


TOWN OF LIBERTY
NEW YORK
A GREAT PLACE TO WORK, LIVE AND PLAY

TOWN BOARD MEETING

PLACE: SENIOR CITIZEN CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: 1/5/26

TIME: 6:30 P.M. REGULAR MEETING

FRANK DEMAYO, SUPERVISOR

LAURIE DUTCHER, TOWN CLERK

DEAN FARRAND, COUNCILMEMBER

VINCENT MCPHILLIPS, COUNCILMEMBER

BRUCE DAVIDSON, COUNCILMEMBER

SHERRI KAVLESKI, COUNCILMEMBER

PLEASE NOTE: ALL ITEMS FOR THE AGENDA MUST BE RECEIVED BY NOON THE WEDNESDAY BEFORE THE MEETING.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

INCOMING:

1. Sullivan County 911 Fire Dispatch Report-11/25.
2. Sullivan County 911 Law Enforcement Report-11/25.
3. Sullivan County 911 EMS Report-11/25.
4. Email from Menacham Steinberg regarding the Comprehensive Plan Steering Committee.
5. Correspondence from Catskill-Delaware Publications, Inc.
6. Correspondence on behalf of the Liberty Joint Fire District Special Election authorizing the purchase of a \$1.1 million rescue fire truck.
7. NYS Department of Health Water System Field Compliance Inspection Summary Report regarding Stevensville, Route 55, Ferndale, and Loomis Water Districts.
8. NYS Department of Health Water System Field Compliance Inspection Summary Report regarding White Sulphur Springs Water District.
9. NYS Department of Health Water System Field Compliance Inspection Summary Report regarding Cold Spring Water District.

OUTGOING:

NEW BUSINESS

1. Motion authorizing (3) Water and Sewer Department employees to obtain training for CDL Licenses at \$1,550.00 per person for a total of \$4,650.00 total.

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



2. Motion authorizing the Supervisor to execute an agreement with the Humane Society of Middletown.
3. Motion approving the 12/15/25 minutes as submitted by the Town Clerk.
4. Motion to increase the salary of Tammy Wilson, effective as of the date of her title change approval to Department Head, dated 11/17/25.
5. Motion authorizing the Supervisor to execute maintenance and inspection agreements with Northstar Lifts, LLC and Quality Elevator Inspections.
6. Motion approving the following towing licenses:
 - Better Service, Inc. (2)
 - Prestige Towing & Recovery (4)
 - Summit Auto (2)
7. Motion approving (10) refuse collection licenses for On Time Disposal, Inc.

DISCUSSION

OLD BUSINESS

UNDER REVIEW

1. Shipping Containers
2. Fence In/Fence Out
3. Quotes for tree removal at Town Hall.

IN PROGRESS

1. Illegal dumping of garbage.
2. Walnut Mt. Pavilion.
3. Solar Moratorium in the Commercial Industrial Zone.

PUBLIC PARTICIPATION

BOARD DISCUSSION

EXECUTIVE SESSION

ADJOURN



Sullivan County 911 Communications
EMS Dispatch Report
November 2025



<u>Ambulance Agencies</u>																	<u>Total</u>			
Call Type		Jeffersonville	Cochection	Livingston Manor	Lumberland	Mountaintdale	Tusten	Nevera/Lake	Rock Hill	Roxbury/Rockland	Bethel	Woodbourne	Mamakating	Highland EMS	Upper Delaware	Grahamsville	Catskill Hatzalah	Empress	County EMS	
Abdominal Pain		0	0	1	0	1	2	0	2	0	6	0	7	0	1	0	1	15	13	49
Allergic Reaction		0	0	2	0	0	0	0	0	0	1	0	0	1	1	0	0	5	4	14
Animal Bite		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Assault/Sexual Assault		0	0	0	0	0	0	1	2	0	1	0	2	0	0	0	0	7	4	17
Back Pain		0	0	1	0	0	0	0	0	0	0	0	1	2	0	0	0	5	2	11
Breathing Problems		3	0	3	1	2	1	2	1	1	3	1	12	2	2	0	1	42	37	114
Burns / Electrical		0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	2	2	5
Cardiac Arrest		1	1	0	2	1	0	0	0	1	2	0	2	2	1	0	1	9	13	36
Cardiac Problem		0	0	0	0	0	0	0	0	0	1	0	0	2	1	0	0	2	9	9
Chest Pain		2	0	3	1	0	0	1	6	1	3	1	6	1	0	0	1	31	31	88
Choking		0	0	0	1	0	0	0	0	0	1	0	3	0	0	0	0	3	6	14
Diabetic		4	0	0	0	1	0	0	0	0	1	0	2	0	0	0	0	3	6	17
Drowning/Water Related		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Eye Problems		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Fall		4	0	6	7	1	7	5	5	1	10	1	13	11	3	2	2	55	32	165
Headache		0	0	0	0	0	0	0	3	0	0	1	0	0	0	1	0	1	4	10
Heat/Cold Emergencies		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Hemorrhage/Laceration		1	0	3	0	2	1	0	1	0	2	0	5	0	0	0	0	14	10	39
Inaccessible/Entrapment		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical Facilities		0	0	6	0	2	0	1	2	4	3	0	0	0	0	0	1	51	14	84
Mental Emergencies		1	0	2	1	0	3	0	4	1	9	0	13	0	2	0	0	27	7	70
MVA		0	0	4	1	3	0	1	8	0	6	2	9	5	1	1	2	41	29	113
Overdose		1	0	1	0	0	1	0	1	0	1	2	0	0	0	1	1	16	9	34
Poisoning/HAZMAT		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pregnancy		0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	7	2	10
Seizures		0	1	4	0	0	1	1	2	1	5	0	3	0	3	2	0	22	24	69
Sick Person (Gen. III)		5	0	12	5	3	1	9	10	1	21	5	31	6	1	5	2	125	75	317
Stab/GSW		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stroke(CVA)		1	1	0	0	0	1	0	0	0	1	0	0	0	1	0	0	3	5	13
Trauma		0	0	1	0	0	0	0	0	1	1	1	0	0	0	0	1	7	2	14
Unconscious/Fainting		0	0	2	1	0	2	2	5	2	2	0	8	1	2	1	2	34	35	99
Unknown Medical		1	0	3	0	0	0	3	1	1	5	0	3	3	2	0	0	10	13	45
Mutual Aid		0	2	0	10	1	3	0	11	2	0	10	15	0	0	4	0	88	0	146
Standby		0	1	2	3	0	5	1	0	1	1	0	1	4	2	0	0	5	4	30
Agency Totals		24	6	56	33	17	28	27	64	19	85	24	138	41	22	17	17	640	392	1550



Sullivan County 911 Communications
Law Enforcement Activity Report
November 2025



	Sheriff	NYSP	LPD	MPD	FPD	WPD	EnCon	DEC	NYC DEP	NPS	Totals
Assist EMS	26	47	18	59	11	4	2	0	1	0	168
Assist Fire	10	14	1	15	2	2	0	0	0	1	47
P-101 Abduction	0	1	0	0	0	0	0	0	0	0	1
P-102 Abuse/Abandonment/Neglect	0	0	0	0	0	0	0	0	0	0	0
P-103 Administrative	0	0	0	0	0	0	0	0	0	0	0
P-104 Alarms	1	2	0	0	0	2	0	0	0	0	5
P-105 Animal	6	17	3	4	0	0	0	0	1	0	31
P-106 Assault/Sexual Assault	1	4	0	1	0	0	0	0	0	0	6
P-107 Assist Other Agency	1	2	1	0	0	0	0	0	0	0	4
P-108 Bomb Found/Susp Package	0	0	0	1	0	0	0	0	0	0	1
P-109 Bomb Threat	0	0	0	0	0	0	0	0	0	0	0
P-110 Burglary	1	3	1	3	0	0	0	0	0	0	8
P-111 Damage/Vandalism/Mischief	0	2	0	1	0	0	0	0	0	0	3
P-112 Deceased Person	0	0	0	0	0	0	0	0	0	0	0
P-113 Disturbance	12	30	9	17	7	2	1	0	0	0	78
P-114 Domestic Violence	17	60	6	22	18	1	0	0	0	0	124
P-115 Driving Impaired	0	0	0	0	0	0	0	0	0	0	0
P-116 Drugs	0	0	0	1	0	0	0	0	0	0	1
P-117 Explosion	0	0	0	0	0	0	0	0	0	0	0
P-118 Fraud/Deception	0	0	0	0	0	0	0	0	0	0	0
P-119 Harassment/Stalking/Threat	0	1	0	0	0	0	0	0	0	0	1
P-120 Indecency/Lewdness	0	0	0	0	0	0	0	0	0	0	0
P-121 Mental Disorder	14	29	6	14	3	2	0	0	0	0	68
P-122 Miscellaneous	0	8	0	0	0	0	0	0	0	0	8
P-123 Missing/Found Person	0	3	0	1	0	0	1	0	0	0	5
P-124 Officer Needs Assistance	1	8	0	0	0	0	0	0	0	0	9
P-125 Public Svc	4	22	5	9	3	1	0	0	0	0	44
P-126 Robbery/Carjacking	0	0	0	0	0	0	0	0	0	0	0
P-127 Suicidal Persn/Att Suicide	1	5	2	1	1	0	0	0	0	0	10
P-128 Supplemental	0	13	0	0	0	0	1	0	0	0	14
P-129 Susp/Wanted Pers/Veh	3	15	1	4	1	0	0	0	0	0	24
P-130 Theft (Larceny)	2	2	3	2	1	0	0	0	0	0	10
P-131 MVA	32	101	8	11	16	2	1	0	2	0	173
P-132 Traffic Violation/Hazard	19	70	2	4	1	1	1	0	2	0	100
P-133 Trespassing/Unwanted	6	5	1	5	0	0	0	0	0	0	17
P-134 Unknown Problem	11	9	3	10	2	1	0	0	0	0	36
P-135 Weapons/Firearms	1	4	0	2	0	0	0	0	0	0	7
P-Abandoned Call	38	71	25	41	23	1	0	0	1	0	200
P-Responder Safety	0	0	0	0	0	0	0	0	0	0	0
Transfers	61	107	12	60	27	N/A	N/A	N/A	N/A	N/A	267
Totals	268	655	107	288	116	19	9	0	7	1	1470



Sullivan County 911 Communications



*Fire Dispatch Report
November 2025*

Call Type	Department									
	Beverly Valley	Bethel	Bethlehem							
Activated Alarm	0	14	0	0	0	0	0	0	0	0
Aircraft Emergency	0	0	0	0	0	0	0	0	0	0
Bomb Threat/Found	0	0	0	0	0	0	0	0	0	0
Brush Fire	0	0	0	0	0	0	0	0	0	0
Cellar Pump Out	0	0	0	0	0	0	0	0	0	0
CO Detector	0	2	0	0	0	0	0	0	0	0
Drowning/Water Rescue	0	0	0	0	0	0	0	0	0	0
Dumpster/Trash Fire	0	0	0	0	0	0	0	0	0	0
Explosion	0	0	0	0	0	0	0	0	0	0
HAZMAT	0	0	0	0	0	0	0	0	0	0
Investigation	0	1	0	0	0	0	0	0	0	0
LZ	0	0	0	0	0	0	0	0	0	0
Medical	0	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	5	3	0	0	0	0	0	0
MVA	0	0	0	0	0	0	0	0	0	0
Mutual Aid	1	4	1	1	1	1	11	3	1	1
Odor of Gas/Gas Leak	0	0	0	0	0	0	0	0	0	0
Public Service Call	0	0	1	0	1	0	0	0	0	0
Rescue	0	1	0	0	0	0	0	0	0	0
Search for Lost Person	0	0	0	0	0	0	0	0	0	0
Structural/French Collapse	0	0	0	0	0	0	0	0	0	0
Structure Fire	0	0	0	0	0	0	0	0	0	0
Traffic/Fire Police	0	0	0	0	0	0	0	0	0	0
Tree/Wires/Pole	0	7	1	2	4	2	0	1	0	0
Unknown	0	0	0	0	0	0	0	0	0	0
Vehicle Fire	0	1	6	0	0	0	6	0	0	0
Total Fire Dispatches	0	36	77	6	5	77	1	3	13	6
							12	7	10	30
							2	7	10	72
							1	19	23	148
							7	72	7	2
							27	75	74	18
							6	7	70	71
							7	9	15	23
							7	13	575	

All data accurate +/- 2%

supervisordemayo townofliberty.org

From: Menachem Steinberg <breslev42@gmail.com>
Sent: Wednesday, December 24, 2025 12:44 PM
To: supervisordemayo townofliberty.org; Dean Farrand; Bruce Davidson; McPhillips, Vince; Sherri Kavleski; Laurie Dutcher, Town Clerk, CMC, RMC
Cc: Ab R; Abraham C Mizrahi; Ari Halpern; Joel Rosenfeld
Subject: Inclusion in Town Comprehensive plan

Good afternoon all,

I'm speaking up today to express the Jewish community's concern about the steering committee selection process. With Liberty's growing and vibrant Jewish community in all parts of Town and Village, we believe it's essential to have a representative on the committee to ensure our voices are heard and our interests are considered.

