

TOWN BOARD MEETING

PLACE: SENIOR CITIZEN CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: December 15, 2025

TIME: 6:30 P.M. REGULAR MEETING

FRANK DEMAYO, SUPERVISOR

LAURIE DUTCHER, TOWN CLERK

DEAN FARRAND, COUNCILMEMBER

VINCENT MCPHILLIPS, COUNCILMEMBER

JOHN LENNON, COUNCILMEMBER

BRUCE DAVIDSON, COUNCILMEMBER

PLEASE NOTE: ALL ITEMS FOR THE AGENDA MUST BE RECEIVED BY NOON THE WEDNESDAY BEFORE THE MEETING.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

CORRESPONDENCE

INCOMING:

1. Correspondence from Northern Border Regional Commission regarding the grant submission update.
2. Copy of Parks & Recreation November 5, 2025, meeting minutes.
3. Correspondence from the Sullivan County Department of Law regarding the Care Center at Sunset Lake.
4. Copy of the 2026 Insurance rates.

OUTGOING:

1. Correspondence sent by Supervisor DeMayo to the Department of Environmental Conservation regarding Swan Lake Wastewater Treatment Plant Compliance.

NEW BUSINESS

1. Motion to approve the quote from Dominick's Plumbing & Heating to replace the Low Water Cut Off Unit at an estimated amount of \$2,932.00.
2. Motion to consider sewer license training for Water and Sewer personnel at a cost of \$2,340.00 for each participant.
3. Motion approving the following refuse collection licenses:
 - Raymond Houghtaling, Jr. (1)

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OUR MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

NEW YORK

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-
- Taylor-Montgomery, LLC (1)
 - Thompson Sanitation (2)
 - Waste Pro (1)
4. Motion approving the following monthly reports:
- Town Clerk's Report 11/25
 - Revenue & Expense Summary 11/25
 - Supervisor's Report 11/25
5. Motion accepting the following minutes as submitted by the Town Clerk:
- Worksession Mtg. 11/3/25
 - Reg. Monthly Mtg. 11/3/25
 - Reg. Monthly Mtg. 11/17/25
 - Worksession Mtg. 12/1/25
 - Reg. Monthly Mtg. 12/1/25
 - Bid-Pest Control 12/4/25
 - Bid-Blaw Knox Paver 12/9/25
6. Motion approving the purchase of an Electric Pressure Washer for the Water & Sewer Dept.
7. Motion to accept the Water Treatment Chemicals bid **except the Sodium Aluminate**.
8. Motion to approve the following audit:
- December, 2025 Abstract Claims #1989 to #2167 totaling \$452,063.03.
 - November, 2025 General Ledger Abstract Claims #351 to #379 totaling \$287,942.95.
 - November, 2025 Post Audit Claims #1980 to #1988 totaling \$129,277.13

DISCUSSION

1. Key Performance Indicators (KPI)
2. Comprehensive Plan Steering Committee / Moving forward
3. Town Board's 5-year plan
4. County ITS Shared Support Services
5. Human Resource (HR) Forms & Policies

OLD BUSINESS

UNDER REVIEW

1. Shipping Containers

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TOWN OF LIBERTY

N E W F O R K

A GREAT PLACE TO WORK, LIVE AND PLAY

2. Fence In/Fence Out

IN PROGRESS

1. Illegal dumping of garbage.
2. Walnut Mt. Pavilion.
3. Solar Moratorium in the Commercial Industrial Zone.

PUBLIC PARTICIPATION

BOARD DISCUSSION

EXECUTIVE SESSION

Personnel- Water & Sewer

ADJOURN

OUR MISSION STATEMENT

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Northern Border Regional Commission

Via E-mail only: Authorized official email

Good morning,

First and foremost, thank you for taking the time to complete an application this year – it is a testament to your commitment to further develop the economies and communities of the NBRC region. I'm writing today to share that unfortunately your application was not selected as part of NBRC's 2025 Fall funding round.

Please note that NBRC, our State Program Managers and Local Development Districts are all working in partnership to provide added capacity and resources to interested applicants in the form of videos, workshops, and technical assistance, which we hope will help you prepare successful funding requests in the future. More details on available resources and dates for future grant funding rounds can be found on the NBRC website.

If you wish to inquire regarding the particulars of the scoring process as it relates to your Catalyst Program application, please reach out to your State Program Manager. NBRC awards are selected at the State level, and these individuals can best answer your questions.

If you wish to inquire regarding the particulars of the scoring process as it relates to your Forest Economy Program or Timber for Transit Program application, please reach out to Program Manager, Marina Caceres via mcaceres@nbrc.gov.

If we can be of any service at the Commission, please don't hesitate to reach out to Andrea Smith, our Program Director of Programs and Partnerships, who can be reached via asmith@nbrc.gov, or 603-369-3001 x3.

We look forward to a future application from your organization.

With best regards,

Chris Saunders, Federal Co-Chair, NBRC

:



Meeting Minutes
November 5, 2025

PRESENT: John Ballard, Jillian Trinidad, Jena Schwartz, Sam Atkins, Kathy Dworetsky, Mitch Juron, James Guara

ABSENT: None

1. **Call to Order:** John Ballard called the meeting to order at 5:30 PM.
2. **Pledge of Allegiance.**
3. **Recognize the Public:** No public to recognize
4. **Reading and Approval of Minutes:** Reading of minutes waived. Jillian Trinidad made a motion to approve This was seconded by Sam Atkins.
5. **Department Reports:**
 - A) **Director's Report** – Our Recreation supervisor, Felix Colon's last day was 10/30/25. He will be greatly missed. We are transitioning into winter programming. Indoor Pickle Ball, Indoor Walking Program and youth basketball We have had to make significant reductions to our 2026 budget. (The adjustments are attached to these minutes). In light of the budget reductions we are persuing grant opportunities to help offset funding losses and continue to enhance our facilities and programs. A discussion was held. We are asking AYSO and Cal Ripkin Baseball/Softball to split paint costs for their seasons. Parks are preparing for winter operations, shutting down water lines and storing equipment. The Town Board is still discussing our By-Laws. They have not been approved at this time, however they have instructed that we can approve a student liasoncan be approved by just the Parks and Recreation Board. A conversation was held regarding travel cheerleading. Jillian would like to help with different methods of communication with parents.A discussion was held regarding electric costs and the possibility of having a concession stand at Walnut Mountain.
 - B) **Park Supervisor's Report** – We are in the process of closing the parks down We are working on the interpretive trail at Walnut Mountain. We are prepping the snow equipment. We plan on redoing the bathrooms at Hanofee Park this winter. There has been someone damaging the parking lot at Walnut Mountain. We were able to get a partial plate number to give to the authorities. The gates will be locked now that all sports are over. Mitch has been working on the boiler at Town Hall. Kavleski Excavating has offered an in-kind service to cut trees at Walnut Mountain. The Highway Department has been asked to grade

the baseball field. John Ballard asked about having a shared calendar to show bookings at Walnut Mountain.

C) Revenue Report: Looks Good.

6. Old Business:

A) Krispy Kreme Sales – not discussed

B) Closing Down Parks – Discussed in Park Supervisor's report.

7. New Business:

A) Budget Cuts - Discussed in Director's Report

B) Swim Grant– We are working on finishing up this grant offered to us by the County. This grant will reimburse the payroll for an extra lifeguard and training expenses.

C) Paint Cost – Discussed in Director's report

D) Winter Recreation Programs – Discussed in Director's Report

8. Announcements: John asked if we should change the time of our meeting to 5 p.m. **3 ayes. Motion carried.** Our next meeting will be Wednesday, December 3, 2025 at 5:00 p.m. in the senior center. Kathy will put an advertisement in the newspaper for our vacant board seat..

9. Adjournment – Jillian Trinidad made a motion to adjourn the meeting at 6.46 p.m. This was seconded by Jena Schwartz. Meeting adjourned.

Town of Liberty Parks & Recreation Department

Proposed Budget Cuts Report (Updated with Day Camp & Parks Staffing Adjustments)

Updated Total Cuts: \$100,167.00

| Department / Program | Line Item | Description | Original / Adjusted | Amount Cut / Savings |
|----------------------------|--------------------------|---|---------------------|----------------------|
| Programs of the Aging | .2 Equipment | Reduce equipment line. This covers emergency replacement (e.g., stove). If needed, Board will be approached for funding. | — | \$500.00 |
| Programs of the Aging | .432 Contractual (BINGO) | Reduce BINGO budget from \$900 to \$450. BINGO will run twice a month instead of weekly. Free programming (e.g., chair yoga, board games) will be offered in place. | \$900 → \$450 | \$450.00 |
| Parks & Rec Administration | .1 Personnel | Eliminate Recreation Supervisor position. | — | \$50,000.00 |
| Parks & Rec Administration | .1 Personnel (Overtime) | Move \$2,000 overtime to Director salary line (not a cut). | — | \$0.00 |
| Parks & Rec Administration | .2 Equipment | Reduce equipment line. | — | \$600.00 |
| Parks Budget | .41 Contractual | Shut off shop phone. | — | \$700.00 |

| | | | | |
|-------------------------------|--|---|-----------------------|-------------|
| Concessions | Entire Page | Eliminate other than electric entire line. | — | \$15,280.00 |
| Youth Football & Cheerleading | .4 Contractual | Reduce \$200 for pink socks and \$250 for referee fees. | — | \$450.00 |
| Celebrations | .483 Holiday | Reduce Holiday celebration budget from \$1,500. Will still decorate with existing supplies. | — | \$1,500.00 |
| Playgrounds & Recreation | .1 Personnel | Reduce personal services. | — | \$2,550.00 |
| Pool | .1 Personnel | Eliminate gate person (\$6,660) and one lifeguard (\$6,667). Adjust salaries from \$84,737 to \$77,192. | \$84,737 → \$77,192 | \$13,327.00 |
| Pool | .2 Equipment | Reduce pool vacuum budget. | — | \$2,000.00 |
| Day Camp | .1 Personnel | Reduce total Day Camp .1 salaries from \$111,933 to \$105,833 due to hiring newer staff at lower rates; savings of \$6,100. | \$111,933 → \$105,833 | \$6,100.00 |
| Day Camp | .48 Contractual | Reduce program expenses. | — | \$800.00 |
| Parks | .1 Seasonal Staff | Replace two seasonal attendants at lower pay rates (savings calculated below). | See below | \$1,080.00 |
| Day Camp | .1 Personnel (position cut previously) | Cut Camp Counselor position. | — | \$4,830.00 |

Parks Seasonal Staff Savings Calculation

| Position | Original Annual (480 hrs) | Replacement Annual (480 hrs) / Savings |
|------------------------------------|---------------------------|--|
| Attendant 1 (17.75 → 16.25) | \$8,520.00 | \$7,800.00 / \$720.00 |
| Attendant 2 (17.00 → 16.25) | \$8,160.00 | \$7,800.00 / \$360.00 |
| Total Parks Seasonal Staff Savings | | \$1,080.00 |

Summary of Cuts (Updated)

| Category | Amount Cut / Savings |
|-------------------------------|----------------------|
| Programs of the Aging | \$950.00 |
| Parks & Rec Administration | \$50,600.00 |
| Parks Budget | \$700.00 |
| Parks Concessions | \$15,280.00 |
| Youth Football & Cheerleading | \$450.00 |
| Celebrations | \$1,500.00 |
| Playgrounds & Recreation | \$2,550.00 |
| Pool | \$15,327.00 |
| Day Camp (total) | \$11,730.00 |
| Parks Seasonal Staff Savings | \$1,080.00 |
| Total Cuts (Updated) | \$100,167.00 |

Additional Notes

- Day Camp :1 salaries reduced from \$111,933 to \$105,833 for a savings of \$6,100 due to hiring newer staff at lower pay rates.
- Two Parks seasonal attendants replaced at lower pay provide additional savings of \$1,080.00.
- Programs will be strategically reduced without eliminating essential community services.
- Alternative free programming (e.g., chair yoga, card games) will help keep seniors engaged despite BINGO reduction.



Robert H. Freehill
County Attorney

Kristin L. Hackett
Assistant County Attorney
Managing Attorney - DSS

Steven E. Goldberg
Assistant County Attorney

Jennifer Nigro
Assistant County Attorney

**SULLIVAN COUNTY
DEPARTMENT OF LAW**
COUNTY GOVERNMENT CENTER
100 NORTH STREET, PO BOX 5012
MONTICELLO, NY 12701
TEL. (845) 807-0560
(845) 807-0498 DSS Legal
FAX (845) 807-0574
CountyAttorney@sullivanny.gov
(SERVICE BY FAX OR E-MAIL NOT ACCEPTED)

Khalid Bashjawish
Deputy County Attorney

Sharon L. Jankiewicz
Assistant County Attorney

Andrew L. Lessig
Assistant County Attorney

Kevin T. McDermott
Assistant County Attorney

November 18, 2025

Town of Liberty Assessor
120 N. Main St.
Liberty, N.Y. 12754

Re: Care Center at Sunset Lake
SBL: 23.-1-126.6
Property Address: 256 Sunset Lake Road

To Whom It May Concern,

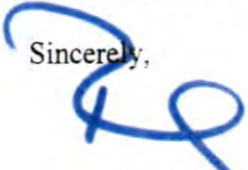
Please be advised the County of Sullivan obtained title of the Care Center by a recorded deed on September 24, 2025. A copy of the recorded deed is enclosed. As a result of this transfer, the County owns the property in fee, and the County uses the property exclusively for the operation of its nursing facility.

Pursuant to RPTL § 406(1), real property owned by a municipality for a public use "shall be exempt from taxation". Because the County acquired title prior to the taxable status date of March 1, 2026, the property qualifies for exemption on the 2026 assessment roll.

Accordingly, the County respectfully requests that this parcel be classified as tax-exempt on the 2026 assessment roll.

Thank you for your cooperation, and my office looks forward to working with you.

Sincerely,


Robert H. Freehill
County Attorney

Enclosure

cc: Frank DeMayo, Supervisor
Kenneth Klein, Esq., Town Attorney

SULLIVAN COUNTY CLERK
RUSSELL H. REEVES
100 North Street
Monticello, New York 12701
Phone # (845) 807-0411

Receipt

Receipt Date: 09/24/2025 11:54:16 AM
RECEIPT # 20251145995

Recording Clerk: BW
Cash Drawer: CASH4
Rec'd Frm: SULLIVAN COUNTY ATTORNEY
OFFICE

Instr#: 2025-7128
DOC: DEED
DEED STAMP: 620
OR Party: SUNSET LAKE LOCAL DEVELOPMENT
CORPORATION
EE Party: COUNTY OF SULLIVAN

| | |
|-----------------------------|--------|
| Recording Fees | |
| Cover Page | \$0.00 |
| Recording Fee | \$0.00 |
| Cultural Ed | \$0.00 |
| Records Management - County | \$0.00 |
| Records Management - State | \$0.00 |

| | |
|--------------|--------|
| Transfer Tax | |
| Transfer Tax | \$0.00 |

| | |
|-----------------------|--------|
| DOCUMENT TOTAL: ----> | \$0.00 |
|-----------------------|--------|

Receipt Summary

| | |
|-----------------------|--------|
| Document Count: 1 | |
| TOTAL RECEIPT: ----> | \$0.00 |
| TOTAL RECEIVED: ----> | \$0.00 |

| | |
|------------------|--------|
| CASH BACK: ----> | \$0.00 |
|------------------|--------|



SULLIVAN COUNTY – STATE OF NEW YORK
RUSSELL H. REEVES, COUNTY CLERK
100 NORTH STREET, MONTICELLO, NY 12701

COUNTY CLERK'S RECORDING PAGE
THIS PAGE IS PART OF THE DOCUMENT – DO NOT DETACH



INSTRUMENT #: 2025-7128

Receipt#: 20251145995
Clerk: BW
Rec Date: 09/24/2025 11:54:16 AM
Doc Grp: RP
Descrip: DEED
Num Pgs: 7
Rec'd Frm: SULLIVAN COUNTY ATTORNEY
OFFICE

Party1: SUNSET LAKE LOCAL DEVELOPMENT
CORPORATION
Party2: COUNTY OF SULLIVAN
Town: LIBERTY
23.-1-126.1

Recording:

| | |
|---------------------------|------|
| Cover Page | 0.00 |
| Recording Fee | 0.00 |
| Cultural Ed | 0.00 |
| Records Management - Coun | 0.00 |
| Records Management - Stat | 0.00 |

Sub Total: 0.00

Transfer Tax
Transfer Tax 0.00

Sub Total: 0.00

Total: 0.00
**** NOTICE: THIS IS NOT A BILL ****

***** Transfer Tax *****
Transfer Tax #: 620
Transfer Tax
Consideration: 0.00

Total: 0.00

I hereby certify that the within and foregoing was
recorded in the Sullivan County Clerk's Office

Record and Return To:

SULLIVAN COUNTY ATTORNEY OFFICE
P/U

A handwritten signature in cursive script, appearing to read "Russell H. Reeves".

Russell H. Reeves
Sullivan County Clerk

THIS IS NOT AN INVOICE

Record and Return to:

Shawn M. Griffin, Esq.
Harris Beach Murtha Cullina PLLC
99 Garnsey Rd.
Pittsford, NY 14534

QUIT CLAIM DEED

This Indenture, made this 14th day of May, 2025.

BETWEEN Sunset Lake Local Development Corporation, a Not-for-Profit Corporation under section 1411 of the Not-for-Profit Corporation Law of the State of New York and having an address at 100 North Street, Monticello, New York 12701, party of the first part,

County of Sullivan having a principal place of business at 100 North Street, Monticello, New York 12701, party of the second part

WITNESSETH, that the part of the first part, in consideration of TEN and 00/100 Dollars (\$10.00) paid by the party of the second part, does hereby grant and release unto the party of the second part, the heirs or successors and assigns of the part of the second part forever,

ALL that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being in the Town of Liberty, County of Sullivan, State of New York and more particularly bounded and described on Schedule A annexed hereto and made a part hereof.

Being and intended to be the same premises described in a deed from County of Sullivan to Sunset Lake Local Development Corporation dated December 4, 2020 and filed in the Office of the Sullivan County Clerk December 4, 2020 at Liber 2020 of Deeds at page 9686.

Being that portion of the lands described in a deed from Workman's Circle to the County of Sullivan dated June 30, 1955 and filed in the Office of the Sullivan County Clerk, July 1, 1955 at Liber 517 of Deeds at page 268.

Being that portion of the lands described in the Deed from Workman's Circle to the County of Sullivan, dated June 30, 1955 that is depicted in the map attached hereto as Schedule B and noted "first described Lot"

Being that portion of the lands described in the Deed from Workman's Circle to the County of Sullivan dated June 30, 1955, which is situated and located on the eastern side of Sunset Lake Road and which currently contains the Sunset Lake Adult Care Center.

SUBJECT to any Easements and Agreements of record

TOGETHER with all right, title and interest, if any, of the party of the first part in and to any streets and roads abutting the above described premises to the center lines thereof,

TOGETHER with the appurtenances and all the estate and rights of the party of the first part in and to said premises,

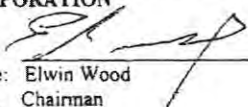
TO HAVE AND TO HOLD the premises herein granted unto the party of the second part, the heirs or successors and assigns of the party of the second part forever.

AND the part of the first part covenants that the party of the first part has not done or suffered anything whereby the said premises have been encumbered in any way whatsoever, except as aforesaid.

AND the party of the first part, in compliance with Section 13 of the Lien Law, covenants that the party of the first part will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of same for any other purpose. The word "party" shall be construed as if it read "parties" whenever the sense of this indenture so requires.

In Witness Whereof, the Grantor has duly executed this deed the day and year first above written.

**SUNSET LAKE LOCAL DEVELOPMENT
CORPORATION**

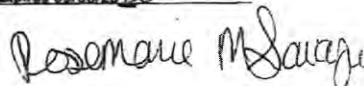
By: 
Name: Elwin Wood
Title: Chairman

STATE OF NEW YORK)
COUNTY OF) ss.:

On the 21 day of May, 2025, before me, the undersigned, personally appeared **ELWIN WOOD**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

ROSEMARIE M SAVAGLIO
Notary Public, State of New York
No. 01SA6440025
Qualified in SULLIVAN County
Commission Expires 09/06/2026

Notary Public



SCHEDULE A
Legal Description

ALL the certain plot, piece or parcel of land, with the buildings and improvements thereon erected,

It being the intention to convey all of the lands and buildings owned by the Grantor and commonly known as "The Workmen's Circle Sanatorium" at Liberty, Sullivan County, New York:

ALL that tract or parcel of land situate in the Town of Liberty in the County of Sullivan and State of New York and known as subdivision #1 and lot #8 in the Fourth allotment of Great Lot #3,

BEGINNING at a heap of stones near a small hemlock tree marked J.M.C. 1819 and from thence North 20 degrees 40 minutes East 20 Chains 21 Links to a heap of stones near a beech tree marked J.D.C. standing on the subdivision line between lots #7 and #8;

THENCE along said line South 66 degrees 20 minutes east 27 chains 78 links to a heap of stones near a beech tree standing on the line between the Fourth Allotment and the Expense lot; from thence South 21 degrees 45 minutes west 20 chains 21 links to a heap of stones near a small maple tree; and from thence to the place of beginning, containing 53 and one half acres of land more or less.

Also all that other piece or parcel of land situate in the same town, county and state and adjoining the above lot and being lot #2 in division #8 in the fourth allotment of the division of the lands of Nance Ryerson in Great Lot #3 of the Hardenburgh Patent, and containing one hundred and six acres more or less; and being the same premises described in a deed dated November 23, 1908 from Joseph Wienberg and Tillie Weinberg his wife, to the Workmen's Circle, which deed was recorded in the Sullivan County Clerk's Office on November 30, 1908, in Liber 156 of Deeds at page 286.

Excepting and reserving from the premises described above all of the land that lies westerly of the center of Sunset Lake Road.

The intention of this description is to convey a portion of the premises as described above that lies Easterly of the center of Sunset Lake Road with the exception of the following described premises:

ALL of that tract or parcel of land situate in the Town of Liberty, Sullivan County, New York, and being a part of the Lake Liberty farm and bounded and described as follows: Beginning on the division line of subdivision #1 and lot #9 in the Fourt allotment of Great Lot #3 of the Hardenburgh Patent at a corner in the fence marked by a pile of stones about 30 feet easterly from the travelled highway, and runs thence South 61 degrees 30 minutes East 1210 feet to a stake and stones on the southerly side of a stone wall; thence South 28 degrees 30 minutes west 330 feet to a stake and stones between a brook and a farm road on a line with a stone wall; thence North 65 degrees West 1210 feet to the west line of subdivision #1 aforesaid; thence North 28 degrees 30 minutes East 390 feet to the place of beginning, containing 10 acres of land and being a part of the land which Alexander S. McNally by deed dated September 15, 1909 conveyed to Max Seiken. Deed recorded in Deed book No. 159 at page 289 in the Sullivan County Clerk's Office.

Being a portion of the premises described in a deed from the Workmen's Circle to the County of Sullivan dated June 30, 1955 and recorded in the Sullivan County Clerk's Office in Liber 517 of deeds at page 268 on July 1, 1955.

SCHEDULE B



TOWN OF LIBERTY

NEW YORK

A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 2925772 (p)
(845) 2921310 (f)

2026 Insurance rates - effective January 1, 2026

| | Single | Family |
|--------|------------|------------|
| Health | \$1,611.46 | \$3,663.79 |
| Dental | \$ 59.22 | \$ 118.44 |
| Vision | \$ 3.55 | \$ 10.39 |
| Total | \$1,674.23 | \$3,792.62 |

Employees hired after January 1, 2005 will contribute 10% of the total cost of the Health Insurance, 10% of the Dental Insurance and 0% of the Vision Insurance.

Note: Medicare Part B premium will be reimbursed to retirees and dependents based on the current rate in effect being charged to the enrollee.

Life Insurance Monthly Rate per Thousand:

Life: \$0.49 Active \$5.00 Retiree
ADA \$0.03

Dental and Vision Coverage for Retirees to be paid in full by retiree if they choose to have this coverage.

Prior Year Comparison:

| | Empire Plan | | | |
|----------------|-------------|------------|------------|--------|
| | 2025 Rate | 2026 Rate | Difference | % |
| Single | \$1,479.53 | \$1611.46 | +\$ 131.93 | +8.92% |
| Family | \$3,367.80 | \$3,663.79 | +\$295.99 | +8.79% |
| | | | | |
| Single Retiree | \$551.85 | \$596.38 | +\$ 44.53 | +8.07% |
| Family Retiree | \$1,511.55 | \$1,633.33 | +\$121.78 | +8.06% |

Our Mission Statement

*We provide effective transparent and responsible
municipal service that promotes the highest standard of life for our community.*

Office of the Supervisor



Frank DeMayo
Supervisor

Town of Liberty Government Center
120 North Main Street • Liberty, New York 12754

supervisordemayo@townofliberty.org

www.townofliberty.org

TEL: 845-292-5111

FAX: 845-292-1310

November 25, 2025

Stephen Monteverde
Environmental Engineering Technician 3
NYSDEC Division of Water - Region 3
21 South Putt Corners Road
New Paltz, New York 12561

Email: Stephen.Monteverde2@dec.ny.gov

Re: Town of Liberty
Sullivan County, NY
Swan Lake WWTP Compliance Inspection
SPDES No.: NY0030252

Subj.: Interim Progress Report and Updated Response to December 20, 2024 NYSDEC Notice of Violation

Dear Mr. Monteverde:

This letter provides the Town's Interim Progress Report and updated response to the subject NYSDEC Notice of Violation (NOV) letter, dated December 20, 2024, regarding the July 16, 2024 Swan Lake WWTP Compliance Inspection and SPDES permit limit exceedances, and the June 25, 2025 NOV Response/Review meeting.

Attached is the updated Schedule of Compliance based on technical and virtual meetings with Department and review with the Town. An updated Schedule of Compliance has been provided based and actual milestones completed in 2025 and to reflect current status and realistic completion dates.

In summary, non-compliance is principally related to the excessive screenings and rags entering the plant and clogging the process equipment, most notably the oxidation ditch jet aerators.

In order to best address the violations in the most technically feasible, cost-effective, and practical way forward the Town proposes the following items.

- Interim Progress Reports
- Improvements to Rags & Screenings Collection/Removal
- Flow Related Activities
- Process Performance Work
- Improve Sludge Wasting

All recommended work has been and would be funded by Town with funds already in place in reserves and

operating budgets.

A. Interim Progress Report

The Town continues to provide brief interim progress reports in letter format with associated attachments as needed, every three months/quarterly, beginning on 7/1/25. This will keep the Department up to date on the NOV-related work.

The 6/25/25 NOV follow-up meeting with NYSDEC fulfilled the requirement for the 7/1/25 Interim Progress Report. The next Interim Progress Report was due on 10/1/25. We request that the Department accept this submittal as fulfilling the requirement for the 10/1/25 Interim Progress Report. The next interim progress report will be due 1/1/26.

The Town is also open to holding conference calls/teams virtual meetings with the Department following submission of the interim reports, if/when desired by the Department.

B. To Address Screenings and Rags

The Town has considered several options to improve collection and removal of rags and screenings and have identified the following three items as the proposed plan forward do address the NOV.

1. Interim Improved Screenings Collection
2. New Mechanical Screen in the Influent Channel
3. Updating the Sewer Use Law

The following provides a description on each of these items.

1. Interim Improved Screenings Collection

The Town modified the existing coarse bar rack, with a temporary rack that reduced the effective spacing from 2-1/4" OC/2" Clear to 1" OC/3/4" Clear to capture more rags/screening and hired additional staff to manually clean the existing coarse and fine bar racks. The temporary bar was installed and additional staffing for rag removal began on 8/15/25 and continued until 8/31/25, when temporary rack was removed.

However, the full benefit of additional screenings removal was not seen because increased manual rag removal by increased staffing and installation of the temporary fine bar rack didn't occur until mid-August 2025. As such, some rag accumulation had already occurred in the jet aerators.

A detail of the Temporary Bar Rack Detail has been attached for Department review.

According to the WWTP Staff, the temporary rack reduced the need to de-rag the recirculation pumps from every day, down to 2-3 times per week.

The Town plans to reinstall the temporary bar rack and hire additional staff in advance of upcoming peak summer seasons when flow and rags increase until the planned WWTP Upgrade is complete. SOC compliance dates for 2026 are shown in the attached schedule.

2. New Mechanical Screen in Existing Influent Channel

The best means to consistently improve removal of rags and screenings includes replacing the existing manually-cleaned coarse bar rack (3" spacing) with a new double auger mechanical screen equipped with bar spacing of either 0.71" or 0.34" and a built-in overflow of flows over 1.5 MGD. The screen would be installed in the existing influent channel at the location of the existing coarse bar rack.

Screenings would be conveyed by dual augers upward and receive some dewatering and compression, with discharge into a bagger for ease of disposal.

This alternative provides reliable, continuous operation with minimal operator attention while capturing more screening and rags.

The planned upgrade would eliminate the need/continued use of this temporary system.

In light of the limited results in 2025 and the significant cost associated with the new screen, the Town proposes to delay proceeding with the design for the mechanical screen until after summer 2026 to see the results the other implement short term improvements over the full peak season from June – Labor Day (i.e., temporary screen with more manual rag removal, and temporary dewatering, etc.).

3. Update the Sewer Use Law

The Town intends to include provisions for larger contributors to install and maintain devices (e.g., tanks, bar rack, mechanical screens, etc.) to remove the predominance of rags at the source and prior to discharge to the Town's sanitary system.

It is anticipated that this would be similar to the current section requiring contributors of >3,000 gpd to install and maintain sanitary sewer effluent flow metering devices.

A draft sewer use law for rag control was prepared and provided to the Town 7/10/25. The Town is currently reviewing and refining the law.

A SOC compliance date of 6/1/26 is shown in the attached schedule.

C. Flow Related Work

The Town has been working to identify the accuracy of the effluent flow metering and improve enforcement of flow metering provisions in the existing sewer use law.

1. Review Accuracy of Flow Meters

A review of Town historic flow data indicated that flow information indicated less overall flow starting in 2022. This coincided with the Town changing effluent flow meter calibration services.

In May 2024 the Town retained a flow metering consultant to calibrate the existing magnetic flow meter (mag-meter) located in the effluent discharge line. In addition, the consultant furnished by rental, a Doppler flow meter, which was strapped onto the exterior of the same effluent line. Flow data was recorded by the plant staff for both units starting July 2024 and continued through December 2024.

It appeared that the existing mag-meter was reading lower than the rental Doppler. Based on discussions with NYSDEC, it was decided that the Doppler flow readings would be used for monthly reporting starting in July 2024. Based on the Doppler data, the Town experienced monthly average flow violations in July (0.49 MGD vs 0.425 MGD limit) and August 2024 (0.45 MGD).

Subsequent review of totaling functions, for the mag-meter and Doppler meter, indicated that the Doppler may have been in error relative to the totaled flow (reading totaled flow higher than actual). As such, the possible flows recorded in totaled flow could have resulted in the 2024 violations.

In January 2025, the Town replaced (in-kind) the existing 10" mag-meter. The equipment was calibrated and has been used to provide flow data for the monthly reports.

The external/strap on Doppler meter was also reinstalled adjacent to the new mag-meter. Both meter sensors have screens which indicate instantaneous and totaled flow. Instantaneous flow differed between the two units (see attached photo May 2025). In additionally, daily totaled flow from the mag-meter was consistently lower than the Doppler meter.

It is important to understand that effluent flow through these meters is the gravity flow out of the secondary clarifier via the v-notch weirs. This varies based on flows through the system. That is, there are times when there is little or no flow through the flow meters. This is noteworthy since visual observation of the flow sensor screens showed flow being read at a low level with the doppler meter while the new in-line mag-meter read no flow. This observation appears to account for the "over reading" of the strap on (less accurate) Doppler meter.

Over all, a review of data collected in 2024 (with the original existing mag-meter and strap on Doppler rental) indicated the mag-meter consistently read lower than the strap on meter in both scenarios.

Data was recorded on a daily basis from May to June 2025 by plant staff. Comparison of the data reaffirmed the previous work.

The flow meter vendor believes that the permanent mag meter is more reliable and accurate and should continue to be used for reporting to NYSDEC.

Therefore, based on the data and the flow meter consultants review, the flow meter readings utilizing the new mag-meter are the most accurate for this installation. As such, effluent flow will continue to be entered into the monthly reports based on the in-line mag-meter reading. No further flow comparison work will be performed.

2. Improve Enforcement of Flow Metering of Large Contributors

The Town's current sewer use law includes provisions for users contributing more than 3,000 gpd to install and maintain effluent flow metering.

Compliance with these provisions was revisited in 2025. This included review some and updating of the list of affected contributors, issuance of Notice of Compliance as applicable to existing and new contributors, and continued follow up by Town staff.

The Town continues to work on this item. A SOC compliance date of 6/1/26 is shown in the attached schedule.

D. Improve Process Performance

The Town investigated several options to improve process performance relative to removal of organics (BOD, TP, UOD, Nitrogen) as well as suspended solids and fecal coliform compliance.

It was concluded that all improvements to the oxidation ditch operations would be extremely costly and not suitable for long-term use.

In the summer of 2025, the Town cleaned one oxidation ditch and backflushed the jet aerators per the O&M manual to improve process performance. In addition, all blowers were operated when needed.

Thus, more effective removal of rags should continue to allow for improved process performance. As such, the Town is proposing to focus on improved screenings and rag removal rather than physical changes to the oxidation ditches.

The Town will continue to rotate ditches when available to clean diffusers turn on all oxidation ditch aeration blowers as needed to provide as much air as possible to the existing ditches. SOC compliance dates for 2026 are shown in the attached schedule.

E. Improve Sludge Wasting

In order to be able to waste and dispose of more sludge, the Town conducted temporary dewatering, and if needed, was ready to dispose of liquid sludge.

1. Conduct Temporary Dewatering

In March 2025 the Town solicited proposals to provide a trailer mounted belt press for seasonal and temporary sludge dewatering, and dispose of dewatered sludge, and awarded contracts in April 2025.

The Town worked with the press manufacturer and a chemical supplier to test performance of and provide polymer for dewatering, as well organized and submitted WTC information to NYSDEC for approval.

The Town took over the day-to-day operations of the belt press in early June 2025 and ran the press as needed, a few days per week until the rental was up in mid-September.

The press worked well all summer and the Town never fell behind on sludge removal from the plant that enhanced the performance of the biological processes.

To date, the Town has spent approximately \$100,000 to \$150,000 in press rental fees, chemical, and sludge disposal.

The Town plans to undertake this again in 2026. SOC compliance dates for 2026 are shown in the attached schedule.

2. Additional Liquid Sludge Disposal

In March 2025 the Town solicited proposals and had a contract PO in place to provide liquid sludge disposal services, if/as needed.

With the temporary dewatering in place, the Town did not need to use this service, and did not have to spend \$30,000-\$50,000 that would have normally been spent to keep up with sludge production.

The Town plans to undertake this again in 2026. SOC compliance dates for 2026 are shown in the attached schedule.

To date the Town has spent approximately \$200,000 to move forward with the proposed NOV mitigation plan in 2025, and is expected to spend another \$100,000 to \$200,000 on improved temporary rag removal and temporary sludge dewatering every year until the WWTP Upgrade is complete.

This reflects a serious effort and financial commitment (of local funds) to address these violations, understanding that all proposed items are temporary and will not be part of the planned \$40M upgrade.

Other Proposed Corrective Actions:

In addition to the items set forth above:

- When phosphorous is an issue, plant operators propose to continue to consider increasing the pumping rate for sodium aluminate.
- Percent removal exceedances (less than 85% removal) for TSS and BOD during low flow conditions will continue to be challenging with the current aging facilities. However, plant staff will continue to optimize treatment to the maximum extent possible.

The Town is currently in the process of undertaking a major WWTP upgrade project, with the primary goal of replacing and upgrading aging facilities in order to provide continued SPDES permit compliance. The Town has

executed a professional services contract with Delaware Engineering, D.P.C. and a Project Financing Agreement (PFA) with NYSEFC (the funding agency for this project; CWSRF Project Number is C3-5370-01-01). The project has been awarded a \$4.5 million (25% of eligible costs) CWSRF WIIA grant and a \$9 million (50% of eligible costs) BIL grant, as well as NYSEFC CWSRF short-term and long-term financing. The Town has also submitted additional funding applications in 2025 (including \$10M WQIP) and should have a final funding outlook in December 2025. Design of the WWTP upgrade is currently underway. It is anticipated that construction of the project could begin sometime in 2027.

Final design documents will be submitted to NYSEFC and NYSDEC for review, and final design approval will be obtained before construction commences. The Town is open to reviewing partially complete (e.g., 50%) design plans, if desired by the Department, to facilitate more timely approval of final design documents.

In the meantime, the Town remains committed to optimizing plant performance with the existing equipment and processes, as well as proposed short-term work outlined above, until the upgrade is completed. Long-term repairs and corrective actions will be made as a part of the major plant upgrade project described above.

Plant Operator Coverage

In regards to plant operators, personnel currently available include:

- One chief operator (Level 2A)
- Two laborers with 2-3 years of experience at the WWTP
- Three laborers hired in 2025
- One working foreman
- One Level 2A operator available on an as needed basis

At present, the chief operator is available on a daily basis to operate the plant with the support of existing staff and the on-call level 2A operator. Weekend coverage is on a rotation basis with the chief operator available by telephone if not on-site.

