trench Collapse	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Structure Fire	0	1	1	1	0	0	0	0	0	1	1	0	0	0	0	0	2	0	0	0	0	3	0	0	0	0	1	0	0	1	1	1	0	0	0	0	0	0	0	1	0	0	15	
Traffic/Fire Police	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	
Tree/Wires/Pole	0	4	0	1	6	1	0	0	0	0	1	2	2	0	0	1	0	1	0	4	2	3	3	2	0	0	1	1	0	0	0	0	1	4	0	1	1	1	1	4	3	1	51	
Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Vehicle Fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	
Total Fire Dispatches	4	25	8	6	9	11	10	5	8	6	7	9	10	4	7	4	20	18	4	16	24	92	4	5	7	2	8	15	10	15	6	3	8	13	8	7	10	47	14	11	500			

All data accurate +/- 2%

From: Smith, Amy M. <Amy.Smith@sullivanyny.gov>
Sent: Monday, April 21, 2025 10:46 AM
Subject: EMS Dispatch Stats March 2025
Attachments: March EMS 25.pdf

This message was sent securely using Zix®

Good morning Captain,

Attached, please find the Fire Dispatch Reports for the month of March 2025.

Please feel free to contact me with any questions, concerns, or if any additional information should be needed.

Thank you,

Amy Smith

*Administrative Assistant
Sullivan County E-911 Center*

County of Sullivan

76 County Rte. 183A

Swan Lake, NY 12783

Office: 845-807-0861 | Fax: 845-807-0130

E-mail: amy.smith@sullivanyny.us | www.sullivanyny.us



Confidentiality Notice: This e-mail message, including attachments is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message and attachments. Do NOT forward it to a third party without the written consent of the sender. The County of Sullivan is a public entity; consequently, this email may be subject to disclosure under the Freedom of Information Law. Thank you

This message was secured by [Zix®](#).



Sullivan County 911 Communications EMS Dispatch Report March 2025



Ambulance Agencies	Jeffersonville	Cohecton	Livingston Manor	Lumberland	Mountandale	Tusten	Neversink	Rock Hill	Roscoe/ Rockland	Bethel	Woodbourne	Mamakating	Highland EMS	Upper Delaware	Grahamsville	Catskill Hatzalah	Mobilemedic	County EMS	Total
Call Type																			
Abdominal Pain	0	0	1	0	0	0	1	2	0	1	1	5	1	0	1	0	22	8	43
Allergic Reaction	0	0	0	0	0	0	0	0	0	0	2	1	1	0	0	0	5	1	10
Animal Bite	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	2	0	3
Assault/Sexual Assault	0	0	0	0	0	0	0	1	0	0	0	4	0	0	1	0	6	2	14
Back Pain	2	1	1	0	1	0	0	0	0	1	0	1	0	0	0	0	2	0	9
Breathing Problems	2	1	7	1	2	1	2	5	0	4	2	12	2	2	1	2	41	37	124
Burns / Electrical	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	3	1	6
Cardiac Arrest	1	1	2	1	0	0	1	0	1	3	2	4	1	1	0	0	12	15	45
Cardiac Problem	1	0	0	0	0	0	0	2	0	1	0	3	0	0	0	0	8	7	22
Chest Pain	3	1	7	2	2	1	5	0	0	4	2	6	1	0	1	1	29	29	94
Choking	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	5
Diabetic	1	0	1	1	0	0	1	0	1	1	0	1	3	0	0	0	9	4	23
Drowning/Water Related	0	0	1	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	4
Eye Problems	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	3
Fall	3	4	2	7	6	1	0	10	1	6	2	19	13	3	1	2	42	33	155
Headache	0	0	1	0	0	0	1	0	0	0	0	1	0	0	1	0	3	1	8
Heat/Cold Emergencies	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
Hemorrhage/Laceration	0	0	2	1	0	0	0	2	0	2	1	8	2	0	2	0	12	11	43
Inaccessible/Entrapment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical Facilities	0	0	14	0	1	0	2	4	4	5	0	1	0	0	1	1	43	17	93
Mental Emergencies	1	0	7	1	0	1	1	1	0	2	1	8	2	1	1	2	52	6	87
MVA	0	0	3	1	1	1	3	1	2	0	0	8	1	1	0	0	18	9	49
Overdose	0	1	2	1	1	0	1	0	0	1	1	1	0	1	1	1	7	6	25
Poisoning/HAZMAT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pregnancy	1	0	1	0	0	0	0	0	0	1	0	0	1	0	0	0	4	2	10
Seizures	0	0	7	1	0	0	1	3	0	1	1	4	1	1	0	0	16	18	54
Sick Person (Gen. Ill)	5	6	15	6	9	3	8	10	1	11	4	42	5	4	8	0	140	80	357
Stab/GSW	0	0	0	0	0	1	1	0	0	0	0	1	0	0	0	1	4	0	8
Stroke(CVA)	1	0	3	0	0	0	1	2	0	2	0	3	2	0	2	1	10	10	37
Trauma	1	0	0	0	1	0	1	0	0	1	1	0	0	0	0	0	4	2	11
Unconscious/Fainting	0	2	0	0	1	1	1	1	2	1	1	3	1	0	1	0	20	17	52
Unknown Medical	1	0	1	0	0	3	0	1	1	5	0	8	2	1	0	0	12	5	40
Mutual Aid	1	0	0	2	2	1	1	19	8	13	16	12	0	1	12	0	71	0	159
Standby	1	1	2	2	0	1	1	2	0	1	0	3	0	2	0	0	3	1	20
Agency Totals	26	18	81	27	28	16	33	66	21	69	37	159	39	19	34	11	606	324	1614

From: Smith, Amy M. <Amy.Smith@sullivanyny.gov>
Sent: Monday, April 21, 2025 10:48 AM
Subject: PD Dispatch Stats March 2025
Attachments: March Police 25.pdf

This message was sent securely using Zix®

Good morning Chief,

Attached, please find the Police Dispatch Reports for the month of March 2025.

Please feel free to contact me with any questions, concerns, or if any additional information should be needed.

Thank you,

Amy Smith

*Administrative Assistant
Sullivan County E-911 Center*

County of Sullivan

76 County Rte. 183A

Swan Lake, NY 12783

Office: 845-807-0861 | Fax: 845-807-0130

E-mail: amy.smith@sullivanyny.us | www.sullivanyny.us



Confidentiality Notice: This e-mail message, including attachments is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message and attachments. Do NOT forward it to a third party without the written consent of the sender. The County of Sullivan is a public entity; consequently, this email may be subject to disclosure under the Freedom of Information Law. Thank you

This message was secured by [Zix®](#).



Sullivan County 911 Communications

Law Enforcement Activity Report

March 2025



	Sheriff	NYSP	LPD	MPD	FPD	WPD	EnCon	DEC	NYC DEP	NPS	Totals
Assist EMS	17	58	16	44	12	2	0	0	2	0	151
Assist Fire	4	11	5	16	4	1	4	0	0	0	45
P-101 Abduction	0	0	0	0	0	0	0	0	0	0	0
P-102 Abuse/Abandonment/Neglect	0	0	0	0	0	0	0	0	0	0	0
P-103 Administrative	0	0	0	0	0	0	0	0	0	0	0
P-104 Alarms	0	7	2	1	0	0	0	0	0	0	10
P-105 Animal	2	6	0	1	1	1	0	0	1	0	12
P-106 Assault/Sexual Assault	1	4	1	2	1	0	0	0	0	0	9
P-107 Assist Other Agency	4	8	1	2	0	0	0	0	0	0	15
P-108 Bomb Found/Susp Package	0	0	0	0	0	0	0	0	0	0	0
P-109 Bomb Threat	0	0	0	0	0	0	0	0	0	0	0
P-110 Burglary	1	3	1	0	0	0	0	0	0	0	5
P-111 Damage/Vandalism/Mischief	0	0	0	0	0	0	0	0	0	0	0
P-112 Deceased Person	1	0	0	0	0	1	0	0	0	0	2
P-113 Disturbance	26	57	7	22	5	1	0	0	1	0	119
P-114 Domestic Violence	29	52	5	15	8	2	0	0	0	0	111
P-115 Driving Impaired	1	3	0	0	0	0	0	0	0	0	4
P-116 Drugs	0	0	0	0	0	0	0	0	0	0	0
P-117 Explosion	0	0	0	0	0	0	0	0	0	0	0
P-118 Fraud/Deception	0	1	0	0	0	0	0	0	0	0	1
P-119 Harassment/Stalking/Threat	1	1	1	0	0	1	0	0	0	0	4
P-120 Indecency/Lewdness	0	0	0	0	0	0	0	0	0	0	0
P-121 Mental Disorder	18	33	10	12	4	0	0	0	0	0	77
P-122 Miscellaneous	2	13	0	1	0	0	1	0	0	0	17
P-123 Missing/Found Person	3	7	0	0	2	1	1	0	0	0	14
P-124 Officer Needs Assistance	7	10	1	1	0	0	0	0	0	0	19
P-125 Public Svc	3	12	1	0	2	0	0	0	0	0	18
P-126 Robbery/Carjacking	0	0	0	0	0	0	0	0	0	0	0
P-127 Suicidal Persn/Att Suicide	1	6	1	0	2	1	0	0	0	0	11
P-128 Supplemental	0	30	0	0	0	0	0	0	0	0	30
P-129 Susp/Wanted Pers/Veh	7	15	1	7	1	0	0	0	0	0	31
P-130 Theft (Larceny)	3	2	0	0	0	0	0	0	0	0	5
P-131 MVA	21	54	9	4	10	1	0	0	4	0	103
P-132 Traffic Violation/Hazard	16	53	1	2	5	1	0	0	0	0	78
P-133 Trespassing/Unwanted	5	14	1	5	0	0	1	0	0	0	26
P-134 Unknown Problem	5	12	3	10	5	0	0	0	0	0	35
P-135 Weapons/Firearms	0	1	0	1	0	0	0	0	0	0	2
P-Abandoned Call	41	74	27	29	34	5	0	0	0	0	210
P-Responder Safety	0	0	0	0	0	0	0	0	0	0	0
Transfers	50	105	24	36	19	N/A	N/A	N/A	N/A	N/A	234
Totals	269	652	118	211	115	18	7	0	8	0	1398

From: Dan Fagnani <dfagnani@delawareengineering.com>
Sent: Wednesday, April 30, 2025 1:39 PM
To: supervisordemayo townofliberty.org
Cc: c.gerow townofliberty.org; l.dutcher townofliberty.org; Vince McPhillips; Dean Farrand; j.lennon townofliberty.org; Bruce Davidson; Helen Budrock; John Peterson; Jeff Francisco; n.rusin townofliberty.org; w.s.dept townofliberty.org; d.knack townofliberty.org; w.banks townofliberty.org; Joe Gollin; Dennis Bacon; Matthew R. Smith - Municipal Solutions, Inc. (mrsmith@municipalsolution.com); Cheryl DeCarr; Cory Dame; dohman@delawareengineering.com; Amanda VanEtten
Subject: Liberty (T) May 5, 2025 Town Board Meeting Handout
Attachments: Liberty (T) TBMtg Handout 05-05-25.pdf; 2025Q1-NY0030252 Swan Lake Sd STP SIGNED.pdf; Liberty (T) Swan Lake RFP Summary for Temporary Sludge Dewatering Chemicals (WTC).pdf; Liberty (T) Swan Lake Sanitary Collection System DRAFT Indian Lake Sewer Summary of Options & Issues 04-30-25.pdf

Hi Frank and all,

I am sending our project update handout for the May 5 meeting and associated items are attached for board information and review. Dave plans to be there on Monday for the meeting.

Key Status Updates and Items for Board Review and Consideration:

Swan Lake WWTP SPDES Permit/ NY-2A Application for Flow Expansion:

- Delaware submitted the PER Amendment No. 1 to NYSEFC
- Delaware submitted the Engineering Report Documents Package, including PER Amendment No. 1, to NYSDEC Region 3
- Final comprehensive NY-2A Application Form package and Engineering Report Documents Package (including PER Amendment No. 1) will be submitted to NYSDEC as soon as possible

Swan Lake WWTP NYSDEC SPDES Permit Notice of Violation (NOV):

- Delaware submitted the Town's NOV Response package – including Draft Schedule of Compliance – on February 28, 2025 deadline, and requested that the Department review the package, and then set up a meeting to discuss Department comments so that a final SOC can be agreed upon.
- The cost to move forward with the recommended plan is estimated to be between \$700-800K
- Meeting to discuss Department comments is pending
- Temporary Sludge Dewatering Services Bid Award is in progress
- **Water Treatment Chemical (WTC) for the Temporary Sludge Dewatering Bid Award**
 - Water Treatment chemicals needed for the Temporary Sludge Dewatering starting June 2025
 - Town procurement requires a verbal RFP and proposals from three vendors
 - Three (3) responses were received, ranging from \$2.52 to \$3.78/gal
 - Review the RFP Summary, and consider:
 - Accepting the 4/3/25 Slack Chemical proposal - lowest cost - for the water treatment chemical StaDloc8837 for the Temporary Sludge Dewatering

Swan Lake WWTP USEPA SPDES Permit Notice of Violation (NOV):

- Response letter drafted and under review with the Town and will be submitted to USEPA et al by May 2, 2025

Swan Lake Sewer System Evaluation/I/I EPG Study

- Subcontract with cleaning and CCTV Subcontractor (Arold Construction Company, Inc.) executed on 4/9/2025
- Working with Town W&S and Highway Departments to have Town staff provide flagging operations
- Cleaning and CCTV field work could occur in May 2025

Loomis WWTP Clarifier Repair RFP Award:

- PO will be issued by the end of May, once Town funds are in place
- Koester has started processing this order (ordering the required parts and materials)
- Repair work is anticipated to be complete in Summer 2025

Indian Lake Sanitary Sewer Main Repair

- Met onsite with W&S Dept., Supervisor, and J. Lennon on 4/14/25
- Topographical survey of the area by Regen, LLC on 4/17/25
- Developing a profile of the existing sanitary sewer
- Options to address this issue are being prepared and will be reviewed with the Town soon – draft documents attached

Attachments:

- Meeting Handout
- Swan Lake WWTP NYSDEC SPDES Permit Notice of Violation (NOV)
 - RFP Summary for Temporary Sludge Dewatering Water Treatment Chemical (WTC)
- Swan Lake WWTP USEPA SPDES Permit Notice of Violation (NOV) Letter
- DRAFT Indian Lake Sanitary Sewer Summary of Options and Issues
 - DRAFT Summary of Options and Issues
 - Existing Sanitary Sewer Main Plan & Profile
 - Existing Sanitary Sewer Layout

If anyone has any questions before the meeting, please contact Dave on his cell at 607-643-1356.

Frank/Nick:

We will forward 8X via Fed Ex tonight for distribution to Town staff as needed.

Best to you all,



DANIEL FAGNANI, P.E.

PROJECT ENGINEER

55 South Main Street | Oneonta, NY 13820

607.432.8073 x309 (office)

607.316.3977 (mobile)

dfagnani@delawareengineering.com



DELAWARE ENGINEERING, D.P.C.

55 South Main Street
Oneonta, New York 13820

Tel: 607.432.8073 / Fax: 607.432.0432
DelawareEngineering.com

Town of Liberty, NY May 5, 2025 Town Board Meeting Update on Projects

1. *Swan Lake WWTP Upgrade*

Key Status Updates and Items for Board Review and Consideration:

- Delaware submitted the PER Amendment No. 1 to NYSEFC
- Delaware submitted the Engineering Report Documents Package, including PER Amendment No. 1, to NYSDEC Region 3
- Final comprehensive NY-2A Application Form package and PER Amendment No. 1 will be submitted to NYSDEC Permits as soon as possible

Preliminary Engineering Report (PER) Amendment No. 1:

- At the March 17, 2025 meeting the Town Board resolve to accept the Preliminary Engineering Report Amendment No. 1 (last revised March 10, 2025) for the Swan Lake WWTP upgrade, with a total project budget of up to \$40M and a plant flow capacity of up 960,000 gpd
- Delaware to submit the final comprehensive NY-2A Application Form package and PER Amendment No. 1 for a flow expansion and to the regulatory agencies for review and to allow NYSDEC to proceed with the SPDES Permit review, pending Freshwater Wetland review

Critical Items Planned for the to Keep Moving the Project Forward

- Complete Freshwater Wetlands review (field work completed 4/27), and provide NYSDEC with the findings with the application for flow expansion and if necessary, complete Joint Application (NYSDEC & USACE) for wetlands
- Submit the final comprehensive NY-2A Application Form package and Engineering Report Documents Package (including PER Amendment No. 1) to NYSDEC Permits
- Resume design (e.g., plans and specifications and Basis of Design Report), anticipated to be completed by October 2025

Project Funding/Financing Overview:

- Project Budget Overview
 - Proposed Project Budget = \$40 M
 - Current Project Funding = \$11.4M
 - Other Funding = \$ 0M (other funding opportunities e.g., WQIP, USDA-RD, & Enhanced. WIIA, etc. under review)
 - Town Portion = \$28.6M (loan, may go down with other Funding)
- Additional Funding Request – NYSDEC WQIP
 - The Town plans to reapply in 2025
 - On 1/15/25 a meeting was held with NYSDEC WQIP Program Staff to discuss the project
 - The project scored well as a General WWTP Upgrade project
 - This project scored a total of 69 out of 115 points possible (Fallsburg was funded in 2024 with a total score of 75)
 - This project only scored 5 out of 40 points possible for Performance Measures for the 2024 program goals (disinfection, phosphorus reduction, watershed implementation, CSO, SSO, removal of onsite, septic systems, etc.)
 - Program goals can change each application year
 - There may be up to 5 points that the Town can gain for Climate Resilience. The Town is currently considering working though process to be a Climate Smart Community
 - 2025 scoring criteria not determined yet

DELAWARE ENGINEERING, D.P.C.

- Delaware plans to continue to work with the Town seek additional funding to mitigate rate impacts prior to commencement of debt services/loan repayments in 2027-2028 (3-4 years out)
- Working with Frank to set up a meeting with Syracuse University Environmental Finance Center (SU-EFC)
- Request to Modify an EFC Funding Agreement
 - Nothing new this month
 - Current Project Financing Agreement = \$18M
 - A draft/unsigned Request to Modify an EFC Funding Agreement form and updated cost estimate on SRF Budget Form showing current and proposed budget increase to \$40M and an upgrade capacity increase from 0.686 to 0.960 MGD upgrade, as well as questions related to ER and design review schedule, was submitted to NYSEFC on 6/28/24. Comments, and responses to questions were as follows:
 - The Town needs to sign the PFA mod request, the schedule extension needs to be included, and it should be submitted to the CWapply email address at the bottom of the form
 - EFC will need a new engineering report as soon as DEC confirms SPDES limits
 - EFC will coordinate with DEC to confirm who will be the lead agency for review and approval of the revised engineering report, BODR, plans and specifications.
 - EFC and/or DEC will not approve the revised ER/P&S until the new permit is finalized
 - EFC can start reviewing the design once draft permit limits are issued for public comment, but no review will be considered final until the final SPDES permit issued. Please check with DEC on their approval process.
 - The final Request to Modify for a \$40M upgrade, signed by the Town Supervisor, including schedule and other additional information, was submitted to NYSEFC on September 17, 2024
 - NYSEFC is reviewing to evaluate possible opportunities for funding the additional amount
 - Based on a call with NYSEFC on 11/7/24, a PFA for the revised project cost can't be issued until the PER Amendment is approved, which is contingent upon draft/final SPDES permit limits
- FFY 2025 IUP / Updated PFA for the Updated \$40M Project Budget/FFY 2026 IUP
 - The Final Intended Use Plan (IUP) for clean water projects became effective on October 1, 2024.
 - This project is listed on the annual list with a Total Cost of \$40M, and is eligible for short term financing in FFY 2025 (October 2024 – September 2025), pending PFA Modification Request Approval (see Request to Modify an EFC Funding Agreement, above)
 - Project Listing Update System (PLUS) update is not needed for this project since it has a closed financing. (Confirmed with NYSEFC on 3/5/25).