We also suggest considering a member from the Hispanic community to bring diverse perspectives to the table. Forming a subcommittee may not achieve true inclusion, as they wouldn't be privy to the full range of conversations and thoughts throughout the process. A seat at the steering committee table is what truly matters.

Thank you for your attention to this matter. We're eager to see our community's diversity reflected in the decision-making process.

On behalf of the entire Jewish community in Liberty,
Manny Steinberg

P.S Laurie, Please add to the next meeting's agenda for this letter to be read.

Catskill-Delaware Publications, Inc.

"Celebrating more than 130 Years of Community Journalism"

Main Office:

P.O. Box 308
5 Lower Main Street
Callicoon, N.Y. 12723
(845) 887-5200
Fax (845) 887-5386

all the best for the Delmays family!
December 19, 2025

Dear Frank,

On behalf of the staff of the Sullivan County Democrat I would like to wish you and your entire Liberty Town Board a Happy and Healthy 2026. Many great accomplishments have taken place in Liberty – and Sullivan County – during 2025 and we look forward to much more to come.

As we reflect on the year just past, we would like to thank you for your continued support and the wonderful working relationship we have enjoyed with your town for so many years.

2026 will mark the Democrat's 135th year of publication and we look forward to improved economic conditions in our county. As Sullivan County's largest paid subscription newspaper, we will continue to cover the news of your township, our county and report on all the happenings in our area.

We would also like you and the town board to please consider renaming us your official town newspaper for the upcoming year, 2026.

This designation is something that we take very seriously, and our newspaper offers the largest readership of any newspaper published in Sullivan County.

Not only do we strive to ensure that your public notices are printed accurately but we also go the extra mile to get them into print on your schedule, not ours. We realize how important these publications can be to the proper functioning of town and county business and our twice-weekly publishing schedule allows you the added flexibility of knowing that your public notices will be in on time and correct.

Our dedicated staff will help you with any questions you may have, and our wide circulation means that your requests for bids and other proposals will get the largest readership possible in Sullivan County.

For 99 years my family has strived to make the Sullivan County Democrat the most trusted and reliable news source in Sullivan County, and we hope that our promise to you has held true. We truly appreciate your consideration on this matter and welcome any questions, concerns, or comments you may have. Please feel free to call me or any of our helpful staff, any time you may need them. Again, Happy and Healthy New Year to all.

Very truly yours,



Fred W. Stabbert III
Publisher

Publisher of the

**SULLIVAN COUNTY
Democrat**

Printers ~ Publishers ~ Advertising Design
Journals ~ Business Forms ~ Newsletters

**Catskills
CONFIDENTIAL**

KORNFELD, REW, NEWMAN & SIMEONE

ATTORNEYS AND COUNSELLORS AT LAW

139 LAFAYETTE AVENUE
POST OFFICE BOX 177
SUFFERN, NEW YORK 10501

845-357-2660
FAX 845-357-6977

FRANK T. SIMEONE
COUNSEL EMERITUS

THOMAS J. NEWMAN, JR.
OF COUNSEL

SCOTT A. DOW

JEROME S. JEFFERSON

ROBERT E. REW JR. (1912-1960)
THOMAS J. NEWMAN (1928-2012)
JEROME M. KORNFELD (1923-2012)

OUR FILE # _____

December 15, 2025

Via Email: Ldutcher@townofliberty.org

Laurie Dutcher, Town Clerk
Town of Liberty
Town Hall
120 North Main Street
Liberty, New York 12754

Re: Liberty Joint Fire District – Special Election

Dear Clerk Dutcher:

We are enclosing a copy of a public notice of the special election for the above-referenced fire district.

In accordance with the provisions of Section 175-c of the Town Law, please post this notice on the bulletin board in your office, on the signboard of the Town, maintained pursuant to subdivision 6 of Section 30 of the Town Law, and please also post this notice on your town website, between December 31, 2025 and January 5, 2026, said postings to remain up to and including January 20, 2026.

Very truly yours,

Scott A. Dow

Scott A. Dow

SAD:sr
Enclosure

cc: Deana Fritz, Secretary
Liberty Joint Fire District (Via Email)

NOTICE OF SPECIAL ELECTION
LIBERTY JOINT FIRE DISTRICT

PLEASE TAKE NOTICE that a Special Election of the Liberty Joint Fire District will take place on January 20, 2026, between the hours of 6:00 P.M. and 9:00 P.M. at the firehouse known as Liberty Fire Station, located at 256 Sprague Avenue, Liberty, New York for the following purpose:

To vote upon the following proposition:

“SHALL THE BOARD RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) NEW CUSTOM ROSENBAUER COMMANDER CHASSIS RESCUE FIRE TRUCK SOURCEWELL CONTRACT # 113021-RSD FROM ROSENBAUER/ GARRISON FIRE & RESCUE CORP. IN AN AMOUNT NOT TO EXCEED \$1,100,000.00 UTILIZING SOURCEWELL COOPERATIVE PURCHASING AND FINANCING SAME BY ENTERING INTO AN INSTALLMENT PURCHASE CONTRACT WITH COMMUNITY LEASING PARTNERS, STATING THAT THE FORM, TERMS AND CONTENT SHALL SUBSTANTIALLY CONFORM TO THE REQUIREMENTS OF SECTION 109-b OF THE NYS GENERAL MUNICIPAL LAW AND OTHER APPLICABLE STATUTES AND CODES TO FINANCE AN AMOUNT NOT TO EXCEED \$1,084,000.00 OVER A PERIOD OF 10 YEARS AT THE NOMINAL ANNUAL INTEREST RATE OF NOT TO EXCEED 4.2% PER ANNUM AND PROVIDING FOR 10 YEARLY PAYMENTS OF PRINCIPAL AND INTEREST IN THE NOT TO EXCEED AMOUNT OF \$131,000.00 PER YEAR” BE APPROVED?

All residents of the Liberty Joint Fire District, who are duly registered to vote with the Sullivan County Board of Elections on or before December 29, 2025 shall be entitled to vote at this election.

DEANA M. FRITZ, SECRETARY
LIBERTY JOINT FIRE DISTRICT

State of New York Department of Health
MDO, Sector E
90 Crystal Run Rd., Suite 200
Middletown, NY 10941-
(845) 794-2045
modo@health.ny.gov

Water System Field Compliance Inspection Summary Report

Operation: Stevensville+Route 55+Ferndale+Loomis WDs (ID: 832795)
Facility Name: STEVENSVILLE+RFL WATER DISTRICTS
Facility Code: NY5211831
Facility Address: 1366 Briscoe Road, Liberty, NY 12754
NYS Public Water Supply (PWS) ID: NY5211831

To the Attention of:

Frank Demayo
Town of Liberty
120 North Main Street
Liberty, NY 12754
Email: supervisordemayo@townofliberty.org

Sanitary Survey

Date: December 9, 2025 10:00 AM
Inspector: Robert Monroe (robert.monroe@health.ny.gov)
Responsible Person: Damon Knack
Additional Email(s): d.knack@townofliberty.org

Summary

Number of Critical Violations Found: 0
Number of Other Violations Found: 0
Number of Deficiencies Found: 2

Reinspection is not Required

Each item found in violation is reported below along with the code requirement.

NO CRITICAL VIOLATIONS REPORTED

NO NON-CRITICAL VIOLATIONS REPORTED

DEFICIENCIES FOUND

DISTRIBUTION SYSTEM

Level of deficiency: Significant

Inspector Findings: The very old and fragile section of 10-inch cast iron pipe spanning between the Swan Lake Dam and Tower Road requires replacement due age, vulnerability to breaks, and severe tuberculation. This section of water main serves as the only means of transmission to supply the Route 55, Ferndale, and Loomis water districts. In March 2020, engineering plans were approved by the Department to replace this very old and fragile section of water main. This improvement must be given a high priority due to the potential impact (interruption of water service) in the Stevensville, Ferndale, Route 55, and Loomis water districts.

FINISHED WATER STORAGE

Level of deficiency: Significant

Inspector Findings: 500,000-gallon storage tank on Tower Rd. - This storage tank was last cleaned and inspected in June 2019. The inspection report indicated moderate corrosion of exposed steel and recommended new coating on internal and exterior surfaces. This tank must be replaced or reconditioned as soon as possible to prevent further deterioration. Allowing further decay of this tank could compromise much needed storage capacity and fire flow.

Water System Information

Source Type: Surface,

Type of Disinfection: Chlorine (Cl),

Disinfection Waiver Issued? No

4-Log Treatment Installed? No

Coliform Surveillance Sample Collected? Yes

- 1) **Time:** 12:15 PM **Location:** Stevensville Dist. Eronimous Bleeder
- 2) **Time:** 11:41 AM **Location:** Route 55 Dist. Thalman Bleeder
- 3) **Time:** 12:40 PM **Location:** Ferndale Dist. Old Monticello Bleeder
- 4) **Time:** 11:17 AM **Location:** Loomis Dist. Hanafee Road Bleeder

Chlorine Residual Reading(s):

- 1) **CI Residual:** 2 **Time:** 12:15 P **Location:** Stevensville Dist. Eronimous Bleeder
- 2) **CI Residual:** 1 **Time:** 11:41 A **Location:** Route 55 Dist. Thalman Bleeder
- 3) **CI Residual:** 1.5 **Time:** 12:40 P **Location:** Ferndale Dist. Old Monticello Bleeder
- 4) **CI Residual:** 1.5 **Time:** 11:17 A **Location:** Loomis Dist. Hanafee Road Bleeder

Water System Notes:

Comments: Most if not all issues noted in previous sanitary survey have not been addressed. Please see previously sent Department letter dated December 14, 2022 for additional information that may not appear in this water system field compliance report. A copy of this report can be sent if you do not have it still.

Robert Monroe

Inspector: Robert Monroe (robert.monroe@health.ny.gov)

State of New York Department of Health
MDO, Sector E
90 Crystal Run Rd., Suite 200
Middletown, NY 10941-
(845) 794-2045
modo@health.ny.gov

Water System Field Compliance Inspection Summary Report

Operation: WHITE SULPHUR SPRINGS (ID: 832796)
Facility Name: WHITE SULPHUR SPRINGS WD
Facility Code: NY5203347
Facility Address: 57 Shore Road, White Sulphur Springs, NY 12787
NYS Public Water Supply (PWS) ID: NY5203347

To the Attention of:

Frank Demayo
Town of Liberty
120 North Main Street
Liberty, NY 12754
Email: supervisordemayo@townofliberty.org

Sanitary Survey

Date: December 9, 2025 10:00 AM
Inspector: Robert Monroe (robert.monroe@health.ny.gov)
Responsible Person: Damon Knack
Additional Email(s): d.knack@townofliberty.org

Summary

Number of Critical Violations Found: 0
Number of Other Violations Found: 0
Number of Deficiencies Found: 1

Reinspection is not Required

Each item found in violation is reported below along with the code requirement.

NO CRITICAL VIOLATIONS REPORTED

NO NON-CRITICAL VIOLATIONS REPORTED

DEFICIENCIES FOUND

FINISHED WATER STORAGE

Level of deficiency: Recommendation
Inspector Findings: Underwater Solutions conducted a complete inspection and report for this tank back in 2016. Delaware Engineering subsequently provided a proposal for the rehab of the tank estimated to cost \$589,000(at the time). This tank requires extensive rehab or replacement.

Water System Information

Source Type: Surface,

Type of Disinfection: Chlorine (Cl),

Disinfection Waiver Issued? No

4-Log Treatment Installed? No

Coliform Surveillance Sample Collected? Yes

1) Time: 11:48 AM Location: Boyd Road Bleeder

Chlorine Residual Reading(s):

1) Cl Residual: 2 Time: 10:48 A Location: Boyd Road Bleeder

Water System Notes:

Comments: Most if not all issues noted in previous sanitary survey have not been addressed. Please see previously sent Department letter dated December 14, 2022 for additional information that may not appear in this water system field compliance report. A copy of this report can be sent if you do not have it still.