2025 Peak Season Performance Review

Based on WWTP records for May through August 2025 indicate that the plant was in compliance except for the following eight (8) violations:

| Date | Non-Compliance | Cause | Immediate Corrective Action | Preventative Corrective Action | Limit | Result/Remarks ¹ |
|--------------------|--|-------------------------------|--|--|---|--|
| May (5/4/25) | TSS % Removal | Dilute influent concentration | None | Continue to investigate I/I WWTP upgrade needed | >85% | 78% Daily Precipitation 1.7 in Inf. Flow 0.250 MGD Inf. TSS 40 mg/l Eff. TSS 8.9 mg/l |
| July (7/11/25) | TSS Conc. 30 Day Avg. TSS Load, 30 Day Avg. Phos., Conc., 30 Day Avg. Ammonia, Daily Max Fecal, 30 Day Avg. Fecal, 7 Day Avg. | High seasonal influent flow | Wasted and dewatered as much as possible to lower MLSS, ran all blowers, increased chemical feed | Same as Immediate; WWTP upgrade needed | 30 mg/l 106 lb/day 1.0 mg/l 8.0 mg/l 200 MPN 400 MPN | 35.4 mg/l 111 lb/d 1.276 mg/l 18.9 mg/l 1,031 MPN 1,031 MPN Influent Flow 0.389 MGD on 7/11/25 No significant Daily Precipitation Before Temporary Improved Screenings items (e.g., removable bar rack, additional staffing) were in place |
| August (8/5/25) | Phos., Conc., 30 Day Avg. | High seasonal influent flow | Increased chemical feed | None, WWTP upgrade needed | 1.0 mg/l | 2.8 mg/l Influent Flow 0.468 MGD on 8/5/25 No significant Daily Precipitation |

Note:

¹ Plant samples once per month such that monthly average limits for constituents are based on only a single day result.

This is significantly less than the twenty-five (25) SPDES permit effluent limit exceedances noted in the December 2024 NOV.

Based on 2025 Peak Season Performance Review, there were less violations than last year. The Town plans to have the improved temporary rag removal in place in advance of upcoming peak summer seasons when flow and rags increase. Continue with the temporary sludge dewatering, Improved Process Performance Measures, and Other Proposed Corrective Actions, while following through with the WWTP upgrade program.

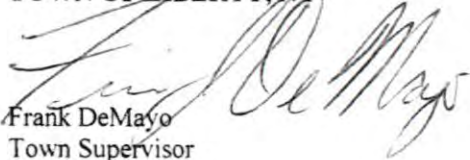
We believe this satisfies the current staffing requirements and remain open to comments by and/or discussion with Department staff.

The Town team is very grateful for the Department's continuing cooperation to work with us to address these NOV items.

If you have any questions, please contact me at (845) 292-5111 or via email at supervisordemayo@townofliberty.org, or the WWTP staff at 845-292-5620.

Respectfully,

TOWN OF LIBERTY, NY


Frank DeMayo
Town Supervisor

Swan Lake WWTP December 2024 NOV Interim Progress Report and Updated Response Letter 11-24-25.docx
Enclosures

CC: Manju Cherian, P.E., NYSDEC R3 Regional Water Engineer (email w/letter and enclosures)
Damon Knack, Town Water and Sewer Department Foreman (email w/letter and enclosures)
Wayne Banks, Facility Operator (email w/letter and enclosures)
Cheryl Gerow, Town Director of Finance (email w/letter and enclosures)
Kenneth Klein, Esq., Town Attorney (email w/letter and enclosures)
Laurie Dutcher, Town Clerk (email w/letter and enclosures)
Bruce Davison, Town Council (email w/letter and enclosures)
Dean Farrand, Town Council (email w/letter and enclosures)
John Lennon, Town Council (email w/letter and enclosures)
Vince McPhillips, Town Council (email w/letter and enclosures)
Sherry Kovalski, Town Council (email w/letter and enclosures)
Dan Fagnani, P.E. Delaware Engineering, D.P.C (email w/letter and enclosures)
Dave Ohman, P.E., Delaware Engineering, D.P.C. (email w/letter and enclosures)

Enclosures to This Response Letter:

- Updated Schedule of Compliance (last revised 11/24/25)
- Temporary Bar Rack Detail



TOWN OF LIBERTY
NEW YORK

A GREAT PLACE TO WORK, LIVE AND PLAY

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DEC 09 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

l.dutcher@townofliberty.org

Phone 845-292-5110
Fax 845-292-1310

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: Raymond Houghtaling Jr
ADDRESS: P.O. Box 384 Newfink NY 12765
TELEPHONE: 845-701-0688
VEHICLE: 2003 Dodge Ram 1500 Blue
A-NAME OF OWNER: Raymond Houghtaling Jr
B-MAKE OF VEHICLE: Dodge
C-LICENSE PLATE#: 45434 NF
D-BODY TYPE: E-REGISTRATION#: Pick up

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE? Raymond

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

Raymond L Houghtaling Jr
SIGNATURE OF APPLICANT

Page 1 | 2

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

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SWORN TO BEFORE ME THIS 9th DAY OF December 2025

SARA SPRAGUE
Notary Public, State of New York
Qualified in Sullivan County
No. 01SP6169490

Commission expires on June 25, 2027

Sara Sprague (Alvarez)

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

12/9/25

DATE

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

[Signature] 12/10/2025

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1130

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

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TOWN OF LIBERTY

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DEC 01 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

l.dutcher@townofliberty.org

Phone 845-292-5110
Fax 845-292-1310

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

NOV 18 2025

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: TAYLOR-MONTGOMERY, LLC
ADDRESS: 350 NEELYTOWN RD. MONTGOMERY, NY 12549
TELEPHONE: 845-457-4021

VEHICLE: ROLL-OFF / CONTAINER TRUCK

A-NAME OF OWNER: TAYLOR-MONTGOMERY, LLC

B-MAKE OF VEHICLE: MACK - R11

C-LICENSE PLATE#: NYS 13624 PF

D-BODY TYPE: E-REGISTRATION#: ROLL-OFF 1M2AG11C46M043574

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE? MICHAEL C. BAEHREL
88 WEAVER ST. MONTGOMERY, NY 12549

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

SIGNATURE OF APPLICANT

Page 1 | 2

MISSION STATEMENT

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TOWN OF LIBERTY

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SWORN TO BEFORE ME THIS 18 DAY OF November, 2025



Marie Lyn Christner

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

12/1/25

DATE

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

[Signature]

12/3/2025

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1126

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

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TOWN OF LIBERTY

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DEC 01 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

L.Dutcher@townofliberty.org

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: Thompson Sanitation Corp.
ADDRESS: 47 Katonah Falls Rd / P.O. Box 444 RdK Hill NY
TELEPHONE: (845) 796 1032 12775

VEHICLE:

A-NAME OF OWNER: Thompson Sanitation / Paul Walsh

B-MAKE OF VEHICLE: #157 2006 mack

C-LICENSE PLATE#: 42549 NF

D-BODY TYPE: E-REGISTRATION#: Dump. 1M2AV02C7BM02583

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE? Billy Birtinger - Livingston Manor

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.seraque@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

Eleuterio Astor

SIGNATURE OF APPLICANT

Page 1 | 2

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 24 DAY OF November 2025

[Signature]

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

November 24, 2025

DATE 12/1/25

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

[Signature]

12/3/2025

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1128

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

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DEC 01 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

ldutcher@townofliberty.org

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: Thompson Sanitation Corp.
ADDRESS: 47 Katina Falls Rd / P.O. Box 494 Rock Hill NY 12771
TELEPHONE: (845) 701 1032

VEHICLE:
A-NAME OF OWNER: Thompson Sanitation / Paul Walsh
B-MAKE OF VEHICLE: #145 2003 MAZDA
C-LICENSE PLATE#: 87448 NC
D-BODY TYPE: E-REGISTRATION#: DUMP. 1M2K195CX3MD22433

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE? MIKE KILGARDNER - LIBERTY

PLEASE EMAIL PICTURES OF EACH VEHICLE TO lsprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

Meludi Kille

SIGNATURE OF APPLICANT

Page 1 | 2

MISSION STATEMENT

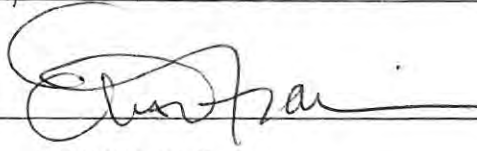
We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 24th DAY OF NOVEMBER 2025



NOTARY PUBLIC

November 24, 2025

APPLICATION & LICENSE FEE RECEIVED

DATE 10/1/25

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER



CODE ENFORCEMENT OFFICER

12/3/2025

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1129

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

RECEIVED

DEC 01 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

l.dutcher@townofliberty.org

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: Waste Pro Inc
ADDRESS: 47 Katina Falls Rd / P.O. Box 1086 Rock Hill NY 12775
TELEPHONE: (845) 796 1032

VEHICLE:

A-NAME OF OWNER: Thompson Sanitation / Paul Walsh

B-MAKE OF VEHICLE: #110 2001 Freightliner

C-LICENSE PLATE#: 90911ND

D-BODY TYPE: E-REGISTRATION#: DUMP HEAVY DUTY 14403D11

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE? Bill Peilly - Rock Hill

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

SIGNATURE OF APPLICANT

Page 1 | 2

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 24th DAY OF November 2025

24

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

November 24, 2025

DATE 12/1/25

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

12/3/2025

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1127

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.

| Account# | Account Description | Fee Description | Qty | Local Share |
|---|---------------------|--------------------------------------|-------------------------------------|-------------------|
| A1255 | Conservation | Conservation | 3 | 12.52 |
| | Marriage License | Marriage License Fee | 1 | 17.50 |
| | TOWN CLERK | EZ Pass | 7 | 175.00 |
| | | Marriage Certificate | 3 | 30.00 |
| | | Notary Fees | 43 | 86.00 |
| | | | Sub-Total: | \$321.02 |
| A1670.4 | Building Fees | Certified Mailings | 2 | 208.80 |
| | | | Sub-Total: | \$208.80 |
| A2544 | Dog Licensing | Female, Spayed | 4 | 36.00 |
| | | Female, Unspayed | 3 | 37.50 |
| | | Male, Neutered | 2 | 18.00 |
| | | Male, Unneutered | 4 | 50.00 |
| | | Purebred Licenses | 1 | 25.00 |
| | SENIOR | SENIOR | 4 | -20.00 |
| | | | Sub-Total: | \$146.50 |
| A2545 | Dog | Redeemed Dog | 4 | 300.00 |
| | | | Sub-Total: | \$300.00 |
| B2115 | Building Fees | Special Use | 3 | 900.00 |
| | | | Sub-Total: | \$900.00 |
| B2770 | Building Fees | Building Permit | 8 | 5,850.00 |
| | | Commercial Establishment Inspections | 2 | 150.00 |
| | | Municipal Search | 17 | 1,700.00 |
| | | | Sub-Total: | \$7,700.00 |
| | | | Total Local Shares Remitted: | \$9,576.32 |
| Amount paid to: Ny State Dept. Of Health | | | | 22.50 |
| Amount paid to: NYS Ag. & Markets for spay/neuter program | | | | 48.00 |
| Amount paid to: NYS Environmental Conservation | | | | 214.48 |
| Total State, County & Local Revenues: | | \$9,861.30 | Total Non-Local Revenues: | \$284.98 |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie Dutcher, Town Clerk, Town of Liberty during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

REVENUE SUMMARY

| FUND NAME | BUDGET AS MODIFIED | CURRENT RECEIPTS | Y-T-D RECEIPTS | UNCOLLECTED BALANCE |
|--|-----------------------|---------------------|-------------------|------------------------|
| GENERAL FUND - TOWNWIDE | 3,023,322.00 | 48,477.34 | 3,206,302.67 | 182,980.67- |
| TOWN - OUTSIDE VILLAGE | 493,016.00 | 39,732.28 | 443,564.35 | 49,451.65 |
| COMMUNITY DEVELOPMENT BLOCK GRANTS | .00 | .00 | .00 | .00 |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | 1,609,597.01 | 15,472.04 | 1,642,927.62 | 33,330.61- |
| HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1 | 1,280,294.00 | 2,898.00 | 1,290,867.92 | 10,573.92- |
| HIGHWAY CHIPS FUND | 644,000.00 | .00 | 47,708.13 | 596,291.87 |
| WATER AND SEWER OPERATIONAL FUND | 1,043,596.54 | 131,481.00 | 810,147.54 | 233,449.00 |
| TOTAL SEWER DISTRICTS | 857,257.00 | 7,004.52 | 958,560.97 | 101,303.97- |
| PRESIDENTIAL EST. - SEWER EASE RESERVE | .00 | 602.16 | 602.16 | 602.16- |
| TOTAL WATER DISTRICTS | 1,460,621.10 | 28,319.75 | 1,429,359.86 | 31,261.24 |
| GRAND TOTALS..... | 10,411,703.65 | 273,987.09 | 9,830,041.22 | 581,662.43 |

EXPENSE SUMMARY

| FUND NAME | BUDGET AS MODIFIED | CURRENT EXPENDITURES | Y-T-D EXPENDITURES | P.O. BALANCE | UNENCUMBERED UNEX.BALANCE |
|--|-----------------------|-------------------------|-----------------------|--------------|------------------------------|
| GENERAL FUND - TOWNWIDE | 3,427,122.00 | 375,964.07 | 3,093,378.54 | 12,422.10 | 321,321.36 |
| TOWN - OUTSIDE VILLAGE | 618,016.00 | 33,599.50 | 377,284.02 | .00 | 240,731.98 |
| COMMUNITY DEVELOPMENT BLOCK GRANTS | .00 | .00 | .00 | .00 | .00 |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | 1,791,597.01 | 176,991.47 | 1,220,162.85 | 30,490.41 | 540,943.75 |
| HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1 | 1,373,994.00 | 239,972.24 | 1,208,880.51 | 838.51 | 164,274.98 |
| HIGHWAY CHIPS FUND | 644,000.00 | .00 | 664,186.85 | .00 | 20,186.85- |
| WATER AND SEWER OPERATIONAL FUND | 1,043,596.54 | 123,163.81 | 839,580.46 | 2,683.70 | 201,332.38 |
| TOTAL SEWER DISTRICTS | 1,054,131.32 | 73,592.53 | 782,099.82 | 13,619.49 | 258,412.01 |
| TOTAL WATER DISTRICTS | 1,577,621.10 | 86,036.56 | 1,221,978.84 | 6,273.61 | 349,368.65 |
| GRAND TOTALS..... | 11,530,077.97 | 1,109,320.18 | 9,407,551.89 | 66,327.82 | 2,056,198.26 |



Town of Liberty
Supervisor's Report
November-25
Bank Account Reconciliation

| Name | Bank | Account # | Current Total |
|------------------------|--------------|---------------|------------------------|
| General Fund | Key Bank | *183 | \$ 429,075.53 |
| Highway Fund | Key Bank | *191 | \$ 1,348,198.45 |
| Capital Reserve Fund | TD Banknorth | *521 | \$ 146,984.07 |
| Capital Reserve Fund | Wayne Bank | *701 | \$ 181,251.19 |
| Street Light Districts | CHB | *555 | \$ 23,266.77 |
| Water and Sewer Fund | Key Bank | *205 | \$ 808,853.26 |
| Trust and Agency | Key Bank | *744 | \$ 345,307.76 |
| Central Checking | Key Bank | *183 | \$ - |
| Health Insurance | Jeff Bank | *993 | \$ - |
| Payroll Account | Jeff Bank | *310 | \$ - |
| Payroll Withholding | Jeff Bank | *174 | \$ - |
| NYS CDBG | Key Bank | *418 | \$ - |
| Grant Account | Key Bank | *212 | \$ - |
| | | TOTAL: | \$ 3,282,937.03 |

| | | | |
|--------------------------|--|------------------|-------------------------|
| Key Bank Treasury Bills: | | | \$ 10,475,371.62 |
| Catskill Hudson Bank CD | | | - |
| Jeff Bank CD | | | \$ - |
| TD Banknorth CD | | | \$ 239,300.18 |
| | | TOTAL CD: | \$ 10,714,671.80 |

TOWN OF LIBERTY- WORK SESSION MEETING MINUTES

Date: November 3, 2025

Time: 10:00 AM

Location: Senior Citizens' Center, 119 North Main Street, Liberty, NY 12754

ATTENDANCE

Present:

Councilmember Dean Farrand, Councilmember Vincent McPhillips, Councilmember John Lennon, Councilmember Bruce Davidson, Sara Alvarez Deputy Town Clerk, Court Manager Denise Curry, Park & Recreation Director James Guara, Tammy Wilson, Finance Director Cheryl Gerow, Sherri Kavleski.

Absent:

Supervisor Frank DeMayo, Highway Superintendent Matt DeWitt, Water & Sewer Supervisor Damon Knack, Dog Control Officer Joanne Gerow

CALL TO ORDER

The meeting was called to order by Councilmember Dean Farrand at 10:00 a.m.

DEPARTMENT HEAD REPORTS

No questions were raised regarding the department head reports.

MICROSOFT TEAMS DEMONSTRATION

Councilmember Bruce Davidson provided an overview of the Town's Microsoft Teams platform. Department heads can access their designated Teams with one click. The 'Department Head' Team includes folders for:

- Budget and Capital
- Human Resources
- Parks & Recreation Board Agendas and Minutes
- Planning Board Agendas and Minutes
- Town Board Agendas and Meeting Packets

The Teams platform was established to promote collaboration and improve communication among departments. Department heads were encouraged to log in regularly and review posted materials.

DISCUSSION – RUMORS & COMMUNICATION

Clarification was made regarding a recent staff resignation. It was confirmed that the employee resigned voluntarily and was not terminated. Members were reminded to verify

information directly with the Town Board and avoid responding to unconfirmed rumors circulating in the community.

GRANT INITIATIVE

Park & Recreation Director James Guara presented a new initiative to actively pursue available grants. Several grant opportunities were distributed, representing potential funding of approximately \$100,000. James and Kathy will lead the grant application process and collaborate with other staff as needed. The Board emphasized the importance of securing grants to offset departmental expenses and strengthen future budgets. Members commended the initiative as an important step toward improving fiscal efficiency.

BUDGET PRESENTATION OVERVIEW

Councilmember Davidson presented an overview of the Town's budget structure and processes:

- Operating Budget: Covers daily departmental operations.
- Capital Budget: Plans for long-term or major purchases (e.g., vehicles, buildings, or equipment).
- Appropriated Budget: The official, adopted town budget that allocates funds for operations.

Department heads were reminded to focus on Key Performance Indicators (KPIs) such as labor management, cost control, and grant success. A clear understanding of each budget type will improve the accuracy of future appropriations and departmental planning. The presentation will be reviewed in greater detail at a future meeting when all department heads are present.

LONG-TERM PLANNING

The Board discussed the need for five-year financial and capital planning to prevent last-minute budget challenges. Department heads are expected to forecast long-term needs and identify opportunities for grants, cost savings, and operational efficiencies. Workflows will be developed to track progress and accountability across departments.

BUILDING HEATING ISSUES

Court Manager Denise Curry raised ongoing concerns regarding inadequate heat in the upstairs offices of the municipal building. It was noted that:

- The furnace was temporarily out of service due to a fuel shortage.
 - Even when operational, the upper floor remains significantly colder than the lower floor.
- Employees are frequently required to wear coats indoors due to the low temperatures.

Discussion followed regarding possible solutions:

- Adding a separate heating zone for the upper floor.
- Installing additional split units (heating and cooling).
- Requesting estimates from Arts or TZ Heating & Cooling for both options.

Approximate cost estimates:

- Mini-split units: \$30,000
- Full zoning upgrade: \$100,000

The Board agreed that the issue must be resolved before the next winter season. Staff will contact Ert's for updated estimates and evaluate capital budget funding options.

OTHER BUSINESS

The Board discussed the need to reduce duplication of work and streamline operations through efficient workflows. Starting in January, department head meetings will include individual budget discussions. Each department will report on efforts to manage operating budgets, pursue grants, and improve financial efficiency.

ADJOURNMENT

With no further business to discuss, the work session adjourned at approximately 10:45 a.m.

Respectfully submitted,

Sara Alvarez

Deputy Town Clerk

Town of Liberty – Regular Town Board Meeting Minutes

Date: November 3, 2025

Time: 6:30 PM

Location: Senior Center, 119 North Main Street, Liberty, NY 12754

Present: Councilmembers Dean Farrand, Vincent McPhillips, John Lennon, Bruce Davidson, Town Clerk Laurie Dutcher, Town Attorney Kenneth Klein, Finance Director Cheryl Gerow, Confidential Secretary Nick Rusin.

Absent: Supervisor Frank DeMayo

CALL TO ORDER

The regular meeting of the Town Board of the Town of Liberty was called to order by Councilmember Dean Farrand.

CORRESPONDENCE

A motion was made to approve all incoming and outgoing correspondence.

Motion by: Councilmember Farrand

Second by: Councilmember Lennon

4 Ayes – CARRIED

DEPARTMENT OF STATE COMPREHENSIVE PLAN CONTRACT

A motion was made authorizing the Supervisor to sign the Department of State contract for the Comprehensive Plan Grant.

Motion by: Councilmember Davidson

Second by: Councilmember Lennon

4 Ayes – CARRIED

FINE HAND SIGNS – INTERPRETIVE TRAIL SIGNS

A motion was made to pay Fine Hand Signs \$4,850 for work in production for interpretive trail signs at Walnut Mountain House Trail. (Funding is through the Sullivan 180 Municipal Partnership Grant.)

Motion by: Councilmember Davidson

Second by: Councilmember Lennon

4 Ayes – CARRIED

MEMORANDUM OF AGREEMENT – OLD ROUTE 17 COMMERCIAL INDUSTRIAL CORRIDOR

A motion was made authorizing the Supervisor to sign the Memorandum of Agreement with the County of Sullivan regarding the Old Route 17 Commercial Industrial Corridor.

Motion by: Councilmember McPhillips

Second by: Councilmember Davidson

4 Ayes – CARRIED

DELAWARE ENGINEERING – BID SPECIFICATIONS

A motion was made authorizing Delaware Engineering to provide bid specifications for the following:

- Ferndale Water District – installation of a water tank, active mixer, and anode rods
- Replacement of telephone lease lines
- Installation of communication radios between water tanks and pumps
- Swan Lake Sewer District – repair of the Worthington pump

A 'Not to Exceed' limit of \$5,000 per item was approved.

Motion by: Councilmember Lennon

Second by: Councilmember Farrand

4 Ayes – CARRIED

BID SPECIFICATIONS – WATER TREATMENT & POOL CHEMICALS

A motion was made to approve bid specifications for water treatment plant and pool chemicals, and to set the bid opening for November 20, 2025, at 11:00 AM in the Town Clerk's Office.

Motion by: Councilmember McPhillips

Second by: Councilmember Lennon

Ayes – CARRIED

BETHEL PAST DUE WATER RENTS

The Town Board of the Town of Liberty does hereby authorize the Supervisor of the Town of Bethel to transmit for presentation to the Sullivan County Legislature the following list of properties against which there are past due water rents totaling \$18,733.10 owed to the Stevensville Water District on November 3, 2025 and to request that said Board levy as re-levied water rents the sum specified against the

property identified by section, block and lot number preceding the amount of arrears on the 2026 tax roll of the Town of Bethel.

Motion: Councilmember Dean Farrand
Seconded: Councilmember Bruce Davidson
Absent: Supervisor Frank DeMayo
4 AYES Carried

RE-LEVY OF PAST DUE WATER & SEWER RENTS

A motion was made to approve the re-levying of past due water and sewer rents onto the 2026 Town & County tax bills.

Approved amounts:

- Bethel Out-of-District – \$18,733.10
- Loomis Sewer – \$50,585.92
- Loomis Water – \$26,655.22
- Ferndale Water – \$88,909.48
- Stevensville Water – \$53,747.89
- White Sulfur Springs Water – \$16,837.84
- Indian Lake Water – \$2,603.50
- Youngs Hill Water/Sewer – \$1,239.60
- Cold Spring Water – \$7,415.67
- Route 55 Water – \$21,788.90
- Swan Lake/Briscoe Sewer – \$47,251.55
- Infirmary Sewer – \$1,625.04

Motion by: Councilmember Dean Farrand
Second by: Councilmember Bruce Davidson
Absent: Supervisor Frank DeMayo
4 Ayes – CARRIED

LOOMIS WASTEWATER TREATMENT PLANT – CLARIFIER REPAIR

A motion was made to accept the engineering proposal for clarifier repair at the Loomis Wastewater Treatment Plant.

Base Scope: \$5,500

Optional Scope: \$1,500

Motion by: Councilmember Davidson
Second by: Councilmember Farrand

4 Ayes – CARRIED

PUBLIC PARTICIPATION

Nancy Levine

I would like this to be part of the public record.

It was brought to my attention that in order to change the position of town supervisor in New York state from part-time to full-time, a local law must first be passed. Specifically, Article nine, section two of the New York State Constitution. After researching, it is clear that several mistakes were made before passing the local law. The town board must publish a notice and hold a public hearing. This allows residents to voice their opinions on the proposed salary change under the municipal home rule law, a local law that increases an elected official's salary requires a permissive referendum. This means the law is subject to public approval. If a citizen petition is filed in New York State, a town supervisor must recuse themselves from voting on their own salary based on the conflict of interest provisions in the state's general municipal law.

Specifically, this is a result of applying general conflict of interest rules rather than a single specific statute directly prohibiting voting on one's own. New York General Municipal Law Article One establishes the rules governing conflicts of interest from municipal officials, officers, and employees, including town supervisors. Definition of interest under section 800, and interest is a direct or indirect financial or material benefit that a municipal officer or employee receives from a contract with the municipality they serve. A person's own salary is a clear financial interest in a contract with the municipality, which is a prohibited interest. Section 801 prohibits a municipal officer from having an interest in a contract if they either individually or as a board member have the power to authorize or approve that contract or payment under it. As a member of the town board, a supervisor has the power to approve salaries, which would create a prohibited interest if they were to vote on their own exception for lawful compensation.

While Section 801 does state that its provisions shall in no event be construed to preclude the payment of lawful compensation, this is meant to ensure that the receipt of a normal salary isn't a conflict in itself. It does not override the fundamental prohibition against an official participating in the process of fixing their own compensation. The New York State office of the controller has issued legal opinions on this matter advising that a board member should abstain from voting on issues that solely or primarily relate to their own compensation. The consequences

of a prohibited interest are: (1) avoid the contract. Any contract willfully entered into with the prohibited interest is null and void under section 804 of the general municipal law. (2) misdemeanor: A willful and knowing violation of these provisions can be a misdemeanor. Since the law was never passed and the supervisor voted in favor of an increase in his salary, it is clear that this procedure was not done according to the law. I personally think that the supervisor did not know that this was a violation. However, I also believe that it is of utmost importance to correct the procedure now, as it has serious implications both for the current supervisor's term and for the future. It is the board's responsibility to see that this is rectified. Thank you.

Elizabeth Greig

I just want to say that I'm very happy that the Ferndale Loomis Road was repaved. It's beautiful, and it has a lovely yellow line down the middle of it, and I'm just hoping and wondering and requesting that they put white lines on either side of the road, cause there's a really big drop off on either side of the road at night. It's fairly treacherous to drive down there, and once the snow comes, it's going to be really treacherous. So, can we get the white lines painted on either side of that road?

Attorney Ken Klein

I don't know where you got your information or what the source of it is, but I think you conflated and confused because what you're saying is not at all right. As a matter of law with respect to what happened when the supervisor salary was increased as part of the 2024 budget process, which occurred in the fall of 2023, the town board has all the power and authority in the world during the course of its budget process to increase the salary of any elected official to whatever dollar amount that the town board chooses to elect to raise it to. The only limitation on it is that once they establish their preliminary budget and advertise that budget, including the public hearing advertisement, the salaries advertised in that budget represent the maximum amount that salaries can be for the coming budget.

So once that's adopted, it will be, for all intents and purposes, the salary amount for the coming year. There is no prohibition at all for the supervisor or any town board member, cause it's not just a supervisor. They vote on their own salaries, too, in each one of those budgets. There's no prohibition against them voting on that. The New York Comptroller's office has expressly opined that, under the law, the supervisor, for example, can vote on an increase in his own salary regardless of whether the vote is decisive on the question. So, for example, when that vote was taken here, it was a three-to-two vote on that entire budget. Frank was one of the supervisors who voted in favor of that budget, which does not render that budget unlawful. That did not render that salary unlawful.

The comp controller's opinion, and I can give you the citation. It's opinion 82-329 of the New York State comptroller's office, where they specifically replied to an inquiry about a budget meeting of the town board relative to the fiscal year in question, where two councilmen voted in favor of a motion to increase the supervisor's salary, and two voted in the negative. Then the supervisor voted in the affirmative, and that resulted in an increase in the salary. The controller's office said that each member of the board is entitled to vote on any matter before the town board unless, in any given instance, a board member is legally precluded from doing so because of the circumstances. There is no statute or other rule of law that disqualifies the supervisor from voting on a motion to increase his salary, whether or not his vote is decisive on the question; he has the same right to vote on matters relating to his compensation as do the Councilmen's respective increases or decreases in their salaries.

Indeed, if the councilman were precluded from fixing their own salaries, there would be no way in which the town board could be compensated. Since councilmen can vote on salary matters affecting themselves, then the supervisor, by the same token, should not be any less entitled when the motion concerns his compensation. That's not my opinion. That's the New York State controller's opinion. So, the fact that the supervisor voted for that increase means there is no distinction in the statute or anywhere else between a quote-unquote full-time supervisor and not a full-time supervisor. The only situation where a referendum could come into play with a salary increase would be twofold. Number one, if one of these elected officials' salaries were to be decreased during his or her term of office, that would be subject to a local law and then put up to a mandatory referendum. Otherwise, if the town board wanted to increase an elected official's salary during the fiscal year, not as part of the budget process, they would adopt a budget at the end of the current year for the following fiscal year. If, when you get into that coming fiscal year, they decide, gee, let's increase this elected official's salary, that would have to be done by local law, and that would be subject to permissive referendum.

But every time there's a new budget in place, the board can raise or increase those salaries as they see fit. With the exception, I should say, I should, they can't decrease them without going through that process if they're in the middle of that elected official's term, and that's primarily because they don't want the politics of the situation to have one party in power in the majority, taking down the salary of the minority party's officer, just simply because they don't like him or her or want to squeeze his shoe, her shoe, so to speak. But there was nothing illegal about the process used in adopting that budget or increasing that salary. You have every right to be dissatisfied with the policy determination, but that was a policy decision. But

legally, the process they followed was entirely legal; there was no violation of any ethical rule? No, 800 section violation of the general municipal law. It's the controller's opinion, clear on that. They've got every right to do that. The town board has every right to do that.

Nancy Levine

I just want to know, Ken, are you saying that there did not have to be a local law passed before the decision was made to go from part-time to full-time? They did not have?

Attorney Ken Klein

There's no such thing as a part-time supervisor or a full-time supervisor. One of the things that the incumbent supervisor made at the time as one of his arguments to the town board to increase the salary was that he was working it as a full-time job.

Nancy Levine

But there doesn't have to be a local law passed?

Attorney Ken Klein

There's no such thing as statutorily. There's no such thing as a part-time supervisor. Full-time supervisor. They work as they do; these officers work as much as or as little as they want. I mean, fortunately, we have a town clerk and a Highway Superintendent who operate their offices. They could collect a salary without putting a minute of time in the office at all. And there's not a darn thing that anybody could do about it other than the political process and deal with it two or four years later, as the case may be.

BOARD DISCUSSION

All of the Councilmembers agreed that they were disappointed with the turnout at the morning worksession.

EXECUTIVE SESSION

A motion was made to enter Executive Session at 6:59 p.m. to discuss personnel matters within the Assessment Office.

Motion by: Councilmember Farrand

Second by: Councilmember Lennon

4 Ayes – CARRIED

OUT OF EXECUTIVE SESSION

The Town Board came out of Executive Session at 7:20 p.m.

Motion by: Councilmember Lennon

Second by: Councilmember Davidson

4 Ayes – CARRIED

ADJOURNMENT

There being no further business, the meeting was adjourned.

Motion by: Councilmember Lennon

Second by: Councilmember Farrand

5 Ayes – CARRIED

Respectfully Submitted,

Laurie Dutcher

Town Clerk – Town of Liberty

TOWN OF LIBERTY – TOWN BOARD MEETING MINUTES

Date: November 17, 2025

Time: 6:30 PM

Location: Senior Citizens Center, 120 North Main Street, Liberty, NY 12754

Present: Supervisor Frank DeMayo, Councilmember Dean Farrand, Councilmember John Lennon, Town Clerk Laurie Dutcher, Highway Superintendent Matt DeWitt, Finance Director Cheryl Gerow, Confidential Secretary Nick Rusin.

Absent: Councilmember Vincent McPhillips, Councilmember Bruce Davidson

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The meeting was called to order by Supervisor DeMayo at 6:30 p.m., followed by the Pledge of Allegiance.

APPROVAL OF CORRESPONDENCE

The Town Board accepts the correspondence.

Motion by: Councilmember Dean Farrand

Second by: Councilmember John Lennon

3 Ayes CARRIED

APPROVAL OF MONTHLY REPORTS

The Town Board approves the following monthly reports for October 2025:

Town Clerk's Report 10/25

Revenue & Expense Report 10/25

Supervisor's Report 10/25

Motion by: Councilmember John Lennon

Second by: Councilmember Dean Farrand

3 Ayes CARRIED

APPROVAL OF AUDIT

The Town Board approves the following audits:

October 2025 Abstract Claims: #1856–1979 totaling \$966,729.90

September 2025 General Ledger Abstract Claims: #325–350 totaling \$322,339.02

September 2025 Post Audit Claims: #1825–1855 totaling \$318,871.44

Motion by: Councilmember Dean Farrand
Second by: Supervisor Frank DeMayo
3 Ayes CARRIED

WELL PUMP INVOICE – PARK & REC

The Town Board approves payment of the P&R invoice from Erts in the amount of \$25,638.69 and hereby enacts the 30-day clause to end the contract with them.

Motion by: Councilmember Dean Farrand
Second by: Supervisor Frank DeMayo
3 Ayes CARRIED

APPROVAL OF MINUTES

The Town Board approves the following minutes as submitted by the Town Clerk:

- 10/6/25 Work Session
- 10/8/25 Budget Work Session #1
- 10/9/25 Budget Work Session #2
- 10/14/25 Budget Work Session #3
- 10/21/25 Budget Work Session #4
- 10/22/25 Budget Work Session #5
- 11/3/25 Department Head Work Session
- 11/6/25 Armed Security Bid Opening
- 11/6/25 Janitorial Services Bid Opening

Motion by: Councilmember Dean Farrand
Second by: Councilmember John Lennon
3 Ayes CARRIED

BLAW KNOX PAVER – 2002

Motion authorizing the Highway Department to send the 2002 Knox paver out to bid.

Motion by: Councilmember Dean Farrand
Second by: Councilmember John Lennon
3 Ayes CARRIED

HIRE-ROBIN QUICK AS ACTING ASSESSOR-TABLED

HIRE – ALANA MCGINNESS

Motion to hire Alana McGinness as part-time Clerk for Water and Sewer at \$24.06/hour pending pre-employment testing.

Motion by: Councilmember Dean Farrand
Second by: Councilmember John Lennon
3 Ayes CARRIED

TITLE CHANGE – TAMMY WILSON

Motion to change the title of Tammy Wilson from Clerk to Department Head.

Motion by: Councilmember Dean Farrand
Second by: Councilmember John Lennon
3 Ayes CARRIED

EMERGENCY EXPENDITURE – BOILER TANK

Motion to approve an emergency expenditure of \$9,475 to replace the Town Hall boiler room tank.

Motion by: Councilmember Dean Farrand
Second by: Councilmember John Lennon
3 Ayes CARRIED

PEST CONTROL BID OPENING

Motion to set the bid opening for Pest Control Services for December 4, 2025, at 11:00 a.m. at the Town Clerk's Office.

Motion by: Supervisor Frank DeMayo
Second by: Councilmember Dean Farrand
3 Ayes CARRIED

DAVIS VISION CONTRACT RENEWAL

Motion to approve the contract renewal for Davis Vision at no increase.

Motion by: Supervisor Frank DeMayo
Second by: Councilmember John Lennon
3 Ayes CARRIED

UTILITY TRUCK PURCHASE – DODGE RAM 3500

At a regular meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town of Liberty Senior Citizen's Center, 119 North Main Street, Liberty, New York, in said Town, on the 17th day of November, 2025 at 6:30 p.m. prevailing time.

The meeting was called to order by Supervisor DeMayo and upon roll being called, the following were:

PRESENT: Supervisor Frank DeMayo

Councilmember Dean Farrand

Councilmember John Lennon

ABSENT: Councilmember Vincent McPhillips

Councilmember Bruce Davidson

The following resolution was introduced by Councilmember Dean Farrand, who moved its adoption, and seconded by Councilmember John Lennon, to wit:

A RESOLUTION AUTHORIZING THE PURCHASE OF A NEW 2026 DODGE RAM 3500 UTILITY TRUCK FOR USE BY THE TOWN OF LIBERTY WATER AND SEWER DEPARTMENT, AT MAXIMUM ESTIMATED COST OF \$76,000.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$76,000.00 FROM THE TOWN OF LIBERTY WATER AND SEWER MAJOR EQUIPMENT CAPITAL RESERVE FUND.

BE IT RESOLVED, by the Town Board of the Town of Liberty, Sullivan County, New York, as follows:

Section 1. The purchase of a new 2026 Dodge Ram 3500 Utility Truck at a maximum estimated cost of \$76,000.00, and the expenditure of the sum of \$76,000.00 from the Town of Liberty Water and Sewer Major Equipment Capital

Reserve Fund to pay such maximum estimated cost is hereby authorized and approved.

Section 2. The action authorized has been determined to constitute a Type II Action as defined in 6 NYCRR §617.5(c)(31) of the regulations promulgated pursuant to the State Environmental Quality Review Act, for which environmental review is not required.

Section 3. The plan for financing of such maximum estimated cost of \$76,000.00 is by the appropriation and expenditure of the sum of \$76,000.00 from the Town of Liberty Water and Sewer Major Equipment Capital Reserve Fund.

Section 4. Within ten (10) days after the adoption of this resolution, the Town Clerk shall post on the Town sign board and publish in the Sullivan County Democrat, the official newspaper of the Town, a notice in conformance with the requirements of Section 90 of the Town Law of the State of New York.

