

TOWN BOARD TOWN OF LIBERTY  
120 NORTH MAIN STREET LIBERTY, NY 12754  
DATE: **DECEMBER 30, 2025**  
**END OF YEAR MEETING 2:00 P.M.**

**END OF YEAR MEETING**

**PLEDGE OF ALLEGIANCE**

**NEW BUSINESS**

1. Motion approving the Year End Vouchers
2. Motion approving the End of Year Budget Transfers and Modifications as submitted by the Finance Director
3. Motion approving the purchase of stock parts for hydrants for the Water & Sewer Department in the amount of \$3,003.75.
4. Motion approving carrying over 21 hours of unused vacation time for Sara Alvarez.
5. Motion approving carrying over 77 hours of unused vacation time for Tammy Wilson.
6. Motion approving carrying over 107 hours of unused vacation time for Cheryl Gerow.
7. Motion approving carrying over 70 hours of unused vacation time for Joan Reddington

**ADJOURN**



# TOWN OF LIBERTY

N E W Y O R K

***A Great Place to Work, Live and Play***

Cheryl Gerow, Director of Finance  
120 North Main Street  
Liberty NY 12754

[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

(845) 292-5772 (p)

(845) 292-1310 (f)

DATE: December 30, 2025  
TO: Town Board Members  
RE: Discontinued Hydrant Parts

The manufacturer for the hydrants within the water districts has discontinued the availability of parts.

The Water and Sewer Department is requesting approval to purchase the attached parts to be held in stock for future use as Schmidt's Wholesale is still able to acquire them.

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## **Our Mission Statement**

*We provide effective, transparent and responsible  
municipal service that promotes the highest standard of life for our community.*



SCHMIDTS WHOLESALE, INC.  
150 JEFFERSON STREET  
MONTICELLO, NY 12701  
WWW.SCHMIDTSWHOLESALE.COM

## PRICE QUOTE

Phone 845-794-5900

Fax 845-794-6142

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Printed 12/15/25 LLN

### Quoted

TOWN OF LIBERTY WATER & SEWER  
Attn: WATER & SEWER OPERATIONS  
120 NORTH MAIN STREET  
LIBERTY NY 12754  
US  
Tel:845-292-5620 Fax:845-292-3041

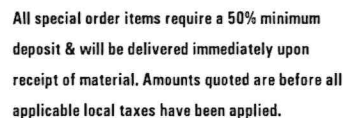
### Ship To

TOWN OF LIBERTY WATER & SEWER  
4722 ROUTE 55  
SWAN LAKE NY 12783

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
Q216104	12/15/2025	12/25/2025	0000594			LLN
Job ID	Customer Terms				Salesman	
	NET 30 DAYS				TOM SPRAGUE	
Product	Description	UM	Quant	Unit Price	Extension	
	***** * ALL DELIVERIES & PICK UPS * * MUST BE SIGNED FOR. DO NOT * * RELEASE MATERIALS WITHOUT A * * SIGNATURE. * *****					
32010970300	CLOW #10 T0600424 4 1/2 COVER GASKET FOR F2500 HYD *SEE NOTE*	EA	9	26.25	236.25	
SP*061413	* Above is a special order & * * Non-Returnable item x:_____ * CLOW NEOPRENE STANDPIPE GASKET PART #T0600454 (EACH) 3-REQUIRED *SEE NOTE*	EA	9	21.25	191.25	
32010970720	* Above is a special order & * * Non-Returnable item x:_____ * CLOW R2201284 STEM CPLG FOR F2500 HYDRANT *SEE NOTE*	EA	9	68.75	618.75	
32010970670	* Above is a special order & * * Non-Returnable item x:_____ * CLOW T0400857 CPLG PIN 7/16 X 2-3/8 FOR F2500/EACH 2 REQ'D *SEE NOTE*	EA	18	11.25	202.50	
SP*060583	* Above is a special order & * * Non-Returnable item x:_____ * CLOW R1620617 BREAKFLANGE FOR 4-1/2 F2500 *SEE NOTE*	EA	9	195.00	1755.00	
	* Above is a special order & * * Non-Returnable item x:_____ * JUST FLANGES NOT KITS					

Continue...

discontinued item for stock





**TOWN OF LIBERTY**  
NEW YORK

***A GREAT PLACE TO WORK, LIVE AND PLAY***

Laurie Dutcher, Town Clerk, CMC, RMC  
120 North Main Street  
Liberty, NY 12754

Phone 845-292-5110  
Fax 845-292-1310

[l.dutcher@townofliberty.org](mailto:l.dutcher@townofliberty.org)

## **MEMO**

**TO:** Supervisor DeMayo & Town Board Members  
**From:** Sara Alvarez  
**Re:** Vacation Time  
**Date:** December 29, 2025

At this time, I am requesting to carry over 21 hours of unused vacation time to 2026.

Thank you

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### **MISSION STATEMENT**

*We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.*





# TOWN OF LIBERTY

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## BUILDING DEPARTMENT

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119 North Main Street, Liberty, NY 12754 · Phone: (845) 292-8511 · Fax: (845) 292-2562

## MEMO

**TO:** Supervisor DeMayo & Town Board Members

**FROM:** Tammy Wilson

**RE:** Unused vacation time

**DATE:** December 29, 2025

At this time, please accept my request to carry over up to 77 hours of unused vacation time to the 2026 calendar year.

Thank You.

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Cheryl Gerow, Director of Finance  
120 North Main Street  
Liberty NY 12754

[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

(845) 292-5772 (p)

(845) 292-1310 (f)

DATE: December 29, 2025  
TO: Supervisor DeMayo and Town Board Members  
FROM: Cheryl Gerow  
RE: Vacation Time Carryover Request

Please authorize my request to carryover 107 hours of unused vacation time to 2026.

Thank you.

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**WATER & SEWER DEPARTMENT**

**120 NORTH MAIN ST**

**LIBERTY, NY 12754**

**845-292-5620**

**MEMORANDUM**

**TO: Supervisor DeMayo & Town Board Members**  
**FROM: Joan Redington**  
**SUBJECT: Vacation Time Carry Over**  
**DATE: December 29, 2025**

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**I am respectfully requesting that I be allowed to carry over 70 hours of unused vacation time.**

**Thank you..**

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