Inspector: Robert Monroe (robert.monroe@health.ny.gov)

State of New York Department of Health
MDO, Sector E
90 Crystal Run Rd., Suite 200
Middletown, NY 10941-
(845) 794-2045
modo@health.ny.gov

Water System Field Compliance Inspection Summary Report

Operation: COLD SPRING ROAD W.D. (ID: 832787)
Facility Name: COLD SPRING WD-LIBERTY
Facility Code: NY5230111
Facility Address: 120 North Main Street, Liberty, NY 12754
NYS Public Water Supply (PWS) ID: NY5230111

To the Attention of:

Frank Demayo
Town of Liberty
120 North Main Street
Liberty, NY 12754
Email: supervisordemayo@townofliberty.org

Sanitary Survey

Date: December 9, 2025 10:00 AM
Inspector: Robert Monroe (robert.monroe@health.ny.gov)
Responsible Person: Damon Knack
Additional Email(s): d.knack@townofliberty.org

Summary

Number of Critical Violations Found: 0
Number of Other Violations Found: 0
Number of Deficiencies Found: 0

Reinspection is not Required

Each item found in violation is reported below along with the code requirement.

NO CRITICAL VIOLATIONS REPORTED

NO NON-CRITICAL VIOLATIONS REPORTED

NO DEFICIENCIES REPORTED

Water System Information

Source Type: Surface,
Type of Disinfection: Chlorine (Cl),
Disinfection Waiver Issued? No
4-Log Treatment Installed? No

Coliform Surveillance Sample Collected? Yes

1) Time: 11:30 AM Location: Kelly Bleeder

Chlorine Residual Reading(s):

1) Cl Residual: 1.5 Time: 11:30 A Location: Kelly Bleeder

Water System Notes:

Comments:

Robert Monroe

Inspector: Robert Monroe (robert.monroe@health.ny.gov)



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Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 292-5772 (p)
(845) 292-1310 (f)

DATE: January 5, 2026
TO: Town Board Members
RE: Employee CDL Training

Please approve the attached quote to allow three (3) Water and Sewer Department employees obtain the necessary training for their CDL licenses.

The cost would be \$1,550.00 per person or \$4,650 total.

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We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.

Kerry Professional Driving School,LLC

Gaynor Mansion Professional Building
12 Evergreen Drive
Suite 103
Middletown, NY 10940
845-343-3432 phone
845-343-5568 fax

DATE: December 18, 2025

INVOICE #

Individual training estimate
Bill To: **Town of Liberty Water & Sewer Dept**

Quantity	DESCRIPTION	AMOUNT
1 x 3	Method & Theory 10 hour online course	\$300.00

(\$300 per per student for online course)

10	CDL B Driver Training		\$1,250.00
	\$125 per hour		
<i>All Training done under new FMCSA requirements</i>			
Total Amount Due			\$1,550.00
<i>Amount paid</i>			

THANK YOU FOR YOUR BUSINESS!

142 Bloomingburg Road
Middletown, New York 10940

Tel: 845-361-1861

Fax: 845-361-5881



Open Daily
12 Noon - 4pm

adoptmhs@gmail.com

www.middletownhumaneociety.com

November 17, 2025

Frank DeMayo, Supervisor
Town of Liberty
120 North Main Street
Liberty, NY 12754

Dear Supervisor:

We are pleased to extend our services to you for 2026.

As you may know, the Humane Society of Middletown has gone to great lengths to increase significantly adoption of animals received from your town/city to permanent, loving families. In addition, we have improved the quality of life for the animals at the Humane Society while they await their new families. We appreciate your support, and hope that the Humane Society will continue to provide your residents with a source of affordable rabies vaccinations. Residents can learn more about Humane Society activities and services, as well as the loving animals that are available for adoption, by going to our website, www.middletownhumaneociety.com.

If the enclosed agreement meets with your approval, kindly sign it and return an executed contract at your earliest convenience to the attention of Martha Gale, Financial Administrator at the above address.

If you have any questions, now or at any time, please do not hesitate to contact us.

Very truly yours,

A handwritten signature in blue ink that reads "Marlene K. Freehill".

Marlene K. Freehill
President
Board of Directors

Enclosure

Humane Society of Middletown
142 Bloomingburg Road
Middletown, NY 10940
(845) 361-1861
Fax (845) 361-5881

Agreement between the Town of Liberty and the Humane Society of Middletown, Inc. for the period beginning January 1, 2026 and ending December 31, 2026.

The Humane Society of Middletown, Inc. agrees to accept any dog brought to our shelter by your Animal Control Officer (ACO), or Dog Control Officer (DCO), from your municipality space permitting.

The dogs, in accordance with New York State Agricultural law, must be held for the legal holding period, after which they may be put up for adoption if not claimed by the owner. If said dogs are not claimed or adopted, they may be humanely euthanized.

If the Shelter must hold a dog beyond the legal holding time for your municipality because of a pending court case, bite case, etc., we will charge your municipality \$25.00 per diem, per dog. We can only hold up to three (3) animals for your municipality when the animals are seized by an ACO/DCO in the event of a cruelty case.

When leaving a dog that the DCO/ACO believes may be dangerous, the dog must be kept in the outside only part of the ACO/DCO pen and follow the agreed upon protocol. Written information must be given to the shelter or the shelter manager that clearly communicates that the animal may be dangerous.

Since we do not have a veterinarian on premises, we are unable to accept any animal with suspected mange, rabies, distemper, parvovirus or an injury that requires immediate medical attention. These animals will have to be taken to a veterinarian by your ACO/DCO for treatment or euthanasia. Any resulting bills for these animals will be paid directly to the veterinarian by your Town/City.

If the Humane Society assists your municipality due to the unavailability of your animal control officer or police department, your municipality will be billed an additional fee of \$100.00.

The municipality will pay a fee of \$300.00 per dog delivered to the Society.

The municipality will pay a fee of \$75.00 per cat delivered to the Society.

A flat rate of \$100.00 will be charged for each dog delivered DOA.

A flat rate of \$50.00 will be charged for each cat delivered DOA.

The Humane Society will send out vouchers once a month. A record of the disposition of the dogs from the prior month will be sent out by the end of the month.

Humane Society of Middletown, Inc.

By:

Board President

Date

Municipality Supervisor

Date

TOWN BOARD MEETING MINUTES

Date: December 15, 2025

Time: 6:30 p.m.

Location: Senior Center, 119 North Main Street, Liberty

Present: Supervisor Frank DeMayo, Councilmember Dean Farrand, Councilmember Vincent McPhillips, Councilmember Bruce Davidson, Councilmember John Lennon, Councilmember Elect Sherri Kavleski, Town Clerk Laurie Dutcher, Highway Superintendent Matt DeWitt, Finance Director Cheryl Gerow, Confidential Secretary Nick Rusin.

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The meeting was called to order by Supervisor DeMayo at 6:30 p.m., followed by the Pledge of Allegiance.

APPROVAL OF CORRESPONDENCE

The Town Board accepts the correspondence.

Motion by: Councilmember Dean Farrand

Second by: Councilmember Bruce Davidson

5 Ayes CARRIED

APPROVE PLUMBING REPAIR – LOW WATER CUTOFF UNIT

The Town Board approved a quote from **Dominic's Plumbing and Heating** to replace the low water cutoff unit in Town Hall for an estimated amount of **\$2,932.00**.

Motion by: Councilmember Dean Farrand

Second by: Councilmember John Lennon

5 Ayes CARRIED

APPROVAL OF MONTHLY REPORTS

The Town Board approved the following monthly reports for November 2025:

- Town Clerk's Report 11/25
- Revenue and Expense Summary 11/25
- Supervisor's Report 11/25

Motion by: Councilmember Dean Farrand

Second by: Councilmember John Lennon
5 Ayes CARRIED

Motion to consider sewer license training for Water & Sewer personnel at a cost of \$2,340.00 for each participant. The Town Board decided to discuss this in Executive Session.

APPROVAL OF REFUSE COLLECTION LICENSES

The Town Board approved the following refuse collection licenses:

- Raymond Houghtaling, Jr. (1)
- Taylor-Montgomery, LLC (1)
- Thompson Sanitation (2)
- Waste Pro (1)

Motion by: Councilmember Vincent McPhillips
Second by: Councilmember John Lennon
5 Ayes CARRIED

APPROVAL OF MONTHLY REPORTS

The Town Board approves the following monthly reports for November 2025:

Town Clerk's Report 11/25
Revenue & Expense Report 11/25
Supervisor's Report 11/25

Motion by: Councilmember Dean Farrand
Second by: Councilmember John Lennon
5 Ayes CARRIED

APPROVAL OF MINUTES

The Town Board approves the following minutes as submitted by the Town Clerk:

- Reg. Monthly Mtg. 11/3/25
- Reg. Monthly Mtg. 11/17/25
- Worksession Mtg. 12/1/25
- Reg. Monthly Mtg. 12/1/25
- Bid-Pest Control 12/4/25
- Bid-Blaw Knox Paver 12/9/25

Motion by: Councilmember Dean Farrand
Second by: Councilmember Bruce Davidson
5 Ayes CARRIED

PEST CONTROL BID AWARDED

The Town Board approved the following bid for Pest Control:

The Pest Control Bid was awarded to **JACKTOWN PEST MANAGEMENT LLC**
PO BOX 538
LIVINGSTON MANOR, NY 12758
845-428-5086
TIM NICHOLS, OWNER/OPERATOR

LOCATION	COST PER MONTH
Town Hall, 120 North Main St., Liberty	\$48.60
Senior Center (upstairs) 119 N Main St., Liberty	\$64.80
Parks & Recreation (downstairs) 119 N Main St. Liberty	Included w/ Senior Care
Highway Dept., 2751 St. Rt. 52, Liberty	\$54.00
Total Monthly	\$167.40

Motion by: Councilmember Bruce Davidson
Second by: Councilmember John Lennon
5 Ayes CARRIED

BLAW KNOX PAVER

The Town Board approved the sale of the 2002 Blaw Knox Paver:

Town of Mamakating Highway Department **\$20,000**
2936 Route 209
Wurtsboro, NY 12790
845-888-3033
Thomas Morrow, Superintendent of Highways

Motion by: John Lennon
Second by: Dean Farrand
5 Ayes CARRIED

PURCHASE OF ELECTRIC PRESSURE WASHER

The Town Board authorized the purchase of an electric pressure washer for the Water and Sewer Department from Northern Tool & Equipment in the amount of \$3,094.98.

Motion by: Councilmember Bruce Davidson

Second by: Councilmember Dean Farrand

5 Ayes CARRIED

WATER TREATMENT CHEMICALS BID AWARDED

The Town Board awarded the Water Treatment Chemical Bid to Slack Chemical Company, Inc, **excluding sodium aluminate**.

Motion by: Councilmember Bruce Davidson

Second by: Councilmember John Lennon

5 Ayes CARRIED

APPROVAL OF AUDIT

A motion was made to approve the following audits:

- **December 2025**
 - Abstract Claims #1989-2167
 - Total: **\$452,063.03**
- **November 2025 – General Ledger**
 - Abstract Claims #351-379
 - Total: **\$287,942.95**
- **November 2025 – Post Audit**
 - Abstract Claims #1980-1988
 - Total: **\$129,277.13**

Motion by: Councilmember Bruce Davidson

Second by: Councilmember John Lennon

5 Ayes CARRIED

ACTING ASSESSOR HIRED

A motion was made to hire **Robin Quick** as Acting Assessor under the terms outlined in the revised offer letter dated **December 15, 2025**:



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Frank DeMayo, Supervisor
120 North Main Street
Liberty NY 12754

supervisordemayo@townofliberty.org

(845) 292-5111 (p)
(845) 292-1310 (f)

Revised Employee Offer Letter

December 15, 2025

Robin Quick

VIA email to rlqheight@gmail.com

Re: Acting Assessor

Dear Robin:

On behalf of the Town of Liberty, we are pleased to extend to you this revised conditional offer of employment for Acting Assessor in the Town of Liberty at a rate of \$61,500 per year, currently scheduled for up to 35 hours per week. Please note that in line with Civil Service Rules, you are subject to a probationary period. The link to our Civil Services Rules can be found online at sullivanny.us, under the Human Resources Department.

As per the letter dated December 5, 2025 from the New York State Department of Taxation and Finance/Office of Real Property Tax Services, minimum qualifications have been met for appointment. As a condition of your employment, you will further be required to complete the basic certification courses through NYS Taxation and Finance Office of Real Property within three years of this appointment.