Section 5. This resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Frank DeMayo voting AYE

Councilperson Dean Farrand voting AYE

Councilperson Vincent McPhillips voting ABSENT

Councilperson John Lennon voting AYE

Councilperson Bruce Davidson voting ABSENT

The resolution was thereupon declared duly adopted.

HIGHWAY SURPLUS EQUIPMENT BIDS

Motion to accept the Highway Department surplus equipment bids, except the items not meeting reserve, which were offered to the high bidder at the reserve price.

Motion by: Councilmember John Lennon

Second by: Councilmember Dean Farrand

3 Ayes CARRIED

JANITORIAL SERVICES BID

Motion to award the Janitorial Services bid to Integrated Maintenance Solution.

Motion by: Councilmember Dean Farrand

Second by: Supervisor Frank DeMayo

3 Ayes CARRIED

ARMED SECURITY SERVICES BID

Motion to award the Armed Security Services bid to Atlas Security Services, Inc.

Motion by: Councilmember John Lennon

Second by: Supervisor Frank DeMayo

3 Ayes CARRIED

PUBLIC PARTICIPATION

INDIAN LAKE SEWER PLAN

Supervisor DeMayo advised the board that, in coordination with Delaware Engineering and the Water and Sewer Department, the board has not reached a final decision or documented approval on the plan. Despite the contractor's claims that everything is ready, the necessary procedures and documentation have not been completed. The contractor was instructed to follow the board's established procedures before moving forward. Additionally, there is no evidence of an approved permit for the project, nor confirmation that the homeowners' association has given its approval, both of which are required before any work can commence.

The board emphasized the importance of ensuring all approvals are in place prior to authorizing the project.

JACK BODOLOSKY & JEAN DERMER

This discussion revolves around a proposal to honor local veterans and beautify the Town of Liberty by installing commemorative flags on street poles along Main Street, particularly between Route 17 and the traffic circles. The initiative aims to both celebrate veterans and enhance the visual appeal for those entering the town.

Key Points:

- The banners would recognize local veterans and potentially first responders if there aren't enough veterans or supporting businesses to reach the minimum order of 35 flags needed to fill all available poles.
- The project takes inspiration from similar programs in neighboring towns, where families or businesses sponsor flags to honor individuals.
- Existing flags and signs in Liberty are described as faded and tattered, which underscores the need for this fresh approach.
- There are logistical considerations: prior permission was granted to hang banners on these poles, but the new, larger flags might require additional approvals, especially since they would be double-sided and mounted higher.
- The poles targeted for the project are set back from the road, reducing risk of damage from vehicles—a problem encountered with previous installations.
- The group acknowledges the need for outside assistance (from companies like Ross Electric or American Electric) to physically hang the banners, and they want to ensure the project does not burden local government resources.

The overall intent is to create a more welcoming, patriotic entrance to Liberty, reinforce the town's identity, and appropriately honor those who have served the community and the country.

CORA EDWARDS

I would also like to take this opportunity to thank the highway department for the outstanding condition of our roads. I have never seen so many roads so beautifully paved at this time of year. Your hard work is truly preparing us for the upcoming winter.

To the Liberty Town Board:

In the past, I have entered into the public record the legitimate concerns I have about the lack of following established procedures of the Liberty Planning Board.

I'm raising those concerns again tonight in light of the decision to make the Liberty Planning Board the Lead Agency for SEQRA for a development on Devany Road in Swan Lake.

It has been my eye-witness experience that the manner in which the Planning Board completes an Environmental Assessment Form (EAF) is superficial and cursory, especially when it comes to traffic studies, access to fire trucks, parking capacity, suitable infrastructure permits for water, sewer, and electricity.

The wording of the SEQRA review requires that a "hard look" be taken seriously, not just ticking a bunch of boxes on a form and determining that there is "no negative impact" on those areas in question.

So by the time land speculators clear-cut properties without proper permits, such as SWWP for storm water runoff or sufficient off-road parking, to name just two negative impacts, it is too late to undo, and the negative impacts are there for all to see.

This sends a message to all residents that Liberty has a policy of "No permits, no problem," to quote a long-term Swan Lake resident.

What message does that send to all the hard-working taxpayers of Liberty who try to follow the rules and have to wait in line to get permits while seeing land speculators just breeze past?

Without proper certification and specific training in how a SEQRA should be followed, the Liberty Planning Board should absolutely NOT be lead agency for any project that comes before it, let alone give conditional approval when conditions are not even followed, as has been the case with projects with the cemetery on Shore Road, and previous projects with violations at Horseshoe Lake and Devany Road.

This is the time to put in place the guard rails - not after the fact, when it is too late.

Respectfully,
Cora Edwards
Swan Lake, NY 12783

BOARD DISCUSSION

COUNCILMEMBER JOHN LENNON

Had a couple of glitches with the heat. Now looking forward to moving on to better things.

COUNCILMEMBER DEAN FARRAND

Had a couple of things for the Executive Session.

SUPERVISOR FRANK DEMAYO

- Congratulations were given to Sherri, Bruce, Troy, and Brian for their election wins related to the town.
- Joanne and Care were recognized for earning the Resorts World Workplace Excellence Award for their work at a care facility, presented during the annual Chamber Awards dinner.
- The board received information about "Wheel the World," an organization dedicated to enhancing accessibility for people with disabilities. The group reviewed Creekside Park and found its future plans in line with accessibility standards. This partnership is included in the village's application for the New York Forward grant.
- The Town is again applying for a \$4.5 million New York Forward grant through Empire State Development, marking the third year of such efforts. The town has engaged in significant lobbying since Sullivan County has not yet received this grant.
- The Boy Scouts set up a food collection bin in the town hall lobby to support local food organizations facing high demand. Residents are encouraged to contribute.

EXECUTIVE SESSION

Motion to enter Executive Session at 7:01 p.m. to discuss personnel matters in the Assessment Office.

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Dean Farrand

3 Ayes CARRIED

OUT OF EXECUTIVE SESSION

The Town Board came out of Executive Session at 7:47 p.m.

Motion by: Councilmember Dean Farrand

Second by: Councilmember John Lennon

3 Ayes CARRIED

ASSESSOR CLERK-PERSONAL DAYS

Motion to allow Donna Wainman to carry over six (6) personal days from 2025 to 2026.

Motion by: Councilmember Dean Farrand
Second by: Councilmember John Lennon
3 Ayes CARRIED

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:49 p.m.

Motion by: Supervisor Frank DeMayo
Second by: Councilmember John Lennon
3 Ayes CARRIED

Respectfully Submitted,

Laurie Dutcher
Town Clerk – Town of Liberty

Town of Liberty – Worksession Meeting Minutes

Date: December 1, 2025

Time: 10:00 AM

Location: Senior Center, 119 North Main Street, Liberty, NY

Present: Supervisor Frank DeMayo, Councilmember Vincent McPhillips, Councilmember Dean Farrand, Water & Sewer Supervisor Damon Knack, Park & Recreation Director James Guara, Deputy Town Clerk Sara Alvarez, Court Manager Denise Curry, Building Department Head Tammy Wilson, and Finance Director Cheryl Gerow.

Absent: Councilmember John Lennon and Councilmember Bruce Davidson.

CALL TO ORDER

The Department Head Meeting was called to order by Supervisor Frank DeMayo, who noted limited attendance but stated meetings would proceed as scheduled.

OPERATIONS UPDATE

Supervisor DeMayo reviewed significant changes implemented during the past year:

- Microsoft 365
- OpenGov
- Procurement updates
- Personnel changes
- New hiring procedures

These initiatives are intended to improve efficiency, transparency, cost savings, and public service delivery. Department heads were encouraged to communicate concerns as the Board continues evaluating these changes.

The Supervisor reported that additional updates to personnel, procurement, hiring, and elected official policies are forthcoming. Compliance remains a primary focus.

The importance of departments preparing a five-year capital plan was emphasized, with examples provided.

The Supervisor discussed the Town's long-term need for new revenue sources through responsible development, citing projects such as Grossinger's, Old Route 17, potential housing developments, and the ongoing golf course project.

He also noted that more than \$23 million in grants were secured over the last four to five years, but acknowledged that continued grant acquisition will be necessary.

Work toward assessment review and hiring of a new assessor is ongoing.

All departments were encouraged to review and uphold the Town's core values routinely.

MEETING EFFECTIVENESS DISCUSSION

Councilmember Dean Farrand expressed concern that the Department Head Meetings were not achieving the intended purpose of identifying and resolving issues.

He encouraged all attendees to come prepared to raise concerns starting in January so the meetings can be productive.

HIRING PROCESS DISCUSSION

Water & Sewer Foreman Damon Knack raised a communication concern regarding the hiring of a new secretary for his department without his involvement. He expressed frustration that he and Joanie were not included in the recent hiring process and reiterated the importance of department input. The Supervisor stated this step was missed and will be corrected in the updated policy.

Park & Recreation Director James Guara stated that department heads must be involved in interviews from beginning to end, with the Town Board welcome but not primary in the hiring process.

Supervisor DeMayo and Councilmember Farrand acknowledged the oversight and agreed that this requirement will be included in the written hiring policy.

The Supervisor stated this step was missed and will be corrected in the updated policy.

Training for department heads on modern interviewing methods will be included. ***All agreed that notification of the department head and participation must be included in the finalized hiring policy.***

ENGINEERING REVIEW – GREEN HILLS SEWER METER

W&S Foreman Damon Knack presented the Green Hills sewer meter plans and asked whether Delaware Engineering should review the specifications.

A motion was made to authorize Delaware Engineering to review the Green Hills sewer meter hookup plans, with a \$2,000 spending cap.

Motion by: Councilmember Dean Farrand

Second by: Supervisor Frank DeMayo

3 Ayes – CARRIED

W & S Foreman will forward the plans to Delaware Engineering and copy to the Supervisor

NON-FUNCTIONAL SEWER METERS

The W&S Foreman also reported that three privately owned sewer meters (at the Old Stevensville, Green Hills, and Park Cottages) are non-operational, with screens blank or power disconnected. Discussion followed regarding the lack of a policy addressing billing or enforcement when a privately owned meter is not functioning.

Councilmember Farrand advised that code provisions may need review to determine authority for billing or enforcement. W&S Supervisor Knack explained that billing currently relies on water usage, which does not account for infiltration.

The Town may require the involvement of an attorney for noncompliant locations, such as Village Green.

SEWER LICENSE TRAINING PROGRAM

The Water & Sewer Foreman reported that Ulster County Community College offers an online sewer operator license program running from January through May, with classes from 6:00 pm to 9:30 pm via Zoom. The cost is approximately \$2,400 per person.

He requested approval to enroll himself and two other employees, and asked whether evening coursework would be compensated.

Supervisor DeMayo expressed support, pending Board approval, and noted that this can be decided at the next meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:25 AM.

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Dean Farrand

3 Ayes – CARRIED

Respectfully Submitted,

Sara Alvarez

Deputy Town Clerk

TOWN OF LIBERTY – REGULAR TOWN BOARD MEETING MINUTES

Date: December 1, 2025

Time: 6:30 PM

Location: Senior Citizens Center, 120 North Main Street, Liberty, NY 12754

PRESENT:

Supervisor Frank DeMayo, Councilmember Dean Farrand, Councilmember Vincent McPhillips, Town Clerk Laurie Dutcher, Town Attorney Kenneth Klein, Confidential Secretary Nick Rusin, and Finance Director Cheryl Gerow.

ABSENT:

Councilmember John Lennon, Councilmember Bruce Davidson

PLEDGE OF ALLEGIANCE

Call to Order

The regular meeting of the Town Board of the Town of Liberty was called to order by Supervisor DeMayo at 6:30 PM.

NEW BUSINESS

INCOMING AND OUTGOING CORRESPONDENCE

The Town Board hereby accepts all incoming and outgoing correspondence as presented.

Motion by: Councilmember Dean Farrand

Second by: Councilmember Vincent McPhillips

3 Ayes CARRIED

BID SPECIFICATIONS STATUS – LOOMIS WWTP

Bid specifications are approximately 75% complete. The Supervisor will distribute them by email for board review. Formal acceptance to occur at next meeting.

APPOINTMENT TO SULLIVAN COUNTY FIRE ADVISORY BOARD

The Town Board hereby appoints Don Sherwood to the Sullivan County Fire Advisory Board for 2026.

Motion by: Councilmember Vincent McPhillips

Second by: Councilmember Dean Farrand

3 Ayes CARRIED

TOWN OF LIBERTY – REGULAR TOWN BOARD MEETING MINUTES

Date: December 1, 2025

Time: 6:30 PM

Location: Senior Citizens Center, 120 North Main Street, Liberty, NY 12754

APPROVAL OF MINUTES

Approval of prior minutes **TABLED** until full board is present.

AWARD OF CHEMICAL BID

Award of chemical bid **TABLED** due to discrepancies.

APPROVAL FOR UPFRONT POSTAGE – 2026 TAX COLLECTION

The Town Board authorizes payment of \$4,650 for postage related to the 2026 tax collection.

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Dean Farrand

3 Ayes CARRIED

END-OF-YEAR MEETING

The Town Board hereby schedules the End-of-Year meeting for December 30 at 2: 00 pm at Town Hall, 120 North Main St., Liberty, NY.

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Vincent McPhillips

3 Ayes CARRIED

TREE REMOVAL AT TOWN HALL

The Town Board authorizes the Supervisor to seek estimates for the removal of the damaged maple tree at Town Hall, and alternate pricing for the removal of two spruce trees.

Motion by: Councilmember Dean Farrand

Second by: Councilmember Vincent McPhillips

3 Ayes CARRIED

PUBLIC PARTICIPATION

Cora Edwards

TOWN OF LIBERTY – REGULAR TOWN BOARD MEETING MINUTES

Date: December 1, 2025

Time: 6:30 PM

Location: Senior Citizens Center, 120 North Main Street, Liberty, NY 12754

Informed the Board "How Sullivan County Can Benefit from the Hudson Valley Conservation Act (HVCA)" SC Legislator **Matt McPhillips** will be speaking on his role in bringing the HCVA Act to Sullivan County; and **Mike Sweeton** will be providing a Power Point Presentation on how this Act works in practice, and the role of Town Elected Officials, Planning Boards, and interested parties from local communities.

When: January 10, 2026 12:00 pm -4:00 pm

Where: Mamakating Environmental Education Center (MEEC), 762 South Road, Wurtsboro, NY 12790

Hope Bletcher

Provided information regarding the community Menorah lighting in Parksville and an art event.

Supervisor DeMayo mentioned that the annual Menorah Lighting was on December 20, 2025.

BOARD COMMENTS

The Town Board had no comments.

ADJOURNMENT

The Town Board adjourned the meeting at 6:43 pm.

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Dean Farrand

3 Ayes CARRIED



TOWN OF LIBERTY
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BID OPENING
PEST CONTROL SERVICES

DATE: 12/4/25

TIME: 11:00 A.M.

At a Bid Opening held on 12/4/25 at 11:00 a.m. at the Office of the Town Clerk, Town Hall, 120 North Main Street, Liberty, New York, to receive and open bids for a **PEST CONTROL SERVICES**, the following people were present:

Town Clerk Laurie Dutcher

Deputy Town Clerk Sara Alvarez

After presenting the necessary "Affidavit of Publication" and "Proof of Posting", Town Clerk Laurie Dutcher called the Bid Opening to order at 11:00 p.m.

The following bid was received:

JACKTOWN PEST MANAGEMENT LLC

PO BOX 538

LIVINGSTON MANOR, NY 12758

845-428-5086

TIM NICHOLS, OWNER/OPERATOR

| LOCATION | COST PER MONTH |
|--|-------------------------|
| Town Hall, 120 North Main St., Liberty | \$48.60 |
| Senior Center (upstairs) 119 N Main St., Liberty | \$64.80 |
| Parks & Recreation (downstairs) 119 N Main St. Liberty | Included w/ Senior Care |
| Highway Dept., 2751 St. Rt. 52, Liberty | \$54.00 |
| Total Monthly | \$167.40 |

A NON-COLLUSION BIDDING CERTIFICATE WAS ATTACHED

Respectfully submitted,

Laurie Dutcher, Town Clerk

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY
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BID OPENING

2002 BLAW KNOX PAVER

DATE: 12/9/25

TIME: 11:00 A.M.

At a Bid Opening held on 12/9/25 at 11:00 a.m. at the Office of the Town Clerk, Town Hall, 120 North Main Street, Liberty, New York, to receive and open bids for a **2002 BLAW KNOX PAVER**, the following people were present:

Town Clerk Laurie Dutcher

Deputy Town Clerk Sara Alvarez

After presenting the necessary "Affidavit of Publication" and "Proof of Posting", Town Clerk Laurie Dutcher called the Bid Opening to order at 11:00 p.m.

The following bid was received:

| | |
|--|-----------------|
| Town of Mamakating Highway Department | \$20,000 |
|--|-----------------|

2936 Route 209

Wurtsboro, NY 12790

845-888-3033

Thomas Morrow, Superintendent of Highways

A NON-COLLUSION BIDDING CERTIFICATE WAS ATTACHED

Respectfully submitted,

Laurie Dutcher, Town Clerk

MISSION STATEMENT

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TOWN OF LIBERTY
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Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 292-5772 (p)
(845) 292-1310 (f)

DATE: December 15, 2025
TO: Town Board Members
RE: Electric Pressure Washer

Please approve the purchase of an Electric Pressure Washer for the Water and Sewer Department.
Attached are three (3) quotes received and below is a summary.

1. Grainger

- * 120 Volt
- * 2 HP
- * 1,500 PSI
- * 2 GPM
- * \$4,595.40

2. Pressure Washers Direct

- * 120 Volt
- * 1,500 PSI
- * 2 GPM
- * \$3,670.00

3. Northern Tool and Equipment

- * 1,500 PSI
- * 1.8 GPM
- * \$3,094.98

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municipal service that promotes the highest standard of life for our community.*

Cart

Order Summary

| | | | | | |
|----------|------------|---------------|-----|--------------------|----------|
| Subtotal | \$4,595.40 | Estimated Tax | N/A | Estimated Shipping | \$283.02 |
|----------|------------|---------------|-----|--------------------|----------|

Estimated Total \$4,878.42



MI-T-M

Electric Pressure Washer: Cart, 120 V – Single-Phase, 1,500 psi, 2 gpm, 2 hp

Item # 2GXK5



Availability

Expected to arrive Wed. Oct 22.

This item requires special shipping, additional charges may apply.

Qty
1

Web Price

\$4,595.40 / each

Products You Have Recently Viewed



MI-T-M

Electric Pressure Washer:
Cart, 120 V – Single-Phas...

Item # 2GXK5

Web Price ⓘ

\$4,595.40 / each

Qty
1

Add to Cart



SIMPSON

Electric Pressure Washer:
Cart, 120 V – Single-Phas...

Item # 819P05

Web Price ⓘ

\$3,145.61 / each

Qty
1

Add to Cart



MI-T-M

Electric Pressure Washer:
Cart, 120 V – Single-Phas...

Item # 3WB94

Web Price ⓘ

\$4,453.17 / each

Qty
1

Add to Cart



MI-T-M

Electric Pressure Washer:
Cart, 120 V – Single-Phas...

Item # 3WB87

Web Price ⓘ

\$1,463.16 / each

Qty
1

Add to Cart



CHEMTROL

Manual Two-Way Ball Valve:
1/2 in. PVC, Straight, True...

Item # 34CY75

Web Price ⓘ

\$89.28 / each

Qty
1

Add to Cart





Mini Brute Hot Water Professional Electric Pressure Washer 1500 PSI at 1.8 GPM with Triplex Pump 60363

Item # 6927974

\$2799.99


Qty: 1 ▼

Save for Later

Remove



Shipping: Factory shipped

Heavy/large item. Lift gate service available. 



Store Pickup: Not available - online only

Order Summary

Product Total \$2799.99

Delivery \$294.99

[See Delivery Options](#)

Tax TBD

Promo Code

Apply

Order Total \$3094.98

Checkout



Available at Checkout



As low as \$166.74/mo. [Learn more](#)

Delivery Options



You will be able to select your preferred option during checkout



Shipping





[Home](#) / [Shop by Brand](#) / [Easy-Kleen](#) / [EZO1520E](#)



Hover to
zoom

Easy-Kleen Commercial 1500 PSI *26PM* (Electric - Hot Water) Pressure Washer (120V 1-Phase)

Model: EZO1520E



(2) [Write A Review](#) [Q&A \(1\)](#)

\$3,670.00

Free Shipping

[Chat with an Expert](#)

Factory-Direct Ships in 7-14 Business Days

[View Shipping Details](#)



TOWN OF LIBERTY
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Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 292-5772 (p)
(845) 292-1310 (f)

DATE: December 15, 2025
TO: Supervisor DeMayo and Town Board Members
FROM: Cheryl Gerow
RE: Water Treatment Chemical Bid

After review of the one bid received for Water Treatment Chemicals, it is recommended to accept the bid with the exception of Sodium Aluminate.

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municipal service that promotes the highest standard of life for our community.*



TOWN OF LIBERTY

A Great Place to Work, Live and Play

The terms and conditions of this Request for Proposal will be incorporated into the resulting

| Chemical Name | Location | Cost per Gallon | Cost per Drum | Cost per Bag |
|---------------------------------------|-----------------------------|-----------------|---|--------------|
| Sodium Hypochlorite (liquid chlorine) | Stevensville Water | \$4.85/Gallon | XXXXXXXXXXXXX | XXXXXXXXXX |
| Sodium Hydroxide (Caustic Soda) | Stevensville Water | XXXXXXXXXXXXX | \$3.99/Gallon Plus \$65.00 Drum Deposit | XXXXXXXXXX |
| Sodium Hypochlorite (liquid chlorine) | Sherwood Well | \$4.85/Gallon | XXXXXXXXXXXXX | XXXXXXXXXX |
| Sodium Hydroxide (Caustic Soda) | Sherwood Well | XXXXXXXXXXXXX | \$3.99/Gallon Plus \$65.00 Drum Deposit | XXXXXXXXXX |
| Orthophosphate Carus 8600 blend | Sherwood Well | XXXXXXXXXXXXX | 342# Drum \$1.62/# | XXXXXXXXXX |
| Sodium Hypochlorite (liquid chlorine) | White Sulphur Springs Water | \$5.25/Gallon | XXXXXXXXXXXXX | XXXXXXXXXX |
| Orthophosphate Carus 8600 blend | White Sulphur Springs Water | XXXXXXXXXXXXX | 342# Drum \$1.62/# | XXXXXXXXXX |
| Orthophosphate Carus 4200 blend | Stevensville Water | XXXXXXXXXXXXX | 378# Drum \$1.77/# | XXXXXXXXXX |
| Sodium Aluminate | Swan Lake Sewer | XXXXXXXXXXXXX | \$14.25/Gallon Plus \$65.00 Drum Deposit | XXXXXXXXXX |
| Industrial Grade Sodium Bicarbonate | Loomis Sewer | XXXXXXXXXX | N/A | \$34.00/Bag |
| Sodium Hypochlorite (liquid chlorine) | Hanofee Park Pool | \$4.85/Gallon | XXXXXXXXXXXXX | XXXXXXXXXX |

agreement. Please have an authorized representative of your organization sign and date your proposal below as acceptance of these terms and conditions. Unsigned bids will not be considered for final award.

Representative Signature
Derek Davis

Print Name
(315) 493-0430

Telephone Number
November 14, 2025

Date

Slack Chemical Company, Inc.