Moving the WWTP Upgrade Project Forward

- Professional Services Work
 - Information Session Regarding Swan Lake Waste Water Treatment Plant Upgrades was held on 5/28 @ 6:30 pm at the Swan Lake Fire House
 - At the June 3, 2024 meeting the Town agreed to a project budget of \$40M and a plant flow capacity capable of 960,000 gpd (maximum potential WWTP buildout using the existing oxidation ditches)
 - Delaware submitted the PER Amendment No. 1 to NYSEFC
 - Delaware submitted the Engineering Report Documents Package, including PER Amendment No. 1, to NYSDEC Region 3
 - Final comprehensive NY-2A Application Form package and PER Amendment No. 1 for a flow expansion will be submitted to NYSDEC Permits as soon as possible
 - Resume design (e.g., plans and specifications and Basis of Design Report), to be completed by October 2025
 - See Key Items for Board Review and Consideration at this meeting and Critical Items to Keep Moving the Project Forward above
- SPDES Permit/NY-2A Application for Flow Expansion
 - Final comprehensive NY-2A Application Form package and PER Amendment No. 1

DELAWARE ENGINEERING, D.P.C.

for a flow expansion for a flow expansion will be submitted to NYSDEC and NYSEFC as soon as possible

- Submittal pending a Freshwater Wetlands (FW) review to determine if a joint application (NYSDEC & USACE) will be required to be submitted with the application for flow expansion
 - A Freshwater Wetlands Permit is required when planned work will occur in a regulated wetland and/or regulated adjacent area (100 ft)
 - This would normally be done prior to construction, but based on Uniform Procedures regulations 6 NYCRR Part 621.3(a)(4), when multiple permits from the Department are required for a proposal (i.e., SPDES Stream disturbance (outfall) or breakwater wetlands), the applicant must submit all applications simultaneously or demonstrate to the department's satisfaction that there is good cause not to do so
 - Field work for the FW review was completed on 4/27 (wetland delineation)
 - FW Boundary work and report are underway, and are anticipated to be available by mid-May
- NYSDEC will begin SPDES Permit review (6-month process)
- NYSEFC and NYSDEC will not review the engineering report documents or design until NYSDEC issues the draft permit to the Town for public comment
- Notice of Incomplete Application received on June 3, 2024
 - SPDES Permit
 - General Comments from NOI Application cover letter
 - SPDES Outfall Location
 - Incorrect outfall location in the current permit
 - Revise NY-2A to reflect current outfall location
 - Provide easements for all non-Town owned property
 - Stream Disturbance
 - Upgraded outfall pipe will require a Stream Disturbance Permit
 - Do not believe that upgrading the existing outfall pipe is required at this time
 - Preliminary hydraulics and new information obtained from the recent comprehensive survey of the existing infrastructure, the existing 10-inch outfall pipe has adequate capacity for peak flows and does not need to be upgraded
 - Outfall upgrade included for planning and budget
 - The proposed new 14-inch outfall pipe to the existing outfall location was included for planning, and scope and budget purpose, that were performed prior to completion of the comprehensive survey of the existing infrastructure
 - Freshwater Wetlands
 - No nearby wetlands currently
 - NYSDEC is amending freshwater wetlands regulations, effective 01/01/25, to expand jurisdiction
 - NYSDEC may reevaluate our jurisdiction for the proposed project at a later time
 - Based on updated regulations (expanded jurisdiction) and the presence of wetlands (that were not previously regulated by NYSDEC), a physical FW delineation is required to confirm if a FW permit and joint application (NYSDEC & USACE) is required with the NY-2A Application for flow expansion
 - State Environmental Quality Review (SEQR)
 - Appears to be an Unlisted action
 - Short Environmental Assessment Form is required
 - Uniform Procedures
 - New applications processed pursuant to Uniform Procedures regulations
 - Major Action, will require a 30-day public comment period
 - Community Risk and Resiliency Act (CRRA)
 - Requirement to demonstrate that the applicant has considered future physical climate risk due to sea-level rise, storm surge and flooding
 - Technical Comments
 - General Corrections – Minor corrections required
 - NY-2A – Minor corrections/additional information required
 - Additional Submittals - Revision Required
 - Topographic Map
 - Conditional Exclusion Certification Form
 - Consideration of Future Physical Climate Risk Form
- Conference call with NYSDEC on June 21, 2024 focusing on outfall location
 - The current outfall location and receiving waterbody (West Branch Mongaup River), which has been in place since 1984, is not the outfall location and

DELAWARE ENGINEERING, D.P.C.

receiving waterbody (tributary to the West Branch Mongaup) in the existing permit.

- Affects Water Quality analysis and may affect discharge limits
- A response to notice of incomplete application (NOIA) and was submit to NYSDEC with the final comprehensive NY-2A Form application package
- **Project Schedule (updated April 30, 2025)**
 - The Anticipated Project Schedule based on completion of design prior to draft effluent limits which are anticipated to be provided by NYSDEC in October 2025
 - A summary of the detailed schedule is as follows:

Task/Milestone	Timeframe Start to Complete	Date/Timeframe (A) / (T)
WQIP CFA 2024 Application	Completed	July 2024 (A)
Design Completion (intermittent)	15-months	July 2024 – October 2025 (T)
NYSEFC Request to Modify an Existing PFA	Completed	September 2024 (A)
WQIP 2024 Award Announcement	1-month	December 2024 (A)
202(b) Process & Bond Resolution	4-months	November 2024 – February 2025 (T)
Submit Final SPDES NY-2A Items	1-3 months	December 2024 –May 2025 (T)
Submit Preliminary Engineering Report	1-3 months	December 2024 –May 2025 (T)
Review & consider revising Schedule of Rates	12-months	January 2025 – December 2025 (T)
NYSDEC SPDES Permit Technical Review	6-months*	June –November 2025 (T)
WQIP CFA 2025 Application	3-months	June – August 2025 (T)
Complete Design	1-month	October 2025 (T)
NYSDEC SPDES Permit Draft Limits	1-month*	December 2025 (T)
NYSDEC SPDES Public Notice	1-2 months*	December 25 –January 2026 (T)
NYSDEC & NYSEFC PER and Design Rev.	2-4 months*	December 2025 – March 2026 (T)
NYSDEC SPDES Permit Finalized	1-2 months*	February – March 2026
Anticipated WQIP Award Announcement	3-months	January – March 2026 (T)
NYSDEC & NYSEFC PER Approval	1-month*	April 2026 (T)
NYSDEC & NYSEFC Design Approval	1-months*	May 2026 (T)
NYSEFC Revised PFA Approval Memo	1-2 months*	May –June 2026 (T)
Authorization to go to Bid from Town	1-month	July 2026 (T)
Close on Revised SRF Financing	1-2 months*	July – August 2026 (T)
Bidding	1-months	July 2026 (T)
Review Bids, Funding, and Revised Budget	1-month	August 2026 (T)
Town GO/NO GO	1-month	August 2026 (T)
Award	1-month	August 2026 (T)
Notice to Proceed	1-2 months*	September –October 2026 (T)
Construction	18-months	November 2026 – April 2028 (T)
Substantial Completion	1-month	March 2028 (T)
Construction Completion	1-month	April 2028 (T)
NYSEFC Long Term Loan Closing	1-month*	June 2028 (T)
Revised Schedule of Rates is effective	1-month	August 2028 (T)

* Gray shading denotes regulatory processes. Estimated timeframes for action, or review and approval periods subject to change. All subsequent anticipated dates shall be revised as necessary once regulatory approvals are obtained.

DELAWARE ENGINEERING, D.P.C.

- On-site Under Ground Fuel Tanks
 - **Nothing new this month**
 - NYSDEC is seeking backfees for each 5-year period that each tank was active. Based on the fee schedule, capacity of tanks 1 and 2 was 1,500 gal, the back fee charges would be \$100 every five years from 1986 to 2011 or approximately \$500. From 2011 to present we are looking at \$300 for every five years or approximately \$900 for a total back fee charge of approximately \$1,400 – NYSDEC confirmed that fee is \$1,400
 - At the August 5, 2024 meeting the Town Board Authorize the Town Supervisor to sign the PBS Application Form, and for the Town Director of Finance to issue a check payable to NYSDEC for \$1,400 for the existing underground fuel stage tank registration application
 - Delaware picked up check from Cheryl and Application Form from the Town Supervisor and send into NYSDEC along with the tank registration application form
 - **Need to confirm with NYSDEC that the remaining section of the registration forms are properly completed**
 - **Final PBS Application and Application Fee will be submitted to NYSDEC**
- Subcontract Work
 - **Nothing new this month**
 - Mechanical/HVAC Design Review – Jade Stone (MWBE)
 - Retaining a MWBE firm to provide mechanical/HVAC design review
 - Peer review of HVAC design
 - Subcontract pending

2. *Swan Lake WWTP NYSDEC SPDES Permit Notice of Violation (NOV)*

Key Status Updates and Items for Board Review and Consideration:

- Delaware submitted the Town's NOV Response package to NYSDEC Region 3 – including Draft Schedule of Compliance – on February 28, 2025 deadline, and requested that the Department review the package, and then set up a meeting to discuss Department comments so that a final SOC can be agreed upon.
- The cost to move forward with the recommended plan is estimated to be between \$700-800K
- Meeting to discuss Department comments is pending
- Temporary Sludge Dewatering Services Bid Award is in progress
- Water Treatment Chemical (WTC) for the Temporary Sludge Dewatering RFP Award
 - Water Treatment chemicals needed for the Temporary Sludge Dewatering starting June 2025
 - Three (3) responses were received, ranging from \$2.52 to \$3.78/gal, RFP Package attached
 - Review RFP Summary, and consider:
 - *Accepting the 4/3/25 Slack Chemical proposal for the water treatment chemical StaDloc8837 for the Temporary Sludge Dewatering for future use and consideration*

NOV Work In Progress (before Final Schedule of Compliance)

1.) Effluent Parameter Exceedances

2-1 Flow

2-1-a – Confirm Accuracy of Flow Meters – **Pending onsite work**

- At the March 17, 2025 meeting the Town Board authorized the Town Director of Finance to issue a *Purchase Order* to *Cyclops Process Equipment* for work associated for the *Swan Lake WWTP Notice of Violation*, for the installation and configuration of a vendor supplied temporary doppler meter (and 1-month rental), and Town owned doppler meter

DELAWARE ENGINEERING, D.P.C.

to *Confirm the Accuracy of the Flow Meters*, at a cost of \$2,600

- **Flow meter onsite work completed 4/30/2025**
- **Plan to set up rental meter to record for the month of May 2025**

2-1-a – Sewer Use Ordinance Monitoring and Enforcement – **On-going by Town**

2-2 Organic Removal Performance

2-2-d – Run All Three (3) Blowers – **Will be done as needed by plant staff**

2-3 Waste and Remove More Sludge

2-3-a – Sludge Disposal Services Bid Award

- At the April 7 meeting, the Town Board resolve to:
 - Accept the 3/21/25 TAM Enterprises, Inc. proposal for Sludge Disposal Service for future use and consideration
 - Authorize the Town to issue a notice of intent to accept services, as needed, including Bid Sheet
 - Authorize the Town Supervisor and Clerk to execute the necessary paperwork (e.g., invoices, etc.)

2-3-b – Temporary Sludge Dewatering Services Bid Award

- At the April 7, 2025 meeting, the Town Board resolve to:
 - Accept the and authorize the Town Supervisor to sign the 3/21/25 *MSD Environmental Services* proposal for *Temporary Sludge Dewatering Services* for future use and consideration
 - Authorize the Town Director of Finance to issue a purchase order to MSD Environmental Services for Mobilization and Demobilization, Startup Assistance and Training, and up to four (4) months of Trailer Mounted Press Rental, with a total not to exceed cost of up to \$101,750, including MSD Environmental Services for Temporary Sludge Dewatering, Bid Summary & Proposal, and Customer (Town) Certificate of Insurance
 - Authorize the Town Supervisor and Clerk to execute the necessary paperwork (e.g., certificate of insurance, invoices, etc.)
- Under the terms of this agreement, the Customer (Town) will be responsible to provide a certificate of Insurance – **Pending from Town**
- The Town will require a certificate of insurance from the MSD Environmental Services (BDP Industries) since they will be performing onsite training – **Received from BDP Industries**
- **The Agreement will be sent to MSD (once both COI from the Town is in hand) and MSD will return a fully executed copy for Town records**

▪ **Water Treatment Chemical (WTC) for Temporary Sludge Dewatering Bid Award**

- Water Treatment chemicals needed for the Temporary Sludge Dewatering starting June 2025
- **A Water Treatment Chemical (WTC) Form for the chemical that will be used with the temporary sludge dewatering press was submitted to NYSDEC for review and approval on 3/31/25**
- **NYSDEC issue a WTC Authorization Letter for StaFloc8837 at the Swan Lake WWTP**
- **It is estimated that 8 gallons will be used each day the press is operated**
- **Based on running 2x per week at 8 gallons per day they may use up to four 55-gallon drums during the summer**
- **Cost per drum is pending, anticipate that chemical will end up costing the Town \$5,000 or less**
- **Based on the estimated volume and cost of the chemical, less than \$10,000, but greater than or equal to \$3,000, Town procurement requires a verbal RFP and proposals from three vendors**
- **Three (3) responses were received, ranging from \$2.52 to \$3.78/gal, RFP**

DELAWARE ENGINEERING, D.P.C.

Summary attached

- We recommend that the Town accept the 4/3/25 Slack Chemical proposal – lowest cost - for the water treatment chemical StaFloc8837 for the Temporary Sludge Dewatering (\$2.52/gal, plus Shipping and Handling Allowance of \$75/barrel)
- Therefore, should the Town agree with our recommendations, we then recommend that the Town Board resolve to:
 - Accept the 4/3/25 Slack Chemical proposal – lowest cost - for the water treatment chemical StaFloc8837 for the Temporary Sludge Dewatering

4.) Sewer Use Law Update

2-1 Update Sewer Use Law (source rag control only) (See Item 1-6 Above)

NOV Work Pending Final Schedule of Compliance (SOC)

1.) Screenings and Rags

- 1-1-a – Hire Additional Staff – Is Town planning to advertise to hire up to two staff for 4 months?
- 1-1-b – Install New Bar Rack
- 1-3 – New Mechanical Screen in Influent Channel (Auger)
- 1-6 – Update Sewer Use Ordinance

3.) Plant Coverage

3-1 Hire more Operators at WWTP

- On December 20, 2024 NYSDEC the Town received a Notice of Violation letter for the Swan Lake WWTP Annual Compliance Inspection
- A NOV technical meeting was held on Wednesday 1/15/2025, and NYSDEC will be expecting in the form of a written response by Friday 2/14/25:
 - A proposal for dealing with screenings and rag removal at the Swan Lake SD STP and a commitment to a schedule for corrective actions so the facility may meet its permitted effluent limits during the summer of 2025
- The Department also expects the development of a revised Sewer Use Law that states a method for limiting rag generation with a control measure at sources, prior to discharge at the plant
- On February 10, 2025 Delaware Engineering requested that the Department consider granting the Town a two-week extension for the response to the NOV from 2/14 to 2/28
- NYSDEC approved this request and an extension to 2/28
- Delaware met with the Town on January 30, 2025 and February 19, 2025 to review NOV Items and Discuss the Plan forward
- At the February 19, 2025 meeting, the Town agreed to move forward with the following options:

NOV Item / Options	
1.) Screenings and Rags	
1-1	Hire Additional Staff and Install New Bar Rack
1-3	New Mechanical Screen in Influent Channel (Auger)
1-6	Update Sewer Use Ordinance, Update by Town Attorney
2.) Effluent Parameter Exceedances	
2-1	Flow
2-1-a	Confirm Accuracy of Flow Meters
2-1-b	Sewer Use Ordinance Monitoring and Enforcement
2-2	Organic Removal Performance
2-2-d	Run All Three (3) Blowers
2-3	Waste and Remove More Sludge
2-3-a	Haul More Liquid Sludge, When Needed
2-3-b	Temporary Sludge Dewatering
3.) Plant Coverage	
3-1	Hire more Operators at WWTP
4. Sewer Use Law Update	
4-1	Update Sewer Use Law (source rag control only) (See Item 1-6 Above)

- On February 24, 2025 Delaware met with NYSDEC to go over the proposed plan
- Delaware submitted the draft NOV Response package for Town review on 2/26/25

DELAWARE ENGINEERING, D.P.C.

3. *Swan Lake WWTP USEPA SPDES Permit Notice of Violation (NOV)*

Key Status Updates and Items for Board Review and Consideration:

- Response letter drafted and under review with the Town and will be submitted to USEPA et al by May 2, 2025

Status Update

- On 4/4/25 the Swan Lake WWTP received Notice of Significant Non-compliance for Swan Lake WWTP from the USEPA Region 2 (attached), *excerpts from Letter:*

Based on data reported to the United States Environmental Protection Agency (EPA) and reflected in the EPA's national data system, your facility is currently in Significant Non-Compliance (SNC) due to the following exceedance(s) of the effluent limit(s) in your New York State Department of Environmental Conservation (NYSDEC) State Pollutant Discharge Elimination System (SPDES) permit, NY0030252:

Violation Date(s)	Outfall(s)	Parameter(s)
8/2024	001-M	Phosphorus, total (as P)
12/2024	001-M	Phosphorus, total (as P)

*Therefore, we are asking you to respond to EPA in writing within **thirty (30) days**, describing the cause(s) of the violations, as well as the actions you have taken or will take to address the violations. Under 6 NYCRR Part 750-2.7(e), you may have provided a Report of Noncompliance Event to NYSDEC, which you may use as a guide for your response with additional details or updates appended.*

Please submit your response to me electronically at mckenna.douglas@epa.gov with a copy to green.katherine@epa.gov. Please also submit a copy of your response to the NYSDEC Regional Office (Manju Cherian and Meena George, Regional Water Engineer, NYSDEC Region 3, at manju.cherian@dec.ny.gov; meena.george@dec.ny.gov) and to the NYSDEC Central Office (Edward Hampston, Director, Bureau of Water Compliance Programs, at edward.hampston@dec.ny.gov). If you believe the data was reported in error, please provide an appropriate amendment to your Discharge Monitoring Reporting (DMR).

- At the April 7, 2025 meeting the Town Board resolved to authorize Delaware Engineering to provide engineering services to assist the Town to prepare a response to the Swan Lake WWTP USEPA Notice of Significant Non-compliance in accordance with the 2025 General Services Agreement
- Response letter drafted and under review with the Town and will be submitted to USEPA et al by May 2, 2025

4. *Stevensville Water Project*

Key Status Updates and Items for Board Review and Consideration:

- None

Funding

- All invoices paid
- On January 3, 2025 NYSEFC submitted an Unspent Proceeds letter to the Town explain how the unspent proceeds will be applied to debt service. The Town signed and returned the letter to confirm agreement with these terms.

DELAWARE ENGINEERING, D.P.C.