Based on your requests for employment, the Town is offering the following:

1. Healthcare insurance will be initiated as of January 1, 2026 or as of the first day of employment (whichever is later). The exact date of eligibility is determined by the carrier. Once the date of eligibility is established by the carrier, enrollment will be granted and a 10% contribution will be made through payroll deductions.
2. Paid time off will be credited as follows:
 - a. One day (seven hours) will be credited per month after the first month of employment.
 - b. Five days of vacation time will be credited as of January 1, 2026 or after the first day of employment
3. Six days of personal time will be credited after the completion of six (6) full months of employment.
4. Remote work from home will not be considered at this time. Accommodations for inclement weather will be flexible if deemed necessary. Use of accrued time may also be used for inclement weather.
5. A Town vehicle will be available for use for Town business
6. Probationary period for employment per Civil Service Rules will be a minimum of six (6) months with the option from the Town Board to extend it for an additional six (6) months. During the first

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month, meetings will be held weekly with the Department Liaison or Town Supervisor. During the second and third months of employment, meetings will be reduced to every two weeks. Thereafter, meetings will be held once a month.

7. A combination of on-board training, compliance with Office of Real Property training schedule and Key Performance Indicators (KPI's) will be utilized to guide the transition into the role.
8. Compensation of \$583.33 will be added to your base salary after the completion of each mandatory basic certification course required from ORPTS to further satisfy their minimum requirements. A formal salary review will be scheduled after the completion of the basic certification classes.

You are required to e-mail the Town of Liberty Finance Office (c.gerow@townofliberty.org) this signed offer letter by December 15, 2025 if you are accepting this offer.

Once approval has been received, the Town Board will make the appointment and you will then be required to schedule an appointment with the Finance Office to complete the necessary paperwork for employment.

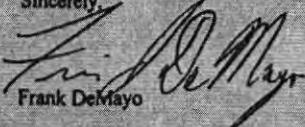
Before your employment with the Town begins, as you have been informed, you must undergo a criminal background check and drug test. Your offer of employment is conditioned upon a satisfactory result of these checks. Please note that you will not be disqualified from employment solely on the basis of a criminal conviction. Instead, a conviction on your record will be reviewed in a non-discriminatory fashion in accordance with all lawful mandates or rights of the Town. Should your conviction bear a direct relationship to your employment, you will be notified that the Town is considering revoking your conditional offer of employment. Should this be the case, you will be afforded all of the rights afforded pursuant to Article 23-a of the NY Corrections Law and NY Executive Law §296.

All newly hired employees are required to fill out a payroll packet which includes all mandatory documents required for various reporting purposes. Please bring two (2) forms of identification (commonly used include your driver's license or passport for photo identification, and your Social Security card) to establish your identity and a voided check for direct deposit. Providing this information is mandatory and a requirement for employment. New employees who do not provide the required documentation will be unable to continue employment with the Town.

Your employer is the Town of Liberty, and your official workstation will be at the Town of Liberty Assessors Office. Your scheduled work days are Monday through Friday from 8:30 AM until 4:30 PM.

Please indicate your acceptance of employment, including the above details, by affixing your signature and date in the spaces provided below and returning one copy of this letter to me. We look forward to you joining our staff.

Sincerely,



Frank DeMayo

cc: Personnel File

Accepted:



Signature

Date:

12-15-2025

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municipal service that promotes the highest standard of life for our community.

Motion by: Councilmember Dean Farrand

Second by: Councilmember John Lennon

NO: Councilmember Vincent McPhillips

4 Ayes CARRIED

Councilmember Vincent McPhillips advised that he thought the original offer was sufficient and that some people didn't get the money they wanted this budget season. He stated that, without knowing her work ethic, offering her more money is unacceptable. He said that she's getting more before we know how much she is worth.

DISCUSSION:

APPROVAL OF KEY PERFORMANCE INDICATORS (KPI)

The Town Board approves a town-wide Key Performance Indicators (KPI) with the addition of professional courtesy under Community Service:

Key Point Indicators for Department Supervisor Evaluation

Is the department aligned with the town's core values and mission statement?

Operational efficiency:

- Engaged in operating, capital, and appropriate budgeting and forecasting
- Grant fund utilization, both short-term and long-term
- Safety compliance and technical training for staff and flexibility (workflows and efficiency)
- Asset management
- Workforce development and town human resource compliance
- Compliance with town code procurement policies
- Attendance for day-to-day operations and department meetings
- Monthly department reporting and forecasting
- Compliance with the state, county, and town codes.
- Record-keeping compliance

Community service:

- Providing timely services
- Transparency
- Public safety
- Complaint resolution
- Satisfaction rate
- Professional Courtesy

Motion by: Councilmember Bruce Davidson

Second by: Councilmember John Lennon

5 Ayes CARRIED

COMPREHENSIVE PLAN STEERING COMMITTEE

The Town Board approves the following as the Steering Committee for the Comprehensive Plan Update:

Comprehensive Plan Review
Committee Recommendations
November 18, 2024 (Revised November 19, 2025)

Steering Committee
Professional Advisor/Facilitator

Peter Manning

Policy Areas

Economic Development (Business)	Marc Baez
Community Services and Infrastructure (Transportation)	Nick Rusin
Open Space/Agriculture	Eugene Thalman

Government Issues

Town Board Representation	Frank DeMayo
Town Planning Board Representation	Lynn Dowe
Village Board Representation	
Village Planning Board Representation	Dara Williams

Housing	John Liddle
Historical, Cultural and Recreational Resources	Hope Blecher
Environmental Resources	Cory Dame
Land Use	Dean Farrand

Sub Committees

Special Interest Groups

Hasidic/Orthodox Jewish Community	Manny Steinberg
	Abraham Rutner

Latino Community
Schools
Youth
Seniors
Camps

Hamlets

White Sulphur Springs

Swan Lake	Michael Edwards Abraham Rutner Yvonne Eronimous Efraim Reiss
Parksville	Harriet Dorfman Brent Farrand
Ferndale Outlying Areas	Yvonne Gomez Courtney Cross
<u>Fact Finding</u>	Dean Farrand Brent Farrand

Quality Review

Additional interested participants, Paul Kavleski

The Steering Committee will assist in organizing and facilitating activities for the Subcommittees. Subcommittees will report back to the Steering Committee, and the Steering Committee will gather all information, present it to the public on a regular basis, and organize the information into a draft revised Comprehensive Plan.

Subcommittees will be tasked to discuss the issues identified as Policy Areas and any other specific concerns, ideas, or recommendations to be presented to the Steering Committee

Motion by: Councilmember Dean Farrand
Second by: Supervisor Frank DeMayo
5 Ayes CARRIED

HR FORMS

The HR forms presented will be sent to the Town Attorney for review.

Highway Superintendent Matt DeWitt advised the board that he was on a timeline with the training reimbursement schedule. He has an employee who is at the end of his permitted time for his CDL license, and he needs the form.

Supervisor DeMayo said that they will carry this discussion into the next meeting.

DISCUSSION:

JOHN BALLARD P&R BOARD MEMBER

I'm here tonight to speak about recent decisions regarding our parks and recreation department and budget. I have remained silent so far, but can no longer hold back comments. I sincerely believe this needs to be said before we go any further. I'd like to remind the board that I have faithfully served in an unpaid volunteer position on the Parks and Recreation board for over 30 years. Many of them as chairperson. I personally watched over, protected, and helped shepherd improvements to what I believe is our finest park, Walnut Mountain, and to the other parks in our town. For many years, I've done this for no pay, as my family raised me to believe in giving back to the community where I live. I now believe a grave injustice is being done to our department programs and facilities by a designated \$100,000 budget cut and the elimination of the recreation program assistant position.

I remained silent in the past when you decided to move the department from its office and increase the maintenance workload for our park personnel by approximately 30%, assigning the water department's mowing to our staff without additional staffing or equipment, and without consultation. But now I refuse to remain silent any longer about something I've dedicated years of service to. This budget cut, again, with no consultation with the parks and rec board, will negatively impact programs for children, adults, and seniors in our town. Parks and recreation are vital to our vibrant community, and when we lessen them, we lessen our community as a whole. Additionally, the increased workload for our staff will overburden them and take them away from other necessary duties. There should be a full-time attendant at Walnut, as there was in the past when Henry was there. But due to cuts, we have not been able to make this happen since he retired.

Therefore, we lose large group fees, and the facilities are not monitored as carefully as they should be. I understand that Parks and Recreation are not deemed as essential services like roads, sewers, and water by some of you. I feel those are misguided opinions. We seem to have thousands of dollars to provide raises for elected and hired positions, with full knowledge of the position and remuneration beforehand. Still, we have thousands of dollars less for parks and recreation programs that benefit all the members of our town. How much more in taxes per household would it have cost to fund parks and recreation in this budget fully? I'm also hearing that our staff may now be overburdened by even more work because of this and other decisions that may be made, changing the conditions of employment for which they were hired. How much can you load on the camel's back before it breaks? Don't be surprised if employees and volunteer board members flee to other positions, further eroding our staffing programs. Please rethink these misguided decisions on the budget and restore sanity to our town's budget and staffing, putting money where all can benefit, not just a select few. Thank you for your time and consideration.

TOWN BOARD FIVE-YEAR PLAN

Discussion focused on the need to complete departmental capital plans before developing the five-year plan. Several departments had submitted plans; others were pending. A reminder will be sent and a work session scheduled once submissions are complete.

COUNTY ITS SHARED SERVICES PLAN

The Board discussed the County ITS audit and shared services plan, which included a comprehensive review of Town technology infrastructure and recommendations for future upgrades, including servers, switches, and departmental systems. It will be discussed at the January work session meeting.

EXECUTIVE SESSION

The Town Board went into Executive Session at 7:00 p.m. to discuss Water & Sewer personnel and Dog Control.

Motion by: Supervisor Frank DeMayo
Second by: Councilmember Dean Farrand
5 Ayes CARRIED

OUT OF EXECUTIVE SESSION

The Town Board came out of Executive Session at 7:48 p.m.

Motion by: Supervisor Frank DeMayo
Second by: Councilmember Dean Farrand
5 Ayes CARRIED

SEWER OPERATION CERTIFICATION W/OVERTIME PAY

The Town Board authorized Damon Knack and an employee of his choice to attend Sewer Operator Certification training and to pay the overtime rate for the time spent on training.

Motion by: Councilmember John Lennon
Second by: Councilmember Vincent McPhillips
5 Ayes CARRIED

TAMMY WILSON GIVEN SALARY INCREASE

The Town Board approved a salary increase for Tammy Wilson in recognition of her appointment as Department Head for the Building Department, Code Enforcement, Planning, and Zoning Board.

Motion by: Councilmember Dean Farrand
Second by: Councilmember Bruce Davidson
NO: Councilmember Vincent McPhillips
4 Ayes CARRIED

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Motion by: Councilmember Dean Farrand
Second by: Councilmember Bruce Davidson
5 Ayes CARRIED

Respectfully submitted,

Laurie Dutcher,
Town Clerk



TOWN OF LIBERTY
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Office of the Supervisor

Town of Liberty Government Center
120 North Main Street Liberty, New York 12754

DATE: December 29, 2025

TO: Town Board

RE: ROUTINE MAINTENANCE AND INSPECTION AGREEMENT
COURTROOM CHAIRLIFT

Attached are documents for the Maintenance and State Required Inspection of the Courtroom Handicap Accessible Chairlift.

The costs associated with the manufacturer's recommended routine maintenance is \$486.00 from Northstar Lifts, LLC (the installer)

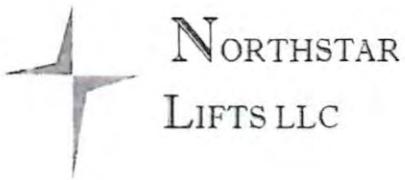
There is also a \$375.00 charge for Northstar to inspect.

Additionally, a State Authorized Inspector (QEI – Qualified Elevator Inspector) must inspect the unit annually and are coordinated with routine maintenance scheduling. Quotes were requested from 4 providers:

Quality Elevator Inspection, Inc.	\$500.00
Nationwide Lifts	Not authorized for inspection of this lift
Vertical Transportation	No Quote
Assured Elevator	No Quote
Routine Maintenance	486.00
Northstar Inspection	375.00
QEI Inspection	500.00
Total	1,361.00

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municipal service that promotes the highest standard of life for our community.*



Routine Maintenance & Inspection Agreement

Dear Town of Liberty Town Hall,

As a valued client of Northstar Lifts, we are committed to ensuring your accessibility lift receives the manufacturer's recommended routine maintenance needed to ensure proper operation over the life of the unit.