Company Name
General Manager

Title
slack@slackchem.com

E-mail address

Our Mission Statement

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|------------------------------------|---------|--------------------------------|-------|-----------|-----|----------|--------|--------------|
| 1989 | 4417 | CLEARFLY | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1110 4 | | 127.40 | 66883 | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1220 4 | | 32.20 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1310 4 | | 31.85 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1330 4 | | 16.10 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1355 4 | | 31.85 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1410 4 | | 31.85 | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 618.99 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1680 4 | | 16.10 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 5132 4 | | 100.08 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 6772 4 | | 24.73 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7020 4 | | 76.76 | | |
| TOWN - OUTSIDE VILLAGE | | Contractual | | B 3620 4 | | 47.95 | | |
| WATER AND SEWER OPERATIONAL FUND | | Contractual | | MO 8110 4 | | 37.23 | | 1,193.09 |
| 1990 | 1577 | TELASCENT LLC | 17304 | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1330 4 | | 4,650.00 | 66881 | 4,650.00 |
| 1991 | 3038 | CONSTELLATION ENERGY SVC OF NY | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 5182 4 | | 3.59 | 66882 | 3.59 |
| 1992 | 3038 | CONSTELLATION ENERGY SVC OF NY | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 5132 4 | | 331.38 | 66882 | 331.38 |
| 1993 | 3038 | CONSTELLATION ENERGY SVC OF NY | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 131.23 | 66882 | 131.23 |
| 1994 | 3038 | CONSTELLATION ENERGY SVC OF NY | | | | | | |
| LOOMIS SEWER DISTRICT | | Contractual | | S1 8110 4 | | 162.42 | 66882 | |
| FERNDAL WATER DISTRICT | | Contractual | | W2 8310 4 | | 165.47 | | |
| STEVENSVILLE WATER DISTRICT | | Contractual | | W3 8310 4 | | 571.28 | | |
| ROUTE 55 WATER DISTRICT | | Contractual | | W7 8310 4 | | 229.32 | | 1,128.49 |
| 1995 | 110 | NYSE&G | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 5182 4 | | 33.08 | 66877 | |
| SWAN LAKE LIGHT DISTRICT | | Contractual | | L2 5182 4 | | 52.63 | | 85.71 |
| 1996 | 110 | NYSE&G | | | | | | |
| FERNDAL WATER DISTRICT | | Contractual | | W2 8310 4 | | 22.89 | 66877 | 22.89 |
| 1997 | 110 | NYSE&G | | | | | | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | Contractual | | S2 8110 4 | | 183.72 | 66877 | 183.72 |
| 1998 | 110 | NYSE&G | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7110 4 | | 67.06 | 66877 | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7110 4 | | 48.49 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7111 4 | | 41.97 | | 157.52 |
| 1999 | 110 | NYSE&G | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 264.54 | 66877 | 264.54 |
| 2000 | 110 | NYSE&G | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 5132 4 | | 713.72 | 66877 | 713.72 |
| 2001 | 110 | NYSE&G | | | | | | |
| LOOMIS WATER DISTRICT | | Contractual | | W1 8310 4 | | 450.05 | 66877 | |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|------------------------------------|---------|-----------------------|-------------------|-----------|-----|----------|----------|--------------|
| FERNDALDE WATER DISTRICT | | | Contractual | W2 8310 4 | | 394.21 | | |
| STEVENSVILLE WATER DISTRICT | | | Contractual | W3 8310 4 | | 1,103.94 | | |
| STEVENSVILLE WATER DISTRICT | | | Contractual | W3 8311 4 | | 2,774.04 | | |
| W.S.S. WATER DISTRICT | | | Contractual | W4 8310 4 | | 115.77 | | |
| ROUTE 55 WATER DISTRICT | | | Contractual | W7 8310 4 | | 617.06 | | 5,455.07 |
| 2002 110 NYSE&G | | | | | | | | |
| LOOMIS SEWER DISTRICT | | | Contractual | S1 8110 4 | | 42.88 | 66877 | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | | Contractual | S2 8110 4 | | 1,205.37 | | 1,248.25 |
| 2003 1171 SAM'S CLUB / GEMB | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL 17218 | A 7550 4 | | 232.30 | 66880 | 232.30 |
| 2004 130 VERIZON | | | | | | | | |
| LOOMIS SEWER DISTRICT | | | Contractual | S1 8110 4 | | 40.68 | 66878 | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | | Contractual | S2 8110 4 | | 127.58 | | |
| INFIRMARY ROAD SEWER DISTRICT | | | Contractual | S7 8110 4 | | 114.50 | | |
| LOOMIS WATER DISTRICT | | | Contractual | W1 8310 4 | | 254.74 | | |
| FERNDALDE WATER DISTRICT | | | Contractual | W2 8310 4 | | 40.68 | | |
| W.S.S. WATER DISTRICT | | | Contractual | W4 8310 4 | | 81.44 | | |
| ROUTE 55 WATER DISTRICT | | | Contractual | W7 8310 4 | | 165.73 | | 825.35 |
| 2005 658 VERIZON WIRELESS | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 5010 4 | | 31.26 | 66879 | 31.26 |
| 2006 658 VERIZON WIRELESS | | | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | | Contractual | MO 8110 4 | | 304.96 | 66879 | 304.96 |
| 2007 658 VERIZON WIRELESS | | | | | | | | |
| TOWN - OUTSIDE VILLAGE | | | Contractual | B 3620 4 | | 75.98 | 66879 | |
| WATER AND SEWER OPERATIONAL FUND | | | Contractual | MO 8110 4 | | 24.52 | | 100.50 |
| 2008 658 VERIZON WIRELESS | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 7020 4 | | 40.32 | 66879 | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 7110 4 | | 37.30 | | 77.62 |
| 2009 658 VERIZON WIRELESS | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 1355 4 | | 37.99 | 66879 | 37.99 |
| 2010 5404 CHARTER COMMUNICATIONS | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 1620 4 | | 119.99 | 66884 | 119.99 |
| 2011 8111 CHARTER COMMUNICATIONS | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 1620 4 | | 119.99 | 66886 | 119.99 |
| 2012 5407 CHARTER COMMUNICATIONS | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 5132 4 | | 44.00 | 66885 | 44.00 |
| 2013 380 PAYROLL ACCOUNT | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Pers. Ser. | A 1010 1 | | 1,455.92 | 25120200 | |
| GENERAL FUND - TOWNWIDE | | | Per. Ser. | A 1110 1 | | 9,717.14 | | |
| GENERAL FUND - TOWNWIDE | | | Per. Ser. | A 1220 1 | | 5,279.27 | | |
| GENERAL FUND - TOWNWIDE | | | Per. Ser. | A 1310 1 | | 2,700.60 | | |
| GENERAL FUND - TOWNWIDE | | | Per. Ser. | A 1355 1 | | 2,099.63 | | |
| GENERAL FUND - TOWNWIDE | | | Per. Ser. | A 1410 1 | | 4,810.95 | | |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|--|---------|-----------------------|------|-----------|-----|-----------|----------|--------------|
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 3510 1 | | 1,780.85 | | |
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 5010 1 | | 4,968.24 | | |
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 7020 1 | | 4,307.58 | | |
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 7110 1 | | 2,423.48 | | |
| GENERAL FUND - TOWNWIDE | | Per. Services | | A 7140 1 | | 243.75 | | |
| TOWN - OUTSIDE VILLAGE | | Per. Ser. | | B 3620 1 | | 4,052.80 | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Per. Ser. | | DA 5130 1 | | 6,016.40 | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Per. Ser. | | DA 5142 1 | | 39,821.10 | | |
| WATER AND SEWER OPERATIONAL FUND | | Per. Ser. | | MO 8110 1 | | 19,624.43 | | 109,302.14 |
| 2014 1227 FIRST NATL. BANK OF JEFFERSONVILLE | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9030 8 | | 2,980.31 | 25120201 | |
| TOWN - OUTSIDE VILLAGE | | Emp. Benefit | | B 9030 8 | | 307.80 | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Emp. Benefits | | DA 9030 8 | | 458.68 | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Emp. Benefits | | DA 9030 8 | | 3,002.49 | | |
| WATER AND SEWER OPERATIONAL FUND | | Emp. Benefits | | MO 9030 8 | | 1,479.41 | | 8,228.69 |
| 2015 178 JEFFREY ALTBACH | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9060 8 | | 2,220.00 | | 2,220.00 |
| 2016 179 SUSAN ALTBACH | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9060 8 | | 2,220.00 | | 2,220.00 |
| 2017 1324 ALICE BERTHOLF | | | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Emp. Benefit | | DA 9060 8 | | 1,110.00 | | 1,110.00 |
| 2018 4060 KATHLEEN BESETH | | | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | Emp. Benefits | | MO 9060 8 | | 1,110.00 | | 1,110.00 |
| 2019 1467 STEVEN BESETH | | | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | Emp. Benefits | | MO 9060 8 | | 1,110.00 | | 1,110.00 |
| 2020 1422 DIANE BRADY | | | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Emp. Benefit | | DA 9060 8 | | 2,220.00 | | 2,220.00 |
| 2021 1423 JAMES BRADY | | | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Emp. Benefit | | DA 9060 8 | | 2,220.00 | | 2,220.00 |
| 2022 1259 THOMAS EDWARDS | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9060 8 | | 1,110.00 | | 1,110.00 |
| 2023 892 ANN FRIEDMAN | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9060 8 | | 1,110.00 | | 1,110.00 |
| 2024 90 KATHRYN L. HASBROUCK | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9060 8 | | 1,110.00 | | 1,110.00 |
| 2025 5309 RICHARD HERING | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9060 8 | | 3,773.40 | | 3,773.40 |
| 2026 560 TIMOTHY P. KELLY | | | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9060 8 | | 1,110.00 | | 1,110.00 |
| 2027 5005 JOHN LENNON JR | | | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Emp. Benefit | | DA 9060 8 | | 1,110.00 | | 1,110.00 |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|----------|---------|---|---------------|-----------|-----|----------|----------|--------------|
| 2028 | 5000 | JANET LEROY GENERAL FUND - TOWNWIDE | Emp. Benefit | A 9060 8 | | 1,110.00 | | 1,110.00 |
| 2029 | 2289 | ELOISE MCKEON WATER AND SEWER OPERATIONAL FUND | Emp. Benefits | MO 9060 8 | | 1,110.00 | | 1,110.00 |
| 2030 | 1624 | DAVID MOOTZ HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | Emp. Benefit | DA 9060 8 | | 1,110.00 | | 1,110.00 |
| 2031 | 51 | KEVIN MULLEN GENERAL FUND - TOWNWIDE | Emp. Benefit | A 9060 8 | | 1,110.00 | | 1,110.00 |
| 2032 | 55 | LINDA MULLEN GENERAL FUND - TOWNWIDE | Emp. Benefit | A 9060 8 | | 1,110.00 | | 1,110.00 |
| 2033 | 69 | GARFIELD MUNGEER HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | Emp. Benefit | DA 9060 8 | | 1,110.00 | | 1,110.00 |
| 2034 | 58 | SHARON MUNGEER HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | Emp. Benefit | DA 9060 8 | | 1,110.00 | | 1,110.00 |
| 2035 | 321 | JOAN PELLAM HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | Emp. Benefit | DA 9060 8 | | 1,110.00 | | 1,110.00 |
| 2036 | 4080 | VIRGINIA PICARD WATER AND SEWER OPERATIONAL FUND | Emp. Benefits | MO 9060 8 | | 1,110.00 | | 1,110.00 |
| 2037 | 8012 | MICHAEL QUINLASS WATER AND SEWER OPERATIONAL FUND | Emp. Benefits | MO 9060 8 | | 1,110.00 | | 1,110.00 |
| 2038 | 2209 | SANDRA ROTH WATER AND SEWER OPERATIONAL FUND | Emp. Benefits | MO 9060 8 | | 1,110.00 | | 1,110.00 |
| 2039 | 3091 | BARBARA SHAPIRO WATER AND SEWER OPERATIONAL FUND | Emp. Benefits | MO 9060 8 | | 1,110.00 | | 1,110.00 |
| 2040 | 5069 | KATHY SPRAGUE GENERAL FUND - TOWNWIDE | Emp. Benefit | A 9060 8 | | 1,110.00 | | 1,110.00 |
| 2041 | 5154 | THOMAS SPRAGUE GENERAL FUND - TOWNWIDE | Emp. Benefit | A 9060 8 | | 1,110.00 | | 1,110.00 |
| 2042 | 4121 | ROSE YAUN WATER AND SEWER OPERATIONAL FUND | Emp. Benefits | MO 9060 8 | | 1,110.00 | | 1,110.00 |
| 2043 | 452 | STACEY YAUN WATER AND SEWER OPERATIONAL FUND | Emp. Benefits | MO 9060 8 | | 1,110.00 | | 1,110.00 |
| 2044 | 7023 | DELTA DENTAL OF NEW YORK GENERAL FUND - TOWNWIDE | Emp. Benefit | A 9060 8 | | 906.20 | 25120500 | 906.20 |
| 2045 | 2225 | SULLIVAN COUNTY LABS S. L. / BRISCOE CONSOLIDATED SEWER | Contractual | S2 8110 4 | | 34.00 | | 34.00 |
| 2046 | 180 | ALL STEEL AND ALUMINUM HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | Contractual | DA 5130 4 | | 97.00 | | 97.00 |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|--|---------|------------------------------------|-------|------------|-----|-----------|--------|--------------|
| 2047 | 1299 | ASSET SYSTEMS, INC | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1320 4 | | 1,025.00 | | 1,025.00 |
| 2048 | 8119 | ATLAS SECURITY SERVICES, INC | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1110 4 | | 188.92 | | 188.92 |
| 2049 | 8119 | ATLAS SECURITY SERVICES, INC | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1110 4 | | 755.68 | | 755.68 |
| 2050 | 850 | SULLIVAN MATERIALS | 17160 | | | | | |
| HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1 | | Contractual | | DB 5110 4 | | 822.40 | | 822.40 |
| 2051 | 1740 | CAMPBELL FREIGHTLINER | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 93.28 | | 93.28 |
| 2052 | 825 | COOK BROTHERS TRUCK PARTS CO INC | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 95.47 | | 95.47 |
| 2053 | 7023 | DELTA DENTAL OF NEW YORK | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9060 8 | | 438.24 | | 438.24 |
| 2054 | 7022 | DELAWARE VALLEY FARM & GARDEN | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 160.80 | | 160.80 |
| 2055 | 1972 | DOWSER WATER | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 104.81 | | 104.81 |
| 2056 | 1972 | DOWSER WATER | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 5132 4 | | 52.90 | | 52.90 |
| 2057 | 360 | DUPLI ENVELOPE & GRAPHICS CORP. | 17269 | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1110 4 | | 241.62 | | 241.62 |
| 2058 | 572 | ERTS MECHANICAL | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 190.00 | | 190.00 |
| 2059 | 7042 | FUSCO ENGINEERING & LAND SURVEYING | | | | | | |
| TOWN - OUTSIDE VILLAGE | | CONTRACT | | B 3620 491 | | 12,083.33 | | 12,083.33 |
| 2060 | 1079 | JOANNE GEROW | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 3510 4 | | 959.40 | | 959.40 |
| 2061 | 5095 | HOME DEPOT | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 24.48 | | 24.48 |
| 2062 | 8062 | IMS | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 5,469.46 | | 5,469.46 |
| 2063 | 5010 | KJBL ELECTRONICS INC | 17196 | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | Contractual | | MO 8110 4 | | 527.31 | | 527.31 |
| 2064 | 1609 | KENNETH KLEIN | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1420 4 | | 5,500.00 | | 5,500.00 |
| 2065 | 1608 | KLEIN & SONS LOGGING, INC. | 17032 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5140 4 | | 223.98 | | 223.98 |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|--|---------|------------------------------------|-------|-----------|-----|----------|--------|--------------|
| 2066 | 1510 | KRISTT CO. | | | | | | |
| TOWN - OUTSIDE VILLAGE | | Contractual | | B 3620 4 | | 995.00 | | 995.00 |
| 2067 | 1499 | MIRABITO ENERGY PRODUCTS | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5142 4 | | 803.75 | | 803.75 |
| 2068 | 681 | MONTICELLO BLACKTOP CORP. | 17203 | | | | | |
| STEVENSVILLE WATER DISTRICT | | Contractual | | W3 8310 4 | | 954.35 | | 954.35 |
| 2069 | 1929 | NYS THRUWAY AUTHORITY | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1410 4 | | 525.00 | | 525.00 |
| 2070 | 387 | PETTY CASH | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 6772 4 | | 33.75 | | 33.75 |
| 2071 | 8010 | QUILL CORPORATION | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 5132 4 | | 149.96 | | 149.96 |
| 2072 | 8024 | QUILL | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7020 4 | | 24.88 | | 24.88 |
| 2073 | 3307 | RESNICK ENERGY | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5142 4 | | 6,502.10 | | 6,502.10 |
| 2074 | 3307 | RESNICK ENERGY | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 208.19 | | 208.19 |
| 2075 | 1007 | ROSS ELECTRIC | | | | | | |
| STEVENSVILLE WATER DISTRICT | | Contractual | | W3 8310 4 | | 175.00 | | 175.00 |
| 2076 | 1065 | RTS TRUCK CENTER | 17156 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 616.00 | | 616.00 |
| 2077 | 2133 | BRIAN SHORTALL | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1110 4 | | 89.25 | | 89.25 |
| 2078 | 8086 | STANDARD LIFE INSURANCE COMP OF NY | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9060 8 | | 356.66 | | |
| TOWN - OUTSIDE VILLAGE | | Empl. Benefit | | B 9060 8 | | 40.53 | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Emp. Benefit | | DA 9060 8 | | 154.01 | | |
| HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1 | | Emp. Benefits | | DB 9060 8 | | 121.59 | | |
| WATER AND SEWER OPERATIONAL FUND | | Emp. Benefits | | MO 9060 8 | | 137.81 | | 810.60 |
| 2079 | 1251 | STAPLES ADVANTAGE | | | | | | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | Contractual | | S2 8110 4 | | 83.69 | | 83.69 |
| 2080 | 1757 | TAM ENTERPRISES | 17202 | | | | | |
| LOOMIS SEWER DISTRICT | | Contractual | | S1 8110 4 | | 4,032.00 | | 4,032.00 |
| 2081 | 1136 | TELVENT DTN | 17157 | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 5132 4 | | 471.76 | | 471.76 |
| 2082 | 461 | TOWN OF LIBERTY | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | Contractual | | MO 8110 4 | | 49.58 | | 49.58 |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|--|---------|------------------------------------|-------|-----------|-----|----------|----------|--------------|
| 2083 | 453 | TRACTOR SUPPLY BUSINESS ACCOUNT | | | | | | |
| FERNDALDE WATER DISTRICT | | Contractual | | W2 8310 4 | | 114.99 | | 114.99 |
| 2084 | 420 | TRADING POST - LIBERTY | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 189.18 | | 189.18 |
| 2085 | 420 | TRADING POST - LIBERTY | | | | | | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | Contractual | | S2 8110 4 | | 64.26 | | 64.26 |
| 2086 | 420 | TRADING POST - LIBERTY | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 63.97 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7110 4 | | 250.74 | | 314.71 |
| 2087 | 420 | TRADING POST - LIBERTY | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7550 4 | | 22.58 | | 22.58 |
| 2088 | 4032 | VILLAGE OF LIBERTY WATERWORKS | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 263.39 | | 263.39 |
| 2089 | 4032 | VILLAGE OF LIBERTY WATERWORKS | | | | | | |
| COLD SPRING ROAD WATER DISTRICT | | Contractual | | W6 8310 4 | | 4,087.75 | | 4,087.75 |
| 2090 | 4032 | VILLAGE OF LIBERTY WATERWORKS | | | | | | |
| INFIRMARY ROAD SEWER DISTRICT | | Contractual | | S7 8110 4 | | 1,474.31 | | 1,474.31 |
| 2091 | 1902 | WEX BANK | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | Contractual | | MO 8110 4 | | 1,000.01 | | 1,000.01 |
| 2092 | 1937 | WEX BANK | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7110 4 | | 269.84 | | 269.84 |
| 2093 | 7055 | WOODARD'S CONCRETE PRODUCTS | 17217 | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 243.80 | | 243.80 |
| 2094 | 246 | JOSEPH NEBZYDOSKI, VMD | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 3510 4 | | 659.00 | | 659.00 |
| 2095 | 380 | PAYROLL ACCOUNT | | | | | | |
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 1110 1 | | 2,700.00 | 25120901 | |
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 1220 1 | | 300.00 | | |
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 1310 1 | | 1,500.00 | | |
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 1410 1 | | 2,400.00 | | |
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 3510 1 | | 1,200.00 | | |
| GENERAL FUND - TOWNWIDE | | Per. Services | | A 5132 1 | | 2,700.00 | | |
| GENERAL FUND - TOWNWIDE | | Per. Ser. | | A 7020 1 | | 900.00 | | |
| TOWN - OUTSIDE VILLAGE | | Per. Ser. | | B 3620 1 | | 1,500.00 | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Per. Ser. | | DA 5130 1 | | 1,500.00 | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Per. Ser. | | DA 5142 1 | | 2,850.00 | | |
| HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1 | | Per. Ser. | | DB 5110 1 | | 2,850.00 | | |
| WATER AND SEWER OPERATIONAL FUND | | Per. Ser. | | MO 8110 1 | | 3,600.00 | | 24,000.00 |
| 2096 | 1227 | FIRST NATL. BANK OF JEFFERSONVILLE | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9030 8 | | 895.05 | 25120901 | |
| TOWN - OUTSIDE VILLAGE | | Emp. Benefit | | B 9030 8 | | 114.75 | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Emp. Benefits | | DA 9030 8 | | 332.77 | | |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|--|---------|--------------------------------|---------------|-----------|-----|----------|--------|--------------|
| HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1 | | | Emp. Benefits | DB 9030 8 | | 218.03 | | |
| WATER AND SEWER OPERATIONAL FUND | | | Emp. Benefits | MO 9030 8 | | 275.40 | | 1,836.00 |
| 2097 | 110 | NYSE&G | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 5182 4 | | 1,036.25 | 66894 | |
| FERNDAL LIGHT DISTRICT | | | Contractual | L1 5182 4 | | 376.45 | | |
| SWAN LAKE LIGHT DISTRICT | | | Contractual | L2 5182 4 | | 758.57 | | |
| W.S.S. LIGHT DISTRICT | | | Contractual | L3 5182 4 | | 456.17 | | |
| PARKSVILLE LIGHT DISTRICT | | | Contractual | L4 5182 4 | | 370.39 | | |
| LOCH SHELDRAKE ROAD LIGHT DISTRICT | | | Contractual | L5 5182 4 | | 371.59 | | 3,369.42 |
| 2098 | 110 | NYSE&G | | | | | | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | | Contractual | S2 8110 4 | | 157.47 | 66887 | |
| INFIRMARY ROAD SEWER DISTRICT | | | Contractual | S7 8110 4 | | 229.72 | | 387.19 |
| 2099 | 110 | NYSE&G | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 7150 4 | | 50.16 | 66887 | 50.16 |
| 2100 | 9062 | ACCESS PLUS | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 1110 4 | | 78.00 | 66895 | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 1620 4 | | 302.22 | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 7110 4 | | 78.00 | | |
| WATER AND SEWER OPERATIONAL FUND | | | Contractual | MO 8110 4 | | 78.00 | | 536.22 |
| 2101 | 5406 | CHARTER COMMUNICATIONS | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 5132 4 | | 140.00 | 66892 | 140.00 |
| 2102 | 5403 | CHARTER COMMUNICATIONS | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 7020 4 | | 110.00 | 66897 | 110.00 |
| 2103 | 1096 | CHARTER COMMUNICATIONS | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | | Contractual | MO 8110 4 | | 190.56 | 66889 | 190.56 |
| 2104 | 3038 | CONSTELLATION ENERGY SVC OF NY | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 5182 4 | | 131.85 | 66890 | 131.85 |
| 2105 | 3038 | CONSTELLATION ENERGY SVC OF NY | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 7150 4 | | 29.18 | 66890 | 29.18 |
| 2106 | 3038 | CONSTELLATION ENERGY SVC OF NY | | | | | | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | | Contractual | S2 8110 4 | | 1,734.98 | 66890 | 1,734.98 |
| 2107 | 130 | VERIZON | | | | | | |
| STEVENSVILLE WATER DISTRICT | | | Contractual | W3 8310 4 | | 147.37 | 66888 | 147.37 |
| 2108 | 575 | ADVANCED AUTO PARTS | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5130 4 | | 25.69 | | 25.69 |
| 2109 | 575 | ADVANCED AUTO PARTS | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | | Contractual | MO 8110 4 | | 60.82 | | 60.82 |
| 2110 | 575 | ADVANCED AUTO PARTS | 17314 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5130 4 | | 705.30 | | 705.30 |
| 2111 | 5235 | AMERICAN EXPRESS | 17317 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5130 4 | | 593.08 | | 593.08 |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|-------------------------------------|---------|------------------------------------|-------|-----------|-----|----------|--------|--------------|
| 2112 | 5235 | AMERICAN EXPRESS | 17313 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 298.50 | | 298.50 |
| 2113 | 5235 | AMERICAN EXPRESS | 17303 | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1355 4 | | 201.18 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1680 4 | | 72.84 | | 274.02 |
| 2114 | 5235 | AMERICAN EXPRESS | 17302 | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1680 4 | | 223.75 | | 223.75 |
| 2115 | 5235 | AMERICAN EXPRESS | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 174.49 | | 174.49 |
| 2116 | 5235 | AMERICAN EXPRESS | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7020 4 | | 63.94 | | 63.94 |
| 2117 | 5235 | AMERICAN EXPRESS | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1010 4 | | 14.91 | | 14.91 |
| 2118 | 5235 | AMERICAN EXPRESS | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1220 4 | | 59.99 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1355 4 | | 75.45 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1680 4 | | 143.88 | | 279.32 |
| 2119 | 5235 | AMERICAN EXPRESS | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1410 4 | | 257.79 | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1620 4 | | 184.49 | | 442.28 |
| 2120 | 5235 | AMERICAN EXPRESS | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 7310 4 | | 105.95 | | 105.95 |
| 2121 | 5235 | AMERICAN EXPRESS | | | | | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1010 4 | | 16.99 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1220 4 | | 24.83 | | |
| GENERAL FUND - TOWNWIDE | | Contractual | | A 1480 4 | | 58.90 | | 100.72 |
| 2122 | 5183 | AMERICAN PETROLEUM | 17316 | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1355 4 | | 11.25 | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7110 4 | | 185.35 | | |
| RESERVE HIGHWAY FACILITY | | Capital Outlay | | HB 5132 3 | | 1,433.52 | | |
| WATER AND SEWER OPERATIONAL FUND | | Contractual | | MO 8110 4 | | 411.97 | | 2,042.09 |
| 2123 | 2048 | APPLIED LOGIC CORP. | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1680 4 | | 983.40 | | 983.40 |
| 2124 | 2700 | JACOB BILLIG, ESQ | | | | | | |
| TOWN - OUTSIDE VILLAGE | | Contractual | | E 1420 4 | | 3,125.00 | | 3,125.00 |
| 2125 | 2038 | ARKEL MOTORS INC | 17159 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 247.43 | | 247.43 |
| 2126 | 2917 | ADVANCED TANK & INFRASTRUCTURE SOL | 17273 | | | | | |
| LOOMIS WATER DISTRICT | | Contractual | | W1 8310 4 | | 3,575.00 | | |
| STEVENSVILLE WATER DISTRICT | | Contractual | | W3 8310 4 | | 3,575.00 | | 7,150.00 |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|--|---------|------------------------------------|----------------|-----------|-----|-----------|--------|--------------|
| 2127 | 368 | BADGER METER INC | | | | | | |
| LOOMIS WATER DISTRICT | | | Contractual | W1 8310 4 | | 43.43 | | |
| COLD SPRING ROAD WATER DISTRICT | | | Contractual | W6 8310 4 | | 43.42 | | 86.85 |
| 2128 | 1740 | CAMPBELL FREIGHTLINER | 17306 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5130 4 | | 566.19 | | 566.19 |
| 2129 | 1740 | CAMPBELL FREIGHTLINER | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5130 4 | | 194.89 | | 194.89 |
| 2130 | 20 | CATSKILL-DELAWARE PUB. | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 1670 4 | | 460.81 | | 460.81 |
| 2131 | 825 | COOK BROTHERS TRUCK PARTS CO INC | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5130 4 | | 142.48 | | 142.48 |
| 2132 | 7032 | DELAWARE ENGINEERING, D.P.C. | | | | | | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | | Contractual | S2 8112 4 | | 2,015.00 | | 2,015.00 |
| 2133 | 7032 | DELAWARE ENGINEERING, D.P.C. | | | | | | |
| RESERVE - SWAN LAKE SEWER | | | Capital Outlay | HX 8310 3 | | 2,403.02 | | 2,403.02 |
| 2134 | 5298 | EDWARD PORTER | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 1620 4 | | 1,840.00 | | 1,840.00 |
| 2135 | 6028 | ENDICOTT COMM INC | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | | Contractual | MO 8110 4 | | 406.32 | | 406.32 |
| 2136 | 907 | FEDERAL EXPRESS | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 1620 4 | | 19.39 | | 19.39 |
| 2137 | 5010 | KJBL ELECTRONICS INC | 17315 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5130 4 | | 248.71 | | 248.71 |
| 2138 | 1608 | KLEIN & SONS LOGGING, INC. | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | | Contractual | MO 8110 4 | | 99.99 | | 99.99 |
| 2139 | 2915 | KOESTER | 16978 | | | | | |
| RESERVE- LOOMIS SEWER CAPITAL FUND | | | Capital Outlay | HL 8310 3 | | 11,978.41 | | 11,978.41 |
| 2140 | 421 | LANGUAGE LINE SERVICES | | | | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 1110 4 | | 34.50 | | 34.50 |
| 2141 | 1499 | MIRABITO ENERGY PRODUCTS | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5142 4 | | 514.26 | | 514.26 |
| 2142 | 232 | STATE OF NY DEPT. OF CIVIL SERVICE | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Emp. Benefit | A 9060 8 | | 45,646.76 | | |
| TOWN - OUTSIDE VILLAGE | | | Empl. Benefit | B 9060 8 | | 5,187.13 | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Emp. Benefit | DA 9060 8 | | 19,711.10 | | |
| HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1 | | | Emp. Benefits | DB 9060 8 | | 15,561.40 | | |
| WATER AND SEWER OPERATIONAL FUND | | | Emp. Benefits | MO 9060 8 | | 17,636.25 | | 103,742.64 |
| 2143 | 7184 | NORTH EAST PARTS GROUP, LLC | 17311 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5130 4 | | 896.47 | | 896.47 |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK AMOUNT |
|-------------------------------------|---------|----------------------------------|-------------|-----------|-----|-----------|--------|--------------|
| 2144 | 7184 | NORTH EAST PARTS GROUP, LLC | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 755.19 | | 755.19 |
| 2145 | 7184 | NORTH EAST PARTS GROUP, LLC | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 67.11 | | 67.11 |
| 2146 | 155 | N Y S A A | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1355 4 | | 120.00 | | 120.00 |
| 2147 | 3013 | PARTNERS IN SAFETY, INC. | | | | | | |
| GENERAL FUND - TOWNWIDE | | Emp. Benefit | | A 9050 8 | | 53.00 | | 53.00 |
| 2148 | 8010 | QUILL CORPORATION | 17308 | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 5132 4 | | 357.56 | | 357.56 |
| 2149 | 3307 | RESNICK ENERGY | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5142 4 | | 593.40 | | 593.40 |
| 2150 | 3152 | RIEBER CARTING LLC | 17310 | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 5132 4 | | 323.08 | | 323.08 |
| 2151 | 3152 | RIEBER CARTING LLC | | | | | | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | Contractual | | S2 8110 4 | | 323.08 | | 323.08 |
| 2152 | 1247 | ROUTE 55 WATER DISTRICT | | | | | | |
| LOOMIS WATER DISTRICT | | CONTRACTUAL--DISTRICT TO DISTRW1 | 8310 419 | | | 5,123.25 | | 5,123.25 |
| 2153 | 160 | SCHMIDTS WHOLESALE, INC. | 17186 | | | | | |
| STEVENSVILLE WATER DISTRICT | | Contractual | | W3 8310 4 | | 1,590.50 | | 1,590.50 |
| 2154 | 280 | SHOPRITE SUPERMARKETS, INC | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 7550 4 | | 115.51 | | 115.51 |
| 2155 | 2782 | SKINNERS SERVICE CENTER | 17158 | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 300.00 | | 300.00 |
| 2156 | 1251 | STAPLES ADVANTAGE | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1110 4 | | 96.29 | | 96.29 |
| 2157 | 5020 | STEVENSVILLE WATER DIST. | | | | | | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | Contractual | | S2 8110 4 | | 295.00 | | |
| FERNDAL WATER DISTRICT | | DISTRICT TO DISTRICT SALES | W2 8310 419 | | | 22,555.50 | | |
| ROUTE 55 WATER DISTRICT | | CONTRACTUAL--DISTRICT TO DISTRW7 | 8310 419 | | | 12,424.50 | | 35,275.00 |
| 2158 | 1310 | THALMANN'S SERVICE CENTER, INC. | | | | | | |
| GENERAL FUND - TOWNWIDE | | CONTRACTUAL | | A 1355 4 | | 99.95 | | 99.95 |
| 2159 | 453 | TRACTOR SUPPLY BUSINESS ACCOUNT | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | Contractual | | MO 8110 4 | | 149.97 | | 149.97 |
| 2160 | 420 | TRADING POST - LIBERTY | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | Contractual | | DA 5130 4 | | 158.13 | | 158.13 |
| 2161 | 420 | TRADING POST - LIBERTY | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | Contractual | | MO 8110 4 | | 175.92 | | 175.92 |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | ACCOUNT | ENC | AMOUNT | CHECK# | CHECK | AMOUNT |
|-------------------------------------|---------|------------------------------------|-------------|-----------|-----|--------|--------|-------|--------|
| 2162 | 420 | TRADING POST - LIBERTY | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 1620 4 | | 22.57 | | | |
| GENERAL FUND - TOWNWIDE | | | CONTRACTUAL | A 7550 4 | | 59.99 | | | 82.56 |
| 2163 | 8123 | HD SUPPLY, INC | | | | | | | |
| LOOMIS WATER DISTRICT | | | Contractual | W1 8310 4 | | 29.91 | | | |
| FERNDAL E WATER DISTRICT | | | Contractual | W2 8310 4 | | 29.90 | | | |
| STEVENSVILLE WATER DISTRICT | | | Contractual | W3 8310 4 | | 29.90 | | | |
| W.S.S. WATER DISTRICT | | | Contractual | W4 8310 4 | | 29.90 | | | 119.61 |
| 2164 | 1514 | WHITE SULPHUR AUTO & TRUCK | 17052 | | | | | | |
| WATER AND SEWER OPERATIONAL FUND | | | Contractual | MO 8110 4 | | 933.87 | | | 933.87 |
| 2165 | 340 | W.W. GRAINGER, INC | | | | | | | |
| S. L. / BRISCOE CONSOLIDATED SEWER | | | Contractual | S2 8110 4 | | 94.73 | | | 94.73 |
| 2166 | 6019 | EMPIRE ENVELOPES AND GRAPHICS, LLC | | | | | | | |
| GENERAL FUND - TOWNWIDE | | | Contractual | A 1620 4 | | 412.43 | | | 412.43 |
| 2167 | 1056 | TRACTOR SUPPLY CO CREDIT PLAN | | | | | | | |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | Contractual | DA 5130 4 | | 8.99 | | | 8.99 |

| GENERAL FUND - TOWNWIDE | ACCOUNT | ENC | AMOUNT | |
|--|------------|-----|-----------|---------------|
| Pers. Ser. | A 1010 1 | | 1,455.92 | |
| Contractual | A 1010 4 | | 31.90 | |
| Per. Ser. | A 1110 1 | | 12,417.14 | |
| CONTRACTUAL | A 1110 4 | | 1,611.66 | |
| Per. Ser. | A 1220 1 | | 5,579.27 | |
| CONTRACTUAL | A 1220 4 | | 117.02 | |
| Per. Ser. | A 1310 1 | | 4,200.60 | |
| CONTRACTUAL | A 1310 4 | | 31.85 | |
| Contractual | A 1320 4 | | 1,025.00 | |
| CONTRACTUAL | A 1330 4 | | 4,666.10 | |
| Per. Ser. | A 1355 1 | | 2,099.63 | |
| CONTRACTUAL | A 1355 4 | | 577.67 | |
| Per. Ser. | A 1410 1 | | 7,210.95 | |
| CONTRACTUAL | A 1410 4 | | 814.64 | |
| Contractual | A 1420 4 | | 5,500.00 | |
| Contractual | A 1480 4 | | 58.90 | |
| Contractual | A 1620 4 | | 10,603.94 | |
| Contractual | A 1670 4 | | 460.81 | |
| CONTRACTUAL | A 1680 4 | | 1,439.97 | |
| Per. Ser. | A 3510 1 | | 2,980.85 | |
| CONTRACTUAL | A 3510 4 | | 1,618.40 | |
| Per. Ser. | A 5010 1 | | 4,968.24 | |
| CONTRACTUAL | A 5010 4 | | 31.26 | |
| Per. Services | A 5132 1 | | 2,700.00 | |
| CONTRACTUAL | A 5132 4 | | 2,684.44 | |
| Contractual | A 5182 4 | | 1,204.77 | |
| CONTRACTUAL | A 6772 4 | | 58.48 | |
| Per. Ser. | A 7020 1 | | 5,207.58 | |
| CONTRACTUAL | A 7020 4 | | 315.90 | |
| Per. Ser. | A 7110 1 | | 2,423.48 | |
| CONTRACTUAL | A 7110 4 | | 936.78 | |
| CONTRACTUAL | A 7111 4 | | 41.97 | |
| Per. Services | A 7140 1 | | 243.75 | |
| CONTRACTUAL | A 7150 4 | | 79.34 | |
| Contractual | A 7310 4 | | 105.95 | |
| CONTRACTUAL | A 7550 4 | | 430.38 | |
| Emp. Benefit | A 9030 8 | | 3,875.36 | |
| Emp. Benefit | A 9050 8 | | 53.00 | |
| Emp. Benefit | A 9060 8 | | 65,551.26 | |
| | | | | 155,414.16 * |
| TOWN - OUTSIDE VILLAGE | | | | 155,414.16 ** |
| Contractual | B 1420 4 | | 3,125.00 | |
| Per. Ser. | B 3620 1 | | 5,552.80 | |
| Contractual | B 3620 4 | | 1,118.93 | |
| CONTRACT | B 3620 491 | | 12,083.33 | |
| Emp. Benefit | E 9030 8 | | 422.55 | |
| Empl. Benefit | B 9060 8 | | 5,227.66 | |
| | | | | 27,530.27 * |
| | | | | 27,530.27 ** |
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | | |
| Per. Ser. | DA 5130 1 | | 7,516.40 | |
| Contractual | DA 5130 4 | | 6,634.38 | |

| | ACCOUNT | ENC | AMOUNT | |
|---|-----------|-----|-----------|---------------|
| HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 | | | | |
| Contractual | DA 5140 4 | | 223.98 | |
| Per. Ser. | DA 5142 1 | | 42,671.10 | |
| Contractual | DA 5142 4 | | 8,413.51 | |
| Emp. Benefits | DA 9030 8 | | 3,793.94 | |
| Emp. Benefit | DA 9060 8 | | 30,965.11 | |
| | | | | 100,218.42 * |
| | | | | 100,218.42 ** |
| HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1 | | | | |
| Per. Ser. | DB 5110 1 | | 2,850.00 | |
| Contractual | DB 5110 4 | | 822.40 | |
| Emp. Benefits | DB 9030 8 | | 218.03 | |
| Emp. Benefits | DB 9060 8 | | 15,682.99 | |
| | | | | 19,573.42 * |
| | | | | 19,573.42 ** |
| RESERVE HIGHWAY FACILITY | | | | |
| Capital Outlay | HB 5132 3 | | 1,433.52 | |
| | | | | 1,433.52 * |
| | | | | 1,433.52 ** |
| RESERVE- LOOMIS SEWER CAPITAL FUND | | | | |
| Capital Outlay | HL 8310 3 | | 11,978.41 | |
| | | | | 11,978.41 * |
| | | | | 11,978.41 ** |
| RESERVE - SWAN LAKE SEWER | | | | |
| Capital Outlay | HX 8310 3 | | 2,403.02 | |
| | | | | 2,403.02 * |
| | | | | 2,403.02 ** |
| FERNDALE LIGHT DISTRICT | | | | |
| Contractual | L1 5182 4 | | 376.45 | |
| | | | | 376.45 * |
| | | | | 376.45 ** |
| SWAN LAKE LIGHT DISTRICT | | | | |
| Contractual | L2 5182 4 | | 811.20 | |
| | | | | 811.20 * |
| | | | | 811.20 ** |
| W.S.S. LIGHT DISTRICT | | | | |
| Contractual | L3 5182 4 | | 456.17 | |
| | | | | 456.17 * |
| | | | | 456.17 ** |
| PARKSVILLE LIGHT DISTRICT | | | | |
| Contractual | L4 5182 4 | | 370.39 | |
| | | | | 370.39 * |
| | | | | 370.39 ** |
| LOCH SHELDRAKE ROAD LIGHT DISTRICT | | | | |
| Contractual | L5 5182 4 | | 371.59 | |
| | | | | 371.59 * |
| | | | | 371.59 ** |

| | ACCOUNT | ENC | AMOUNT | |
|---|-------------|-----|-----------|--------------|
| WATER AND SEWER OPERATIONAL FUND | | | | |
| Per. Ser. | MO 8110 1 | | 23,224.43 | |
| Contractual | MO 8110 4 | | 4,451.03 | |
| Emp. Benefits | MO 9030 8 | | 1,754.81 | |
| Emp. Benefits | MO 9060 8 | | 27,764.06 | |
| | | | | 57,194.33 * |
| | | | | 57,194.33 ** |
| LOOMIS SEWER DISTRICT | | | | |
| Contractual | S1 8110 4 | | 4,277.98 | |
| | | | | 4,277.98 * |
| | | | | 4,277.98 ** |
| S. L. / BRISCOE CONSOLIDATED SEWER | | | | |
| Contractual | S2 8110 4 | | 4,303.88 | |
| Contractual | S2 8112 4 | | 2,015.00 | |
| | | | | 6,318.88 * |
| | | | | 6,318.88 ** |
| INFIRMARY ROAD SEWER DISTRICT | | | | |
| Contractual | S7 8110 4 | | 1,818.53 | |
| | | | | 1,818.53 * |
| | | | | 1,818.53 ** |
| LOOMIS WATER DISTRICT | | | | |
| Contractual | W1 8310 4 | | 4,353.13 | |
| CONTRACTUAL--DISTRICT TO DISTR | W1 8310 419 | | 5,123.25 | |
| | | | | 9,476.38 * |
| | | | | 9,476.38 ** |
| FERNDALDE WATER DISTRICT | | | | |
| Contractual | W2 8310 4 | | 768.14 | |
| DISTRICT TO DISTRICT SALES | W2 8310 419 | | 22,555.50 | |
| | | | | 23,323.64 * |
| | | | | 23,323.64 ** |
| STEVENSVILLE WATER DISTRICT | | | | |
| Contractual | W3 8310 4 | | 8,147.34 | |
| Contractual | W3 8311 4 | | 2,774.04 | |
| | | | | 10,921.38 * |
| | | | | 10,921.38 ** |
| W.S.S. WATER DISTRICT | | | | |
| Contractual | W4 8310 4 | | 227.11 | |
| | | | | 227.11 * |
| | | | | 227.11 ** |
| COLD SPRING ROAD WATER DISTRICT | | | | |
| Contractual | W6 8310 4 | | 4,131.17 | |
| | | | | 4,131.17 * |
| | | | | 4,131.17 ** |
| ROUTE 55 WATER DISTRICT | | | | |
| Contractual | W7 8310 4 | | 1,012.11 | |
| CONTRACTUAL--DISTRICT TO DISTR | W7 8310 419 | | 12,424.50 | |
| | | | | 13,436.61 * |
| | | | | 13,436.61 ** |

ACCOUNT ENC AMOUNT

452,063.03 ***

TO THE SUPERVISOR:

I certify that the vouchers listed above were audited by the _____ TOWN BOARD _____ and allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount opposite his name. Claims # _____ to claims # _____ audited on _____. Claims # _____ to claims # _____ audited on _____. All other claims were authorized under Blanket Resolution adopted by the Town Board on February 11, 1988.

DATE

TOWN CLERK

APPROVED AND ORDERED PAID THIS _____ day of _____, _____

SUPERVISOR

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

| GL VOUCH# | VEND# | CLAIMANT NAME/ADDRESS | ACCOUNT | AMOUNT | CHECK# | CHECK AMOUNT |
|-----------|-------|--|---------|-----------|----------|--------------|
| 351 | 1770 | EMPLOYEES OF THE TOWN OF LIBERTY DATE: 11/05/25 | TP 10 | 76,947.89 | 25110502 | 76,947.89 |
| 352 | 1227 | FIRST NATL. BANK OF JEFFERSONVILLE DATE: 11/05/25 | TP 10 | 26,657.40 | 25110503 | 26,657.40 |
| 353 | 285 | PAYROLL TRUST & AGENCY ACCOUNT DATE: 11/05/25 | TP 10 | 10,768.16 | 25110504 | 10,768.16 |
| 354 | 758 | TOWN OF LIBERTY DATE: 11/05/25 | TP 10 | 778.76 | 69188 | 778.76 |
| 355 | 758 | TOWN OF LIBERTY DATE: 11/05/25 | TP 10 | 557.70 | 69189 | 557.70 |
| 356 | 758 | TOWN OF LIBERTY DATE: 11/05/25 | TP 10 | 285.97 | 69190 | 285.97 |
| 357 | 2009 | SULLIVAN COUNTY SUPPORT COLLECTION DATE: 11/05/25 | TP 10 | 707.36 | 69126 | 707.36 |
| 358 | 1920 | N.Y.S. INCOME TAX BUREAU DATE: 11/05/25 | TW 21 | 4,639.77 | 25110505 | 4,639.77 |
| 359 | 310 | USCM/ NORTHEAST DATE: 11/05/25 | TW 28 | 2,572.78 | 25110506 | 2,572.78 |
| 360 | 8081 | JONATHAN MCGIBBON DATE: 11/07/25 | TW 18 | 14.00 | 2462 | 14.00 |
| 361 | 3198 | JOSHUA MOORE DATE: 11/07/25 | TW 18 | 467.68 | 2463 | 467.68 |
| 362 | 3994 | SPENSER CARLSON DATE: 11/07/25 | TW 18 | 153.19 | 2464 | 153.19 |
| 363 | 7505 | ROBERT M WILSON DATE: 11/07/25 | TW 18 | 226.33 | 2465 | 226.33 |
| 364 | 5217 | ANDREW BIVINS DATE: 11/07/25 | TW 18 | 451.57 | 2466 | 451.57 |
| 365 | 703 | STATE COMPTROLLER DATE: 11/12/25 | A 690 | 29,589.52 | 3191 | 29,589.52 |
| 366 | 4042 | VILLAGE OF LIBERTY DATE: 11/12/25 | A 690 | 425.00 | 3192 | 425.00 |
| 367 | 930 | GLENN SMITH, PE, INC. DATE: 11/18/25 | TA 95 | 886.25 | 1958 | 886.25 |
| 368 | 930 | GLENN SMITH, PE, INC. DATE: 11/18/25 | TA 95 | 532.75 | 1959 | 532.75 |
| 369 | 1770 | EMPLOYEES OF THE TOWN OF LIBERTY DATE: 11/19/25 | TP 10 | 78,008.87 | 25111902 | 78,008.87 |

| GL VOUCH# | VEND# | CLAIMANT NAME/ADDRESS | ACCOUNT | AMOUNT | CHECK# | CHECK AMOUNT |
|-----------|-------|---|---------|-----------|----------|---------------|
| 370 | 1227 | FIRST NATL. BANK OF JEFFERSONVILLE DATE: 11/19/25 | TP 10 | 26,752.38 | 25111903 | 26,752.38 |
| 371 | 285 | PAYROLL TRUST & AGENCY ACCOUNT DATE: 11/19/25 | TP 10 | 10,353.82 | 25111904 | 10,353.82 |
| 372 | 758 | TOWN OF LIBERTY DATE: 11/19/25 | TP 10 | 705.34 | 69250 | 705.34 |
| 373 | 758 | TOWN OF LIBERTY DATE: 11/19/25 | TP 10 | 557.70 | 69251 | 557.70 |
| 374 | 758 | TOWN OF LIBERTY DATE: 11/19/25 | TP 10 | 285.97 | 69252 | 285.97 |
| 375 | 2009 | SULLIVAN COUNTY SUPPORT COLLECTION DATE: 11/19/25 | TP 10 | 707.36 | 69253 | 707.36 |
| 376 | 1920 | N.Y.S. INCOME TAX BUREAU DATE: 11/19/25 | TW 21 | 4,631.04 | 25111905 | 4,631.04 |
| 377 | 310 | USCM/ NORTHEAST DATE: 11/19/25 | TW 28 | 2,407.40 | 25111906 | 2,407.40 |
| 378 | 578 | AFLAC NEW YORK DATE: 11/20/25 | TW 29 | 1,184.74 | 25112000 | 1,184.74 |
| 379 | 1910 | N.Y.STATE & LOCAL RETIREMENT SYSTEM DATE: 11/21/25 | TW 18 | 5,686.25 | 25112101 | 5,686.25 |
| | | | | | | 287,942.95 ** |

ACCEPTED/APPROVED THIS _____ DAY OF _____,
CLAIMS FROM # _____ TO # _____ TOTALING: \$ _____

SUPERVISOR

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

| | ACCOUNT | AMOUNT | |
|--------------------------------|---------|------------|----------------|
| GENERAL FUND - TOWNWIDE | | | |
| Clearing Account | A 690 | 30,014.52 | 30,014.52 * |
| | | | 30,014.52 ** |
| TRUST AND AGENCY | | | |
| Escrow account | TA 95 | 1,419.00 | 1,419.00 * |
| | | | 1,419.00 ** |
| PAYROLL ACCOUNT | | | |
| Payroll | TP 10 | 234,074.68 | 234,074.68 * |
| | | | 234,074.68 ** |
| PAYROLL WITHHOLDING | | | |
| Retirement | TW 18 | 6,999.02 | |
| N.Y.S. Income Tax | TW 21 | 9,270.81 | |
| PEBSCO - Deferred Compensation | TW 28 | 4,980.18 | |
| AFLAC Contributions | TW 29 | 1,184.74 | |
| | | | 22,434.75 * |
| | | | 22,434.75 ** |
| | | | 287,942.95 *** |

| VOUCHER# | VENDOR# | CLAIMANT NAME/ADDRESS | PO # | AMOUNT | CHECK# |
|----------|---------|------------------------------------|------|------------|----------|
| 1980 | 5235 | AMERICAN EXPRESS | | 402.05 | 66860 |
| 1981 | 110 | NYSE&G | | 269.16 | 66807 |
| 1982 | 110 | NYSE&G | | 832.45 | 66807 |
| 1983 | 110 | NYSE&G | | 505.88 | 66807 |
| 1984 | 130 | VERIZON | | 294.75 | 66808 |
| 1985 | 5298 | EDWARD PORTER | | 9,475.00 | 66861 |
| 1986 | 380 | PAYROLL ACCOUNT | | 109,161.46 | 25111900 |
| 1987 | 1227 | FIRST NATL. BANK OF JEFFERSONVILLE | | 8,209.98 | 25111901 |
| 1988 | 7023 | DELTA DENTAL OF NEW YORK | | 126.40 | 25112100 |
| | | | | 129,277.13 | ** |

POST AUDIT ACCEPTED/APPROVED THIS _____ day of _____,

CLAIMS FROM #: _____ TO #: _____ TOTALING : _____

 SUPERVISOR

 COUNCILPERSON

 COUNCILPERSON

 COUNCILPERSON

 COUNCILPERSON

Key Point Indicators for Department Supervisor Evaluation.

Is department aligned with town core values and mission statement.