Engineering Services

- As-builts (Record Drawings) have been completed
- Construction certification submitted to NYSDOH with Record Drawings on 1/30/25
- Record drawings were delivered to the Town on 2/10/25
- Hard copies of other deliverables (i.e., inspection reports) and digital copies (i.e., O&Ms, inspection reports and photos, and submittals) were submitted to the Town on 5/7/25

5. *Swan Lake Sewer System Evaluation/I/I EPG Study*

Key Status Updates and Items for Board Review and Consideration:

- Subcontract with cleaning and CCTV Subcontractor (Arold Construction Company, Inc.) executed on 4/9/2025
- Working with Town W&S and Highway Departments to have Town staff provide flagging operations
- Cleaning and CCTV field work could occur in May 2025

Project Status

- Grant Agreement Pending (see Project Funding below)
- Target areas for CCTV work identified
- Subcontract with CCTV subcontractor executed
 - SCDPW Work Permit is pending. The Town signed and forwarded the permit to SCDPW on 4/28/25
- System component inventory of targeted areas is under way

Project Funding

- All required checklist items submitted to NYSEFC on 8/16/2024
- Town Grant Agreement with NYSEFC is pending
- Grant Agreements expected 2-3 months following acceptable Scoping Call Outline (see below)
- Engineering Agreement with the Town was reviewed by NYSEFC and approved on 3/5/25
- A Scoping Call was held on 12/3/24 to review project outline with NYSEFC
 - EFC requested an update to the Project Scope to identify target areas in system and to include a map of said areas.
 - The updated scope and map were submitted to EFC on 12/16/24
 - On January 24, 2025 NYSEFC followed up on the Scoping Call Outline asking Delaware to confirm whether flow monitoring will be done as part of this study, and if so, identify the areas being monitored
 - NYSEFC is in the process of reviewing the documents submitted for the Town's Swan Lake engineering study.
 - It was noticed that the application mentions flow monitoring, but the scope included in the Engineering Agreement does not
 - EFC asks for information like this to make sure the Town remains eligible for future studies
 - On 3/3/25 Delaware response to NYSEFC to confirm:
 - No flow monitoring will be done as part of this study
 - The application provided examples of the technologies that could be employed to investigate sources and causes of I&I. The list was not meant to be either exhaustive nor necessarily representative of the technologies that will be utilized on this project
 - In the case of Swan Lake, the Town has identified areas suspected of high levels of infiltration and have decided that the use of CCTV will be adequate for investigating the condition of the pipe
- At the October 5, 2024 meeting the Town Board resolved to agree to set aside \$60,000 to pay for

DELAWARE ENGINEERING, D.P.C.

all cost up front, prior to reimbursement

Anticipated Project Schedule

- The anticipated schedule is as follows:

• Adopt Board Resolutions	March 23, 2023 (A)
• Submit NYSEFC EPG Funding Application	August 11, 2023 (A)
• Award Announcement	February 15, 2024 (A)
• Award Letter received by Town	February 16, 2024 (A)
• Authorize the Town Clerk to publish the legal notice for RFQ	March 4, 2024 (A)
• Deadline to submit an executed Award Acceptance Form	March 8, 2024 (A)
• EPG Checklist of Supporting Documentation received by Town	March 13, 2024 (A)
• Provide update to Town Board	April 1, 2024 (A)
• Town adopts updated Board Resolutions and Plan of Finance	May 6, 2024 (A)
• RFQ for A/E Procurement	May - August 2024 (T/A)
• Provide Legal Notice to the Town	May 6, 2024 (A)
• Provide RFQ to the Town	May 9, 2024 (A)
• Publication of the legal notice	May 10, 2024 (A)
• Deadline to submit RFQ/SOQ	June 6, 2024 (A)
• Provide Scoring, Award, & Procurement Documents to Town	by June 25, 2024 (A)
• Town Clerk to distribute and Board to review RFQs/SOQs	June 10 - 14, 2024 (A)
• Town Board to score RFQ/SOQ and select firm (at Board meeting)	July 1, 2024 (A)
• Engineering Contract Submitted to Town	July 31, 2024 (A)
• Execute Agreement with selected firm (at Board meeting)	August 5, 2024 (A)
• Submit EPG Checklist & Supporting Documentation	August 21, 2024 (A)
• Deadline to submit EPG Checklist Supporting Documentation	August 31, 2024 (A)
• Local Funding Needed (\$60,000)	November 2024 (A)
• Complete I/I Engineering Report	November 2024 - April 2026 (T)
• Field Work (CCTV & Investigations)	December 2024 - July 2025 (T)
• Execute Grant Agreement (GA)	by May 30, 2025 (T)
• Town Review of the I/I Engineering Report	May 2026 (T)
• Submit the I/I Engineering Report to NYSEFC	by May 30, 2026 (T)
• New project listing deadline for the FFY 2026 IUP (PER) & SRF Application	May 30, 2026 (A)
• Deadline to Submit Report to NYSEFC (18 Months from execution of GA)	September 2026 (A)
• Grant Agreement Expiration (3 years after Grant Agreement is Executed)	TBD (A)

- I&I work and reporting is anticipated to occur between October 2024 – May 2026 (T)

I&I Study Engineering Work Status Update

- Have base system map from 2023 EPA Administrative Compliance Order Sanitary Sewer O&M
- Subcontract with cleaning and CCTV Subcontractor (Arold Construction Company, Inc.) executed on 4/9/2025. As of 4/15/25, Arold's schedule was open starting the week of 5/12
 - \$4,250/day for cleaning and CCTV inspection
 - \$3,500/day for a traffic control crew to perform flagging operations
- Working with Town W&S and Highway Departments to have Town staff provide flagging operations
 - The budget for cleaning and CCTV is \$20,000
 - If the Town can provide traffic control, Arold would be able to do 4-5 days of cleaning and CCTV inspection
 - If the Town is unable to provide traffic control, Arold would only be able to do 2 days of cleaning and CCTV inspection
 - We are working with other firms to provide pricing for traffic control services, but at this time, it does not appear that there will be significant savings
- Sullivan County DPW Work Permit
 - A SCDPW Work Permit is required to complete the Swan Lake I&I sanitary sewer cleaning and camera work within the County Roadways
 - The Town submitted the application for a work permit on 4/11/25
 - The Town received the work permit for execution on 4/24/25
 - The Town signed and forwarded the permit to SCDPW on 4/28/25
 - Fully-executed Work Permit from the County is pending
- Developing system component inventory (e.g. mains, manholes, and pump station) for the targeted areas

DELAWARE ENGINEERING, D.P.C.

- Continuing to summarize WWTP flows and precipitation
- More work pending
- All checklist items were submitted to NYSEFC on 8/22/24
- Engineering Agreement is under review by NYSEFC
- Based on the 2/16/24 Award Notification Letter, the Village must enter into a Grant Agreement by September 30, 2024. More recent correspondence with NYSEFC indicates that a Grant Agreement will be executed in November 2024 and initial funds (\$12,500) will be available in December 2024
- Town needs a plan to have funds in place to pay for all services (\$60,000), until grant is fully disbursed
- The EPG Grant Program is an expenditures reimbursement program
- Overall, the goal is to develop an I&I report to do a capital project that is funded by State (SRF & WIIA) and Federal (BIL) funds
- SRF & BIL application deadline is May 30, 2024 (Financing applications, and new project listing deadline) and WIIA application deadline is typically June-July
- This next funding application will be the last for the BIL funding
- Note, funding for this project is being provided through NYSEFC and the Town is required to commit matching funds equal to 20% (\$10,000) of the grant award
- Grant Payments to the Town, with invoices and cost documentation, are as follows.
 - 25% of grant amount (\$12,500) upon Execution of Grant Agreement
 - 25% of grant amount (\$12,500) upon Engineering Report Submittal
 - 50% of grant amount (\$25,000) upon Engineering Report Acceptance
- Excerpt from 2023 EFG Grant Summary:
Grant Payments

Grants are disbursed in three or more payments based on the municipality's progress toward completion of an approvable engineering report. The municipality will receive the first disbursement in the amount of 25% of the total grant amount as an advance payment upon execution of the Grant Agreement with EFC. The second disbursement in the amount of 25% of the total grant amount will be made to the municipality when an approvable engineering report has been submitted for review. Note invoices and cost documentation is needed at this time. The third and final disbursement will be made once the engineering report has been accepted as complete by EFC/DEC and the remaining invoices have been submitted.

6. Devaney Road Development Engineering

Key Status Updates and Items for Board Review and Consideration:

- Comments on revised package returned to the Town on April 1, 2025

Status Update

- At the January 6, 2025 meeting the Town Board resolved to authorize Delaware Engineering to provide engineering services associated with the Devaney Road Development for services provided in 2024 and going forward in 2025 under the 2025 General Services Agreement, and reimbursed to the Town through the escrow account
- On January 3, 2025 Delaware Engineering participated in a meeting via zoom, with the Town, Developer, and their Engineers to review the latest plans and the technical documents and to discuss the project and plan forward
- Revised plan submitted to the Town on 2/13/25
- Delaware advised on 3/7/25 to proceed with review
- Town escrow account agreed to be increased on March 21, 2025
- Review was completed on April 1, 2025 with comments sent to Town
- Delaware forwarded the comments to the developer, on April 3, 2025
- The Developers Engineer submitted updated plans and response letter with detailed response to each of DEDPC's comments to NYSDOH and Delaware Engineering on 4/25/25
- In June-July 2024 Delaware had numerous discussions with Developer, Delta Engineers and Town about the planned development and water supply facilities, and conducted a flow review/data summary on the Stevensville water system to determine available system capacity for the development
 - The Town requested \$5,000 in escrow to complete this work
- At the July 1, 2024 meeting the Town agreed to the development with certain restrictions and conditions on water usage
- On 12/16/24 the Town received the final plans from the Developer/Delta Engineering
- Delaware received a request from the Town Supervisor to review the plans and correspond with Delta, under the escrow account
- Delaware estimates that at least \$10,000 will be required to cover 2024 work and complete the review
- Work can be completed under the 2025 General Services Agreement on a time and materials basis with a budget of \$10,000
- If we believe that work will exceed this budget, Delaware will notify the Town.

7. Loomis WWTP Clarifier Repair

Key Status Updates and Items for Board Review and Consideration:

- PO will be issued by the end of May, once Town funds are in place
- Koester has started processing this order (ordering the required parts and materials)
- Repair work is anticipated to be complete in Summer 2025

Request for Proposals (RFP) Award

- At the April 7, 2025 meeting, the Town Board resolve to:
 - Accept the 3/28/25 Koester Associates, Inc. proposal for the Loomis WWTP Clarifier Repair
 - Authorize the Town Director of Finance to issue a Purchase Order to Koester Associates, Inc., awarding the Loomis WWTP Clarifier Repair Work for a price of \$14,286.25, including Bid Sheet and Proposal
 - Authorize the Town Supervisor and Clerk to execute the necessary paperwork (e.g., purchase order, invoices, etc.)
- A PO from the Town will not be available until the end of May because the capital reserve funds that will be used to pay for this will require a 30-day public notice
- Delaware notified Koester that the Town approved this expenditure last month, and requested that Koester start processing by ordering the required parts and materials in advance of the PO on 4/16/25
- Koester has started processing this order
- Repair work is anticipated to be complete in Summer 2025

Status Update

- The Phase 1 clarifier (Kelly Engineering, installed in 2013-2014) needs some repair work (current offline)
- If an issue were to occur with the second clarifier, the facility would violate the SPDES permit for TSS, BOD, Phosphorus, etc., and would have to submit a Non-Compliance Event Form, and could receive a Notice of Violation (NOV) with enforcement action
- One quote received +/- \$15K from Clarifier vendor (e.g., bearing, oil seal, flange bearing, torque tube, steady shaft fastener, etc.). Actual scope of work and full description of services not detailed
- Town procurement requires for all estimated public works contracts of:
 - \$3K < \$X < \$10K verbal RFP and proposals from three (3) vendors
 - \$10K < \$X < \$35K written RFP and proposals from three (3) vendors
 - > \$35K < formally bid pursuant to General Municipal Law § 103
- At the December 16, 2024 meeting the Town agreed to retain Delaware to assist with work on a time and materials basis with a not to exceed budget under the General Services Agreement
- The Town agreed to the 2025 General Services agreement in place at the January 6, 2025 meeting
- RFP Award complete, Parts and Materials are processing
- PO, submittals, clarifier repair work, onsite observation, and other engineering during construction is pending

Engineering

- At the March 17, 2025 meeting, the Town Board authorized Delaware to provide the proposed engineering services work required for the Loomis WWTP Clarifier repair, on a time and materials basis, under the 2025 General Services Agreement
- The anticipated scope of engineering services work required to complete the Loomis WWTP Clarifier Repair, generally includes the following:
 - Refine the scope of work with clarifier manufacturer/vendor and plant staff – **Complete**
 - Package vendor supplied Shop Drawings and Submittal information (or develop upgrade drawings, plan and section, 2-4 sheets) if sufficient data is missing – **Complete**
 - Develop draft RFP including project background, scope, response requirements (site visit optional), payment/compensation (prevailing state wage rates), schedule, insurances, questions, and upgrade drawing – **Complete**
 - Review RFP with Town W&S Dept. and distributed to 3 vendors – **Complete**
 - Review and Summarize responses – Not required
 - Provide recommendation or award for Town Board consideration – **Complete**
 - Coordinate PO with Town Director of Finance – **Pending availability of reserve funds**
 - Review submittals, requests for payment, etc. – Pending
 - Up to 4 site visits by a construction inspector for onsite observation
 - Up to 1 site visit by an engineer/project manager for engineering during construction

- o Other?

8. *Indian Lake Sanitary Sewer Main Repair (Swan Lake Sanitary Collection System)*

Key Items for Board Review and Consideration at this meeting:

- Met onsite with W&S Dept., Supervisor, and J. Lennon on 4/14/25
- Topographical survey of the area by Regen, LLC on 4/17/25
- Developing a profile of the existing sanitary sewer
- Options to address this issue are being prepared and will be reviewed with the Town soon

Status Update

- A sanitary sewer main (+/-150) is failing and causing raw sewage to back up and surface
- Sewer main slopes and depths in this area are known to be shallow
- W&D Dept. believe that the main is comprised from shallow depth and freeze thaw cycles
- It appears from historic drawings that there is an existing easement, however there are trees, fences and porches over top of the main
- A contractor provided a quote to replace the sanitary sewer main that exceeded \$35K, and didn't include dealing with the obstructions, and depending on the final scope, it is very likely that This work likely will need to be publicly bid
- Delaware made a preliminary a site visit, and plans come up with options for Town consideration
- At the December 16, 2024 meeting the Town agreed to retain Delaware to assist with work on a time and materials basis with a not to exceed budget under the General Services Agreement
- The Town agreed to the 2025 General Services agreement in place at the January 6, 2025
- **Damon met with the Town Supervisor and the Town has directed Delaware to begin this critical work**
- Town attorney confirmed Town easements on 3/11/25
- Met onsite with W&S Dept., Supervisor, and J. Lennon on 4/14/25 to refine the technical problems and options

Engineering

- At the March 17, 2025 meeting the Town Board authorized Delaware to complete the proposed engineering services work required for the *Indian Lake Sewer Replacement*, on a time and materials basis, under the *2025 General Services Agreement*
- **The scope of engineering services work required to complete the Indian Lake Sewer Repair, generally includes the following:**
 - o Conduct preliminary site visits - **Complete**
 - o Review CCTV work and documents with W&S Dept. and define possible options, impacts to properties, and finalize scope of work – **Complete**
 - o See if it can be done with Town forces – **Under review (not likely)**
 - o Meet with W&S Dept. and Town to refine the technical problems and options to address – **Continuing**
 - o Topographical survey of the area by Regen, LLC on 4/17/25
 - o Developing a profile of the existing sanitary sewer
 - o **Options to address this issue are under discussion are being prepared and will be reviewed with the Town soon – draft documents attached**
 - o Develop upgrade drawings (plan and profiles, 2-4 sheets) based on existing infrastructure (no new site survey) (Regen, LLC \$2,500 or DE w/ Trimble)
 - o Develop draft RFP including project background, scope, response requirements (site visit optional), payment/compensation (prevailing state wage rates), schedule, insurances, questions, and upgrade drawing, for public bidding
 - o Review bid document with Town W&S Dept.

DELAWARE ENGINEERING, D.P.C.

- Coordinate with Town Clerk on response schedule
- Develop Advertisement for Bid and Coordinate with Town Clerk for publication for public bidding
- No approvals required? Not an Extension
- Provide final bid documents to Town Clerk for distribution
- Review and Summarize responses
- Provide recommendation or award for Town Board consideration
- Coordinate PO with Town Director of Finance
- Review submittal, request for payment
- Up to 6 site visits by a construction inspector for onsite observation
- Up to 2 site visits by an engineer/project manager for engineering during construction
- Other?

9. Ferndale Rd/Ferndale Loomis Road Intersection Waterline Crossing

Key Items for Board Review and Consideration at this meeting:

- **No change**

Status Update

- **Under review with Damon**
- At the December 16, 2024 meeting the Town agreed to retain Delaware to assist with work on a time and materials basis with a not to exceed budget under the General Services Agreement
- The Town agreed to the 2025 General Services agreement in place at the January 6, 2025 meeting

Background

- The barrier that protects the waterline crossing from traffic traveling south-east on the Ferndale Loomis Road (Steep Grade) has been struck by larger vehicles three times since 2021. See photos and plan (attached)
- In the most recent event, the impact moved the barrier so that it is now touching the piping, and may have moved the vertical section of waterline out of alignment. It appears that the barrier may be cast around the vertical segment of pipe. See detail on plan (attached)
- **In its current state it seems stable but it might break the line if it sustains another impact**
- The Town Highway Department has worked with the County to place "Steep Grade" signs at the top of the Ferndale Loomis Road
- Damon and Cheryl have asked us to work with the Town to provide a recommendation for repair and get costs/proposals to complete the repairs, that will be submitted to the insurance company of the business/motorist at fault
- The nearby County bridge and guardrails sustained significant damage in the two recent events, the County wishes to repair the bridge structure and replace the guiderail this season before the traffic in that area increases
- At this time, the recommended repair would be to isolate and shut down the crossing, demo existing barrier, and install a new barrier that is similar to the existing (due to limited space). It is unlikely that the work required to complete repair (demo existing and cast new barrier) will be able to be completed without shutting down the line, and would be without service, for possibly up to a month
- Need to review and confirm with the Town Water & Sewer Dept:
 - What needs to be done to shut that line down?
 - Can temporary service be installed (e.g., hydrant to hydrant) at/near the bridge?
 - Is there a secondary supply?
 - If no secondary supply, how long can this line be down for?
- The County is considering the possibility of working with the Town to complete the necessary repairs through an intermunicipal agreement (IMA) with the Town, but may ultimately decline considering the close proximity to the Town's waterline

10. Liberty Business Park (Old Rte 17 Corridor Development Project)

Key Items for Board Review and Consideration at this meeting:

- **Working through funding agency requirements and finances**

Funding

- Total Project Cost: \$24,028,000
 - Scope: Upgrades to the existing water and sewer infrastructure along the old Route 17 corridor
- Funding Secured
 - **\$20M Fast NY Grant (state)** – Approved for design, construction, and utility infrastructure work

DELAWARE ENGINEERING, D.P.C.

- A conference call was held with ESD on 11/13/24
 - After board approval, all FAST NY projects must go through ESD's public hearing process and subsequently be approved by the Public Authorities Control Board (estimated time frame of 60 days)
 - Payments will be made as frequently as quarterly, pro-rata according to ESD's share of the project, on a cost-incurred basis
 - Need to complete SEQR, SHPO, SGIS
- There is a one percent (1%) non-reimbursable commitment fee assessed to all awardees based on the grant amount awarded (\$200,280). The commitment fee will be due when the applicant executes documents required for processing the award, following approval by ESD Directors
- This award shall terminate two calendar years from the date of this letter if the project has not commenced
- The federal funding can be used for the match requirement
- **\$1 USEPA STAG CWSRF/Congressionally Directed Spending (CDS) Grant (federal)**
 - A conference call was held with EPA on 10/3/24
 - The cost share requirement will be 20% of the total cost of the project plus the additional 80% from the Community Grant (\$1,000,000 (80%) + \$250,000 community match (20%) to total \$1,250,000 million)
 - The match can be any other source of funds except other federal dollars
 - Require National Environmental Policy Act (NEPA) review

Engineering

- At the February 3, 2025 meeting the Town Board determined through the required RFQ process that Delaware Engineering is the most highly qualified firm to provide the required A/E services, and that Supervisor, Frank DeMayo is hereby authorized to enter into contract negotiations and execute a Professional Services Agreement with said firm.
- It is anticipated that a Professional Services Agreement for the engineering associated with the Liberty Business Park (Old Route 17) Corridor Infrastructure Upgrades will be submitted to the Town for consideration soon
- Working through funding agency requirements and finances
 - RFQ is required
 - Delaware developed a draft RFQ and sent to the Town Supervisor for review on 12/5/24
 - At the December 2, 2024 meeting the Town Board authorized the Town Clerk to advertise for Professional Services Request for Qualifications for engineering services work associated with the Liberty Business Park (Old Route 17 Corridor) Infrastructure Upgrades, contingent upon approval from USEPA and Town choosing the dates for publication and for responses
 - The Town Supervisor sent the draft RFQ to the USEPA to confirm that all requirements are present on 12/6/24
 - USEPA conducted their review of the RFQ and confirmed that all of their requirements had been met on 12/9/24
 - Delaware finalized the RFQ and legal notice and sent to the Town for advertisement in the NYS Contract Reporter, and Sullivan County Democrat with a due date of 1/22/25
 - The RFQ was advertised in the Contract Reporter on 12/23/24
 - The RFQ will be advertised on in the Sullivan County Democrat on 1/3/25
 - Responses to the RFQ/Statement of Qualifications (SOQs) submitted to the Town on 1/22/25
 - The Town Clerk distributed all responses to the Supervisor and all Board members at the February 3, 2025 meeting

11. Attachments

- Swan Lake WWTP NYSDEC SPDES Permit Notice of Violation (NOV)
 - RFP Summary for Temporary Sludge Dewatering Water Treatment Chemical (WTC)
- Swan Lake WWTP USEPA SPDES Permit Notice of Violation (NOV) Letter
- DRAFT Indian Lake Sanitary Sewer Summary of Options and Issues
 - DRAFT Summary of Options and Issues
 - Existing Sanitary Sewer Plan & Profile
 - Existing Sanitary Sewer Layout

DELAWARE ENGINEERING, D.P.C.

12. Items Discussed or Reviewed at Meeting but not distributed with this package:

- None

Liberty (T) TBM Handout 05-05-25.docx
Enclosures

supervisordemayo townofliberty.org

From: Dan Fagnani <dfagnani@delawareengineering.com>
Sent: Wednesday, April 30, 2025 1:39 PM
To: l.dutcher townofliberty.org
Cc: supervisordemayo townofliberty.org; n.rusin townofliberty.org;
dohman@delawareengineering.com
Subject: Liberty (T) May 5, 2025 Town Board Meeting Agenda Items

Hi Laurie,

Could you add the following items to your agenda for the 5/5 meeting:

- Swan Lake WWTP SPDES Permit Notice of Violation (NOV)
 - Water Treatment Chemical (WTC) for the Temporary Sludge Dewatering Bid Award - Review the RFP Summary, and consider Accepting the 4/3/25 Slack Chemical proposal - lowest cost - for the water treatment chemical StaDloc8837 for the Temporary Sludge Dewatering

Please let me know if you have any questions.



DANIEL FAGNANI, P.E.