Attached you will find a Routine Maintenance and QEI Inspection Agreement designed to keep your equipment up to date and operating efficiently.

By accepting this agreement, you will have peace of mind in knowing that you are included in our planned service schedule and will have a more predictable cost of annual maintenance. In addition, we will work alongside the NYS-Certified third-party inspection company of your choice to ensure your equipment remains in full compliance.

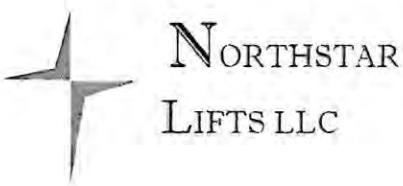
Our service department will contact you when your service is due and schedule one of our highly skilled lift mechanics to thoroughly service your lift.

We appreciate your business, thank you!

Best Regards,

Theresa Ireland
Assistant Production Coordinator
Northstar Lifts LLC

12/29/25 - Spoke w/ Michelle.
She said the 486⁰⁰ is for
annual maintenance. There
is also a ~~375⁰⁰~~ charge
for Northstar to inspect.
In addition, there will be
a 500⁰⁰ charge from the
QEI (Quality Elevator
Inspection (1361⁰⁰ total))



Date: November 19, 2025

Routine Maintenance & Inspection Agreement

Owner/ Site Address: Town of Liberty Town Hall
120 North Main St.
Liberty, NY 12754

Equipment: 2024 Garaventa Artira IPL

Serial Number: 101798

To ensure ongoing safe and proper operation, Northstar Lifts will provide Routine Maintenance as follows:

Note: Items are listed with a (S) for Screw drives, or (H) for Hydraulic drives. Items not indicated apply to both drive systems. Refer to maintenance for details.

Routine Maintenance: Incline Platform Lift

Rails

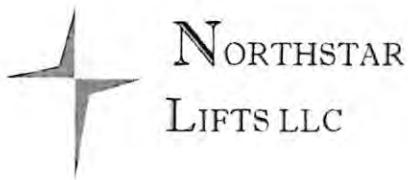
- Check fasteners, charger strips are secure, and charger is working, and Mechanical limits/stops are in place.
- Clean and Lubricate rack

Tower Mount

- Check tower fasteners, lower rail support bracket, and that all special brackets (if supplied) are properly installed and secured.

Safety Devices

- Check ramp and underpan operation, backway function (ramp & underpan), upper final operation, emergency stop switch, emergency alarm (if supplied), manual lowering switch, and overspeed arrester is operational.



Hanger/Carriage

- Check that hanger mounting bolts are secure, upper rollers are secure, in good condition and turn freely, that both lower carriage wheels contact lower rail and that mounting bolts are secure, and that the clearance between platform harnesses and front cover.
- Check that all terminal strips, connectors, and electrical cables are properly secured.
- Check battery volts -idle/loaded (not less than 10.5 VDC/Battery or 21 VDC total under load).

Platform and ramps

- Check platform level in both directions under load, ramp linkages and cables, and arms meet level in the center of the platform.
- Check arm release

Operation

- Check loading and unloading at both landings, emergency manual lowering system, and platform fold functions at both landings.
- Ensure operating instruction plates are installed at each station.
- Test lift under full rated load.

Controls

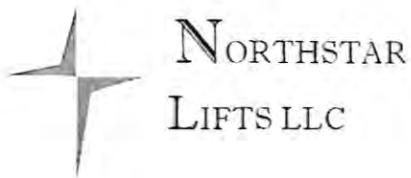
- Check operation of conveyance travel controls, key switch and remote (if supplied), operation of call station travels controls, fold functions and key switch, and direction button lights in conveyance and call stations.

Options

- Check Audio/Visual Alert operation (if supplied), fire service operation (if supplied), and call attendant operation (if supplied).

General

- Wipe up any unwanted grease, spills, fingerprints, and clean the entire lift.
- Ensure that the owner and users are fully trained in the proper use of the equipment.
- Fill out the maintenance report and have the owner sign it.



Terms of Routine Maintenance, Repairs, and Annual Service Charges:

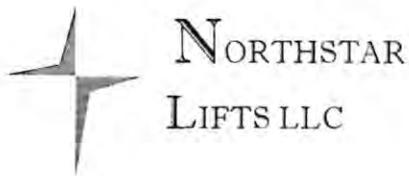
Routine Maintenance includes tightening of fasteners, adjustment of switches and safety, and minor repairs such as frayed wire connections, bent switch arms, etc. The annual routine maintenance (per service/per unit) is **(\$265.00)**.

Travel (per visit) will be charged **(one way only)** from Northstar's offices in Tully, NY to the site location at the, then, current travel rate. **(Travel rate as of the date of this agreement is \$1.65/mi.)** Total miles from Northstar Lifts Office in Tully NY to the site is **(134 miles, for a total of \$221.00)**.

Frequency: Annual maintenance will be performed **(1)** time(s) annually. The total cost of routine maintenance, including travel, is: **(\$486.00)**.

Repairs, if needed, will be documented, parts and labor priced out, and a detailed repair estimate will be provided to the owner for authorization to proceed. Parts are priced at the normal MSRP with a 10% discount. Labor is charged at the, then, current labor rate. Travel for repairs will be charged **(one way only)** from Northstar's office in Tully, NY to the site location at the then, current travel rate. Northstar Lift current Regular Service Labor Rate: **\$185.00**.

*Purchase Orders (if required) must be issued annually for the term of this Agreement.



“Annual” QEI & “CAT5” QEI Inspection

This notice serves to clarify your responsibilities as the owner and operator of ADA accessibility equipment serviced by Northstar Lifts LLC, as required by applicable state and local code enforcement agencies.

Per state regulations, all commercial lifts, elevators, and similar accessibility devices must undergo regular QEI (Qualified Elevator Inspector) certified third-party safety inspections. These inspections are conducted to ensure compliance with safety and code standards and must be performed by an independent, certified inspection agency unaffiliated with your maintenance provider.

Customer Responsibilities:

1. QEI Inspection Contract Requirement:

As the equipment owner, you are required to maintain a valid and active contract with an independent third-party QEI Inspection agency to perform and/or witness the required inspections and tests. Northstar can provide a list of agencies in your area. We do **not** make any recommendations for your choice of QEI.

2. Coordination with Northstar Lifts:

Northstar Lifts LLC will coordinate inspection services with your selected QEI agency. However, Northstar Lifts LLC is not responsible for the selection, performance, or scheduling of the third-party QEI inspection company. You are responsible for ensuring the QEI agency is certified and that inspections are completed on time.

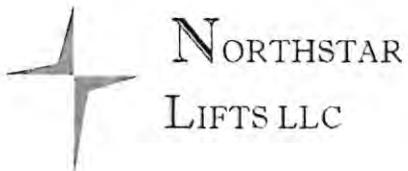
3. The customer is solely responsible for the payment of both parties:

- Northstar Lifts LLC, for our services related to inspection preparation, testing, and coordination.
- The third-party QEI inspection company, for conducting the certified inspection and/or test witnessing.

Please ensure you understand the terms of service and associated fees with both Northstar Lifts LLC and your chosen QEI inspection provider.

4. Timely Scheduling:

Please confirm with the QEI inspection agency you are contracted with as soon as possible so we may coordinate your inspection and maintain code compliance.



5. Code Compliance Notice:

Failure to obtain and coordinate a valid QEI inspection within the required timeframe may result in violations of state/local codes and potential penalties. **Northstar Lifts LLC shall not be held liable for noncompliance due to delays or failures to secure an inspection agency.**

Why Third-Party Inspections?

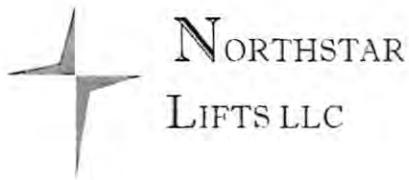
Third-party QEI inspections ensure that safety tests are performed in accordance with all applicable code requirements and without bias. This independent verification is essential for maintaining the safety and compliance of your elevator or lift equipment.

If you do not currently have a QEI inspection contract, we are happy to provide a list of certified inspection agencies serving your area for your convenience.

Please feel free to contact me directly with any questions or if you require assistance:

Northstar Lifts will coordinate the performance of these inspections in a timely manner to maintain your equipment's compliance. The price (per unit) for an **"Annual" Safety Inspection is (\$375.00)** and the **"CAT5" Test Safety Inspection is (\$450.00)**.

*Contracted 3rd Party (QEI) Company Name: _____



Agreement Acceptance and Signature Page

This Agreement shall remain in effect for a term of two **(2)** years from the date of signing. To proceed, please indicate your acceptance by signing below and returning a completed copy to Northstar Lifts. Upon receipt, we will coordinate the scheduling of routine maintenance, repairs, and inspections at intervals and times mutually agreed upon with the Owner.

We look forward to being of service!

Best Regards,

Theresa Ireland,
Assistant Production Coordinator
Northstar Lifts LLC

Approved by: _____

Date: _____



inspections (every 12 months) by qualified agencies, adhering to codes like ASME A18.1 and NYS Building Codes, with specific requirements varying slightly by city (NYC has strict biannual testing & witnessing), focusing on safety, function, and certification, with results reported to the state or local authority. ☀

Key Requirements & Details:

- **Frequency:** Annual (every year) is the minimum, but high-use equipment might need more frequent checks.
- **Standards:** Inspections follow the ASME A18.1 Safety Standard for Platform Lifts and Stairway Chairlifts, adopted by NYS.
- **Authority:** The [New York State Department of State Codes Division \(DOS\)](#) is the statewide authority, with local municipalities (like NYC) having their own stricter rules.
- **NYC Specifics:** For NYC, elevators (including chairlifts) need annual inspections (CAT1) and biannual maintenance/testing, with third-party witnessing required and reports filed with the DOB.
- **Inspection Process:**
 - Visual inspection of all parts for safe operation.
 - Safety tests (brakes, controls).
 - Mechanical checks (motors, cables).
 - Immediate notification for hazards.
- **Documentation:** A Certificate of Inspection must be posted, and reports signed by agencies and owners submitted. ☀

In Summary: Expect an annual inspection for your chairlift in NY, but check local city codes (especially NYC) and maintain service contracts to ensure compliance with biannual testing and full documentation. ☀

32.13 Adoption of ANSI B77 standard. - State Government Sites

In determining the resistance of the soil to motion of the foundation, the subsoil conditions at the site shall be considered, inc...

supervisordemayo townofliberty.org

From: Northstar Service <Service@northstarlifts.com>
Sent: Wednesday, December 17, 2025 9:21 AM
To: supervisordemayo townofliberty.org
Cc: Theresa Ireland
Subject: QEI Inspectors

Hello Frank

Matt Robbins - Vertical Transportation
518-282-3782
matt@vtcelevator.com

Harry Horton - Assured Elevator
518-796-6631
harry@assuredelevator.com

Tony Imbimbo - Quality Elevator Inspection
914-924-4146
tqe@qei.com

12/17/25
Spoke w/ Michelle Re-
inspectors. She will send
list of inspectors.
Nationwide (518) 744-2118
Recommended by Bruce
1 1/2 hours - 2 hours
~~David~~ will send quote
LOTTIE

I hope this helps. Have a great day

Sincerely,
Michelle DesGroseilliers
Production & Service Coordinator
Northstar Lifts, Llc.,
Address: 493 Route 281 | Tully, NY 13159
Office: (315) 864-6006
Website: www.northstarlifts.com

supervisordemayo townofliberty.org

From: supervisordemayo townofliberty.org
Sent: Wednesday, December 17, 2025 10:53 AM
To: matt@vtcelevator.com
Subject: Town of Liberty chair lift

Good Morning,

We have been advised by our service provider that a QEI inspection is required for our 2024 Garaventa Artira IPL; Serial Number 101798. Could you please provide a quote for the required annual inspection for this equipment.

Thanks and be well.

Frank

Frank DeMayo
Town of Liberty Supervisor
120 N Main Street
Liberty NY 12754
(845) 292-5111

Confidentiality Notice: This e-mail message, including attachments is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message and attachments. Do NOT forward it to a third party without the written consent of the sender. The Town of Liberty is a public entity; consequently, this email may be subject to disclosure under the Freedom of Information Law. Thank you.

supervisordemayo townofliberty.org

From: supervisordemayo townofliberty.org
Sent: Wednesday, December 17, 2025 10:55 AM
To: 'harry@assuredelevator.com'
Subject: Town of Liberty Chair Lift

Good Morning,

We have been advised by our service provider that a QEI inspection is required for our 2024 Garaventa Artira IPL; Serial Number 101798. Could you please provide a quote for the required annual inspection for this equipment.