Operational efficiency:

- Engaged in operating, capital, and appropriate budgeting and forecasting
- Grant fund utilization both short and long term
- Safety compliance and technical training for staff and frequency (workflows and efficiency)
- Asset management
- Workforce development and town human resource compliance
- Compliance with town code procurement policies
- Attendance for day-to-day operations and departmental meetings
- Monthly departmental reporting and forecasting
- Compliance with all state, county, and town codes.
- Record keeping compliance

Community service:

- Providing timely services
- Transparency
- Public safety
- Complaint resolution
- Satisfaction rate

Comprehensive Plan Review
Committee Recommendations
November 18, 2024 (Revised November 19, 2025)

Steering Committee

Professional Advisor/Facilitator

Peter Manning

Policy Areas

Economic Development (Business)

Marc Baez

Community Services and Infrastructure (Transportation)

Nick Rusin

Open Space/Agriculture

Eugene Thallman

Government Issues

Town Board Representation

Frank DeMayo

Town Planning Board Representation

Lynn Dowe

Village Board Representation

Village Planning Board Representation

Dara

Housing

John Liddle

Historical, Cultural and Recreational Resources

Hope Blecher

Environmental Resources

Cory Dame

Land Use

Dean Farrand

Sub Committees

Special Interest Groups

Hasidic/Orthodox Jewish Community

Manny Steinberg

Abraham Rutner

Latino Community

Schools

Youth

Seniors

Camps

Hamlets

White Sulphur Springs

Swan Lake

Michael Edwards

Abraham Rutner

Yvonne Eronymous

Efraim Reiss

Parkville

Harriet Dorfman

Brent Farrand

Ferndale

Yvonne Gomez

Outlying Areas

Courtney Cross

Fact Finding

Dean Farrand
Brent Farrand

Quality Review

Additional interested participants

Paul Kavleski

The Steering Committee will assist to organize and facilitate activities for the Subcommittees. Subcommittees will report back to the Steering Committee and the Steering Committee will gather all information, present to the public on a regular basis and organize the information into a draft revised Comprehensive Plan.

Subcommittees will be tasked to discuss the issues identified as Policy Areas and any other specific concerns, ideas or recommendations to be presented to the Steering Committee



TOWN OF LIBERTY
T E X A S

ITS Shared Support Services
Town of Liberty

Network, Infrastructure, & Workstation Overview
Foundation Document

Client LOB

Prepared by

Infrastructure

Applications/Workstations

Last Updated Date

Document Version

Soft Copy Name

Document Classification

: Town of Liberty

: Anthony Fazio

: Dan Hosking

: Tyler Brocius

: 04-24-2025

: V 1.7

: Foundation Documentation.doc

: **Not classified**

CHANGE HISTORY

| Date of Update | Document Version | Update Description/ High-Level Change | Author |
|-----------------------|-------------------------|--|---------------|
| March 5, 2025 | 1 | Initial draft | T. Fazio |
| March 6, 2025 | 1.01 | draft | T. Fazio |
| March 7, 2025 | 1.02 | Updates | T. Fazio |
| March 14, 2025 | 1.03 | Added Infrastructure | T. Fazio |
| March 14, 2025 | 1.04 | Cleaned up | T. Fazio |
| April 7, 2025 | 1.05 | Added initial to-be data/pricing | T. Fazio |
| April 24, 2025 | 1.5 | Updated new equipment information | T. Fazio |
| April 25, 2025 | 1.6 | Cost breakdown added | T. Fazio |
| April 25, 2025 | 1.7 | Infrastructure updates (to-be) | D. Hosking |

Introduction

Since the initial engagement was prior to 2020 a collective decision was made to re-document the entire network covering all of the internal and external entities planned to be connected to the core network within the Liberty Town Hall.

Purpose of Document

The primary purpose is documenting the existing equipment and configurations leading to a set of prioritized recommendations based on the conceptual to-be state the Town desires.

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| <u>Location Details</u> | |
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As-Is Environment

The existing environment is one that is for the most part not integrated with a central host/domain/location. Contents of this document will contain more details about this environment and the remote sites.

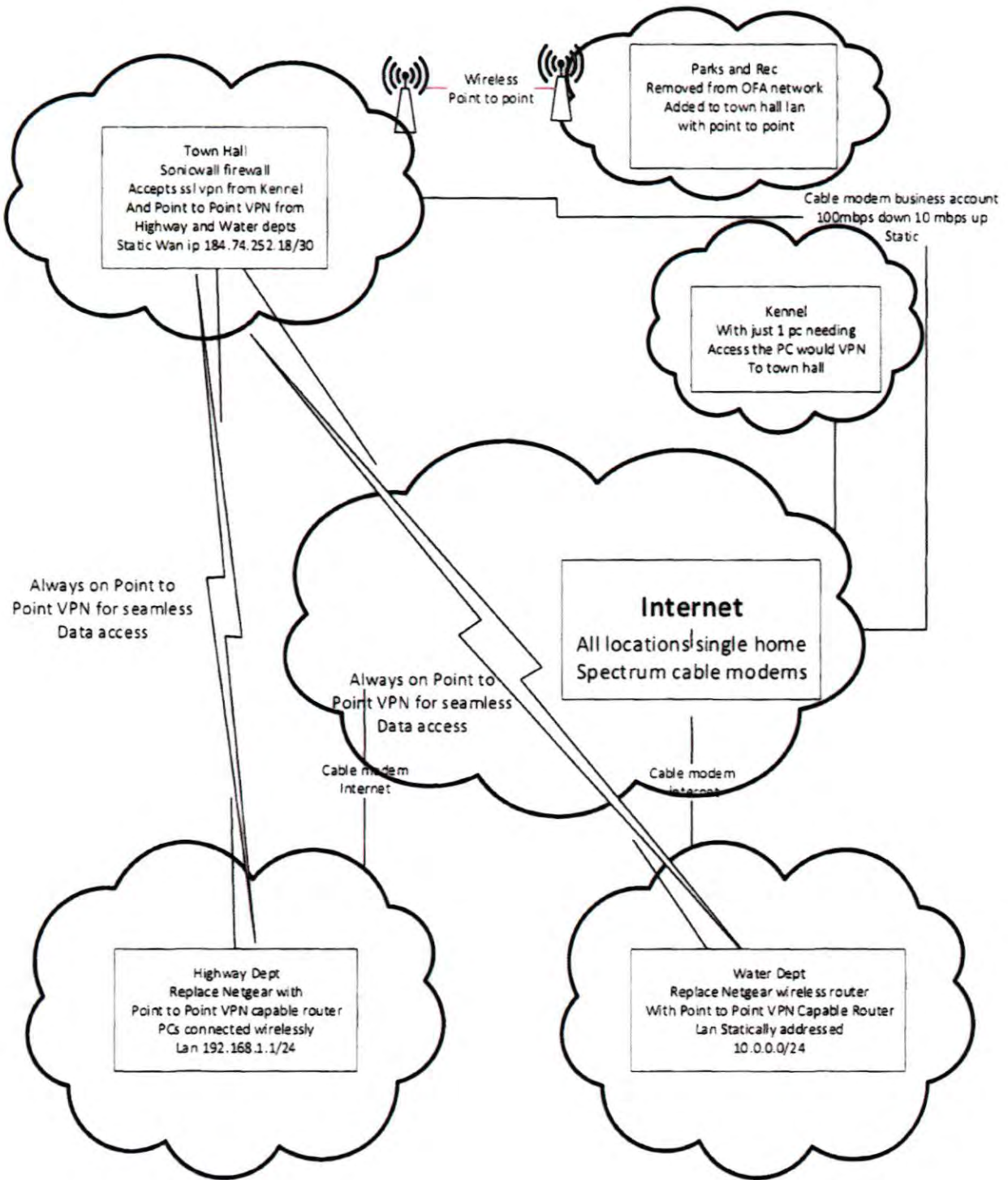
1. Hardware
 - a. Servers
 - b. Workstations
 - c. Laptops
 - d. Printers
2. Applications
 - a. Server hosted and stand-alone
 - b. Who/What for vendor contacts
 - i. Maintained by TOL
 - c. Who/What/How for the user base
 - i. List of users in Appendix A
 - d. Web based apps not hosted here?
 - i. Maintained by TOL
3. Network
 - a. Switches
 - i. Configurations
 - b. Firewall(s)

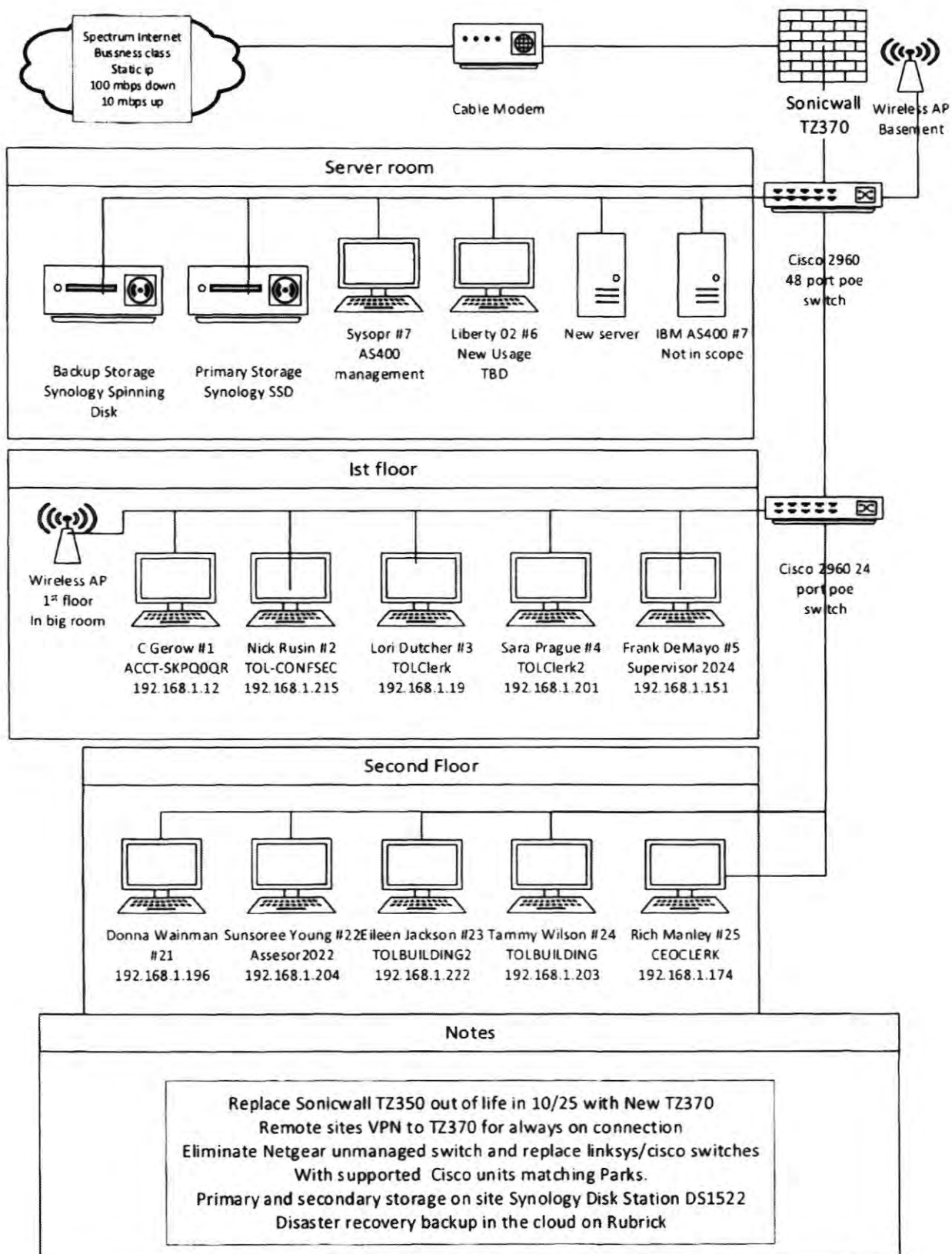
| Products - Solutions - Partners - Support - Company | | | | | | |
|---|----------------|------------|------------|------------|----------------|--|
| Model | Last Order Day | ARM Begin | LM Begin | 1 Year LDD | End Of Support | |
| SD-240 | 2022-04-13 | 2023-04-18 | 2024-04-18 | 2025-04-18 | 2026-04-18 | |
| | 2021-07-31 | 2021-08-01 | 2023-08-01 | 2025-09-30 | 2026-10-01 | |
| | 2021-07-31 | 2021-08-01 | 2023-08-01 | 2025-09-30 | 2026-10-01 | |
| SD-3 | 2020-01-22 | 2020-01-22 | 2022-01-22 | 2025-04-13 | 2026-04-18 | |
| SDP | 2022-04-13 | 2022-04-18 | 2024-04-18 | 2025-07-31 | 2026-08-01 | |
| SDC | 2022-04-13 | 2022-04-18 | 2024-04-18 | 2025-07-31 | 2026-08-01 | |
| SD01 | 2022-04-13 | 2022-04-18 | 2024-04-18 | 2025-09-30 | 2026-10-01 | |
| SDC | 2022-04-13 | 2022-04-18 | 2024-04-18 | 2025-09-30 | 2026-10-01 | |
| 400 | 2021-07-31 | 2021-08-01 | 2023-08-01 | 2025-07-31 | 2026-08-01 | |
| | 2022-04-13 | 2022-04-18 | 2024-04-18 | 2025-07-31 | 2026-08-01 | |
| SD01 | 2022-04-13 | 2022-04-18 | 2024-04-18 | 2025-09-30 | 2026-10-01 | |

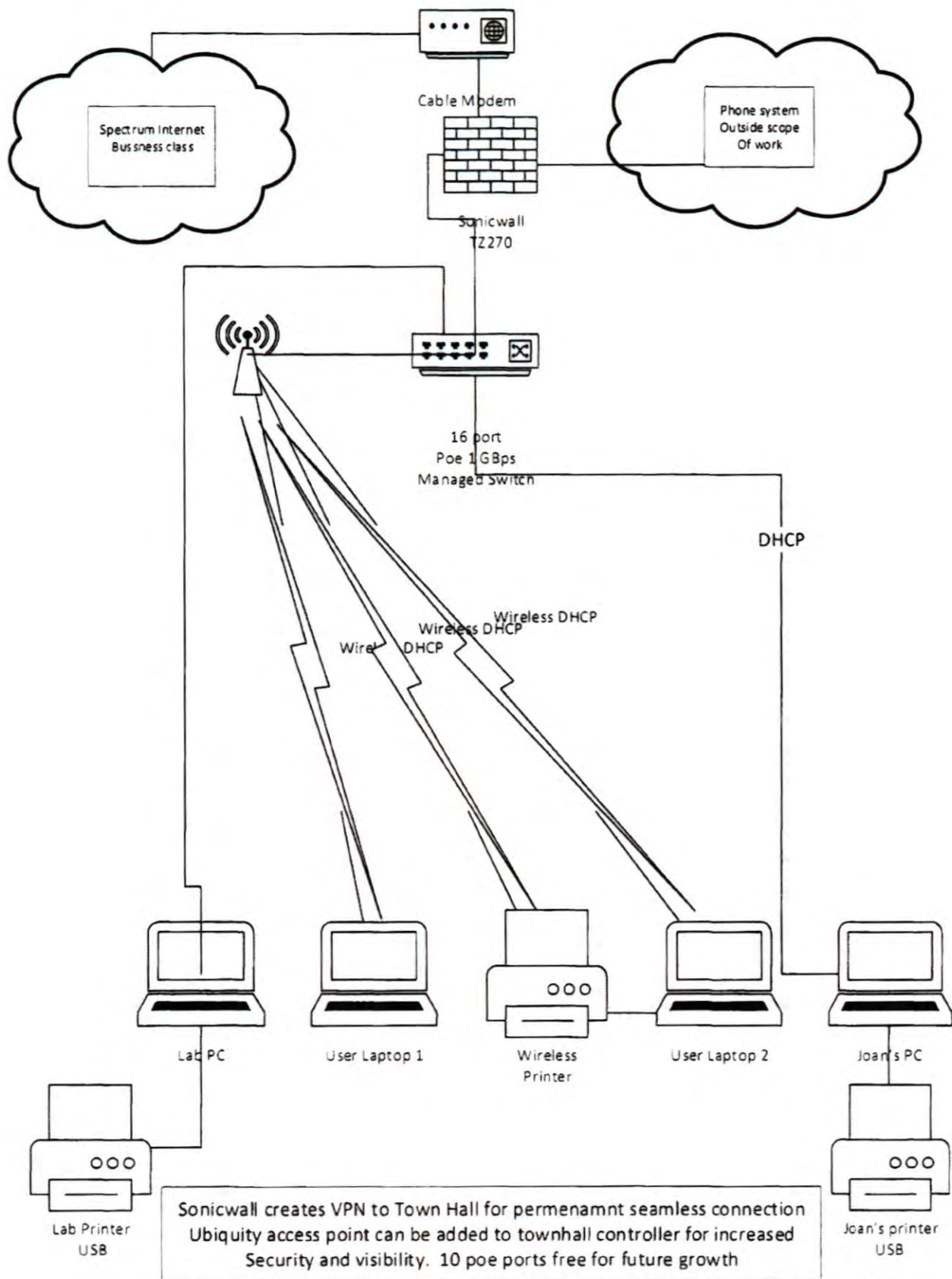
- i.
 - ii. Current firewall end-of-support is October 1, 2026 SonicWall 350W
- c. WiFi Access Points
 - i. Configurations
- d. Note on current storage: While a record of each individual computer on the network was made, County ITS has no way to determine which files should be kept for long term storage, i.e. on the server, and which are not. Someone with first hand knowledge needs to go through each computer and determine what needs to be retained and then move that data to the server/storage after installation. Costs for storage and backup could change at that point.

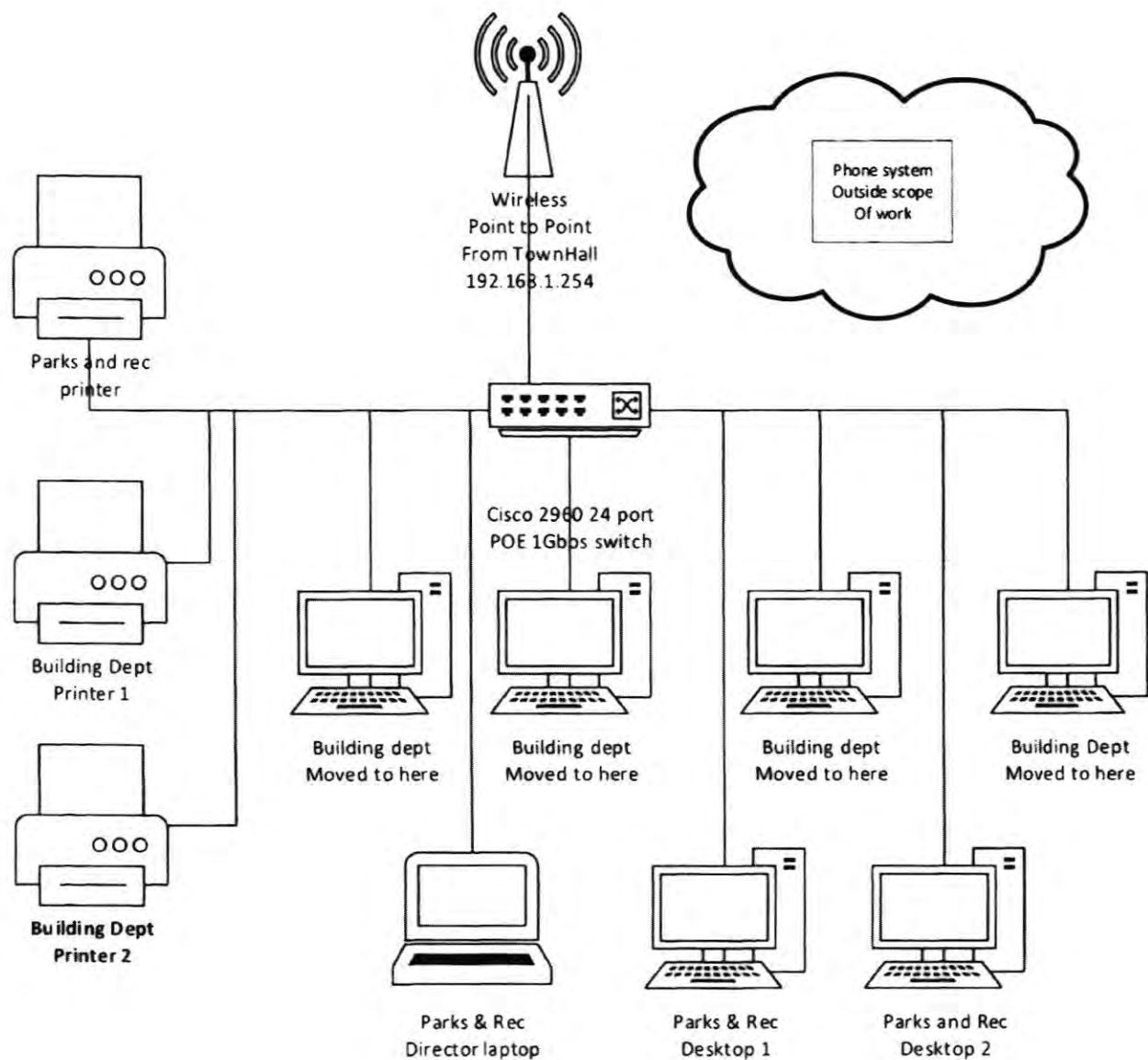
The To-Be Environment (Recommendations ~\$34,588.24)

1. Server
 - a. Dell Power edge T560 \$14529.84
 - i. Active directory, DHCP, DNS (if needed), applications
 - ii. Includes:
 1. TPM 2.0 V5
 2. Zeon 5414 CPU
 3. Raid 5
 - a. Four 4Tb SATA drives
 4. Memory
 - a. 64 Gig RDIMM
 5. MS Windows Server 2025 licensing
 6. Three years of procare
 7. Server Cals X15
2. Storage
 - a. Synology Disk Station DS1522+ SSD RAID NAS \$764 (production)
 - i. Four 4Tb SSD drives to populate Nas in Raid 5 config ~ 12TB total \$4,332.48
 - b. Synology Disk Station DS1522+ RAID NAS \$764 (On-site backup)
 - i. Four 4Tb SATA drives to populate Nas in Raid 5 config ~ 12TB total \$904
3. Switches
 - a. 2X Cisco 2960 Switches to replace these inside the Town Hall switch room.
 - i. From Network Craze includes ProCare \$1022ea/2044
 - ii. For other locations \$620/1240 (for both Highway and Water)
4. Backup
 - a. Bundled with Synology NAS System
 - b. Off-site Disaster recovery backup with Rubrik Cloud/Polaris
 - i. 3 TB in the Rubrik Cloud ~ \$2,000 annually
 1. One time implementation fee of \$2,800
5. Firewall – VPN
 - a. 1 SonicWall TZ Series (Gen 7) TZ270 - Security appliance - with 3 years Essential Protection Service Suite and Cloud Secure Edge for 1 year SIA-Basic (10 users) and 1 year SPA-Advanced (3 users) - 1GbE - SonicWall Promotional Tradeup – desktop SonicWall - Part#: 03-SSC-2997 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI 2 \$950.31 \$1,900.62
 - b. 2 SonicWall TZ Series (Gen 7) TZ370 - Security appliance - with 3 years Essential Protection Service Suite and Cloud Secure Edge for 1 year SIA-Basic (10 users) and 1 year SPA-Advanced (3 users) - 1GbE - SonicWall Promotional Tradeup – desktop SonicWall - Part#: 03-SSC-3005 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI1 \$1,408.68 \$1,408.68
Total \$3,309.30

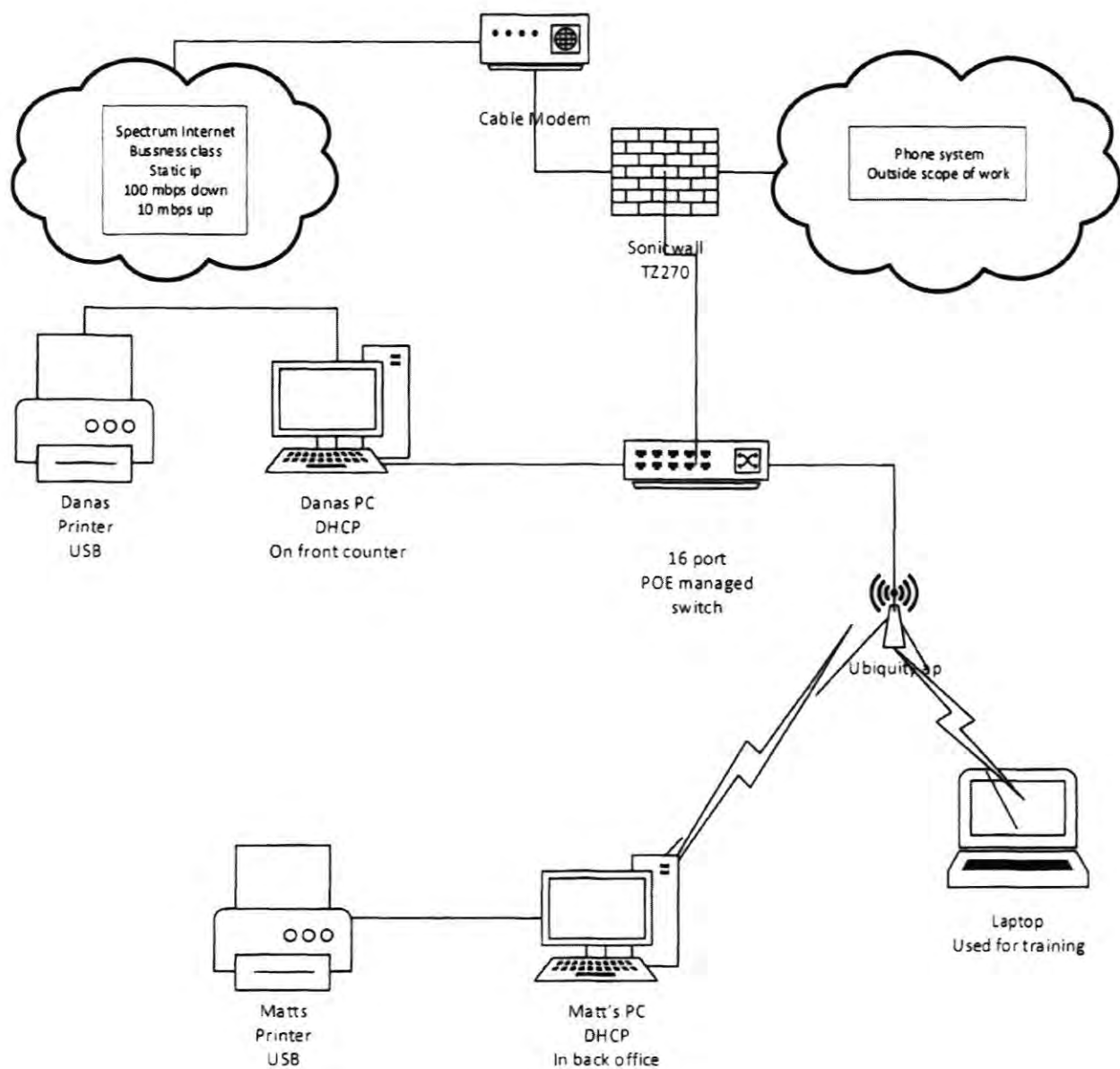








Network is an extension of Town Hall Network
 DHCP on all pcs from Town Hall server
 Wires to be run by Town DPW
 Configuration and termination to be performed by SCG ITS



Notes

Sonicwall TZ270 creates Site to Site VPN to Town of Liberty for seamless permanent connection
 13 1 GBps, POE ports for future growth. Ubiquiti AP can be added to TOL controller for increased
 Security and visibility
 Modem and Router on front counter behind Danas PC could be wall mounted to reclaim counter space

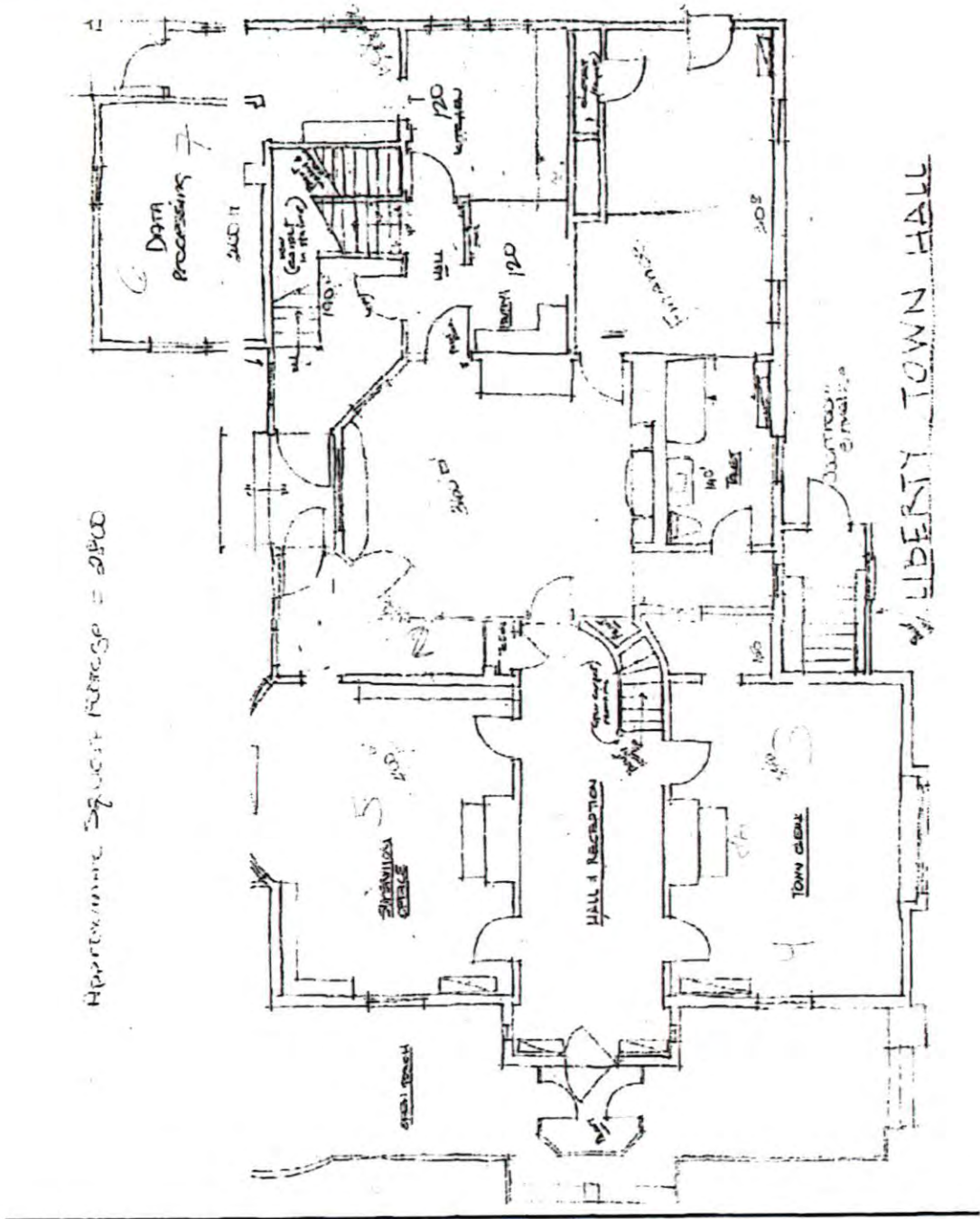
Level of Effort to implement / high level plan

1. The new Server, Storage, & on-site backup system would be built at the county office with a basic configuration.
 - a. A SQL Server License will be required
2. Once brought on-site to the TOL town hall, it would be configured as a backup domain controller and synchronized with the existing "Liberty01" server.
3. The new server would then be promoted to the Primary Domain Controller (PDC) and take control as the domain lead.
4. All users will then be migrated to domain accounts and no local logins will be permitted with the exception of a local administrative account for PC support to use for troubleshooting etc.
5. Each application that is used specifically for government functions will be installed in coordination with the vendors – migrating from where they currently sit to this new server
 - a. This includes configuration of the storage system with Application & DB specific volumes.
6. Desktop and M Documents will be redirected to a network share on the storage system. Users will need to be instructed to save their individual documents to their "My Documents" which will be backed up. Users will need to manage their storage volume and do their own document management.
- 7.