PROJECT ENGINEER

55 South Main Street | Oneonta, NY 13820

607.432.8073 x309 (office)

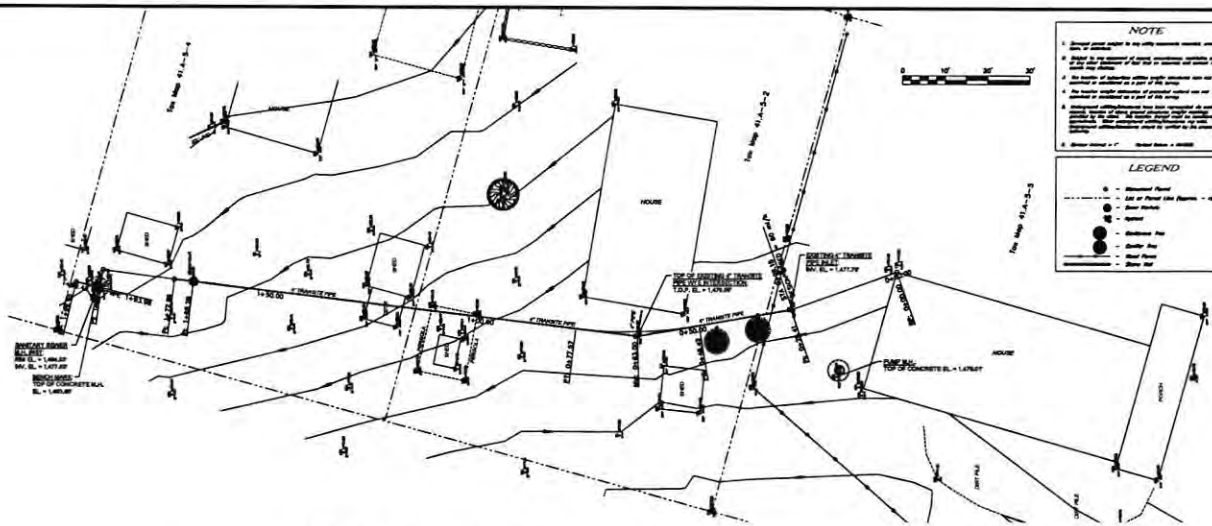
607.316.3977 (mobile)

dfagnani@delawareengineering.com

Town of Liberty
Swan Lake WWTP
DRAFT Indian Lake Sewer Summary of Options and Issues

Last Revised 04/30/2025

Options	Cons (Issues)	Pros	Things to do	Estimated Cost
Existing Sanitary Sewer Main	Existing Sanitary Sewer +/- 165 LF of 4" Transite and PVC 4 FT - Offset joint and debris 36 FT - Sanitary Lateral from Red House, Transite Wye, shallow 63 FT - Damaged Transite pipe 113 FT - Offset joint, transition from transite to PVC (white) 144 FT - Large dip and debris 161 FT - Offset Joint and debris, transition from Sch 40 PVC (white) to SDR 35PVC (green) 165 FT - Wye/Tee into Sanitary Main from Apache Trail Can't clean or camera from MH #45Y Shallow slopes Sewer backups Damaged sewer main Possible frost and root damage Offset joints Standing water Difficult to access easement area with required equipment Ground obstructions in easement area Does not meet 10SS	     		
Sanitary Sewer	1 Repair Damaged Sections of the Existing 4" Sanitary Sewer from New House to Sanitary Main from Apache Trail Similar to existing Mostly old sewer main	Less expensive Complete work using Town forces May be completed quickly	TBD	TBD
	2A New 4" Sanitary Sewer from New House to MH #45Y May not be technically feasible/Meet 10SS Similar to existing More expensive Can't complete with Town forces Public bid	New sewer main	TBD	TBD
	2B New 8" Sanitary Sewer from New House to MH #45Y May not be technically feasible/Meet 10SS Similar to existing More expensive Can't complete with Town forces Public bid	New sewer main Requires less slope	TBD	TBD
Town Owned PS & FM, & Sanitary Sewer	3A New Pump Station and Force Main from New House to Existing MH #45Y, Existing 4" Sanitary Sewer from Red House to MH #45Y to Remain Issue remain in existing sanitary main Two active sewer mains in easement Red house may still have sewer backups More expensive Can't complete with Town forces Public Bid New PS will require a new electrical services, and possibly an easement	Technically feasible Can be installed by horizontal drilling	TBD	TBD
	3B New Pump Station and Force Main from New House to a New MH Behind the Red House (Inside of Existing 4" PVC Sanitary Sewer), and New Sanitary Sewer 4" or 8" to MH #45Y May not be technically feasible/Meet 10SS (gravity from Red House to MH #45Y) New MH may be very shallow More expensive Public Bid Similar issues as Options 2A & 2B (for gravity sanitary sewer) New PS is near the Red House New PS will require a new electrical services, and possibly a new easement	Technically feasible (FM) Can be installed by horizontal drilling	TBD	TBD
	3C New Sanitary Sewer from Red House to New Pump Station Behind New House and FM to a New MH #45Y Apache Trail and New Sanitary Sewer to MH #45C More expensive Public Bid No sewer easements on Apache Trail beyond existing MH #45C Water on Apache Trail (Horiz and Vert Separation) New PS is not near the Red House New PS will require a new electrical services, and possibly a new easement	Technically feasible Provides greater design flexibility Can be installed by horizontal drilling	TBD	TBD
Town Owned PS & FM	4A New Sanitary Sewer from Red House to New Pump Station Behind New House, and FM to Existing MH #45Y More expensive Public Bid New PS is not near the Red House New PS will require a new electrical services, and possibly a new easement	Technically feasible Provides greater design flexibility Can be installed by horizontal drilling PS is near the New House	TBD	TBD
	4B New Sanitary Sewer from Red House to New Pump Station Behind New House, and FM to Existing MH #45C on Apache Trail More expensive Public Bid No sewer easements on Apache Trail beyond existing MH #45C Water on Apache Trail (Horiz and Vert Separation) New PS is not near the Red House New PS will require a new electrical services, and possibly a new easement	Technically feasible Provides greater design flexibility Can be installed by horizontal drilling PS is near the New House	TBD	TBD
	4C New Sanitary Sewer from Red House to New Pump Station Behind New House and FM to a New MH #45Y On Apache Trail and New Sanitary Sewer to MH #45C More expensive Public Bid No sewer easements on Apache Trail beyond existing MH #45C Water on Apache Trail (Horiz and Vert Separation) New PS is not near the Red House New PS will require a new electrical services, and possibly a new easement	Technically feasible Provides greater design flexibility Can be installed by horizontal drilling	TBD	TBD
Owner PS and FM	4A Owner Pump Station and Force Main to Existing MH #45Y Less expensive PS is not near the Red House PS and FM is the responsibility of the Owner No sewer easements on Apache Trail beyond existing MH #45C Water on Apache Trail (Horiz and Vert Separation)	Technically feasible Provides greater design flexibility Can be installed by horizontal drilling Town does not own the PS & FM No new electrical services/easement	TBD	TBD
	4A Owner Force Main to a New MH on Apache Trail and New Sanitary Sewer to Existing MH #45C Less expensive PS is not near the Red House PS and FM is the responsibility of the Owner No sewer easements on Apache Trail beyond existing MH #45C Water on Apache Trail (Horiz and Vert Separation)	Technically feasible Provides greater design flexibility Can be installed by horizontal drilling Town does not own the PS & FM No new electrical services/easement	TBD	TBD



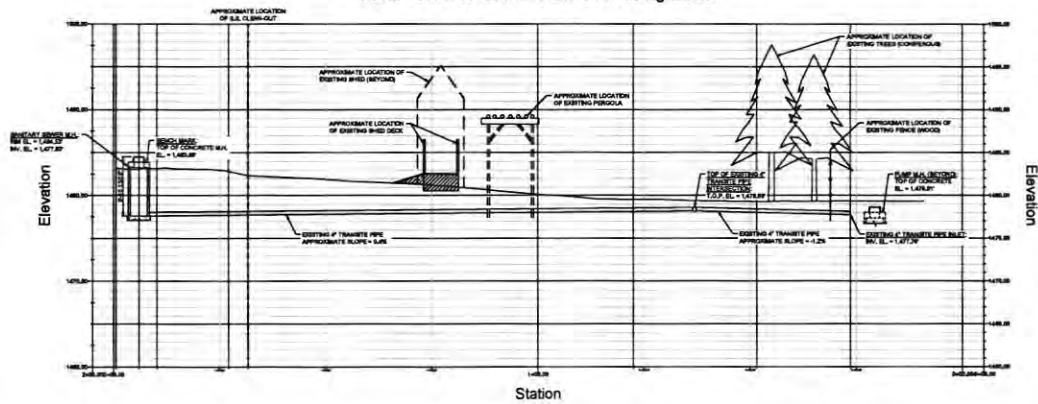
NOTE

1. Sewer lines shown in this plan view are approximate locations only.
2. Plans for the location of structures, manholes, and other structures are shown on the plan view.
3. The location of structures, manholes, and other structures are shown on the plan view.
4. The location of structures, manholes, and other structures are shown on the plan view.
5. The location of structures, manholes, and other structures are shown on the plan view.
6. The location of structures, manholes, and other structures are shown on the plan view.

LEGEND

- Sewer Line
- Manhole
- Structure
- Building Foot
- Building Foot
- Building Foot
- Building Foot

Profile View of Indian Lake Sewer Alignment



DELAWARE ENGINEERING, P.C.

DATE: _____ DRAWN BY: _____

SCALE: _____ REVIEWED BY: _____

PROJECT NO.: _____

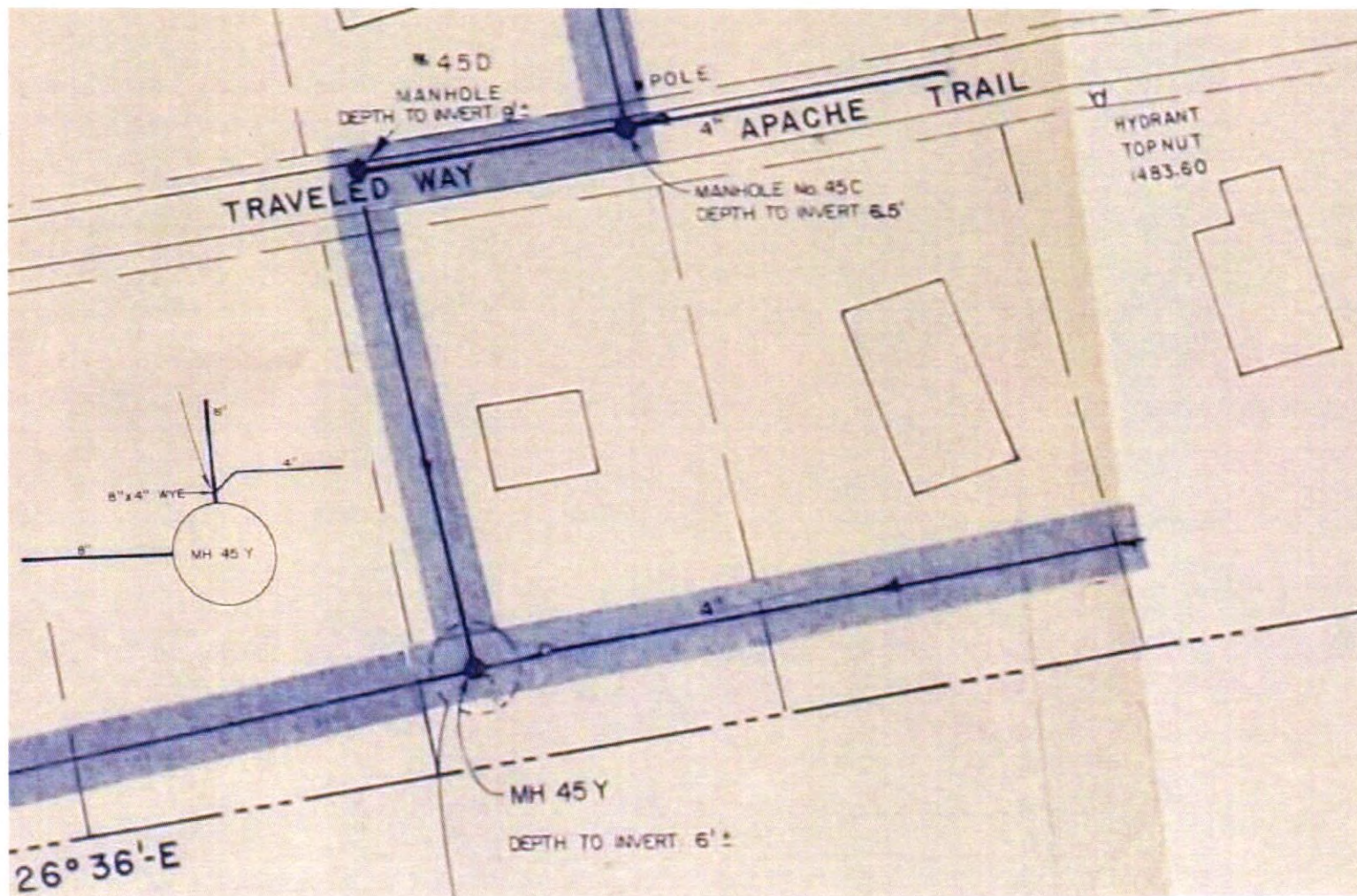
SWAN LAKE SANITARY SEWER DISTRICT - INDIAN LAKE PROJECT

TOWN OF LIBERTY

SULLIVAN COUNTY, NEW YORK

EXISTING SITE PLAN & PROFILE

FIG - X



supervisordemayo townofliberty.org

From: Dave Ohman <dohman@delawareengineering.com>
Sent: Tuesday, April 29, 2025 11:34 AM
To: Curt Nichols
Cc: Christopher Maby; manny@fastbuildinc.com; supervisordemayo townofliberty.org
Subject: FW: 2022.119.060 Devaney Road Water System, Town of Liberty, Sullivan County
Attachments: 2025-04-25 DOH Comment Response Letter .docx; Combined Set Drawings - Stamped.pdf; Comments on Devaney Road Water Main Project 04-01-25.pdf; RE: Devany

Hi Curt

I just noticed that you responded to Delaware comments as though they came from NYSDOH.....



DAVE OHMAN, P.E.
PRINCIPAL
55 South Main Street | Oneonta, NY 13820
607.432.8073 x 302 (office)
607.643.1356 (mobile)
dohman@delawareengineering.com

From: Curt Nichols <wnichols@DELTA-EAS.COM>
Sent: Friday, April 25, 2025 2:37 PM
To: Illing, Glenn D (HEALTH) <glenn.illing@health.ny.gov>
Cc: Dave Ohman <dohman@delawareengineering.com>; Menachem Steinberg <manny@fastbuildinc.com>; Christopher Maby <Cmaby@DELTA-EAS.COM>
Subject: 2022.119.060 Devaney Road Water System, Town of Liberty, Sullivan County

Good afternoon Mr. Illing:

On behalf of Fast Build, Delta Engineers is submitting the project plans, which have been revised based on your comment letter dated April 1, 2025.

We have also attached a detailed response letter to each of the comments.

A DOH form 348 was submitted to the Town, however I am not certain if it was forwarded to you with their signature.

Very Respectfully

W. Curtis Nichols, PE, LEED-AP
Senior Project Manager



Engineers, Architects, & Surveyors
4873 NYS Rt. 5 Vernon, NY 13476 315.203.8052

Visit us on [Facebook](#) and [LinkedIn](#), and [Instagram](#)

This e-mail may contain confidential information. If you are not an intended recipient, we kindly request that you delete this message without forwarding or printing.



DELAWARE ENGINEERING, D.P.C.

55 South Main Street
Oneonta, New York 13820

Tel: 607.432.8073/Fax: 607.432.0432
DelawareEngineering.com

Date: April 1, 2025

Subject: Devaney Road Water
Comments on latest report and drawing set

1. Line Hydrants shall be non-draining (NOT PLUGGED) Mueller Super Centurion 250 NON- Draining with swivel hydrant tee.
2. All service lines shall be 1" K copper to the curb stops then transition to 3/4" K copper.
3. The Corporation Stops shall be 1" Mueller 300.
4. Line Valves to be NRS Resilient Seat gate vales AWWA C-509 Mueller
5. The Curb Box shall be an Eire#2 with Stainless Steel Stationary Rod.
6. HDPE Shall be DR-9 rather than DR-11.
7. Ductile Iron Pipe shall be Class 52 Thickness not pressure Class 52 rated for 350 psi.
8. Water Meters shall be Badger RCDL25 HRE-LCD Encoder with Integral ME Orin Endpoint, 9 Position, 10FT Lead, Gallons, Torx Screw and Ball Valves, double check and pressure reducers as approved by The Town of Liberty.
9. Disinfection, pressure and leakage tests get submitted to NYSDOH's local District office, as well as, the Town W&S dept.

Glenn D. Illing, P.E.
Professional Engineer 1
NYS Dept. of Health, Middletown District Office
90 Crystal Run Rd., Suite 200
Middletown, New York 10941
(845) 794-2045
(845) 794-3165 – Fax
email: glenn.illing@health.ny.gov<<mailto:glenn.illing@health.ny.gov>>

April 25, 2025

Mr Glenn Illing, PE
NYSDOH Middletown District Office
90 Crystal Run Rd, Suite 200
Middletown, NY 10941

**RE: Response to DOH Review Comments
Devaney Road, Water Main Extension
Town of Liberty, Sullivan County, NY
Delta Project No.: 2022.119.060**

Dear Mr Illing:

The purpose of this letter is to submit responses to additional comments received via email from you on April 1, 2025. This letter presents the DOH comment in standard text and Delta's response in italics. We are submitting a full set of revised drawings as a followup to this letter.

The reviewer's comments are shown in standard type, and Delta's responses are in *italics*.

1. Line Hydrants shall be non-draining (NOT PLUGGED), Mueller Super Centurion 250, Non-Draining with swivel hydrant tee.
Response: Paragraph V.1.d on Sheet 302 has been updated to reflect this specification
2. All service lines shall be 1" k copper to the curb stops then transition to ¾"K copper.
Response: Updates made to Key Note No.5 on Sheet 201 and Paragraph V.3.a on Sheet 302
3. The Corporation Stops shall be 1" Mueller 300.
Response: Update made to Paragraph V.3.c on Sheet 302.
4. Line valve to be NRS Resilient Seat gate valves, AWWA C-509, Mueller
Response: Update made to Paragraph V.2.b on Sheet 302.
5. The Curb Box shall be an Eire#2 with Stainless Steel Stationary Rod
Response: Update made to Paragraph V.3.f on Sheet 302
6. HDPE shall be DR-9 rather than DR-11.
Response: Revision made to detail 2/303 on and throughout Paragraph IV.
7. Ductile Iron Pipe shall be Class 52 Thickness, not pressure Class 52 rated for 350 psi.
Response: Paragraph IV.3 on Sheet 302 was revised.

8. Water Meters shall be Badger RCDL25 HRE-LCD Encoder with Integral ME Orin Endpoint, 9 Position, 10-Ft lead, Gallons, Torx Screw and Ball valves, double check valve and pressure reducers as approved by the Town of Liberty.

Response: Paragraph V.j on sheet C-302 was updated to reflect this specified item.

9. Disinfection, pressure and leakage tests get submitted to NYSDOH's local District Office as well as the Town W&S departments

Response: Paragraph VII.6 on Sheet 302 was revised to reflect this comment.

Please do not hesitate to contact me at any time should you have further questions or comments on the Water Main Extension project on Devaney Road in the Town of Liberty.



Very Respectfully

A handwritten signature in blue ink, appearing to read "W. Curtis Nichols".