Thanks and be well.

Frank

Frank DeMayo
Town of Liberty Supervisor
120 N Main Street
Liberty NY 12754
(845) 292-5111

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supervisordemayo townofliberty.org

From: supervisordemayo townofliberty.org
Sent: Wednesday, December 17, 2025 10:56 AM
To: 'tiquei@aol.com'
Subject: Town of Liberty Chair Lift

Good Morning,

We have been advised by our service provider that a QEI inspection is required for our 2024 Garaventa Artira IPL; Serial Number 101798. Could you please provide a quote for the required annual inspection for this equipment.

Thanks and be well.

Frank

Frank DeMayo
Town of Liberty Supervisor
120 N Main Street
Liberty NY 12754
(845) 292-5111

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supervisordemayo townofliberty.org

From: Lorrie Crannell <lorrie.crannell@nwlifts.com>
Sent: Thursday, December 18, 2025 10:31 AM
To: John
Cc: supervisordemayo townofliberty.org; Andy Darnley
Subject: QEI INSPECTION NEEDED FOR CHAIR LIFT

Hi John,

Supervisor Frank DeMayo from the Town of Liberty is copied in this email.

He was referred to us and is in need of a QEI inspection in Liberty, NY.

Please advise if you would travel to Liberty and if so, how much you would charge?

We did not install this unit so I don't have any information to provide but Frank can.

Frank, please note we will also charge you for travel and labor to witness the inspection unless you have another elevator company closer to you that can witness the inspection? They must hold a NYS mechanics license.

Thanks!

--
Best Regards,
Lorrie Crannell
Finance Manager/Project Manager
Nationwide Lifts
T: 518-744-2118
F: 916-244-2754
lorrie@elevators.com

supervisordemayo townofliberty.org

From: Lorrie Crannell <lorrie.crannell@nwlifts.com>
Sent: Thursday, December 18, 2025 10:42 AM
To: supervisordeMayo townofliberty.org
Cc: John; Andy Darnley
Subject: Re: QEI INSPECTION NEEDED FOR CHAIR LIFT

Hi Frank,

Thanks for this information. Unfortunately, we will not be able to witness the inspection as we are not a Garaventa dealer do not know the product.

John might have another elevator company that can assist as he works with many of them.

Thanks!

On Thu, Dec 18, 2025 at 10:40 AM supervisordeMayo townofliberty.org <supervisordemayo@townofliberty.org> wrote:

Thanks Lorrie and Hi John.

The unit is a 2024 Garaventa Artira IPL, Serial Number 101798.

Be well,

Frank

Frank DeMayo

Town of Liberty Supervisor

120 N Main Street

Liberty NY 12754

(845) 292-5111

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Quality Elevator Inspection Inc.

Quality Elevator Inspection
P.O. Box 563
Millwood NY 10546

50 Years' Experience, There is no Substitute

Michael A Byrnes
QEI Inspection Supervisor
NAESA C-4063 & QEITF E-000283

Tel (914) 924-8563 fax (914) 762-0296
Email mbqei@aol.com

December 19, 2025

Frank DeMayo
Town of Liberty Supervisor
120 N Main Street
Liberty NY 12754

As per last year, your annual NYS Inspection report is **Past Due**, if you like; we will perform a visual and operational inspection of your lift, mandated by ASME A17.1 Safety Code for Elevators and *Escalators*, and as required by the BCNYS (*Building Code of the State of New York*)

Fee schedule for a QEI (Qualified Elevator Inspector) to witness as an independent, third party. The inspection, as mandated by the American Society of Mechanical Engineers, ASME A17.1 Code for Elevators and Escalators, and as required by the BCNYS (Building Code of the State of New York)
<http://www.dos.ny.gov/DCEA/pdf/TBElevTB07.pdf>

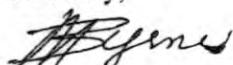
<u>Price Lock In for Years 2026, 2027, 2028 Per Unit *</u>	<u>Fee</u>
--	------------

NYS Visual and Operational inspection	\$500.00
---------------------------------------	----------

NYS Semi or re-inspection <u>if required</u>	\$250.00
--	----------

If you have any questions or concerns, feel free to contact me at your convenience.

Sincerely,



Michael A. Byrnes
QEI Inspection Supervisor

Please Sign

Acceptance. -----

Title / Date -----

From: Michael Byrnes <mbqe1@aol.com>
Sent: Friday, December 19, 2025 9:39 AM
To: supervisordemayo@townofliberty.org
Cc: Tony Imbimbo; Kevin Byrnes; riqei@aol.com
Subject: 120 N Main St Town of Liberty NYS Proposal 12-19-25
Attachments: 120 N Main St Town of Liberty NYS Proposal 12-19-25.pdf

Frank DeMayo
Town of Liberty Supervisor
120 N Main Street
Liberty NY 12754

As per last year, your annual NYS Inspection report is **Past Due**, if you like; we will perform a visual and operational inspection of your lift, mandated by ASME A17.1 Safety Code for Elevators and *Escalators, and as required by the BCNYS (Building Code of the State of New York)*

3 Year Lock in

Please see attached proposal for witnessing the NYS Mandatory Elevator Test & Inspections. Please sign and return, and we will schedule the inspections as per NYS Code Compliance. If you have any questions or concerns, feel free to contact Tony or Mike at your convenience.

Tony 914-924-4146

Mike 914-924-8563

Stay Safe



902

TOWN OF LIBERTY

RECEIVED

A GREAT PLACE TO WORK, LIVE AND PLAY

DEC 18 2025

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

L.dutcher@townofliberty.org

APPLICATION FOR TOWING & ROAD SERVICE LICENSE

License expires the 31st day of December following the Date of Issue

1. NAME OF APPLICANT: Sean Brooks AGE 53

2. BUSINESS ADDRESS: 7 Sullivan Ave, Liberty NY

3. RESIDENCE ADDRESS: 62 Packs Rd, Harris, NY

4. TELEPHONE: (845) (794) (8522) EXT _____

5. VEHICLE INFORMATION:

A. NAME OF OWNER Summit Auto

B. MAKE OF VEHICLE: Chevrolet

C. LICENSE PLATE#: 174 Q5TV

D. BODYTYPE: Flatbed

E. REGISTRATION#: IHTKHPV M6RH63 6283

6. INSURANCE INFORMATION:

A. NAME OF INSURANCE CO. Michigan Millers

B. AMOUNT OF LIABILITY INSURANCE: 1,000,000

C. POLICY NUMBER C0543394

7. APPLICANT'S REGISTERED REPAIR SHOP CERTIFICATE#: 713 46 40

(PLEASE ATTACH COPY OF THIS CERTIFICATE)

PLEASE EMAIL PICTURES OF YOUR LICENSE PLATE & BUSINESS EMBLEM FOR EACH VEHICLE TO
6.springer@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

Page 1 | 2

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

I CERTIFY THAT I AM FAMILIAR WITH CHAPTER #136, ENTITLED "TOWING AND ROAD SERVICE", OF THE TOWN OF LIBERTY CODE AND THE RULES AND REGULATIONS APPLYING TO SAID CHAPTER AND AGREE TO COMPLY WITH THE

TERMS AND CONDITIONS THEREOF. I CERTIFY THAT I AM ALSO FAMILIAR WITH THE TOWN OF LIBERTY'S TOWING AND ROAD SERVICE FEE SCHEDULE.

SIGNATURE OF APPLICANT

SWORN TO BEFORE ME THIS 16th DAY OF December 2015.

Shane J. St. John

NOTARY PUBLIC

Commission Expires June 12, 2029

LICENSE ISSUED

DATE

LICENSE # 0436

RATE SCHEDULE: \$100 PER TRUCK

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



84

TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

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DEC 16 2025

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1311 TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Liberian Community Library

APPLICATION FOR TOWING & ROAD SERVICE LICENSE

License expires the 31st day of December following the Date of Issue

1. NAME OF APPLICANT: Jean Brooks AGE 53

2. BUSINESS ADDRESS: 7 Sullivan Ave, Liberty NY

3. RESIDENCE ADDRESS: 62 Packs Rd, Harris, NY

4. TELEPHONE: (845) (794) (8522) EXT _____

5. VEHICLE INFORMATION:

A. NAME OF OWNER Summit Auto

B. MAKE OF VEHICLE: 2012 Peterbilt

C. LICENSE PLATE#: 17437 TV

D. BODYTYPE: Wrecker

E. REGISTRATION#: 1NPWU L4TX6DD186720

6. INSURANCE INFORMATION:

A. NAME OF INSURANCE CO. Michigan Millers

B. AMOUNT OF LIABILITY INSURANCE: 1,000 000

C. POLICY NUMBER C0543394

7. APPLICANT'S REGISTERED REPAIR SHOP CERTIFICATE#: 7134640

(PLEASE ATTACH COPY OF THIS CERTIFICATE)

PLEASE EMAIL PICTURES OF YOUR LICENSE PLATE & BUSINESS EMBLEM FOR EACH VEHICLE TO
springer@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

Page 1 | 2

MISSION STATEMENT

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TERMS AND CONDITIONS THEREOF. I CERTIFY THAT I AM ALSO FAMILIAR WITH THE TOWN OF LIBERTY'S TOWING AND ROAD SERVICE FEE SCHEDULE.

SIGNATURE OF APPLICANT

SWORN TO BEFORE ME THIS 16th DAY OF December 2025.

Stacey J. Stephenson

NOTARY PUBLIC

STACEY J. STEPHENSON
Notary Public, State of New York
Sullivan County Clerk's #2749
Commission Expires Jan. 12, 2029

LICENSE ISSUED

DATE

LICENSE # 0437

RATE SCHEDULE: \$100 PER TRUCK

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

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DEC 18 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

80

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

j.dutcher@townofliberty.org

APPLICATION FOR TOWING & ROAD SERVICE LICENSE

License expires the 31st day of December following the Date of Issue

1. NAME OF APPLICANT:	<u>Sean Brooks</u>	AGE	<u>53</u>
2. BUSINESS ADDRESS:	<u>7 Sullivan Ave, Liberty NY</u>		
3. RESIDENCE ADDRESS:	<u>62 Packs Rd, Harris, NY</u>		
4. TELEPHONE:	<u>(845) (794) (8500) EXT</u>		
5. VEHICLE INFORMATION:			
A. NAME OF OWNER	<u>Prestige Towing & Recovery</u>		
B. MAKE OF VEHICLE:	<u>Chevy</u>		
C. LICENSE PLATE#:	<u>2358077</u>		
D. BODYTYPE:	<u>LDW</u>		
E. REGISTRATION#:	<u>1GB3K4CG0HF119162</u>		
6. INSURANCE INFORMATION:			
A. NAME OF INSURANCE CO.	<u>National General.</u>		
B. AMOUNT OF LIABILITY INSURANCE:	<u>1,000,000</u>		
C. POLICY NUMBER	<u>73TRB006278</u>		
7. APPLICANT'S REGISTERED REPAIR SHOP CERTIFICATE#:	<u>7131235</u>		

(PLEASE ATTACH COPY OF THIS CERTIFICATE)

PLEASE EMAIL PICTURES OF YOUR LICENSE PLATE & BUSINESS EMBLEM FOR EACH VEHICLE TO
s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

Page 1 | 2

MISSION STATEMENT

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TOWN OF LIBERTY

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TERMS AND CONDITIONS THEREOF. I CERTIFY THAT I AM ALSO FAMILIAR WITH THE TOWN OF LIBERTY'S TOWING AND ROAD SERVICE FEE SCHEDULE.