+Overview by location

1. Town Hall Building
 - a. Address: 120 North Main Street, Liberty, NY 12754
 - b. Primary contact: Cheryl Gerow
 - c. Phone: 292-5772
 - d. Secondary contact: Frank DeMayo
2. Parks & Recreation
 - a. Address:
 - b. Primary contact:
 - c. Phone: 292-7690
 - d. Secondary contact:
3. Water Treatment Building
 - a. Address: 4722 Rt. 55 Swan Lake
 - b. Primary contact: Joan Redington
 - c. Phone: 292-5620
 - d. Secondary contact: Damon Knack
4. Highway Department
 - a. Address: 2751 State Route 52 Liberty
 - b. Primary contact: Dana Austin
 - c. Phone: 292-4172
 - d. Secondary contact:
5. Kennel
 - a. Address: 10.
 - b. Primary contact: Joanne Gerow
 - c. Phone: 866-3366
 - d. Secondary contact:

Town Hall (Center of Operations)
Floorplan (Ground Level)



[illegible]

Thursday, May 22, 2025

| | | | | | | | | | | | | | | |
|---|-----|------|-----|------------|------|------|--------|------|------|-------|------|-------|-------|-------|
| | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| local www.google.com artent | | | | | | | | | | | | | | |
| Jessie Thwait2 liberty.broadbandcity.org ASSETSSOHLERK | | | | | | | | | | | | | | |
| Building_dogsliberty.broadbandcity.org TOLCLEER | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| SINUSJIAA | | | | | | | | | | | | | | |
| CLOUCLERK | | | | | | | | | | | | | | |
| sugandant324liberty.broadbandcity.org | | | | | | | | | | | | | | |
| Ked SIP000R | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| BUMABJSA | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| BOBBI18I | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| KAZAN7N3H | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| gopple-BUYSLiberty.broadbandcity.org | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| TOLLEUR DMS2 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| deship US4132liberty.broadbandcity.org w-ppp2liberty.broadbandcity.org | | | | | | | | | | | | | | |
| SYSDM94: IHHK | | | | | | | | | | | | | | |
| vay114c23Liberty.broadbandcity.org | | | | | | | | | | | | | | |
| LURE RTY PRODE VILLAGE OCLER. VOLCLEER-I | | | | | | | | | | | | | | |
| biden2 Liberty.broadbandcity.org SUFEGRSQR24 | | | | | | | | | | | | | | |
| LURE HVT81 Liberty.broadbandcity.org | | | | | | | | | | | | | | |
| Villageebd LURE HVT91 LURE HVT92 | | | | | | | | | | | | | | |
| 192.168.1.74 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.75 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.76 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.77 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.78 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.79 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.80 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.81 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.82 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| MADON1E17 | | | | | | | | | | | | | | |
| 192.168.1.85 | | | | | | | | | | | | | | |
| 192.168.1.87 | | | | | | | | | | | | | | |
| 192.168.1.88 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.89 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.90 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.91 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.92 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.93 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.94 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.95 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.96 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.97 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.98 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.99 | DNS | Echo | FTP | GopherNNTP | POP3 | SMTP | Telnet | Time | HTTP | IMAP4 | SNMP | User1 | User2 | User3 |
| 192.168.1.221 | | | | | | | | | | | | | | |
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| 192.168.1.243 | | | | | | | | | | | | | | |
| 192.168.1.244 | | | | | | | | | | | | | | |
| 192.168.1.245 | | | | | | | | | | | | | | |
| 192.168.1.246 | | | | | | | | | | | | | | |
| 192.168.1.247 | | | | | | | | | | | | | | |
| 192.168.1.248 | | | | | | | | | | | | | | |
| 192.168.1.249 | | | | | | | | | | | | | | |
| 192.168.1.250 | | | | | | | | | | | | | | |
| 192.168.1.251 | | | | | | | | | | | | | | |
| 192.168.1.252 | | | | | | | | | | | | | | |
| 192.168.1.253 | | | | | | | | | | | | | | |
| 192.168.1.254 | | | | | | | | | | | | | | |
| 192.168.1.255 | | | | | | | | | | | | | | |
| 192.168.1.256 | | | | | | | | | | | | | | |
| 192.168.1.257 | | | | | | | | | | | | | | |
| 192.168.1.258 | | | | | | | | | | | | | | |
| 192.168.1.259 | | | | | | | | | | | | | | |
| 192.168.1.260 | | | | | | | | | | | | | | |
| 192.168.1.261 | | | | | | | | | | | | | | |
| 192.168.1.262 | | | | | | | | | | | | | | |
| 192.168.1.263 | | | | | | | | | | | | | | |
| 192.168.1.264 | | | | | | | | | | | | | | |
| 192.168.1.265 | | | | | | | | | | | | | | |
| 192.168.1.266 | | | | | | | | | | | | | | |
| 192.168.1.267 | | | | | | | | | | | | | | |
| 192.168.1.268 | | | | | | | | | | | | | | |
| 192.168.1.269 | | | | | | | | | | | | | | |
| 192.168.1.270 | | | | | | | | | | | | | | |
| 192.168.1.271 | | | | | | | | | | | | | | |
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| 192.168.1.273 | | | | | | | | | | | | | | |
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| 192.168.1.276 | | | | | | | | | | | | | | |
| 192.168.1.277 | | | | | | | | | | | | | | |
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| 192.168.1.280 | | | | | | | | | | | | | | |
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| 192.168.1.283 | | | | | | | | | | | | | | |
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| 192.168.1.286 | | | | | | | | | | | | | | |
| 192.168.1.287 | | | | | | | | | | | | | | |
| 192.168.1.288 | | | | | | | | | | | | | | |
| 192.168.1.289 | | | | | | | | | | | | | | |
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| 192.168.1.293 | | | | | | | | | | | | | | |
| 192.168.1.294 | | | | | | | | | | | | | | |
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| 192.168.1.297 | | | | | | | | | | | | | | |
| 192.168.1.298 | | | | | | | | | | | | | | |
| 192.168.1.299 | | | | | | | | | | | | | | |
| 192.168.1.300 | | | | | | | | | | | | | | |
| 192.168.1.301 | | | | | | | | | | | | | | |
| 192.168.1.302 | | | | | | | | | | | | | | |
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| 192.168.1.319 | | | | | | | | | | | | | | |
| 192.168.1.320 | | | | | | | | | | | | | | |
| 192.168.1.321 | | | | | | | | | | | | | | |
| 192.168.1.322 | | | | | | | | | | | | | | |
| 192.168.1.323 | | | | | | | | | | | | | | |
| 192.168.1.324 | | | | | | | | | | | | | | |

Scanned 192.168.1.0 - 192.168.1.255

Feb 28, 2025 12:47:20 PM

| IP | Ping | Hostname | Ports |
|---------------|--------|---|-------|
| 192.168.1.186 | 0 ms | F2RRH54.scg.int | [n/s] |
| 192.168.1.1 | 2 ms | [n/a] | [n/s] |
| 192.168.1.50 | 2 ms | liberty01.liberty.townofliberty.org | [n/s] |
| 192.168.1.211 | 2 ms | KMB15181 | [n/s] |
| 192.168.1.212 | 2 ms | KMB0325A | [n/s] |
| 192.168.1.222 | 2 ms | TOLBuilding2 | [n/s] |
| 192.168.1.224 | 2 ms | [n/a] | [n/s] |
| 192.168.1.227 | 2 ms | TV-DT-9WDNZ44 | [n/s] |
| 192.168.1.3 | 3 ms | [n/a] | [n/s] |
| 192.168.1.5 | 3 ms | S10637AA | [n/s] |
| 192.168.1.12 | 3 ms | Acct-SKPQOQR | [n/s] |
| 192.168.1.19 | 3 ms | tolclerk.liberty.townofliberty.org | [n/s] |
| 192.168.1.28 | 3 ms | RNP583879765E13 | [n/s] |
| 192.168.1.45 | 3 ms | liberty02.liberty.townofliberty.org | [n/s] |
| 192.168.1.153 | 3 ms | villagedclerk | [n/s] |
| 192.168.1.160 | 3 ms | 3TV-GK7LY23 | [n/s] |
| 192.168.1.196 | 3 ms | AssessorClerk | [n/s] |
| 192.168.1.209 | 3 ms | npic8f3d5.liberty.townofliberty.org | [n/s] |
| 192.168.1.216 | 3 ms | tv-gkpqy23.liberty.townofliberty.org | [n/s] |
| 192.168.1.223 | 3 ms | [n/a] | [n/s] |
| 192.168.1.2 | 4 ms | [n/a] | [n/s] |
| 192.168.1.105 | 4 ms | ITDESKTOP | [n/s] |
| 192.168.1.194 | 4 ms | villaged2clerk | [n/s] |
| 192.168.1.201 | 4 ms | tolclerk2.liberty.townofliberty.org | [n/s] |
| 192.168.1.203 | 4 ms | tolbuilding.liberty.townofliberty.org | [n/s] |
| 192.168.1.204 | 4 ms | 3sullib-8kwmhl2.liberty.townofliberty.org | [n/s] |
| 192.168.1.206 | 4 ms | [n/a] | [n/s] |
| 192.168.1.215 | 4 ms | tol-confsec.liberty.townofliberty.org | [n/s] |
| 192.168.1.217 | 4 ms | desktop-bl9d132.liberty.townofliberty.org | [n/s] |
| 192.168.1.25 | 5 ms | NPIB31E17 | [n/s] |
| 192.168.1.27 | 5 ms | ET0021B7893947.local | [n/s] |
| 192.168.1.174 | 5 ms | CEOCLEK | [n/s] |
| 192.168.1.192 | 5 ms | VOLCLERK-1 | [n/s] |
| 192.168.1.195 | 5 ms | VOLTAX-PC | [n/s] |
| 192.168.1.220 | 5 ms | KM527838 | [n/s] |
| 192.168.1.221 | 5 ms | [n/a] | [n/s] |
| 192.168.1.26 | 6 ms | ET0021B74D3BE5.local | [n/s] |
| 192.168.1.110 | 6 ms | building_dept.liberty.townofliberty.org | [n/s] |
| 192.168.1.177 | 6 ms | [n/a] | [n/s] |
| 192.168.1.219 | 6 ms | tv-g71ly23.liberty.townofliberty.org | [n/s] |
| 192.168.1.161 | 7 ms | 3TV-GC7SY23 | [n/s] |
| 192.168.1.191 | 7 ms | Liberty-Probe | [n/s] |
| 192.168.1.24 | 8 ms | ET0021B71AFB1C.local | [n/s] |
| 192.168.1.210 | 8 ms | sysopr-think.liberty.townofliberty.org | [n/s] |
| 192.168.1.176 | 9 ms | [n/a] | [n/s] |
| 192.168.1.51 | 10 ms | [n/a] | [n/s] |
| 192.168.1.151 | 17 ms | Supervisor2024 | [n/s] |
| 192.168.1.55 | 20 ms | [n/a] | [n/s] |
| 192.168.1.152 | 136 ms | supervisor2024.liberty.townofliberty.org | [n/s] |
| 192.168.1.188 | 328 ms | [n/a] | [n/s] |
| 192.168.1.4 | [n/a] | [n/s] | [n/s] |
| 192.168.1.6 | [n/a] | [n/s] | [n/s] |
| 192.168.1.7 | [n/a] | [n/s] | [n/s] |

<END>

Computers

Town of Liberty Service Inventory Record Sheet

| | |
|---|---|
| Building | TOL TH |
| Computer Location | Accounting office |
| Map Location | D 1 |
| Primary User's Name | Cheryl Gerow |
| Primary User ID | Accounting office |
| Computer Name | ACCT-SKPQQQR |
| Uses Local Login or Domain? | domain |
| Domain | LIBERTY2 |
| IP Address | 192.168.1.12 |
| Operating System | Win10 Pro |
| Serial Number | PCDFC02R |
| System Drive C: Type | HDD |
| Total Size | 930 |
| Used | 167 |
| Available | 762 |
| Other Internal Drive Type | |
| Total Size | |
| Used | |
| Available | |
| Other Internal Drive Type | |
| Total Size | |
| Used | |
| Available | |
| Other Internal Drive Type | |
| Total Size | |
| Used | |
| Available | |
| External Storage Type | |
| Total Size | |
| Used | |
| Available | |
| Drives Mapped? | no |
| Printers installed? | no |
| Stores work data on server? | no |
| OS Build Number | 10.0.19045 Build 19045 |
| Device Manufacturer | Lenovo |
| Device Model | 10FD000705 |
| Device Type | WS |
| Disk Space | 930 |
| Processor | i7-6700 3.4GHz |
| CPU info | |
| Memory | 8GB |
| Service Tag | PCDFC02R |
| Other users that share this computer | no |
| Applications | 105 Software, 1099 F RE |
| Adobe Reader | |
| Flash Player 32 NPAPI | |
| CyberLink Power2Go | |
| Electronic Filing Software v. 5.6-v5.99 | |
| IBM Aspera Connect 3.9.7.175481 | |
| Power ISO | |
| Remote deposit scanner service | |
| SendPro v. 2.0.0.310 | |
| Vulkan Run Time Libraries 1.0.33.0 | |
| Notes | Printers: Kyocera es 5053ci XPS, taskalfa 5052ci Lexmark MS415dn Fax SHRFax ET0021B71AFB1C NP1C8F305 (HP LaserJet M506) |

Town of Liberty
Service Inventory Record Sheet

Building TOLTH
 Computer Location Supervisor Clerk
 Map Location D 2
 Primary User's Name Nick Rusin
 Primary User D nrusin
 Computer Name TOL-CONFSEC
 Uses Local Login or Domain? domain
 Domain liberty
 IP Address 192.168.1.215
 Operating System Win10 Pro
 Serial Number JN7CJV2
 System Drive C: Type HDD Total Size 464 Used 407 Available 56.3
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 External Storage Type Total Size Used Available
 Drives Mapped? Yes
 Printers Installed? no
 Stores work data on server? Yes
 OS Build Number 10.0.19045 Build 19045
 Device Manufacturer Dell
 Device Model OptiPlex 3060
 Device Type WS
 Disk Space 464
 Processor i3-8100 3.6GHz
 CPU Info
 Memory 8GB
 Service Tag JN7CJV2
 Other users that share this computer Shared

Applications Acrobat 2020

Adobe Creative cloud
 Audacity 2.4.2
 Carbonite
 Document Capture Pro
 Symantec Endpoint Protection
 WavePad Sound Editor

Notes DRIVES:

G:\liberty01\APSV4db
 M:\LIBERTY01\Assessor_Shared
 Printers: ET0021B71AFBIC Lexmark E460DN
 ET0021B74D3BE5 Lexmark MS410
 Kyocera Taskalfa 5053ci

Town of Liberty
Service Inventory Record Sheet

| | |
|--------------------------------------|---|
| Building | TOLTH |
| Computer Location | Clerks Office |
| Map Location | D 3 |
| Primary User's Name | Lori Dutcher |
| Primary User ID | ldutcher |
| Computer Name | TOLClerk |
| Uses Local Login or Domain? | Domain |
| Domain | liberty |
| IP Address | 192.168.1.19 |
| Operating System | Win10 Pro |
| Serial Number | MJC4Q5HR |
| System Drive C: Type | HDD Total Size 930 Used 271 Available 658 |
| Other Internal Drive Type | Total Size Used Available |
| Other Internal Drive Type | Total Size Used Available |
| Other Internal Drive Type | Total Size Used Available |
| Other Internal Drive Type | Total Size Used Available |
| External Storage Type | HDD Total Size 931 Used 365 Available 565 |
| Drives Mapped? | Yes |
| Printers installed? | HoloJet 240PLaserJet PBD MFP M1261-M427ipd6 |
| Stores work data on server? | Yes |
| OS Build Number | 10.0.19045 Build 19045 |
| Device Manufacturer | Lenovo |
| Device Model | 10FD001WUS |
| Device Type | WS |
| Disk Space | 930 |
| Processor | i7-6700 |
| CPU info | |
| Memory | 8GB |
| Service Tag | MJC4Q5HR |
| Other users that share this computer | no |
| Applications | Radiant DICOM Viewer 2023.1.0.8800 |
| | Adobe reader, acrobat 2017, creative cloud |
| Vulkan Runtime Libraries 1.0.33.0 | Office 2013 |
| | cloud NYSBOE Electronic filing system(EFS) 5.1 |
| Quicken | google drive |
| Bonjour | storage backup software |
| | cyberlink powerDVD |
| | Express scribe transcription software |
| | NY Clerk |
| | ATC Taxes |
| Notes | Drives: Z: \liberty01holerl_sharedfolder |
| | E: Google drive |
| | F: verbatimHD sn: 11F63E48 |
| | G: \liberty01NAPS4db |
| | M: \LIBERTY01Assesor_Shared |

**Town of Liberty
Service Inventory Record Sheet**

Building TOLTH
 Computer Location Clerks Office
 Map Location D-4
 Primary User's Name Sara Prague
 Primary User ID libertys.prague
 Computer Name TOLCerk2
 Uses Local Login or Domain? Domain
 Domain liberty
 IP Address 192.168.1.101
 Operating System Win10 Pro
 Serial Number CM3NH13
 System Drive C: Type SSD Total Size 237 Used 140 Available 96.8
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 External Storage Type Total Size Used Available
 Drives Mapped? Yes
 Printers Installed? Kyocera's HP LaserJet Pro MFP M426F/M427F PCL6
 Stores work data on server?
 OS Build Number 10.0.19045 Build 19045
 Device Manufacturer Dell
 Device Model OptiPlex 7070
 Device Type WS
 Disk Space 237
 Processor i5-8500 3GHz
 CPU Info
 Memory 8GB
 Service Tag CM3NH13
 Other users that share this computer: no

Applications Acrobat 2010, Adobe Genuine Service
 BM Access Client Solutions - Application pack
 ATC Taxes (WLiberty02\ATCTaxes)
 Roblox player
 NYClerk
 Notes: Drives:
 G: WLiberty01\RPSv4db (556GB, 24.9 Free, 531 used)
 M: WLIBERTY\Assessor_Shared

Town of Liberty
Service Inventory Record Sheet

| | | | |
|--|----------|----------------|------------------------|
| Building TOLTH | | | |
| Computer Location Supervisor Office (Laptop) | | | |
| Map Location ID 5 | | | |
| Primary User's Name Frank DeMayo | | | |
| Primary User ID fdemayo | | | |
| Computer Name Supervisor2024 | | | |
| Uses Local Login or Domain? Domain | | | |
| Domain Liberty | | | |
| IP Address 192.168.1.151 | | | |
| Operating System Win11 Pro | | | |
| Serial Number 5CG4154KZH | | | |
| System Drive C: | Type SSD | Total Size 952 | Used 152 Available 800 |
| Other Internal Drive | Type | Total Size | Used Available |
| Other Internal Drive | Type | Total Size | Used Available |
| Other Internal Drive | Type | Total Size | Used Available |
| Other Internal Drive | Type | Total Size | Used Available |
| External Storage | Type | Total Size | Used Available |
| Drives Mapped? Yes | | | |
| Printers installed? TAS Kalfa 5053c | | | |
| Stores work data on server? no | | | |
| OS Build Number 10.0.26100 Build 26100 | | | |
| Device Manufacturer HP | | | |
| Device Model HP Laptop 17-CN2XXX | | | |
| Device Type LT | | | |
| Disk Space 952 | | | |
| Processor i3-1215U 1200MHz 6 Core | | | |
| CPU info | | | |
| Memory 32GB | | | |
| Service Tag 5CG4154KZH | | | |
| Other users that share this computer no | | | |

Applications

Notes

Town of Liberty
Service Inventory Record Sheet

| | | | |
|---|----------|----------------|------------------------|
| Building TOLTH | | | |
| Computer Location Server Room | | | |
| Map Location D 6 | | | |
| Primary User's Name | | | |
| Primary User ID | | | |
| Computer Name Liberty02 | | | |
| Uses Local Login or Domain? domain | | | |
| Domain Liberty02 | | | |
| IP Address 192.168.1.45 | | | |
| Operating System Win10 | | | |
| Serial Number CSBBN23 | | | |
| System Drive C: | Type SSD | Total Size 256 | Used 106 Available 129 |
| Other Internal Drive | Type | Total Size | Used Available |
| Other Internal Drive | Type | Total Size | Used Available |
| Other Internal Drive | Type | Total Size | Used Available |
| Other Internal Drive | Type | Total Size | Used Available |
| External Storage | Type | Total Size | Used Available |
| Drives Mapped? no | | | |
| Printers Installed? no | | | |
| Stores work data on server? s server | | | |
| OS Build Number 22h2 | | | |
| Device Manufacturer Dell | | | |
| Device Model Opt P ex 7070 | | | |
| Device Type PC | | | |
| Disk Space 464 | | | |
| Processor Core i5Vpro | | | |
| CPU Info Intel(R) Core(TM) i5-8600T @ 2.80GHz | | | |
| Memory 16GB | | | |
| Service Tag CSBBN23 | | | |
| Other users that share this computer | | | |

Applications

Notes

**Town of Liberty
Service Inventory Record Sheet**

Building TOLTH

Computer Location Server room

Map Location D 6 S

Primary User's Name _____

Primary User ID _____

Computer Name Liberty01

Uses Local Login or Domain? _____

Domain _____

IP Address 192.168.1.50

Operating System Win 2012 SERVER

Serial Number _____

System Drive C: Type Mirror RAID Total Size 560 Used 530 Available 25

Other Internal Drive Type _____ Total Size _____ Used _____ Available _____

Other Internal Drive Type _____ Total Size _____ Used _____ Available _____

Other Internal Drive Type _____ Total Size _____ Used _____ Available _____

Other Internal Drive Type _____ Total Size _____ Used _____ Available _____

External Storage Type SSD Total Size 2TB Used 1.2TB Available 780GB

Drives Mapped? SHARES saved to USB

Printers installed? _____

Stores work data on server? _____

OS Build Number 2012R2 Server 6.3.96 BLD 9600

Device Manufacturer _____

Device Model BM SystemX3550 MS 5463AC1

Device Type Blade

Disk Space _____

Processor _____

CPU Info X P20N ES-Z620 V3 2.4GHz

Memory 16GB (wow)

Service Tag _____

Other users that share this computer _____

Applications DHCP - None

DNS

AD

IIS

Notes _____

Town of Liberty
Service Inventory Record Sheet

```

Building TOLTH
Computer Location Server Room
Map Location D 7
Primary User's Name
Primary User ID
Computer Name SYSOPR
Uses Local Login or Domain? domain
Domain L BERTV
IP Address 192.168.1.110
Operating System Win7 Pro
Serial Number 71V5814
System Drive C: Type HDD Total Size 464 Used 260 Available 204
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
External Storage Type Total Size Used Available
Drives Mapped?
Printers Installed? HP mfp, Kyocera cs, Lexmark
Stores work data on server? s server
OS Build Number 7601 SPL
Device Manufacturer Lenovo
Device Model Think Centre
Device Type PC
Disk Space 464
Processor i3-3220 4 Core
CPU Info
Memory 8GB
Service Tag
Other users that share this computer

```

Applications Carbonate

OpenvPN

Tap Windows

Evernote

Notes Drives:

G: Wliberty01NRPSV4db

M: HLIBTERY01Assesor_Shared

Town of Liberty
Service Inventory Record Sheet

Building TOL TH

Computer Location 2nd Fl. Assessors

Map Location D 21

Primary User's Name Donna Wainman

Primary User ID assessor clerk

Computer Name

Uses Local Login or Domain? Domain

Domain liberty

IP Address 192.168.1.196

Operating System Win10 Pro

Serial Number CGTH513

| System Drive C: | Type | SSD | Total Size | 235 | Used | 168 | Available | 67.1 |
|----------------------|------|-----|------------|-----|------|-----|-----------|------|
| Other Internal Drive | Type | | Total Size | | Used | | Available | |
| Other Internal Drive | Type | | Total Size | | Used | | Available | |
| Other Internal Drive | Type | | Total Size | | Used | | Available | |
| Other Internal Drive | Type | | Total Size | | Used | | Available | |
| External Storage | Type | | Total Size | | Used | | Available | |

Drives Mapped? Yes

Printers installed? 22P

Stores work data on server? Yes

OS Build Number 10.0.19045 Build 19045

Device Manufacturer Dell

Device Model OptiPlex 7070

Device Type WS

Disk Space 235

Processor i5-8600T 2.3GHz

CPU info

Memory 16GB

Service Tag CGTH513

Other users that share this computer no

Applications Teams

RPSV3 - 2013,2020

Notes DRIVES:

G: \\liberty01\\RPSV4db
M: \\LIBERTY01\\Assessor_Shared
Printers:
LexMark B2500 Series XL (22P)

Town of Liberty
Service Inventory Record Sheet

Building TOLTH
 Computer Location 2nd Fl Assessors
 Map Location D 22
 Primary User's Name Sunsoree Young
 Primary User D syoung
 Computer Name ASSESSOR1022
 Uses Local Login or Domain? Domain
 Domain liberty
 IP Address 192.168.1.204
 Operating System Win10 Pro
 Serial Number DKQCN28
 System Drive C: Type SSD Total Size 235 Used 187 Available 47.5
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 External Storage Type Total Size Used Available
 Drives Mapped? Yes
 Printers Installed? 22P
 Stores work data on server? Yes
 OS Build Number 10.0.19045 Build 19045
 Device Manufacturer Dell
 Device Model Opt P ex 7070
 Device Type WS
 Disk Space 235
 Processor i5-8600T 2.3GHz
 CPU Info
 Memory 16GB
 Service Tag DKQCN28
 Other users that share this computer no

Applications EV Waste Recycling Information
 RPS Versions 4 2013, 2016, 2020
 SQL Anywhere 12
 Teams

Notes DRIVES:
 G:\Liberty01\RPSV4db
 M:\LIBERTY01\Assesor_Shared
 Printers:
 LexMark B2500 Series XL (22P)

Building TOLTH

Computer Location 2nd Fl. Building Office

Map Location ID 23

Primary User's Name Eileen Jackson

Primary User ID Building

Computer Name TOLBUILDG2

Uses Local Login or Domain? Domain

Domain Liberty

P Address 192.168.1.222

Operating System Win10 Pro

Serial Number CMXQH13

System Drive C: Type_SSD Total Size_236 Used_103 Available_133

Other Internal Drive Type _____ Total Size _____ Used _____ Available _____

Other internal Drive Type _____ Total Size _____ Used _____ Available _____

Other internal Drive Type _____ Total Size _____ Used _____ Available _____

Other Internal Drive Type _____ Total Size _____ Used _____ Available _____

External Storage Type _____ Total Size _____ Used _____ Available _____

Drives Mapped? No

Printers installed? no

Stores work data on server? yes

OS Build Number 10.0.19045 Build 19045

Device Manufacturer Dell

Device Mode OptiPlex 7070

Device Type WS

Disk Space 236

Processor

CPU info i5-8500

Memory 8GB

Service Tag CMXQH13

Other users that share this computer

Applications: Olympus DSS Player Standard

Launch IPS

Notes DRIVES:

Q: Lenovo_Recovery

Printers: MF 642 or 643 or 1E44C

Fax HP Office Jet Pro 6970 & 8600
1-800-368-1322 • 1-800-527-5272

Kyocera 306ci, 4003i, 5053 ci

Town of Liberty
Service Inventory Record Sheet

Building TOLTH
 Computer Location Ind = Building Office
 Map Location D 24
 Primary User's Name Tammy Wilson
 Primary User D Wilson
 Computer Name TOLBUILDNG
 Uses Local Login or Domain? Domain
 Domain liberty
 IP Address 192.168.1.103
 Operating System Win10 Pro
 Serial Number CMUQH13
 System Drive C Type SSD Total Size 237 Used 193 Available 43.4
 Other Internal Drive Type SSD Total Size 238 Used 10 Available 228
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 External Storage Type HDD Total Size 931 Used 103 Available 828
 Drives Mapped? Yes
 Printers Installed? Yes
 Stores work data on server?
 OS Build Number 10.0.19045 Build 19045
 Device Manufacturer Dell
 Device Model OptiPlex 7070
 Device Type WS
 Disk Space 237
 Processor i5-8500
 CPU Info
 Memory 12 GB
 Service Tag CMUQH13

Other users that share this computer

Applications PS 4.4.6.0

NY Clerk 7.2.0.12

Notes DRIVES:

G:\liberty01\RPSPV4db
 M:\LIBERTY01\Assessors_Shared
 Printers: Clerk- canon Generic Plus UFR II U120
 Fax HP Office Jet Pro 6970 & 8600
 Kyocera 400ci & 420i

Town of Liberty
Service Inventory Record Sheet

Building TOLTH
 Computer Location 2nd Fl. Building Office
 Map Location D 25
 Primary User's Name Rich Manley
 Primary User ID twilson LIBTERRY
 Computer Name CEOCLERK
 Uses Local Login or Domain? Domain
 Domain liberty
 IP Address 192.168.1.174
 Operating System Win7 Pro
 Serial Number MJLHLR6
 System Drive C: Type HDD Total Size 454 Used 154 Available 300
 Other Internal Drive Type Q: Total Size 9.76 Used 3.32 Available 6.43
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 External Storage Type Total Size Used Available
 Drives Mapped? Yes
 Printers installed? no
 Stores work data on server? No
 OS Build Number 6.1.7601 Service Pack 1 Build 7601
 Device Manufacturer Lenovo
 Device Model C809C6U
 Device Type WS
 Disk Space 454
 Processor
 CPU info 2 DUO CPU E8400
 Memory 4GB
 Service Tag MJLHLR6

Other users that share this computer

Applications PS 4.4.6.0
 Bomgar

Notes DRIVES:

Q: Lenovo_Recovery

Printers: Clerk- canon Generic Plus UFR II U120
 Fax HP Office Jet Pro 6970 & 8600
 Kyocera 400ci & 420i

Town of Liberty
Service Inventory Record Sheet

Building TOLTH
Computer Location Clerks Office
Map Location D Laptop
Primary User's Name Lori Dutcher
Primary User D dutc
Computer Name TCLaptop120
Uses Local Login or Domain? local
Domain no
IP Address 192.168.1.207
Operating System Win11 Home
Serial Number 5CG319161M
System Drive C: Type SSD Total Size 952 Used 78.15 Available 873.87
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
External Storage Type Total Size Used Available
Drives Mapped? no
Printers installed? EPSON WF-4750 series
Stores work data on server? no
OS Build Number 10.0.22651 Build 22651
Device Manufacturer HP
Device Model HP Laptop 17-CH3XXX
Device Type LT
Disk Space 952
Processor i7-1355U
CPU info
Memory 32GB
Service Tag 5CG319161M
Other users that share this computer no

Applications ExpressVPN

Notes Used for online meetings and takehome

Town of Liberty
Service Inventory Record Sheet

```

Building TOLTH
Computer Location Laptop
Map Location D
Primary User's Name Loaner
Primary User ID jterr.pw liberty 12754
Computer Name
Uses Local Login or Domain? domain
Domain loaner2
IP Address 192.168.1.229
Operating System Win11 Home
Serial Number J09PYR3
System Drive C Type SSD Total Size 257 Used 663 Available 170
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
External Storage Type Total Size Used Available
Drives Mapped? no
Printers installed? TASKalfa 5053ci, EPSON CC15EA(wi-4730)
Stores work data on server? no
OS Build Number 10.0.22631 Build 22631
Device Manufacturer Dell
Device Model Inspiron 5351
Device Type WS
Disk Space 930
Processor i5-1135G7
CPU info
Memory 12GB
Service Tag J09PYR3
Other users that share this computer Shared

```

Applications Adobe

Circus HD Audio Driver

Avast Free Antivirus

SonicWall Net Extender

NOTES Webinar use

Town of Liberty
Service Inventory Record Sheet

Building TOLTH
 Computer Location Laptop
 Map Location D
 Primary User's Name oaner pw Zomb e1964
 Primary User ID oaner
 Computer Name ZOMB ELAPTOP
 Uses Local Login or Domain? domain
 Domain liberty
 IP Address 192.168.1.189
 Operating System Win10 Pro
 Serial Number 023552674857
 System Drive C Type SSD Total Size 137 Used 136 Available 97.9
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 Other Internal Drive Type Total Size Used Available
 External Storage Type Total Size Used Available
 Drives Mapped? no
 Printers Installed? no
 Stores work data on server? no
 OS Build Number 10.0.19045 Build 19045
 Device Manufacturer Microsoft
 Device Model Surface Laptop
 Device Type LT
 Disk Space 137
 Processor i7-7200U 2.5GHz
 CPU Info
 Memory 8GB
 Service Tag 023552674857
 Other users that share this computer Shared

Applications Apex sketch v6
 Cisco Anyconnect
 crystal reports basic runtime for visual studio
 epson USB display
 IPS
 RPS v4 2016
 SQL Anywhere 12
 SQL Server System CLR Types

Notes Printers: Epson workforce 600
 Epson ec 15EA (wf-4730-series)
 Kyocera os 355lci XPS
 Lexmark Universal v2

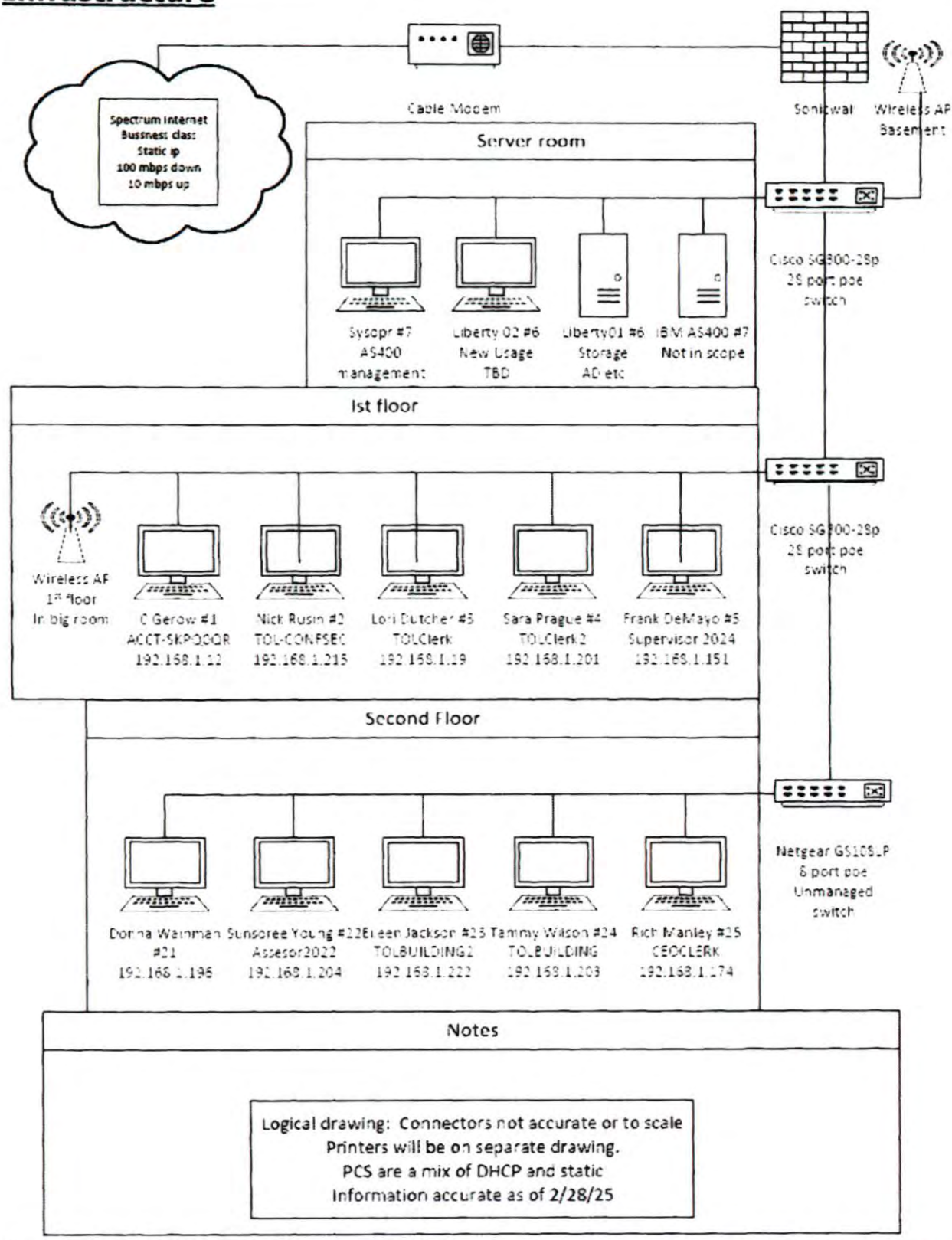
Printers

1. Location 1
 - a. Kyocera 5053ci
 - b. Lexmark M5415dm
 - c. HP LaserJet M506
2. Location 2
 - a. Lexmark E460DN
 - b. Lexmark MS410
 - c. Taskalfa 5053ci
3. Location 3
4. Location 4
5. Location 5 Frank's Laptop
6. Location 6 Liberty 02
7. Location 7
8. Location 21
 - a. Lexmark B2500 XL
9. Location 22
 - a. Lexmark B2500 XL
10. Location 23
 - a. MF 642
 - b. HP Office Jet Pro 690
 - c. Kyocera 308ci 5053 ci
11. Location 24
 - a. Canon generic plus
 - b. HP OJ pro 6970
 - c. Kyocera 400ci 420i
12. Location 25
 - a. Canon generic plus
 - b. HP OJ pro 6970
 - c. Kyocera 400ci 420i

Applications

| | |
|---|----------------------------|
| 1. Flash Player | 1 |
| 2. Cyberlink power DVD | 2 |
| 3. Electronic filing software v5.6-v5.99 | 1 |
| 4. IBM Aspera Connect 39.7.175481 | 1 |
| 5. Power ISO | 1 |
| 6. Remote Deposit Scanner Service | 1 |
| 7. SendPro v.2.0.0.310 | 1 |
| 8. Vulcan Run time libraries 1.0.33.0 | 1 |
| 9. Adobe creative cloud | 1 |
| 10. Audacity 2.4.2 | 1 |
| 11. Carbonite | 2 |
| 12. Document capture pro | 1 |
| 13. Symantec endpoint protection | 1 |
| 14. Wavepad | 1 |
| 15. Office 2013 | 1 |
| 16. NYSBOE EFS 5.1 | 1 |
| 17. Google Drive | 2 |
| 18. Storage backup software | 1 |
| 19. Express scribe transcription software | 1 |
| 20. NY Clerk | 2 |
| 21. ATC taxes | 2 |
| 22. Acrobat 2020 | 1 |
| 23. IBM Access client solution app pack | 1 |
| 24. Roblox Player | 1 |
| 25. Tap Windows | 1 |
| 26. Evernote | 1 |
| 27. Teams | 2 |
| 28. RPSV3 – 2013,2020 | 1 |
| 29. RPSV4 2013,2016,2020 | 2 |
| 30. SQL Anywhere 12 | 2 |
| 31. Olympus DSS Player | 1 |
| 32. Launch IPS | 1 |
| 33. IPS 4.4.6.0 | 3 |
| 34. NY Clerk 7.2.0.12 | 1 |
| 35. Bomgar | 1 |
| 36. Cisco anyconnect | 1 |
| 37. Crystal Reports | 1 |
| 38. Avast | 1 |
| 39. Sonic wall net extender | 1 |
| 40. Express VPN | 1 |
| 41. Lotus Smart Suite | 1 (currently not working?) |
| 42. | |

Infrastructure



SW1

Town of Liberty Infrastructure Inventory Record Sheet

| | |
|-------------------|---|
| Building | Town Hall |
| Device Location | Basement |
| Map Location ID | |
| Purpose | Data Switching |
| Login ID | admin120 |
| Password | Liberty99!! |
| IP Address | 192.168.1.176 |
| Operating System | Cisco Small Business |
| Serial Number | DN1621074Q |
| Device Model | SG300-28P |
| Device Type | 28 port POE switch |
| Service Tag | |
| Port connected to | Port 3 to Sonicwall Firewall, Port 8 to Sonicwall port 2, Port 15 to Netgear switch port 25 to SW2 port 25, port 26 to SW2 port 26 |
| Notes | all ports are untagged |

SW2

Town of Liberty Infrastructure Inventory Record Sheet

| | |
|-------------------|--|
| Building | Town Hall |
| Device Location | Basement |
| Map Location ID | |
| Purpose | Data Switching |
| Login ID | admin120 |
| Password | Liberty99!! |
| IP Address | 192.168.1.177 |
| Operating System | Cisco Small Business |
| Serial Number | DN1621074x |
| Device Model | SG300-28P |
| Device Type | POE Switch 28 port |
| Service Tag | |
| Port connected to | Port 25 to sw1 port 25, port 26 to sw1 port 26 |
| Notes | all ports are untagged |

Town of Liberty
Infrastructure Inventory Record Sheet

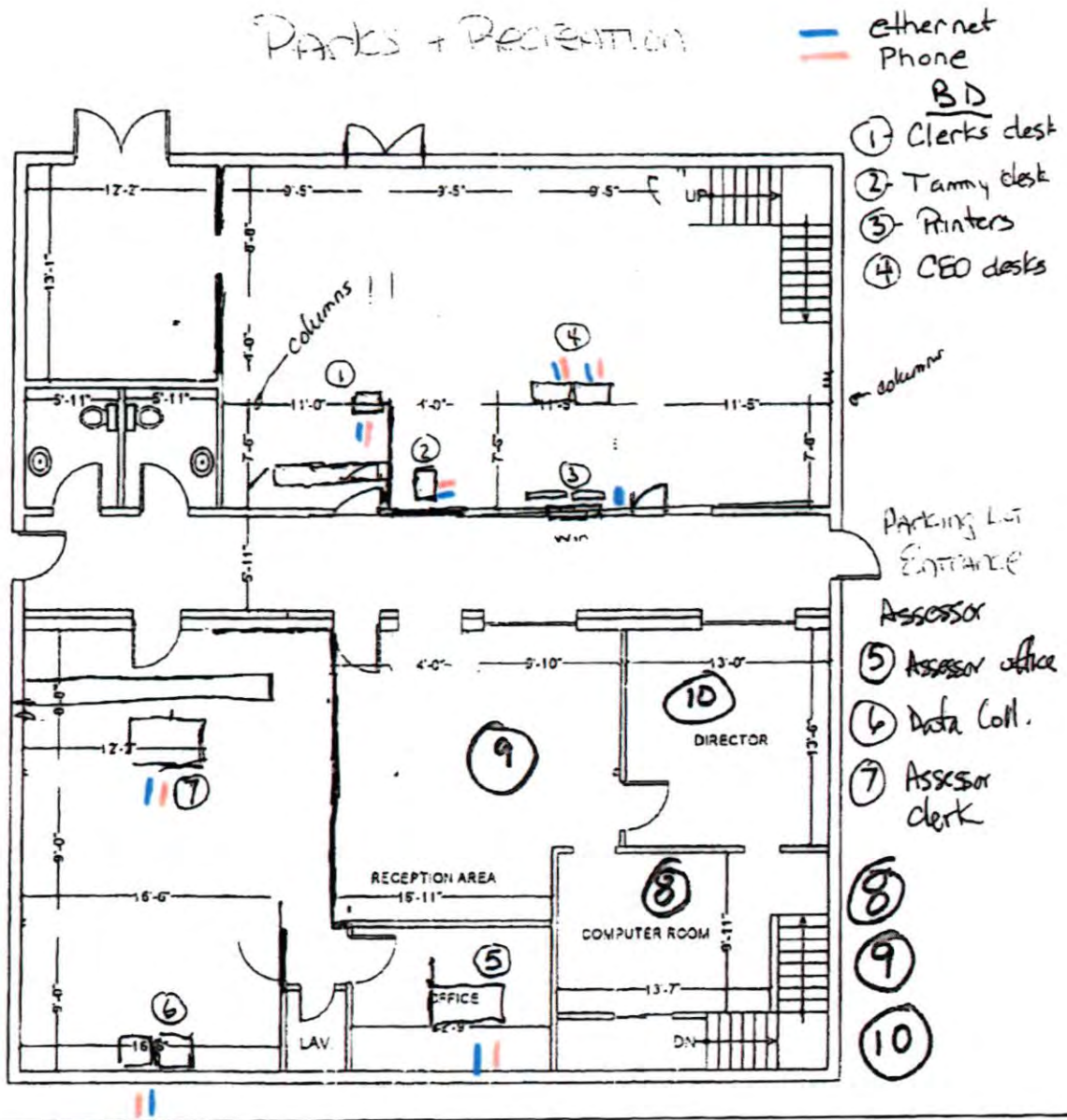
| | |
|---------------------|--------------------------|
| Building | Town Hall |
| Device Location | Basement |
| Map Location ID | |
| Purpose | Data Switching |
| Login ID | |
| Password | |
| IP Address | |
| Operating System | |
| Serial Number | |
| Device Model | NetGear GS108LP |
| Device Type | unmanaged gigabit switch |
| Service Tag | |
| Port connected to ? | port 2 to port 15 in SW1 |
| Notes | unmanaged no p |

Son c/w

Town of Liberty
Infrastructure Inventory Record Sheet

| | |
|---------------------|---|
| Building | Townhall |
| Device Location | Basement |
| Map Location ID | |
| Purpose | firewall/router |
| Login ID | Admin |
| Password | |
| IP Address | 192.168.1.1 Internal / 184.74.252.18 External |
| Operating System | SonicWall |
| Serial Number | 2CG8ED684510 |
| Device Model | TZ350 W |
| Device Type | Firewall Router |
| Service Tag | |
| Port connected to ? | port 1 to sw1 port 3 port 2 to SW1 port 8 |
| Notes | |

Parks & Recreation Floorplan



Computers

Town of Liberty Service Inventory Record Sheet

| | |
|--------------------------------------|---|
| Building | Parks & Rec |
| Computer Location | |
| Map Location ID | 8 |
| Primary User's Name | fe x |
| Primary User ID | |
| Computer Name | RECREAT ON |
| Uses Local Login or Domain? | local |
| Domain | standalone |
| IP Address | 192.168.1.7 |
| Operating System | Win11 34hz |
| Serial Number | 654Q1N3 |
| System Drive C: Type | _____ Total Size 116 Used _____ Available 16.2 |
| Other Internal Drive Type | _D_ Total Size 357 Used _C_ Available _____ |
| Other Internal Drive Type | _____ Total Size _____ Used _____ Available _____ |
| Other Internal Drive Type | _____ Total Size _____ Used _____ Available _____ |
| Other Internal Drive Type | _____ Total Size _____ Used _____ Available _____ |
| External Storage Type | _____ Total Size _____ Used _____ Available _____ |
| Drives Mapped? | None but google drive |
| Printers installed? | Kyocer network 4003i |
| Stores work data on server? | No |
| OS Build Number | 2442 |
| Device Manufacturer | De |
| Device Model | 3090 |
| Device Type | micro pc |
| Disk Space | |
| Processor | i5 2.36GHz |
| CPU info | |
| Memory | 16GB |
| Service Tag | 654Q1N3 |
| Other users that share this computer | |

Applications Lotus Smart Suite

Notes Google Drive 8GB

Town of Liberty
Service Inventory Record Sheet

```

Building Parks & Rec
Computer Location Reception
Map Location D 9
Primary User's Name Cathy Dvoretzky
Primary User D
Computer Name Parks Rec Think
Uses Local Log on or Domain? Local
Domain no
IP Address DHCP 192.168.1.150
Operating System Win7 Pro
Serial Number MJ06PF7
System Drive C: Type HDD Total Size 464 Used 129 Available 334
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
External Storage Type Total Size Used Available
Drives Mapped? No
Printers Installed? Epson CC15EA
Stores work data on server? No
OS Build Number 7601.sp1
Device Manufacturer Lenovo
Device Model Think center
Device Type PC
Disk Space
Processor Core
CPU Info B-3220
Memory 4GB
Service Tag MJ06PF7
Other users that share this computer

```

Applications

Notes

Town of Liberty
Service Inventory Record Sheet

Building Parks & Rec

Computer Location

Map Location ID 10

Primary User's Name James Guard

Primary User ID

Computer Name Parks Rec-Think

Uses Local Login or Domain? local

Domain no

IP Address DHCP 192.168.1.217

Operating System Win10

Serial Number 798G9R3

System Drive C: Type SSD Total Size 235 Used 140 Available 95

| Other Internal Drive Type | Total Size | Used | Available |
|---------------------------|------------|------|-----------|
| | | | |

| Other internal Drive | Type | Total Size | Used | Available |
|----------------------|------|------------|------|-----------|
| | | | | |

| Other Internal Drive | Type | Total Size | Used | Available |
|----------------------|------|------------|------|-----------|
| | | | | |

Other internal Drive Type _____ Total Size _____ Used _____ Available _____

| External Storage | Type | Total Size | Used | Available |
|------------------|------|------------|------|-----------|
| | | | | |

Drives Mapped? No

Printers installed? Epson wireless, taskalfa 4003

Stores work data on server?