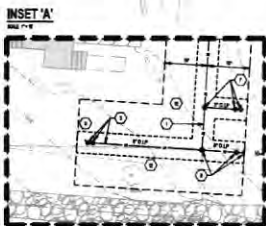
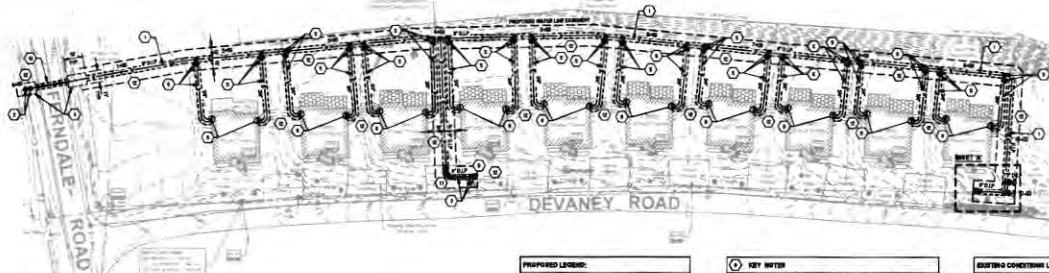
W. Curtis Nichols, PE, LEED-AP
Senior Project Manager

cc. Menachem Steinberg, Fast Build

[illegible]

Project Name DEVANY ROAD WATER MAIN	
Location LAKEVIEW, HAWAII	
 DELTA ENGINEERING, ARCHITECTS & SURVEYORS 5401 Kalia Road Honolulu, HI 96819 Tel: 465-221-0603 Fax: 465-221-0880 Email: info@delta-hi.com www.delta-hi.com	
	Name DAVID L. CAPRICE Project No. 2002-119-080 EXPIRATION DATE: Date 2006.01.27
Drawing Title EXISTING CONDITIONS PLAN	
Drawing No. C-101	



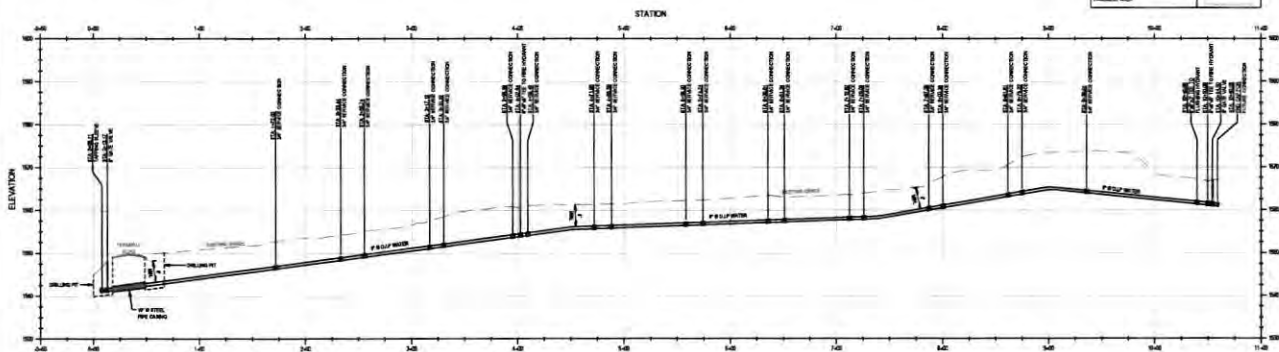


PROPOSED LEGEND:	
WATER MAIN	—
WATER SERVICE LINE	—
WATER VALVE	—
WATER METER	—
WATER TAP	—
WATER CLOSURE	—
WATER LINE	—
WATER VALVE	—
WATER TAP	—
WATER CLOSURE	—

- KEY NOTES:**
1. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 2. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 3. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 4. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 5. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 6. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 7. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 8. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 9. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 10. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 11. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.
 12. PROVIDE A 10' MINIMUM CLEARANCE FROM THE WATER MAIN TO THE EXISTING STRUCTURE.

EXISTING CONDITIONS LEGEND:	
EXISTING WATER MAIN	—
EXISTING WATER SERVICE LINE	—
EXISTING WATER VALVE	—
EXISTING WATER METER	—
EXISTING WATER TAP	—
EXISTING WATER CLOSURE	—
EXISTING WATER LINE	—
EXISTING WATER VALVE	—
EXISTING WATER TAP	—
EXISTING WATER CLOSURE	—

1 WATER LINE DISTRIBUTION PLAN
C-201



2 WATER LINE DISTRIBUTION PROFILE
C-201

SCALE: 1" = 10'
SCALE: 1" = 40'

DEVANEY ROAD WATER MAIN

ADelta
ENGINEERS, ARCHITECTS & SURVEYORS
100 Hudson Road
Brooklyn, New York 11208
Tel: 718.231.0000
Fax: 718.231.0000
Email: info@adelta.com
www.adelta.com

JOHN J. ADAMS, P.E.
2009.01.27

WATER LINE DISTRIBUTION PLAN AND PROFILE

C-201

C-303

I.dutcher townofliberty.org

From: Dan Fagnani <dfagnani@delawareengineering.com>
Sent: Wednesday, April 30, 2025 1:39 PM
To: I.dutcher townofliberty.org
Cc: supervisorodemayo townofliberty.org; n.rusin townofliberty.org; dohman@delawareengineering.com
Subject: Liberty (T) May 5, 2025 Town Board Meeting Agenda Items

Hi Laurie,

Could you add the following items to your agenda for the 5/5 meeting:

- Swan Lake WWTP SPDES Permit Notice of Violation (NOV)
 - Water Treatment Chemical (WTC) for the Temporary Sludge Dewatering Bid Award - Review the RFP Summary, and consider Accepting the 4/3/25 Slack Chemical proposal - lowest cost - for the water treatment chemical StaDloc8837 for the Temporary Sludge Dewatering

Please let me know if you have any questions.



DANIEL FAGNANI, P.E.
PROJECT ENGINEER
55 South Main Street | Oneonta, NY 13820
607.432.8073 x309 (office)
607.316.3977 (mobile)
dfagnani@delawareengineering.com



DELAWARE ENGINEERING, D.P.C.

55 South Main Street
Oneonta, New York 13820

Tel: 607.432.8073
Fax: 607.432.0432

TOWN OF LIBERTY, NY
SWAN LAKE WWTP
TEMP. PRESS DEWATERING CHEMICAL
Verbal RFP Summary
April 16, 2025

Contractor (Low to High)	Base Bid Amount (per pound)	Shipping & Handling Allowance*	Total
1.) Slack Chemical	\$ 2.52	\$ 75.00	-
2.) <u>Surpass Chemical Co. Inc.</u>	\$ 2.90	\$ 100.00	-
3.) <u>Cleanwaters</u>	\$ 3.78	FOB	-
4.) _____	\$ -	\$ -	-
5.) _____	\$ -	\$ -	-
6.) _____	\$ -	\$ -	-

Recommended vendor

All prices are based on 450 # drum deliveries, shipping and handling may change based on normal delivery schedules



Slack Chemical Company., Inc

April 3, 2025

JOAN REDINGTON
ACCOUNT CLERK
TOWN OF LIBERTY
4722 RT. 55
SWAN LAKE, NY 12787

Dear JOAN,

Thank you for the opportunity to quote your chemical requirements for the Swan Lake STP temporary sludge dewatering for the summer of 2025. Listed below, please see the prices quoted by Slack Chemical for your consideration.

<u>PRODUCT</u>	<u>PACKAGING</u>	<u>DELIVERED PRICE</u>
Sta Floc 8837	450# Drum	\$2.52/#

Slack Chemical delivers in your area on Monday/Thursday.

A five-day lead-time is required on all orders until further notice. Delivery Charge is \$75.00 LTL (Less Than Truckload) or a \$150.00 TL (Full Truckload). A \$150.00 per hour Demurrage Charge will be applied after two hours where applicable. Minimum order for delivery is \$500.00 (product only). In the event of a refused order, a refusal fee may be applied. Pallet deposits will be \$20.00 each. **Orders received after 12:00pm (Noon) will be processed on the next business day. All Slack empties need to be wrapped and ready when driver arrives.**

Due to current market volatility, the above pricing is subject to change without notice. Please confirm pricing at the time of order. We continue to maintain ample stock levels to meet current demand. Thank you for your continued business and support.

Please feel free to call me on my cell at (315) 778-7209 or in the office at (315) 493-0430 if you have any questions.

Sincerely,

Travis Rumble
Sales Representative
TR/mo
75

SURPASS CHEMICAL CO. INC.

1254 BROADWAY, ALBANY, NY 12204 800-289-8101 518-434-8135-FAX
WWW.SURPASSCHEMICAL.COM

PRICE QUOTATION

COMPANY: Delaware Engineering

DATE 4/11/2025

Bill to Delaware Engineering
55 South Main St.
Oneonta, N.Y. 13820

FOB ☒ Destination
☐ Albany, NY
☐ City Name
☐ Collect

ADDRESS: Liberty T Sewer (Swan Lake)
4722 State Route 55
Liberty NY 12754

ATTENTION: John Peterson

TERMS ☒ Net 30 days

PHONE: (607) 432-8013 x313

SHIP VIA ☒ Surpass Truck
☐ Common Carrier
☐ Buyer Pickup
☐ UPS/FedEx

CONDITIONS, AVAILABILITY, COMMENTS:

Delivery Charge: \$100

No deposit on container or pallet

Liftgate charge if needed: \$38.11

ITEM NO.	PRODUCT	SIZE	VOLUME	PRICE	UNIT
442950-055	Surfloc 423	450 lb drum	55 gal	\$2.90	Pound
PRICES ARE SUBJECT TO CHANGE. THIS QUOTATION IS VALID FOR 30 DAYS.					

QUOTATION BY: Tim Clayton - Technical Sales Manager

From: [Stephen Wardell](#)
To: [John Peterson](#)
Subject: FW: Liberty (T)
Date: Wednesday, April 16, 2025 2:41:11 PM
Attachments: [image003.jpg](#)
[image001.jpg](#)

From: Stephen Wardell
Sent: Thursday, April 10, 2025 1:46 PM
To: 'John Peterson' <jpgerson@delawareengineering.com>
Subject: RE: Liberty (T)

Hello John,

Polymer pricing for the Liberty, NY job is as follows:

Product: Charge-Pack
Packaging: 450-Pound Drum
Terms: FOB Factory
Price: \$3.78/Pound

Thank you for this opportunity. Terms are net 30 with established credit.

Steve Wardell
m: 315.778.5218
o: 315-482-3787
e: stevewardell@cleanwaters.us
w: www.cleanwaters.us
s: <https://clean-waters-inc.myshopify.com/>



Clean Waters is an authorized Solenis LLC Agent

From: John Peterson <jpgerson@delawareengineering.com>
Sent: Tuesday, April 8, 2025 10:01 AM
To: Stephen Wardell <stevewardell@cleanwaters.us>
Subject: Liberty (T)



REGION 2

NEW YORK, N.Y. 10007

April 4, 2025

Via Electronic Mail To: - supervisordemayo@townofliberty.org

Frank DeMayo, Supervisor
Liberty (T)
120 N Main St
Liberty, NY 12754

**Re: Notice of Significant Non-Compliance
Swan Lake Sd STP
SPDES Tracking ID No. NY0030252**

Dear Supervisor DeMayo:

Based on data reported to the United States Environmental Protection Agency (EPA) and reflected in the EPA's national data system, your facility is currently in **Significant Non-Compliance (SNC)** due to the following exceedance(s) of the effluent limit(s) in your New York State Department of Environmental Conservation (NYSDEC) State Pollutant Discharge Elimination System (SPDES) permit, NY0030252:

Violation Date(s)	Outfall(s)	Parameter(s)
8/2024	001-M	Phosphorus, total (as P)
12/2024	001-M	Phosphorus, total (as P)

This notice is strictly addressing SNC effluent violation reporting over the last two (2) quarters and may not include all schedule or other effluent violations.

As part of its core compliance monitoring program, EPA works with all state programs, including NYSDEC, to address facilities in SNC. Our first step in this process as it relates to your facility is to make sure you are aware of your violations and to ask for explanations of why the violations are occurring and what you are doing to correct the violations and return to compliance with your permit. For additional information on SNC, please see: <https://www.epa.gov/enforcement/memorandum-revision-npdes-significant-noncompliance-snc-criteria-address-violations-non> or <https://echo.epa.gov/resources/general-info/echo-faq>.

Therefore, we are asking you to respond to EPA in writing within **thirty (30) days**, describing the cause(s) of the violations, as well as the actions you have taken or will take to address the violations. Under 6 NYCRR Part 750-2.7(e), you may have provided a Report of Noncompliance Event to NYSDEC, which you may use as a guide for your response with additional details or updates appended.

Please submit your response to me electronically at mckenna.douglas@epa.gov with a copy to green.katherine@epa.gov. Please also submit a copy of your response to the NYSDEC Regional Office (Manju Cherian and Meena George, Regional Water Engineer, NYSDEC Region 3, at manju.cherian@dec.ny.gov; meena.george@dec.ny.gov) and to the NYSDEC Central Office (Edward Hampston, Director, Bureau of Water Compliance Programs, at edward.hampston@dec.ny.gov). If you believe the data was reported in error, please provide an appropriate amendment to your Discharge Monitoring Reporting (DMR).

Please also note that this is a separate initiative by EPA in working with state programs to address SNC. Your response to this notice does not relieve you of any requirements established by NYSDEC, your permit, or Part 750 regulations, and you must continue to comply with these requirements. If you have been working with NYSDEC to address these violations, please continue to do so, or you may wish to re-evaluate your previous response. NYSDEC may take separate compliance or enforcement action regarding these violations, or EPA may take further action in consultation with NYSDEC.

Should you have any questions concerning this letter, please contact your Regional NYSDEC office, or feel free to contact Ms. Katherine Green of my staff at (212) 637-4226 or green.katherine@epa.gov. If you would like to review your facility's compliance history in EPA's data system, you can enter and search with your permit number at: <https://echo.epa.gov>. If there is anything you feel we can help you with, please let us know.

Sincerely,



Digitally signed by
JUSTINE MODIGLIANI
Date: 2025.04.04 14:59:52
-04'00'

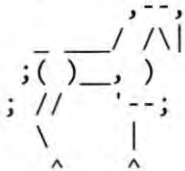
For Douglas McKenna, Manager
Water Compliance Branch

cc (via email):

Mr. Ed Hampston, P.E., Director, Bureau of Water Compliance Programs, Div. of Water, NYSDEC,
Edward.Hampston@dec.ny.gov
Mr. Don E. Tuxill, P.E., Chief, Upstate Compliance Section, Bureau of Water Compliance Programs,
Div. of Water, NYSDEC, Don.Tuxill@dec.ny.gov
Mr. Ryan P. Waldron, P.E., Chief, Metropolitan Compliance Section, Bureau of Water Compliance
Programs, Div. of Water, NYSDEC, Ryan.Waldron@dec.ny.gov
Ms. Manju Cherian, P.E., Regional Water Engineer, NYSDEC Region 3 New Paltz Office,
Manju.Cherian@dec.ny.gov
Ms. Meena George, P.E., Regional Water Engineer, NYSDEC Region 3 White Plains Office,
Meena.George@dec.ny.gov

I wanted to let you know there are 3 dates this summer that we would like to apply for an extension of the noise ordinance to 10:30pm. As you suggested last year, we would like to put these on the board agenda and apply for a noise variance:

We expect attendance around 50-100 guests max at these events.



WATER METER INSTALLATION AGREEMENT

This agreement is entered into as of the ____ day of _____ 2023 by and between Board of Managers, Swan Manor condominium, c/o its Property Manager, Dependable Management, with an address at 120 spring road, Monroe, New York 10950 (The "Condominium") and the Town of Liberty, a Municipal Corporation, acting on behalf of its special district, the Route 55 Water District and the Swan Lake Briscoe Road Sewer District, having its principal place of business at 120 North Main Street, Liberty, New York 12754 (the "Town").

WITNESSETH

WHEREAS, the condominium is a condominium association located in the Town of Liberty, Sullivan County, New York (the "property"); and

WHEREAS, The Condominiums consist of 61 individual condominium residential dwellings (each a "unit"), each of which is owned by and separately assessed to certain condominium unit owners (each a "Unit Owner*"); and

WHEREAS, currently, there is one water meter and one sewer meter which measures water usage and sewer discharge for the entire Property; and

WHEREAS, the Condominium desires that individual water meters be installed on each of the Units (the "Unit Meters"), in addition to the master water meter that currently exists (the "Master Meter"); and

WHEREAS, the Town has agreed to allow for the installation of the Unit Meters under the terms and conditions which are set forth herein.

NOW, THEREFORE, the parties, hereto intending to be legally bound, hereby agrees, as follows:

1. The Town hereby approves the installation of the Unit Meters. The installation of the Unit Meters will be at the sole cost and expense of the Condominium. All work applicable to the installation of the Unit Meters shall be performed by a qualified and, if applicable, licensed contractor that will be retained by the Condominium and approved in writing by the Town prior to the commencement of any work to install the Unit Meters. Prior to the commencement of any work, the contractor retained by the Condominium and approved by the Town shall provide to the Town evidence of insurance in coverages and limits acceptable to the Town and naming the Town as an additional insured. All installations of the Unit Meters and any associated work shall be in accordance with all requirements and specifications of the Town, and the installation shall be subject to approval and inspection of the Town. The Unit Meters to be installed shall be new as opposed to refurbished or rebuilt, produced by a manufacturer

acceptable to the Town and be of a design and have all features required by the Town, including but not limited to the ability to be read remotely by the Town's existing and any future telemetry systems.

2. The installation of the Unit Meters shall be in addition to the master water meter and master sewer meter which currently exist. Accordingly, water usage and sewage discharge shall be measured by the master meters and by the Unit Meters.

3. Upon completion of the installation of the Unit Meters and the approval of the installation by the Town, the Town will continue reading the master meters and commence to read each of the Unit Meters. The Town will thereupon bill each Unit for water consumption based upon the water usage for each particular Unit, as shown on the Unit Meter installed for that Unit, and to bill each Unit for sewage usage based upon the water usage for that particular unit in the same manner in which it bills all other single-family residential properties based upon the quantity of water that is used. With respect to water usage and sewage usage measured by the master meters in excess of the total of the usage for the Unit Meters, the additional water usage and sewage usage will be billed to the Condominium. Accordingly, the Town agrees to bill the Unit Owners based upon the water and sewage usage of each Unit Meter, and the amount not billed to the Unit Meters shall be billed to the Condominium. The foregoing shall apply only with respect to billing for operation and maintenance charges associated with water and sewer service and shall not change in any respect whatsoever the manner in which the Town imposes separate water unit charges, sewer unit charges and/or ad valorem taxes upon the Units and the Condominium associated capital expenses associated with water and sewer service. In the event any charges billed directly to the Condominium remain unpaid at the time the Town processes the annual re-levy of water and sewer charges to the upcoming County-Town tax billing, one sixty-first 1/61th of the sum of all of such unpaid charges shall be re-levied to the County-Town tax bill for each particular Unit.

4. The Condominium will structure its governing documents in such a manner such that each owner of a Unit will be responsible for the maintenance and repairs of the Unit Meter installed to that Unit, and that the Condominium will be responsible for the maintenance and repairs of the master meters and the infrastructure that services the water and sewer distribution systems for the development. In any and all events, the Town shall have the right to ensure that the master meters, the Unit Meters and the infrastructure which serves the water and sewer distribution systems are maintained in good working order and repaired in a proper manner, and Condominium and the owners of each Unit shall be jointly and severally obligated for such maintenance and repairs, include all costs and expenses related thereto. The Condominium shall indemnify and hold the Town harmless with respect to all costs, expenses and damages, including reasonable attorneys' fees, engineering fees and other professional fees and out-of-pocket expenses, the Town may incur as result of any failure by the Condominium to maintain the master meters, the Unit Meters and the infrastructure that serves the water and sewer distribution systems within the development, or the Unit owners to repair and, if necessary, replace any Unit Meter that is not operating properly. The Town, its employees,

engineers, consultants and agents shall have a right of entry upon reasonable prior notice, except in the event of an emergency, to enter upon the premises and the Units to inspect and, if necessary, shut-off water service to any particular Unit in the event of failure of any particular Unit Meter. The Town shall be under no obligation to make any repairs to or replacement of any Unit Meter that does not function properly. The Town shall be given prior written notice of any repairs or replacements being made to any particular Unit Meter and shall have the right to observe such repairs or replacements, inspect and approve the same at the sole cost and expense of the Unit owner and the Condominium in each instance.

5. The term of this Agreement shall be indefinite, provided that either party may cancel this Agreement without cause upon giving the other party one hundred eighty (180) day's prior written notice of cancellation.

6. In accordance with the provisions of General Municipal Law §109 Condominium is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this Agreement, or of its right, title and interest in this Agreement, or its power to execute this Agreement, to any other person or entity without the prior written consent of the Town.

7. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein. If any provision is not inserted through mistake or otherwise, then upon application of either party, this Agreement shall be physically amended forthwith to make such insertion.

8. The Parties have not made any representations or warranties with respect to the subject matter hereof not set forth herein, and this Agreement, together with any instruments executed simultaneously herewith, constitutes the entire Agreement between them with respect to the subject matter hereof. All understandings and agreements heretofore had between the parties with respect to the subject matter hereof are merged in this Agreement and any such instrument which alone fully and completely expresses their agreement.

9. This Agreement may not be changed, modified, extended, terminated or discharged orally, but only by an agreement in writing signed by all of the parties to this Agreement.

10. The parties agree to execute any and all such other and further instruments and documents, and to take any and all such further actions reasonably required to effectuate this Agreement and the intents and purposes hereof.

11. This Agreement shall be construed and enforced in accordance with the internal laws of the State of New York, without giving effect to the principles of conflicts law. The venue of any litigation between the parties shall be in the

Supreme Court of the State of New York, Sullivan County. The prevailing party shall be entitled to recover its reasonable attorney's fees.

12. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their heirs, executors, administrators, personal representatives, successors and assigns.

13. If any of the provisions of this Agreement shall be held to be invalid or unenforceable, all other provisions shall nevertheless continue in full force and effect.