SWORN TO BEFORE ME THIS 16th DAY OF December 2015
Stacey J. Stephenson
LICENSE ISSUED

SIGNATURE OF APPLICANT

STACEY J. STEPHENSON
Notary Public, State of New York
Sullivan County Clerk's #2759
Commission Expires Jan. 12, 2029

NOTARY PUBLIC

DATE

LICENSE #0440

RATE SCHEDULE: \$100 PER TRUCK

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

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RECEIVED

DEC 18 2025

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-1310
TOWN OF LIBERTY
TOWN CLERK'S OFFICE
Fax 845-292-1310

LaurieD@townofliberty.org

APPLICATION FOR TOWING & ROAD SERVICE LICENSE

License expires the 31st day of December following the Date of Issue

1. NAME OF APPLICANT:	<u>Jean Brooks</u>	AGE	<u>53</u>
2. BUSINESS ADDRESS:	<u>7 Sullivan Ave, Liberty, NY</u>		
3. RESIDENCE ADDRESS:	<u>62 Packs Rd, Harris, NY</u>		
4. TELEPHONE:	<u>(845) (794) (8522) EXT</u>		
5. VEHICLE INFORMATION:	<u>Prestige Towing & Recovery</u>		
A. NAME OF OWNER	<u>Prestige Towing & Recovery</u>		
B. MAKE OF VEHICLE:	<u>Peterbilt</u>		
C. LICENSE PLATE#:	<u>51643PF</u>		
D. BODYTYPE:	<u>HDW</u>		
E. REGISTRATION#:	<u>1XPHD P9X3 CD 13848A</u>		
6. INSURANCE INFORMATION:	<u>National General</u>		
A. NAME OF INSURANCE CO.	<u>National General</u>		
B. AMOUNT OF LIABILITY INSURANCE:	<u>1,000 000</u>		
C. POLICY NUMBER	<u>73TRB006278</u>		
7. APPLICANT'S REGISTERED REPAIR SHOP CERTIFICATE#:			

(PLEASE ATTACH COPY OF THIS CERTIFICATE)

PLEASE EMAIL PICTURES OF YOUR LICENSE PLATE & BUSINESS EMBLEM FOR EACH VEHICLE TO
3SP@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

Page 1 | 2

MISSION STATEMENT

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TOWN OF LIBERTY

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TERMS AND CONDITIONS THEREOF. I CERTIFY THAT I AM ALSO FAMILIAR WITH THE TOWN OF LIBERTY'S TOWING AND ROAD SERVICE FEE SCHEDULE.

SIGNATURE OF APPLICANT

SWORN TO BEFORE ME THIS 14th DAY OF December 2015.

NOTARY PUBLIC

STACEY J. STEPHENSON
Notary Public, State of New York
Sullivan County Clerk's #2759
Commission Expires Jan. 12, 2029

LICENSE ISSUED

DATE

LICENSE # 0442

RATE SCHEDULE: \$100 PER TRUCK

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

RECEIVED
90

DEC 18 2025

TOWN OF LIBERTY

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

A GREAT PLACE TO WORK, LIVE AND PLAY

L.Dutcher@townofliberty.org

APPLICATION FOR TOWING & ROAD SERVICE LICENSE

License expires the 31st day of December following the Date of Issue

1. NAME OF APPLICANT:	<u>Jean Brooks</u>	AGE	<u>53</u>
2. BUSINESS ADDRESS:	<u>7 Sullivan Ave, Liberty NY</u>		
3. RESIDENCE ADDRESS:	<u>62 Packs Rd, Harris, NY</u>		
4. TELEPHONE:	<u>(845) (794) 8522</u> EXT _____		
5. VEHICLE INFORMATION			
A. NAME OF OWNER	<u>Prestige Towing & Recovery</u>		
B. MAKE OF VEHICLE	<u>Chevy</u>		
C. LICENSE PLATE#:	<u>23594 JT</u>		
D. BODYTYPE:	<u>Flatbed</u>		
E. REGISTRATION#:	<u>JALEEW16XP7900997</u>		
6. INSURANCE INFORMATION:			
A. NAME OF INSURANCE CO.	<u>National General</u>		
B. AMOUNT OF LIABILITY INSURANCE:	<u>1,000 000</u>		
C. POLICY NUMBER	<u>73+R Book 27 8</u>		
7. APPLICANT'S REGISTERED REPAIR SHOP CERTIFICATE#:			

(PLEASE ATTACH COPY OF THIS CERTIFICATE)

PLEASE EMAIL PICTURES OF YOUR LICENSE PLATE & BUSINESS EMBLEM FOR EACH VEHICLE TO
33group@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

I CERTIFY THAT I AM FAMILIAR WITH CHAPTER #136, ENTITLED "TOWING AND ROAD SERVICE", OF THE TOWN OF LIBERTY CODE AND THE RULES AND REGULATIONS APPLYING TO SAID CHAPTER AND AGREE TO COMPLY WITH THE

TERMS AND CONDITIONS THEREOF. I CERTIFY THAT I AM ALSO FAMILIAR WITH THE TOWN OF LIBERTY'S TOWING AND ROAD SERVICE FEE SCHEDULE.

SIGNATURE OF APPLICANT

SWORN TO BEFORE ME THIS 16th DAY OF December 2015.

NOTARY PUBLIC

LICENSE ISSUED

STACEY J. STEPHENSON
Notary Public, State of New York
Sullivan County Clerk's #2759
Commission Expires Jan. 12, 2019

DATE

LICENSE # 0443

RATE SCHEDULE: \$100 PER TRUCK

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.

804

RECEIVED

DEC 19 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICETOWN OF LIBERTY
APPLICATION FOR TOWING & ROAD SERVICE LICENSE

License expires the 31st day of December following the Date of Issue

1. NAME OF APPLICANT: Prestige Towing Sean Brooks AGE 53

2. BUSINESS ADDRESS: 7 Sullivan Ave Liberty NY

3. RESIDENCE ADDRESS: 60 Jacks Rd Harris, NY

4. TELEPHONE: 845 794 8522 EXT _____

5. VEHICLE INFORMATION:

A. NAME OF OWNER: Prestige Towing & Recovery

B. MAKE OF VEHICLE: GMC

C. LICENSE PLATE #: 13326TV

D. BODY TYPE: Wrecker

E. REGISTRATION #: 1GD32VCG7HZ213348

6. INSURANCE INFORMATION:

A. NAME OF INSURANCE CO. National General

B. AMOUNT OF LIABILITY INSURANCE: 1,000,000

C. POLICY NUMBER: F3TRB006278

7. APPLICANT'S REGISTERED REPAIR SHOP CERTIFICATE #: 7131235
(PLEASE ATTACH COPY OF THIS CERTIFICATE)

I CERTIFY THAT I AM FAMILIAR WITH CHAPTER #136, ENTITLED "TOWING AND ROAD SERVICE", OF THE TOWN OF LIBERTY CODE AND THE RULES AND REGULATIONS APPLYING TO SAID CHAPTER AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF. I CERTIFY THAT I AM ALSO FAMILIAR WITH THE TOWN OF LIBERTY'S TOWING AND ROAD SERVICE FEE SCHEDULE.

TOWN OF LIBERTY
NEW YORK
A GREAT PLACE TO WORK, LIVE & PLAY

CERTIFICATION

I certify that I am familiar with the Town of Liberty Garbage and Refuse Ordinance and all related rules and regulations. I agree to comply with all terms and conditions.

Signature of Applicant: 

Date: 12/19/25

Notary Public: Stacey J. Stephenson

Sworn before me this 19 day of December, 2025

STACEY J. STEPHENSON
Notary Public, State of New York
Sullivan County Clerk's #2759
Commission Expires Jan. 12, 2029

APPROVALS

Application & License Fee Received: 12/19/25 Date: _____

Code Enforcement Officer Signature: N/A Date: N/A

Town Board Approval Date: _____

License Issued Date: _____ License #: 0440

RATE SCHEDULE

- Pick-up Truck / 1 Ton or Over: \$50.00
- Packer / Container Truck: \$100.00

MISSION STATEMENT

We provide effective, transparent, and responsible municipal service that promotes the highest standard of life for our community.



RECEIVED

DE 15 2025

TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

liberty@townofliberty.ny.us

APPLICATION FOR TOWING & ROAD SERVICE LICENSE

License expires the 31st day of December following the Date of Issue

1. NAME OF APPLICANT:	<u>Jean Brooks</u>	AGE	<u>53.</u>
2. BUSINESS ADDRESS:	<u>7 Sullivan Ave, Liberty NY</u>		
3. RESIDENCE ADDRESS:	<u>62 Packs Rd, Harris, NY</u>		
4. TELEPHONE:	<u>(845) (794) (8522) EXT</u>		
5. VEHICLE INFORMATION:			
A. NAME OF OWNER	<u>Beth Service Inc.</u>		
B. MAKE OF VEHICLE:	<u>Chevy</u>		
C. LICENSE PLATE#:	<u>184827V</u>		
D. BODYTYPE:	<u>flatbed</u>		
E. REGISTRATION#:	<u>IHTKJPVNIPH729133</u>		
6. INSURANCE INFORMATION:			
A. NAME OF INSURANCE CO.	<u>Michigan Mutual</u>		
B. AMOUNT OF LIABILITY INSURANCE:	<u>1,000 000</u>		
C. POLICY NUMBER	<u>C0543394</u>		
7. APPLICANT'S REGISTERED REPAIR SHOP CERTIFICATE#:	<u>7128497.</u>		

(PLEASE ATTACH COPY OF THIS CERTIFICATE)

PLEASE EMAIL PICTURES OF YOUR LICENSE PLATE & BUSINESS EMBLEM FOR EACH VEHICLE TO
supervise@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

Page 1 | 2

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

I CERTIFY THAT I AM FAMILIAR WITH CHAPTER #136, ENTITLED "TOWING AND ROAD SERVICE", OF THE TOWN OF LIBERTY CODE AND THE RULES AND REGULATIONS APPLYING TO SAID CHAPTER AND AGREE TO COMPLY WITH THE

TERMS AND CONDITIONS THEREOF. I CERTIFY THAT I AM ALSO FAMILIAR WITH THE TOWN OF LIBERTY'S TOWING AND ROAD SERVICE FEE SCHEDULE.

SIGNATURE OF APPLICANT

SWORN TO BEFORE ME THIS 16th DAY OF December 2005

Stacey J. Stephenson

NOTARY PUBLIC

STACEY J. STEPHENSON
Notary Public, State of New York
Sullivan County Clerk's #2759
Commission Expires Jan. 12, 2009

LICENSE ISSUED

DATE

LICENSE # 0438

RATE SCHEDULE: \$100 PER TRUCK

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

RECEIVED

DEC 8 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

A GREAT PLACE TO WORK, LIVE AND PLAY

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

LIBERTY TOWING & ROAD SERVICE LLC

APPLICATION FOR TOWING & ROAD SERVICE LICENSE

License expires the 31st day of December following the Date of Issue

1.	NAME OF APPLICANT:	<u>Jean Brooks</u>	AGE	<u>53</u>
2.	BUSINESS ADDRESS:	<u>7 Sullivan Ave, Liberty NY</u>		
3.	RESIDENCE ADDRESS:	<u>62 Packs Rd, Harris, NY</u>		
4.	TELEPHONE:	<u>(845) (794) (8522) EXT</u>		
5.	VEHICLE INFORMATION:			
A.	NAME OF OWNER	<u>Better Service Inc</u>		
B.	MAKE OF VEHICLE:	<u>Kenworth</u>		
C.	LICENSE PLATE#:	<u>174347Y</u>		
D.	BODYTYPE:	<u>HDwrecker</u>		
E.	REGISTRATION#:	<u>1 NKD X 4 E X 9CJ312390</u>		
6.	INSURANCE INFORMATION:			
A.	NAME OF INSURANCE CO.	<u>Michigan Miller</u>		
B.	AMOUNT OF LIABILITY INSURANCE:	<u>1,000,000</u>		
C.	POLICY NUMBER	<u>C0543394</u>		
7.	APPLICANT'S REGISTERED REPAIR SHOP CERTIFICATE#:	<u>7128497</u>		

(PLEASE ATTACH COPY OF THIS CERTIFICATE)

PLEASE EMAIL PICTURES OF YOUR LICENSE PLATE & BUSINESS EMBLEM FOR EACH VEHICLE TO
laurend@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

Page 1 | 2

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

I CERTIFY THAT I AM FAMILIAR WITH CHAPTER #136, ENTITLED "TOWING AND ROAD SERVICE", OF THE TOWN OF LIBERTY CODE AND THE RULES AND REGULATIONS APPLYING TO SAID CHAPTER AND AGREE TO COMPLY WITH THE

TERMS AND CONDITIONS THEREOF. I CERTIFY THAT I AM ALSO FAMILIAR WITH THE TOWN OF LIBERTY'S TOWING AND ROAD SERVICE FEE SCHEDULE.

SIGNATURE OF APPLICANT

SWORN TO BEFORE ME THIS 16th DAY OF December 2015.