OS Build Number 22H2

Device Manufacturer Dell

Device Model OptiPlex 3090

Device Type PC

Disk Space

Processor

CPU info

Memory 8GB

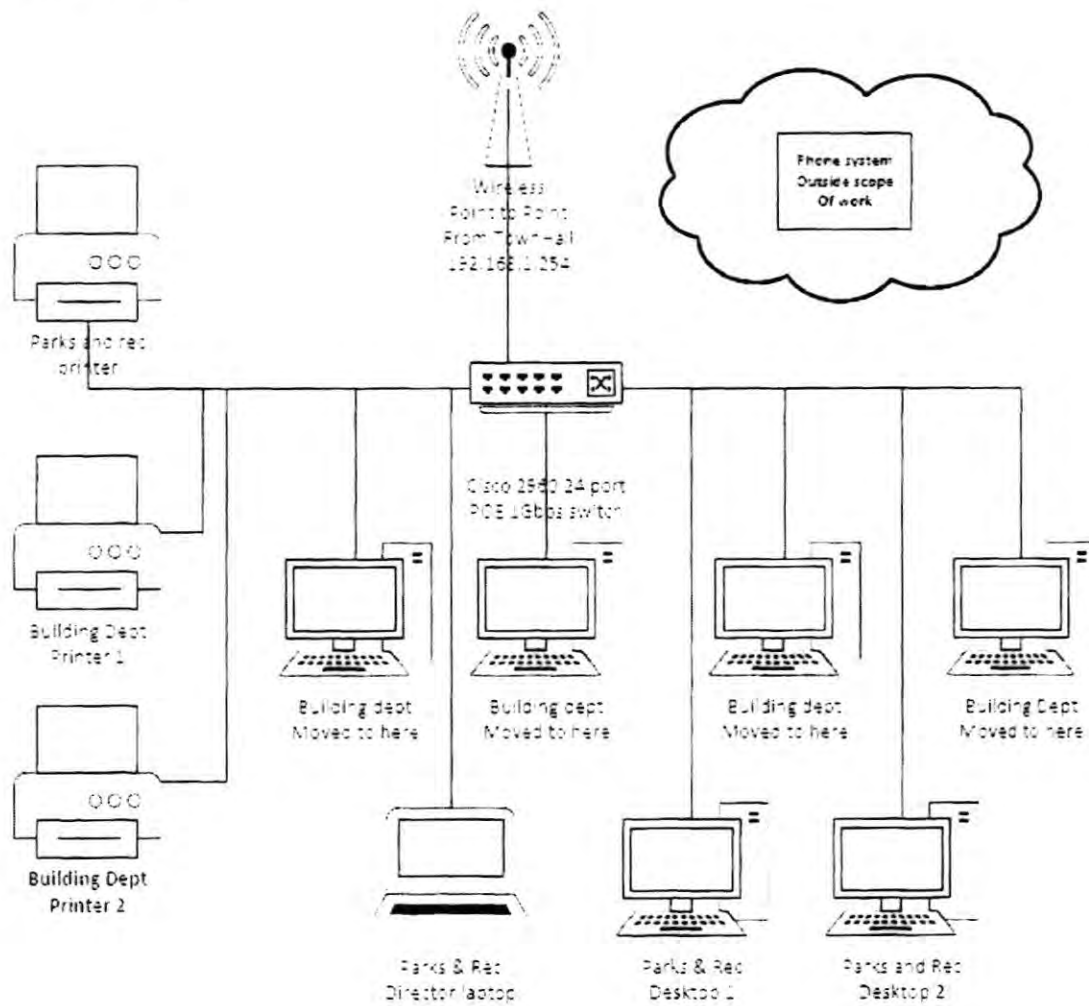
Service Tag 79BG9R3

Other users that share this computer

Applications

Notes

Infrastructure



Network is an extension of Town Hall Network
DHCP on all pcs from Town Hall server
Wires to be run by Town DPW
Configuration and termination to be performed by SCG IT3

Water Treatment

Floorplan (N/A)

Network Scan

10.0.0.1/24 Gateway

10.0.0.2 Office 2

10.0.0.12 Joan (Office 1)

Printer 1 is USB attached

Printer 2 is WiFi attached

Photos (Office #2)

Home



DESKTOP-PDDT43I

Inspiron 15 3520

Rename



TOLWS-GUEST

Connected, secured

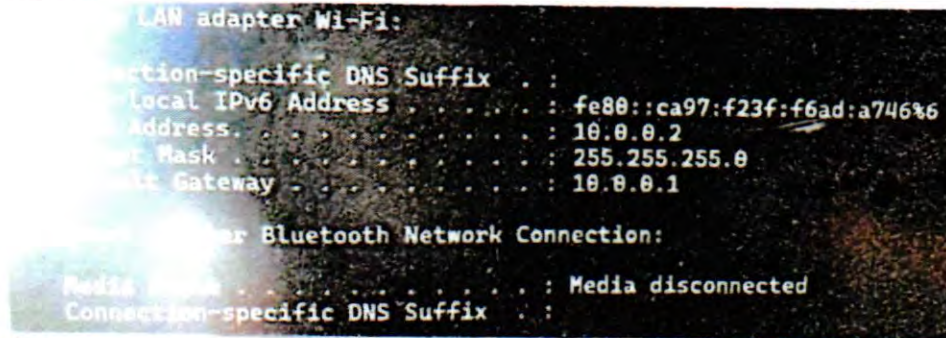


Windows Update

Last checked: 3 hours ago



Computers



| Item | Value |
|---------------------------|-----------------------------------|
| Description | Disk drive |
| Manufacturer | (Standard disk drives) |
| Model | NVMe 2400A NVMe Micron 512GB |
| Bytes/Sector | 512 |
| Media Loaded | Yes |
| Media Type | Fixed hard disk |
| Partitions | 3 |
| SCSI Bus | 3 |
| SCSI Logical Unit | 0 |
| SCSI Port | 0 |
| SCSI Target ID | 0 |
| Sectors/Track | 63 |
| Size | 476.94 GB (512,105,932,800 bytes) |
| Total Cylinders | 62,260 |
| Total Sectors | 1,000,206,900 |
| Total Tracks | 15,876,300 |
| Tracks/Cylinder | 255 |
| Partition | Disk #0, Partition #0 |
| Partition Size | 400.00 MB (419,430,400 bytes) |
| Partition Starting Offset | 1,048,576 bytes |
| Partition | Disk #0, Partition #1 |
| Partition Size | 475.43 GB (510,488,739,840 bytes) |
| Partition Starting Offset | 554,696,704 bytes |
| Partition | Disk #0, Partition #2 |
| Partition Size | 1,016.00 MB (1,065,353,216 bytes) |
| Partition Starting Offset | 511,043,436,544 bytes |

DESKTOP-PDDT43I
Inspiron 15 3520

Ren.

Device specifications

| | |
|---------------|---|
| Device name | DESKTOP-PDDT43I |
| Processor | 11th Gen Intel(R) Core(TM) i5-1155G7 @ 2.50GHz 2.50 GHz |
| Installed RAM | 12.0 GB (11.7 GB usable) |
| Device ID | 51E025E1-9232-4AB9-9453-64EDFDD6764C |
| Product ID | 00356-07409-35946-AAOEM |
| System type | 64-bit operating system, x64-based processor |
| Pen and touch | No pen or touch input is available for this display |

Related links Domain or workgroup System protection Advanced system settings

Windows specifications

| | |
|--------------|---|
| Edition | Windows 11 Home |
| Version | 24H2 |
| Installed on | 2/14/2025 |
| OS build | 26100.3194 |
| Experience | Windows Feature Experience Pack 1000.26100.48.0 |

Profiles stored on this computer:

| Name | Size | Type | Status | Mod... |
|-----------------------|---------|-------|--------|---------|
| Default Profile | 2.49 MB | Local | Local | 2/27... |
| DESKTOP-PDDT43I\towno | 166 MB | Local | Local | 2/27... |

Town of Liberty
Service Inventory Record Sheet

| | | | |
|---|--|--|--|
| Building: TOL WTP | | | |
| Computer Location: Main Office | | | |
| Map Location: D | | | |
| Primary User's Name: Joan Redington | | | |
| Primary User ID: water&SewerDept | | | |
| Computer Name: WSDesktop | | | |
| Uses Local Login or Domain? Local | | | |
| Domain No | | | |
| IP Address: 10.0.0.14 | | | |
| Operating System: Win 10 Pro | | | |
| Serial Number: JND7JV2 | | | |
| System Drive C: Type: HDD Total Size: 464 Used: 108 Available: 326 | | | |
| Other Internal Drive Type: Total Size: Used: Available: | | | |
| Other Internal Drive Type: Total Size: Used: Available: | | | |
| Other Internal Drive Type: Total Size: Used: Available: | | | |
| Other Internal Drive Type: Total Size: Used: Available: | | | |
| External Storage Type: USB Total Size: 149 Used: 174 Available: 131 | | | |
| Drives Mapped? No | | | |
| Printers installed? HP LaserJet Pro M404-M405(USB), HP466 E72 HP Envy | | | |
| Stores work data on server? | | | |
| OS Build Number: 10.0.19045 Build 19045 | | | |
| Device Manufacturer: Dell | | | |
| Device Model: OptiPlex 3060 | | | |
| Device Type: WS | | | |
| Disk Space: 464 GB | | | |
| Processor: i3-1800 CPU 3.6GHz | | | |
| CPU Info: | | | |
| Memory: 8GH | | | |
| Service Tag: JND7JV2 | | | |

Other users that share this computer:

| | |
|---|--|
| Applications: Cisco AnyConnect Secure Mobility Client | |
| Intel Rapid Storage Technology | |
| Sonicwall NetExtender 9.0.277 | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Notes

Backup to USB

Town of Liberty
Service Inventory Record Sheet

```

Building TOL WTP
Computer Location Main Office
Map Location ID
Primary User's Name Damon Knack
Primary User ID Damon PW libertyws
Computer Name Desktop-9HTL9KC
Uses Local Login or Domain? Local
Domain No
IP Address 10.0.0.11
Operating System Win11 Home
Serial Number 352Q1Q3
System Drive C: Type SSD Total Size 237 Used 104 Available 132
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
External Storage Type Total Size Used Available
Drives Mapped? No
Printers Installed? Fax, HP406E72 (HP Envy Photo 7800 series)
Stores work data on server? No
OS Build Number 10.0.26100 Build 26100
Device Manufacturer Dell
Device Model Inspiron 15 3511
Device Type LT
Disk Space 237
Processor i5-1035G1
CPU Info
Memory 8GB
Service Tag 352Q1Q3
Other users that share this computer
Applications Acrobat
Exactix
OneLaunch 5.34.0
Notes TOLWS-GUEST wifi

```

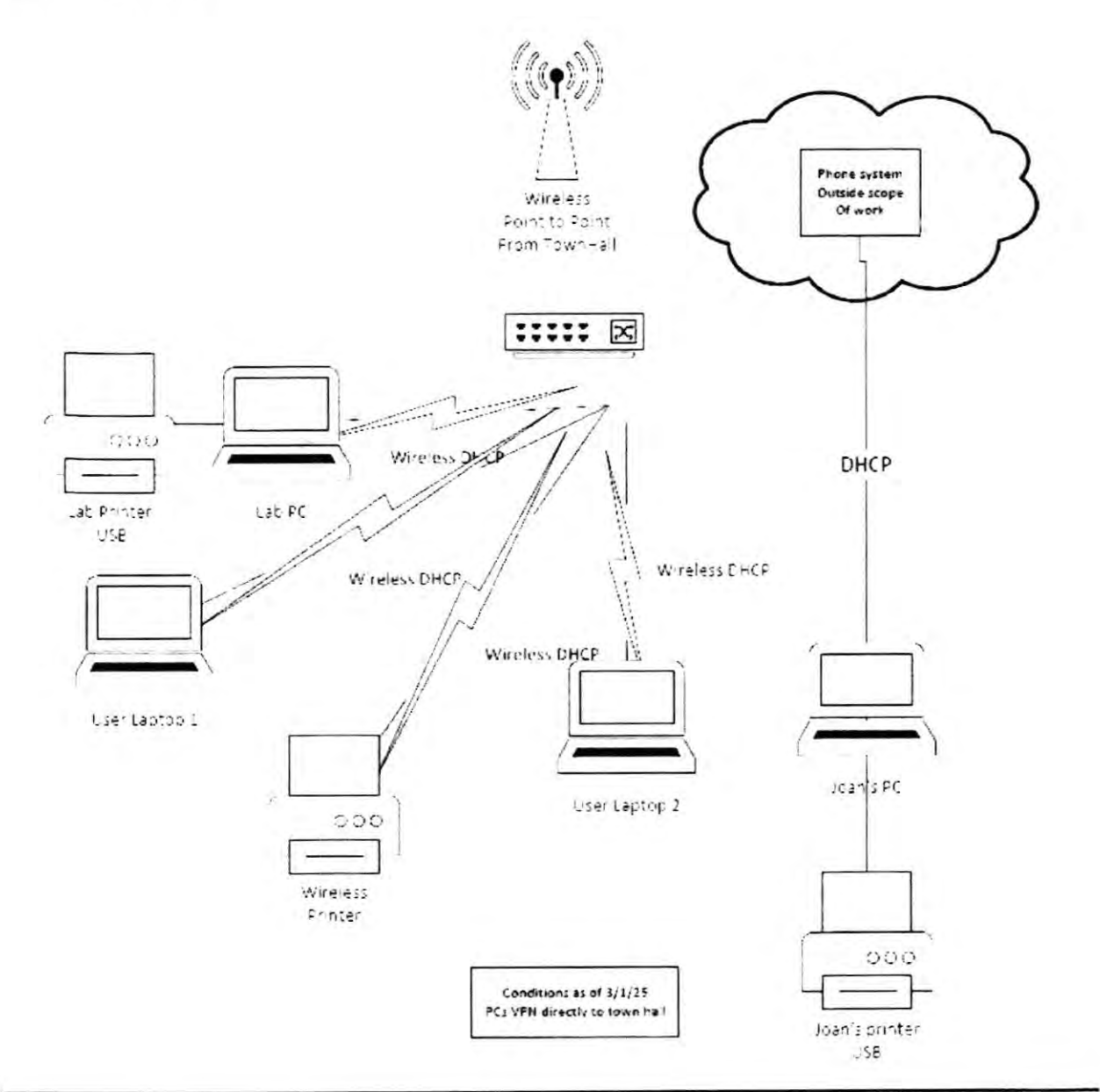

Town of Liberty
Service Inventory Record Sheet

Other users that share this computer

Applications

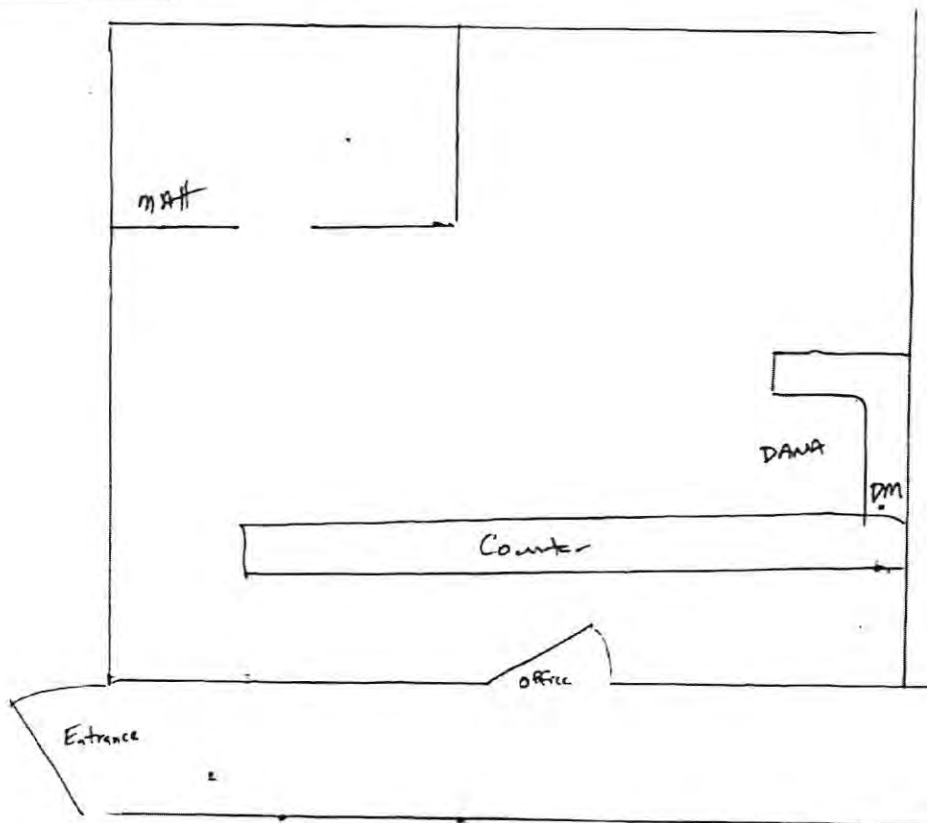
Notes TOLWS-GUEST wifi

Infrastructure



Highway Department

Floorplan



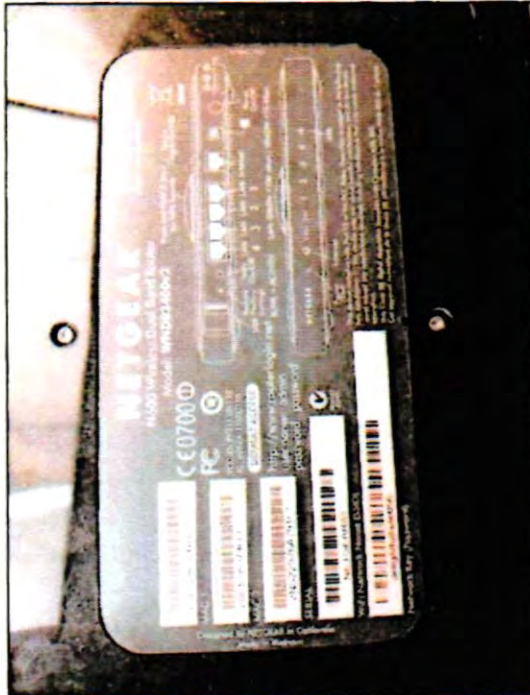
Network Scan

Scanned 192.168.1.1 - 192.168.1.255

Feb 28, 2025 11:09:20 AM

| IP | Ping | Hostname | Ports |
|--------------|-------|--------------------|-------|
| 192.168.1.12 | 0 ms | Matthew | [n/s] |
| 192.168.1.1 | 1 ms | [n/a] | [n/s] |
| 192.168.1.6 | 2 ms | [n/a] | [n/s] |
| 192.168.1.18 | 2 ms | [n/a] | [n/s] |
| 192.168.1.30 | 2 ms | [n/a] | [n/s] |
| 192.168.1.31 | 2 ms | [n/a] | [n/s] |
| 192.168.1.3 | 3 ms | [n/a] | [n/s] |
| 192.168.1.27 | 3 ms | X0200003F7RJ.local | [n/s] |
| 192.168.1.2 | 5 ms | HPIA1967B | [n/s] |
| 192.168.1.22 | 32 ms | [n/a] | [n/s] |
| 192.168.1.37 | 63 ms | Dana | [n/s] |
| 192.168.1.36 | 74 ms | [n/a] | [n/s] |

Photos



Computers

Town of Liberty Service Inventory Record Sheet

| | |
|--------------------------------------|---|
| Building | TOL Highways |
| Computer Location | Front Desk Reception |
| Map Location | D |
| Primary User's Name | Dana Austin |
| Primary User ID | iber |
| Computer Name | DANA |
| Uses Local Login or Domain? | Local |
| Domain No | |
| IP Address | 192.168.1.37 |
| Operating System | Win11 Home |
| Serial Number | 3TAB14001J |
| System Drive C: Type | SSD Total Size 237 Used 88.7 Available 148 |
| Other Internal Drive Type | Total Size Used Available |
| Other Internal Drive Type | Total Size Used Available |
| Other Internal Drive Type | Total Size Used Available |
| Other Internal Drive Type | Total Size Used Available |
| External Storage Type | USB Total Size 500MB Used 430MB Available 66.5 E |
| Drives Mapped? | No |
| Printers Installed? | HP A 1967B (HP Color LaserJet Pro MFP 3301) Network |
| Stores work data on server? | Backup to OneDrive |
| OS Build Number | 10.0.26100 Build 26100 |
| Device Manufacturer | HP |
| Device Model | HP A in one desktop 27-Cb xxx |
| Device Type | All in one |
| Disk Space | 237 |
| Processor | i5-1235u |
| CPU info | |
| Memory | 8GB |
| Service Tag | 3TAB14001J |
| Other users that share this computer | No |
| Applications | Norton 360 |
| | Quicken 27.1.61.17 |
| | OneDrive |
| | Hp Universal fax driver |
| | Microsoft 365 |
| | Express VPN |
| | DL Windows 5.5.4 |
| Notes | One Drive: 9.2 GB free of 1TB OneDrive |

Town of Liberty
Service Inventory Record Sheet

```

Building TOL Highways
Computer Location Back Office
Map Location ID
Primary User's Name Matt Dewitt
Primary User ID lber
Computer Name Matthew
Uses Local Login or Domain? Local
Domain No
IP Address 192.168.1.12
Operating System Win11 Home
Serial Number 3TA314001V
System Drive C: Type SSD Total Size 237 Used 61.2 Available 176
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
Other Internal Drive Type Total Size Used Available
External Storage Type USB Total Size 500MB Used 430MB Available 66.3 E:
Drives Mapped? No
Printers installed? HP A 1967B (HP Color LaserJet Pro MFP 3301) Network
Stores work data on server? Backup to OneDrive
OS Build Number 10.0.26100 Build 26100
Device Manufacturer HP
Device Model HP All in one desktop 27-Cbxxx
Device Type All in one
Disk Space 237
Processor i5-1235u
CPU info
Memory 8GB
Service Tag 3TA314001V
Other users that share this computer No

```

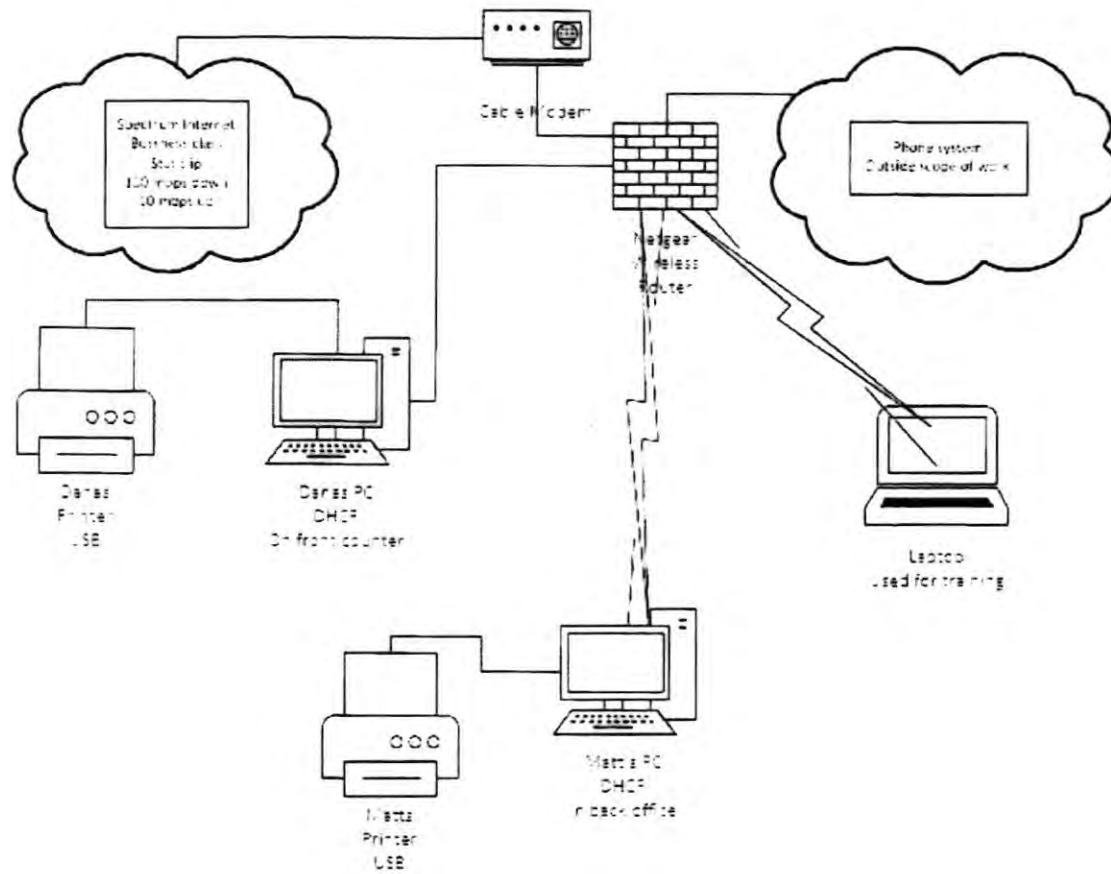
Applications Express VPN 10.9.0.20

Microsoft 365

Norton 360

Notes OneDrive 1TB shared and managed by Dana Austin

Infrastructure



Notes

PCs vpn to Town of Liberty individually
There is a mfc printer on site but it is not connected to network and only used for copies
Training laptop not currently used
Modem and Router on front counter behind Danas PC

Kennel

The Kennel at 263 Old Monticello rd. is owned by the Town of Liberty but it is leased to C.A.R.E., a charity that funds maintains and operates the animal rescue. None of the network gear on site: connects to the Town of Liberty network directly or over vpn, C.A.R.E. funds it own internet connection, Has it's own ERP software suite, and has tech support redily accessable. The only tech interaction with the Town of liberty is via webmail, Office 365. Although this privately owned network is outside the scope of work I will briefly describe it and link some pictures.

The C.A.R.E. network consists of.

One Cable modem, spectrum business class service.

(picture documentation is located in the Laserfiche repository)

Appendix A – User list as of February 2025

| Computer Inventory | | | | |
|--------------------|---------------------|----------------|---------------------------|-------------|
| Location | Employee | Year Purchased | Description | |
| Assessor | Sunsoree Young | 2021 | Dell Optiplex 7070 | \$ 857.00 |
| | Clerk | 2021 | Dell Optiplex 7070 | \$ 857.00 |
| | data collector | 2021 | Galaxy Tab S5E | \$ 449.00 |
| Building Dept | Tammy Wilson | 2020 | Dell Optiplex 7070 | \$ 647.00 |
| | Eileen Jackson | 2020 | Dell Optiplex 7070 | \$ 647.00 |
| | Tammy Wilson | 2024 | HP 17" Business Laptop | \$ 471.00 |
| | Rich Manley | 2024 | Dell Optiplex 7000 | \$ 675.00 |
| | Code Enforcement | | Galaxy Tab 2 | \$ 350.00 |
| Dog Control | Joanne Gerow | 2022 | Lenova Ideapad Laptop | \$ 700.00 |
| Finance Office | Cheryl Gerow | 2015 | Lenova Desktop M900 | \$ 940.00 |
| Highway Dept | Misc | 2018 | HP Laptop | \$ 520.00 |
| | Matt DeWitt | 2022 | HP All in One 27-Cb1006 | \$ 850.00 |
| | Dana Austin | 2022 | HP All in One-27-cb1006 | \$ 850.00 |
| Parks and Rec | James Guara | 2021 | Dell Optiplex 3070 | \$ 739.00 |
| | Mitch Juron | 2021 | Dell Optiplex 3070 | \$ 739.00 |
| | Felix Colon | 2024 | Dell Optiplex 3090 | \$ 685.00 |
| | Kathy Dworetzky | | Lenova Think Centre | \$ 514.00 |
| Supervisor | Nick Rusin | 2018 | Dell Optiplex 3060 | \$ 594.00 |
| | Frank DeMayo | 2024 | HP 17" Business Laptop | \$ 720.00 |
| Town Clerk | Laurie Dutcher | 2015 | Lenova Desktop M900 | \$ 942.00 |
| | Sara Alvarez | 2020 | Dell Optiplex 7070 | \$ 560.00 |
| | DEC | 2022 | Dell Optiplex 3070 | \$ 675.00 |
| | Laurie Dutcher | 2024 | HP 17" Business Laptop | \$ 1,100.00 |
| | ATC Program | 2021 | Dell Optiplex 7070 | \$ 857.00 |
| Water/Sewer | Damon Knack | 2021 | Dell Inspiron 3000 Laptop | \$ 494.00 |
| | Wayne Banks | 2021 | Dell Inspiron 3000 Laptop | \$ 494.00 |
| | Joan Redington | 2019 | Dell Optiplex 3060 | \$ 594.00 |
| Misc Laptops | "Zombie" properties | 2018 | Microsoft Surface | \$ 1,300.00 |
| | spare laptop | 2022 | Dell Inspiron Laptop | \$ 480.00 |

Appendix B – Items in need of attention February 2025

Town of Liberty Finance Office
120 North Main Street
Liberty, NY 12754
(845) 292-5772
c.gerow@townofliberty.org

DATE: January 10, 2025
TO: Sullivan County IT Department
FROM: Cheryl Gerow
RE: Town of Liberty

The following is a list of items needing attention for the Town of Liberty:

1. The third disk drive for Liberty01 has not been installed
2. Four new desktops need to be setup/configured
 - a. Director of Finance
 - b. Confidential Secretary
 - c. Parks and Recreation
 - d. Town Clerk
3. Configuring a new server to house the BAS program for the Building Department and Town Clerk's Office
4. If a new server will be required, then the desktop that was bought to become "Liberty03" to house the BAS software will need to be configured as a regular desktop for the Building Inspector
5. The fan for the Assessor Clerk desktop needed replacing (the error being received for the Pre Boot System Performance Check)
6. The Assessor was running out of disk space - *Assessor Clerk*
7. I believe the Confidential Secretary to the Supervisor's computer is being backed up to Carbonite
8. I believe I submitted a ticket for emails needing to be converted from .org to .gov

I have submitted a ticket for the following as they have just come up this week:

1. The Assessor Clerk received a notification that her computer was running out of disk space
2. One of the Councilmembers took the Supervisor's old laptop for use but is currently using his profile. I think a profile on the laptop should be created for the new user so the Supervisor's information will stay there and he will have his own segregated files.

Please go through the tickets I have submitted as this list is based on what I recall needing attention.