14. Any singular word or term herein shall also be read as in the plural and the use of any gender shall also be read to include the opposite gender whenever the sense of this Agreement may require it.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands and seals or caused these presents to be signed by their duly authorized officers and the corporate seal to be affixed as of the day, month and year first above written.

Board of Managers
Swan Manor Condominium
By _____
Tovia Lefkowitz, President,

Town of Liberty
By _____
Frank DeMayo, Supervisor

Town of Liberty Finance Office
120 North Main Street
Liberty, NY 12754
(845) 292-5772
c.gerow@townofliberty.org

DATE: May 5, 2025

TO: Supervisor DeMayo and Town Board Members

FROM: Cheryl Gerow

RE: Budget Transfers and Modifications

Please approve the below budget modifications:

Budget Modification's for Prior Year Expenses (2024 to be paid in 2025)		
Improvements	DB 5110.41	\$ 8,700.00
Bridge Fund	DA 5120.41	\$57,000.00
Town Clerk Equipment	A 1410.21	\$ 1,000.00
Signs	A 3310.42	\$ 2,800.00
Budget Modification for Current Year		
DA 5130.4	\$8,897.01	
DA 2680		\$8897.01
Highway Department Insurance Claim--2022		

Please also approve a budget transfer for Swan Lake Sewer from X2 9710.6 (transfer to capital) to S2 8110.4 (operating fund) in the amount of \$51,709.50 for the SPDES NOV response as approved at the January 22, 2025 Board meeting.

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

1. NAME OF APPLICANT: Waste Management of Beach Lake
2. ADDRESS: 165 Rosecrance Rd. Beach Lake, PA 18405
3. TELEPHONE 570-729-6004
4. VEHICLE 415916
A-NAME OF OWNER: Corporation
B-MAKE OF VEHICLE MACK
C-LICENSE PLATE # 3654950
D-BODY TYPE: Roll Off
E-REGISTRATION#: 1M2AX18C1JM041411
5. NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org
IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

[Signature]
SIGNATURE OF APPLICANT

SWORN TO BEFORE ME THIS 26 DAY OF March 2025

Commonwealth of Pennsylvania - Notary Seal
Karen A. Papocchia, Notary Public
Lackawanna County
My commission expires April 27, 2026
Commission number 1125329

[Signature]
NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

5-26-25
DATE

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

[Signature]
CODE ENFORCEMENT OFFICER

4/22/25
DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1123

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100.00



TOWN OF LIBERTY

N E W Y O R K

STONE BID 4/24/25	JKN Trucking, Inc. 86 Ridge Rd. Marlboro, NY 12542		Callanan Industries, Inc. PO Box 15097 Albany, NY		Aden Mining & Materials, Inc 680 Bloomingburg Bloomingburg		Aden Mining & Materials, Inc 680 Bloomingburg East Branch		RH Gorr, Inc. 14 Hortonville Main St Callicoon, NY 12723		Kays Trucking, LLC 121 Long Rd. Callicoon, NY 12723	
	DELIVERED	FOB	DELIVERED	FOB	DELIVERED	FOB	DELIVERED	FOB	DELIVERED	FOB	DELIVERED	FOB
#1A (Limestone)	*39.20		N/B	N/B	N/B	N/B	N/B	N/B	N/B		44.15	
#1A (Ledge Rock)			36.80	*30.00	37.26	31.07	N/B	N/B	*35.18		35.40	
#1			24.50	*17.70			25.46	18.20	*23.36		23.95	
#1B			24.30	*17.50			23.92	19.08	*22.55		24.50	
#2			23.50	*16.70			24.18	17.28	22.58		*22.25	
#3			23.50	*16.70			23.62	16.90	*21.80		23.29	
#4			N/B	N/B			23.62	*16.90	*21.80		22.50	
Crusher Run			19.00	*12.20			19.97	12.92	*17.75		17.93	
#1 & #2 50/50 Ledge Rock			25.00	*18.20			24.61	*18.20	*22.58		22.75	
Ledge Stone Sand			*21.05	*14.25			22.13	14.72	22.55		23.79	
Surge Stone- Non DOT			20.50	13.70			18.69	*12.97	*18.20		N/B	
Light Stone Fill			24.80	18.00			24.09	*17.66	23.10		*22.50	

Office of the Supervisor



Frank DeMayo
Supervisor

Town of Liberty Government Center
120 North Main Street • Liberty, New York 12754

Nick Rusin
Confidential Secretary

supervisordemayo@townofliberty.org

www.townofliberty.org

TEL: 845-292-5111

n.rusin@townofliberty.org

Fax: 845-292-1310

March 24, 2025

Tracey O'Malley, Regional Permit Administrator
Division of Environmental Permits, NYSDEC
21 South Putt Corners Rd.
New Paltz, NY 12561

US Army Corps of Engineers
New York Regulatory District
26 Federal Plz Rm 2113
New York, NY 10278-0090

Nadia Rajs, Legislative Chair
Sullivan County Legislature
100 North Street
Monticello, NY 12701

Robert Eggleton, Town of Rockland Supervisor
95 Main Street
Livingston Manor NY, 12758

Andy Stiles, P.E., Regional Director
NYSDOT Region 9
44 Hawley Street
Binghamton, NY 13901

Erik Kulleseid Commissioner OPRHP
NYS Office of Parks, Recreation, and Historic
Preservation Albany, NY 12238

RE: Sullivan O&W Rail Trail Parksville to Livingston Manor Connection

To Whom It May Concern:

Please take Notice that pursuant to the State Environmental Quality Review Act ("SEQRA") the Town of Liberty desires to acquire lead agency status in regard to the above captioned Project. Please inform the undersigned if you object to the Town being lead agency. Said objection must be received by the Town within thirty (30) days of the date of this letter (6 NYCRR 617.6 (b)). If you fail to send an objection the Town will assume that your agency/entity consents to the Town being lead agency. Please find attached a draft Short Environmental Assessment Form ("EAF"). The Action is currently classified as an Unlisted Action. Please provide your comments to the EAF to Town of Liberty Supervisors Office

Sincerely,

Frank DeMayo

Frank DeMayo
Town of Liberty Supervisor



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

RANDY SIMONS
Commissioner Pro Tempore

April 10, 2025

Frank DeMayo, Supervisor
Town of Liberty
120 North Main Street
Liberty, NY 12754

RE: Sullivan O&W Rail Trail Parksville to Livingston Manor Connection
Lead Agency Designation

Dear Supervisor DeMayo,

The New York State Office of Parks, Recreation and Historic Preservation (OPRHP) has reviewed the Town of Liberty's State Environmental Quality Review (SEQR) notice of proposed lead agency designation for the above referenced action, received April 1, 2025. According to the information provided, the proposed action involves the construction of an extension of the Parksville Rail Trail, construction of a pedestrian bridge, and transfer of land ownership from NYSDOT to the Town of Liberty. In response to the Town's request to serve as lead agency for environmental review, OPRHP has no objection.

Also, please note that this letter is speaking on behalf of the Palisades Region of OPRHP and that lead agencies must coordinate separately with the OPRHP, Division for Historic Preservation – State Historic Preservation Office (SHPO) for issues involving historic/cultural resources.

Due to the scope of the project, OPRHP has an interest in the proposed development. We would like to be considered as an interested agency, and would appreciate updates on the Town's review of this action throughout the SEQR process. Please send future correspondence relating to this project by mail to me at 625 Broadway 2nd Floor, Albany, NY 12238 or by email to Christopher.Pelosi@parks.ny.gov.

Sincerely,

Christopher Pelosi
Environmental Analyst
NYS OPRHP Palisades Region



**Department of
Transportation**

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

ANDREW D. STILES, P.E.
Regional Director

April 16, 2025

Frank DeMayo, Supervisor
Town of Liberty Government Center
120 North Main Street
Liberty, NY 12754

**RE: SEQRA Lead Agency Designation
Sullivan O&W Rail Trail – Parksville to Livingston Manor Connection
Town of Liberty
Sullivan County
SEQR #25-007**

The New York State Department of Transportation (NYSDOT) has no objection to the Town of Liberty serving as Lead Agency regarding the subject project. Please consider NYSDOT as an Involved Agency regarding notifications and review of environmental determinations, site plans and project documents, especially activities that pertain to, or impact State Route 17. NYSDOT received the Short Environmental Assessment Form and supplemental documents provided. Our comments are outlined below for the town's consideration.

- Please submit the latest set of plans when available.
- NYSDOT Region 9 Office of Right of Way is currently reviewing Use & Occupancy and Surplus requests for this project.
- The applicant should be aware that other permits may apply prior to the commencement of any work within the State right-of-way. Please direct the applicant to contact the NYSDOT Region 9 Permit Office at 607-721-8082.

Additional comments may be provided as environmental determinations, site plans, and other project documents are made available to NYSDOT in the future. If you have any questions regarding this SEQR response, please do not hesitate to contact me by email at Kathryn.Mangan@dot.ny.gov or by phone at 607-721-8254.

Sincerely,

A handwritten signature in blue ink that reads "Kathryn Mangan".

Kathryn Mangan
Regional Planning and Program Manager

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Parksville O&W Rail Trail Connection Project			
Project Location (describe, and attach a location map): Parksville Rail Trail Trailhead near intersection of Fox Mountain Road and Old Rt. 17 in the Town of Liberty, Sullivan County, NY			
Brief Description of Proposed Action: The project proposes to construct an extension of the Parksville Rail Trail which includes a stone dust trail, asphalt trail, a pedestrian bridge over a tributary to the Little Beaver Kill. The project also involves the transfer of land ownership from the NYS Dept. of Transportation to the Town of Liberty. The project work will include: - Installation of a new crosswalk and pedestrian signing/stripping - installation of a pedestrian bridge over a tributary to the Little Beaver Kill - construction of an asphalt shared use trail from Fox Mountain Road to the original O&W Railroad Bed - construction of a stone dust trail adjacent to Fox Mountain Road - modification to the parking lot of the Parksville Rail Trail trailhead The railroad bed beyond the project limits extending to the Town of Rockland/Liberty boundary has no work proposed, but the land ownership will be transferred from State to Town.			
Name of Applicant or Sponsor: Frank DeMayo, Town of Liberty		Telephone: 845-292-5110 E-Mail: supervisordemayo@townofliberty.org	
Address: 120 North Main St.			
City/PO: Liberty		State: NY	Zip Code: 12754
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYSDOT Highway Work Permit, NYSDOT Use & Occupancy Permit, NYSDEC SPDES Permit		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ 14.76 acres b. Total acreage to be physically disturbed? _____ 1.3 acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 0 acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: 5. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies:			
N/A _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input checked="" type="checkbox"/> Early mid-successional <input checked="" type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? Automatically answered - Northern Long-Eared Bat and Monarch Butterfly	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If Yes, briefly describe: The current drainage system consists of surface runoff which is conveyed to roadside swales and a stormwater detention basin that includes an existing culvert to convey water to the tributary of the Little Beaver Kill. This culvert will be extended for new grading limits. All other drainage will be handled through surface runoff or collection of trailside swales that follow existing outfall drainage patterns.		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Town of Liberty</u> Date: <u>3/17/25</u> Signature: <u>[Signature]</u> Title: <u>Town Supervisor</u>		

PRINT FORM

TOWN CLERK
TOWN OF LIBERTY
120 NORTH MAIN STREET
LIBERTY, NEW YORK 12754
www.l.dutcher@townofliberty.org

LAURIE DUTCHER, CMC, RMC
292-5110
TOWN CLERK
1310

(845)

FAX (845) 292-

TOWN BOARD TO SERVE AS LEAD AGENCY-PARKSVILLE O&W RAIL TRAIL CONNECTION PROJECT

The Town Board to serve as Lead Agency for SEQR for the Parksville O&W Rail Trail Connection Project.

Motion: Councilmember Dean Farrand
Seconded: Councilmember John Lennon
4 AYES Carried

* * * * *

State of New York
County of Sullivan County
Office of the Clerk of the Town of Liberty

This is to certify that I, Laurie Dutcher, Town Clerk of the Town of Liberty in said County of Sullivan, have compared the foregoing copy of the Resolution with the original now on file in this office, and that the same is a correct and true transcript of such original and the whole thereof.

In Witness Whereof, I have hereunto set my hand and affixed the seal of said Town this 20th day of March, 2025.

Laurie Dutcher
Town Clerk of the Town of Liberty
Sullivan County, New York

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

At the Regular Meeting of the Town Board of the Town of Liberty held on 4/7/25 at 6:30 p.m., the following were present:

PRESENT:

Supervisor Frank DeMayo
Councilmember Vincent McPhillips
Councilmember John Lennon
Councilmember Bruce Davidson

ABSENT:

Councilmember Dean Farrand

RECORDING SECRETARY:

Town Clerk Laurie Dutcher

ALSO PRESENT:

Town Attorney Kenneth Klein
Finance Director Cheryl Gerow
Confidential Secretary Nick Rusin

PLEDGE OF ALLEGIANCE

MEETING SUMMARY

The Town of Liberty held a public hearing to discuss various local laws and town matters. The meeting began with a motion to close the public hearing for local law number three, followed by the introduction of Andrew Arias from Cooper Arias, who presented the town's audit report. The audit revealed that the town's major operating funds, including the general fund and highway funds, performed better than budgeted, with significant increases in fund balances due to higher-than-expected revenues and lower expenses.

The board discussed and voted on several motions, including the adoption of local laws, approval of insurance proposals, and authorization of various contracts and expenditures. Notably, the board decided not to move forward with the proposed changes to the planned unit development (PUD) law, following public opposition. Instead, they will consider revisiting the PUD law during the comprehensive plan review.

Public participation included concerns about the condition of roads in Presidential Estates, the transparency of board meetings, and the need for a moratorium on PUD applications until the

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

comprehensive plan is completed. The board also discussed ongoing issues such as addressing eyesores.

CORRESPONDENCE

INCOMING:

1. Correspondence from Sophia Medina opposing the PUD.
2. Correspondence from Luis DeJesus opposing the PUD.
3. Correspondence from Patrick Killian opposing the PUD.
4. Correspondence from Jean Dermer opposing the PUD.
5. Correspondence from David Brittenham & Carolyn Summers opposing the PUD.
6. Correspondence from Claire Mencke opposing the PUD.
7. Correspondence from the Catskill Clean Water Fund (Paul Edelstein) opposing the PUD.
8. Correspondence from Maggie Matullo opposing the PUD.
9. Correspondence from Carolyn Worstell, PP, AICP, on behalf of Liberty Town Matters, opposing the PUD.
10. Correspondence regarding a resolution to grant a tax exemption to eligible Volunteer Firefighters as provided for by Real Property Tax Law.
11. Copy of quarterly expenditure report submitted by the Finance Director.
12. Correspondence from Sabrina Artel opposing the PUD.

OUTGOING:

ACCEPTANCE OF INCOMING CORRESPONDENCE

The Town Board does hereby accept the incoming correspondence.

Motion: Councilmember John Lennon

Second: Councilmember Vincent McPhillips

4 AYES Carried

NEW BUSINESS

AUDIT PRESENTATION BY ANDREW ARIAS

Andrew Arias from Cooper Arias presented the town's audit report. The audit revealed that the town's major operating funds, including the general fund and highway funds, performed better than budgeted, with significant increases in fund balances due to higher-than-expected revenues and lower expenses.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

SUPERVISOR DEMAYO

Thank you all for your contribution. I will be making a recommendation to the board because there were a lot of comments made with some suggestions, some valid suggestions that I thought were certainly worth looking into and one of the things that was mentioned repeatedly is that why are we doing this now? We should wait for the population to come up in the summer, should consider re-examining this as part of the comprehensive plan and I agree. So we're not, again, we will have to hear from the board, we have no intention on asking for a vote on this. Probably not for any time soon. We still have to read through some of this stuff and probably, just my recommendation, is going to be to just set it aside until we go through the comprehensive plan so that we can all have a chance to look at this and other issues there. There's going to be a lot of issues besides the PUD. There's going to be things like accessible housing units. We are going to have to take a look at some other issues that have been brought up here before, other zoning issues too that are going to have to be taken a look at. So I think we'll put this on the list of things to review during the comprehensive plan. So that's my statement.

VINCENT MCPHILLIPS

Yes, I think it's pretty obvious that for the last three meetings we had on this PUD that, the public is not for the PUD. I've read all the comments and there's over, I believe my last count was 27 comments from the residents of our town. So, that being said, that says to me the Town of Liberty residents do not want a PUD. So I see no problem with wanting to bring up a motion right now to vote to do away with the new PUD law and let's vote on it and then we all know where everyone stands on the PUD. That's my motion.

PUBLIC HEARING FOR PLANNED UNIT DEVELOPMENTS (PUD) CLOSED

The Town Board closes the Public Hearing for Introductory Local Law No. 1 of 2025 entitled "Zoning" with regard to Planned Unit Developments.

Motion: Supervisor Frank DeMayo

Second: Councilmember John Lennon

4 AYES CARRIED

TOWN BOARD REJECTS INTRODUCTORY LOCAL LAW NO. 1 OF 2025 ENTITLED "ZONING" WITH REGARD TO PLANNED UNIT DEVELOPMENTS (PUD)

The Town Board voted to reject Introductory Local Law No. 1 of 2025 entitled "Zoning" with regard to Planned Unit Developments (PUD)

Motion: Councilmember Vincent McPhillips

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

Second: Councilmember John Lennon

NO: Supervisor Frank DeMayo

3 AYES CARRIED

ADOPTION OF INTRODUCTORY LOCAL LAW NO 2 OF 2025 ENTITLED "A LOCAL LAW AMENDING SECTION 31-4 OF CHAPTER 31 ENTITLED "PLANNING BOARD", AS LOCAL LAW NO. 2 OF 2025

The Town Board adopts Introductory Local Law No. 2 of 2025 entitled "A local law amending Section 31-4 of Chapter 31 entitled "Planning Board", as Local Law No. 2 of 2025.

Motion: Councilmember John Lennon

Second: Councilmember Bruce Davidson

4 AYES CARRIED

ADOPTION OF INTRODUCTORY LOCAL LAW NO. 3 OF 2025 ENTITLED "A LOCAL LAW AMENDING THE CODE WITH RESPECT TO THE IMPOSITION OF FINES", AS LOCAL LAW NO. 3 OF 2025.

The Town Board adopts Introductory Local Law No. 3 of 2025 entitled "A local law amending the Code with Respect to the Imposition of Fines", as Local Law No. 3 of 2025.

Motion: Councilmember John Lennon

Second: Councilmember Bruce Davidson

4 AYES CARRIED

APPROVAL OF NYMIR INSURANCE PROPOSAL

The Town Board approves the NYMIR Insurance Proposal in the amount of \$223,635.21, which was an increase of approximately 4% from 2024.

Motion: Councilmember John Lennon

Second: Councilmember Vincent McPhillips

4 AYES CARRIED

APPROVAL OF MINUTES

The Town Board approves the following minutes as submitted by the Town Clerk:

- | | |
|----------------------------|---------|
| • Worksession Mtg. | 1/30/25 |
| • Monthly Worksession Mtg. | 2/3/25 |
| • Scoring Summary RFQ's | 2/19/25 |
| • Reg. Mtg. | 3/17/25 |

Motion: Supervisor Frank DeMayo

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

Second: Councilmember John Lennon
4 AYES CARRIED

MOTION AUTHORIZING THE FINANCE DIRECTOR TO PROCEED WITH SETTING UP "STRIPE" TO PROCESS CREDIT CARDS THROUGH OPENGOV AND AUTHORIZATION TO MANAGE THE ACCOUNT

The Town Board authorizes the Finance Director to proceed with setting up "Stripe" to process credit cards through OpenGov and authorization to manage the account.

Motion: Councilmember Bruce Davidson
Second: Councilmember John Lennon
4 AYES CARRIED

MOTION AUTHORIZING THE SUPERVISOR TO EXECUTE THE GENERATOR MAINTENANCE CONTRACT WITH STARK TECH SERVICES, LLC.

The Town Board authorizes the Supervisor to execute the Generator Maintenance Contract with Stark Tech Services, LLC., in the amount of \$7,967.20.

Motion: Councilmember John Lennon
Second: Supervisor Frank DeMayo
4 AYES CARRIED

TOWN BOARD AUTHORIZES THE RELOCATION OF THE WHITE SULPHUR SPRINGS CHRISTMAS LIGHTS SERVICE

The Town Board authorizes the relocation of the White Sulphur Springs Christmas Lights Service by Eastern Electrical Contracting in the amount of \$620.00.

Motion: Councilmember Vincent McPhillips
Second: Supervisor Frank DeMayo
4 AYES CARRIED

REQUEST BY LEISAH SWENSON TO CREDIT PORTION OF HER FERNDAL WATER BILL

The Town Board denies the request by Leisah Swenson to credit a portion of her Ferndale Water Bill. The Supervisor will send a letter.