Stacey J. Stephenson

LICENSE ISSUED

STACEY J. STEPHENSON
Notary Public, State of New York
Sullivan County Clerk's #2759
Commission Expires Jan. 12, 2029

NOTARY PUBLIC

DATE

LICENSE # 0439

RATE SCHEDULE: \$100 PER TRUCK

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

RECEIVED

A GREAT PLACE TO WORK, LIVE AND PLAY

DEC 15 2025

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

l.dutcher@townofliberty.org

Phone 845-292-5110
Fax 845-292-1310

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: On Time Disposal inc.

ADDRESS: PO Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck #7

A-NAME OF OWNER: ON TIME DISPOSAL

B-MAKE OF VEHICLE: Mack

C-LICENSE PLATE#: 48685 ML

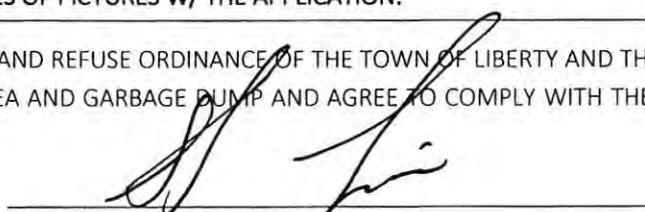
D-BODY TYPE: E-REGISTRATION#: Roll off - 1M2AX07C1JMU39038

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.



SIGNATURE OF APPLICANT

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 2 DAY OF Dec. 2025

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

12/15/25

DATE

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1131

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

ARON SCHREIBER
Notary Public, State of New York
No. 01SC6219044
Qualified in Orange County
Commission Expires March 22, 2026

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

RECEIVED

DEC 15 2025

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

l.dutcher@townofliberty.org

Phone 845-292-5110
Fax 845-292-1310

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: ON TIME Disposal inc

ADDRESS: Po Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck #9

A-NAME OF OWNER: ON TIME Disposal

B-MAKE OF VEHICLE: Mack

C-LICENSE PLATE#: 65633 MM

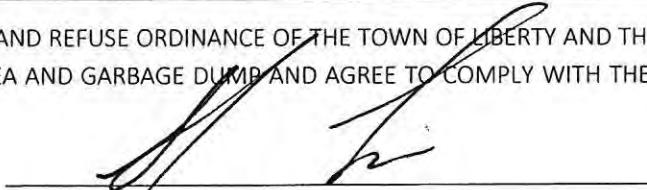
D-BODY TYPE: E-REGISTRATION#: Roll off - 1M2A X04 CLK M041359

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.



SIGNATURE OF APPLICANT

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 2 DAY OF December 2025

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

12/15/25

DATE

RON SCHREBER
ARDON, State of New York
Public, State 01SC6219044
Notary Public, County No. 01SC6219044
Lifed in Orange County, March 22, 2026

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

John H. Green

12/18/2025

DATE

APPLICATION APPROVED BY THE TOWN BOARD

APPLICATION APPROVED BY THE TOWN BO

DATE

LICENSE ISSUED

Digitized by srujanika@gmail.com

DATE

LICENSEE # 1132

LICENSE # 1132

RATE SCHEDULE:

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

RECEIVED

DEC 15 2025

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

l.dutcher@townofliberty.org

Phone 845-292-5110
Fax 845-292-1310

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: On Time Disposal inc

ADDRESS: Po Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck #12

A-NAME OF OWNER: On Time Disposal

B-MAKE OF VEHICLE: Mack

C-LICENSE PLATE#: 42340 NF

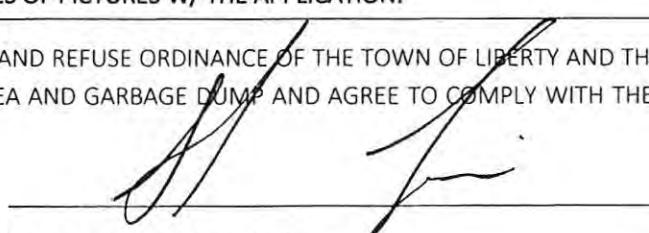
D-BODY TYPE: E-REGISTRATION#: roll off - 1M2GR4GCBLM019982

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.



SIGNATURE OF APPLICANT

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 2 DAY OF

December

2025

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

12/15/25

DATE

ARON SCHREIBER, New York
Notary Public, State of New York
No. 01SC6219044
Qualified in Orange County
Commission Expires March 22, 2026

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

12/18/2025

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1133

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY
A GREAT PLACE TO WORK, LIVE AND PLAY

RECEIVED

DEC 15 2025

TOWN OF LIBERTY

MUNICIPAL SERVICE OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
 120 North Main Street
 Liberty, NY 12754

l.dutcher@townofliberty.org

Phone 845-292-5110
 Fax 845-292-1310

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: ON TIME DISPOSAL inc

ADDRESS: Po Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck #13

A-NAME OF OWNER: ON TIME DISPOSAL

B-MAKE OF VEHICLE: Mack

C-LICENSE PLATE#: 10283 NA

D-BODY TYPE: E-REGISTRATION#: Roll off - 1M2GR4GC6LM019981

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

Two handwritten signatures are placed side-by-side on a horizontal line. The signature on the left appears to be 'M' and the signature on the right appears to be 'L'.

SIGNATURE OF APPLICANT

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 2 DAY OF De- 2025

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

12/15/25

DATE

ARCN 2025-2026
Notary Public, State of New York
No. 01SC6219044
Qualified in Orange County
Commission Expires March 22, 2026

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1134

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



RECEIVED

DEC 15 2025

A GREAT PLACE TO WORK, LIVE AND PLAY

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310
l.dutcher@townofliberty.org

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: On Time Disposal inc.

ADDRESS: Po Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck # 15

A-NAME OF OWNER: On Time Disposal

B-MAKE OF VEHICLE: Mack

C-LICENSE PLATE#: 26439 NB

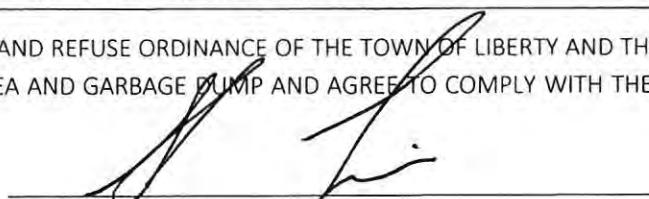
D-BODY TYPE: E-REGISTRATION#: Roll off - 1M2GR4GC4NM028861

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

Two handwritten signatures are present. The first signature is on the left, appearing to be "Laurie Dutcher". The second signature is on the right, appearing to be "T. J. Sprague". Both signatures are written in black ink on a horizontal line.

SIGNATURE OF APPLICANT

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 2 DAY OF De.. 2025

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

10/15/25

DATE

ARON SCHREIBER, Notary Public, State of New York
No. 01SC6219044
Qualified in Orange County
Commission Expires March 22, 2026

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

12/18/2025

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1135

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



RECEIVED
TOWN OF LIBERTY
A GREAT PLACE TO WORK, LIVE AND PLAY

DEC 15 2025
TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

l.dutcher@townofliberty.org

Phone 845-292-5110
Fax 845-292-1310

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: On Time Disposal inc

ADDRESS: Po Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck # 16

A-NAME OF OWNER: On Time Disposal

B-MAKE OF VEHICLE: Kenworth

C-LICENSE PLATE#: 16908 NB

D-BODY TYPE: E-REGISTRATION#: Roll off - 1NK2X4 TXXRJ215522

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

SIGNATURE OF APPLICANT

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 2 DAY OF Dec. 2025

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

12/15/25

DATE

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

12/18/2025

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1136

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

ARON SCHREIBER, Notary Public, State of New York
No. 015C6219044
Qualified in Orange County
Commission Expires March 22, 2026

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

RECEIVED

DEC 15 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

l.dutcher@townofliberty.org

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: ON TIME Disposal inc

ADDRESS: Po Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck #17

A-NAME OF OWNER: ON TIME Disposal

B-MAKE OF VEHICLE: Mack

C-LICENSE PLATE#: 18663 NE

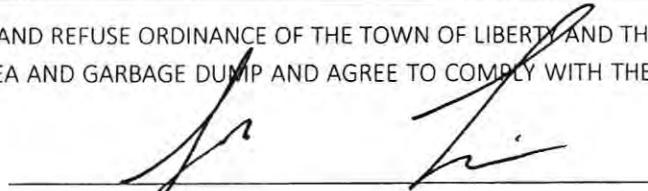
D-BODY TYPE: E-REGISTRATION#: roll off - 1MAGB4GC5AM039423

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.



SIGNATURE OF APPLICANT

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



TOWN OF LIBERTY

LIBERTY, NEW YORK

A GREAT PLACE TO WORK, LIVE AND PLAY

SWORN TO BEFORE ME THIS 2 DAY OF

December 2025

NOTARY PUBLIC

APPLICATION & LICENSE FEE RECEIVED

12/15/25

DATE

ARON SCHREIBER, Notary Public, State of New York
No. 01SC6219044
Qualified in Orange County
Commission Expires March 22, 2026

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

CODE ENFORCEMENT OFFICER

12/15/2025 DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1137

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.

2025



TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

RECEIVED

DEC 15 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310

l.dutcher@townofliberty.org

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: On Time Disposal inc

ADDRESS: Po Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck #18

A-NAME OF OWNER: ON TIME DISPOSAL

B-MAKE OF VEHICLE: Mack

C-LICENSE PLATE#: 35051 PF

D-BODY TYPE: E-REGISTRATION#: roll off - 1NAGH4GCJAH039418

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

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December 2025

NOTARY PUBLIC

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Notary Public, State of New York
No. 01SC6219044
Qualified in Orange County
Commission Expires March 22, 2026

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

12/15/2025

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1138

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

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TOWN OF LIBERTY

A GREAT PLACE TO WORK, LIVE AND PLAY

RECEIVED

DEC 15 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

L.dutcher@townofliberty.org

Phone 845-292-5110
Fax 845-292-1310

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: ON TIME Disposal inc

ADDRESS: Po Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck #19

A-NAME OF OWNER: ON TIME Disposal

B-MAKE OF VEHICLE: Mack

C-LICENSE PLATE#: 18064 NE

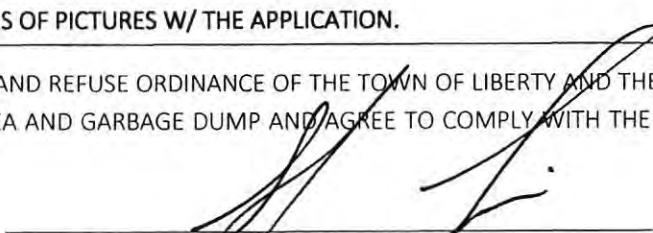
D-BODY TYPE: E-REGISTRATION#: Boil off - 1M2GR46C6RM03945

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

PLEASE EMAIL PICTURES OF EACH VEHICLE TO s.sprague@townofliberty.org

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SIGNATURE OF APPLICANT

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TOWN OF LIBERTY

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SWORN TO BEFORE ME THIS 2 DAY OF Dec.

NOTARY PUBLIC

12/15/25

DATE

APPLICATION & LICENSE FEE RECEIVED

ARON SCHREIBER
Notary Public, State of New York
No. 01SC6219044
Qualified in Orange County
Commission Expires March 22, 2026

NOTARY PUBLIC
ARON SCHREIBER
Notary Public, State of New York
No. 01SC6219044
Qualified in Orange County
Commission Expires March 22, 2026

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

12/18/2025

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1139

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.



RECEIVED
TOWN OF LIBERTY

DEC 15 2025

TOWN OF LIBERTY
TOWN CLERK'S OFFICE

Laurie Dutcher, Town Clerk, CMC, RMC
120 North Main Street
Liberty, NY 12754

Phone 845-292-5110
Fax 845-292-1310
l.dutcher@townofliberty.org

A GREAT PLACE TO WORK, LIVE AND PLAY

APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE

License expires the 31st day of December following the Date of Issue

NAME OF APPLICANT: On Time Disposal inc

ADDRESS: Po Box 408 Monroe NY 10949

TELEPHONE: 845-781-5895

VEHICLE: Truck # 20

A-NAME OF OWNER: On Time Disposal

B-MAKE OF VEHICLE: Autocar

C-LICENSE PLATE#: 520601 PF

D-BODY TYPE: E-REGISTRATION#: Roll off- 5VCCCLE50RC247380

NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?

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DATE

ARON SCHREIBER
Notary Public, State of New York
No. 01SC6219044
Qualified in Orange County
Commission Expires March 22, 2026

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1140

RATE SCHEDULE:

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00 PACKER / CONTAINER TRUCK.....\$100

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