Appendix C – Liberty Printing

| | Printer Name | Queue Status | Jobs In Queue | Server Name | Driver Name |
|--------------------|---------------------------------|--------------|---------------|---------------|--------------------------------|
| Print Management | | | | | |
| Custom Filters | | | | | |
| All Printers (11) | \\LCC-PS4000-SPRCL on SGG | Ready | 0 | LIBERTY01 loc | Kyocera PS-4000DN XL |
| All Drivers (2) | \\DPS-ACCT-MISD-PP2 on SGG | Ready | 0 | LIBERTY01 loc | HP LaserJet M506 PCL 6 |
| Printers Not Ready | \\Fax-redirected | Ready | 0 | LIBERTY01 loc | Microsoft Shared Fax Driver |
| Printers with Jobs | \\Kyocera-CS-5050c | Ready | 0 | LIBERTY01 loc | Kyocera CS-5050c XL |
| Print Servers | \\Kyocera-TASKalfa-4000i | Ready | 0 | LIBERTY01 loc | Kyocera TASKalfa-4000i XL |
| Deployed Printers | \\Kyocera_TS_M_Q_Color on SC | Ready | 0 | LIBERTY01 loc | Kyocera TASKalfa T550c XL |
| | \\Kyocera_TS_M_Q_SecurePrint | Ready | 0 | LIBERTY01 loc | Kyocera TASKalfa T550c XL |
| | \\Microsoft-IPS Document Writer | Ready | 0 | LIBERTY01 loc | Microsoft-IPS Document Writer |
| | \\HP-C8P00-HP LaserJet M506 | Ready | 0 | LIBERTY01 loc | HP LaserJet M506 PCL 6 |
| | \\PHS-FORMS_4000i on SGG | Ready | 0 | LIBERTY01 loc | Kyocera PS-4000DN XL |
| | \\Treat-HP-M506-PP2 on SGG | Ready | 0 | LIBERTY01 loc | Microsoft Enhanced Print and F |

Appendix D – Active Directory

| Active Directory, Users and Com | Name | Type | Description |
|---------------------------------|---------------------------|-------------------|------------------------------|
| [-] Saved Queries | 120Main | Organizational... | |
| [-] liberty.townofliberty.org | Builtin | builtinDomain | |
| [-] 120Main | Computers | Container | Default container for up... |
| [-] Computers | Domain Controllers | Organizational... | Default container for do... |
| [-] Assessor_Office | ForeignSecurityPrincipals | Container | Default container for sec... |
| [-] Groups | GPO Blocked | Organizational... | |
| [-] Users | Groups | Organizational... | |
| [-] Builtin | Managed Service Accounts | Container | Default container for ma... |
| [-] Computers | Users | Container | Default container for up... |
| [-] Domain Controllers | Water&Sewer | Organizational... | |
| [-] ForeignSecurityPrincipals | | | |
| [-] GPO Blocked | | | |
| [-] Groups | | | |
| [-] Managed Service Account | | | |
| [-] Users | | | |
| [-] Water&Sewer | | | |
| [-] Computers | | | |
| [-] Users | | | |

| Active Directory, Users and Com | Name | Type | Description |
|---------------------------------|-----------------|-------------------|-------------|
| [-] Saved Queries | Computers | Organizational... | |
| [-] liberty.townofliberty.org | Groups | Organizational... | |
| [-] 120Main | Users | Organizational... | |
| [-] Computers | Assessor_Shared | Shared Folder | |
| [-] Assessor_Office | | | |
| [-] Groups | | | |
| [-] Users | | | |
| [-] Builtin | | | |
| [-] Computers | | | |
| [-] Domain Controllers | | | |
| [-] ForeignSecurityPrincipals | | | |
| [-] GPO Blocked | | | |
| [-] Groups | | | |
| [-] Managed Service Account | | | |
| [-] Users | | | |
| [-] Water&Sewer | | | |
| [-] Computers | | | |
| [-] Users | | | |

| Active Directory: Users and Computers | Name | Type | Description |
|---------------------------------------|---------------------|---------------------|-------------|
| [-] Saved Queries | [-] Assessor_Office | Organizational Unit | |
| [-] liberty.townofliberty.org | [-] ASSESSORCLERK | Computer | |
| [-] 120Main | [-] BUILDING_DEPT | Computer | |
| [-] Computers | [-] CEOCLERK | Computer | |
| [-] Assessor_Office | [-] DCLERK1 | Computer | |
| [-] Groups | [-] FTDCLERK | Computer | |
| [-] Users | [-] LIBERTY02 | Computer | |
| Builtin | [-] PLANNING | Computer | |
| Computers | [-] PTDCLERK | Computer | |
| Domain Controllers | [-] SYSOPR-THINK | Computer | |
| ForeignSecurityPrincipals | [-] TCLERK-THINK | Computer | |
| GPO Blocked | [-] TOL-CONFSEC | Computer | |
| Groups | [-] TOLBUILDING | Computer | |
| Managed Service Accounts | [-] TOLBUILDING2 | Computer | |
| Users | [-] TOLCLERK | Computer | |
| Water&Sewer | [-] TOLCLERK2 | Computer | |
| Computers | [-] TOLSUPERVISOR | Computer | |
| Users | [-] TOWNCLERKDEC | Computer | |
| | [-] ZOMBIELAPTOP | Computer | |

| Active Directory: Users and Computers | Name | Type | Description |
|---------------------------------------|------------------|----------|-------------|
| [-] Saved Queries | [-] Assessor | Computer | |
| [-] liberty.townofliberty.org | [-] ASSESSOR2022 | Computer | |
| [-] 120Main | [-] rpsclerk | Computer | |
| [-] Computers | [-] T-ASSESSOR | Computer | |
| [-] Assessor_Office | | | |
| [-] Groups | | | |
| [-] Users | | | |
| Builtin | | | |
| Computers | | | |
| Domain Controllers | | | |
| ForeignSecurityPrincipals | | | |
| GPO Blocked | | | |
| Groups | | | |
| Managed Service Accounts | | | |
| Users | | | |
| Water&Sewer | | | |
| Computers | | | |

| Active Directory: Users and Computers | Name | Type | Description |
|---------------------------------------|------------------------------|-------------------|----------------------------|
| [-] Saved Queries | Assessor_Shared | Security Group... | Shared Access to Assess... |
| [-] liberty.townofliberty.org | Clerk_SharedDrive | Security Group... | |
| [-] 120Main | Lobby_Printer | Security Group... | |
| [-] Computers | Local Machine Administrators | Security Group... | |
| [-] Assessor_Office | ScanFolder | Security Group... | |
| [-] Groups | ScanFolder-Supervisor | Security Group... | |
| [-] Users | | | |
| [-] Builtin | | | |
| [-] Computers | | | |
| [-] Domain Controllers | | | |
| [-] ForeignSecurityPrincipals | | | |

| Active Directory: Users and Computers | Name | Type | Description |
|---------------------------------------|------------------|-------------------|-----------------------------|
| [-] Saved Queries | Assessor_Office | Organizational... | |
| [-] liberty.townofliberty.org | Disabled Users | Organizational... | |
| [-] 120Main | AssessorClerk | User | |
| [-] Computers | Building | User | |
| [-] Assessor_Office | Cheryl Geron | User | |
| [-] Groups | Frank DeMayo | User | |
| [-] Users | Laurie Dutcher | User | |
| [-] Assessor_Office | Loaner Loaner | User | Loaner ID as needed with... |
| [-] Disabled Users | Mike Angle | User | |
| [-] Builtin | Nick Fusin | User | |
| [-] Computers | Rich Manley | User | |
| [-] Domain Controllers | Sara Sprague | User | |
| [-] ForeignSecurityPrincipals | Sherrie Hust | User | |
| [-] GPO Blocked | Sullivan County | User | |
| [-] Groups | Sunscreen Young | User | |
| [-] Managed Service Accounts | Supervisor Scans | User | |
| [-] Users | SySOPR | User | |
| [-] Water&Sewer | SysoprTest test | User | |
| [-] Computers | Tammy Wilson | User | |
| [-] Users | TownClerkDEC | User | |

| Active Directory: Users and Computers (LIBERTY) | Name | Type | Description |
|---|----------------|-------------------|---------------------------|
| [-] Saved Queries | Assessor | User | |
| [-] liberty.townofliberty.org | Assessor Group | Security Group... | Town Assessor's Office... |
| [-] 120Main | Renee Ozomek | User | |
| [-] Computers | Vanessa Kelder | User | |
| [-] Assessor_Office | | | |
| [-] Groups | | | |
| [-] Users | | | |
| [-] Assessor_Office | | | |
| [-] Disabled Users | | | |
| [-] Builtin | | | |
| [-] Computers | | | |
| [-] Domain Controllers | | | |
| [-] ForeignSecurityPrincipals | | | |
| [-] GPO Blocked | | | |

| Active Directory: Users and Computers (LIBERTY) | | | |
|---|------------------------|----------|----------------------------|
| | Name | Type | Description |
| Saved Queries | | | |
| liberty.townofliberty.org | CE | User | |
| 100Main | Guest | User | Builtin account for guest |
| Computers | Joe Marrier | User | |
| Assessor_Office | K. Polej | User | |
| Groups | Kathy Sprague | User | |
| Users | SUPPORT_383845a0 | User | This is a vendor's account |
| Assessor_Office | TOLERP | User | Town of Liberty, Town |
| Disabled Users | Town of Liberty, Clerk | User | |
| Builtin | | | |
| Computers | | | |
| Domain Controllers | | | |
| ForeignSecurityPrincipals | | | |
| GPC Blocked | | | |
| Groups | | | |
| Active Directory: Users and Computers (LIBERTY) | | | |
| | Name | Type | Description |
| Saved Queries | | | |
| liberty.townofliberty.org | CEOTHINKPAD | Computer | |
| 100Main | LIBERTYCEO | Computer | |
| Computers | REALPROPERTY | Computer | |
| Assessor_Office | SERVER2 | Computer | |
| Groups | SERVERRMICHEL | Computer | |
| Users | SUPERVISELT1 | Computer | |
| Assessor_Office | SUPERVISOR002 | Computer | |
| Disabled Users | TOLSUPERV0002 | Computer | |
| Builtin | | | |
| Computers | | | |
| Domain Controllers | | | |
| ForeignSecurityPrincipals | | | |
| GPC Blocked | | | |
| Groups | | | |
| Managed Service Accounts | | | |
| Users | | | |

Not secure | <https://194.74.252.18:4433/websocket/fdpCjion/https://bookmark=liberty01>

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Appendix F – Server's root tree

TOL_Liberty01_tree.txt
.txt

Appendix G – Backup & Recovery

Mike is putting together the existing carbonite backup information

To our knowledge TOL has no internal backup plan or DR plan

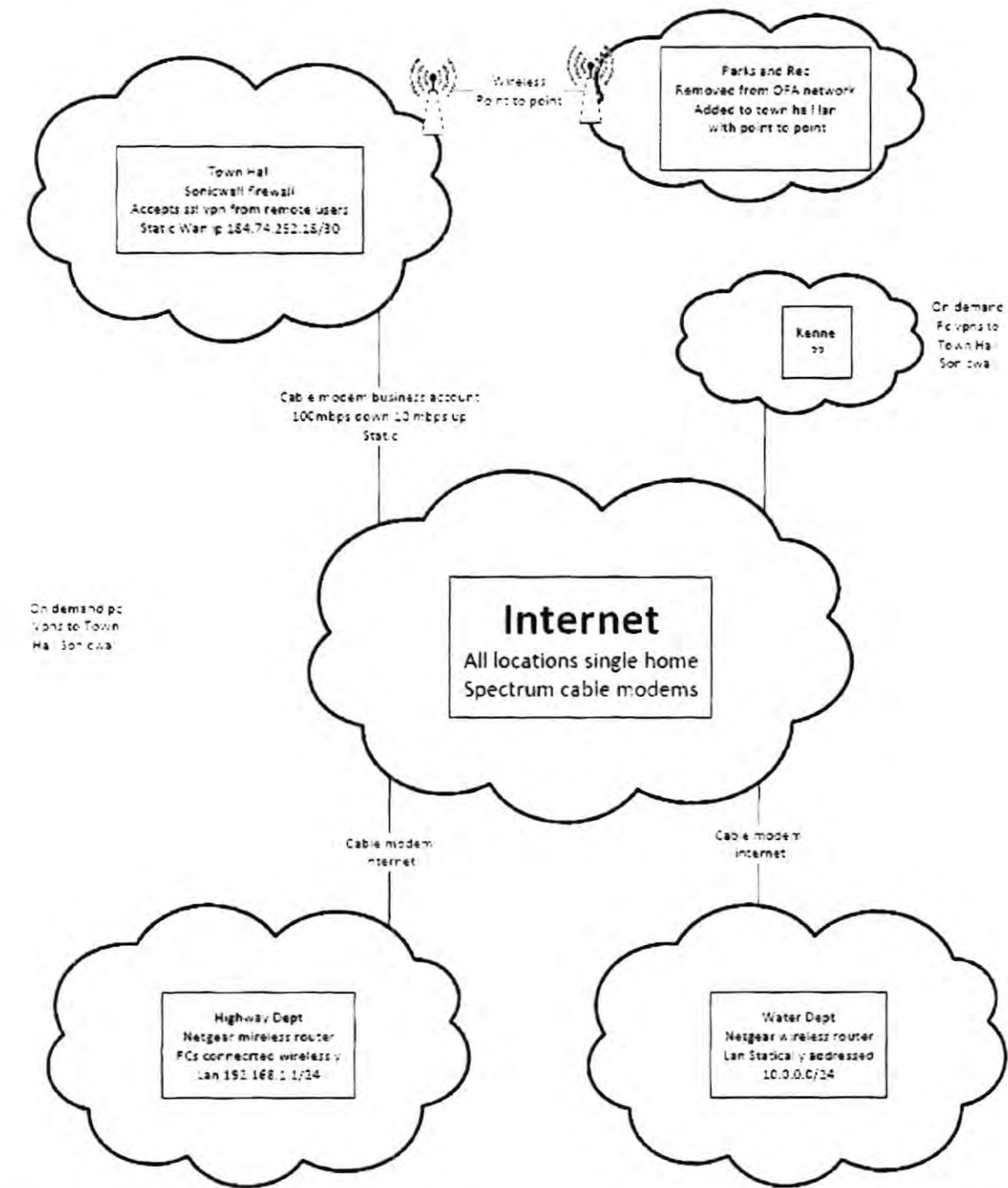
- 1. Highway Dept does not back up anything as they give everything to the TOL office
- 2. Water Dept backs up to a USB drive
- 3. Kennel (TBD)
- 4. Town of Liberty

- a. Uses Carbonite cloud and local
 - i. Local there is a 1TB USB drive attached to server
 - ii. Cloud uses 74% of the 1.5TB purchased

| | |
|---------------------------------------|--|
| Carbonite contracted storage is 1.5TB | |
| | |
| 74% Used | |
| Usage by user / computer | |
| Cheryl (0) | |
| TOL (0) | |
| SYSOPR (11GB) | |
| TOL-CONFSEC (57GB) | |
| Liberty01 (1.04TB) | |

- 5. There is no official backup and recovery plan
- 6.

Appendix H – System Overview Drawing



Appendix W – Access points

Currently not able to log in to the three access points (2) within the Town Hall Building and one installed in the village court area. Ubiquiti ABAC Pro units.

Village Interconnect

The village is *not* supported by County ITS

But because the Town provides an internet connection, this page is allocated to document it.

The TOL does provide the Village Clerk's Office with an internet connection by way of a Fiber Optic Link connecting the Village to their network.

There are:

- Three VoIP phones
- Three Computer Workstations
- Five Printers

IP Addresses are all Static

Appendix X – Specifically out of Scope

1. AS 400 Server
 - a. With the exception of installing the client
 - b. Configuration of the client is documented in the Town's internal IT notes
2. Printers
 - a. All maintained by Kristt-Kelly
 - b. In Scope
 - i. Print Server configuration
 - ii. Mapping & Driver installation
3. Village office(s)
 - a. The switch that is fiber connected back to the Town Hall is part of the TOL infrastructure but endpoints are not.

Appendix Y – Photos for PTP WiFi Connection





Server & Storage Quote



Pricing Proposal
Quotation #: 26058603
Created On: Apr-09-2025
Valid Until: Apr-30-2025

NY-Town of Liberty

Tony Fazio

Phone: (845) 794-3000

Fax:

Email: Anthony.Fazio@sullivanyny.gov

Senior Inside Account Executive

Greg Malandruccolo

290 Davidson Ave

Somerset, NJ 08873

Phone: 732-507-1347

Fax:

Email: Greg.Malandruccolo@shi.com

All Prices are in US Dollar (USD)

| Product | Qty | Your Price | Total |
|---|-----|-------------|-------------|
| 1 PowerEdge T560 Server - 3 year support Dell - Part#: Dell-NPN-1 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Note: MS licensing included in build | 1 | \$14,529.84 | \$14,529.84 |
| 2 Synology Disk Station DS1522+ - NAS server - 5 bays - SATA 6Gb/s - RAID 0, 1, 5, 6, 10, JBOD - RAM 8 GB - Gigabit Ethernet - iSCSI support Synology - Part#: DS1522+ Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI | 2 | \$764.00 | \$1,528.00 |
| 3 Synology HAT5300 - Hard drive - 4 TB - internal - 3.5" - SATA 6Gb/s - 7200 rpm - buffer: 256 MB Synology - Part#: HAT5300-4T Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI | 4 | \$226.00 | \$904.00 |
| 4 Synology SAT5221-3840G - SSD - Enterprise - 3.84 TB - internal - 2.5" - SATA 6Gb/s Synology - Part#: SAT5221-3840G Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI | 4 | \$1,083.12 | \$4,332.48 |
| Total | | | \$21,294.32 |

Thursday, May 22, 2025

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Firewall – VPN Solution Quote



Pricing Proposal
Quotation # 26101885
Created On: 4/21/2025
Valid Until 4/30/2025

NY-County of Sullivan

Inside Account Manager - Team Lead

Daniel Hosking

End User: NY - Town of Liberty
United States
Phone: (845) 794-3000
Fax:
Email: Daniel.Hosking@sullivanny.gov

Andy Erickson

290 Davidson Ave
Somerset, NJ 08873
Phone: 732-584-4468
Fax:
Email: andy_erickson@shi.com

All Prices are in US Dollar (USD)

| Product | Qty | Your Price | Total |
|---|-----|------------|------------|
| 1. SonicWall TZ Series (Gen 7) TZ270 - Security appliance - with 3 years Essential Protection Service Suite and Cloud Secure Edge for 1 year SIA-Basic (10 users); and 1 year SPA-Advanced (3 users) - 1GbE - SonicWall Promotional Tradeup - desktop SonicWall - Part#: 03-SSC-2997 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI | 2 | \$950.31 | \$1,900.62 |
| 2. SonicWall TZ Series (Gen 7) TZ370 - Security appliance - with 3 years Essential Protection Service Suite and Cloud Secure Edge for 1 year SIA-Basic (10 users); and 1 year SPA-Advanced (3 users) - 1GbE - SonicWall Promotional Tradeup - desktop SonicWall - Part#: 03-SSC-3005 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI | 1 | \$1,408.68 | \$1,408.68 |
| Total | | | \$3,309.30 |

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business, TAX ID# 22-3009648, DUNS# 61-1429481, CCR# 61-243957G, CAGE 1HTF0.

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Cost Breakdown Worksheet

Town of Liberty Infrastructure Upgrade Worksheet

| <u>Item</u> | <u>Quantity</u> | <u>Unit Price</u> | <u>Total</u> | |
|---------------------------|-----------------|-------------------|---------------------|----------|
| Server | 1 | \$ 14,529.84 | \$ 14,529.84 | |
| NAS System PROD | 1 | \$ 764.00 | \$ 764.00 | |
| Disk Array PROD | 1 | \$ 4,332.48 | \$ 4,332.48 | |
| NAS System BKUP | 1 | \$ 764.00 | \$ 764.00 | |
| Disk Array BKUP | 1 | \$ 904.00 | \$ 904.00 | |
| Cisco 2960 Switches | 4 | \$ 1,022.00 | \$ 4,088.00 | |
| Rubrik Cloud DR Bkup | 1 | \$ 2,000.00 | \$ 2,000.00 | yearly |
| Setup | 1 | \$ 2,800.00 | \$ 2,800.00 | one-time |
| Sonic Wall Firewall TZ270 | 2 | \$ 950.31 | \$ 1,900.62 | |
| Sonic Wall Firewall TZ370 | | | | |
| TownHall | 1 | \$ 1,408.68 | \$ 1,408.68 | |
| <i>Grand Total</i> | | | <u>\$ 33,491.62</u> | |



TOWN OF LIBERTY

N E W Y O R K

A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 292-5772 (p)
(845) 292-1310 (f)

Acknowledgment of Receipt

As part of my condition of employment, I, _____ ("Employee") acknowledge that I have received, read, understand and signed the below stated written agreements and policies between the Town of Liberty ("Employer") and myself **I have received and signed for the following (IF APPLICABLE):**

- ☐ 2025 Form W-4
- ☐ Drivers License Protection Release
- ☐ Emergency Contact
- ☐ Form IT-2104 Employee's Withholding Allowance Certificate Year 2025
- ☐ Introductory & Probation Period Policy
- ☐ Direct Deposit Enrollment Form
- ☐ Background Check Authorization Form
- ☐ USCIS Form I-9
- ☐ Town of Liberty _____ Job Description
- ☐ Protective Footwear Policy
- ☐ Non Mandatory Training Course & Exam Fee Agreement
- ☐ Certification Renewal Agreement
- ☐ Acknowledgement of Receipt
- ☐ Drug Testing and Consent Release
- ☐ New York State Employees Retirement System Affidavit
- ☐ Social Media Use Policy

I have also provided:

☐ Copy of my Driver's License ☐ Copy of my Social Security Card **OR** ☐ Copy of my Passport

Signature : _____ Date: _____
Employee Acknowledgment

Our Mission Statement

*We provide effective, transparent and responsible
municipal service that promotes the highest standard of life for our community.*



TOWN OF LIBERTY
NEW YORK
A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 292-5772 (p)
(845) 292-1310 (f)

FEDERAL DRIVER PRIVACY PROTECTION ACT

I _____ authorize my employer and/or potential employer Town of Liberty to obtain my motor vehicle record from New York State Department of Motor Vehicles. The record may contain personal information including but not limited to child support and/or alimony payments as well as information on driving violations and accidents.

In addition to this initial request, as long as I am an employee of the Town of Liberty, I further authorize all additional requests for Motor Vehicle Record be submitted and reviewed as needed as sole purpose of my continued evaluations and eligibility standards under the State and Federal regulatory compliance standards.

Name on Driver's License

Date of Birth

Driver's License Number

License Issue Date

License State

License Expiration Date

I affirm that this request is in line with provisions with Section 391.23 of the Federal Motor Carrier Regulation, Section 604 and Section 607 of the Fair Credit Reporting Act Public Law No. 91-508 and certify that it is used for permissible purpose as defined by the "Act" and information obtained will only be used for that purpose.

I fully certify that if the applicant named below is denied employment based on the information received, I will identify the source to the candidate in accordance with 615(a) of the FCRA

Signature of Employee/Potential Employee

Date

Our Mission Statement

*We provide effective, transparent and responsible
municipal service that promotes the highest standard of life for our community.*



TOWN OF LIBERTY

N E W Y O R K

A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 292-5772 (p)

(845) 292-1310 (f)

Emergency Contact Form

Employee Name: _____

Primary Emergency Contact: _____

Relationship: _____

Phone Number: _____

Alternate Phone Number: _____

Secondary Emergency Contact: _____

Relationship: _____

Phone Number: _____

Alternate Phone Number: _____

Our Mission Statement

*We provide effective, transparent and responsible
municipal service that promotes the highest standard of life for our community.*



TOWN OF LIBERTY

N E W Y O R K

A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 292-5772 (p)

(845) 292-1310 (f)

Introductory & Probation Period Policy

New employees are on an introductory period (also referred to as probationary period) during their first six months of employment. This introductory period becomes effective on the employees first day of employment. **During the introductory period you will be presented with status reports.** The status reports evaluate your **work performance**, review areas of **concern**, recognize needs of **additional training** as necessary and **provide positive feedback**. Prior to the conclusion of the six-month introductory period, a six-month review status report is completed. This report will determine your probationary status that may include removal, extension or termination.

The introductory period provides you time to be able to determine if your new job is suitable for you. **This period provides the opportunity** for the Town of Liberty and the employee to decide if it is a good working relationship for both parties.

Time off is not permitted during your probationary period unless approved by the Department Head or Town Supervisor. The completion of the introductory period does not guarantee employment for any period of time because you are an at will-employee both during and after your introductory period.

As part of my condition of employment, I, _____, ("Employee") acknowledge that I have received, read and understand the above stated Town of Liberty ("Employer") Introductory & Probation policy.

Signature

Date

Our Mission Statement

*We provide effective, transparent and responsible
municipal service that promotes the highest standard of life for our community.*



TOWN OF LIBERTY
N E W Y O R K
A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 292-5772 (p)
(845) 292-1310 (f)

DISCLOSURE AND AUTHORIZATION REGARDING BACKGROUND INVESTIGATION FOR EMPLOYMENT PURPOSES

Disclosure

Town of Liberty. (the "Company") may request from a consumer reporting agency and for employment-related purposes, a "consumer report(s)" (commonly known as "background reports") containing background information about you in connection with your employment, or application for employment, or engagement for services (including independent contractor or volunteer assignments, as applicable).

Partners in Safety will prepare or assemble the background reports for the Company. Partners in Safety is located and can be contacted at 800 Route 17M, Middletown, NY 10940, (845) 341-0515, www.partnersinsafety.com

The background report(s) may contain information concerning your character, general reputation, personal characteristics, mode of living, or credit standing. The types of background information that may be obtained include, but are not limited to: criminal history; litigation history; motor vehicle record and accident history; social security number verification; address and alias history; credit history; verification of your education. employment and earnings history; professional licensing. credential and certification checks; drug/alcohol testing results and history; military service; and other information.

Authorization:

I hereby authorize the Town of Liberty to obtain the consumer reports described about me.

Applicant Signature

Date

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Protective Footwear Policy

The purpose of this Policy is to ensure the safety of our employees by providing a reimbursement program for employees to purchase quality protective footwear which meets or exceeds current OSHA standards.

All employees working in the Town of Liberty in a Working Supervisor, Laborer or HMEO position is required to wear **safety shoes** in the performance of their jobs.

The Town of Liberty will supply an allowance to each employee for up to \$300 each year for the purchase of OSHA approved safety boots. The allowance is provided with the understanding that if the employee resigns within six months of regular employment, whether voluntarily or involuntarily, the amount reimbursed for the boots by the Town of Liberty will be charged to the employee and will be withheld from the Employee's next paycheck following the date of resignation or termination.

I, _____ ("Employee") acknowledge that I have received, read and understand the above stated Town of Liberty ("Employer") Protective Footwear policy.

Signature: _____

Date: _____

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Non Mandatory Training Course & Exam Fee Agreement

All non-mandatory training must be submitted in writing to their Department Head and/or Town Supervisor, if training is for a Department Head, indicating how this training will help facilitate the employee's performance of their respective job duties for the Town of Liberty. The employee's Department Head or Town Supervisor must approve this request for additional training and submit a copy of this request to the Town Board and funds must be available in the departments current budget. Upon successful completion of the training classes, proof must be submitted and attached to the payment voucher (if reimbursement is requested) that the course was completed in the prescribed manner and passed along with the paid bill.

If the Employee resigns before the completion of four years of employment following, whether voluntary or involuntary, the cost of the training course and exam fees will be charged to the employee on a pro-rated basis based on the following schedule:

Less than one year of completed service: 100%

Minimum of one year of completed service but less than two years of completed service: 75%

Minimum of two years of completed service but less than three years of completed service: 50%

Minimum of three years of completed service but less than four years of completed service: 25%

More than four years of completed service: 0%

These fees will be withheld from the Employee's next paycheck following the date of resignation or termination. In the event such fees exceed the paycheck amount, the Employee's final paycheck will not be processed until the balance owed has been received by the Finance Office.

IN WITNESS WHEREOF, Town of Liberty ("Employer") and the _____ ("Employee") have executed this agreement on the Date of _____.

Signature: _____

Date: _____

Signature: _____

Date: _____

Employer Representative _____ Supervisor or HR Manager

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Certification Renewal Agreement

As part of my condition of employment, I _____ ("Employee") agree that Town of Liberty ("Employer") will pay the fee for my recertification.

If the Employee resigns **before** the anniversary of the recertification expiration date, whether voluntarily or involuntarily, the cost of the **renewal or any other costs associated with the addition of a new category since beginning employment**, will be pro-rated based on the following schedule:

Less than one year of completed service: 100%

Minimum of one year of completed service but less than two years of completed service: 75%

Minimum of two years of completed service but less than three years of completed service: 50%

Minimum of three years of completed service but less than four years of completed service: 25%

More than four years of completed service: 0%

These fees will be withheld from the Employee's next paycheck following the date of resignation or termination. In the event such fees exceed the paycheck amount, the Employee's final paycheck will not be processed until the balance owed has been received by the Finance Office.

IN WITNESS WHEREOF, Town of Liberty ("Employer") and _____
("Employee") have executed this agreement on the Date of _____:

Signature: _____ (Employer)

Date: _____

Signature: _____ (Employee)

Date: _____

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Driver's License Release of Information

Please complete this form if you are required to maintain a driver's license as a condition of your employment with the Town of Liberty.

Name: _____

(Please print name as it appears on your Driver's License)

Address: _____

Drivers License #: _____

State of License: _____

Signature: _____ Date: _____

By completing and signing this form, I understand that the Town of Liberty has the right to place my name on the NYS Division of Motor Vehicle License Event Notification Service. I understand that this service will inform the Town of Liberty Finance Office as to the status of my driver's license which will include any accidents, license expirations, endorsements, convictions, license restorations, suspensions/revocations and completion of the point insurance reduction course.

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Federal Motor Carrier Safety Administration Query Consent Form

Driver's License Release of Information

Please complete this form if you are required to maintain a Commercial Driver's License as a condition of your employment with the Town of Liberty.

Name: _____

(Please print name as it appears on your Driver's License)

Address: _____

Date of Birth: _____

Driver's License Number: _____

State of License: _____

Signature: _____

Date: _____

By completing this form, I understand that the Town of Liberty has the right to place my name in the Federal Motor Carrier Safety Administration database on a yearly basis. I understand that this database will notify the Town of Liberty of any alcohol or drug violations that have been placed against my Commercial Driver's License.

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TOWN OF LIBERTY
NEW YORK

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Town of Liberty Pre-Employment Drug Testing Consent and Release Form

I hereby consent to submit to a urinalysis test as required by the Town of Liberty in the selection process of applicants for employment, for the purpose of screening for illegal drugs. I agree that Partners in Safety, the collection site, may collect a specimen for this test and forward it to Laboratory Corporation of America (Lab Corp.) for analysis.

I further agree to and hereby authorize the release of the results to the designated Medical Review Officer (MRO) for interpretation prior to the results being released to my prospective employer. I agree to hold harmless my prospective employer and its agents including the collection site and MRO from any liability arising, in whole or in part, out of the collection laboratory of the information in connection with the company's consideration of my application for employment. I further agree that a reproduced copy of this pre-employment consent and release form shall have the same effect as the original.

I further acknowledge that I may be subject to random unannounced drug testing throughout my employment which is in accordance to the rules set forth in the Town of Liberty Personnel Policy and Procedure Manual.

I have carefully read the foregoing and fully understand its contents. I acknowledge that my signing of this consent and release form is a voluntary act on my part and that I have not been coerced into signing this document by anyone.

Applicant Name: _____ Social Security #: _____

Applicant Signature: _____ Date: _____

Witness Printed Name: _____ Witness Signature: _____

Permission for Drug Testing

If under the age of 18, signature of parent or guardian is required

By my signature below, I hereby give my permission for _____, my child/ward, to submit to any and all forms of drug testing (such as urinalysis, breath and/or blood test) as a condition of summer employment with the Town of Liberty in accordance with the Town of Liberty's Comprehensive Drug-Free Workplace Policy and Procedures.

Date

Signature of Parent/Guardian

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Town of Liberty Affidavit for New York State Employees Retirement System

I, _____ am a (full)(part) time employee of the Town of
Liberty hired on _____, 20____ in the _____
Department for the position of _____.

I (am)(am not) an active member of the New York State and Local Retirement System. If I
am an active member, my current New York State Retirement number is
_____.

I have been advised of the benefits offered by the Town of Liberty to me as an employee by
becoming a member of the New York State Employees Retirement System.

I (do)(do not) wish to become a member of the New York State Employees Retirement
System. If I wish to become a member of the New York State Retirement System, I have
completed and notarized the attached membership application.

Dated: _____ Signed: _____

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TOWN OF LIBERTY

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HR Department Onboarding Procedure Overview

Recruitment:

Job posting must include the town's mission statement, vision statement, core values, pay band and job description. Civil Service process to be followed, including canvassing candidates from an approved competitive list and assuring minimum qualifications are met for non-competitive positions.

The interviewing process is broken down into three sections with HR and the Department Head present.

- Cultural interview
- Operational interview
- Core value interview

Onboarding HR responsibilities

- Town Board approval, contingent upon drug testing and background check
- Offer letter
- Employee legal packet
- Drug testing and background check, if applicable
- Training schedule
- Week one daily meetings with HR during training
- After week one progress report, meeting with department head
- Set-up workspace, if needed
- Set-up email, if needed
- Handoff to Department Head

Onboarding Department Head responsibilities

- Daily meeting for first week
- Weekly progress reports for next three weeks
- Monthly progress reports for the next five months
- Probation meeting report indicating pass fail
- Town Board approval if probation extension is needed past six months

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Key Point Indicators for Department Supervisor Evaluation.

Is department aligned with town core values and mission statement?

Operational efficiency:

- Engaged in operating, capital, and appropriate budgeting and forecasting
- Grant fund utilization both short and long term
- Safety compliance and technical training for staff and frequency (workflows and efficiency)
- Asset management
- Workforce development and town human resource compliance
- Compliance with town code procurement policies
- Attendance for day-to-day operations and departmental meetings
- Monthly departmental reporting and forecasting
- Compliance with all state, county, and town codes.
- Record keeping compliance

Community service:

- Providing timely services
- Transparency
- Public safety
- Complaint resolution
- Satisfaction rate

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5. Personnel representing the Town of Liberty via social media outlets shall do the following
 - a. Conduct themselves at all times as representatives of the Town of Liberty and, accordingly, shall adhere to all Town of Liberty rules of conduct and observe conventionally accepted protocols of proper decorum
 - b. Identify themselves as personnel of the Town of Liberty
 - c. Not conduct political activities or private business.
6. Employees shall observe and abide by all copyright, trademarked and service mark restrictions in posting material to electronic media

B. Personal Use of Social Media - Precautions and Prohibitions

- I. All Town of Liberty personnel shall abide by the following when using social media for their own personal use:
 - a. The Town of Liberty personnel are free to express themselves as private citizens on social media sites to the degree that their speech does not impair working relationships of this Town for which loyalty and confidentiality are important, impede the performance of duties, impair harmony among co-workers, or negatively affect the public perception of the Town of Liberty
 - b. personnel shall not post, transmit, or otherwise disseminate any information to which they have access as a result of their employment without the expressed authorization of the Town Board, or their designee. Municipal policies such as workplace violence and harassment apply to all postings in addition to any HIPPA regulations, collective bargaining and confidentiality requirements.
 - c. Use speech involving themselves or other Town of Liberty personnel reflecting behavior that would reasonably be considered reckless or irresponsible.
 - d. Engaging in prohibited speech noted herein, may provide grounds for undermining or impeaching an officer's testimony in criminal proceedings.
 - e. Town of Liberty personnel shall not post, transmit, or otherwise disseminate any information to their personal social media accounts while on duty regardless if from a Town of Liberty computer or other personally owned device without the expressed authorization of the Town Board or their designee.
 - f. Town of Liberty personnel thus sanctioned are subject to discipline up to and including termination. Personnel will not divulge information gained by reason of their authority; make any statements, speeches, appearances, and endorsements; or publish materials that could reasonably be considered to represent the views or positions of the Town of Liberty without expressed authorization of the Town Board or their designee.
 - g. Reporting Violations - Any employee becoming aware of or having knowledge of a social media posting or of any website or web page in violation of the provision

of this policy has an obligation to notify his or her supervisor immediately for follow-up action.

C. Use of Social Media in the employment process

Pre-employment screening for job applicants via social media should be conducted by designated individuals. The designated individual should be distinct from the individual(s) involved in the interview process. Designated person shall access only information accessible to the general public. Only lawful consideration will be used in making employment considerations.

D. Records Management

Any items posted on a social media site will be kept in accordance with applicable laws such as Freedom of Information Laws, Records Retention and other laws.

E. Americans with Disabilities Act

Any social media site maintained by the municipality shall comply with the Americans with Disabilities Act.



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Social Media Use Policy

Effective Date: _____

I. PURPOSE

The Town of Liberty endorses the secure use of social media to communicate information to the public on emergencies, service updates and general information relating to the goals of the municipality. Social Media sites may not be used as an official channel of communication. Inquiries from the public should be directed to the appropriate official(s).

This policy establishes the Town of Liberty's position on the utility and management of social media and provides guidance on its management, administration, and oversight. In addition, this policy recognizes the personal use of social networking sites by employees, and identifies prohibited activities by employees on such social media sites. This policy is not meant to address one form of social media; rather social media in general, as advances in technology will occur and new tools will emerge.

This policy identifies potential uses that may be explored or expanded upon as deemed reasonable by administrative and supervisory personnel. The Town of Liberty also recognizes the role that these tools play in the personal lives of some personnel. The personal use of social media can have bearing on personnel in their official capacity. As such, this policy provides information of a precautionary nature as well as prohibitions on the use of social media by personnel.

II. DEFINITIONS

- a. Designated Official - Individual appointed by the Town Board to maintain and provide oversight on all or designated social media sites
- b. Page: The specific portion of a social media website where content is displayed and made by an individual or individuals with administrator rights.
- c. Post: Content an individual shares on a social media site or the act of publishing content on a site.

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- d. Profile: Information that a user provides about himself or herself on a social networking site.
- e. Social Media: A category of internet-based resources that integrate user generated content with user participation. This includes, but is not limited to, social networking sites (Facebook, MySpace), microblogging sites (Twitter, Nixie), photo-and-video- sharing sites (Flickr, YouTube, wikis (Wikipedia), blogs, and news sites (Digg, Reddit).
- f. Social Networks: Online platforms where users can create profiles, share information, and socialize with others using a range of technologies.
- g. Speech: Expression or communication of thoughts or opinions in spoken words, in writing, by expressive conduct, symbolism, photographs, videotape, or related forms of communication.

III. POLICY

It is the policy of the Town of Liberty that official use of social media systems will be strictly regulated and used consistent with applicable laws and that any personnel, to include the personal use of social media by both sworn and civilian personnel, be compliant with all sections of the Town of Liberty.

IV. PROCEDURE

A. Social Media Presence and Use Guidelines

1. All Town of Liberty social media sites or pages shall be approved by the Town Board or their designee and shall be administered by Assistant Systems Operator/Director of Finance.
 - a. Where possible, each social media page(s) shall include an introductory statement that clearly specifies the purpose and scope of the Town of Liberty's presence on the website.
 - b. Where possible, the page(s) should link to the Town of Liberty's official website.
 - c. Social media page (s) shall be designed for target audience(s) such as Town of Liberty community and residents.
2. Where possible, social media pages shall clearly indicate they are maintained by the Town of Liberty and shall have Town of Liberty contact information prominently displayed.
3. Social media content shall adhere to applicable laws, regulations, and policies, including all Town of Liberty information technology and records management policies
4. Where possible, social media pages should state that the opinions expressed by visitors to the page(s) do not reflect the opinions of the Town of Liberty
 - a. Pages shall clearly indicate that any content posted or submitted for postings is subject to public disclosure.
 - b. The municipality retains the right to delete comments that are not in accordance with the entities social media purpose. The designated official shall only delete comments after consultation with the municipal official(s).

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