Motion: Supervisor Frank DeMayo
Second: Councilmember Vincent McPhillips
4 AYES CARRIED

STONE BID SET FOR 4/24/25

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

The Town Board sets the Stone Bid for 4/24/25 at 11:00 a.m. at the Town Clerk's Office, 120 North Main Street, Liberty.

Motion: Councilmember John Lennon

Second: Supervisor Frank DeMayo

4 AYES CARRIED

ACKNOWLEDGEMENT THAT THE REQUIRED EXAMINATION AND/OR AUDIT WAS DONE ON THE JUSTICE COURT'S RECORDS FOR THE YEAR 2024

The Town Board of the Town of Liberty does hereby acknowledge that the required examination and/or audit was done on the Justice Court's records for the year 2024.

Motion: Councilmember Bruce Davidson

Seconded: Councilmember John Lennon

4 AYES CARRIED

APPROVAL OF VOUCHER FOR EMPIRE STATE DEVELOPMENT \$11,673.24

The Town Board approved a voucher for Empire State Development for 1% of the grant amount and reimbursement of out-of-pocket public hearing-related expenses for \$173.24, for a total of \$11,673.24.

Motion: Supervisor Frank DeMayo

Second: Councilmember Bruce Davidson

Abstain: Councilperson Vincent McPhillips

4 AYES CARRIED

ACCEPTANCE OF BID FROM TAM ENTERPRISES, INC. FOR SLUDGE DISPOSAL SERVICES

The Town Board accepted the bid from Tam Enterprises, Inc. for Sludge Disposal Services at a cost of .21 per gallon for Liquid Sludge Disposal and \$225 per gallon of Dewatered Sludge Disposal.

Motion: Supervisor Frank DeMayo

Second: Councilmember John Lennon

Abstain: Councilperson Vincent McPhillips

4 AYES CARRIED

A RESOLUTION AUTHORIZING THE LEASE OF A TEMPORARY SLUDGE DEWATERING PRESS FOR THE THE SWAN LAKE SEWER DISTRICT, AT MAXIMUM ESTIMATED COST OF \$101,750.00, AND

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$101,750.00 FROM THE SWAN LAKE SEWER DISTRICT CAPITAL RESERVE FUND.

At a regular meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town of Liberty Senior Citizen's Center, 119 North Main Street, Liberty, New York, in said Town, on the 7th day of April, 2025 at 6:30 p.m. prevailing time.

The meeting was called to order by Supervisor DeMayo and upon roll being called, the following were:

PRESENT: Supervisor Frank DeMayo
Councilmember Vincent McPhillips
Councilmember John Lennon
Councilmember Bruce Davidson

ABSENT: Councilmember Dean Farrand

The following resolution was introduced by Supervisor Frank DeMayo, who moved its adoption, and seconded by Councilmember John Lennon, to wit:

A RESOLUTION AUTHORIZING THE LEASE OF A TEMPORARY SLUDGE DEWATERING PRESS FOR THE SWAN LAKE SEWER DISTRICT, AT MAXIMUM ESTIMATED COST OF \$101,750.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$101,750.00 FROM THE SWAN LAKE SEWER DISTRICT CAPITAL RESERVE FUND.

BE IT RESOLVED, by the Town Board of the Town of Liberty, Sullivan County, New York, as follows:

Section 1. The lease of a Temporary Sludge Dewatering Press for the Swan Lake Sewer District, at a maximum estimated cost of \$101,750.00, and the expenditure of the sum of

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

\$101,750.00 from the Swan Lake Sewer District Capital Reserve Fund to pay such maximum estimated cost is hereby authorized and approved.

Section 2. The action authorized has been determined to constitute a Type II Action as defined in 6 NYCRR §617.5(c)(1), (2), (31) and (32) of the regulations promulgated pursuant to the State Environmental Quality Review Act, for which environmental review is not required.

Section 3. The plan for financing of such maximum estimated cost of \$101,750 is by the appropriation and expenditure of the sum of \$101,750 from the Swan Lake Sewer District Capital Reserve Fund.

Section 4. Within ten (10) days after the adoption of this resolution, the Town Clerk shall post on the Town sign board and publish in the Sullivan County Democrat, the official newspaper of the Town, a notice in conformance with the requirements of Section 90 of the Town Law of the State of New York.

Section 5. This resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Frank DeMayo voting	AYE
Councilperson Dean Farrand voting	ABSENT
Councilperson Vincent McPhillips voting	NO
Councilperson John Lennon voting	YES
Councilperson Bruce Davidson voting	YES

The resolution was thereupon declared duly adopted.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

APPROVAL OF PROPOSAL FOR THE REPAIR OF THE LOOMIS WASTEWATER TREATMENT PLANT CLARIFIER

The Town Board approved the proposal from Koester Associates, Inc. in the amount of \$14,386.25 for the repair of the Loomis Wastewater Treatment Plant Clarifier and do hereby direct the Town Attorney to draw up the necessary Capital Reserve paperwork.

Motion: Councilperson Vincent McPhillips

Second: Councilmember John Lennon

4 AYES CARRIED

AUTHORIZATION FOR DELAWARE ENGINEERING TO DRAFT AN ANSWER TO THE EPA NOTICE OF SIGNIFICANT NON-COMPLIANCE LETTER

The Town Board authorized Delaware Engineering to draft an answer to the Environmental Protection Agency's non-compliance letter in accordance with the Town's agreement with Delaware Engineering.

Motion: Supervisor Frank DeMayo

Second: Councilmember Bruce Davidson

NO: Councilmember Vincent McPhillips

3 AYES CARRIED

OLD BUSINESS

UNDER REVIEW

1. Shipping Containers
2. Fence In/Fence Out
3. AIRBNB
4. Update of Comprehensive Plan

IN PROGRESS

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines (*Sent to KK 9/17/24*)
3. Solar
4. Delaware Town/Village Water Sewer Study
5. Walnut Mt. Pavilion.
6. Training & Recommendations policy- Planning & Zoning

PUBLIC PARTICIPATION

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

NANCY LEVINE

First of all, I'd like to thank Cheryl for the exceptional job she does and as a person who has dealt with Cheryl and Laurie for many years, Laurie also, you do an exceptional job and I just want to thank you publicly for the job that you do. Both are unbelievable. Okay. So once again, members of the community are gathered to demonstrate our displeasure with proposed new PUD law and we are pleased that you have decided to listen to the people. However, the current PUD law not used once in 40 years is still in effect. This means that A PUD application can still be forthcoming in the near future under the existing law. Once again, the board sits before a packed room or a full room filled with residents who want neither a PUD law for Liberty nor a \$40 million sewer plan for Swan Lake.

Nevertheless, you continue to push projects that are obviously top priorities on your agenda even though the residents who elected you were totally opposed. The fact is that you did not move forward on the sewer plant we all agreed on for 686,000 gallons per day almost four years ago because it was not the 960,000 gallon per day you want for nefarious reasons, adding insult to injury. We are not even told the truth. At the sewer presentation held in Swan Lake, we were specifically told that out of district users would not be included in the project. Lo and behold, at the last presentation on the sewer project, we find out according to data provided by Delaware Engineering, that at least 21% of the increased capacity is destined for out of district users and potentially much more. You knew this at the time of the first presentation.

Why am I bringing this up? You asked because this quite obviously ties into your grand plan for Liberty. You have been relentless in trying to push these two projects through in spite of the fact that many of the people who voted for you are opposed to them for valid reasons. Furthermore, you passed three resolutions on Swan Lake, but it took many weeks to provide answers to basic questions that Michael Edwards posed pertaining to these resolutions and some are still unanswered. Either you passed the resolutions without understanding the ramifications or you were intentionally withholding key information. Which conclusion shall we draw?

There are still questions for which we have no answer. When and under what circumstances will bonds authorized by the 40 million bond resolution actually be sold? Where is the off ramp? We were promised in the charts you presented as part of your response, you included figures for a plant at 425,000 gallons per day, which we have now, and a plant at 960,000 gallons per day. This means you are looking at only two options, one of which is not big enough and won't fix our problems, and one of which no one wants or needs except you. Where's the chart for a plant at 686,000 gallons per day, which would be the off ramp we were told we would have. People should be aware that the fact is the DEC does not dictate to the town what size the plant should be. Yet the board, with the exception of Councilman McPhillips, voted yes to a \$40 million bond resolution.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

In spite of this fact, this supervisor will have long since sailed into his personal sunset, maybe even before his term has ended. By the time the long-term irreversible effects of a so-called leadership take root Frank, it is difficult to understand what your motivation could be for this. Although we have all heard plenty of opinions about what your motivation actually is. It is certainly not the wellbeing of our town. You'll be remembered for doing more than any other individual to destroy the parts of the Town of Liberty that we value and love, especially the natural beauty. This then will be your legacy and the legacy of anyone else on the board who votes in favor of a weak, and misguided PUD law is now finished. Who votes to keep the old PUD law and a giant sewer plant for outside users? Councilman Lennon and McPhillips were smart enough to listen to what the residents wanted. The first time you tried to push it through PUD through in Swan Lake, Mr. Davidson was not yet part of the board. Not, withstanding the comprehensive plan, you should get rid of the old PUD law in its entirety. Thank you.

MICHAEL BARTON

My name is Michael Barton. I'm here tonight on behalf of Presidential Estates, the Homeowners Association at Swan Lake. I'm just asking for a simple request for the board to take under advisement, the condition of the roads which are owned and maintained and operated by the Town of Liberty up on the property because they're atrocious right now. I've asked for the last two years, Supervisor Dewitt to let's get things done, and they're just patching potholes. These roads are eroding at this point. It's providing a dangerous situation. As many of you know, a lot of my homeowners are religious. They have to walk on Saturdays to get to their shul as such numerous ones that fall. My concern is twofold. One, their safety, two potential litigation from them in regards to the condition of the roads because falling in potholes. So, I'm just requesting that it gets looked into. Maybe have a discussion with Supervisor Dewitt to see if we can come up with a solution up there to make these roads much safer for everybody. Thank you.

CORA EDWARDS

My name's Cora Edwards. I live at 1495 Briscoe Road. My comment has to do with the open meetings law, it's my understanding that the open meetings law, if I just go really quick and actually go to the preamble, it's very clear that the open meetings law, particularly meetings, the public has a right to attend meetings of public bodies, listen to debate, and watch the decision making process and, so in that regard, it kind of boggles my mind when I hear about meetings with a quorum that aren't public and have not been put on notice. Legal notice in advance what the legislative declaration of the open meetings law says is it is essential to the maintenance of a democratic society that the public business be performed in an open and public manner, and that the citizens of this state be fully aware of and able to observe the performance of public officials and attend and listen to the deliberations and decisions that, excuse me, that go into the making of public policy.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

The people must be able to remain informed if they are to retain control over those who are their public servants. It is the only climate under which the common wheel will prosper and enable the governmental process to operate for the benefit of those who created it. I want to take a moment to thank everybody who did make a public comment, who did write their comments down, who have come to these meetings because a lot of things happen below the level, right? We only see the tip of the iceberg is what I'm trying to say right now. This is the tip of the iceberg and, we had to cajole or make a public statement in order to even have the agendas posted in 24 hours. That's a law. The law is also, if you have a quorum, which is three or more people in a meeting, it has to have a notice. It has to be made public. And that's why we end up with decisions like one person Al Fusco writing the specifications for a pavilion since 2018. The grant money's been sitting there and what if Al Fusco gets the contract? So I'm really, really glad that everybody got to see the budget and as well as the way decisions are being made and that any meeting with three council people is made public with the sufficient notice that the open meetings law specifies, and excuse me for all my mispronunciations. Thank you.

YVONNE GOMEZ

My name is Yvonne Gomez and I'm a taxpayer and resident of liberty. I appreciate that you have arrived at a similar conclusion that we have all arrived and that the comprehensive plan is essential to evaluate any PUD law. So I am speaking today and asking now that you struck this edit revision, that you extend the moratorium on any PUD'S. I would go as far and say that you strike it from the existing law, from our zoning law, but I would ask that you also put a moratorium on it until the comprehensive plan is complete. Thank you.

BOARD DISCUSSION

Councilmember Vincent McPhillips

- Nothing to report

Councilmember John Lennon

Asked for an update regarding the eyesores around town that we've discussed several times. I know the Building Department has been looking into these issues for several months, but I haven't received any communication about the outcomes. Specifically, I believe there are situations on East Hill and Loomis, among a few others, that were to be addressed. Can you provide me with any information on whether these properties were cited or if any action has been taken?

The Supervisor advised that a couple were in court.

Supervisor Frank DeMayo

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

- 4/15 RCAP

Councilmember Dean Farrand

- Absent

Councilmember Bruce Davidson

- Advised the Board that the repairs to the fuel system at the Highway Dept. will be about \$20,000.

EXECUTIVE SESSION

The Town Board does hereby go into Executive Session at 7:43 p.m. to discuss Personnel.

Motion: Supervisor Frank DeMayo

Second: Councilmember Vincent McPhillips

4 AYES CARRIED

OUT OF EXECUTIVE SESSION

The Town Board does hereby come out of Executive Session at 7:59 p.m.

Motion: Councilmember John Lennon

Second: Councilmember Vincent McPhillips

4 AYES CARRIED

PAVILION AT WALNUT MT.

The discussion revolves around a proposal for a pavilion design from Fusco, with approximately \$230,000 remaining in a grant that has been extended until July, potentially with one more extension. Al has a pavilion design available, potentially costing \$2,000 for the same size or \$5,000 for a larger version (40x60) with adjusted drawings. The option of including a concrete floor as a deduct alternate is also being considered due to price concerns.

John has explored other suppliers, but there's uncertainty about their understanding of the project and pricing, with quotes ranging from \$100,000 to \$125,000. There are requirements regarding prevailing wages and specifications required by DASNY to ensure compliance with competitive bidding regulations. Discussion includes the importance of not circumventing the bidding process and ensuring fair competition among suppliers.

FUSCO TO PUT TOGETHER BID PACKAGE FOR WALNUT MT. PAVILION

The Town Board authorized Fusco to prepare a bid package for a 40 X 60 pavilion with a concrete floor, including an alternate option to remove the concrete floor.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 4/7/25
TIME: 6:30 P.M.

Motion: Supervisor Frank DeMayo
Second: Councilmember Bruce Davidson
4 AYES CARRIED

MOUNTAINVIEW MEADOWS

Amber Swindon, who was taking the place of Joel Kohn, spoke regarding Mountainview Meadows MHP on Rt. 52. She advised they are seeking to amend the 2015 sewer agreement, and to add 34 additional lots, which would increase the capacity by 12,000 gallons per day. However, concerns were raised by Foreman Damon Knack from the Water and Sewer Department regarding the capacity of the Loomis system and potential infiltration issues, especially during heavy rains. It was recommended that an engineer review the project before proceeding, and a \$5,000 escrow was proposed to cover engineering reviews and I&I testing. The board agreed to request this escrow to move forward with the examination of the amendment.

TOWN BOARD REQUESTS \$5,000 ESCROW FOR MOUNTAINVIEW MEADOWS

The Town Board request that Mountainview Meadows MHP puts \$5,000 into escrow so that our engineers can review with the Water & Sewer Department and for observation and/or testing of I&I.

Motion: Supervisor Frank DeMayo
Second: Councilmember Bruce Davidson
4 AYES CARRIED

ADJOURN

The Town Board does hereby adjourn the meeting at 7:31 p.m.

Motion: Councilmember Vincent McPhillips
Second: Councilmember John Lennon
4 AYES CARRIED

Respectfully submitted,

Laurie Dutcher, Town Clerk

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

At the Regular Meeting of the Town Board of the Town of Liberty held on 4/21/2025 at 6:30 p.m., the following were present:

PRESENT:

Supervisor Frank DeMayo
Councilmember Dean Farrand
Councilmember Vincent McPhillips
Councilmember John Lennon
Councilmember Bruce Davidson

ABSENT:

RECORDING SECRETARY:

Town Clerk Laurie Dutcher

ALSO PRESENT:

Town Attorney Kenneth Klein
Finance Director Cheryl Gerow
Confidential Secretary Nick Rusin

PLEDGE OF ALLEGIANCE

MEETING SUMMARY

The Town Board meeting covered several key topics, including the approval of various monthly reports and audits, the upgrade of the fuel master system at the Highway Department, and the expenditure from the Loomis Sewer Capital Reserve fund for repairs. The board also discussed the elimination of the Planned Unit Development (PUD) law, with members expressing concerns about its impact on local development. Additionally, the board considered a motion to revisit the design specifications for a heavy timber pavilion, with a focus on cost and engineering requirements. Public participation included expressions of gratitude for the board's decision to eliminate the PUD law and concerns about the comprehensive plan's progress. The meeting concluded with a motion to enter an executive session to discuss employee negotiations, shared services for HR, and pending litigation.

CORRESPONDENCE

INCOMING:

1. Copy of Park & Recreation meeting minutes of 3/4/25.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

2. Correspondence from Whiteman, Osterman & Hanna, LLP, regarding the Town of Fallsburg 239 Review.

OUTGOING:

1. Correspondence from Supervisor DeMayo to Tony Signorelli, Regional Traffic Engineer, requesting a speed study from the Liberty Roundabouts to Twin Bridge Rd.

ACCEPTANCE OF INCOMING CORRESPONDENCE

The Town Board accepts the incoming correspondence.

Motion: Councilmember John Lennon

Second: Councilmember Vincent McPhillips

5 AYES Carried

NEW BUSINESS

APPROVAL OF THE MONTHLY REPORTS

The Town Board does hereby approve the following monthly reports:

- Town Clerk's Report 3/25
- Revenue & Expense Report 3/25
- Supervisor's Report 3/25

Motion: Councilmember Dean Farrand

Second: Councilmember Bruce Davidson

5 AYES Carried

APPROVAL OF AUDITS

The Town Board does hereby approve the audit as follows:

- April, 2025 Abstract Claims #495 to #648 totaling \$444,416.60.
- March, 2025 General Ledger Abstract Claims #67 to #92 totaling \$281,677.01.
- March, 2025 Post Audit Claims #464 to #494 totaling \$137,200.55.

Motion: Councilmember Dean Farrand

Second: Councilmember Bruce Davidson

5 AYES Carried

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

APPROVAL OF PROPOSAL FOR UPGRADE TO FUEL MASTER SYSTEM

The Town Board approved the proposal submitted by American Petroleum Equipment Construction for Fuel Management System Upgrade at the Highway Department in the amount of \$18,911.75.

Motion: Councilmember Dean Farrand
Seconded: Councilmember John Lennon
5 AYES Carried

A RESOLUTION AUTHORIZING AN UPGRADE OF THE FUEL MASTER SYSTEM AT THE TOWN OF LIBERTY TOWN HIGHWAY FACILITY, AT MAXIMUM ESTIMATED COST OF \$15,000.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$15,000.00 FROM THE TOWN OF LIBERTY TOWN BARN CAPITAL RESERVE FUND

At a regular meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town of Liberty Senior Citizen's Center, 119 North Main Street, Liberty, New York, in said Town, on the 21st day of April, 2025 at 6:30 p.m. prevailing time.

The meeting was called to order by Supervisor DeMayo and upon roll being called, the following were:

PRESENT: Supervisor Frank DeMayo
Councilmember Dean Farrand
Councilmember Vincent McPhillips
Councilmember John Lennon
Councilmember Bruce Davidson

ABSENT:

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

The following resolution was introduced by Councilmember John Lennon, who moved its adoption, and seconded by Councilmember Bruce Davidson, to wit:

A RESOLUTION AUTHORIZING AN UPGRADE OF THE FUEL MASTER SYSTEM AT THE TOWN OF LIBERTY TOWN HIGHWAY FACILITY, AT MAXIMUM ESTIMATED COST OF \$15,000.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$15,000.00 FROM THE TOWN OF LIBERTY TOWN BARN CAPITAL RESERVE FUND.

BE IT RESOLVED, by the Town Board of the Town of Liberty, Sullivan County, New York, as follows:

Section 1. The upgrade of the Fuel Master System at the Town of Liberty Highway Facility at a maximum estimated cost of \$15,000.00, and the expenditure of the sum of \$15,000.00 from the Town of Liberty Town Barn Capital Reserve Fund to pay such maximum estimated cost is hereby authorized and approved.

Section 2. The action authorized has been determined to constitute a Type II Action as defined in 6 NYCRR §617.5(c)(2) and (31) of the regulations promulgated pursuant to the State Environmental Quality Review Act, for which environmental review is not required.

Section 3. The plan for financing of such maximum estimated cost of \$15,000.00 is by the appropriation and expenditure of the sum of \$15,000.00 from the Town of Liberty Town Barn Capital Reserve Fund.

