

Town of Liberty
Parks & Recreation Department
Park Pavilion Reservation Form

For Office Use Only:	
Amount: \$	_____
Receipt #:	_____
Check #:	_____
Cash: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Name of Group/Person: _____ Phone: _____

Name of Contact Person: _____ Phone: _____

Address: _____ State: _____ Zip: _____

Name clean up refund should be issued to: _____

Reservation Date Requested: _____ **Number of People Expected:** _____

Purpose for use: _____

Hanofee Park: Open: May 1st - September 30th Hours: 8:00am to Dusk (1/2 hour before sunset)

(Circle the Pavilion you wish to reserve, then fill in the reservation times.)

Walnut Mountain Pavilion Times: _____ To: _____

Outdoor Pavilion (next to playground) Times: _____ To _____

Community Pavilion (along south shore of lake) Times: _____ To _____

Indoor Pavilion (building with bathrooms) Times: _____ To _____

Will your Group be using the Pool? YES _____ NO _____

(Anyone attending function at pavilion gets discount price of \$1.00 to use pool)

Fees: Group Size	<input type="checkbox"/> Resident Fee	<input type="checkbox"/> Non-Resident Fee	Clean-up Deposit
<input type="checkbox"/> 25-150	\$175.00	\$275.00	\$100.00
<input type="checkbox"/> 151-300	\$250.00	\$350.00	\$200.00
<input type="checkbox"/> 301+	Fee to be determined after Parks & Recreation Board/Town Board Approval.		

Note: This reservation will be issued on the condition that the **applicant holds the Town of Liberty free and harmless from any and all claims for damage** arising out of illness, accident, mischief, or any other claim resulting from the consumption of mood altering substances, by the applicant or any of his or her guests.

- Rules:**
- 1) User fee and Clean-up deposit must be paid at time of reservation. Clean-up is the responsibility of the person renting the pavilion and the deposit will be returned via the Town of Liberty monthly voucher system pending notification by park staff that the pavilion was left in satisfactory condition (Pavilion cleaned to original condition) and clean -up completed by **Park Closing Time - Dusk**. Failure to do so will result in forfeiture of clean-up deposit.
 - 2) Cancellation Refunds will be issued up until 30 days prior to the date the pavilion is reserved. Any reservations made less than 30 days will not receive a cancellation refund.
 - 3) The cost of damage repairs are the responsibility of the users.
 - 4) Glass bottles are prohibited in Park.
 - 5) Hibachis and or grills are prohibited on picnic tables.
 - 6) Political solicitation is prohibited.

I have read and understand the rules and regulations and agree to the terms set forth by the Town of Liberty Board and Parks & Recreation Board.

Signature

Date