Section 4. Within ten (10) days after the adoption of this resolution, the Town Clerk shall post on the Town sign board and publish in the Sullivan County Democrat, the official newspaper of the Town, a notice in conformance with the requirements of Section 90 of the Town Law of the State of New York.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

Section 5. This resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Frank DeMayo voting	AYE
Councilmember Dean Farrand voting	AYE
Councilmember Vincent McPhillips voting	AYE
Councilmember John Lennon voting	AYE
Councilmember Bruce Davidson voting	AYE

The resolution was thereupon declared duly adopted.

A RESOLUTION AUTHORIZING THE REPAIR OF A CLARIFIER FOR THE LOOMIS SEWER DISTRICT, AT MAXIMUM ESTIMATED COST OF \$14,400.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$14,400.00 FROM THE LOOMIS SEWER DISTRICT CAPITAL RESERVE FUND

At a regular meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town of Liberty Senior Citizen's Center, 119 North Main Street, Liberty, New York, in said Town, on the 21st day of April, 2025 at 6:30 p.m. prevailing time.

The meeting was called to order by Supervisor DeMayo and upon roll being called, the following were:

PRESENT:	Supervisor Frank DeMayo voting	AYE
	Councilmember Dean Farrand voting	AYE
	Councilmember Vincent McPhillips voting	AYE
	Councilmember John Lennon voting	AYE

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

Councilmember Bruce Davidson voting AYE

ABSENT:

The following resolution was introduced by Councilmember John Lennon, who moved its adoption, and seconded by Supervisor Frank DeMayo, to wit:

A RESOLUTION AUTHORIZING THE REPAIR OF A CLARIFIER FOR THE LOOMIS SEWER DISTRICT, AT MAXIMUM ESTIMATED COST OF \$14,400.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$14,400.00 FROM THE LOOMIS SEWER DISTRICT CAPITAL RESERVE FUND.

BE IT RESOLVED, by the Town Board of the Town of Liberty, Sullivan County, New York, as follows:

Section 1. The repair of a clarifier for the Loomis Sewer District at a maximum estimated cost of \$14,400.00, and the expenditure of the sum of \$14,400.00 from the Loomis Sewer District Capital Reserve Fund to pay such maximum estimated cost is hereby authorized and approved.

Section 2. The action authorized has been determined to constitute a Type II Action as defined in 6 NYCRR §617.5(c)(1) of the regulations promulgated pursuant to the State Environmental Quality Review Act, for which environmental review is not required.

Section 3. The plan for financing of such maximum estimated cost of \$14,400.00 is by the appropriation and expenditure of the sum of \$14,400.00 from the Loomis Sewer District Capital Reserve Fund.

Section 4. Within ten (10) days after the adoption of this resolution, the Town Clerk shall post on the Town sign board and publish in the Sullivan County Democrat, the official

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

newspaper of the Town, a notice in conformance with the requirements of Section 90 of the Town Law of the State of New York.

Section 5. This resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Frank DeMayo voting	AYE
Councilmember Dean Farrand voting	AYE
Councilmember Vincent McPhillips voting	AYE
Councilmember John Lennon voting	AYE
Councilmember Bruce Davidson voting	AYE

The resolution was thereupon declared duly adopted.

EQUIPMENT DECLARE AS SURPLUS

The Town Board declared the following as surplus equipment:

1. Acer Veriton desktop, model X4630G, s/n DTGRAA00733902F099
2. RCA VCR, model #Vr702HF, s/n 022780297
3. RCA VCR, model #VR354, s/n 02435003
4. JVC VCR, model #RH-VP46U, s/n 19W
5. Lenova desktop, model #85U, s/n LITA8KH
6. IBM desktop, model #BMU, s/n KCXM6W1
7. Acer desktop, model #X2631, s/n DTVKCAA0064200455X26319600
8. Dell Inspiron Laptop #2650, service tag #7K3r321
9. Lenova Desktop, s/n 1S3133A8UMJTCCVW
10. IBM Infoprint 21 dot matrix printer
11. IBM dot matrix printer model #4230
12. HP Officejet Pro Printer, model #L7580, s/n MY770530S1
13. Cannon Imageclass Printer, model #MF644Cdw, s/n 30K76888
14. Brother Printer, model #MFC27100W, s/n U64969L0N489234
15. Dell Monitor, model #GZGK7G2

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

- 16. HP Office JetPro 6978, model number SNPRC-1501
- 17. HP Office JetPro K8600, model #TH8A9220HG
- 18. HP Laserjet M1522nf, s/n CNG8B33015
- 19. Lexmark printer, model #E232
- 20. Lexmark printer, model #Ms312dn
- 21. Lexmark printer, model #Ms410dn
- 22. HP Envy Laptop 2017

Motion: Councilmember John Lennon
Seconded: Councilmember Dean Farrand
5 AYES Carried

Discussion regarding Planned Unit Developments PUD

Councilmember Farrand advised that he thought it might be a good thing to do in the RH zone, which includes Grossinger's, Stevensville and the golf course on 52. Previously a potential buyer had specifically requested the PUD. If we eliminate the law, it would cause an issue where they may not develop. That's all. So it's just, again, one of the things that people said, it was spread too far around the town. This is in three specific pieces of property. So that's the only reason it was brought up that way.

Councilmember Vincent McPhillips to me that's three specific spots and to me that is spot zoning in my opinion. Grossingers has been sitting there for 45 years, if not more with nothing happening. The Stevensville is falling down around itself with nothing happening. The golf course, from what I hear, may not even develop. That being said, if any developers want to come, let them go through the process. Go to the Planning Board, go to the Zoning Board if they need a variance or a change. As far as the PUD law, we've had it on the books as long, longer than I've been here, and it was never used. I see no reason for it. And I'm for having Ken draw up a resolution to do away with the PUD law in the Town of Liberty.

Councilmember Bruce Davidson I also agree with Vince. I don't think we need a PUD law.

TOWN ATTORNEY DIRECTED TO DRAW UP LOCAL LAW REMOVING THE PUD FROM THE TOWN CODE

The Town Board directed the Town Attorney to draw up a local law removing the Planned Unit Development PUD from the Town Code.

Motion: Councilmember Vincent McPhillips
Seconded: Councilmember Bruce Davidson
No: Councilmember Dean Farrand
Supervisor Frank DeMayo

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

3 AYES Carried

SUPERVISOR AUTHORIZED TO SIGN VOUCHER FOR GROWING SOULS

The Town Board authorized the Supervisor to sign voucher for Growing Souls Project in the amount of \$85,226.00 with payment to be made to Growing Souls Project upon receipt of funds from DEC.

Motion: Supervisor Frank DeMayo
Seconded: Councilmember John Lennon
5 AYES Carried

APPROVAL FOR SUPERVISOR TO EXECUTE AGREEMENT WITH JACOB BILLIG

The Town Board authorized the Supervisor to execute agreement with Jacob Billig as Planning, Zoning and Building Department Attorney.

Motion: Councilmember Dean Farrand
Seconded: Supervisor Frank DeMayo
NO: Councilmember Bruce Davidson
4 AYES Carried

APPROVAL OF CONTRACTS WITH CASELLA WASTE

The Town Board approved contracts with Casella Waste for dumpsters at Hanofee and Walnut Mt. Parks.

Motion: Councilmember John Lennon
Seconded: Councilmember Dean Farrand
5 AYES Carried

DISCUSSION

OLD BUSINESS

UNDER REVIEW

1. Shipping Containers
2. Fence In/Fence Out
3. Update of Comprehensive Plan
4. NYSEG support letter.

IN PROGRESS

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building. – Dean gave a brief update.
2. Solar moratorium in the Commercial Industrial Zone.
3. Illegal dumping of garbage
4. Delaware Town/Village Water Sewer Study
5. Walnut Mt. Pavilion

Councilmember Lennon mentioned that during the last meeting, they had agreed to let Fusco use the existing plans he had created to put together bid specifications for the pavilion. He emphasized that, since this was a Golden Feather Award project, they should aim for something more impressive than a standard pavilion.

After a lengthy discussion, it was decided that Councilmember Lennon would send a picture of a heavy timber pavilion he found in a kit to Frank. Frank would then pass it on to Al Fusco, who would incorporate the design features and provide an updated cost for the plans.

SUPERVISOR AUTHORIZED TO SEND PAVILION DRAWING TO AL FUSCO WITH NEW DESIGN FEATURES TO GET A QUOTE

The Town Board authorized the Supervisor to send Al Fusco the drawing of a heavy timber pavilion that Councilperson Lennon provided for the purpose of getting a quote on the additional cost of incorporating the design features, as well as to prepare the drawings and specifications needed to put the project out to bid.

Motion: Councilperson John Lennon
Seconded: Councilmember Vincent McPhillips
NO: Supervisor Frank DeMayo
4 AYES Carried

6. Indian Lake Sewer Plan
7. Human Resource (HR)

PUBLIC PARTICIPATION

Elizabeth Greig - I'm going to thank the board very much for that motion you just put forward to eliminate the PD loan. My concern is that the moratorium expired in January that's on the current law. So that leaves us a couple of months when somebody could come forward with a PUD proposal. Correct?

Town Attorney Kenneth Klein-I think the simple answer to that question is that process would require a discretionary action by the Town Board and given that the Town Board has just exercised its discretion to say eliminate the PUD from the law, I don't think there's a high

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

likelihood that you're going to get a majority vote on this board and entertain a PUD application at this point. It's not like a, a subdivision application going to the Planning Board where they have to receive it.

Cora Edwards-My name's Cora Edwards. I live at 1495 Briscoe Road. I was amazed to hear that the Stevensville Hotel, which is a quarter of a mile from my house at 1495 Briscoe Road was up for a PUD. This is sort of like a whack-a-mole situation. You put one PUD over here we come, we rally, March, December of 2023 through December through January of 2025. Next thing you know, there's one in Stevensville. So thank you, thank you and thank you. Thank you for everyone who voted. So what I'm going to do is just read very briefly what the Town of Fallsburg did when they revoked their PUD law. It's called Introductory Law Repeal of Planned Unit Development. They did it because it says the types of dwelling units were not, the bulk regulations were not consistent with the town's comprehensive plan.

How many times has this board been talking about the comprehensive plan? Wait for the comprehensive plan each time it gets weaker and weaker. Comprehensive plan, it's fine the way it is. Second part is that, they repealed the PUD law in its entirety. The third thing is that they changed the zoning district. Right. The Town of Fallsburg is amended by changing the zoning district designation of the former planned unit development to the R residential zoning district. Okay. So that to me says a lot. They were able to repeal it and they gave the reasons why. Thank you.

BOARD DISCUSSION

Councilmember Vincent McPhillips

- Nothing to report

Councilmember John Lennon

- Would like to know where we are with the Comprehensive Plan that we started (2) years ago.

Supervisor Frank DeMayo

- Advised that he did have a list of potential steering committee members which he would share at the next meeting. As far as moving forward with an expert they have yet to hear about the grant application. He also mentioned that the Village would have to be included with any plans since it is a Joint Comprehensive Plan. He would see they if they could attend the next meeting.
- Cinco de Mayo is on 5/3/25 at 10:00 a.m.

TOWN OF LIBERTY BOARD MEETING
119 NORTH MAIN STREET, LIBERTY, NY 12754
DATE: 04/21/25
TIME: 6:30 P.M.

Councilmember Dean Farrand

- Asked the Town Clerk if she would be around tomorrow to stop in and talk about some local laws he was not finding in the E-code. She advised that she would be in all day.

Councilmember Bruce Davidson

- Asked the Supervisor if he had heard anything about the letter he wrote about the speed limit.

The Supervisor replied that they need to do a speed study and that it takes quite a while.

EXECUTIVE SESSION

The Town Board does hereby go into Executive Session at 7:02 p.m. to discuss:

1. Employee negotiations
2. Contract negotiations
3. Pending litigation

Motion: Councilmember Dean Farrand
Seconded: Councilmember John Lennon
5 AYES Carried

OUT OF EXECUTIVE SESSION

The Town Board does hereby come out of Executive Session at 8:12 p.m.

Motion: Councilmember Vincent McPhillips
Seconded: Councilmember John Lennon
5 AYES Carried

ADJOURN

The Town Board does hereby adjourn the meeting at 8:12 p.m.

Motion: Councilmember Vincent McPhillips
Seconded: Councilmember John Lennon
5 AYES Carried

Respectfully submitted,

Laurie Dutcher, Town Clerk



TOWN OF LIBERTY

N E W Y O R K

STONE BID 4/24/25	JKN Trucking, Inc. 86 Ridge Rd. Marlboro, NY 12542		Callanan Industries, Inc. PO Box 15097 Albany, NY		Aden Mining & Materials, Inc 680 Bloomingburg Bloomingburg		Aden Mining & Materials, Inc 680 Bloomingburg East Branch		RH Gorr, Inc. 14 Hortonville Main St Callicoon, NY 12723		Kays Trucking, LLC 121 Long Rd. Callicoon, NY 12723	
	DELIVERED	FOB	DELIVERED	FOB	DELIVERED	FOB	DELIVERED	FOB	DELIVERED	FOB	DELIVERED	FOB
#1A (Limestone)	*39.20		N/B	N/B	N/B	N/B	N/B	N/B	N/B		44.15	
#1A (Ledge Rock)			36.80	*30.00	37.26	31.07	N/B	N/B	*35.18		35.40	
#1			24.50	*17.70			25.46	18.20	*23.36		23.95	
#1B			24.30	*17.50			23.92	19.08	*22.55		24.50	
#2			23.50	*16.70			24.18	17.28	22.58		*22.25	
#3			23.50	*16.70			23.62	16.90	*21.80		23.29	
#4			N/B	N/B			23.62	*16.90	*21.80		22.50	
Crusher Run			19.00	*12.20			19.97	12.92	*17.75		17.93	
#1 & #2 50/50 Ledge Rock			25.00	*18.20			24.61	*18.20	*22.58		22.75	
Ledge Stone Sand			*21.05	*14.25			22.13	14.72	22.55		23.79	
Surge Stone- Non DOT			20.50	13.70			18.69	*12.97	*18.20		N/B	
Light Stone Fill			24.80	18.00			24.09	*17.66	23.10		*22.50	

From: P K <cpaapk@gmail.com>
Sent: Wednesday, April 30, 2025 9:52 AM
To: supervisordemayo townofliberty.org
Subject: PRESIDENTIAL ESTATES

Supervisor Frank DeMayo,

Dear Frank,

Please take in consideration the age of the residents in Presidential Estates.

Aged people can not control their balance and are much more prone to falls. They use walkers, canes. We can witness alot of almost falls.

And once they fall, their life is over.

Please have all roads paved well without any residue of loose gravel, stones, etc. Patching here & there doesn't do the job. This is not for convenience, but a life matter issue for the community.

We all will be thankful to you.

Wishing you good luck in all your endeavors,

Pincus Kupferstein

supervisordemayo townofliberty.org

From: Daniel Carabas <danielcarabas@hotmail.com>
Sent: Wednesday, April 30, 2025 8:16 AM
To: supervisordemayo townofliberty.org
Cc: c.gerow townofliberty.org; Bill Liblick; Bill Liblick
Subject: Presidential Estates street lighting and access roads

Importance: High

Dear Mr. DeMayo,

I'm a resident of the Presidential Estates in Swan Lake and pay my local taxes in full and in time, every year.

For the last couple of years, I've been reporting our community street lighting poles out of service and access roads in very poor condition.

Unfortunately, none of my complains have been addressed by the town of Liberty, many street lights are still dead, and most of our access roads are still degraded to the point of being dangerous for vehicle and pedestrian access.

Before someone gets hurt, please put our local taxes at work and order your highway department to repair the street lighting and replace the rubble asphalt roads of our community.

Please let me know if you have any question or need additional information.

Regards,
Daniel Carabas

From: Ainey, Melissa
Sent: Tuesday, July 9, 2024 9:38 AM
To: supervisorde mayo@townofliberty.org; c.gerow townofliberty.org <c.gerow@townofliberty.org>
Cc: MCPHILLIPS, MATTHEW <m.mcphillips@nyseg.com>
Subject: Presidential Estates - Bad Underground

Good morning, Supervisor DeMayo and Cheryl,

I hope this message finds you well. I am reaching out to provide an update on the recent outage tickets submitted for Presidential Estates.

I am pleased to inform you that Poles 16A and 37 have been successfully repaired. However, Pole 28 needs a new fiber glass pole. There are long lead times on these and it may be a while before this is replaced. In addition, there are issues with Pole 24 and the light (type 4k) near 83 Lake View Dr. These problems are related to bad underground wiring, which will require attention from the Town.

As per our existing agreement, NYSEG is responsible for the maintenance and replacement of poles and heads as they wear out. However, the Town retains responsibility for any underground wiring, as NYSEG does not maintain infrastructure that we did not install.

I would also like to suggest that the community manager be informed about the Town's responsibility for some of these light repairs, as he has been consistently reaching out to Matt McPhillips, who I understand is known to you and is also copied on this email.

Please feel free to reach out if you have any additional questions.

Regards,
Melissa



Melissa Ainey
Key Account Manager
Brewster & Liberty Divisions

35 Milan Rd, Brewster, NY 10509
Cell 845.264.2448
mainey@nyseg.com

Please consider the environment before printing this email.

If you have received this message in error, please notify the sender and immediately delete this message and any attachment hereto and/or copy hereof, as such message contains confidential information intended solely for the individual or entity to whom it is addressed. The use or disclosure of such information to third parties is prohibited by law and may give rise to civil or criminal liability.

The views presented in this message are solely those of the author(s) and do not necessarily represent the opinion of Avangrid Networks, Inc. or any company of its group. Neither Avangrid Networks, Inc. nor any company of its group guarantees the integrity, security or proper receipt of this message. Likewise, neither Avangrid Networks, Inc. nor any company of its group accepts any liability whatsoever for any possible damages arising from or in connection with data interception, software viruses or manipulation by third parties.

supervisordemayo townofliberty.org

From: Ainey, Melissa <mainey@nyseg.com>
Sent: Thursday, April 24, 2025 9:18 AM
To: supervisordemayo townofliberty.org; c.gerow townofliberty.org
Cc: MCPHILLIPS, MATTHEW
Subject: RE: Presidential Estates - Bad Underground 4/24/2025

Good morning, Supervisor DeMayo and Cheryl,

The manager of Presidential Estates recently reached out to Matt to report multiple lights out within their development.

Below are the poles that were fixed and two that have bad underground. You will need to have the bad underground repaired.

Pole 2 10301174658	Fixed
Pole 16 10301174664	Bad wire
Pole 16A 10301174665	Bad wire
Pole 35 10301174667	Fixed
Pole 36 10301174676	Fixed
Pole 37 10301174669	Fixed

Please let me know if you have any questions.

Regards,
Melissa



Melissa Ainey
Business Relations Manager
Brewster & Liberty Divisions

35 Milan Rd, Brewster, NY 10509
Telephone 845.264.2448
mainey@nyseg.com

Internal Use

From: c.gerow townofliberty.org
Sent: Friday, April 25, 2025 8:16 AM
To: supervisordemayo townofliberty.org; Dean Farrand; Vince McPhillips; j.lennon townofliberty.org; Bruce Davidson; ken@kenkleinlaw.net
Subject: FW: 1366 Briscoe Rd, Liberty, NY

Please see the below email from a realtor regarding a property the Town owns.

This property is owned by the Stevensville Water District and houses 3-4 well buildings, a corrosion control building and a chemical building all within the fencing. The property is classified as "water supply" on the tax roll.


I asked the realtor to email me the request so I could let the Board know.

Cheryl Gerow
Town of Liberty
Director of Finance
120 North Main Street
Liberty NY 12754
(P) 845-292-5772
(F) 845-292-1310

Confidentiality Notice: This e-mail message, including attachments is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message and attachments. Do NOT forward it to a third party without the written consent of the sender. The Town of Liberty is a public entity; consequently, this email may be subject to disclosure under the Freedom of Information Law. Thank you.

From: Fraidy Schuck <fschuck@kw.com>
Sent: Thursday, April 24, 2025 1:54 PM
To: c.gerow townofliberty.org <c.gerow@townofliberty.org>
Cc: Rivky (Rikki) Rokeach <rrokeach@kw.com>; Shani Fromovitz <sfromovitz@kw.com>
Subject: Re: 1366 Briscoe Rd, Liberty, NY

Good Afternoon Cheryl,

I am reaching out on behalf of Rivky Rokeach from The Shani Fromovitz Team at Keller Williams Shore Properties regarding - 
1366 Briscoe Rd,
Liberty, NY 12783
Block 1 Lot 38
45.9 Acres

I understand that Rivky was in touch with you yesterday regarding the above referenced property which is owned by the Township of Liberty.

We have a client who is extremely interested in purchasing this property and we would love it if you can put us in touch with the appropriate department to see if we can make this happen.

We look forward to hearing back from you!

Wishing you a wonderful rest of your day!

All the best,



Fraidy Schuck

Transaction Coordinator
The Shani Fromovitz Team

✉ fschuck@kw.com

📞 [732.569.7577](tel:732.569.7577)

📱 [732.797.9001](tel:732.797.9001)

🔗 shanifromovitzteam.com



